

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Section MISCELLANEOUS

Policy Name PROTECTION OF PRIVACY

904

Board Approved: March 12, 1999

Reviewed: February 20, 2007

Review Prior To: December 2012

POLICY

The Superior-Greenstone District School Board recognizes its responsibility to protect the privacy of its employees and students.

PROCEDURES

1.0 Background

1.1 Confidentiality

The Board acknowledges that in its relations with its staff and students it will gain much private and confidential information which must be held in confidence.

1.2 Access

The Board acknowledges its responsibility not to permit access to any personal information in its possession without the authority of the person concerned unless such access is provided through law.

2.0 Practice

2.1 Scope

Marks, personal data, information and records of a student shall not be disclosed to anyone other than to a current teacher or supervisor of the Board, without the consent of the student or his/her parent(s) or unless otherwise provided in regulation.

2.2 Lists

No lists of staff or students or their addresses shall be provided to any person outside the system without appropriate approval.

2.3 Authority

This policy shall not be deemed to authorize the Board or any of its employees to:

- a) disobey any lawful duty, subpoena or order of a court, or,
- b) withhold or suppress any statistical data deemed to be in the public domain.