



# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Our Mission:**

*"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".*

**Our Vision:**

*"Inspiring our students to succeed and make a difference".*

**Our Motto:**

*"Small schools make a difference".*

**Our Values:**

*"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".*

## Regular Board Meeting 2018/11

### MINUTES

Monday, October 15, 2018 – 6:30 p.m.

Designated Site: Lake Superior High School, 19 Hudson Drive, Terrace Bay, ON

#### Videoconference Site Locations

Superior-Greenstone District School Board(SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitowadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitowadge, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 SGDSB Learning Centre ..... (SGDSBLC) ..... 46 Salls Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

**Vice Chair:** Mark Mannisto

**Interim Director:** Nicole Morden Cormier

VC Sites: Board Office / LSHS / GCHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART I: Regular Board Meeting  
 PART II: Committee of the Whole Board

Section (A): – (open to public): 6:30 p.m.  
 Section (B) In-Camera: – (closed to public) 7:56 p.m.

### 1.0 Roll Call

<b>Trustees</b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
	OS	TC	VC	A	R		OS	TC	VC	A	R	
Furoy, Logan (Student)			x			McIntyre, Margaret			x			
Melissa Lanovaz	x					McRae, Pauline (Pinky)			x			
Groulx, Michael	x					Pelletier, Allison					x	
MacGregor, Aaron	x					Sabourin, Stanley		x				
Mannisto, Mark	x					Vallance, Greg					x	

<b>Board Administrators</b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Morden Cormier, Nicole: <i>Interim Director of Education</i>	x					
Tsubouchi, Cathy: <i>Superintendent of Business</i>			x			
Bishop, Charlie: <i>Superintendent of Education</i>			x			
Goodman, William: <i>Interim Superintendent of Education</i>	x					
Williams, Dianne: <i>Manager of Accounting Services</i>						x
Paris, Marc: <i>Manager of Plant Services/Transportation</i>			x			
Demers, Linda: <i>Coordinator of Business Services</i>						x
Lucas, Jay: <i>Coordinator of Information Technology Services</i>	x					
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>			x			

**2.0 Regular Meeting Call to Order****136/18**

Moved by: Trustee M. Lanovaz

Second: Trustee A. MacGregor

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, October 15, 2018 be called to order at 6:31 p.m.

Carried**3.0 Approval of Agenda****137/18**

Moved by: Trustee M. Groulx

Second: Trustee M. McIntyre

✓ **That**, the agenda for the Superior-Greenstone DSB 2018/11 Regular Board Meeting, October 15, 2018 be accepted and approved.

Carried**4.0 Disclosures of Interest re: Open Session**

Nil.

**5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meetings****138/18**

Moved by: Trustee P. McRae

Second: Trustee M. Lanovaz

✓ **That**, the minutes of the following Board meeting be adopted:

1. Regular Board Meeting 2018/10: September 24, 2018

Carried**5.2 Board Policy Review Committee: October 2, 2018****139/18**

Moved by: Trustee A. MacGregor

Second: Trustee P. McRae

✓ **That**, the Board accepts the recommendations outlined in the Board Policy Review Committee minutes of October 2, 2018 and approves as reviewed:

- P-506 Drug Education
- P-537 Growing Success – Cheating or Plagiarism
- P-545 Supporting Students with Prevalent Medical Conditions in Schools
- P-217 Trustee Expenses

to be posted to the Board website with an implementation date of October 16, 2018, and all of which shall supersede any previous policies.

Carried**6.0 Business Arising Out of the Minutes****6.1 Trustee Professional Development**

P. McRae reviewed the proposed schedule of dates available to facilitate Trustee Professional Development. A formal email of the dates reviewed will be circulated. Trustees are requested to review the dates and send an email response regarding their availability. New Trustees have been invited to attend the November 19, 2018 Board meeting as an observer and attend a question and answer period after the end of the meeting.

## **7.0 Delegations and/or Presentations**

- 7.1 Excellence in Education: Schreiber Public School - #SPS Together We Are Better  
Vice-Principal Leslie Blackwood provided a PowerPoint presentation that featured the many ways that Schreiber Public School enacts their school motto, "Together We Are Better". The co-presenters included Parent Bev Stortini, Educational Assistant Tina Hamel and Student Council President Braya Boudreau. Presenters shared the positive experiences had at Schreiber Public School that demonstrate how the building of positive relationships supports the well-being of staff, students and parents.
- 7.2 Update: Student Trustee Logan Furoy  
Student Trustee Logan Furoy provided a verbal report of the Student Senate activities that included a review of the recently held Student Leadership Conference. The Student Trustee noted the conference provides an ideal opportunity for students to develop their leadership skills and to learn to work collaboratively. He thanked administration for the successful organization of the second annual event.

## **8.0 Reports and Matters for Decision**

- 8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)
- 8.1.1 Board Policy Review Committee  
The next BPRC meeting is scheduled for November 6, 2018.
- 8.1.2 Special Education Advisory Committee  
The next SEAC meeting is scheduled for October 16, 2018.

## **9.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: Cathy Tsubouchi  
Business /Negotiations Chair: Michael Groulx

- 9.1 Bylaw 144 – 2019 Tax Levy:  
Superintendent of Business Cathy Tsubouchi, provided a review of the Bylaw and its purpose.
- 140/18**  
Moved by: Trustee M. Groulx                      Second: Trustee P. McRae  
✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 144 being a bylaw to levy taxes for 2019 as per the attached.
- Carried
- 9.2 Report No. 42: Transfer to Winning Teams/Championship Reserve  
Budget Estimates report for 2018/19 was presented at a Special Board Meeting held July 16, 2018. As part of that discussion it was noted that \$50,000 would be transferred from Rural and Northern Education Fund to the Winning Teams/Championship reserve for travel costs.
- 141/18**  
Moved by: Trustee A. MacGregor                      Second: Trustee M. Lanovaz  
✓ **That**, having received report No.42 Transfer to Winning Teams/Championship Reserve, the Superior-Greenstone DSB makes the following reserve transfer:  
To Winning Teams/Championship Reserve                      \$50,000
- Carried
- 9.3 Report No. 43: Update on Elementary Staffing Adjustment for 2018-2019  
C. Tsubouchi provided a review of the report that was in follow up to the August 20<sup>th</sup> report regarding possible Elementary Staffing Adjustments for 2018-2019. The report outlined that a staffing adjustment was not required.

- 9.4 Report No. 44: Signing Officers of the Board  
C. Tsubouchi reviewed that due to staffing changes, the signing officers for the Board required updating as outlined within the report. The proposed resolution noted on the Agenda was amended to include the word Interim to the title of the Director of Education.

**142/18**

Moved by: Trustee A. MacGregor      Second: Trustee M. McIntyre

✓ **That**, effective October 15, 2018, signing officers for Superior-Greenstone District School Board be any two of the following:

- Nicole Morden Cormier, Interim Director of Education and Secretary to the Board
- Cathy Tsubouchi, Superintendent of Business and Treasurer
- Charlie Bishop, Superintendent of Education
- Dianne Williams, Manager of Accounting Services

Carried

## **10.0 Reports of the Director of Education**

*Interim Director of Education: Nicole Morden Cormier*

- 10.1 Report No. 45: Director's Monthly Report – October 2018  
Interim Director of Education Nicole Morden Cormier provided a synopsis of the items included in the Director's Monthly Report.

## **11.0 Reports of the Education Committee**

*Superintendent of Education: Charlie Bishop*

*Superintendent of Education: Will Goodman*

*Education Chair: Margaret McIntyre*

- 11.1 Report No. 46: Elementary EQAO 2017-2018 Achievement  
Superintendent of Education Charlie Bishop and School Effectiveness Lead Kathleen Schram provided a comprehensive review of the report giving background for the statistical information contained therein. K. Schram explained how the data will be utilized to support the students.
- 11.2 Report No. 47: EQAO Secondary Achievement Results- Grade 9 Mathematics and Grade 10 OSSLT  
Interim Superintendent of Education Will Goodman and Student Success Lead Carol Leroux provided a detailed review of the distributed report. They expanded upon the statistical data and highlighted the strategies that are utilized to support the students. The report was amended to correct the dates noted in the last paragraph to read as 2018/2019.

## **12.0 New Business**

*Board Chair: Pinky McRae*

- 12.1 Board Chair  
Board Chair Pinky McRae advised that she has recently been appointed to the Board of the Canadian School Board Association (CSBA) to represent Northern schools. The first meeting will be held October 16, 2018. The Chair requested that Trustees forward her any concerns they wish to have addressed by the CSBA.
- 12.2 Trustee Associations and Other Boards  
Trustee Mark Mannisto provided a review of the highlights from the most recent Ontario Public School Board meeting. He noted that a committee is being formed to review and rewrite the By-laws and Board Governance for OPSBA. Trustees that are interested in applying for a position on the committee were requested to email M. Mannisto. Trustees were also encouraged to attend the OPSBA hosted Public Education Symposium that will be taking place in January 2019. M. Mannisto advised that he will be attending a tour of Northwestern Ontario School Boards that has been organized by Kathy Abraham of OPSBA and will take place the second week of November.

- 12.3 Future Board Meeting Agenda Items  
Nil.

**13.0 Notice of Motion**

- 13.1 Notice of Amendment/Addition to Superior-Greenstone DSB Procedural Bylaw  
In accordance with Superior –Greenstone DSB Procedural Bylaws, wherein amendments made to appendices of the Board’s Bylaws must be preceded by notice, notice is given to amend Appendix B, (Page 11) Procedures for Drawing Lots as follows:

Procedure for Drawing Lots:

*Two ballots shall be prepared: one stating the name of the position to be filled and the other blank. The person drawing the ballot stating the name of the position shall be declared the winner.*

Amendment

*Delete: “Two ballots shall be prepared: one stating the name of the position to be filled and the other blank. The person drawing the ballot stating the name of the position shall be declared the winner”.*

*Insert: “The names of these candidates will be placed in a box by the two scrutineers and will be drawn by one scrutineer to declare the successful candidate. This will take place in front of the candidates.*

*Ballots shall be prepared by the two scrutineers as follows and placed in a box:*

- *One ballot for each candidate that states the candidates name; the other(s) blank.*
- *A sufficient number of blank ballots will be added to ensure fairness. The total number of blank ballots will be two times the number of candidates (e.g. If there are two candidates, therefore there will be four blank ballots).*
- *In the case of a blank ballot being drawn, ballots will continue to be drawn by a scrutineer until a candidate’s name is drawn. This candidate will be the successful candidate.*
- *A scrutineer will provide the ballot to the Secretary to announce.”*

Trustees discussed the procedure of Drawing Lots and agreed upon the suggested revision to the Board Procedural Bylaw appendix B: Election Procedures. Therefore the motion for the amendment will be included on the agenda of the November 19, 2018 Board meeting.

**14.0 Observer Comments**

Nil.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

**15.0 Committee of the Whole Board (In-Camera Closed)**

- 15.1 Agenda: Committee of the Whole Board – Closed

**143/18**

*Moved by: Trustee M. Groulx Second: Trustee M. Lanovaz*

*✓ That, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 7:56 p.m. and that this portion be closed to the public.*

Carried

- 15.2 Rise and Report from Closed Session

**144/18**

*Moved by: Trustee M. Groulx Second: Trustee S. Sabourin*

*✓ That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 8:39 p.m. and that this portion be open to the public.*

Carried

**16.0 Report of the Committee of the Whole Closed Section B**

16.1 **145/18**

Moved by: Trustee M. Groulx Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board 2018/10: September 24, 2018

Carried

16.2 **Other Recommendations from Committee of the Whole Closed Session**

**146/18**

Moved by: Trustee P. McRae Second: Trustee A. McGregor

✓ **That**, the Superior-Greenstone DSB having received Report No.IC-03-18 Payroll Administrator – New Position, approve the addition of a 1.0 FTE Payroll Administrator with salary and benefits per the Administrative Benefit Package - General Terms and Conditions of Employment.

Carried

**17.0 Adjournment**

**147/18**

Moved by: Trustee M. Groulx Second: Trustee M. Lanovaz

✓ **That**, the Superior-Greenstone DSB 2018/11 Regular Board Meeting, Monday, October 15, 2018 adjourn at 8:42, p.m.

Carried

**2018 - Board Meetings**

Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.

Monday, October 15, 2018  
\*Designate Site: LSHS

Monday, November 19, 2018

Monday, December 3, 2018 (1:00 p.m.)

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2018/11**  
Committee of the Whole Board: Closed Session.

Monday, October 15, 2018

Designated Site: Lake Superior High School, 19 Hudson Drive, Terrace Bay, ON

**TOPICS**

<b>Board Chair:</b> Pinky McRae	<b>Interim Director:</b> Nicole Morden Cormier
VC Sites: Board Office / GCHS / LSHS / MNHS / SGDSBLC	Recorder: G. Christianson

PART II: Committee of Whole Board – Closed	Section (B): In-Camera 7:56 p.m.
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- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2018-10: September 24, 2018
- 4.0 Personnel Item A – Report No. IC-03-18
- 5.0 Personnel Item B

**Regular Board Meeting 2018-11**

Monday, October 15, 2018

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR