

# **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

---

*Section* PERSONNEL

*Policy Name* EMERGENCY SERVICE VOLUNTEERS

709

---

*Board Approved: February 22, 2012*  
*March 12, 1999*

*Reviewed: January 30, 2012*  
*December 5, 2006*

*Review By: December 2017*

---

## **POLICY**

It is the policy of the Superior-Greenstone District School Board to support, to the degree possible, the involvement of its employees in the providing of volunteer emergency services in the local communities served by the Board.

## **PROCEDURES**

### **1.0 Definition**

"Emergency Service" for the purpose of this policy is understood to include the following:

- a) volunteer fire-fighting,
- b) volunteer search and rescue.

### **2.0 Eligibility**

Employees who are active members of a bona fide local emergency group as outlined above can be allowed time off from their duties as required, but within the constraints as laid out in the following sections.

### **3.0 Basic Responsibility**

The first concern and responsibility of each employee of the Board must be for the students. In this regard, even employees involved in "emergency service" groups must not leave this responsibility without first ensuring that students are properly and appropriately provided for and obtaining the express permission of the Principal or Supervisor.

### **4.0 Civil Emergency**

In particular, if a civil emergency exists in which the students must be supervised and/or relocated, each and every employee's efforts must initially be concentrated in effecting such measures as are prescribed. Only when this has been satisfactorily achieved AND with the specific and express permission of the Principal or Supervisor, may the employee be released to his/her emergency service unit.

### **5.0 Duration**

It is not intended that an employee's absence from duty under this policy would be for an extended period of time (i.e. longer than one day) on any given emergency.