

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



**Our Mission:** "Inspiring our students to succeed and make a difference"  
**Our Vision:** "We are leaders in providing quality learning experiences in our small school communities"  
**Our Values:** "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"  
**Our Motto:** "Small schools make a difference"

### Videconference Site Locations

Superior-Greenstone District School Board(SGDSB) .....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

## Regular Board Meeting 2016/05

### MINUTES

Monday, April 18, 2016 – 6:30 p.m.

Designated Site: Marathon Board Office, 12 Hemlo Drive, Marathon, ON

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM. Joannette

PART I: Regular Board Meeting  
 PART II: Committee of the Whole Board

Section (A): – (open to public): 6:31 p.m.  
 Section (B) In-Camera: – (closed to public) 8:07 p.m.

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Figliomeni, Kim	X					McIntyre, Margaret	X				
Fisher, Matthew		X				McRae, Pauline (Pinky)	X				
Groulx, Michael			X			Pelletier, Allison			X		
MacGregor, Aaron		X				Sabourin, Stanley	X				
Mannisto, Mark	X					Zeleny, Olivia (Student)			X		

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X				
Morden-Cormier, Nicole: <i>Superintendent of Education</i>	X				
Eddy, Suzanne: <i>Assistant to the Director</i>	X				
Williams, Dianne: <i>Manager of Accounting Services</i>	X				
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					X
Demers, Linda: <i>Coordinator of Business Services</i>					X
Paris, Marc: <i>Coordinator of Plant Services</i>			X		
Lucas, Jay: <i>Coordinator of Information Technology Services</i>	X				
Joannette, Rose-Marie: <i>Administrative Assistant to Director</i>	X				

**2.0 Regular Meeting Call to Order**

**45/16**

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, April 18, 2016 be called to order at 6:31 p.m.

Carried

**3.0 Approval of Agenda**

**46/16**

Moved by: Trustee K. Figliomeni

Second: Trustee M. McIntyre

✓ **That**, the agenda for the Superior-Greenstone DSB 2016/05 Regular Board Meeting, April 18, 2016 be accepted and approved.

Carried

**4.0 Disclosures of Interest re: Open Session**

There were no disclosures offered at this time.

**5.0 Minutes: Board Meetings and Board Committee Meetings**

**5.1 Board Meetings**

**47/16**

Moved by: Trustee M. Mannisto

Second: Trustee A. Pelletier

✓ **That**, the minutes of the following Board meeting be adopted:

1. Regular Board Meeting 2016/03: Feb 22, 2016
2. Regular Board Meeting 2016/04: March 21, 2016

Carried

**5.2 Resolution Summary re Board Meeting: December 7, 2015**

The following motion was carried to correct a clerical error made on the December 7, 2015 Board Minutes adopted earlier, on January 18, 2016.

**48/16**

Moved by: Trustee K. Figliomeni

Second: Trustee M. McIntyre

✓ **That**, the Superior Greenstone DSB approve the correction to motion numbers recorded into the December 7, 2015 Organizational and Regular Board Meeting minutes, so that motions incorrectly stated as 01/15 through 13/15 are changed to the correct sequence being motion numbers 01/16 through 13/16.

Carried

**5.3 Board Policy Review Committee: February 2, 2016**

**49/16**

Moved by: Trustee K. Figliomeni

Second: Trustee M. McIntyre

✓ **That**, the Board accepts the recommendations outlined in the Board Policy Review Committee minutes of April 5, 2016 and approves as reviewed:

- P-207 Lines of Communications Regarding Complaints
- MG-207 Lines of Communications Regarding Complaints MG

- *P-542 Ryan's Law (Asthma)*  
to be posted to the Board website with an implementation date of April 19, 2016, and all of which shall supersede any previous policies.

Carried

## **6.0 Business Arising Out of the Minutes**

### 6.1 Amendment to SGDSB Procedural Bylaw: Notice of Motion Provided February 22, 2016

**50/16**

Moved by: *Trustee M. Mannisto*

Second: *Trustee M. McIntyre*

✓ **That**, the Superior-Greenstone DSB amend Appendix B, (Page 12) Committee Members to read as follows:

*"Elections: The Chair shall by way of members' expression of interest conduct the process of appointment for members of Committees in the order as presented in the bylaws."*

Carried

### 6.2 Amendment to SGDSB Procedural Bylaw: Notice of Motion Provided March 21, 2016

Director David Tamblyn advised of a slight wording change from the notice of motion provided in March. He noted that the timeframe of five days' advance notice for review of materials would be insufficient since the completed board agenda is submitted to Trustees at the five-day advance mark. Therefore, he suggested that materials or requests from Trustees be submitted a minimum of two weeks in advance to allow administration the review time needed. Trustees who moved and seconded the notice of motion in March supported this wording change.

**51/16**

Moved by: *Trustee M. McIntyre*

Second: *Trustee M. Fisher*

✓ **That**, the Superior-Greenstone DSB amend Appendix A, (Page 9) Special Rules of Order as follows:

*"Notice along with supporting materials shall be forwarded to the Director/Chair a minimum of two weeks in advance of a board meeting whenever possible prior the next scheduled board meeting."*

Carried

## **7.0 Delegations and/or Presentations**

### 7.1 Excellence in Education: Dorion Public School

Part One: Dorion Learning Garden

Part Two: Aboriginal Culture/Traditions/Perspectives "Unpacking the SGDSB Information Handbook"

Will Goodman, Principal of Dorion Public School in concert with students, Hope, Joe, Marcus, Maria, Kim and Sonny provided detailed presentations regarding the school's Learning Garden and their use of the SGDSB Aboriginal Culture Handbook.

### 7.2 Update: Student Trustee Olivia Zeleny

Student Trustee Zeleny gave an overview of school activities for the month as well as a number of extra-curricular activities.

## **8.0 Reports and Matters for Decision**

### **8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

#### **8.1.1 Board Audit Committee**

Trustee M. Mannisto advised the next meeting date is not yet scheduled.

#### **8.1.2 Board Policy Review Committee**

The next meeting date is May 3, 2016.

#### **8.1.3 Native Education Advisory Committee**

Next meeting date is April 18, 2016 in Marathon.

#### **8.1.4 Occupational Health & Safety Committee**

The next meeting is scheduled June.

#### **8.1.5 Parental Involvement Committee**

The next PIC meeting is on April 26, 2016

#### **8.1.6 Special Education Advisory Committee**

The next SEAC meeting is on May 10, 2016

## **9.0 Reports of the Business / Negotiations Committee**

*Superintendent of Business: C. Tsubouchi  
Business /Negotiations Chair: Mark Mannisto*

### **9.1 Report No. 19: Enrolment Projection for 2016/2017**

Superintendent of Business Cathy Tsubouchi noted that this projection indicates a decrease of 36.5 ADE in 2016-2017. This report will be revisited in the future due to some inconsistencies in the enrolment summaries which once amended may see the current projection change.

### **9.2 Report No. 20: Enrolment Summary for 2015/2016 as of March 31, 2016**

C. Tsubouchi provided a brief overview of this report, advising that overall the board is in line with its budget in March. A brief discussion took place regarding how school enrolment is effected by agency intervention or apprehensions. It was noted that acquisition of this information is outside of board's formal data collection circles.

### **9.3 Report No 21: Grants for Student Needs 2016-2017**

C. Tsubouchi highlighted the ministry grants and changes for the 2016-2017. In particular, she noted that the ministry is providing funding for a dedicated lead for their Renewed Mathematic Strategy which is an Early Years to Grade 12 program. Increased forms of support, accountability measures, coordination and implementation for this new math strategy requires a dedicated and knowledgeable lead person. As a result, administration recommends the creation of a new 1.0 FTE position – System Principal of Numeracy K-12

#### **52/16**

*Moved by: Trustee M. Mannisto*

*Second: Trustee K. Figliomeni*

*✓ That, the Superior Greenstone DSB having received Report No. 21: Grants for Student Needs-2016-2017 approves the addition of 1.0 FTE system Principal of Numeracy K-12 effective the 2016-2017 school year.*

*Carried*

### **9.4 Report No. 22: Report of the Audit Committee – Treasurer Report on Investments**

C. Tsubouchi advised that this report which was received by the Audit Committee on March 23, 2016 and has been referred to the Board for approval.

**53/16**

Moved by: Trustee M. Mannisto

Second: Trustee M. McIntyre

✓ **That**, having received Report No. 22: Report of the Audit Committee-Treasurer Report on Investments, the Superior-Greenstone DSB accepts the Treasurer Report on Investments at August 31, 2015.

Carried

9.5 Report No. 23: Report of the Audit Committee – 2014/2015 Financial Statements

C. Tsubouchi advised that this report was received by the Audit Committee on March 23, 2016. She provided detailed information found within the report. All was in order for the process and auditor commented on the ease of operation for this audit due in large part to board staff assistance.

**54/16**

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

✓ **That**, having received Report No. 23: Report of the Audit Committee-2014/2015 Financial Statements, the Superior-Greenstone DSB accepts the 2014/2015 audited Financial Statements and makes the following reserve transfer:

**From** Winning Teams/Championship Fund                      \$11,152.47

Carried

**11.0 Reports of the Director of Education**

Director of Education: David Tamblyn

10.1 Report No. 24: 2015-2016 10 and 25 Year Employee Recognition Awards

Director David Tamblyn noted that the names of long-term staff will be published in the Director's Newsletter. As well he will be presenting the 25-year employees with a SGDSB watch to commemorate this milestone.

10.2 Report No. 25: Director's Monthly Report- April 2016

D. Tamblyn highlighted his report.

10.3 Report No. 26: 2016 School Graduation Dates

D. Tamblyn advised this report is for information, noting that senior administration attends all secondary graduations. Trustees may receive invitations to both panel graduations and by way of this report it is hoped that from the board office, we are able to advise schools as to which trustees can attend which graduations in their area.

**11.0 Reports of the Education Committee**

Superintendent of Education: N. Morden-Cormier

Suzanne Eddy: Assistant to Director

Education Chair: Mark Mannisto

11.1 Report No. 27: Proposed Elementary Teaching Staffing and Organization for September 2016

Superintendent of Education N. Morden-Cormier provided a comprehensive overview of this report, noting that consultation with principals regarding the staffing of elementary schools began in March with each Principal/Vice-Principal submitting potential plans for the organization of the school for the 2016-2017 academic year. These proposals were then discussed with Senior Administration to explore the possibilities. She reviewed the principles used to guide discussions and then reviewed individual school staffing numbers and changes.

## **12.0 New Business**

Board Chair: P. McRae

### **12.1 Board Chair**

Board Chair P. McRae commented briefly on the Trustee PD session held earlier in the day. She noted that the Pearson Efficacy Report (subject of PD) would be available to all Trustees once it is finalized. The Pearson report will be used to guide discussions on the Strategy Plan Review which will start by September this year.

### **12.2 Trustee Associations and Other Boards**

12.2.1. **Report No. 28: Summit on Children and Youth Mental Health**  
Trustee A. Pelletier briefly reviewed her report.

### **12.3 Future Board Meeting Agenda Items**

## **13.0 Notice of Motion**

## **14.0 Observer Comments**

14.1 **Colleen Lemieux, ETFO President**  
Speaking from Geraldton Composite High School, C. Lemieux commented on Report No. 27: Proposed Elementary Staffing 2016-2017.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 8:07 p.m.

## **15.0 Committee of the Whole Board (In-Camera Closed)**

### **15.1 Agenda: Committee of the Whole Board – Closed**

**55/16**

Moved by: Trustee M. Mannisto

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 8:07 p.m. and that this portion be closed to the public.

Carried

### **15.2 Rise and Report from Closed Session**

**56/16**

Moved by: Trustee K. Figliomeni

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 8:32 p.m. and that this portion be open to the public.

Carried

## **16.0 Report of the Committee of the Whole Closed Section B**

### **16.1 57/16**

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board 2016/03: February 22, 2016
2. Regular Board 2016/04: March 21, 2016

Carried

16.2 Other Recommendations from Committee of the Whole Closed Session

**58/16**

Moved by: *Trustee M. Mannisto*

Second: *Trustee K. Figliomeni*

✓ **That**, the Superior Greenstone DSB having received In-Camera Report No. 04-16: Ratification of Collective Agreement with OSSTF-ESS, ratify the Memorandum of Settlement on Local Terms for September 1, 2014 to August 31, 2017 with OSSTF representing OSSTF, District 6B, Educational Support Staff Bargaining Unit.

Carried

**17.0 Adjournment**

**59/16**

Moved by: *Trustee K. Figliomeni*

Second: *Trustee M. McIntyre*

✓ **That**, the Superior-Greenstone DSB 2016/05 Regular Board Meeting, Monday, April 18, 2016 adjourn at 8:34 p.m.

Carried

2016 - Board Meetings		
Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.		
Monday, May 16	Monday, August 22	Monday, November 21
Monday, June 20	Monday, September 26	Monday, December 5 (1:00 p.m.)
Monday, July 18	Monday, October 17	

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2016/05**

Committee of the Whole Board: Closed Session.

Monday, April 18, 2016

Designated Site: Marathon Board Room, 12 Hemlo Drive, Marathon, ON

**TOPICS**

<b>Board Chair:</b> <i>P. McRae</i>	<b>Director:</b> <i>David Tamblyn</i>
VC Sites: <i>GCHS / LSHS / MNHS / NRHS</i>	Recorder: <i>RM Joannette</i>

PART II: Committee of Whole Board – Closed	<i>Section (B): In-Camera 8:07 p.m.</i>
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- 1.0 Disclosure of Interest: re Closed Session *(P. McRae)*
  
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) *(P. McRae)*
  
- 3.0 Update: OSSTF-Educational Support Staff *(C. Tsubouchi)*
  - 3.1 IC Report 04-16  
Note: An In-camera report will follow to trustees upon confirmation by OSSTF-ESS that the agreement has been ratified by members.
  - 3.2 OSSTF-ESS Ratification of Collective Agreement
  
- 4.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2016-03: February 22, 2016
  - 1. Regular Board Meeting 2016-02: March 21, 2016

**Regular Board Meeting 2016-05**

Monday, Monday, April 18, 2016

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR