



## 2.2 Supervisory Officer

If no resolution is found, then the complaint should be directed to a Supervisory Officer.

## 2.3 In Writing

The complaint must be in writing, with copies to the Principal and the employee.

## 2.4 Response

The response of the Supervisory Officer shall be in writing with copies to the Principal and the employee.

## 2.5 Board

If the response is unsatisfactory to the complainant, then the matter may be appealed to the Board.

# 3.0 System-Based Staff

## 3.1 Supervisory Officer

Complaints regarding system-based staff should be directed to a Supervisory Officer.

## 3.2 In Writing

The complaint must be in writing with a copy to the employee.

## 3.3 Response

The response of the Supervisory Officer shall be in writing with a copy to the employee.

## 3.4 Board

If the response is unsatisfactory to the complainant, then the matter may be appealed to the Board.