Section	PERSONNEL	
Policy Name	RELEASE OF EMPLOYEE INFORMATION	711

Board Approved:	*December 5, 2006* *March 12, 1999*	*Reviewed:*	*December 5, 2006*	*Review By:*	*December 2016* ~~*December 2011*~~

POLICY

It is the policy of the Superior-Greenstone District School Board that requests from external agencies for information (other than professional references) regarding employees will be provided only upon written authorization of the employee.

PROCEDURES

Written authorization must be provided prior to information being released.