

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Section FACILITIES & GROUNDS

Policy Name BORROWING OF EQUIPMENT

407

Board Approved: October 18, 2011
March 12, 1999

Reviewed: September 26, 2011
April 25, 2006

Review By: December 2016

POLICY

The Superior-Greenstone District School Board acknowledges that its own resources may not always be sufficient to provide various pieces of equipment.

In the spirit of cooperation with community partners, the Board will allow the borrowing of such equipment on a short-term basis.

PROCEDURES

1.0 Authority to Borrow

The Principal of a school, or the Manager of Plant Services, shall be the only employees with the authority to authorize the borrowing of equipment.

2.0 Damage to Borrowed Equipment

In the event of damage of borrowed equipment while in the possession of the Board, the cost of repairs will be provided by the school or department that borrowed it.

3.0 Wilful Damage

If this damage has occurred as a result of negligence or wilfulness on the part of a staff member or student, the costs involved will be assessed to, and paid for by, the student or his/her parents, or the staff member responsible.

4.0 Accidental Damage

If this damage occurs through no fault of the staff member, student or teacher, the school or department that borrowed it ~~Board~~ will cover cost of repair.

5.0 Loss of Equipment

In the event of loss of borrowed equipment, if not through negligence, the Board will reimburse the owners at the replacement cost for the item(s).