

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**



**Mission Statement**

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



**Videoconference Site Locations**

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) .....14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

**Organizational & Regular Board Meeting 2010/01**

**A G E N D A**

Monday, December 7, 2009

Designated Site: Geraldton Composite HS, Geraldton ON

Videoconference Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair: To be Determined

Director of Education: Patti Pella

**\* All times noted are approximate**

PART I:	Election of Board Chair & Board Vice Chair	(Open Session-A)	2:30 p.m.
PART II:	Committee of Whole Board	In-Camera, Section (B) (Closed Session)	2:45 p.m.
PART III:	Organizational Meeting	(Open Session-C)	3:00 p.m.
PART IV:	Regular Board Meeting	(Open Session-D)	3:15 p.m.
PART V:	Committee of Whole Board	In-Camera, Section (E) (Closed Session)	TBA.

**Note:** Patti Pella, Director and Secretary to the Board will preside until the conclusion of the election or acclamation for the 2010 Board Chair. The Board Chair then presides for the remainder of the proceedings.

**1.0 Roll Call**

<b><u>Trustees</u></b>	<b>Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</b>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						Mannisto, Mark					
Brown, Cindy						Notwell, Kathryn					
Duffus, Sarah (Student)						Robinson, Danielle (Student)					
Fisher, Cindy						Simmons, Tina					
Keenan, Darlene						Sparrow, Julie					
Kjellman, Kayla (Student)						Turner, Jim					

<b>Board Administrators</b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: <i>Director of Education</i>					
Rousseau, Bruce: <i>Superintendent of Business</i>					
David Tamblyn: <i>Assistant to Director of Education</i>					
Newton, Valerie: <i>Superintendent of Success Coordinator</i>					
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>					
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					
Paris, Marc: <i>Coordinator of Maintenance</i>					
Draper, Barb: <i>Coordinator of Human Resources Services</i>					
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>					
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>					

PART I: Election of Board Chair & Board Vice Chair	(Open Session-A) 2:30 p.m.
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(Go to Bylaws – Attachment)

**2.0 Election: Board Chair for 2010**2.1 Board Chair: Call for Nominations

✓ **That**, ballot from the election of the Board Chair is destroyed.

**3.0 Chairperson Assumes Chair for 2010****4.0 Election: Board Vice-Chair for 2010**4.1 Board Vice-Chair: Call for Nominations

✓ **That**, ballot from the election of the Board Vice-Chair is destroyed.

PART II: Committee of Whole Board	In-Camera, Section (B) (Closed Session) 2:45 p.m
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**5.0 Disclosure of Interest: re Closed Session****6.0 Committee of the Whole Board** (In-Camera Closed)

(Attachment)

6.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (B) Closed Session at \_\_\_\_\_ p.m. and that this portion be closed to the public.

6.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (B) Closed Session at \_\_\_\_\_ p.m and that this portion be open to the public.

**7.0 Election: Education Committee Chair**7.1 Chair: Education Committee-Call for Nominations

✓ **That**, ballot from the election of the Education Committee Chair is destroyed.

**8.0 Election: Negotiation/Business Committee Chair**8.1 Chair: Negotiations / Business Committee-Call for Nominations

✓ **That**, ballot from the election of the Negotiations/Business Committee Chair is destroyed.

**9.0 Appointments of Statutory Committees**9.1 2010 Special Education Advisory Committee (SEAC)

- |    |       |                     |
|----|-------|---------------------|
| 1. | _____ | Appointee           |
| 2. | _____ | Appointee           |
| 3. | _____ | Alternate Appointee |
| 4. | _____ | Alternate Appointee |

9.2 2010 Occupational Health and Safety Committee

- |    |       |                     |
|----|-------|---------------------|
| 1. | _____ | Appointee           |
| 2. | _____ | Appointee           |
| 3. | _____ | Alternate Appointee |

9.3 Student Alternative learning Experience Program (SALEP) Committee

In accordance with the Education Act, a SALEP Committee shall be composed of not fewer than three persons, as appointed by a board in each year. A quorum shall consist of:

- |    |  |                     |
|----|--|---------------------|
| 1. | _____  | Appointee           |
|    | _____  | Alternate Appointee |
| 2. | The Director of Education or the Superintendent of Education |                     |
| 3. | At least one person who is not an employee of the Board      |                     |

**10.0 Appointments of Standing Committee**10.1 2010 Parental Involvement Committee

- |    |       |                     |
|----|-------|---------------------|
| 1. | _____ | Appointee           |
| 2. | _____ | Appointee           |
| 3. | _____ | Appointee           |
| 4. | _____ | Alternate Appointee |

10.2 2010 Native Education Advisory Committee (NEAC)

✓ **That**, the Superior-Greenstone DSB appoint the

First Nation Trustee Cindy Fisher as a member and Chair of the NEAC, and further appoint the following trustees as NEAC members:

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee

**11.0 Appointments of Ad Hoc Committees**

**11.1 2010 Transportation Committee**

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Alternate Appointee

**11.2 2010 Board Discipline Committee**

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Appointee
4. \_\_\_\_\_ Appointee
5. \_\_\_\_\_ Appointee

PART IV: Regular Board Meeting

(Open Session-D) 3:15 p.m..

**12.0 Regular Meeting Call to Order**

**13.0 Disclosures of Interest re: Open Session**

**14.0 Approval of Committee of the Whole In-Camera (Closed) Report**

- 14.1 ✓ *That, the Superior-Greenstone DSB approve the Committee of the Whole Board In-Camera, Section (B) Closed Session Report.*

**15.0 Approval of Agenda**

✓ *That, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2010/01, Monday, December 7, 2010 be accepted and approved.*

**16.0 Minutes: Board Meetings and Committee Meetings**

- 16.1 2009/11 Regular Board – Monday, November 16, 2009 (Attachment)  
16.2 SEAC Meeting (Informational Minutes) – Thursday, November 5, 2009 (Attachment)

- ✓ *That, the minutes from the Regular Board Meeting be adopted:*
- 2009/11 Regular Board, November 16, 2009, and

*That, the minutes from the following committee meeting be acknowledged as received:*

- SEAC Meeting Informational Minutes- November 5, 2009

16.3 Minutes: Board Policy Review Committee – Monday, November 23, 2009 (Attachment)

*✓ That, the minutes from the following BPRC, dated November 23, 2009 be acknowledged as received, and that, the Superior-Greenstone DSB accept the recommendations as outlined to approve as reviewed:*

- Procedural Guideline 536 Equity and Inclusive Education, and that posting to the Board website and implementation of this procedural guideline be dated December 8, 2009 and that said shall supersede any previous policy.

*✓ That, the Superior-Greenstone DSB accept the recommendations as outlined in the BPRC minutes dated October 26, 2009 and approve as reviewed:*

- MG 412 (new): Public Access Defibrillators in Schools
- MG-502: Ontario Student Records
- MG-505: Field Trips and Excursions
- P-524: Sabrina's Law (Anaphylaxis)
- P-536: Equity and Inclusive Education
- P-706 Health and Safety
- P-906: Environmental Education, and

*that posting to the Board website and implementation of this procedural guideline be dated October 26, 2009 and that said shall supersede any previous policy.*

## **17.0 Business Arising Out of the Minutes**

### **18.0 Delegations and/or Presentations**

18.1 Bastian DePeuter, Executive Director  
– North of Superior Counselling Programs (Attachment)  
**3:30 p.m. Timed Item** ⇒ (Videoconference Connect from NRHS)

18.2 Student Trustees' Update (Verbal – S. Duffus, K. Kjellman & D. Robinson)  
 18.2.1 Sarah Duffus  
 18.2.2 Kayla Kjellman  
 18.2.3 Danielle Robinson

### **19.0 Reports of the Director of Education** (Director: Patti Pella)

19.1 Report No.: 01  
Suggested Revision to 2010 Board Meeting Rotation and Dates ( Attachment – P. Pella)  
*✓ That, the Superior-Greenstone DSB approve the revised schedule as outlined in Report No. 01: Suggested Revisions to 2010 Board Meeting Rotation and Dates.*

19.2 Report No.: 02  
Children's Mental Health ( Attachment – P. Pella & D. Parsons)

19.3 Report No.: 03  
2008-2009 Legal Representation (Attachment – P. Pella)

19.4 Report No. 04: 2008-2009 Director's Annual Report (To follow under separate cover – P. Pella)  
**✓ That, the Superior-Greenstone DSB approve Report No. 04:**  
*the 2008-2009 Director's Annual Report and that Administration be directed to forward the document to the Minister of Education.*

**20.0 Reports of the Education Committee** (Education Chair: TBA)

*Assistant to the Director of Education: David Tamblyn*

20.1 Report No.: 05  
Early Learning Implementation Plan (Attachment – D. Tamblyn)

20.2 Report No.: 06  
School, College, Work Initiative & Specialist High Skills Major Programs for the 2009-2010 (Attachment – V. Newton)

**21.0 Reports of the Business Committee** (Business Chair: TBA)

*Superintendent of Business: B. Rousseau*

21.1 2010 Tax Levy Bylaw No. 118 (Attachment - C. Tsubouchi)  
**✓ That, the Superior-Greenstone DSB approves**  
*Bylaw No. 118 being a bylaw to levy taxes for 2010 as per the attached.*

**22.0 Matters for Decision** Board Chair: TBA

22.1 Report No. 07  
Personnel – December 7, 2009 (Attachment - B. Draper)

**23.0 New Business**

23.1 Chair

23.2 Correspondence  
Ministry of Education: November 24, 2009 Barry Pervin

23.3 Future Board Meeting Agenda Items

23.4 Miscellaneous

**24.0 Trustee Associations and Other Boards**

24.1 OPSBA

24.1.1 2010 Public Education Symposium: January 21-23, 2010

(Attachment)

**25.0 Observer Comments**

(Members of the public limited to 2 minute address)

PART IV: Committee of Whole Board	In-Camera, Section (E) (Closed Session)	TBA
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**26.0 Committee of the Whole Board** (In-Camera Closed)

26.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole In Camera Section (E), Closed Session at \_\_\_\_\_ p.m. and that this portion be closed to the public.

26.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from a Committee of the Whole In Camera Section (E), Closed Session at \_\_\_\_\_ p.m. and that this portion be open to the public.

26.3 Approval of In-Camera Closed Report

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole In Camera Section (E) Closed Session Report.

**27.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2010/01 Organizational and Regular Board Meeting, December 7, 2009 be adjourned at \_\_\_\_\_, p.m.

2010 Board Meeting Schedule

2009 Dates	Time	Location (TBA)		2009 Dates	Time	Location (TBA)
TBA <sup>d</sup>	TBA	TBA		TBA	TBA	TBA

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Organizational & Regular Board Meeting 2010/01**

Committee of the Whole Board: 2:45 p.m.

Monday, December 7, 2009

Designated Site: Geraldton Composite High School, Geraldton, ON

VC Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

**AGENDA**

Board Chair: To be determined

Director: Patti Pella

PART II: Committee of Whole Board

*In-Camera, Section (A), Closed Session 2:45 p.m.*

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 07)

*(B. Draper)*

2.0 Legal Issue

*(P. Pella)*

PART IV: Committee of Whole Board

*Section (E) (Open Session)*

*TBA*

1.0 To Be Determined

**Section 3.0**

**INAUGURAL and ANNUAL ORGANIZATIONAL MEETINGS**

**3.1 Inaugural Meeting**

The Inaugural Meeting of a newly elected Board shall be held during the first full week of December at the call of the Board Secretary.

This meeting shall be held at the head office of the Board in Marathon, Ontario.

However, notwithstanding the provisions above, on the petition of a majority of the members of the newly elected Board, the Director of Education may provide for calling the Inaugural Meeting of the Board at some other time and date and place.

**3.2 Annual Organizational Meeting**

The Annual Organizational Meeting of the Board for the second and third years of a Board's term of office shall be held in the first full week in each succeeding December at the Board's Head Office, unless the Board otherwise directs.

**3.3 Quorum Needed**

It shall be necessary for the conduct of any business, including elections at the Inaugural and Organizational Meetings, that there be a quorum present being a majority of all the elected members constituting the Board.

Should no quorum be found, then the meeting shall be postponed for a period not exceeding seven (7) days.

**3.4 Native Representative**

As provided under Regulation, the Secretary shall announce, if available, the name of the member appointed by the First Nations within the Board's jurisdiction to represent the interests of Indian pupils attending the Board's schools and that person so named shall be deemed an elected member of the Board once appointed by Board resolution.

**3.5 Procedures**

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows:

**3.5.1 Secretary Assumes Chair**

The Secretary shall assume the Chair until the election of a chair is concluded. If the Secretary is absent, the members present shall designate who shall preside.

**3.5.2 Call to Order**

The Secretary shall:

- call the meeting to order; and,
- in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and,
- declare the Board to be legally constituted when all members present have taken the **declaration** and **oath** and they constitute a majority of all of the members of the Board.

### 3.5.3 Ballots

The Secretary shall have ballots prepared for each office.

### 3.5.4 Scrutineer

The Secretary shall designate two staff members to act as scrutineer.

### 3.5.5 Elections

The Secretary shall conduct the election for the Office of **Chair** by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is **not** required.

The following provisions shall apply:

- a) Acclamation
  - If only one person is nominated **or** elects to stand, that member shall be declared elected by acclamation.
- b) Contested
  - Where more than one member stands, a vote shall be taken by secret ballot and the member receiving the majority of unspoiled ballots cast shall be declared elected.
- c) Addressing the Members
  - Time will be allocated for each candidate for the Office of **Chair** to address the Board in public session.
- d) No Majority on First Ballot
  - If no nominee receives a majority, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a **Chair** has been duly elected.
- e) Tie for Fewest Votes
  - If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be dropped.

f) Drawing Lots

- In the event of an equality of votes for the position of **Chair**, a further ballot shall be taken.
- If upon this last ballot, the equality remains, the nominees shall draw lots to fill the position of **Chair**.

**3.6 Procedures for Drawing Lots**

Two ballots shall be prepared; one stating the name of the position to be filled and the other blank; the person drawing the ballot stating the name of the position shall be declared the winner.

**3.7 Balloting**

The Secretary shall announce the results of any ballot but shall **not** declare the count.

**3.8 Assuming Chair**

Upon election, the newly-elected Chair shall assume the Chair of the meeting.

**3.9 Destroying Ballots**

As the first order of business on assuming the Chair, the newly-elected Chair shall call for a motion, duly moved and seconded, to destroy the ballots.

**3.10 Vice-chair**

The Chair shall then conduct the election of the **Vice-Chair** of the Board in the same manner as for the election of the Chair.

**3.11 Committee Chair(s)**

3.11.1 Elections

The Chair shall then conduct the elections for the Chair of each **Standing Committee** in an order as determined by the Chair and in the same manner as for the election of the Board Chair.

3.11.2 Motion to Destroy Ballots

After each position is filled, if balloting has been involved, then a subsequent motion to destroy the ballots shall be in order.

3.11.3 Option to Secret Ballot

By majority consent, voting for Committee Chair positions may be taken by show of hands rather than secret ballot.

**3.12 Business**

Any other general business of the Board shall then be conducted.

**3.13 Term of Office**

The term of office for all elected Board Officers shall be for one (1) year, or the

following December, which ever comes first, however, officers shall remain in office until such time as elections for their offices have been held.

There shall be no restrictions as to how many consecutive terms an individual Member shall serve as an officer of the Board.

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

### Regular Board Meeting 2009/11

Committee of Whole Board In-Camera  
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
Follows conclusion of In-Camera

## MINUTES

Monday, November 16, 2009

Designated Site: Nipigon-Red Rock DHS, Red Rock, ON

**Board Chair:** Mark Mannisto

**Director:** Patti Pella

VC Sites at: GCHS / LSHS / MNHS / SGBO

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board  
 PART II: Regular Board Meeting  
 PART III: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.  
 Section (B) : – (open to public): TBA  
 Section (C) In-Camera: – (closed to public) TBA

### Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Mannisto, Mark	X				
Brown, Cindy			X			Notwell, Kathryn		X			
Duffus, Sarah (Student)			X			Robinson, Danielle (Student)			X		
Fisher, Cindy					X	Simmons, Tina		X			
Keenan, Darlene (joined at 7:10 p.m.)		X				Sparrow, Julie		X			
Kjellman, Kayla (Student)					X	Turner, Jim	X				

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: Director of Education	X				
Rousseau, Bruce: Superintendent of Business			X		
Tamblyn, David: Assistant to the Director of Education					X
Newton, Valerie: Superintendent Student Success			X		
Tsubouchi, Cathy: Manager of Accounting Services			X		
Chiupka, Wayne: Manager of Plant Services/Transportation			X		
Paris, Marc: Coordinator of Maintenance	X				
Draper, Barb: Coordinator of Human Resources Services			X		
Ross, Brad: Coordinator of Systems and Information Technology					X
Joannette, Rose-Marie: Administrative Assistant / Communications			X		

**1.0 Roll Call**

The Board Chair Mark Mannisto conducted roll call at 6.40 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:43 p.m.*

**2.0 Disclosure of Interest: re Closed Session**

There were no disclosures of interest offered at this time.

**3.0 Committee of the Whole Board**

3.1 Agenda: Committee of the Whole Board – Closed

**223/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee J. Sparrow*

✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 6:43 p.m. and that this portion be closed to the public.*

Carried

3.2 Rise and Report from Closed Session

**224/09**

Moved by: *Trustee K. Notwell*

Seconded by: *Trustee C. Brown*

✓ *That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 7:01 p.m. and that this portion be open to the public.*

Carried

PART II: *Regular Board Meeting*

*Section (B) : – (open to public): 7:01 p.m.*

**4.0 Regular Meeting Call to Order**

**225/09**

Moved by: *Trustee C. Brown*

Seconded by: *Trustee J. Sparrow*

✓ *That, the Superior-Greenstone DSB September Regular meeting is called to order at 7:05p.m.*

Carried

**5.0 Approval of Committee of the Whole In-Camera (Closed) Report**

5.1 **226/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee C. Brown*

✓ *That, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section A (Closed) Report.*

Carried

**6.0 Approval of Agenda**

**227/09**

Moved by: *Trustee C. Brown*

Seconded by: *Trustee K. Notwell*

✓ *That the agenda for the Superior-Greenstone DSB 2009/11 Regular Board Meeting, November 16, 2009 be accepted and approved.*

Carried

**7.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time

**8.0 Minutes: Board Meetings and Committee Meetings**

**8.1 Minutes Approved and Acknowledged**

Trustee D. Keenan noted a correction to the October 19, 2009 Board minutes, i.e, Item 16.1., second paragraph, "Trustee D. Keenan advised that the expenses for Advisory Trustee Armand Giguere to attend the conference [OPSBA Board of Directors meeting in September] were covered by OPSBA."

Board Chair M. Mannisto noted a correction to the November 3, 2009 Parent Involvement Committee minutes, i.e., Item 7.16, "This equipment....The North of Superior [Superior North] Emergency Medical Services..."

**228/09**

Moved by: Trustee C. Brown

Seconded by: Trustee J. Turner

✓ **That**, the minutes from the Regular Board Meeting be adopted:

- 2009/10 Regular Board, Monday, October 19, 2009, as amended, and

That, the minutes from the following committee meetings be acknowledged for receipt:

- Board Policy Review Committee – Monday, October 26, 2009
- Parent Involvement Committee – Tuesday, November 3, 2009 as amended
- Native Education Advisory Committee – Wednesday, November 4, 2009.

Carried

**8.5 Amendment to Board Meeting Minutes: Monday, August 24, 2009**

**229/09**

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB amend Motion No. 200/09 adopted at the September 21, 2009 Regular Board meeting adopting the minutes for Monday, August 24, 2009 by changing the attendance record to illustrate that Trustee Darlene Keenan was present at the designated board meeting site in the Superior-Greenstone DSB Meeting Room (Marathon).

Carried

**9.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

**10.0 Delegations and/or Presentations**

**10.1 2008-2009 Superior-Greenstone DSB: Deloitte Audit Results**

This item was move to the Section 13.0 Reports of the Business Committee, Item 13.3.

**10.2 Renee Anderson: Kids Corral Child Care Centre**

Presenting from the Lake Superior High School videoconference site, Renee Anderson, Treasurer of the Kids Corral Child Care Centre (KCCC) in Schreiber requested the board to consider a decrease the monthly rent payable for the space it occupies in the Schreiber Public School. As well, a request was made to write off a debt of \$8,689.31. Specifically, Ms. Anderson asked the board to consider charging only a flat rate monthly rate of \$500 for space in the facility. She outlined numerous steps that the KCCC has taken to-date in an attempt to reduce its operating cost. The board will consider the information presented and advise the Kids Corral Child Care Centre of its decision.

**10.3 Excellence in Education: Schools in the Middle – Literary/Numeracy Secretariat Initiative**

Kellie Wrigley, Teacher at George O'Neill PS and a member of the Early Intervention team reported on this initiative, and the experience she and her colleagues have had as contributors in developing the Board Improvement Plan.

10.4 Student Trustees' Update

10.4.1 Sarah Duffus

Ms. Duffus reported on events from Geraldton Composite HS, including a video presentation entitled Wasted sponsored by Mothers Against Drunk Drivers. An Awards Assembly is scheduled on November 26, 2009.

10.4.2 Danielle Robinson

Ms. Robinson has set up liaison with Manitouwadge High School (MNHS) Student Council President Keisha Drapeau. MNHS has its Graduation Committee established and fundraising has begun for the event. Marathon High School (MRHS) hosted a visit by Katie Weatherston of the Olympic Girls Hockey Team. It has also had well attended student activities including a pumpkin-carving lunch sponsored by the student council. Also in conjunction with Halloween, a "Carn-Evil" event was well-received by students. The Yearbook Committee has begun fund-raising. Graduating students this year are dispirited over a decision not permit Prom Night on MRHS premises. Director Patti Pella will explore this issue with school administration.

**11.0 Reports of the Director of Education**

*(Director: Patti Pella)*

11.1 Report No 72: 2009-2010 Trustee Professional Development Vis-a Vis Board Meeting Rotation

Director Patti Pella reviewed the report, indicating that the template with board meeting dates revisions are suggestions to provide the opportunity for Trustee Professional Development that would accommodate live networking of trustees. The topic and definitive decisions on revising board meeting dates to accommodate public attendance and concurrently, Trustees' PD time will be addressed at the Board's Organization Meeting in December.

**12.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

*Assistant to the Director of Education: David Tamblyn*

12.1 Board Improvement Plan

Superintendent of Student Success Valerie Newton and School Framework Leader Nicole Morden-Cormier provided this report. Ms. Newton explained the secondary component using a graphic of Student Success Overview, while Ms. Morden-Cormier referred to a graphic entitled Continuous System Improvement to elaborate on the elementary perspective. They explained that the Board Improvement Plan is a dynamic document that incorporates the ministry's announced direction to combine the Literacy/Numeracy Secretariat with the Student Success area. A final copy of the plan will be posted on the board website.

12.2 Report No 73: Changes to Safe Schools

V. Newton reported that Bill 157, the Keeping Our Kids Safe at School Act come into effect on February 1, 2010. She explained that the premise of the Act is that everyone in the school has a responsibility to respond and report incidents of student violence to the principal and to intervene if they are witness to serious anti-social student behaviour.

12.3 Report No 74: Special Funding for Native Language and Native Studies Courses

Ms. Newton reported that for Semester II, four of the secondary schools in the board are requesting permission to add additional sections in total to their schools' timetables for the proposed Native Studies and Native Language courses. A final decision about adding the course would be made at the end of January when information is available on how many students have elected the program option.

**230/09**

Moved by: Trustee J. Turner

Seconded by: Trustee B. Bartlett

✓ **That**, the Superior-Greenstone DSB, approve the Report No. 74: Special Funding for Native Language and Native Studies Course for the addition of six additional sections, in total, to be assigned to the following secondary schools, pending proof of minimum student enrollment:

- Geraldton Composite High School
- Lake Superior High School
- Nipigon Red Rock District High School
- Manitouwadge High School

Carried

12.4 Report No 75: Accessibility Standards for Customer Service

Ms. Newton reported that since June 2005 when the Accessibility for Ontarians with Disabilities Act, (AODA), became law, the province has identified five kinds of barriers preventing full access for people with disabilities. These barriers are customer service, the built environment, employment, information and communication, technology, and transportation. School Boards have been ordered to comply with the standard for Customer Service by January 2010. Customer Service compliance requires that access for people with disabilities be ensured in the areas of physical architecture, information communication, attitudinal barriers, technological, and systemic barriers. All board employees are required to view a training video about how to react and act in support of access for the disabled who may work, attend or visit our schools and facilities.

**13.0 Reports of the Business Committee**

*(Business Chair: J. Turner)*

*Superintendent of Business: B. Rousseau*

13.1 Report No. 76: Enrolment Summary as of October 30, 2009

Superintendent of Business reported that enrolment as of the October ministry count date has the elementary panel statistics showing a decrease of 16.50 FTE, while the secondary panel as seen an increase of 3.50 FTE. Overall, student enrolment has declined by 13 FTE students.

13.2 Report No.77: B.A. Parker PS Project Update

Wayne Chiupka, Manager of Plant Operations provided a brief update on the project indicating that the project is still on target for a school opening of September 2011.

13.3 2008-2009 Superior-Greenstone DSB: Deloitte Audit Results

Originally scheduled as (Item 10.1) the presentation of the 2008-2009 Superior-Greenstone DSB Audit by Deloitte was moved to this section and presented by Cathy Tsubouchi, Manager of Accounting Services as Deloitte representative was unable to attend this evening.

Ms Tsubouchi presented highlights from the Deloitte Report to the Board of Trustees. It was noted that the audit found no significant weaknesses and Deloitte extends its thanks for the excellent cooperation from management and staff.

**231/09**

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives the 2008-2009 Superior-Greenstone DSB Deloitte Audit Results as presented by Cathy Tsubouchi.

Carried

13.3 Report No.78: 2008/2009 Financial Statements

C. Tsubouchi provided an overview of the 2008-2009 Financial Statements, noting that Deloitte had completed its audit the last week of October. The final report will be posted on the board website.

**232/09**

Moved by: Trustee J. Turner      Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB accepts Report No. 78: 2008/2009 Financial Statements as presented.

Carried

13.4 Report No. 79: Signing Officer of the Board

C. Tsubouchi advised that with the addition of David Tamblyn as the Assistant to the Director, a change is required to the signing officers for the board.

**233/09**

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB accepts Report No. 79: Signing Officers of the Board and that, effective November 16, 2009, signing officers for Superior-Greenstone DSB any two of the following:

- Patti Pella, Director of Education and Secretary to the Board
- Bruce Rousseau, Superintendent of Business and Treasurer
- David Tamblyn, Assistant to the Director of Education
- Cathy Tsubouchi, Manager of Accounting Services

Carried

**14.0 Matters for Decision**

Board Chair: M. Mannisto

14.1 Report No. 80: Disbursements – October 2009

C. Tsubouchi reported on October 2009 disbursement for information purposes.

14.2 Report No. 81: Personnel – November 16, 2009

Inquiries concerning personnel issues were addressed in closed session with the written report presented for information purposes only.

**15.0 New Business**

15.1 Board Chair

15.1.1 H1N1 Update

Invited by Board Chair Mark Mannisto, B. Rousseau provided a brief verbal update on board statistics related to the H1N1 outbreak. He advised there is a reporting protocol in place with the Ministry of Education Regional Office. As well, the board office is provided with regular updates from the Thunder Bay District Health Unit and these are forwarded to the school administration. Thus far, the highest student absenteeism rate has been at Manitouwadge High School of 33 percent. Staff absentee rate has not seen any dramatic increases.

15.2 Correspondence:

Today, November 16, 2009, M. Mannisto received correspondence from Armand Giguere (Caramat Advisory Trustee). He will forward this item to trustees for review.

15.3 Future Board Meeting Agenda Items

**16.0 Trustee Associations and Other Boards**

D. Keenan advised that she is going to OPSBA Board of Director meeting on November 27, 2009 and will e-mail the board package to trustees when she receives it.

**17.0 Observer Comments**

There were no observer comments.

PART III: *Committee of the Whole Board*

*Section (C) In-Camera: – (closed to public) 9:27 p.m.*

**18.0 Committee of the Whole Board**

18.1 Agenda: Committee of the Whole Board - Closed

**234/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee J. Sparrow*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (C) Closed Session at 9:27 p.m. and that this portion be closed to the public.

Carried

18.2 Rise and Report from Closed Session

**235/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee B. Bartlett*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (C) Closed Session at 10:07 p.m. and that this portion be open to the public.

Carried

**19.0 Adjournment**

**236/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee B. Bartlett*

✓ **That**, the Superior-Greenstone DSB 2009/11 Regular Board Meeting, Monday, November 16, 2009 be adjourned at 10:08 p.m.

Carried

2009 Board Meeting Schedule

<b>2009 Dates</b>	<b>Time</b>	<b>Location</b>		<b>2009 Dates</b>	<b>Time</b>	<b>Location (TBA)</b>
January 19 <sup>th</sup>	6:30 p.m.	Marathon Board Office		July 20 <sup>th</sup>	6:30 p.m.	Marathon Board Office
February 17 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		August 24 <sup>th</sup>	6:30 p.m.	Marathon Board Office
March 23 <sup>rd</sup>	6:30 p.m.	Geraldton Composite HS		September 21 <sup>st</sup>	6:30 p.m.	Lake Superior HS
April 20 <sup>th</sup>	6:30 p.m.	Nipigon Red Rock DHS		October 19 <sup>th</sup>	6:30 p.m.	Geraldton Composite HS
May 19 <sup>th</sup>	6:30 p.m.	Lake Superior HS		November 16 <sup>th</sup>	6:30 p.m.	Nipigon-Red Rock DHS
June 15 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		December 7 <sup>th</sup>	2:30 p.m.	Geraldton Composite HS

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2009/11**

Committee of the Whole Board: 6:30 p.m.

Monday, November 16, 2009

Designated Site: Nipigon-Red Rock District High School, Red Rock, ON

**TOPICS**

<b>Board Chair:</b> Mark Mannisto	<b>Director:</b> Patti Pella
VC Sites at: GCHS / LSHS / MNHS / SGBO	Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board Section (A): In-Camera – (closed to public) 6:43 p.m.

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 81) (B. Draper)
- 2.0 Litigation
- 2.1 Human Rights (P. Pella)

PART III: Committee of Whole Board Section (C): In-Camera – (closed to public) 9:27 p.m.

- 1.0 Personal Service Contract (P. Pella)

**Regular Board Meeting 2009/11**

Monday, November 16, 2009

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD  
Special Education Advisory Committee**

Thursday, November 5, 2009 @ 6:30 p.m.

**Video/Teleconference:**  
Lake Superior High School  
Geraldton Composite High School  
Manitouwadge High School  
Nipigon-Red Rock District High School  
Board Office, Marathon

**INFORMATIONAL MINUTES**

<b><u>Voting Members</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Audia, Jessica					X	Notwell, Kathie		X			
Brown, Cindy	X					Nelson, Theresa		X			
Dupere, Cheryl				X		Tyance, Shirley				X	
Keenan, Darlene		X									

<b><u>Resource Members</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Pella, Patti: <i>Director of Education</i>					X
Newton, Valerie: <i>Superintendent of Student Success</i>	X				
Hamill, Sherry: <i>Special Education Board Lead</i>		X			
Parsons, Don: <i>Student Support Leader</i>		X			

1.0 Call to Order

Due to the absence of a SEAC Chair, Trustee Cindy Brown, served as chair. The meeting was called to order at 6:37 p.m. and roll call taken by Trustee Cindy Brown.

2.0 Approval of Minutes

As quorum had not been reached the minutes of May 14, 2009 could not be approved. This item has been deferred to the December meeting.

Due to lack of quorum this meeting is for informational purposes only.

3.0 Additions to the Agenda

3.1 No additions

4.0 Business Arising from the Minutes

4.1 No new business.

5.0 Correspondence

5.1 Leslie Souckey

Val Newton presented a letter from Leslie who has tendered her resignation as SEAC chair and as a member of the SEAC Committee, with regrets.

5.2 Rainy River District School Board

Val Newton presented a letter from the RRDSB to the Minister of Education responding in support to the points raised in a letter written by the Durham District School Board SEAC to John Wilhelm, Vice Chair of the Ministry's Advisory Council on Special Education.

5.3 Durham District School Board

Val Newton presented a letter from the DDSB SEAC written to John Wilhelm, Vice Chair of the Ministry's Advisory Council on Special Education, which addressed three points of concern:

- a) Funding for Psychological/Speech and Language Assessments: The Ontario Psychological Association Assessment Funding Project (OPA) ends in 2009/2010. It is anticipated that wait times, which are already lengthy, for assessment will increase significantly with the withdrawal of this funding.
- b) Bill 29 – Occupational Health and Safety Amendment Act (Harassment and Violence), 2007
- c) Proposed Standards for Accessible Information and Communication

A decision upon writing a letter of support to the Ministry based on the Durham District School Board's SEAC letter is being deferred to the next meeting in order to gain additional information for the impact on the schools and students within our board, as well as to ensure we have quorum. Sherry Hamill will poll our schools individually to determine wait times for assessments.

Meanwhile, assessment funding was discussed. A question surrounding ISA funding was answered that this funding was discontinued four to five years ago. Current funding in place is:

**SEPPA (Special Education per Pupil Amount)** is allocated to boards on the basis of total enrolment. SEPPA recognizes the cost of providing additional assistance to the majority of students with special education needs.

Although not discussed at the meeting, for general information the SEPPA amounts for 2009-10 are:

- \$755.47 per student in JK to Grade 3
- \$581.57 per student in Grade 4 to 8
- \$383.80 per student in Grade 9 to 12

**The High Needs Amount** addresses the cost of providing the intensive staff support required by the small number of pupils with very high needs.

**The Special Equipment Amount** covers the cost of an individual student's equipment needs in excess of \$800 in the year of purchase. Eligibility criteria are outlined in the Special Education Funding Guidelines: Special Equipment Amount (SEA), 2009-10.

**The Special Incidence Portion (SIP)** supports pupils with exceptionally high needs who require more than two full-time staff to address health and safety needs. Eligibility criteria for SIP are outlined in the document entitled Special Education Funding Guidelines: Special Incidence Portion (SIP), 2009-10. We do not have any such students in the Board.

## 6.0 New Business

### 6.1 Accessible Schools Leading the Way

In 2005 the Accessibility Act was passed. Its main purpose was to ensure accessibility to all people in both the private and public sector.

The next steps are to comply with Customer Service Standards. The government is starting with District School Boards first. The implementation process will be lengthy, with final implementation being scheduled for 2025; however, boards must be able to show that they are working towards concrete accessibilities by January 2010.

Areas to be examined include, but are not limited to:

- Drafting policies and procedures
- Staff training (A training package, which is being made available on-line. Val will check to see if it is available yet, and if so, email the link to SEAC members)
- Stakeholder feedback, regarding what is working within the board and what is not
- Our facilities
- Our approaches and attitudes

Additional information regarding Customer Service Standards may be found on the OPSBA website at:

[http://www.opsba.org/index.php?q=advocacy\\_and\\_action/accessible\\_schools\\_customer\\_service\\_guide](http://www.opsba.org/index.php?q=advocacy_and_action/accessible_schools_customer_service_guide)

### 6.2 Dr. Ross Greene One-Day Workshop and Model on Collaborative Problem Solving

Don Parsons reviewed the upcoming one-day workshop with Dr. Greene on November 13, 2009, which focuses on collaborative supports for the social/behavioural needs of students. He will appear live at Nipigon-Red Rock District High School, with videoconference connections at Geraldton Composite High School, Lake Superior High School, Manitouwadge High School and Marathon High School. To date, 265 people have registered for the workshop.

Dr. Greene has agreed to be videotaped at the NRHS site so a copy may be retained by the board only (one copy). For members unable to attend the workshop the board resource members are confident that they will be permitted to view the videotape once it is available.

Don reviewed the FCBC Caregiver Handout, and also mentioned the new non-profit website recently launched by Dr. Greene: <http://www.livesinthebalance.org>

### 6.3 Funding Initiatives and System Update

Sherry Hamill reviewed the current funding initiatives available to the board:

**Learning for All K to 12:** The Ministry roll-out of this document will occur the week of November 9, 2009, which builds on the current document Education for All. The board has been allocated \$10,000 for use in this area.

**Applied Behavioural Analysis (ABA):** The board has received two “pots” of initiative funds. The first amount is \$4,491 which has been allocated to training (release time) for teachers to work with experts from Child Care Resources. Four schools are participating: B.A. Parker Public School, George O’Neill Public School, Manitouwadge Public School and Margaret Twomey Public School. Question from Cindy Brown: Are parents called in and included in these sessions? Answer: Yes.

The next "pot" of money under this area, with some carry over from last year, is approximately \$41,000 which will focus on developing expertise and developing appropriate programs within the board.

Sherry gave an overview of other initiatives, although no dollar amounts are attached, that may have impact on the board:

**Phase III of the IEP Review  
Assessing Student Achievement of Students in Alternative Programs (for High Needs Students)**

6.4 New Members for SEAC

We need new members for the committee. Therefore, members are asked to spread the word where they can. Val will also speak to Patti regarding newspaper advertisements.

Other types of advertising included school newsletters, the board web site, and a 'mailing invitation' to agencies. This item will be discussed further at the next SEAC meeting.

7.0 Information Items

7.1 2009/2010 SEAC Contact List

This item was brought forward for information. If you require any changes to be made to your contact information, please email Corinne ([chooper@sgdsb.on.ca](mailto:chooper@sgdsb.on.ca)) with the required changes.

8.0 Next Meeting Date/Time

Thursday, December 10, 2009 @ 6:30 p.m.

9.0 Adjournment

The meeting adjourned at 7:10 p.m.

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Policy Review Committee  
Videoconference Meeting – Marathon, ON

Monday, November 23, 2009 @ 6:30 p.m.

### MINUTES

<b><u>Members</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brown, Cindy		X				Mannisto, Mark (Ex-Officio)		X			
Fisher, Cindy				X		Simmons, Tina		X			
Keenan, Darlene		X				Sparrow, Julie	X				
<b><u>Resource Members</u></b>											
							OS	TC	VC	A	R
Patti Pella: <i>Director of Education</i>							X				
David Tamblyn: <i>Assistant to Director of Education</i>											X
Valerie Newton: <i>Superintendent of Student Success</i>							X				
RM. Joannette: <i>Recorder</i>							X				

Legend: Policy = P

Management Guideline = MG

Procedural Guideline = PG

#### 1.0 **Review and Approval of Minutes: October 26-09**

Moved by: Cindy Brown                      Seconded by: Tina Simmons  
That, the Board Policy Review Committee minutes of October 26, 2009 be approved.

#### 2.0 **Business Arising from Minutes**

Nil

#### 3.0 **Reviews: New/Existing (P's / MG's and / or PG's)**

##### 3.1 301-P Student Transportation [Attached-W. Chiupka](#)

One paragraph has been added to section 2.0 providing a reference to the East of Thunder Bay Transportation Consortium.

**Action:** Refer Policy to for Stakeholder Review on the board website

##### 3.2 301-MG Student Transportation [Attached-W. Chiupka](#)

A Section 8.0 has been added to include the evolution of the East of Thunder Bay Transportation Consortium.

**Action:** As a management guideline this item will not be issued for stakeholder review, however it will not be published until after its companion, Policy 301 has undergone its review period and approved by the board for board website publication.

##### 3.3 404-P Building/Grounds and Equipment [Attached-W. Chiupka](#)

Part 3.0: Insert, "and/or other protective systems"

Part 6.0: Delete, \$500, Insert \$1,000

**Action:** Refer Policy to for Stakeholder Review on the board website

##### 3.4 406-P Snow Removal [Attached-W. Chiupka](#)

Heading: in the title insert the words, "and Ice Control"

Part 3.0: See insertion of paragraph that includes detailed information related to custodians

**Action:** Refer Policy to for Stakeholder Review on the board website.

- 3.5 410-P Lock and Keying [Attached-W. Chiupka](#)  
First paragraph see additional wording  
Paragraph six and seven where switched  
Paragraph eight added reference to SGDSB Lock Out procedure  
**Action:** Refer Policy to for Stakeholder Review on the board website
- 3.6 410-MG Lock and Keying [Attached-W. Chiupka](#)  
Part 1.1: Add new paragraph with outline of definition of various key and lock types  
Part 3.1: Additional language added to qualify appropriate use for persons issued key access to an area  
Part 11.1: Delete entire paragraph  
Insert new wording ..."In the event that the security of a building is suspected to be compromised due to key loss or theft, the Plant Department may rekey all or part of the building upon short notice to protect the building and contents. Cost of this measure may be recovered from the party involved depending on the circumstances."  
**Action:** As a management guideline this item will not be issued for stakeholder review, however it will not be published until after its companion, Policy 410 has undergone its review period and is approved by the board for board website publication.
- 3.7 536 PG: Equity and Inclusive Education [\(Attached-V. Newton\)](#)  
This is a companion piece to Policy 536 which was forwarded by the BPRC for Board Approval on November 16, 2009.  
**Action:** Forward this Procedural Guideline 536 for board approval on December 7, 2009.
- 3.8 520-MG: Police and Schools Protocol (move to January 25, 2010)
- 4.0 **Stakeholder Feedback: New /Existing (P's, MG's and/or PG's)**  
Nil: Next Stakeholder Feedback due on December 29, 2009
- 5.0 **Direction of BRPC for Stakeholder Reviews**  
Moved by:Cindy Brown                      Seconded by: Tina Simmons  
That the following be put forward for full stakeholder review to conclude by January 25, 2010
- 6.0 **Recommendations of BPRC to Regular Board: December 7, 2009**  
Nil
- 7.0 **Future Meetings and Agenda Items**
- 7.1 January 25, 2010  
P-517: Early Identification  
520-MG: Police and Schools Protocol (moved from November 2009)  
602-P: Acceptable Use of the Internet  
602-MG: Acceptable Use of the Internet  
P-604: Junior and Senior Kindergarten  
607-P: Electronic Communication System  
608-P: Computer Network Security  
608-MG: Computer Network Security  
706-P Health and Safety  
P-708: Community Service  
P-905: Pupil Accommodation
- 8.0 **Adjournment**  
Moved by: Cindy Brown                      Seconded by: Tina Simmons  
That, the Board Policy Review Committee meeting be adjourned at 6:47 p.m.

## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

<i>Section</i>	BUSINESS AND TRANSPORTATION		
<i>Policy Name</i>	STUDENT TRANSPORTATION	301	
	<i>Management Guideline Applies</i>		
<i>Board Approved:</i>	<i>Reviewed:</i>	<i>Review Prior To:</i>	
June 22, 2001	February 22, 2005	December 2014 <del>December 2010</del>	

### **POLICY**

It is the policy of the Superior-Greenstone District School Board to provide safe, efficient, economical, and affordable transportation to eligible students pursuant to The Education Act S.190 (1) which states: "A board may provide for a pupil who is enrolled in a school that the board operates transportation to and from the school that the pupil attends".

The Board considers transportation to be a privilege and not a right, and such transportation may be revoked or the levels of service changed at the Board's discretion.

The Board shall endeavor to provide transportation routes and designated bus stops with the understanding that the parent(s)/guardian(s) shall see their children safely to and from the designated stops. The parent(s)/guardian(s) are deemed to be responsible for their children prior to boarding the bus and after they have disembarked from the bus.

### **PROCEDURES**

Throughout this document Board shall mean the Superior-Greenstone District School Board, and Director shall mean the Director of Education (equivalent) or designate, which may include the Transportation Officer for the Board.

The following procedures outline the terms and conditions under which the Board may provide transportation to their students:

#### **1.0 Eligibility**

Resident students registered in and attending a school operated by the Board and who permanently reside, or whose parent(s)/guardian(s) permanently resides, more than the following distances by public road or publicly owned and maintained access route from the designated school may be provided transportation:

<b>JK, SK</b>	<b>0.2 km</b>
<b>Grades 1, 2, 3</b>	<b>1.2 km</b>
<b>Grades 4, 5, 6, 7, 8</b>	<b>1.6 km</b>
<b>Grades 9 – OAC</b>	<b>3.2 km</b>

Students will be permitted to ride only on the buses and routes assigned to them. Use of any other route without prior approval of the Director is not permitted.

All distances mentioned will be the shortest distance by public road, public sidewalk, or publicly owned and maintained access route between home and school and shall be measured from where the laneway or driveway joins the public road. Students within the distances specified

above may be transported for reasons of safety (major highways, major railway crossings, etc) rather than distance, at the discretion of the Director.

Where a student, at the request of the parent(s)/guardian(s), has been granted permission to attend a school other than the designated school for that area within the same board, the parent/guardian is responsible for transporting the student.

Students placed in another school of the Board, at the Board's discretion, may be eligible for transportation.

Transportation may be provided to co-operative education students of the Board provided the distance criteria are met, there is room on the bus, and there is no route deviation.

Special transportation may be provided for exceptional students upon the approval of the Director in consultation with the Special Education Committee.

The Board may enter into a transportation consortium with coterminous boards, where appropriate, for reasons of efficiency and cost savings, and to ensure common service levels for the students of all member boards.

In the spirit of co-operation and sharing of resources, non-resident and students of other Boards may be transported provided an agreement for cost sharing is in place and similar eligibility requirements are followed. This may include: coterminous boards, isolate boards, and non-resident students who live within the boundaries of the Board and attend a school operated by the Board provided cost recoveries are realized.

A bus disaster protocol will be established at each school, implemented, and reviewed on an annual basis by the school principal in conjunction with student safety training.

## 2.0 Anaphylactic Students and Transportation

In an effort to provide safe transportation for students identified as anaphylactic, the Board in co-operation with bus operators/companies will ensure the appropriate training is delivered to drivers and replacement drivers to deal with medical emergencies.

### References

The Education Act

Superior-Greenstone DSB Board Policies:

524 - Sabrina's Law (Anaphylaxis)

~~524A~~—Anaphylaxis Procedures Handbook—~~Working Draft~~

~~524B~~— Companion to Anaphylaxis Procedures Handbook—~~Companion~~

## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

<i>Section</i>	BUSINESS AND TRANSPORTATION	
<i>Management Guideline</i>	STUDENT TRANSPORTATION	
<i>Applicable Policy</i>	STUDENT TRANSPORTATION	301
<i>Board Approved: June 22, 2001</i>		<i>Reviewed:</i>
		<i>Review by:</i>

### **1.0 Route Design**

Student and public safety shall be major criteria in the design of all routes. Other criteria may include; site conditions, consideration of fiscal responsibility, budgetary limitations, length of time students spend riding on the bus, and any other criteria the Board wishes to apply.

All routes will be designated to operate only on publicly owned roads and roads which are publicly maintained twelve months of the year. The exception being turnarounds which may be located on private property where approved by the Director. Students may be required to transfer between buses at designated locations.

A student travel time of one hour riding on a bus is considered normal. However, the Board reserves the right to create longer route times where unusual circumstances exist including, but not limited to road conditions and sparse population.

Route changes or modifications (including scheduling) may be made at any time, provided they are consistent with the Transportation Policy, as determined by the Director. However, it is the intent that routes be designed, implemented, and fixed (frozen), by September 30 annually, for the remainder of that school year. Any requested changes to routes beyond that date must be made in writing and will be considered by the Transportation Committee and Director.

If there is a disagreement concerning the safety or design of a route, the Board may consult outside agencies, however, the final decision regarding route design and implementation is the Board's responsibility.

### **2.0 Bus Stops**

Students are permitted to have one (1) permanent pick-up and one (1) permanent drop-off location. These two locations may be different providing it is a daily occurrence and there is room on the bus. Any variance from this process is subject to the approval of the Director. Changes to a pickup or drop off location must be requested in writing to the Principal of the school five (5) working days prior to the date of the change requested, must be permanent in nature, and are subject to the approval of the Director. Transportation is provided from the bus stop between home (or caregiver location) and school only. Requests that students be picked up and dropped off at other locations will not be accommodated.

All bus stops will be located where deemed appropriate by the Director with utmost consideration for the safety to students' boarding/disembarking as well as for those on

board. The distance between stops generally will be no less than 400 meters for JK/SK and 500 metres for other grades.

Where safety, site conditions, or other reasons prevent a stop from being placed, within the distances outlined under the eligibility section of the policy, for the appropriate grade level, the Board may place a stop beyond these distances. Only approved designated stops will be used for pick up and drop off of students except in cases of emergency.

All highway stops will be made at points containing a waiting area allowing children to stand off the shoulder. Suitability of any stop location shall be as determined by the Director. In remote areas of the Board, bus stops may be placed subject to the approval of the Director as close as 200 meters for JK/SK, and 1000 meters for other grade levels, measured from where the driveway of the property where the student and parent/guardian resides connects to the public roadway.

If there is a disagreement concerning the safety or placement of a stop, the Board may consult outside agencies, however, the decision of the Board shall be final as to where stops are to be located.

### **3.0 Cancellation of Service**

Rescheduling/cancellation of service due to weather conditions or early dismissal of schools shall be the responsibility of the school principal and will only be done in consultation with; the bus operators, Director, and other boards using the transportation service. Local radio stations and parents (where practical) will be notified, by the Principal of cancellation or rescheduling of services.

In cases of cancellation or delay of an individual morning route due to adverse local conditions, the bus operator will promptly notify the Principal of the school affected. Local radio stations, calling trees and other notification systems will be used as required by the Principal to advise parents.

### **4.0 Discipline on Buses**

The Board considers that transportation is a privilege and not a right. Breaches of conduct detrimental to the safe operation of the bus or to other students riding on the bus will not be tolerated.

Where students do not observe the rules of conduct, the bus driver shall notify the principal or designate of the school concerned as soon as possible after the completion of the route. The driver shall complete the proper Board form(s), for reporting such incidents, and submit to the Principal for follow-up and disciplinary action as appropriate.

Once the type of discipline to be applied has been determined by the Principal, the Principal or designate shall advise the student and the student's parents. If a suspension of bus privileges is involved, the Principal shall advise the bus operator and the Director in writing. Such advisement may initially be given verbally, but it shall be confirmed in writing.

### **5.0 School Bus Safety/Annual Drill**

School bus safety practices shall be taught in all schools of the Board.

It is recommended that the schools, in cooperation with the local police services and bus operator(s), conduct an annual drill on school bus evacuations.

## 6.0 Student and Route Information

Each Principal shall keep a current list of student information including: name, address, transfers the student may encounter, bus routes used, grade, and other relevant information, for students who attend their school and are transported by the Board's or other transportation system.

## 7.0 General

All requests and complaints concerning school bus service and/or matters not complying with this policy shall be first brought to the Principal of the school affected. Failing resolution, the issue shall be referred to the Director for appropriate action through the established **Dispute Resolution Process** forming part of this guideline.

The Board shall encourage bus operators to arrange seminars for their school bus drivers using the expertise of the Ministry of Transportation, the Ontario Provincial Police, various safety associations, and other available sources.

Once a student has been identified as anaphylactic the board, in co-operation with bus operators, will ensure that drivers trained in emergency response procedures are assigned to the student's bus. Drivers will:

- a) Attend in-service sessions provided by the board; learn to watch for symptoms of an anaphylactic reaction.
- b) Receive training in the use of an auto-injector (Epi-Pen).
- c) Carry a copy of the emergency alert form on the school bus, displayed in a prominent location.
- d) Assist in developing procedures to minimize risk while travelling on the school bus.
- e) Assist in developing an emergency action plan that relates directly to busing.
- f) Carry out emergency action plan as necessary.
- g) Ensure that an auto-injector (Epi-Pen) is stored in a safe and accessible place on the bus or that the child carried an auto-injector (Epi-Pen) in an identified location while on the school bus.

In an effort to provide safe transportation to and from school, following are the responsibilities of bus operators/companies:

- 1.0 Training for all bus drivers on:
  - 1.1 Allergies and anaphylaxis
  - 1.2 How to recognize an anaphylactic reaction
  - 1.3 School policies to protect anaphylactic students
  - 1.4 Protocol on responding to anaphylactic emergencies
  - 1.5 The use of auto-injectors (Epi-Pens)
- 2.0 No food consumption will be permitted on school buses.
- 3.0 Identification of anaphylactic students and the emergency response procedure.

4.0 Teachers arranging field trips will make the appropriate emergency plans.

The Board will insure that all service providers are properly qualified, licensed, insured, and operate within the applicable Acts and Regulations.

In the interests of safety and in an effort to reduce student discipline problems and vandalism on school buses, video camera surveillance systems may be placed on school buses as deemed necessary and with the approval of the Director.

A set of instructions will be established and updated as necessary for distribution to the appropriate persons. These instructions shall be in the form of a pamphlet entitled "**A Guide to Student Transportation**". Copies of this pamphlet will be provided to students who use the transportation service (one booklet per family), bus operators, bus drivers and students. The pamphlet will outline the expectations of the student, parent/guardian, and Principal towards ensuring a safe, efficient service for all.

## **8.0 Transportation Consortium**

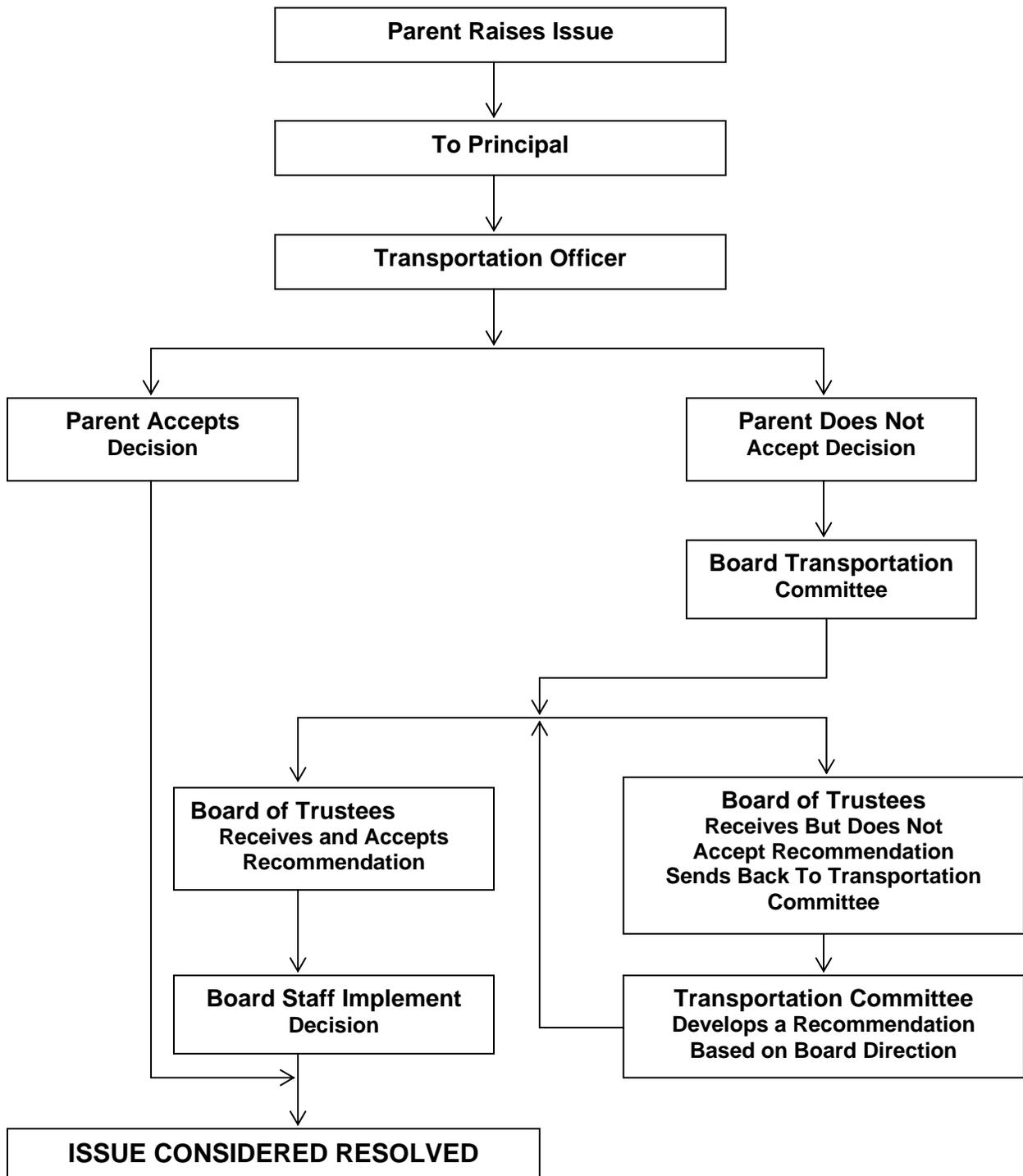
In early 2009, the Superior-Greenstone District School Board entered into a consortium agreement, with all the coterminous boards within the boundaries served, forming the **East of Thunder Bay Transportation Consortium (ETBTC)**.

As a result, day to day transportation duties are carried out by the East of Thunder Bay Transportation Consortium following similar policies and service levels.

The Transportation Committee and Transportation Officer, as referenced in this document, continue to function in the same fashion, but now include the involvement of the Consortium, which directly oversees the bus contracts and routes on a day to day basis.

# Transportation Dispute Resolution Process

## Superior-Greenstone District School Board





Filing cabinets containing personal/confidential information, including OSR records, shall be locked when not supervised.

**9.0 Reporting Incidents**

Robberies, break-ins, fires and major damage through vandalism or otherwise shall be reported to the appropriate Board Official and to local police.

The designated Board Official will proceed to provide notification to the Board's insurer, when appropriate.

**10.0 Persons Apprehended**

Persons apprehended as a result of activities as outlined above will, at the very least, be expected to make restitution. The Police will determine if charges are to be laid.

**12.0 Non-Board-Owned Items**

The Board is not responsible for the loss of or damage to personal property of staff or students while on Board-owned property.

**13.0 Warning Notices**

All Board facilities will prominently display the warning that all equipment is marked and traceable.

*SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD*

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*Section FACILITIES & GROUNDS*

*Policy Name SNOW REMOVAL AND ICE CONTROL*

*406*

*Board Approved:*

*March 12, 1999*

*Reviewed:*

*June 21, 2005*

*Review Prior To:*

*December 2014*

*~~December 2010~~*

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**POLICY**

It is the policy of the Superior-Greenstone District School Board that snow and ice removal procedures shall be developed and carried out with the safety of students as the first concern.

**PROCEDURES**

**1.0 Hours of Operation for Equipment**

In general, heavy equipment and large snow blowers should not be used on school property between 8 a.m. and 5 p.m. on school days.

**2.0 Need During School Hours**

The operation of any snow-blowing machine on school property when required during school hours must be done with the utmost caution and due consideration and provision for students as the primary consideration.

**3.0 Use of Custodial Staff**

School Principals will be responsible to establish procedures for snow removal utilizing custodial staff. This may include clearing of doorways, entrances, sidewalks, roof overhangs, and any other areas of need, specific to a building and site. Snow clearing, ice control, and sanding shall be carried out prior to the arrival of staff and students in the morning, and throughout the day, as required based on weather conditions.

**4.0 Use of External Contractors**

Snow removal by external contractors may be used for the cleaning of large surface areas (i.e. parking lots) as provided by the Board official assigned to this responsibility. Such use will be in consultation with the school Principal.

**5.0 Inspections of Grounds**

Regular inspections of sidewalks, steps, walkways, roadways, and parking lots are to be carried out by the school custodial staff as often as necessary, based on weather conditions, to ensure the safety of all pedestrians and traffic on Board properties.

**6.0 Ice Control**

Ice build-up on sidewalks, steps, parking lots, and roadways, is to be prevented or minimized. Ice control materials including ice-melter and sand, and manual removal methods, are to be utilized to ensure that slip or fall hazards are minimized.

#### **7.0 Logging of Snow and Ice Control Measures**

Details of all actions taken, weather conditions, site conditions, and any other information required by the Manager of Plant Services, are to be recorded in appropriate log sheets on a daily, or more frequent basis during seasons when ice and snow are present. Log entries are to be made on appropriate forms as approved by the Manager of Plant Services and must be kept for a minimum of five (5) years as proof of due diligence and be available for review as needed.

## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

<i>Section</i>	FACILITIES & GROUNDS		
<i>Policy Name</i>	LOCK AND KEYING POLICY <i>Management Guideline Applies</i>	410	
<i>Board Approved:</i>	<i>Reviewed:</i>	<i>Review Prior To:</i>	
Sept 15, 2000	December 6, 2005	<del>December 2014</del> December 2010	

### **POLICY**

It is the policy of the Board that each school/building shall have master keys for all door locks in the building, which operate where practical, under the board-wide Grand Master Key System. The exterior doors of each school/building shall, where practical, operate separate to the school/building master key, but under a Grand Master Key System. **References to Locks and Keys may also mean: electronic controlled locks utilizing electronic access cards, proximity sensors, biomechanical readers, and code passwords or numbers.**

The issuance of Grand Master Keys shall be under the control of the Manager of Plant Services or designate.

The issuance of individual school/building keys to school staff shall be the responsibility of the principal/manager. School/building master keys shall not be issued to students, volunteers, or persons who are not employees of the Board.

Notwithstanding the previous sentence, school/building keys may be released to an acceptable supervising member of a Board approved Joint Use Agreement where the terms of said agreement specifically permit. Keys may also be released to emergency response personnel including security, police, fire department and contractors by the Manager of Plant Services or designate as deemed appropriate to the well being of the staff and facilities involved.

All keys recalled at the end of each school year must be checked against issuance records. Term staff must return keys prior to the end of their term. Staff requiring keys over the summer break, are subject to the approval of the principal/manager. Where staff in a given school/building work on a 12 month basis the requirements of this clause may be waived, subject to the approval of the principal/manager and Manager of Plant Services.

Anyone receiving a key to Board facilities shall keep it safe and secure and does not have the authority to **copy**, lend, or otherwise give the key to any other person. **WC note: paragraph order was changed with following paragraph.)**

Any person who does not return a key issued to them when requested by the Board may be held responsible for all costs associated with re-keying the area(s) accessed by the key to re-establish the security of the area.

Lockout procedure: where any device is locked out for maintenance, repair, or other safety related purposes, only the person placing said lock(s), or the Manager of Plant Services, may remove said lock(s). **The SGDSB Lockout Tagout procedure MUST be followed when dealing with locks placed for that purpose.** Keying of locks for **Lockout Tagout** shall be on a system independent of building master keys.

Furniture, equipment, and cabinet keys shall be controlled and distributed by the principal/manager at each given building.

## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

<i>Section</i>	FACILITIES & GROUNDS	
<i>Management Guideline</i>	LOCK AND KEYING	
<i>Applicable Policy</i>	LOCK AND KEYING	410
<hr/>		
<i>Board Approved:</i>	<i>Reviewed:</i>	<i>Review by:</i> December 2014
	Sept 15, 2000	

### **1.0 Procedures: General Guidelines for Use**

- 1.1 **Definition:** References to key(s) or locks may also mean: electronic controlled locks utilizing electronic access cards, proximity sensors, biomechanical readers, and code passwords or numbers.

Any person who takes possession of key(s) to Board facilities or equipment must complete and sign Form B02-002, Key Issue Agreement prior to receiving the key(s).

Keys are not to be issued without signatures being provided.

Principals are to keep a current list of keys issued on Form B02-003, Key Issue Log Sheet, which is to be kept in a secure file, and is subject to audit.

- 1.2 The replacement or duplication of any school/building master key must be authorized by the Manager of Plant Services or designate.

Copies of non-master keys are not to be made without the authorization of the principal/manager for that building.

- 1.3 Persons requiring access to an area to which they do not have a key shall make a request to the school principal/manager, or Manager of Plant Services, as appropriate. Being issued a key to an area does not provide automatic permission to access the area at any time of day. Building users must only access the area or building during the time approved by the principal or Manager of Plant Services. This particularly is important during school breaks or summer months when construction or maintenance work may be taking place. In this case, the Plant Department may, in consultation with the school principal, take measures to further lock or secure an area, or the entire building.

- 1.4 Temporary issue of keys for specific tasks or programs must be recorded and signed for on the appropriate forms, as outlined in 1.1 above.

- 1.5 Broken keys must have all pieces returned prior to issue of a replacement key.

- 1.6 A key cabinet shall be maintained by the Manager of Plant Services, which contains master keys for each school/building in the system.

- 1.7 All persons who are issued a key shall complete and sign Form B02-002, Key

Issue Agreement, at the time the key is received. All principals/managers shall maintain a securely located and locked key cabinet. Written records of key issuance are to be recorded on Form B02-003, Key Issue Log Sheet and kept in a secure location.

- 1.8 It is the responsibility of the principal/manager to ensure that staff leaving the employment of the Board return all keys prior to their last day of employment in the school/building.
- 1.9 Where locks are provided on doors, cabinets, drawers, valves, or any other critical access area or item, said locks shall be secured at all times when access is not required, unless otherwise directed by the principal/manager.
- 1.10 The issue and return of keys for the locks on furniture, equipment and cabinets not on the Grand Master Key System shall be recorded and tracked, on Form B02-003, Key Issue Log Sheet, separate from the school/building Master Key System Logs.
- 1.11 In the event that the security of a building is suspected to be compromised due to key loss or theft, the Plant Department may rekey all or part of the building upon short notice to protect the building and contents. Cost of this measure may be recovered from the party involved depending on the circumstances.

The Manager of Plant Services may be consulted by principals/manager for assistance as required with keying and key issue questions.

**2.0 Table of Key Types and Level of Issue**

<b>Normally Issued To</b>	
<b>Key Type</b>	<b>School Administration and Staff</b>
Grand Master Key	<ul style="list-style-type: none"> <li>• Director and Superintendents</li> <li>• Manager of Plant Services</li> <li>• Plant department staff as specifically authorized by Manager of Plant Services</li> <li>• Emergency and Maintenance Personnel</li> </ul>
Outside Door Keys	<ul style="list-style-type: none"> <li>• Principal/VP</li> <li>• Teacher as authorized</li> <li>• Secretary as authorized</li> <li>• Custodian as authorized</li> </ul>
School/Building Master Keys	<ul style="list-style-type: none"> <li>• Principal/VP</li> <li>• Teacher as authorized</li> <li>• Secretary as authorized</li> <li>• Custodian as authorized</li> </ul>

School/Building Area or Sub Master Keys	<ul style="list-style-type: none"> <li>• Teachers requiring multiple area access as authorized</li> </ul>
Separate Room Change Keys	<ul style="list-style-type: none"> <li>• Program Leaders, as authorized</li> <li>• Teachers or other approved area users, as authorized</li> </ul>
Lock-Out Keys	<ul style="list-style-type: none"> <li>• Maintenance Staff (as required)</li> <li>• Custodial Staff (as required)</li> <li>• Manager of Plant Services</li> <li>• Plant department staff as specifically authorized by Manager of Plant Services</li> </ul>
<p>Note: Keys related to Joint Use, shared space, leased space, or other, i.e.: pools, college etc., will be dealt with separately by Manager of Plant Services and Principals.</p>	



# *SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD*

**Key Issue Agreement**

**Date:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Principal:** \_\_\_\_\_

I, \_\_\_\_\_, have received the key(s) listed below:  
*(please print name)*

Key #	School	Key type (Master, outside etc) & Area Accessed	Receiver's Initials	Date to be Returned	Date Returned	Principal's Initial

I understand that the above key(s) is/are to be returned to the principal as per the terms of Policy 410, Lock and Keying Policy, and that failing to do so will result in my being responsible for all costs associated with re-keying areas accessed by the above key(s).

I further understand that I am expected to keep the above keys safe and secure, and I am not authorized to **copy**, lend, or otherwise give the key to any other person.

Signature: \_\_\_\_\_ (Staff)

Date: \_\_\_\_\_

\_\_\_\_\_ (Principal)

**NOTE:**

- This form to be completed for all keys prior to issue.
- Principal to keep signed original in a secure location.
- Photocopy of form to be provided to staff requesting keys.

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***SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD***

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*Procedural  
Guideline*

Equity and Inclusive Education

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*Board Approved:*

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Equity and inclusive education will be realized in the Superior-Greenstone DSB by reviewing, aligning and extending current policies, guidelines and practices in the following areas of board and school operations, in order to achieve equity for all students.

***Policies, Guidelines and Procedures***

- All policies, guidelines and procedures of the Superior-Greenstone DSB shall reflect and value the diversity of its school communities and in particular include previously disadvantaged groups of the school and larger community.
- Communicate an overview of the Equity and Inclusive Education strategy to all stakeholders.

***Partnerships – Board, School and Community***

- Identify Aboriginal and diverse communities across the school board.
- Request that Aboriginal and diverse community groups identify their representatives for the purpose of establishing school-community partnerships.
- Involve diverse communities in partnership activities with the school board and schools..

***Leadership***

- Assist the board and school administrators and trustees in promoting the principles of the board's Equity and Inclusive Education policy through the board's mission statement.
- Assist all school and board staff, administration and trustees to develop and sustain the commitment needed to embed the policy into the daily life of the board and its schools.
- All staff, administrators and trustees shall learn the knowledge, skills, and behaviors that encourage and strengthen equity and inclusive practices and develop effective practices for communication with all stakeholders.

***Curriculum***

- Curricula shall include the multiple viewpoints and perspectives of diverse groups, including those with different ethno-cultural backgrounds, race, gender, sexual orientation, languages, belief and value systems, and socio-economic status, as distinct from the dominant group comprising our school and Ontario communities.
- All processes of curriculum review, development and implementation shall be consistent with the principle of equity for all. Every effort will be made to seek out curriculum that recognizes and is respectful of sub groups often marginalized in our society. Such diversity may be reflected in the student's ethno-cultural background, race, gender, sexual orientation, language, belief and value system and socio-economic status.

- Bias and discriminatory barriers perpetuated in learning resources, materials, texts, and programs shall be addressed by principals and teaching staff.
- Every effort will be made to remove such materials from classroom use.
- Students will be instructed on how to think critically when conducting research and reviewing the quality of information sources portraying characteristics of the diverse group in order to ensure that bias and stereotyping are recognized and eliminated.

### ***Student Language***

- Students shall be supported to develop pride in their culture and first language.
- Students shall be appropriately supported in their attempts to achieve a high level of literacy in English.

### ***Student Evaluation, Assessment and Placement***

- Assessment instruments, evaluation and placement procedures shall be designed to take into account the diversity of the student's ethno-cultural background, race, gender, sexual orientation, beliefs and values system, linguistic experience and socio-economic status.
- All students, regardless of ethno-cultural background, race, gender, sexual orientation, belief and values system, linguistic experience, and/or socio-economic status will have the opportunity to grow and acquire the knowledge and skills necessary for a successful future.
- Parents/guardians shall be fully informed regarding assessment instruments, evaluation and placement procedures and be involved in placement discussions.

### ***Student Counseling and Career Planning***

- Academic and career counseling shall be free of bias or stereotyping related to ethno-cultural background, race, gender, sexual orientation, beliefs and values system, linguistic experience and socio-economic status and/or other bias
- The Board recognizes the importance of guidance and counseling services in order to preserve and ensure the growth of all students in self awareness, peer relationships and career exploration.

### ***Harassment***

- Harassment could include, but is not limited to remarks, references, jokes, stories, text messages, about a person's race, ethnicity, religion, ancestry, colour, sexual orientation, socio-economic status, place of origin, etc. which are known or ought reasonably to be known as unwelcome; the display of derogatory or offensive pictures, video, or material; the denial of normal cooperation and actions that imply the inherent superiority of a particular race, religious faith, sex, gender, etc.
- Harassment of any nature will not be tolerated or ignored, whether it is intended or unintended.

- Clear processes for dealing with incidents of such harassment involving students, staff and other individuals will be employed, (see Policy 520, Safe Schools Code of Conduct; Policy 535, Progressive Discipline and School Safety, and Policy 525, Bullying Prevention and Intervention Strategies; Policy 717, Workplace Harassment).

***Employment Practices***

- The Board's recruitment, selection, training and promotion practices and procedures shall be equitable and inclusive for all, (see Policy 704, Recruitment, Selection and Hiring and Management Guideline).

***Staff Development***

- Educate all employees and trustees with the knowledge, skills, and behaviors needed to implement the Equity and Inclusive Education policy (see Policy 707, Employee Code of Conduct).
- Provide professional development programs for staff as determined by a needs assessment.



N O R T H O F  
**SUPERIOR**  
COUNSELLING PROGRAMS

Programmes de Counselling  
Nord du Supérieur

Community Wellness Programs  
for Individuals & Families since 1983

Programmes de bien-être communautaire  
pour individus et familles depuis 1983

# About Us

- ✚ Leading non-profit and community based mental health counselling agency Thunder Bay District
- ✚ Founded in 1983
- ✚ Volunteer Board of Directors representing District communities along North Shore of Lake Superior & Greenstone
- ✚ Funded by Ministry of Health & Long Term Care and Northwest LHIN for Adult Services
- ✚ Funding from Ministry of Children & Youth Services for Children's Services
- ✚ Referrals received from individuals, couples and families of all ages to help them manage challenging mental health and addictions issues in healthy and healing ways.
- ✚ Accept referrals from third party sources (i.e. Doctors, Hospitals, CAS, Probation, Family Health Clinics, Schools, etc.

## OUR VISION

Organizational and Regular Board - December 7, 2009 Page 49 of 78

*Our Vision is to enhance the emotional recovery and well being of children, adults, seniors and families. We will do this through the provision of a seamless system of care, allowing clients to move freely between and amongst the constellation of services they require.*

*Our Vision is an organization with an enduring belief in the inherent competency and resiliency of "people". We are committed to the creation of empowered communities through caring, client responsive services –  
“Where any door is the right door”*

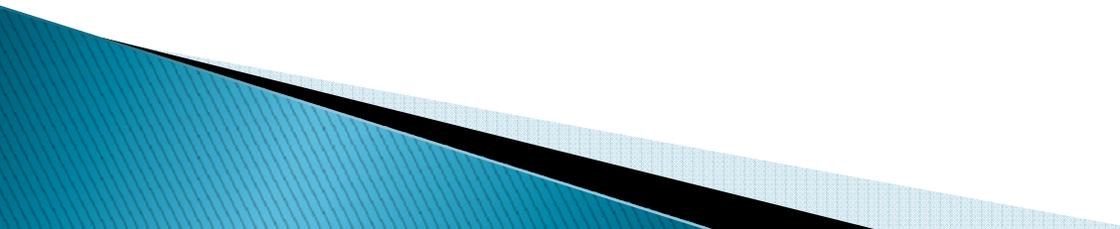
## OUR MISSION

*We are committed to the provision of accessible, welcoming, empathic, hopeful, comprehensive and holistic integrated continuous care based on best practices by providing services to people throughout rural districts who have mental health and addiction issues*

*We are committed to providing public education and prevention to our communities through public awareness and understanding of mental health/addictions and the serious issues of stigma and discrimination.*

*We do this through development and maintenance of open communication with all our stakeholders and create forums for ongoing collaboration and partnership building.*

*Community  
Focus Groups  
Feb. / March  
2009*



# Focus Groups

- ❖ Focus Groups held with:
  - ❖ NOSP Community Partners/Stakeholders (Manitouwadge, Marathon, Terrace Bay/Schreiber, Nipigon, Greenstone)
  - ❖ Children's Aid Society
  - ❖ Superior Greenstone Boards of Education
  - ❖ Psychiatric Resources Community Partners
- ❖ Over 125 participants from all service sectors and community partners
- ❖ Participants requested to complete on line follow up survey
- ❖ Feedback used to develop:
  - ❖ New Service Delivery Model at NOSP
  - ❖ Improve Agency Profile
  - ❖ Increase collaboration with community partners

# Focus Question #1

**Based on your experience in this community, what mental health interventions & priorities are required for:**

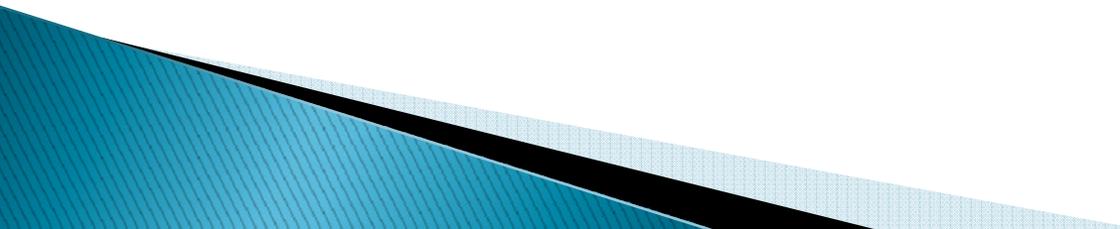
- ❖ **Children, Youth & Families**
  - ❖ **Adults & Seniors**

# Focus Question #2

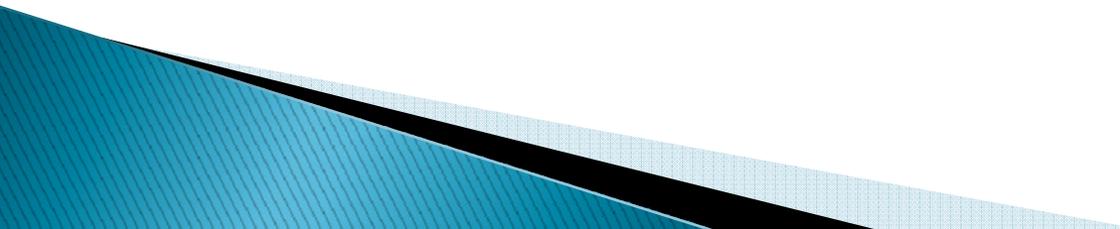
**When you think of the existing service delivery system:**

- ❖ What do you think is working well?
- ❖ What could be improved?
- ❖ What gaps in services exist?

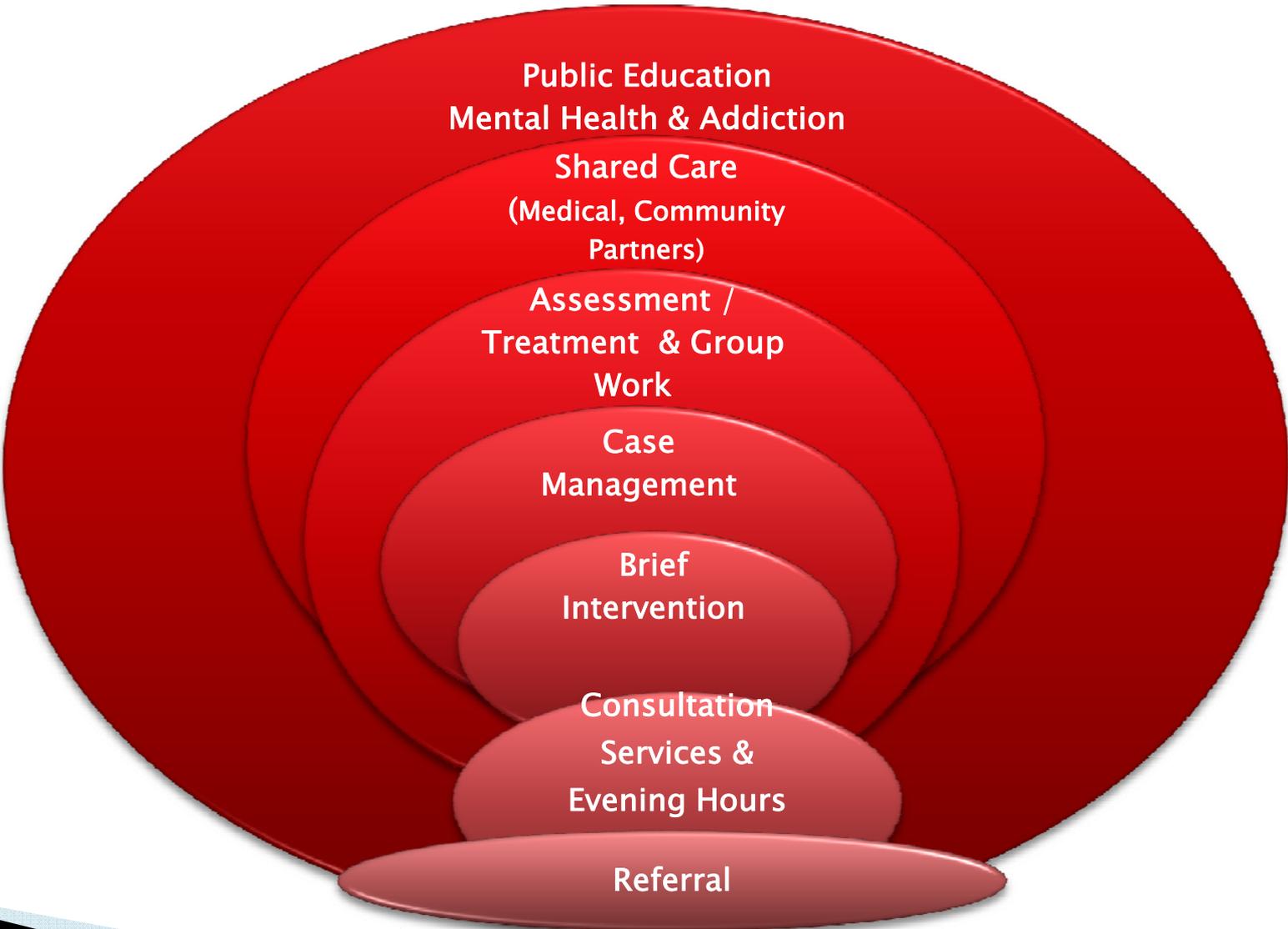
# Key Focus Question #3

- ▶ What changes need to be made in the way services are delivered to children/youth and adults?
  - ▶ How can we collaborate more effectively in our communities?
- 

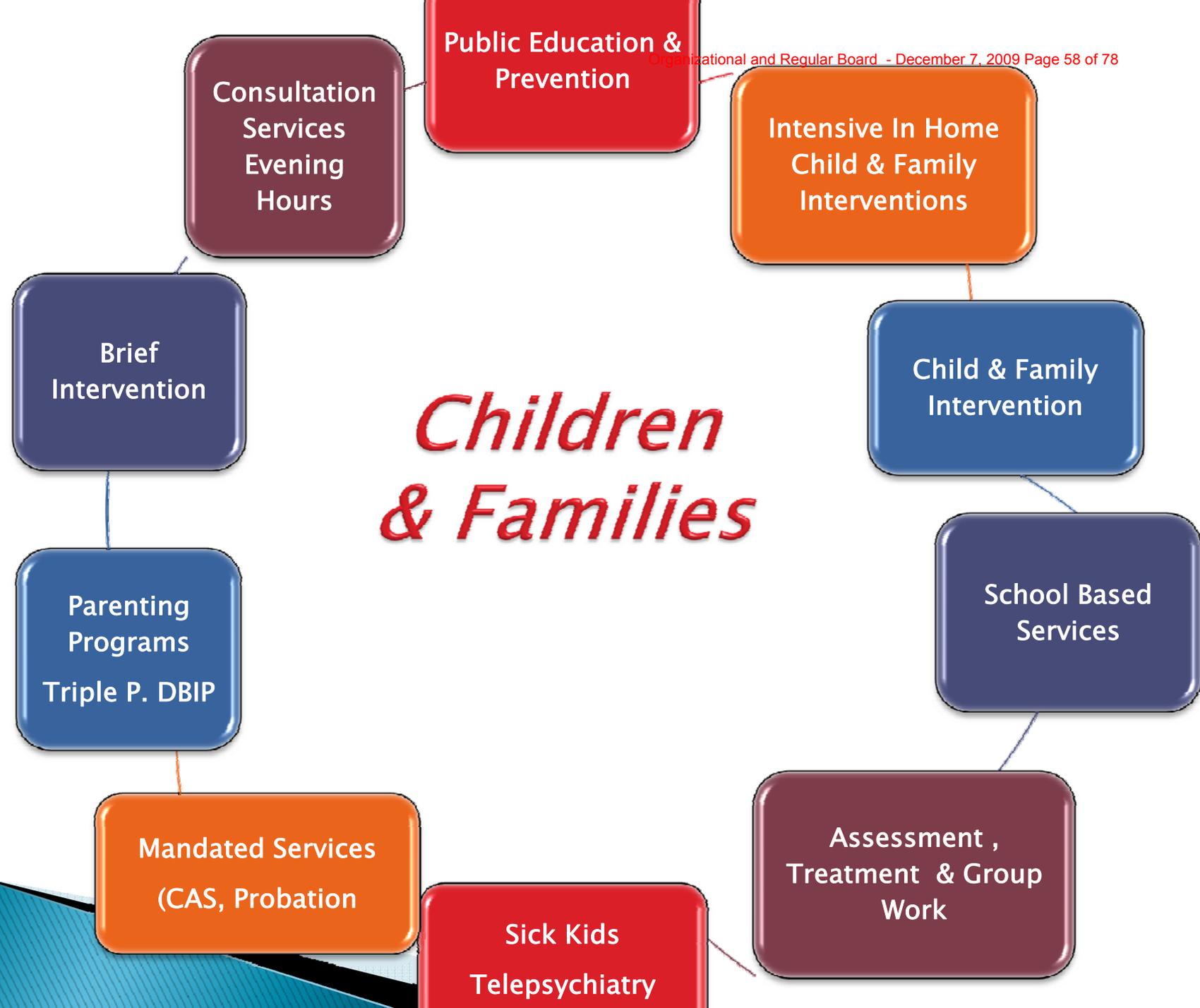
# Key Action Steps by NOSP from Focus Groups Feedback

- ▶ Service Delivery System Model developed to respond to community needs
  - ▶ Staffing assignments developed to specialized roles
  - ▶ New organizational structure with Director for Children's Mental Health & Adult Mental Health / Addictions
  - ▶ Range of Services for Children & Adult / Seniors
  - ▶ Increased collaboration & partnerships with community stakeholders
  - ▶ New Name, Logo, Website & Marketing Plan
  - ▶ Increased involvement with interagency committees
  - ▶ Administrative & Clinical Policies & Procedures Revised
  - ▶ Vacant Positions filled, including bilingual counsellor in Greenstone
  - ▶ Enhanced technology (telephone system and upgraded computers)
  - ▶ Use of Electronic Client Information System
  - ▶ Brochures, Rack Cards and Open Houses
  - ▶ Advocating for more resources and funding from LHIN & MCYS
  - ▶ Developing proposals for new initiatives and programs
- 

# *Service Delivery Model*



# *Children & Families*



Consultation Services  
Evening Hours

Public Education & Prevention

Intensive In Home  
Child & Family  
Interventions

Child & Family  
Intervention

School Based  
Services

Assessment,  
Treatment & Group  
Work

Sick Kids  
Telepsychiatry

Mandated Services  
(CAS, Probation)

Parenting Programs  
Triple P, DBIP

Brief  
Intervention



# Children's Services

## *KIDS in School (5 - 18)*

- Referrals from school for children's mental health concerns
- Home and school behaviour problems
- Truancy, acting out, ODD behaviours, withdrawal, etc.

## *Intensive Child & Family Intervention*

- Support for children with moderate to severe children's mental health issues
- Work with children/parents on parenting strategies
- Work with child in context of home, school and community
- TAPP-C program for fire setters

## *Counselling & Consultation Services*

- Brief Counselling (1-3 sessions)
- Children, Families and Adolescents
- Service provider consultations



# Working with Families

## *Parent Support Programs (0 - 18)*

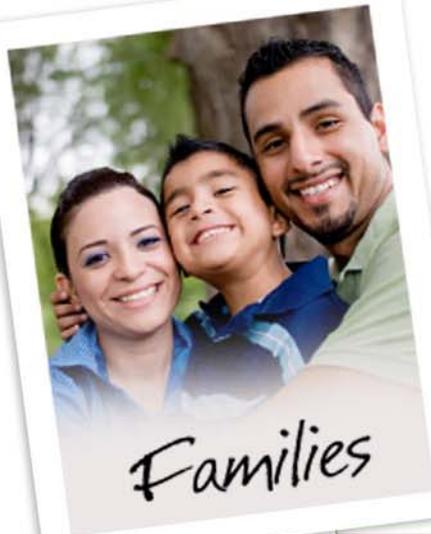
- ❖ *Triple P (Positive Parenting Program) seminar series*
- ❖ *Individual Family / Parent Counselling*
- ❖ *Individual parent support for families struggling with parenting capacity issues*
- ❖ *Parenting Program (Triple P levels 4 & 5) for children at risk of being removed from home due to protection &/or parenting issues and/or substance abuse issues*
- ❖ *Stepping Stones Program (Triple P) for parents of children with special needs ages 0 - 12 years*

## **Complex Case Resolution**

- ❖ *Case Management for children/youth and families for Children's Mental Health Services beyond community capacity*

## **Community Children's Supports**

- ❖ *Parenting Program for client and non-client groups of parents of young children*
- ❖ *Children's Mental Health & Public Education Information Sessions (topics - bullying, managing environments, conflict resolution, parenting strategies, etc.)*



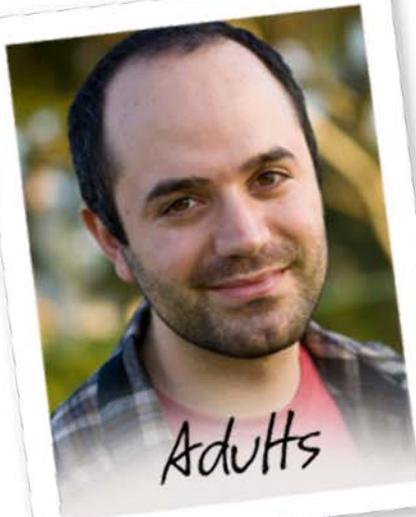
# Adult Mental Health & Addiction Services

## *Adult Mental Health Services*

- ❖ *Brief Counseling*
- ❖ *Counselling (Individuals/Couples)*
- ❖ *Psychiatric Consultations*
- ❖ *Consultation & Referrals*
- ❖ *Education and Outreach*

## *Addiction Programs*

- ❖ *Assessment & Referrals (drug & alcohol, eating disorders, problem gambling)*
- ❖ *Counselling*
- ❖ *Recovery Support*
- ❖ *Education & Outreach*



# *Supports for Seniors*

## *Senior Volunteers in Service (SVIS)*

- ❖ *Friendly visitor program*
- ❖ *Seniors who live alone*
- ❖ *Provide companionship and fellowship from another senior*
- ❖ *Visits take place in home, care facility or where the senior resides*

## *Home Maintenance Program*

- ❖ *Arranges for home maintenance repairs*
- ❖ *Connects seniors or physically disabled with local community organizations, supports and resources*
- ❖ *Helps senior to remain in home and live as independently as possible*
- ❖ *Currently in Greenstone area only*





NORTH OF  
**SUPERIOR**  
COUNSELLING PROGRAMS

Programmes de Counselling  
Nord du Supérieur

## Contact Us

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Toll Free: **1-877-895-NOSP (6677)**

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Email: [info@nosp.on.ca](mailto:info@nosp.on.ca)

Website: [www.nosp.on.ca](http://www.nosp.on.ca)

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Geraldton	(807) 854-1321
Longlac	(807) 876-2235
Nipigon	(807) 887-2632
Schreiber	(807) 824-2867
Marathon	(807) 229-0607
Manitouwadge	(807) 826-4517

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Mailing Address:



N O R T H O F  
**SUPERIOR**  
COUNSELLING PROGRAMS

Programmes de Counselling  
Nord du Supérieur

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD****Report No:** 01**Date:** December 7, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Patti Pella, Director of Education

**SUBJECT:** Suggested Revisions to 2010 Board Meeting Rotation and Dates

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**Background:**

On November 16, 2009, Board Report No 72: Board Meeting Rotation Dates and Professional Development for Trustees was presented to the board for consideration. It was agreed that trustees would review this report and revisit its content at this the December 7, 2009 Organizational and Regular Board Meeting. Herein follows the content Report No. 72 for reference.

**Background**

For the past several years, board meetings have been rotated throughout the board. Board meeting rotation has allowed trustees to be able to attend two face to face meetings close to their home community and then only have to travel to one meeting to meet their face to face requirement as per the Education Act. Board meeting rotation was implemented to allow community access to board meetings.

Trustee professional development sessions are scheduled twice a year in the fall and spring. These sessions allow for trustees to be together in one location, face to face to plan, learn and problem solve together.

**Current Situation**

The board meeting rotation means that there are very few opportunities for SGDSB trustees to be together in one room. Most meetings have a few trustees at the designated site with the remainder either joining by video or teleconferencing to the meeting. It was suggested that alternate ideas be explored.

Two suggestions were made.

1. That the trustees meet face to face four times per year at the board office in Marathon. These meetings would take place on Fridays and would begin with a professional development session from 12:00-1:30pm with a board meeting to follow at 1:45pm. The Board meeting schedule for 2010 would then be as follows:

Date	Time	Location
Friday, January 15, 2010	12:00 p.m. - PD / 1:45 p.m. - Board Meeting	Marathon Board Room
Tuesday, February 16, 2010	6:30 p.m.	LSHS
Monday, March 22, 2010	6:30 p.m.	GCHS
Friday, April 16, 2010	12:00 p.m. - PD / 1:45 p.m. - Board Meeting	Marathon Board Room
Monday, May 17, 2010	6:30 p.m.	MNHS
Monday, June 21, 2010	6:30 p.m.	NRHS
Monday, July 19, 2010	6:30 p.m.	LSHS
Friday, August 27, 2010	12:00 p.m. - PD / 1:45 p.m. - Board Meeting	Marathon Board Room
Monday, September 20, 2010	6:30 p.m.	NRHS
Monday, October 18, 2010	6:30 p.m.	GCHS

Friday, November 19, 2010	12:00 p.m. - PD / 1:45 p.m. - Board Meeting	Marathon Board Room
*Monday, December 6, 2010	Board Inaugural and Organizational Meeting	Marathon Board Room

\* December 2010 begins a new term of office with Municipal Election scheduled in November 2010. Hence, elected Trustees meet for the first time as a newly elected board and hold this meeting at the head office of the Board (Marathon). It is the commencement of the 2011 Board Year.

2. Another suggestion was to slightly modify the existing model.  
Trustees will determine the board meeting dates at the December 7, 2009 meeting.

*Administrative Recommendation (November 16, 2009)*

Report No. 72: Board Meeting Rotation Dates and Professional Development for Trustees is provided for information purposes.

*Administrative Recommendation (December 7, 2009)*

That, the Superior-Greenstone DSB approve the revised schedule as outlined in Report No. 01: Suggested Revisions to 2010 Board Meeting Rotation and Dates.

Respectfully submitted by:

Patti Pella,  
Director of Education

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Report No:** 02

**Date:** December 7, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Patti Pella, Director of Education  
Don Parsons, Student Support Leader

**SUBJECT:** Children's Mental Health

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### **Background:**

At the October Board Meeting, Trustee Turner requested a report on Children's Mental Health in our communities. Mill closures and unemployment have had a significant impact on all of our communities. We have observed the cycle of closure unfold, first the disbelief and hoping that it will turnaround, then the reality setting in and families making plans to deal with the new situation and finally acceptance and moving on. The impact on children is noticeable and research tells us that children feel family stress.

### **Current Situation:**

School administrators, teachers and support staff are reporting an increase in mental health issues in students. In a declining enrolment situation there are more students with mental health needs in our classrooms than there were five years ago.

Integrated Services for Northern Children (ISNC) and the North of Superior Counselling Programs (NOSP) have been extremely supportive to our schools offering a range of flexible programming to support students and families. Following last year's community focus group sessions the NOSP has changed its service delivery model to be more responsive to the mental health needs of children and youth. There is little to no wait list for these services.

Principals report that although the services are there, our geography poses a challenge. The ISNC services are delivered by travelling teams into the communities on a rotational basis. This supports students who need ongoing services but the challenge for schools is around the very high needs students. There are students in our system who are facing issues that are beyond what school staff are trained to deal with, there are programs available in larger communities and students could have access, but often parents do not want their child to go, and the child remains in our school.

Dilico Anishinabek Family Care offers mental health and addictions services for children, youth and families. Referrals for children's services are accepted from a number of sources i.e., parents, schools and agencies. The Children's Aid Society and the Thunder Bay District Health Unit also support the development of healthy children, youth and families. The Ontario Provincial Police is also a community partner who is supportive of and involved in supporting the students, families and the school.

There are also agencies unique to some of our communities that provide service in our schools for example in Geraldton, the John Howard Society and the Indian Friendship Centre provides counseling and support to students in our schools. In Marathon, Marjorie House provides counseling to students in our schools.

Don Parsons is working with our board to coordinate the Student Support Leadership Initiative. A major goal of this initiative is the enhancement of collaboration among community partners. This includes improving access to existing services and supports for students and their families. Mr. Parsons

coordinates this project for both school boards analyzing needs, existing services, gaps in service and is working with community partners to improve partnerships to better serve the children of our board.

Mr. Parsons has introduced the concept of a "WRAP" or Working to Reinforce All Partners approach. He, Alison Arthur and Colleen Kappel visited the Bluewater District School Board to investigate the WRAP model as it has been identified as a successful example of collaboration between school boards and mental health agencies. NOSP, ISNC and Dilico Family Care and both school boards have identified WRAP as model they are interested in adapting for our communities. In the "WRAP" model, cross sector teams (school board and mental health agency staff) work together to offer programs and services for children and youth with significant mental health needs. Mr. Parsons is in the process of facilitating partnerships to establish a local version of a "WRAP" program for our area.

The Algoma District School Board has developed a website of local services available to support Children's Mental Health. We are investigating this website and hope to implement something similar for the Superior-Greenstone DSB.

Recognizing that power of being proactive, we are also working with community partners to provide training sessions, lectures and workshops that will support students and families which include:

- August: Principals, Vice Principals and Senior Administrators attended a presentation about "Triple P Parenting" which is a parenting program available in our communities.
- August: Dr. Ross Greene presented information on Collaborative Problem Solving to Principals, Vice Principals, Managers and Senior Administrators
- August: Dave Jones presented to Principals, Vice Principals, Managers and Senior Administrators about Student Self Confidence and Aboriginal Education
- Fall 2009 Work at individual schools with Don Parsons, ISNC, NOSP, Dilico, CAS, John Howard Society, Indian Friendship Centre and Marjorie House
- November 13, 2009: Dr. Ross Greene Presentation, 300 participants composed of parents, community partners, education staff
- November 2009 to June 2010: ongoing work with NOSP and Dilico to adapt and adopt WRAP model
- December 7, 2009: Bastian/NOSP presentation to Superior-Greenstone DSB
- Winter 2010: Training for Staff on Resiliency/Healthy Boundaries
- Winter 2010: Dilico Mental Health services presentation to Superior-Greenstone DSB
- Ongoing: Principals working with Triple P Parenting i.e., hosting seminar series in their schools

**Administrative Recommendation:**

That, the Superior-Greenstone DSB receives as information Report No. 02: Children's Mental Health.

Respectfully submitted by:

Patti Pella  
Director of Education

Don Parsons  
Student Support Leader

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 03

**Date:** December 7, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Patti Pella, Director of Education

**SUBJECT:** 2008-2009 Legal Representation Report

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**Background**

Superior-Greenstone District School Board Policy 713, Legal Representation Section 2.6 states that: "The Director files a report in December on the year's activities with respect to the use of legal firms."

**Current Situation**

For the period of November 1, 2008 to October 31, 2009 the total expenditure for legal fees was \$125,005.20.

The services provided included, but were not limited to the following:

- Telephone discussions/emails and correspondence regarding specific legal issues
- Legal advice on transfers
- Legal representation at arbitration
- Legal advice on negotiations
- Legal advice on the debenture placement
- Draft legal letter for audit

**Administrative Recommendation**

That, the Superior-Greenstone DSB receive as information Report No 03: 2008- 2009 Legal Representation.

Respectfully submitted by:

Patti Pella  
Director of Education

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Report No:** 05

**Date:** December 7, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Assistant to the Director of Education

**SUBJECT:** Early Learning Implementation Plan

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### **Background**

On October 27, 2009, the Premier announced the first phase of Ontario's plan for a province-wide Early Learning Program (ELP) for full-day early learning for four and five year olds.

On November 9, 2009 Jim Grieve, Assistant Deputy Minister met with the Northern Ontario Education Leaders (NOEL) school boards in Thunder Bay to present the Early Learning Program–Planning for 2010-11 and 2011-2012. A significant portion of the session was dedicated to discussing the program model and of the criteria for planning for the Early Learning Program. Superior-Greenstone DSB, Superior-North Catholic DSB (SNCDSB) and Conseil Scolaire de District Catholique des Aurores Boréales (CSDCAB) worked with our community partners at this session as well as at a follow-up meeting at the SNCDSB office, the outcome of which is detailed below.

### **Current Situation**

Currently, every school in each of our boards provides full day learning for four and five year olds by providing full day JK and SK. Therefore, the ELP Core Component is already in place.

In many cases, we do not meet the ministry's enrolment criteria to support the 26:1 ratio to qualify for the early childhood educator/classroom teacher team. Another factor to be considered in attempting to establish the integrated teaching model involves the presence of many multi-age classrooms that might include a range of JK to Grade 3 students.

We believe the Ministry will recognize the unique opportunities and challenges we face in our region. This is evident in the criteria for implementation of full day learning for four and five year olds in a memo from Nancy Naylor (October 27, 2009) which states: "Each board's recommendations should address these criteria, but should also consider (1) the needs and circumstances of students, parents and communities".

Some of our schools have Best Start Hubs, Ontario Early Years Centres or Day Care Centres and boards have identified the need to work collaboratively with our early childhood education partners. There is a critical need to work cooperatively with our community partners as the existing services are already at risk, having been affected both by the decline in employment opportunities as well as by the introduction of full day JK in all area schools. It is imperative that we support the existing resources and help to ensure their viability. It would be unfortunate if actions taken by the school boards led to a reduction in overall childcare resources in our communities. Closures of day cares would leave parents with children under four or over six years of age unable to access regulated child care.

Flexibility is required in order to implement a model responsive to the needs of each of our communities. The board representatives considered the ministry expectation that, "Boards that currently offer full day JK/SK programs in all their schools are being provided with ELP funding but will need to develop a plan in collaboration with the ministry for the use of these funds to support students".

Superior-Greenstone DSB, SNCDSB and CSDCAB seek recognition for the existing Core Component requirement in all of our schools. Further, we ask that the funding intended for the implementation of such programs be used to determine an Extended Day Component in each community flexible to the needs of the communities, students and existing programs.

**Administrative Recommendation**

That, the Superior-Greenstone DSB receive as information, Report No. 05: Early Learning Implementation Plan.

Respectfully submitted by:

David Tamblyn  
Assistant to the Director of Education

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No.: 06  
December 7, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Valerie Newton, Superintendent of Student Success

**SUBJECT:** The School, College, Work Initiative & Specialist High Skills Major Programs for the 2009-2010

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### **Background:**

The School College Work Initiative and the Specialist High Skills Major programs are secondary programs designed to provide students with authentic, hands on learning, both inside and outside of the regular classroom. These programs include a strong component of experiential learning in real life settings and field studies. The School, College, Work program is often referred to as the 'dual credit' program and allows secondary students to earn both a high school credit and a college credit for the successful completion of one period of study. The Specialist High Skills Major program allows a student to graduate secondary school with a concentration of courses and work experience in a specialized area of study such as the Environment, Health, Forestry, Information and Communication Studies, etc. The Specialist High Skills Major program requires students study a prescribed program or group of courses in Grades 11 and 12 along with cooperative education.

### **Current Situation**

School, College, Work programs are offered at the following secondary schools in the board and are tied to the following specific courses of study at high school and at the college.

- Geraldton Composite High School
  - Dual Credit program in Interdisciplinary Studies at the secondary level and Ecotourism at the college level
- Nipigon Red Rock District High School
  - Dual credit in Learning Strategies at the secondary level and General Studies at the college level
- Marathon High School
  - Dual credit in Construction Technology at the secondary level and Introductory Drafting at the college level
- Manitouwadge High School–
  - Dual credit in Manufacturing Technology at the secondary level and Welding Techniques at the college level
  - Dual credit in Geography: Resource Management at the secondary level and Ecotourism at the college level

Specialist High Skills Major programs are offered at the following secondary schools in the Superior-Greenstone DSB and are tied to the areas of specialization identified below.

- Geraldton Composite High School
  - Information and Communications Technology
    - Students must successfully complete a bundle of 9 secondary school credits with specialization in film, T.V. and web based digital production including cooperative education credits linked to the area of specialization

- Manitouwadge High School
  - The Environment
    - Students must successfully complete a bundle of 9 secondary school credits with specialization in environmental studies including Environmental Science and Outdoor Education courses including industry recognized certifications and cooperative education.

**Administrative Recommendation:**

That, the Superior-Greenstone DSB, receive as information, Report No. 06: The School, College, Work Initiative and the Specialist High Skills Major Programs for 2009-2010

Respectfully submitted by:

Valerie Newton  
Superintendent of Student Success

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**BY-LAW NO. 118**

A By-law to levy taxes.

**Whereas** subsection 257.7(1) of the *Education Act* requires the Board to levy the tax rates prescribed under section 257.12 of the *Education Act*,

**And Whereas** Ontario Regulation 400/98 prescribes the tax rates under subsection 257.12(1) of the *Education Act*,

**NOW THEREFORE THE TRUSTEES OF THE SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD ENACT AS FOLLOWS:**

The rates set out in Ontario Regulation 400/98 for 2010 are hereby levied in localities within the area of jurisdiction of the Board on the property indicated in section 257.7 of the *Education Act*.

Read a First, Second and Third Time, this 7th day of December, 2009.

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Chair

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Secretary to the Board

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 07

**Date:** December 7, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Barbara Draper, Coordinator of Human Resource Services

**SUBJECT:** Personnel Report – December 7, 2009

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*That*, the Superior-Greenstone DSB receives as information Report No. 07: Personnel, dated December 7, 2009.

**I TEACHING STAFF**

1. **TRANSFERS, CHANGES IN ASSIGNMENT**

*Please contact the Human Resources Department for all Personnel Inquiries*

2. **LEAVE OF ABSENCE**

3. **OTHER**

*Occasional Teaching Assignments*

**II SUPPORT STAFF**

1. **APPOINTMENTS**

2. **OTHER**

Lay-offs, Staff Reductions

Temporary Assignments

Barbara Draper  
Coordinator of Human Resource Services  
**Reference: Regular Board Meeting December 7 , 2009**



# ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Leading Education's Advocates



## EARLY BIRD DRAW

Register before December 18 to be eligible to win a free registration for the 2010 AGM and Program at Caesar's Hotel and Conference Centre, Windsor

# Program Outline

## 2010 Public Education Symposium

**January 21 – 23, 2010** Sheraton Centre, Toronto in partnership with ACÉPO

### PRE-SYMPOSIUM

Thursday, January 21, 2010

**8:00 AM - 4:30 PM**

**8:00 AM Registration**  
Coffee & Muffins

**9:00 AM Dr. LEONARD SAX**  
**Boys Adrift: Why is the average boy in Ontario now less motivated to succeed?**

**10:00 AM Networking Break**

**10:30 AM Concurrent Sessions**

- **The Perils of Single Sex Education - lessons from the past seven years**
- **SMART Inclusion Pilot Project**

**12:00 PM Networking Lunch**

**1:30 PM Dr. BRUCE FERGUSON**  
**Are Kids Today More Troubled?**

**2:30 PM Concurrent Workshops**

- **Legal Update**
- **Customer Service Accessibility for Ontarians with Disabilities Act, 2005 (AODA) (TBC)**

### MAIN SYMPOSIUM

Begins Evening of Thursday, January 21, 2010

**7:00 PM Opening Ceremonies**  
Student Entertainment

**7:30 PM Minister of Education**

**8:30 PM Reception**

Friday, January 22, 2010

**8:00 AM Registration continues**  
Networking Breakfast

**9:00 AM Kevin Costante**  
Deputy Minister of Education

**10:00 AM The Change Imperative for Deepening District-Wide Reform**

**11:00 AM Networking Break**

**11:30 AM Jim Grieve**  
Assistant Deputy Minister, Early Years Division

**12:30 PM Networking Lunch**

**1:45 PM Concurrent Workshops**

- School Board Governance
- NOEL Oral Language Program

**3:30 PM Concurrent Caucus Sessions**

- **Urban Board Caucus**
- **Rural Board Caucus**
- **Urban/Rural Board Caucus**

**6:30 PM Reception**

**7:00 PM Dinner and Awards**  
**8:30 PM Entertainment**

### SYMPOSIUM ENDS

Morning of Saturday, January 23, 2010

**8:00 AM Networking Breakfast**

**9:00 AM JESSE BROWN**

Are you considering running for re-election? Online social media is changing the world. In this fun, funny and jargon-free talk, Jesse Brown explains how to harness the power of new digital tools without making all-too-common mistakes.

**10:00 AM Regional meetings**

- ACÉPO Meeting
- Directors of Education Meeting

**OPSBA REGIONAL MEETINGS:**

- Central East
- Central West
- Eastern
- Western
- Northern
- First Nations Council

**12:00 PM Conference Closing**

Early bird and scholarship draws



ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Leading Education's Advocates

# Registration Form | 2010 Public Education Symposium

January 21 – 23, 2010 Sheraton Centre, Toronto in partnership with ACÉPO

Name: \_\_\_\_\_

Title: \_\_\_\_\_ E-Mail: \_\_\_\_\_

School Board: \_\_\_\_\_

## EARLY BIRD DRAW

Register before  
December 18 to be  
eligible to win a free  
registration for the  
2010 AGM and  
Program at Caesar's  
Hotel, Windsor

### PRE-SYMPOSIUM:

Thursday, January 21, 2010. 8:00 am - 4:30 pm

#### Pre-Symposium Registration – Additional Fee

(includes lunch)  
\$92.70 + \$4.63 GST = \$ 97.33

#### Pre-Symposium Registration – non-member

(includes lunch)  
\$128.75 + \$6.43 GST = \$ 135.18

### MAIN SYMPOSIUM:

Commences at 7:00 pm, 21 January

#### All fees include meals

(OPSBA /ACÉPO Member)  
\$489.25 + \$24.46 GST = \$ 513.71

#### Student Trustee

(OPSBA /ACÉPO Member)  
\$360.50 + \$18.02 GST = \$ 378.52

#### Symposium 1 Day – Friday only

(OPSBA /ACÉPO Member)  
\$360.50 + \$18.02 GST = \$ 378.52

#### Main Symposium – non-member

\$618+ \$30.90 GST = \$ 648.90

#### Symposium 1 Day – Friday only

(non-member)  
\$412 + \$20.60 GST = \$ 432.60

**TOTAL** = \$ \_\_\_\_\_

NOTE: All fees include 5% GST

(GST Registration No. R-107800344)

**Cancellation/Refund Policy:** A 25% administration charge will be deducted for cancellations received before January 15, 2010.

A 50% administration fee will be deducted for cancellations received January 18 to 20. Substitutions will be accepted. No refund will be given for cancellations received after January 20, or for “no show” registrants. (We regret that “no show” registrations are not able to be picked up by a board member for a guest/spouse.)

Confirmed registrants who do not attend the event will be responsible for the full registration fee unless they cancel according to the terms and conditions stated above. All cancellations must be received in writing by fax 416-340-7571 at the OPSBA office within the timelines. E-mail cancellations will not be accepted.

**Hotel Accommodation:** A block of rooms is being held and will be released on January 8th prior to the Symposium. Please contact the Sheraton Hotel by phoning the hotel directly at 416-361-1000 or 1-888-627-7175 (in Canada). When making reservations, please identify the OPSBA /ACÉPO group to be eligible for the special Symposium room rate of \$179 single plus taxes; \$200 double plus taxes. **Book by January 8th for the OPSBA special rate.** OPSBA encourages delegates to utilize the Symposium room block in order to avoid a penalty charge to the program.

**Special Meal Requirements:** If you have any special dietary requirements, please contact Ernesta Graham, at 416-340-2540, ext. 115 by Friday, January 15.

**Registration Information:** Mail registration and cheque c/o Ernesta Graham, Events Coordinator, Ontario Public School Boards' Association, 439 University Ave., 18th floor, Toronto, M5G 1Y8, or fax to: 416-340-7571, or register online at: [http://www.opsba.org/index.php?q=what\\_we\\_do/annual\\_events/public\\_education\\_symposium/2010\\_public\\_education\\_symposium\\_registration\\_form](http://www.opsba.org/index.php?q=what_we_do/annual_events/public_education_symposium/2010_public_education_symposium_registration_form)

### Sheraton Centre Toronto

123 Queen St., West, Toronto M5H 2M9

Dundas St.				
	University Ave.		Bay St.	Yonge St.
Queen St.				▲ N
Richmond St.		SHERATON		
		York St.		
Adelaide St.				
King St.				

## Map and Directions

### From North

- Take Highway 400 to Highway 401.
- Go east to Don Valley Parkway and then south and exit at Richmond Street.
- Head west on Richmond Street to York Street.
- Turn right on York Street and then right onto Queen Street.

### From Lester B. Pearson International Airport

- Take Highway 401 East to Highway 427 South.
- Proceed to Queen Elizabeth Way and then head east to Gardiner Expressway.
- Exit at York Street and proceed north to Queen Street.

