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| *Section* | PROGRAM | |
| *Policy Name* | NEW COURSE APPROVALS | 603 |

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| *Board Approved:* *March 12, 1999* | *Reviewed:* *June 20, 2006* | *Review By:* *December 2016* ~~*December 2011*~~ |

## *POLICY*

The Superior-Greenstone District School Board supports the broadest possible program in its schools but the introduction of any course not presently offered, or the non-traditional delivery of an existing course, must have the prior approval of the Board.

## *PROCEDURES*

### 1.0 Initial Step

In the consideration of new course offerings, or non-traditional delivery of an existing course, the appropriate Supervisory Officer must be consulted and advised PRIOR TO ANY ACTION.

### 2.0 Ministry

The requirements of the Ministry of Education and Training with regard to program must be met.

### 3.0 Impact

The School Principal shall document for the Supervisory Officer's consideration any costs, staffing requirements, equipment requirements, facility requirements, supplies, texts, etc.

### 4.0 Authority to Approve

The Supervisory Officer shall have the authority to grant approval for courses which meet Ministry requirements AND which have no additional "costs" identified.

### 5.0 Board Approval

Where additional costs are associated with a proposal, or a non-traditional delivery is proposed, or a course is considered "experimental" within the Ministry guidelines, then Board approval shall be required.