

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS).....200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS).....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

### Regular Board Meeting 2011/04

Committee of Whole Board In-Camera  
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
Follows conclusion of In-Camera

## MINUTES

Monday, March 21, 2011

Designated Site: Manitouwadge High School, Videoconference Room, Manitouwadge, ON

**Board Chair:** Bette Bartlett

**Acting Director:** Terry Ellwood

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.

PART II: Regular Board Meeting

Section (B) : – (open to public): TBA

PART III: Committee of the Whole Board

Section (C) In-Camera: – (closed to public) TBA p.m.

### Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette	X					McRae, Pauline	X				
Brown, Cindy	X					Pelletier, Allison (Student)			X		
Carlino, Daniela (Student)			X			Robinson, Danielle (Student)			X		
Fisher, Cindy					X	Santerre, Angel			X		
Keenan, Darlene	X					Simonaitis, Fred	X				
Mannisto, Mark	X					Simmons, Tina				X	

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Terry Ellwood: Acting Director of Education	X				
Patti Pella: Director of Education					X
Tamblyn, David: Superintendent of Education	X				
Tsubouchi, Cathy: Superintendent of Business	X				
Williams, Dianne: Manager of Accounting Services			X		
Chiupka, Wayne: Manager of Plant Services/Transportation			X		
Willcocks, Barb: Student Success Leader	X				
Paris, Marc: Coordinator of Maintenance					X
Draper, Barb: Coordinator of Human Resources Services	X				
Ross, Brad: Coordinator of Systems and Information Technology			X		
Joannette, Rose-Marie: Administrative Assistant / Communications			X		

**1.0 Roll Call**

Board Chair Bette Bartlett conducted roll call at 6:30 p.m. Members were present as noted in the matrix illustrated on page one.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:33 p.m.*

**2.0 Disclosure of Interest: re Closed Session**

There were no disclosures of interest offered at this time

**3.0 Approval of the Agenda In-Camera, Section A**

**77/11**

Moved by: *Trustee McRae*

Second: *Trustee Brown*

✓ **That**, the Committee of the Whole Board Section A (Closed Session) agenda for the Superior-Greenstone DSB 2011/04 Regular Board Meeting, Monday, March 21, 2011 be accepted as amended to add Conflict of Interest and Wage Restraint.

Carried

**4.0 Committee of the Whole Board** *(In-Camera Closed)*

4.1 Agenda: Committee of the Whole Board - Closed

**78/11**

Moved by: *Trustee McRae*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:33 p.m. and that this portion be closed to the public

Carried

4.2 Rise and Report from Closed Session

**79/11**

Moved by: *Trustee McRae*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 7:03 p.m. and that this portion be open to the public.

Carried

PART II: *Regular Board Meeting*

*Section (B): – (open to public): 7:04 p.m.*

**5.0 Regular Meeting Call to Order**

**80/11**

Moved by: *Trustee Brown*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, March 21, 2011 be called to order at 7:04 p.m.

Carried

**6.0 Report of the Committee of the Whole Closed Session**

6.1 **81/11**

Moved by: *Trustee McRae*

Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB – Committee of the Whole – In-Camera Section A (Closed) Reports be adopted including the confidential minutes' record from its meetings held on

- February 22, 2011 (Regular 2011/03)

Carried

## **7.0 Approval of Agenda**

**82/11**

Moved by: Trustee McRae

Second: Trustee Keenan

✓ **That**, the agenda for the Superior-Greenstone DSB 2011/04 Regular Board Meeting, Monday, March 21, 2011 be accepted and approved.

Carried

## **8.0 Disclosures of Interest re: Open Session**

There were no disclosures made at this time.

## **9.0 Minutes: Board Meetings and Board Committee Meetings**

**83/11**

Moved by: Trustee McRae

Second: Trustee Mannisto

✓ **That**, the minutes of the following Board meetings be adopted:

- Regular Board Meeting 2011/03 – February 22, 2011
- Special Board Meeting 05/2011 – March 1, 2011
- Board Policy Review Committee – February 28, 2011

Carried

**84/11**

Moved by: Trustee Brown

Second: Trustee Mannisto

✓ **That**, Superior-Greenstone DSB accept the recommendations outlined in the BPRC minutes of February 28, 2011 and approve as reviewed:

- P-201 Procedural By Laws (Index Only)
- P-526 Managing Information for Student Achievement (MISA)
- MG-526 Managing Information for Student Achievement (MISA)
- P-531 Fire Alarms and Drills
- MG-531 Fire Alarms and Drills
- P-704 Recruitment Selection and Hiring
- MG-704 Recruitment Selection and Hiring

to be posted to the Board website with an implementation date of March 22, 2011 and these shall supersede any previous policies and management guidelines.

Carried

## **10.0 Business Arising Out of the Minutes**

Trustee Brown inquired as to Board Policy Review Committee minutes related to Policy 905 stakeholder review end date. This policy remains out for review until April 15, 2011 and is scheduled for board approval following conclusion of the BPRC meeting on April 25, 2011

## **11.0 Delegations and/or Presentations**

### **11.1 Presentation-Cooking with a Purpose Dual-Credit Course**

Manitouwadge High School students, Wynter Fluett and Kaiya Lendt in concert with Confederation College Dual Credit Course Instructor Andrea Richard provided a PowerPoint presentation. The group provided a comprehensive overview of the course, its benefits to the students accessing the program and the reception in the community. Cooking with a Purpose is a dual credit course offered at Manitouwadge High School.

### **11.2 Student Trustees' Update**

(Verbal – Student Trustees)

#### **11.2.1 Report No. 26 Store Front Program**

Student Trustee Pelletier provided a verbal synopsis of this report, advising that the program has been well received and proving to be quite beneficial to those enrolled. Students who found the regular day school program setting difficult to attend for a variety of reasons find the process of credit acquisition at the storefront program is more conducive to their lifestyles at this time and all are realizing success.

Trustee Pelletier also provided an update on school life and extra-curricular activities at both the Geraldton Composite and the Nipigon-Red Rock District High Schools. She inquired on behalf of GCHS students regarding the installation of the new windows at the high school. Plant Manager Wayne Chiupka advised that students are unable to open these at this time, as the hinge assemblies must be changed-out. That work is expected to happen very shortly.

11.2.2 Daniela Carlino

Trustee Carlino provided a verbal report about the student activities and sports at Lake Superior High School. She report that the students are brainstorming ideas for fund-raising for the crisis in Japan at this time.

11.2.3 Danielle Robinson

Trustee Robinson also provided an in-depth verbal report on student life and sports at Marathon High School. There is a highly anticipated student versus teacher hockey game on tap for later in the month. As well, she reported the excellent success of the Cardboard boat race team whose entry in Waterloo late last month netted the team a gold medal. Acting Director Terry Ellwood extended congratulations to the group for the fine talent and skill demonstrated by the team and their teacher coach.

**12.0 Reports of the Business Committee**

*(Business Chair: D. Keenan)*

*Superintendent of Business: C. Tsubouchi*

12.1 Report No. 27: BA Parker PS Replacement Project Update

Plant Manager Wayne Chiupka reviewed this written report and provided an overview of the ministry's requirement for classroom size standards, citing that 700 square feet is the upper limit standard. Trustee Simonaitis suggested that the Greenstone area constituents would welcome information updates on a more frequent basis, including a pictorial progress display, perhaps on the board website.

12.2 Report No. 28: Disbursements – February 2011

Manager of Accounting Services Dianne Williams provided a brief overview of Report No. 28

12.3 Report No. 29: First Interim Report

Superintendent of Business Cathy Tsubouchi provided an overview of the report that covers the first quarter of the 2010/2011. The purpose of interim financial reports is to provide management and the board of trustees with a clear understanding of the status of the current year's budget versus actual expenditures to date, and an outlook for the remainder of the year. She noted that of late a significant budget pressure has presented in the form of a \$175,000 Workplace Safety and Insurance Board surcharge going back over the last three years of claims. Slip and fall incidents continue to be a concern and the issue warrants vigorous proactive measures.

**85/11**

*Moved by: Trustee Keenan*

*Second: Trustee Mannisto*

**✓ That, the Superior-Greenstone DSB approves Report No. 29 First Interim Report as presented.**

**Carried**

12.4 Report No 30: Superior-Greenstone DSB Operational Review Final Report

C. Tsubouchi provided an overview of this report noting that last September the ministry collected vast amounts of information about the board in the areas of governance and school board

administration; human resource management and school staffing/allocation; financial management; and school operations and facilities management. Superior-Greenstone was among the final boards audited. The report will be used as a working document to build management capacity, ensure efficient management of resources, share best practices and identify strategies for continuous system improvements. The ministry will monitor the board's progress with a follow-up review taking place within a year of this report's release.

**12.5 Report No 31: Trustee Equipment**

C. Tsubouchi advised that the report summarized the equipment that is currently in place for board trustees and illustrates the annual cost of such. She suggested that trustees might find it helpful to contemplate the data and figures provides as the board embarks upon its upcoming 2011-2012 budget process. Acting Director Terry Ellwood suggested that the trustee group might benefit by the formation of a trustee budget committee headed up by one of its own to oversee the budget activity and set priorities as a group. In a future report, the entire trustee budget package with the prior year's expenditures will be compiled.

**13.0 Reports of the Director of Education**

*Acting Director of Education: David Tamblyn*

**13.1 Skills Canada Competition: Cardboard Board Races**

Acting Director T. Ellwood extended congratulations to the student team and teacher who brought home a gold medal in the Skills Canada Competition held in Waterloo, Ontario. The group will be personally acknowledged at the board meeting in April.

**14.0 Reports of the Education Committee**

*(Education Chair: Pinky McRae)*

*Superintendent of Education: David Tamblyn*

**14.1 Report No. 32: 2011-2012 Board Improvement Plan Mid-Year Update**

In a comprehensive PowerPoint presentation, Nicole Morden-Cormier and Barbara Willcocks, the Leaders of the boards' School Effectiveness Framework and Student Success initiatives provided a mid-year update and an outline of the next steps for student achievement in schools. They noted that a new thrust from the ministry is the consolidation and focus of the whole system, i.e., student achievement from Kindergarten to Grade 12.

**15.0 Matters for Decision**

*Board Chair: Bette Bartlett*

**15.1 Report No. 33: Personnel – February 22, 2011**

This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section.

**16.0 New Business**

**16.1 Board Chair**

Board Chair Bette Bartlett gave a brief address to members advising that she wished to reinforce all the good things that happen within the board as a result of the board's work on focusing on the well-being of the whole system. She pointed to the numerous "Excellence in Education" reports from school leaders, teachers and students that are showcased each month. She suggested that the Operational Review report as compiled by the ministry be used as the basis to measure success and/or progress made in each of the areas addressed in the ministry report. She further suggested that the Operational Review be used to during the Trustees' twice-annual Professional Development sessions to incorporate some strategies toward success in student achievement.

**16.2 Trustees' Reports: Constituent Concerns**

B. Bartlett reported on a concern filed with her by a constituent concerned about recent ministry negotiations around the bussing contracts and the disadvantage presented to small operators.

- 16.3 Future Board Meeting Agenda Items  
Trustee Mannisto requested a pictorial update of the B.A. Parker PS Replacement Project.  
Trustee Brown requested that a response be forthcoming to the Town of Marathon relative to its presentation to the board in February.

**17.0 Notice of Motion**

Nil

**18.0 Trustee Associations and Other Boards**

- 18.1 OPSBA  
It was noted that five trustees are registered to attend the OPSBA Labour Relations conference later in March.

**19.0 Observer Comments**

*(Members of the public limited to 2-minute address)*

- 19.1 Observer Colleen Lemieux, ETFO President  
Ms. Lemieux extended thanks for the monthly updates about the B.A. Parker Replacement Project, but asked that a full public meeting for Greenstone area constituents be held soon. This she said would inform the public about the multitude of developments since the last public meetings. She requested that ample notice be given to the public in this regard.

PART III: *Committee of the Whole Board*

*Section (C) In-Camera: – (closed to public) 9:01 p.m.*

**20.0 Disclosure of Interest: re Closed Session**

There were no disclosures made at this time.

**21.0 Committee of the Whole Board** *(In-Camera Closed)*

- 21.1 Agenda: Committee of the Whole Board - Closed  
**86/11**  
*Moved by: Trustee Brown* *Second: Trustee Simonaitis*  
**✓ That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section C (Closed Session) at 9:01 p.m. and that this portion be closed to the public.  
*Carried*
- 21.2 Rise and Report from Closed Session  
**87/11**  
*Moved by: Trustee McRae* *Second: Trustee Keenan*  
**✓ That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section C (Closed Session) at 10:29 p.m. and that this portion be open to the public  
*Carried*
- 21.3 Report of the Committee of the Whole Closed Session  
**88/11**  
*Moved by: Trustee Simonaitis* *Second: Trustee Santerre*  
**✓ That**, the Superior-Greenstone DSB, Committee of the Whole–In-Camera Section C (Closed) Reports be adopted, including the confidential minutes' record from its meetings held on March 1, 2011 (Special 05/2011).  
*Carried*

21.3.1 Interim Board Chair and Vice Chair

As a result of reports and/or events, which transpired while the Board of Trustees convened as a Committee of the Whole in the Closed (in-camera) session, Trustee Mark Mannisto was acclaimed as Interim Board Chair. As M. Mannisto formerly held the office of Board Vice Chair, by assuming duties as Interim Board Chair, an interim vacancy was created for office Board Vice Chair. Trustee Darlene Keenan was acclaimed to the office of Interim Board Vice Chair.

As Interim Board Chair, M. Mannisto put the following motions out to a vote by the Board.

**89/11**

Moved by: Trustee Simonaitis

Second: Trustee McRae

✓ **Resolved that**, the Board follow the four-step process outlined in the minutes of March 1, 2011, closed.

Carried

Note: Trustee C. Brown requested a recorded vote on the following motion.

**90/11**

Moved by: Trustee McRae

Second: Trustee Simonaitis

✓ **Resolved that**, the board has lost confidence in the Board Chair.

Recorded Vote	
Yes	No
D. Keenan	C. Brown
M. Mannisto	A. Santerre
P. McRae	
F. Simonaitis	

Carried

**22.0 Adjournment**

**91/11**

Moved by: Trustee McRae

Second: Trustee Santerre

✓ **That**, the Superior-Greenstone DSB 2011/04 Regular Board Meeting, Monday, March 21, 2011 be adjourned at 10:37, p.m.

Carried

2011 Board Meeting Schedule

2011 Dates	Time	Location		2009 Dates	Time	Location
Monday, January 17	6:30 p.m.	LSHS		Monday, July 18	6:30 p.m.	SGBO
Tuesday, February 22	6:30 p.m.	Marathon Board Office (SGBO)		Monday, August 15	6:30 p.m.	SGBO
Monday, March 21	6:30 p.m.	MNHS		Friday, September 16	3:00 p.m.	MNHS
Monday, April 18	6:30 p.m.	GCHS		Monday, October 17	6:30 p.m.	GCHS
Friday, May 27	3:00 p.m.	NRHS		Monday, November 21	6:30 p.m.	NRHS
Monday, June 20	6:30 p.m.	LSHS		Monday, December 5	6:30 p.m.	NRHS

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2011/04**

Committee of the Whole Board: Closed Session.

Monday, March 21, 2011

Designated Site: Manitouwadge High School, Videoconference Room, Manitouwadge, ON

**TOPICS**

**Board Chair:** *Bette Bartlett*

VC Sites at: GCHS / MNHS / NRHS /SGBO

**Acting Director:** *Terry Ellwood*

Teleconference Moderator: RM. Joanne

PART I: Committee of Whole Board – Closed

*Section (A): In-Camera 6:33 p.m.*

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 32) *(B. Draper)*
- 2.0 Manager's Group Wage Restraint Legislation
- 3.0 In-Camera (closed) Meeting Minutes
- February 22, 2011 (Regular 2011/03)
  - March 1, 2011 (Special 05/2011)

PART III: Committee of Whole Board - Closed

*Section (C): In-Camera 9:01 p.m.*

- 4.0 Report No 07 IC: Transportation Procurement Process
- 5.0 In-Camera Minutes: March 1, 2011
- 5.1 Director's Contract
- 6.0 Conflict of Interest
- 7.0 Elections for Interim Board Chair and Interim Board Vice Chair