

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Section SCHOOLS AND STUDENTS

Policy Name WORK EDUCATION PROGRAM APPROVAL

523

Board Approved: November 21, 2000

Reviewed: March 21, 2006

Review Prior To: December 2011

POLICY

The Superior-Greenstone District School Board supports equal opportunity school to work programs that help students successfully make the transition to work, training or further education. These programs could include work experience programs, Co-operative Education, OYAP, Bridges Transition to Work, Take Our Kids to Work and job shadowing.

PROCEDURES

Ontario Youth Apprenticeship Program

1.0 Ministry

The program must be approved by and meet the requirements of the Ministry of Training, Colleges and Universities and the Ministry of Education. The program must meet the requirements of the Co-operative Education and Other Forms of Experiential Learning Guidelines (2000) and the requirements of the Trades Qualifications and Apprenticeship Act and the Apprenticeship and Certifications Act.

2.0 Funding

The Board is eligible to apply for OYAP funding from the Ministry of Training, Colleges and Universities (Application and Proposal for Program Funding Renewal for the Ontario Youth Apprenticeship Program) of up to \$91,637 to support OYAP implementation and/or expansion. Subject to annual program allocations and program review, funding may be provided to the Board if they are working with their labour market partners.

3.0 Insurance / Liability / WSIB

Superior-Greenstone District School Board follows the policy set out by OSBIE regarding Liability, Workplace Safety and Insurance and Student Accident Insurance (see Appendix in OYAP Policies and Procedure Manual). When the student is not paid for his/her apprenticeship time, the Board will assume this coverage in accordance with the Work Education Agreement Form. Once the student is being paid for his/her apprenticeship time, the apprenticeship sponsor provides the WSIB coverage to students.

4.0 Guidelines / Policy Manual

An OYAP Policy and Procedures Manual for the Board will be used in order that all schools follow the same student and sponsor selection process and program requirements.

5.0 Establishment of Partnerships / Recruitment of Sponsors

The program must include partnerships so strategies will be developed to create such partnerships or to enhance existing partnerships within the communities and to recruit interested sponsors.

6.0 Promotion of the Program

Promotion of the program to students, parents, and community members will occur through the media, brochures, and information sessions.

7.0 Advisory Committee

The Board will establish a committee to be composed of volunteer representatives from the various communities.