

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS).....200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Inaugural / Organizational & Regular Board Meeting 2011/01

12:30 p.m. Inauguration / Elections (Open Session)
 Followed by Committee of Whole Board (In-Camera-Closed)

1:45 p.m. (Regular Board)
 Follows Conclusion of In-Camera

MINUTES

Friday, December 3, 2010

Designated Site: Marathon Board Meeting Room, 12 Hemlo Drive, Marathon, ON

Board Chair: *To Be Determined*

Director: *Patti Pella*

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Declaration & Inauguration of Board
 PART II: Elections: 2011 Board Chair and Vice Chair
 PART III: Determination of 2011 Board Organizational
 PART IV: Committee of Whole Board – In Camera
 PART V: Regular Board Meeting

Section A (Public) 12:35 p.m.
Section B, (Public): 12:40 p.m.
Section C, (Public): 12:49 p.m.
Section D (Closed to public): 12:55 p.m.
Section E, (Public): 2:15 p.m.

Note: Patti Pella, Director and Secretary to the Board presided over the meeting until the election for 2011 Board Chair concluded.

Attendance

<u>Trustees</u>	<i>Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette	X					McRae, Pauline	X				
Brown, Cindy	X					Pelletier, Allison (<i>Student</i>)			X		
Carlino, Daniela (<i>Student</i>)			X			Robinson, Danielle (<i>Student</i>)	X				
Fisher, Cindy	X					Santerre, Angel	X				
Keenan, Darlene	X					Simonaitis, Fred	X				
Mannisto, Mark	X					Simmons, Tina	X				

<u>Board Administrators</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Patti Pella: <i>Director of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X				
Rousseau, Bruce: <i>Superintendent of Business</i>	X				
Tamblyn, David: <i>Superintendent of Education</i>	X				
Williams, Dianne: <i>Manager of Accounting Services</i>					X
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>	X				
Willcocks, Barb: <i>Student Success Leader</i>					X
Paris, Marc: <i>Coordinator of Maintenance</i>			X		
Draper, Barb: <i>Coordinator of Human Resources Services</i>	X				
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>	X				
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X				

PART I: Declaration & Inauguration of Board

Section A (Public) 12:35 p.m.

1.0 Roll Call

Director of Education Patti Pella conducted roll call at 12: 35 p.m. Members were present as noted above.

2.0 Declaration of Election Returns

P. Pella called the meeting to order at 12:35 p.m. As per the Education Act, Section 208 (4) she presided over the meeting until the election of the Board Chair. After welcoming all attending, she noted the 2010 Municipal Election results as Certified by the Municipal Election Clerks as follows:

- Angel Santerre: Terrace Bay/Schreiber Ward (Elected)
- Bette Bartlett: Nipigon Ward (Elected)
- Cindy Brown: Marathon Ward (Acclaimed)
- Darlene Keenan: Manitouwadge Ward (Elected)
- Fred Simonaitis: Greenstone Ward (Elected)
- Mark Mannisto: Greenstone Ward (Elected)
- Pauline McRae: Marathon Ward (Acclaimed)
- Tina Simmons: Red Rock, Dorion, Hurkett Ward (Acclaimed)

3.0 Declaration of First Nation Representative Appointment

P. Pella reported that a letter of nomination from the Pic River Heron Bay First Nation Chief Roy Michano was received for Cindy Fisher. As per the letter of support from Chief Roy Michano, Ms. Fisher's appointment to Superior-Greenstone DSB as its First Nation Representative, was declared for a third term.

4.0 Inauguration: Trustee Declaration and Oath of Office

4.1 Trustees' Recital of Oath / Signatures

(Handout for to each Trustee)

P. Pella invited the trustees elected/acclaimed to recite their oath of office in unison and signatures were affixed to the individual documents for retention in board records.

5.0 Declaration of Legally Constituted Board

P. Pella declared the board legally constituted.

6.0 Naming of Two Scrutinizers

P. Pella appointed Superintendent of Business Cathy Tsubouchi and David Tamblyn, Assistant to the Director of Education as scrutinizers for the Board of Trustee executive elections.

7.0 Election: Board Chair for 2011

7.1 Board Chair: Call for Nominations

P. Pella called for nominations for Board Chair. Trustee Cindy Brown nominated Trustee Bette Bartlett who let her name stand. Trustee Fred Simonaitis nominated Trustee Mark Mannisto who let his name stand. After third call and hearing no further nominations, the scrutinizers distributed ballots. After the first ballot was cast, Director Pella declared Trustee Bartlett elected as 2011 Board Chair.

8.0 Chairperson Assumes Chair for 2011

(Bette Bartlett)

B. Bartlett assumed the chair and attended to all further proceedings for the 2011 Inaugural/Organizational and Regular Board Meeting

B. Bartlett thanked the members for the confidence they demonstrated in her leadership and pledged to do her best over the upcoming year.

9.0 Election: Board Vice-Chair for 2011

9.1 Board Vice-Chair: Call for Nominations

Board Chair B. Bartlett called for nominations for Board Vice-Chair. Trustee Cindy Fisher nominated Trustee Cindy Brown who let her name stand. Trustee Pinky McRae nominated Trustee Mark Mannisto who let his name stand. After third call and hearing no further nominations, scrutinizers distributed ballots. After the first ballot was cast, Chairperson Bartlett declared Trustee Mannisto elected as 2011 Board Vice-Chair.

01/11

Moved by: Trustee McRae

Second: Trustee Mannisto

✓ That, the ballots from the election of the Board Chair and the Board Vice-Chair are destroyed.

Carried

10.0 Approval of Agenda

02/11

Moved by: Trustee Fisher

Second: Trustee Simonaitis

✓ That, the agenda for Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2011/01 be accepted and approved

Carried

11.0 Election: Standing Committee Chairs

11.1 Chair: Education Committee-Call for Nominations

Chairperson Bartlett called for nominations. Vice Chair Mannisto nominated Trustee Pinky McRae for Education Chair. P. McRae let her name stand. After third call and hearing no further nomination from the floor, Trustee McRae was acclaimed to the position.

- 11.2 Chair: Negotiations / Business Committee-Call for Nominations
Chairperson Bartlett called for nominations. Vice Chair Mannisto nominated Trustee Darlene Keenan for Negotiations/Business Committee Chair. D. Keenan let her name stand. After third call and hearing no further nomination from the floor, Trustee Keenan was acclaimed to the position.

12.0 Appointments of Statutory Committees

12.1 2011 Special Education Advisory Committee (SEAC)

The following trustees were appointed to SEAC

- 1 Cindy Brown Appointee
- 2 Tina Simmons Appointee
- 3 Darlene Keenan Alternate Appointee
- 4 Mark Mannisto Alternate Appointee

12.2 2011 Occupational Health and Safety Committee

The following trustees were appointed to Occupational Health and Safety Committee

- 1 Pinky McRae Appointee
- 2 Fred Simonaitis Appointee
- 3 Mark Mannisto Alternate Appointee

12.3 2011 Student Alternative Learning (SAL) Committee

In accordance with the Education Act, a board shall establish a SAL Committee to function as a committee to make decisions at meetings regarding supervised alternative learning by pupils of the board. A board shall appoint the following individuals to be members of a committee:

The following trustees were appointed to the SAL Committee

- 1 Cindy Brown Appointee
- 2 Cindy Fisher Alternate Appointee
- 3 The Director of Education or the Superintendent of Education
- 4 At least one person who is not a member or employee of the Board

13.0 Appointments of Standing Committee

13.1 2011 Parental Involvement Committee (PIC)

The following trustees were appointed to PIC

- 1 Pinky McRae Appointee
- 2 Darlene Keenan Appointee
- 3 Mark Mannisto Appointee
- 4 Angel Santerre Alternate Appointee

13.2 2011 Native Education Advisory Committee (NEAC)

03/11

Moved by: Trustee Fisher

Second: Trustee McRae

✓ That, the Superior-Greenstone DSB appoint the First Nation Representative Cindy Fisher as a member and Chair of the NEAC, and further appoint the following trustees as NEAC members:

- 1 Tina Simmons Appointee
- 2 Cindy Brown Appointee
- 3 Fred Simonaitis Alternate Appointee*

Carried

* As suggested by Trustee F. Simonaitis, the Board unanimously agreed that the appointments of an alternate appointee to NEAC would be beneficial and proceeded to accept his expression of interest and appoint him as such.

13.3 2011 Transportation Committee

The following trustees were appointed to 2011 Transportation Committee

- 1 Mark Mannisto Appointee
- 2 Cindy Brown Appointee
- 3 Darlene Keenan Alternate Appointee

13.4 2011 Board Discipline Committee

The following trustees were appointed to the Board Discipline Committee

- 1 Cindy Brown Appointee
- 2 Pinky McRae Appointee
- 2 Darlene Keenan Appointee
- 3 Fred Simonaitis Appointee
- 4 Cindy Fisher Appointee

13.5 Board Policy Review Committee

04/11

Moved by: *Trustee Keenan*

Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB appoints the following trustees to the Board Policy Review Committee, for the period December 3, 2010 to November 30, 2014:

- 1 Cindy Brown Appointee
- 2 Darlene Keenan Appointee
- 3 Angel Santerre Appointee
- 4 Mark Mannisto Appointee
- 5 Fred Simonaitis Appointee

Carried

PART IV: Committee of Whole Board – In Camera

Section D (Closed to public): 12:55 p.m.

14.0 Disclosure of Interest: re Closed Session

There was no disclosure of interest at this time. Chairperson Bartlett requested that the Director's contract be added to the In-Camera discussion.

15.0 Committee of the Whole Board (In-Camera Closed)

15.1 Agenda: Committee of the Whole Board - Closed

05/11

Moved by: *Trustee Mannisto*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 12:55 p.m. and that this portion be closed to the public.

Carried

15.2 Rise and Report from Closed Session

06/11

Moved by: *Trustee Mannisto*

Second: *Trustee McRae*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 1:59 p.m. and that this portion be open to the public.

Carried

Note: At this time, Chairperson Bartlett called for a short break in the proceedings.

16.0 Regular Meeting Call to Order

07/11

Moved by: Trustee McRae

Second: Trustee Brown

✓ **That**, the Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2011/01 be called to order at 2:15 p.m.

Carried

17.0 Report of the Committee of the Whole Closed Session

17.1 **08/11**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB – Committee of the Whole – In-Camera Section A (Closed)

Reports be adopted with the following recommendations therein:

- That, the Superior-Greenstone DSB carryover unused vacation days for Barb Willcocks and Cathy Tsubouchi for the 2009-2010 school year only due to change in positions, and
- That, the discussion on the next steps be approved by the Board

Carried

09/11

Moved by: Trustee McRae

Second: Trustee Mannisto

✓ **That**, the Superior-Greenstone DSB appoints Cathy Tsubouchi as Superintendent of Business, effective December 1, 2010, and

That, this appointment be conditional upon the approval from the Ministry of Education.

Carried

18.0 Disclosures of Interest re: Open Session

There were no disclosures of interests regarding the open session.

19.0 Minutes: Board Meetings and Board Committee Meetings

10/11

Moved by: Trustee Simonaitis

Second: Trustee Brown

✓ **That**, the minutes of the following Board meetings be adopted:

- Regular Board Meeting – November 15, 2010

Carried

20.0 Business Arising Out of the Minutes

There was no business arising from the minutes.

21.0 Delegations and/or Presentations

21.1 Presentation of the Bernadine Yackman Award

Trustee Darlene Keenan was called upon to present the Bernadine Yackman Award to the former Caramat District Area School Board Chair and long-time trustee Armand Giguere.

The Bernadine Yackman award is annually presented to an Active or Retired Trustee of a Member Board of the Association for dedication, commitment and an outstanding contribution to education with special recognition for Northern Ontario service. The late Bernadine Yackman was a trustee on the Sudbury Board of Education and, for many years, an active Director of the Northern Ontario

School Trustees' Association. First awarded in 1985, the award recognizes dedication, commitment and an outstanding contribution to education in Ontario by an active or retired school trustee. Service to or on behalf of education in Northern Ontario, at the board, regional or provincial level receives special recognition from the judging committee, the OPSBA Northern Regional Directors. *(Ontario Public School Boards' Association)*

Mr. Giguere accepted his award with appreciation and provided the public with some glimpses of his experience over his more than 20 years as a trustee and chair of the CDASB.

- 21.2 Presentation: School Support Student Success Initiative *(MRHS Principal, Brenda Wiskin)*
Marathon High School Principal Brenda Wiskin provided a comprehensive verbal report about this initiative, which is active at both the Marathon and the Geraldton Composite High School. The project mandate is linked to the ministry's goal to see high school graduation rates increase to 85% by June 2011. Programs and strategies in the school are aimed at supporting students who are struggling in Grade 9 and 10 so that these students can achieve optimum credit accumulation and move on as successful students in the senior grades. Ms. Wiskin provided information of the various approaches being applied by teaching staff at the schools.

- 21.3 Presentation: Student Trustees' Update *(Verbal – Student Trustees)*

21.3.1 Update: Student Senate
Trustee Daniela Carlino provided a verbal report about a recent teleconference meeting, which included student representatives from all 17 SGDSB schools. The discussion went well and a variety of ideas and feedback was collected about ways to keep students connected across panels. Students saw all social media, the internet and e-learning as being a rich opportunity to tap into for student learning. It was suggested that the expansion of smart boards and the use of this media in school, including the primary grades would be advantageous for all students.

She also provided an update on school activities at Lake Superior High School where promotions are underway toward donation for the local food bank.

21.3.2 Allison Pelletier
Trustee Pelletier provided a report on school activities and holiday events including their school community Christmas food drive.

21.3.4 Danielle Robinson
Trustee Robinson provided highlights about school activities from both the Marathon and Manitouwadge High School.

22.0 Reports of the Business Committee *Business Chair: (Darlene Keenan)*
Superintendent of Business: Cathy Tsubouchi

22.1 Reports No. 01: Financial Statements Update
Superintendent of Business Cathy Tsubouchi advised the external audit is complete, however with 2009-2010 Financial Statements are not yet available given the early date of this, December Board meeting. Public Sector Accounting Boards recommendations are also being finalized at this time. The Ministry has approved an extension for the reporting deadline.

22.2 Report No. 02: Board Audit Committee
C. Tsubouchi reported that with the release of the audit committee regulation (O. Reg. 361/10) release, boards are required to establish a five-member audit committee no later than January 31, 2011. Three trustees are to be appointed to this board as well as two non-board member (volunteers). Advertisements for volunteer community members will be placed shortly.

11/11

Moved by: Trustee McRae

Second: Trustee Keenan

✓ **That**, effective December 3, 2010, the board member listed below be appointed to the Audit

Committee for a term of four (4) years:

- 1 Pinky McRae
- 2 Darlene Keenan
- 3 Mark Mannisto

Carried

- 22.3 Report No. 03: BA Parker PS Replacement Project Update
Wayne Chiupka, Manager of Plant Services provided an update on the project.

23.0 Reports of the Director of Education

Director of Education: Patti Pella

- 23.1 Report No. 04: 2011 Regular Board Meeting Rotation and Dates Options for Discussion
12/11

Moved by: Trustee Fisher

Second: Trustee Simmons

✓ **That**, the Superior-Greenstone DSB approve the 2011 Regular Board Meetings schedule as outlined in Report No. 04 as Option No. 5.

Carried

Trustees would meet on a rotation basis in various school communities on the third Monday of each month at 6:30 p.m. Two exceptions on the schedule include Friday meetings on May 27, 2011 and September 16, 2011 to be held at 3:00 p.m. The twice-annual professional development sessions for trustees would be held in conjunction with the May and September meetings.

The board meeting schedule is as follows:

- Monday, January 17, 2011 - (6:30 p.m.): Lake Superior HS
- Tuesday, February 22, 2011 (6:30 p.m.) Marathon Board Room
- Monday, March 21, 2011 (6:30 p.m.) Manitouwadge HS
- Monday, April 18, 2011 (6:30 p.m.) Geraldton Composite HS
- Friday, May 27, 2011 (3:00 p.m.) Nipigon-Red Rock DHS
- Monday, June 20, 2011 (6:30 p.m.) Lake Superior HS
- Monday, July 18, 2011 (6:30 p.m.) Marathon Board Room
- Monday, August 15, 2011 (6:30 p.m.) Marathon Board Room
- Friday, September 16, 2011 (3:00 p.m.) Manitouwadge HS
- Monday, October 17, 2011 (6:30 p.m.) Geraldton Composite HS
- Monday, November 21, 2011 (6:30 p.m.) Nipigon-Red Rock DHS
- Monday, December 5, 2011 (6:30 p.m.) Nipigon-Red Rock DHS

- 23.2 Report No. 05: Legal Representation
Director Patti Pella reported briefly on this report provided annually in accordance with Board Policy No. 713.

- 23.3 Report No. 06: 2009-2010 Director's Annual Report
Director Pella reported that it is a requirement that the Director's Annual Report be published annually no later than January 31. However, the ministry also directs that the boards receive the issue annually at its organizational meeting.

24.0 Reports of the Education Committee

Education Chair: (Pinky McRae)

Superintendent of Education: David Tamblyn

- 24.1 Report No 07: Update: Violence in the Workplace Bill 168 Implementation
Assistant to the Director David Tamblyn provided an overview of this report.

25.0 Matters for Decision

Board Chair: (Bette Bartlett)

- 25.1 Report No. 08: Personnel-December 3, 2010
Discussion and/or inquiries concerning personnel took place during the closed session.

26.0 New Business

- 26.1 Chair
New Board Chairperson B. Bartlett welcomed trustees to board and extended congratulations to all sitting members.
- 26.2 Trustee Vacancy-Greenstone
Chairperson Bartlett advised that effective November 15, 2010 the seat in the Greenstone Ward was considered vacant as Trustee Jim Turner was unable to attend the designated site for the Regular Board Meeting. As a result, Trustee Turner did not comply with Ontario Education Statutes and Regulation: S 229 (1) that states, a trustee is required to be physically present in the meeting room of the board for the three face-to-face meetings designated in a 12-month period including the Board's Organizational Meeting.
- 26.3 Correspondence
Chairperson Bartlett noted and trustees agreed that as was her past practice as chair, correspondence she received that was directly related to the board business would be share with all trustees to keep current, rather than hold notes over to report upon at each board meeting.
- 26.4 Future Board Meeting Agenda Items
— Board Improvement Plan
— Report from Board Leadership Development Meeting
— Initiatives
— Geraldton Composite High School Meeting re classroom space

27.0 Trustee Associations and Other Boards

- 27.1 OPSBA
Reminder: Public Education Symposium: January 27-29, 2011
- 27.2 Appointments of OPSBA Director and Voting Delegates
27.2.1 Trustee Appointments for OPSBA Director/Voting Delegate
Chairperson Bartlett called for nominations. Trustee Cindy Brown nominated Trustee Cindy Fisher. Trustee Mark Mannisto nominated Darlene Keenan. Both let their names stand. After third call and hearing no further nominations, scrutinizers distributed ballots. After the first ballot was cast, Chairperson Bartlett declared Trustee Fisher elected.

13/11

Moved by: Trustee Mannisto

Second: Trustee Brown

✓ ***That, the Superior-Greenstone DSB appoint Trustee Cindy Fisher to serve as its Director to OPSBA effective for the period of December 3, 2010 to November 30, 2011.***

Carried

Chairperson Bartlett called for nominations. Trustee Pinky McRae nominated Trustee Keenan. Trustee Brown nominated Trustee Fisher. Both let their names stand. After third

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Inaugural / Organizational & Regular Board Meeting 2011/01

Committee of the Whole Board: Closed Session.

Friday, December 3, 2010

Designated Site: Board Meeting Room, Marathon, ON

TOPICS

Board Chair: *To Be Determined*

Director: *Patti Pella*

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART IV: Committee of Whole Board – In Camera

Section D (Closed to public): 1:15 p.m.

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 08) *(B. Draper)*
- 2.0 Personnel: Vacation Carryovers (2 Items) *(P. Pella)*
- 3.0 Trustee Seat Vacated *(P. Pella)*

Inaugural / Organizational / Regular Board Meeting 2011-01

Friday, December 3, 2010

MINUTES

APPROVED THIS _____ DAY OF _____, 2011

SECRETARY

CHAIR