

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

<i>Section</i>	PROGRAM	
<i>Policy Name</i>	ACCEPTABLE USE OF COMPUTERS AND INTERNET/ INTRANET TECHNOLOGY <i>Management Guideline Applies</i>	602

Board Approved: April 28, 2003

Review Prior To: December 2008

1.0 OBJECTIVE

To govern the use of the Superior-Greenstone District School Board's technology and Internet service by staff, students, school councils, parents, school volunteers and community members.

2.0 DEFINITIONS

2.1 **User** means all staff, students, volunteers, parents, school councils, school volunteers and community members. i.e., any person using Superior-Greenstone District School Board (DSB) technology equipment.

2.2 **Internet** means an electronic communications system connecting computers all over the world through which individual subscribers can interact and share information.

2.3 **Intranet** means a network of computer servers holding and sharing information that is accessible only from within an organization.

3.0 POLICY

3.1 The Superior-Greenstone DSB supports, through Internet and Intranet access, the enhancement of communications and appropriate use of materials and resources consistent with educational goals.

3.2 The Board encourages acceptable use of technology, the Internet and Intranet by staff, students, volunteers, parents, school councils, school volunteers and community members. Such use shall be consistent with the Board's Vision and Mission statement:

Vision Statement:

The Superior-Greenstone DSB will create and maintain a school system that delivers quality education for every student.

Mission Statement:

The Superior-Greenstone DSB will ensure that "KIDS COME FIRST".

The Superior-Greenstone DSB will communicate and work collaboratively with its employees, its schools, its advisory councils, community agencies and organizations, parents, and the general public to achieve its stated VISION AND MISSION.

3.3 All use of the Board's technology, Internet and Intranet involving Superior-Greenstone DSB equipment by staff, students, volunteers, parents, school

councils, school volunteers and community members shall support education for classroom activities and/or professional or career development. Uses, which might be acceptable on a user's private personal equipment or an account on another system, may not be acceptable on this dedicated network.

- 3.4 The Board supports efficient, ethical and legal utilization of technology and Internet resources. The Board has the right to monitor the individual uses of its technology. The smooth operation of the network is dependent upon user adherence to the guidelines and limitations outlined in accompanying Management Guideline 602: Acceptable Use of Computers and Internet/Intranet Technology.

4.0 SPECIFIC DIRECTIVES

- 4.1 Staff shall promote and encourage thoughtful use of the Superior-Greenstone DSB computer system and access to the Internet/Intranet throughout the curriculum, and shall provide guidance, support and instruction to students in their use.
- 4.2 All users of the Board's technology and Internet/Intranet shall acknowledge their rights and responsibilities by becoming familiar with this policy and with accompanying Management Guideline 602: Acceptable Use of Computers and Internet/Intranet Technology.
- 4.3 All users who are not employees of the Board who apply for access to this technology and service shall sign an agreement to abide by this policy and accompanying Management Guideline.
- 4.4 With access to the Internet comes the availability of material that may not be considered to be of educational value in the context of the school setting. Staff shall supervise, guide and monitor student access to the Internet. To this end, it is recommended that students and staff use the Teacher and Student Resource web pages, which direct staff and students to appropriate information available on the Internet and Superior-Greenstone DSB Intranet.
- 4.5 Superintendents/principals/managers/supervisors shall be responsible for content, copyright and protection of privacy on all web pages created for the school/department.
- 4.6 The Director of Education is authorized to issue such guidelines as may be necessary to support this policy.