

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**



**Mission Statement**

*In partnership with the students, the home and the community, Superior-Greenstone District School Board will address individual students' needs by providing: a diverse education that prepares for and honours their chosen path for success, avenues that foster a love of learning, and the means to honour varied learning styles.*



**Videoconference Site Locations**

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitowadge High School ..... (MNHS).....200 Manitou Road W., Manitowadge, ON  
 Marathon High School ..... (MRHS) .....14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

**Regular Board Meeting 2011/08**

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

**A G E N D A**

**Monday, August 22, 2011**

Designated Site: Marathon Board Meeting Room, Marathon, ON

**Board Chair: Pauline (Pinky) McRae**

**Acting Director: David Tamblyn**

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: : – (closed to public): 6:30 p.m.

PART II: Regular Board Meeting

Section (B) : – (open to public) TBA

PART III: Committee of Whole Board (Use if 2<sup>nd</sup> In-Camera Event Required)

Section (C) In-Camera : – (closed to public): TBA

**1.0 Roll Call**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						Mannisto, Mark					
Brown, Cindy						McRae, Pauline (Pinky)					
Dart, Alannah (Student)						Pelletier, Allison (Student)					
Fisher, Cindy						Rozsel, Christine (Student)					
Fisher, Matthew						Santerre, Angel					
Keenan, Darlene						Simonaitis, Fred					

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Acting Director of Education</i>					
Petrick, Nancy: <i>Superintendent of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Williams, Dianne: <i>Manager of Accounting Services</i>					
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>					
Willcocks, Barb: <i>Student Success Leader</i>					
Paris, Marc: <i>Coordinator of Maintenance</i>					
Draper, Barb: <i>Coordinator of Human Resources Services</i>					
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>					
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>					

PART I: *Committee of the Whole Board*

Section (A) In-Camera: – (closed to public) 6:30 p.m.

**2.0 Committee of the Whole Board** (In-Camera Closed)

(Attached)

2.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

2.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

PART II: *Regular Board Meeting*

Section (B): – (open to public): TBA

**3.0 Regular Meeting Call to Order**

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, August 22, 2011 be called to order at \_\_\_\_\_ p.m.

**4.0 Oath of Office: 2011-2012 Student Trustees**

4.1 Alannah Dart (Marathon HS)

4.2 Allison Pelletier (Geraldton Composite HS)

4.3 Christine Rozsel (Manitouwadge HS)

(On-Site)  
(VC - GCHS)  
(VC – MNHS)**5.0 Report of the Committee of the Whole Closed Section A**

- 5.1 ✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted including the confidential minutes' record from meetings held on
1. Special Board Meeting 2011-11 – June 15, 2011
  2. Regular Board Meeting 07-2011 – June 20, 2011
  3. Special Board Meeting 2011-12 – July 5, 2011

and,

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, specifically that:

1. The Board..., and (List of motions or group of motions coming from closed session)
2. The Board

**6.0 Approval of Agenda**

✓ **That**, the agenda for the Superior-Greenstone DSB 2011/08 Regular Board Meeting, Monday, August 22, 2011 be accepted and approved.

**7.0 Disclosures of Interest re: Open Session**

**8.0 Minutes: Board Meetings and Board Committee Meetings**

✓ *That, the minutes of the following Board meetings be adopted:*

1. *Special Board Meeting 2011-11 – June 15, 2011* (Attached)
2. *Regular Board Meeting 07-2011 – June 20, 2011* (Attached)
3. *Special Board Meeting 2011-12 – July 5, 2011* (Attached)

**9.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

- Board Audit Committee (D. Keenan/ C. Tsubouchi)
- Board Policy Review Committee (C. Brown/ D. Tamblyn)
- Native Education Advisory Committee (C. Fisher / B. Willcocks)
- Occupational Health and Safety Committee (F. Simonaitis/ W. Chiupka)
- Parent Involvement Committee (M. Mannisto/ D. Tamblyn)
- Special Education Advisory Committee (C. Brown / D. Tamblyn)
- Transportation Committee (C. Brown/ W. Chiupka)
- Ontario Public School Boards' Association (C. Fisher)

**10.0 Business Arising Out of the Minutes**

**11.0 Delegations and/or Presentations**

- 11.1 Birgit Knoll-McArthur, Chair Parent Involvement Committee 2010-2011 Annual Report (Attached – B. McArthur)

**12.0 Reports of the Business Committee** (Business Chair: D. Keenan)

*Superintendent of Business: C. Tsubouchi*

- 12.1 Report No. 66  
BAPS School Replacement Project – Update June 2011 (Attached – W. Chiupka)

- 12.2 BAPS / GCHS Building: Developing Grand Opening Plan (D. Tamblyn)

- 12.3 Report No. 67  
Signing Officers of the Board (Attached – C. Tsubouchi)

✓ *That, effective September 1, 2011, signing officers for Superior-Greenstone District School Board be any two of the following:*

- *Dave Tamblyn, Director of Education and Secretary to the Board*
- *Cathy Tsubouchi, Superintendent of Business and Treasurer*
- *Nancy Petrick, Superintendent of Education*
- *Dianne Williams, Manager of Accounting Services*

- 12.4 Report No. 68  
Third Interim Report (Attached – D. Williams)

- 12.5 Bylaw 124: To Authorize Borrowing (Attached – D. Williams)

✓ *That, the Superior-Greenstone DSB approves Bylaw No. 124 being a bylaw to authorize the borrowing of up to three million and thirty thousand dollars (\$3,030,000.00) as per the attached.*

- 12.6 Report No. 69  
Disbursements – June 2011 (Attached – D. Williams)

- 12.7 Report No. 70  
Pupil Accommodation Review – 2011 (Attached – N. Petrick)  
*✓ That, in accordance with Board Policy 905: Pupil Accommodation, the Superior-Greenstone DSB recommend the commencement of an individual School Accommodation Study for Caramat Public School.*

**13.0 Reports of the Director of Education**

*Acting Director of Education: David Tamblyn*

- 13.1 Report No. 71  
Project: Building Capacity in Assessment for Learning (Attached – D. Tamblyn)
- 13.2 Formation of Trustee Budget Committee (D. Tamblyn)
- 13.3 Trustee Professional Development Planning (D. Tamblyn)
- 13.4 2010-2011 School Council Report: Lake Superior High School (Attached for Information)
- 13.5 Correspondence: Student Bursary (D. Tamblyn)

**14.0 Reports of the Education Committee**

*(Education Chair: Angel Santerre)*

*Superintendent of Education: Nancy Petrick*

- 14.1 Report No. 72  
Proposal for Partnership re Adult Education For First Nations (Attached – N. Petrick)  
*✓ That, the Superior-Greenstone DSB direct Administration to enter into agreement with Confederation College to provide adult education services for First Nation Communities in the Nipigon and Greenstone area.*

**15.0 Matters for Decision**

*Board Chair: Pinky McRae*

- 15.1 Report No. 73  
Personnel – June 20, 2011 (Attached – B. Draper)

**16.0 New Business**

- 16.1 Board Chair
- 16.2 Trustees' Reports: Constituent Concerns
- 16.3 Future Board Meeting Agenda Items
- 16.4 Miscellaneous

**17.0 Notice of Motion**

**18.0 Trustee Associations and Other Boards**

- 18.1 OPSBA

**19.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART III: *Committee of the Whole Board*

*Section (C) In-Camera: – (closed to public) TBA.*

*THE BOARD MAY USE THIS SECTION FOR A SECOND COMMITTEE OF THE WHOLE-IN-CAMERA (CLOSED) SESSION AS MAY BE REQUIRED*

**20.0 Committee of the Whole Board** (In-Camera Closed)

20.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section C (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

20.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section C (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

**21.0 Report of the Committee of the Whole Closed Section C**

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section C (Closed) Reports be adopted.

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, specifically that:

1. The Board..., and (List of motions or group of motions)
2. The Board... coming from closed session)

**22.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2011/08 Regular Board Meeting, Monday, August 22, 2011 adjourn at \_\_\_\_\_, p.m.

2011 Board Meeting Schedule

2011 Dates	Time	Location		2011 Dates	Time	Location
Monday, January 17	6:30 p.m.	LSHS		Monday, July 18	6:30 p.m.	SGBO
Tuesday, February 22	6:30 p.m.	Marathon Board Office (SGBO)		Monday, August 22	6:30 p.m.	SGBO
Monday, March 21	6:30 p.m.	MNHS		Friday, September 16	3:30 p.m.	SGBO
Tuesday, April 19	6:30 p.m.	SGBO		Monday, October 17	6:30 p.m.	SGBO
Monday, May 16	3:00 p.m.	NRHS		Monday, November 21	6:30 p.m.	SGBO
Monday, June 20	6:30 p.m.	SGBO		Monday, December 5	6:30 p.m.	SGBO

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**Special Board Meeting 11-2011**

**MINUTES**

Wednesday, June 15, 2011 @ 6:30 p.m.

Designated Site: Marathon Board Meeting Room, Marathon, ON

**Board Chair:** *Pauline (Pinky) McRae*

**Acting Director:** *Terry Ellwood*

**Teleconference Moderator:** *RM. Joannette*

PART I: Committee of Whole Board  
 PART II: Special Board Meeting

Section (A) In-Camera: – (closed to public):5:30 p.m.(time change)  
 Section (B) :– (open to public): TBA

**Attendance**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
	OS	TC	VC	A	R		OS	TC	VC	A	R	
Bartlett, Bette				X		Mannisto, Mark		X				
Brown, Cindy					X	McRae, Pauline (Pinky)	X					
Carlino, Daniela (Student)				X		Pelletier, Allison (Student)				X		
Fisher, Cindy				X		Robinson, Danielle (Student)				X		
Fisher, Matthew			X			Santerre, Angel (excused at 6:40 p.m.)			X			
Keenan, Darlene		X				Simonaitis, Fred	X					

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Ellwood, Terry: <i>Acting Director of Education (excused at 6:15 p.m.)</i>		X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X					
Tamblyn, David: <i>Superintendent of Education</i>	X					
Williams, Dianne: <i>Manager of Accounting Services</i>					X	
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					X	
Willcocks, Barb: <i>Student Success Leader</i>					X	
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>					X	
Paris, Marc: <i>Coordinator of Maintenance</i>					X	
Draper, Barb: <i>Coordinator of Human Resources Services</i>					X	
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>					X	
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X					
Patti Pella: <i>Director of Education</i>						X

**1.0 Roll Call**

Board Chair P. McRae convened the meeting with roll call at 5:39 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:30 p.m.*

**2.0 Committee of the Whole Board** *(In-Camera Closed)*

2.1 Agenda: Committee of the Whole Board - Closed  
**158/11**

*Moved by: Trustee Santerre*

*Second: Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 5:40 p.m. and that this portion be closed to the public.

Carried

2.2 Rise and Report from Closed Session  
**159/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 6:23 p.m. and that this portion be open to the public.

Carried

PART II: *Special Board Meeting*

*Section (B): – (open to public): TBA*

**3.0 Special Board Meeting Call to Order**

**160/11**

*Moved by: Trustee Simonaitis*

*Second: Trustee M. Fisher*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 09-2011 on Wednesday, June 15, 2011 be called to order at 6:23 p.m.

Carried

**4.0 Report of the Committee of the Whole Closed Session**

4.1 **161/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB approve the appointment of David Tamblin as Acting Director from June 15, 2011 – August 31, 2011 and Director September 1, 2011 to August 31, 2016, pending approval of the Ministry of Education.

Carried

David Tamblin thanked the Board for their confidence in him, adding that within the challenges ahead there were many opportunities to exploit as well.

**5.0 Approval of Agenda**

**162/11**

*Moved by: Trustee Simonaitis*

*Second: Trustee Santerre*

✓ **That**, the agenda for the Superior-Greenstone DSB Special Board Meeting 11-2011 on Wednesday, June 15, 2011 be accepted and approved.

Carried

**6.0 Disclosures of Interest re: Open Session**

There were no disclosures made at this time.

**7.0 Matters for Decision**

7.1 **Report No. 51: 2011-2012 Educational Assistants' Staffing Proposal**

**163/11**

Moved by: *Trustee Mannisto*

Second: *Trustee M. Fisher*

✓ **That**, the Superior-Greenstone DSB approves Report No. 51: 2011-2012 Educational Assistants' Staffing Proposal as presented.

Carried

**8.0 Report from Superintendent of Business**

8.1 **Budget 2011-2012**

(C. Tsubouchi)

Superintendent of Business Cathy Tsubouchi provided a comprehensive overview regarding the development of 2011-2012 budget. Although she expects to file budget on its due date of June 30<sup>th</sup> she gave notice that a Special Board meeting may be called the last week in June to accomplish this. She reports that she can file EFIS on time and there would be no penalty applied for a slight delay in filing the remaining component of the budget submission.

Budget pressure exists due to continuing declining enrolment, a WSIB surcharge of approximately \$180,000 and top up grant in plant operations is down by about \$200,000 as well as the perennial over-expenditure in special education services. Approaches to alleviate pressures in the upcoming year include:

- discussions with school administrators about reducing school budgets by 10%
- Reducing computer budgets from \$160,000 to \$59,000
- Exploratory discussion within the computer committee has begun in regard to wireless technology, which if in place over time has implications on the board's computer inventory. That is teachers and students could use their own technology devices in the school as opposed to buying and/or updating board computer inventory
- Excess space in schools is also an area that bears scrutiny. This area is addressable through Policy 905 and its Accommodation Review Committee process
- Investigating the physical space usage in schools to determine if areas can be lock downed
- Custodial cleaning schedules are being studied to determine acceptable alternate-day cleaning schedules

**9.0 Adjournment**

**164/11**

Moved by: *Trustee Mannisto*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 11-2011 on Wednesday, June 15, 2011 adjourn at 6:39 p.m.

Carried



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**



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a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



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 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS)..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS)..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS)..... 500 Second Street West, Geraldton, ON

**Regular Board Meeting 2011/06**

Committee of Whole Board In-Camera  
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
Follows conclusion of In-Camera

**MINUTES**

**Monday, June 20, 2011**

Designated Site: Marathon Board Meeting Room, Marathon, ON

**Board Chair: Pauline (Pinky) McRae**

**Acting Director: David Tamblyn**

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Regular Board Meeting  
 PART II: Committee of Whole Board  
 PART III: Regular Board Meeting

Section (B) : – (open to public): 7:04 p.m.  
 Section (A) In-Camera: – (closed to public) 7:43 p.m.  
 Section (B) : – (open to public): 8:20 p.m.

**Attendance**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette				X		Mannisto, Mark			X		
Brown, Cindy	X					McRae, Pauline (Pinky)	X				
Carlino, Daniela (Student)			X			Pelletier, Allison (Student)			X		
Fisher, Cindy				X		Robinson, Danielle (Student)	X				
Fisher, Matthew			X			Santerre, Angel					X
Keenan, Darlene		X				Simonaitis, Fred			X		

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Acting Director of Education</i>	X				
Tamblyn, David: <i>Superintendent of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X				
Williams, Dianne: <i>Manager of Accounting Services</i>	X				
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>	X				
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>					X
Willcocks, Barb: <i>Student Success Leader</i>					X
Paris, Marc: <i>Coordinator of Maintenance</i>			X		
Draper, Barb: <i>Coordinator of Human Resources Services</i>	X				
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>	X				
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X				

**1.0 Roll Call**

Board Chair P. McRae conducted roll call and members were present as noted above. There were some technical problems and full electronic connectivity was not established until 7:02 p.m. Given the board agenda included two delegations/presentations scheduled for shortly after 7:00 p.m., P. McRae suggested that the Committee of the Whole Board, In-Camera section delayed until after these presentations. Board members agreed to adjust the board agenda for this purpose. Consequently, P. McRae called the regular meeting to open session to order at 7:04 p.m.

PART I: *Regular Board Meeting*

Section (B): – (open to public): TBA

**2.0 Regular Meeting Call to Order****165/11**Moved by: *Trustee Santerre*Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, June 20, 2011 be called to order at 7:04 p.m.

Carried**3.0 Approval of Agenda****166/11**Moved by: *Trustee Brown*Second: *Trustee Mannisto*

✓ **That**, the agenda for the Superior-Greenstone DSB 2011/07 Regular Board Meeting, Monday, June 20, 2011 be accepted and approved as amended to add Item 11.6 Budget Update under the Reports of the Business Committee.

Carried**4.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest reported at this time.

**5.0 Minutes: Board Meetings and Board Committee Meetings****167/11**Moved by: *Trustee Mannisto*Second: *Trustee Keenan*

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2011/05 – May 16, 2011
2. Special Board Meeting -09/2011 – June 1, 2011
3. Special Board Meeting 10/2011 – June 8, 2011
4. Special Education Advisory Committee – June 14, 2011

Carried**6.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

- Board Audit Committee: Next meeting is scheduled on June 22, 2011
- Board Policy Review Committee: Next meeting is scheduled on June 27, 2011
- Native Education Advisory Committee: Next meeting is scheduled in September
- Occupational Health and Safety Committee: No Report
- Parent Involvement Committee: No Report
- Special Education Advisory Committee: June 14, 2011 attached to board package
- Transportation Committee: No Report
- Ontario Public School Boards' Association: AGM scheduled July 7-9, 2011 in Ottawa.

**7.0 Business Arising Out of the Minutes**

There was no business arising out of minutes.

**8.0 Delegations and/or Presentations**

- 8.1 Town of Marathon: Delegation re Local Government Week  
Marathon CEO Brian Tocheri provided a report entitled "What is Local Government Week. Local government week is slated for October 16 to 22, 2011 and it gives the opportunity for towns across Ontario to invite students into the municipal environment to see and participate in the workings of local government administration, engineering and human resources area. He explained that the thrust of this event is to garner student interest in careers in local government. Statistics indicate that 2020 towns will lose up to 44% of staff through retirement. A new generation of officials is needed to take over the helm. The program has been developed to compliment the grade 5 and grade 10 Civics courses, educating young people for responsible citizenship. Ultimately, the requested the support and endorsement of the board to have municipal officials engage with school principals and facilitate student involvement in September.
- 8.2 Acknowledgement: Thunderbird Friendship Centre  
Superior-Greenstone DSB presented a plaque acknowledging the positive contribution by the Thunderbird Friendship Centre in Geraldton, ON as relates to Literacy Programming at the Geraldton Composite High School. Trustee Matthew Fisher shared the plaque's inscription for the benefit of the public. This will be delivered to the centre for display, as it deems appropriate.
- 8.3 Acknowledgement: Pays Plat First Nation  
Superior-Greenstone DSB presented a plaque acknowledging the positive contribution by the Pays Plat First Nation as relates to Career-based programming at Lake Superior High School. Principal Donna Fry shared the plaque's inscription for the benefit of the public. This will be delivered to Pays Plat First Nation Education Office for display, as it deems appropriate.
- 8.4 Presentation to Daniela Carlino re Ontario Mining Association  
Superior-Greenstone DSB presented a plaque acknowledging the positive contribution by Student Trustee Daniela Carlino. Recently, Ms. Carlino was recognized by the Ontario Mining Association for submitting a video featuring student actors from Lake Superior High School presenting a vignette on mining. The association honoured Ms. Carlino further by securing her service as videographer for the Mining Gala Event and providing Lake Superior High School (on her behalf) with \$500 award with which to purchase video equipment for the school. Principal Donna Fry made the presented the plaque to Ms. Carlino.
- 8.5 Student Trustees' Update
- 8.5.1 Allison Pelletier  
A verbal report was given in regard to social and sporting events at Geraldton Composite HS. Student Council positions have been filled for the 2011-2012 school year and School Yearbooks are ready for distribution. The schools' Outers Expedition started June 12<sup>th</sup> for a two-week trek. Ms. Pelletier extended her thanks for the privilege of being a student trustee this past year and announced that she would be back in 2011-2012 to serve a second term as she interviewed successfully for the position with a panel of her peers.
- 8.5.2 Daniela Carlino  
A verbal report was provided on social and sporting events at Lake Superior HS. The last issue of the school newsletter has been released. She thanked the board as a whole for the opportunity she has had to serve as a trustee.
- 8.5.3 Danielle Robinson  
Trustee D. Robinson provided a verbal report on social and sporting events at Marathon HS. The second annual Grade 8 Carnival was held at the school two weeks ago. The event featured day-long activities for grade 8 students making the transition to high school. Aboriginal day celebrations are planned for June 21<sup>st</sup>. She too thanked the board for the experience she has had as a student trustee this past year.

On behalf of the Board, P. McRae acknowledged the good work done by the student trustee this past year. She congratulated A. Pelletier on her successful competition for the next year and on behalf of the board she welcomed, the two new student trustees,

Christine Rozsel of Manitouwadge High School and Alannah Dart of Marathon High School. Both students attended as observers during this meeting.

#### 8.6 NOEL Compass for Success

Diane Findlay, Project Manager NOEL/YORK Collaboration joined the meeting by teleconference to present information and seek Board support for its bid to become incorporated as the entity, Compass for Success. She explained the benefits to be had through incorporation especially as relates to facilitating contracts and/or assuming the liability and obligations.

**168/11**

Moved by: *Trustee Mannisto*

Second: *Trustee M. Fisher*

*WHEREAS, Compass for Success is currently not a legal entity and therefore cannot facilitate contracts or assume the liabilities and obligations of NYC. Each individual school board within the NOEL and York Region DSB are individually responsible for all liabilities and obligations.*

*Incorporation as Compass for Success will ensure:*

1. *Limited liability for Boards and representatives*
  - a) *Boards are only responsible for membership fees and not the liabilities and obligations of Compass for Success, as would be the case if NYC remains an unincorporated association*
2. *Facilitates contracts*
3. *Facilitates expansion of group (members) through membership agreement*
4. *Ensures equal representation as members*
5. *Allows financial flexibility*
  - a) *example: carry-over of surplus*
6. *More familiar to business community*
7. *Ensures clear accountability*
  - a) *example: separate audit and financial statements*

*That, the NOEL Boards agree that the NOEL/York Collaboration (NYC Consortium) incorporates as a non-profit corporation to be called Compass for Success.*

Carried

PART II: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 7:43 p.m.*

#### **9.0 Committee of the Whole Board** *(In-Camera Closed)*

*(Attached)*

#### 9.1 Agenda: Committee of the Whole Board - Closed

**169/11**

Moved by: *Trustee Brown*

Second: *Trustee Keenan*

*✓ That, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 7:43 p.m. and that this portion be closed to the public.*

Carried

#### 9.2 Rise and Report from Closed Session

**170/11**

Moved by: *Trustee Brown*

Second: *Trustee Keenan*

*✓ That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 8:20 p.m. and that this portion be open to the public.*

Carried

PART III: *Regular Board Meeting*

*Section (B): – (open to public): 8:22 p.m.*

#### **10.0 Report of the Committee of the Whole Closed Section A**

**171/11**

Moved by: *Trustee Brown*

Second: *Trustee Mannisto*

*✓ That, the Superior-Greenstone DSB Regular reconvene into open session at 8:22 p.m.*

Carried

**172/11**

Moved by: Trustee Mannisto

Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed)

Reports be adopted including the confidential minutes' record from meetings held on:

1. Regular Board Meeting 2011/06 – May 16, 2011
2. Special Board Meeting 09/2011 – June 1, 2011
3. Special Board Meeting 10/2011 – June 8, 2011

Carried

**173/11**

Moved by: Trustee Keenan

Second: Trustee Brown

✓ **That**, the Superior-Greenstone DSB having received Report No 08 (IC): 38 Warbler Four-Plex Teacherage Rental directs administration to list 38 Warbler Four-Plex for sale and formal offers be brought to the Board for consideration and possible sale.

Carried

**174/11**

Moved by: Trustee Brown

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB having received Report No. 09 (IC): Demolition of Old Manitowadge High School does approve the demolition of the old Manitowadge High School building, and that, the demolition be scheduled as soon as possible, subject to Ministry funding.

Carried

**11.0 Reports of the Business Committee**

(Business Chair: D. Keenan)

Superintendent of Business: C. Tsubouchi

- 11.1 Report No. 52: BAPS School Replacement Project – Update June 2011  
W. Chiupka provided an overview of Report No. 34 and advised that the project is on schedule for school opening in September. Trustee Mannisto inquired about a site visit which Mr. Chiupka agree could be done during a site meeting set to happen on June 28-29, 2011, if anyone wished to do so.
- 11.2 Report No. 53: Second Interim Report  
Accounting Manager Dianne Williams provided an overview of the report that covers the second quarter of the 2010/2011. The purpose of interim financial reports is to provide management and the board of trustees with a status report of the current year's budget versus actual expenditures to date, and an outlook for the remainder of the year.
- 11.3 Report No. 54: Interim Financing-Good Places to Learn Stage-4 Project  
Superintendent of Business Cathy Tsubouchi provided an explanation for the motion to permit borrowing as ministry flow through for the Stage 4 projects is scheduled to happen next March (2012).

**175/11**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB approves By-Law No. 123, being a bylaw to borrow funds for the Good Places to Learn Projects – Stage 4.

Carried

- 11.4 Report No. 55: Renewal Ontario School Boards' Insurance Exchange

C. Tsubouchi provided a brief review of this report.

**176/11**

Moved by: Trustee Brown

Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone District School Board renew its insurance coverage with the Ontario School Boards' Insurance Exchange for the period from January 1, 2012 to December 31, 2016.

Carried

- 11.5 Report No. 56: Disbursements – May 2011  
D. Williams provided a brief overview of Report No. 56

- 11.6 Budget Update  
C. Tsubouchi reported that given declining enrolment 2011-2012 funding estimates sees grants down by about \$780,000. Work continues in gathering information and costing to develop the budget in compliance with regulations. She has notified the ministry that the intent is to meet the budget submission deadline of June 30, however there is the potential for filing a few days late. Filing the budget after June 30 could have the result that the Ministry would hold back July grant payment. Several measures are under review to determine savings that would reduce the shortfall.

**12.0 Reports of the Director of Education**

*Acting Director of Education: David Tamblyn*

- 12.1 Report No. 57: Summer Break and Board Business  
**177/11**

*Moved by: Trustee Keenan*

*Second: Trustee Mannisto*

**✓ That,** the Superior-Greenstone DSB cancels the Regular Board meeting, scheduled on Monday, July 18, 2011, and that Administration be authorized, in conjunction with available trustees to conduct the business of the board as the need may arise during July and August 2011.

Carried

Acting Director David Tamblyn advised that there would likely be a special board meeting called in early July in order to pass the 2011-2012 budget.

**13.0 Reports of the Education Committee**

*(Education Chair: Angel Santerre)*

*Superintendent of Education: David Tamblyn*

- 13.1 Report No. 58: Additional Teaching Staff – Red Rock and Nakina Public Schools  
**178/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Brown*

**✓ That,** the Superior-Greenstone DSB having received Report No. 58: Additional Teaching Staff – Red Rock and Nakina Public Schools does approve the addition of a 0.5 FTE Teacher at Red Rock PS and a 0.5 FTE Teacher at Nakina Public School for September 2011.

Carried

D. Tamblyn reported that a review of the Elementary Staffing Proposal as presented in April has been done and upon reflection a 0.5 FTE teaching position at each school (NAPS and RRPS) are to be reinstated.

- 13.2 Special Education Board Plan 2011

D. Tamblyn reported that at the June 14 Special Education Advisory Council meeting the committee reviewed and recommended the submission of the Special Education Plan, which was presented by Special Education Leader Sherry Hamill. This plan is an annual submission required by regulation.

**179/11**

*Moved by: Trustee Brown*

*Second: Trustee Simonaitis*

**✓ That,** the Superior-Greenstone DSB approve the Special Education Board Plan – 2011 and forward it to the Ministry of Education for approval.

Carried

13.3 Report No. 59: Native Language and Native Studies Courses

**180/11**

Moved by: Trustee Brown Second: Trustee Mannisto

✓ **That**, the Superior-Greenstone DSB, having received Report No: 59 Special Funding for Native Language and Native Studies Courses does approve the addition of a total of six, additional sections to the secondary schools listed above for Semester I of the 2011-2012 School Year for Native Language and Native Studies courses, pending proof of minimum student enrollment as requested.

Carried

**14.0 Matters for Decision**

Board Chair: Pinky McRae

14.1 Report No. 60: Personnel – June 20, 2011

This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section.

**15.0 New Business**

15.1 Board Chair

No new business was report by the Board Chair.

15.2 Trustees' Reports: Constituent Concerns

No issues were reported by Trustees.

15.3 Future Board Meeting Agenda Items

Trustee Mannisto suggested that with the opening of the Geraldton Composite High School / B. A. Parker Public School building facility coming on-stream in September, that the Regular Board meeting be held his the newly renovated building. This would provide a great opportunity for trustees to see the facility first hand and meet with community members who may wish to attend the board meeting, which in September is scheduled at 3:30 p.m.

**181/11**

Moved by: Trustee Mannisto

Second: Trustee Brown

✓ **That**, the Superior-Greenstone DSB change the designated meeting site for the Regular Board Meeting on Friday, September 16, to be at the Geraldton Composite High School/B.A. Parker Public School building facility.

Carried

15.4 Miscellaneous

Nil

**16.0 Notice of Motion**

Nil

**17.0 Trustee Associations and Other Boards**

17.1 OPSBA

Trustee Keenan reminded the group that OPSBA-AGM is being held in Ottawa this year on July 7-9, 2011 and is being done in conjunction with the Canadian School Boards' Association. She encouraged members to review OPSBA information about constitutional amendments and other recommendation for motion so that the Trustee C. Fisher and Trustee Mannisto can represent this board's interests in the scheduled votes.

**18.0 Observer Comments**

Nil

*(Members of the public limited to 2-minute address)*

**19.0 Adjournment**

**182/11**

Moved by: Trustee Brown

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB 2011/07 Regular Board Meeting, Monday, June 20, 2011 adjourn at 8:56 p.m.

Carried

2011 Board Meeting Schedule

2011 Dates	Time	Location		2011 Dates	Time	Location
Monday, January 17	6:30 p.m.	LSHS		Monday, July 18	6:30 p.m.	SGBO
Tuesday, February 22	6:30 p.m.	Marathon Board Office (SGBO)		Monday, August 15	6:30 p.m.	SGBO
Monday, March 21	6:30 p.m.	MNHS		Friday, September 16	3:30 p.m.	SGBO
Tuesday, April 19 (date change)	6:30 p.m.	SGBO		Monday, October 17	6:30 p.m.	SGBO
Monday, May 16 (date change)	3:00 p.m.	NRHS		Monday, November 21	6:30 p.m...	SGBO
Monday, June 20	6:30 p.m.	SGBO		Monday, December 5	6:30 p.m.	SGBO



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**



**Mission Statement**

*In partnership with the students, the home and the community, Superior-Greenstone District School Board will address individual students' needs by providing: a diverse education that prepares for and honours their chosen path for success, avenues that foster a love of learning, and the means to honour varied learning styles.*



**Videoconference Site Locations**

Superior-Greenstone District School Board.... (SGDSB)..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS).....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS).....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS).....500 Second Street West, Geraldton, ON

**Special Board Meeting 12-2011**

**MINUTES**

Tuesday, July 5, 2011 @ 6:30 p.m.

Designated Site: Marathon Board Meeting Room, Marathon, ON

**Board Chair:** *Pauline (Pinky) McRae*

**Acting Director:** *David Tamblyn*

**Teleconference Moderator:** *RM. Joannette*

PART I: Committee of Whole Board  
 PART II: Special Board Meeting

Section (A) In-Camera: – (closed to public): 6:30 p.m.  
 Section (B) : – (open to public): TBA

**Attendance**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette					X	Mannisto, Mark					X
Brown, Cindy	X					McRae, Pauline (Pinky)	X				
Carlino, Daniela (Student)				X		Pelletier, Allison (Student)				X	
Fisher, Cindy	X					Robinson, Danielle (Student)				X	
Fisher, Matthew		X				Santerre, Angel		X			
Keenan, Darlene		X				Simonaitis, Fred		X			

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Tamblyn, David: <i>Acting Director of Education</i>	X					
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X					
Tamblyn, David: <i>Superintendent of Education</i>						X
Williams, Dianne: <i>Manager of Accounting Services</i>						X
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>						X
Willcocks, Barb: <i>Student Success Leader</i>						X
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>						X
Paris, Marc: <i>Coordinator of Maintenance</i>						X
Draper, Barb: <i>Coordinator of Human Resources Services</i>						X
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>						X
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X					

**1.0 Roll Call**

Board Chair P. McRae convened the meeting with roll call at 6:33 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:30 p.m.*

**2.0 Committee of the Whole Board** *(In-Camera Closed)*

2.1 Agenda: Committee of the Whole Board - Closed  
**183/11**

Moved by: *Trustee Keenan*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:34 p.m. and that this portion be closed to the public.

Carried

2.2 Rise and Report from Closed Session  
**184/11**

Moved by: *Trustee Brown*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 6:59 p.m. and that this portion be open to the public.

Carried

PART II: *Special Board Meeting*

*Section (B): – (open to public): TBA*

**3.0 Special Board Meeting Call to Order**

**185/11**

Moved by: *Trustee Keenan*

Second: *Trustee Brown*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 12-2011 on Tuesday, July 5, 2011 be called to order at 7:00 p.m.

Carried

**4.0 Report of the Committee of the Whole Closed Session**

4.1 Ratification of OSSTF-ESS Early Childhood Educators and SGDSG  
**186/11**

Moved by: *Trustee Keenan*

Second: *Trustee Brown*

✓ **That**, the Memorandum of Settlement between Superior-Greenstone DSB and OSSTF representing Educational Support Staff regarding Designated Early Childhood Educators be ratified as presented.

Carried

**5.0 Approval of Agenda**

**187/11**

Moved by: *Trustee Keenan*

Second: *Trustee Brown*

✓ **That**, the agenda for the Superior-Greenstone DSB Special Board Meeting 12-2011 on Tuesday, July 5, 2011 be accepted and approved.

Carried

**6.0 Disclosures of Interest re: Open Session**

There were no disclosures reported at this time.

**7.0 Report from Director of Education**

7.1 Report No. 61: Date Change-August Regular Board Meeting

**188/11**

Moved by: Trustee Brown

Second: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB postpone the August 15, 2011 Regular Board meeting to Monday, August 22, 2011.

Carried

7.2 Report No. 62: Appointment of Alternate for Board Policy Review Committee

**189/11**

Moved by: Trustee Santerre

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB appoints the following trustees as “alternate members” to the Board Policy Review Committee, for the period July 5 to November 30, 2014:

1. Matthew Fisher (Alternate Appointee)
2. Cindy Fisher (Alternate Appointee)

Carried

**8.0 Report from Superintendent of Business**

8.1 Report No. 63: 2011-2012 Estimates

Superintendent of Business Cathy Tsubouchi provided a comprehensive review of Report No. 63. The budget is in compliance with regulations. She advised that although the budget is being filed slightly later than June 30<sup>th</sup>, the ministry has indicated that it will not impose a penalty, given the report is approved and filed this evening. She provided details in regard to budget pressures that have come to bear given declining enrolment and noted that cost savings apart from classroom and programming have been found, but measures taken this year to meet compliance regulations are not sustainable. Excess capacity in schools and declining enrolment has a negative impact on maintaining a balanced budget over the long term. Policy 905 Pupil Accommodation is a process that the board will need to explore as a means to address budget shortfalls that can be expected as enrolment figures continue to decline.

Trustees C. Brown and C. Fisher requested a recorded vote.

**190/11**

Moved by: Trustee M. Fisher

Second: Trustee Simonaitis

✓ **That**, the Superior-Greenstone DSB having received Report No. 63 adopts the Estimates for the 2011/2012 School Year as presented.

Recorded Vote	
Yes	No
M. Fisher	C. Brown
D. Keenan	C. Fisher
P. McRae	
A. Santerre	
F. Simonaitis	

Carried

**9.0 Adjourment**

**191/11**

Moved by: *Trustee Brown*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 12-2011 on Tuesday, July 5, 2011 adjourn at 7:50 p.m.

*Carried*

**TO:** Chair and Members of the Superior-Greenstone District School Board  
**DATE:** August 22, 2011  
**FROM:** Birgit McArthur, Chair-Parent Involvement Committee  
**SUBJECT:** 2010-2011 Annual Report of Activities of Parent Involvement Committee

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**Names and Positions of all PIC members:**

Elementary School Parent Members

Jenefer Poirier	BA Parker Public School
Bernadine O'Brien	BA Parker Public School
Dominique Orban	Beardmore Public School
Brenda Goodman	Beardmore Public School
Kitty Dumonski	Dorion Public School/Nipigon Red Rock High School
Shannon Nyman	Dorion Public School
Bernadette Langthorne	George O'Neill Public School
Penny Morell	Manitouwadge Public School
Leigh-Ann Desmarais	Marjorie Mills Public School
Wanda Edwards	Margaret Twomey Public School
Margaret Cousins	Margaret Twomey Public School
Pearl Cooper	Margaret Twomey Public School
Mathew Donovan	Nakina Public School
Shari Kingston	Red Rock Public School
Tara Thompson	Red Rock Public School
Tosha Borutski	Schreiber Public School
Tina Hamel	Schreiber Public School
Terry Bell	Terrace Bay Public School
Wendy Bahm	Terrace Bay Public School

Secondary School Parent Members

Gerald Abraham	Geraldton Composite High School
Birgit McArthur	Lake Superior High School – Parent Member and PIC Chair
Edith Commisso	Lake Superior High School –
Denis Lanteigne	Manitouwadge High School
Jackie Jung	Manitouwadge High School
Jennifer Hart	Marathon High School
Albertine Van Ogtrop-Leale	Nipigon Red Rock High School
Colleen Kjellman	Nipigon Red Rock High School

Board Trustees/Administration

Darlene Keenan	Trustee
Mark Manisto	Trustee
Pinky McRae	Trustee
Barb Wilcox	Student Success Leader
David Tamblyn	Superintendent, Acting Director of Education
Rose-Marie Joannette	Administrative Assistant to Director

Thanks go out to all the members for their time and commitment regarding the Parent Involvement Committee. Special thanks to Rose - Marie Joannette for all her work dealing with agendas, minutes, and correspondence. Thanks also to David Tamblyn for his dedication to our PIC during administrative challenges and changes. Thanks also to Patti Pella for her valued understanding and passion for Parent Engagement over the past years, while serving as our Director of Education.

Meetings were held at the Marathon Board office, with video conferencing at all of our High Schools throughout the district :  
 November 02/ 2010  
 February 08/ 2011  
 May 02/2011

The first PIC meeting of next the new school year will be held November 14/2011

Summary of Information and Advice given to the Board

Members were invited to provide feedback on the following:

- 2010-2013 Board Strategic Plan
- School Food and Beverage Policy
- Parent Involvement Committees, Ontario Regulation 612/00, upcoming development of By-laws
- 2011/2012 School Year Calendar

Reports were shared on Conferences attended by the Chair : “ When Violence becomes Entertaining” , People for Education Annual Conference, Second Annual Parent Involvement Committee Symposium.

Information communicated to school councils and parents

- Aboriginal Initiatives
- Student Trustees roles and responsibilities
- PRO Grant timelines and criteria
- Parent Engagement Grants
- B.A. Parker Public School Project Updates
- Provincial Regulations regarding PICs
- Parent Engagement Policy
- Growing Success Initiative
- Blended Learning Initiative
- Healthy Schools Recognition Program]
- Saving for Post Secondary Education
- Promoting Safe School Climate Initiative
- Dual Credits and Specialist High Skills Major Initiative
- Parent Involvement Committee Handbook – Draft edition
- Development of PIC By-laws as according to Ministry Mandate

Superior Greenstone District School Board Parent Involvement Committee in conjunction with Administration of the Board held a “ School Council Training Session” in November 2010. Attending were parent members on school councils, school council chairs, and principals. Patti Pella and Birgit McArthur lead the workshop with guests including Pat Rose from the Thunder Bay Region Education Office, and Ryan Moore, Passport to Prosperity Program Coordinator. Throughout the day chairs were involved in sharing information regarding Roles and Responsibilities of School Councils, Parent Reaching Out Grants, Passport to Prosperity Initiative, Best Practices for School Councils, Establishing Positive Relationships within the School Community, and Networking. An evaluation and suggestion form was developed and distributed to guide future sessions of this kind.

The workshop was well attended , and positive feedback and improvements were provided by the attendees.

Description of Funding used as provided by the Ministry:

Parent Involvement Funding (# 172)	Total \$ available: \$ 5759.00
B.A. Parker Public School: Curl up with a Book Night -	\$ 475.00
Beardmore Public School: Staying Connected	\$ 250.00
Dorion Public School: Healthy Living Pedometer Challenge	\$ 300.00
George O’Neill Public School: Literacy Night and Year End BBQ	\$ 628.00

Manitouwadge Public School: Family Games Night	\$ 500.00
Schreiber Public School: Annie Kidder Presentation	\$ 250.00
Manitouwadge High School: Parent / Teacher /Students BBQ & Baseball Game, Parent/Teacher Interview Night Social	\$ 628.00
Lake Superior High School: Parent Survey	\$ 100.00
Nipigon/Red Rock District High School: Transition Planning for Parents	\$ 628.00
16-Month Board Art Calendar	\$ 2000.00

Total \$ Expended : \$ 5759.00

Superior Greenstone District School Board Parent Involvement Committee proudly supported the above mentioned initiatives to enhance parental engagement, therefore supporting learning and student achievement across our district.

Promoting Safe School Climate Initiative ( # 182) Available \$ 2112.00

Superior Greenstone District School Board Parent Involvement Committee used \$ 400.00 to support an event at Margaret Twomey Public School in Marathon, which celebrated Education Week with a Family BBQ in conjunction with and Open House, DARE Graduation, and Scholastic Book Fair.

Our PIC agreed to allocate the balance of this initiative towards our 16-Month Board Calendar, which features 3 art contributions from each of our schools in the Board. This showcases our students' great talent, and keeps our parents and guardians informed about important dates throughout the school year. The theme involves character education components and the calendar goes out to every home of students on the first day of the new school year. All 17 schools in our district participated in this project.

Education is a partnership involving students, parents, teachers, principals, trustees, school boards, government, and the community. As a member of the Superior Greenstone District School Board Parent Involvement Committee we have an opportunity to strengthen this partnership and are part of a dedicated team committed to helping every one of our students achieve. Parents are making a difference .

*(adapted from the 2011 draft version of the  
Practical Handbook for Parent Involvement Committee Members)*

Respectfully submitted by

Birgit Knoll-McArthur, Chair  
Parent Involvement Committee

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 66**  
**Date: August 22, 2011**

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Wayne Chiupka, Manager of Plant Services

**SUBJECT:** BAPS School Replacement Project – Update August 2011

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**Background:**

At the Board meeting of June 21, 2010, the Board awarded the tender for Alteration to GCHS for the New BA Parker Public School Renovation to Quinan Construction Limited. Mobilization was carried out, by Quinan, to begin construction soon after the award. Work was designed to take place in two phases:

Phase 1 includes work to move the high school out of the area that will be converted to the new BAPS. This included the creation of a new High School Library and relocation of the Welding Shop, Art Room, Sewing Room, and some Confederation College spaces.

Phase 2 includes the creation of the new BA Parker School. The new school has been designed with a capacity of 184 according to Ministry of Education room loading and contains 8 classrooms (5 regular classrooms, 1 computer room, 2 Kindergarten rooms), and a Special Ed room.

**Current Situation:**

The following is a list of work recently completed, or in process:

- Paving has been completed on both the high school and elementary sides of the building.
- A bus loading zone has been created for the high school.
- Parking light stands have been installed and flagpole will be installed upon delivery.
- Window trim, drywall and taping, and finish painting completed.
- Ceilings are all in place. Hallway flooring and tile work is completed.
- Playground equipment is being installed. Grounds work is mostly complete.
- Deficiency inspections have been completed with outstanding work in progress.
- Custodial staff are installing furniture and moving boxed classroom items in.

With the progress that Quinan Construction is making, we are well on the way to meet the September 2011 opening.

The next on-site meeting with the Architect is scheduled to take place on August 24th.

Public information for the project is posted on the Board website at:

<http://www.sgdsb.on.ca/article/ba-parker-school-replacement-project-301.asp>

**Administrative Summary:**

The Report: BAPS School Replacement Project – Update August 2011 is presented to the Board for information.

Respectfully submitted by:

Wayne Chiupka  
Manager of Plant Services

David Tamblyn  
Acting Director of Education



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 67  
**Date:** August 22, 2011

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Cathy Tsubouchi, Superintendent of Business

**SUBJECT:** Signing Officers of the Board

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**Background**

Due to staffing changes, we need to update our signing officers.

**Administrative Recommendation**

That, effective September 1, 2011, signing officers for Superior-Greenstone District School Board be any two of the following:

Dave Tamblin, Director of Education and Secretary to the Board  
Cathy Tsubouchi, Superintendent of Business and Treasurer  
Nancy Petrick, Superintendent of Education  
Dianne Williams, Manager of Accounting Services

Respectfully submitted,

Cathy Tsubouchi  
Superintendent of Business

**Superior-Greenstone District School Board  
2010-2011 Interim Financial Report**

for the period ended June 30, 2011

**Summary of Financial Results**

Operating	Budget	Forecast	In-Year Change	
			\$	%
<b>Revenue</b>				
Provincial Grants	32,197,295	32,694,023	496,728	1.5%
Other	4,698,218	4,625,051	(73,167)	-1.6%
<b>Total Revenue</b>	<b>36,895,513</b>	<b>37,319,074</b>	<b>423,561</b>	<b>1.1%</b>
<b>Expenses</b>				
Instruction	25,123,694	25,288,481	164,787	0.7%
Other Operating	12,186,480	12,440,904	254,424	2.1%
<b>Total Expenses</b>	<b>37,310,174</b>	<b>37,729,385</b>	<b>419,211</b>	<b>1.1%</b>
<b>Surplus/(Deficit) Before Reserves</b>	<b>(414,661)</b>	<b>(410,311)</b>	<b>4,350</b>	<b>-1.0%</b>
Reserve Transfers Out/ (In)	-	-	-	-
<b>Surplus/(Deficit)</b>	<b>(414,661)</b>	<b>(410,311)</b>	<b>4,350</b>	<b>-1.0%</b>

Note: Forecast is from the Board's Revised Estimates and includes forecasted savings for Caramat School

Capital	Budget	Costs to June 30	%
<b>Capital Projects</b>	<b>7,468,884</b>	<b>4,292,945</b>	<b>57.5%</b>

Note: Above looks at actual costs to date.

**Changes in Revenue**

- Provincial grants are up due to the increase in pupil of the board enrolment
- Decrease in other revenue is due to tuition fees for decrease in Other pupil FTE

**Change in Expenses**

- Increase in expenditures is due to interest on debt previously not budgeted. There is

**Change in Surplus/Deficit**

- Change here is largely due to the savings to cover the WSIB assessment.

**Risks & Recommendations**

- We had a large WSIB assessment that was not budgeted (\$173,000) and have realized savings that will cover WSIB.

**Capital**

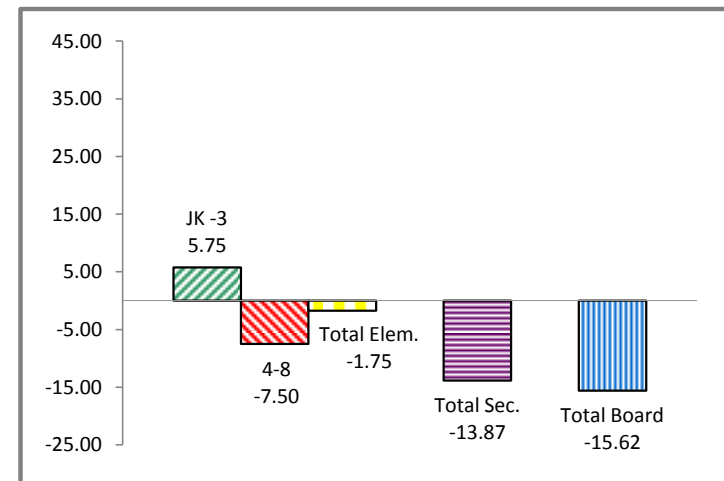
- Majority of capital spending occurs in spring and summer.

**Summary of Enrolment**

ADE	Budget	Forecast	In-Year Change	
			#	%
<b>Elementary</b> (includes other pupils)				
JK -3	301.00	306.75	5.75	1.9%
4-8	469.00	461.50	-7.50	-1.6%
<b>Total Elementary</b>	<b>770.00</b>	<b>768.25</b>	<b>-1.75</b>	<b>-0.2%</b>
<b>Secondary &lt;21</b>				
Pupils of the Board	777.00	787.38	10.38	1.3%
Other Pupils	140.50	116.25	-24.25	-17.3%
<b>Total Secondary</b>	<b>917.50</b>	<b>903.63</b>	<b>-13.87</b>	<b>-1.5%</b>
<b>Total</b>	<b>1687.50</b>	<b>1671.88</b>	<b>-15.62</b>	<b>-0.9%</b>

Note: Forecast based on March 31st count date

**Changes in Enrolment: Budget v. Forecast**



**Highlights of Changes in Enrolment:**

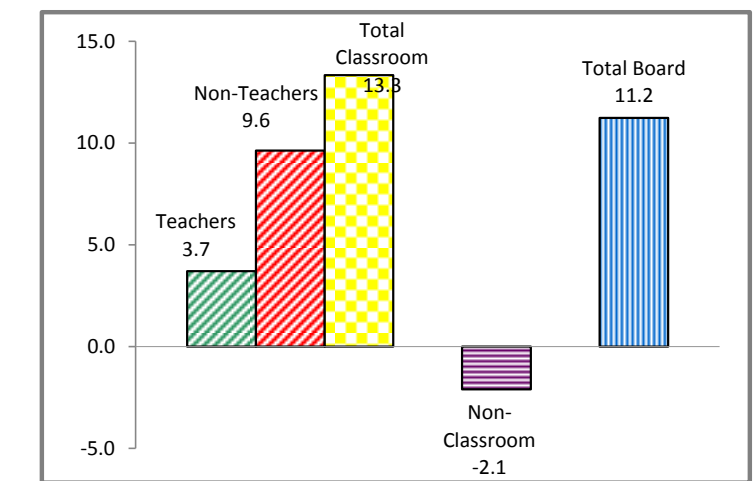
- Total board enrolment is down by 15.62 students.

**Summary of Staffing**

FTE	Budget	Actual	In-Year Change	
			#	%
<b>Instruction</b>				
Teachers	153.9	157.6	3.7	2.4%
Non-Teachers	109.2	118.8	9.6	8.8%
<b>Total Instruction</b>	<b>263.1</b>	<b>276.4</b>	<b>13.3</b>	<b>5.1%</b>
<b>Non-Classroom</b>	<b>68.6</b>	<b>66.5</b>	<b>-2.1</b>	<b>-3.1%</b>
<b>Total</b>	<b>331.7</b>	<b>342.9</b>	<b>11.2</b>	<b>3.4%</b>

Note: Actual as of count date June 30, 2011.

**Changes in Staffing: Budget v. Forecast**



**Highlights of Changes in Staffing:**

- Classroom teachers are up 3.7 FTE due to staffing additions made in the fall and staffing required for Native Studies.
- Non-teachers are up 9.6 FTE due Educational Assistants (8.5 FTE) funded by First Nations and 1.10 FTE required for Spec Educ.
- Non-classroom is down 2.1 FTE due to budget errors in reporting the FTE of board office staff. Note - salary costing was budgeted correctly.

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**BY-LAW No. 124**

A By-Law to authorize the borrowing from time to time of three million and thirty thousand dollars (\$3,030,000.00).

**WHEREAS** the total amount of the estimated revenues of the Superior-Greenstone District School Board as set out in its 2011-12 Estimates, not including revenues derivable from the sale of assets, borrowings, or issues of debentures or from surplus is Thirty-Six Million Five Hundred Ninety-Three Thousand Three Hundred and Twenty-Five Dollars (\$36,593,325).

**AND WHEREAS** the Superior-Greenstone District School Board deems it necessary to borrow up to the sum of Three Million and Thirty Thousand Dollars (\$3,030,000.00) to meet, until the current revenue has been received, its current expenditures as defined by the Education Act for the 2011-12 fiscal year and the debt charges of the Board in such year.

**NOW THEREFORE BE IT RESOLVED**

**THAT** the Secretary and Treasurer are hereby authorized to borrow on behalf of the Superior-Greenstone District School Board from TD Canada Trust from time to time by way of overdraft or promissory note or bankers' acceptance a sum or sums not exceeding at any one time Three Million and Thirty Thousand Dollars (\$3,030,000.00) and to give on behalf of the Board, to the said Bank a promissory note or notes signed by the Secretary, Treasurer and/or Manager of Accounting Services for the monies so borrowed with interest which rate shall be as notified by the Bank to the Treasurer from time to time.

**THAT** all sums borrowed pursuant to the authority of this resolution as well as all other sums borrowed in this year and in any previous year from the said bank for the aforesaid purposes shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as and when such revenues are received.

**THAT** the Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source, which may lawfully be applied for such purposes.

Read a First, Second and Third Time, this **22nd** day of **August, 2011**.

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Chair

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Secretary to the Board

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD****Report No:** 69  
**Date:** August 22, 2011

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Dianne Williams, Manager of Accounting Services

**SUBJECT:** Disbursements Report for June 2011

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**Background**

In June 2010, the Board approved the 2010/2011 Operating Budget of \$36,380,513.

2010/2011 Original Budget	\$36,380,513
Various Additional Grants	800,864
 Adjusted 2010/2011 Budget	 \$37,181,377

Based on the above, average spending for operations should be approximately \$3,098,448 per month. A comparison of actual spending to the monthly average highlights the unique spending that has taken place during a given month.

Since Capital spending is not spread evenly over the year, the Capital spending will be highlighted separately, as necessary.

**Current Situation**

Total disbursements in the form of cheques written and payrolls for **June 2011** were \$4,216,149.56. While our spending is above average for the month, it is within reason.

<b>Total Disbursements for the period</b>	<b>\$4,216,150</b>
<b>Less unusual items for the month:</b>	
Misc Benefits for May paid in June	(462,183)
Construction costs paid in May.	(561,835)
 <b>Adjusted Total</b>	 <b>\$ 3,192,132</b>

With the removal of the unusual items, spending is more in line with the average.

The details of cheques issued during the month have been submitted to Darlene Keenan, Chair of the Business Committee for review.

**Administrative Summary**

The Report: Disbursements for June 2011 is presented to the board for information.

Respectfully submitted,

Dianne Williams  
Manager of Accounting Services

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 70  
**Date:** August 22, 2011

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Nancy Petrick, Superintendent of Education

**SUBJECT:** Pupil Accommodation Review – 2011

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**Background**

1. The Superior-Greenstone DSB aims to provide educational programs and services of the highest quality in facilities conducive to a stimulating learning environment. To do so, these programs are aimed to provide long-term stability, make effective use of district facilities, and improve student access to viable programming and appropriate instructional resources within fiscal parameters.
2. In April 2011, the Superior-Greenstone DSB reviewed and revised Board Policy 905 – Pupil Accommodation as a result of new provincial directives released in June 2009. This policy governs the process by which schools are to be identified and recommended for study and review. Any school or group of schools, impacted by the following criteria may be identified in an individual or group accommodation review.
  - a. Program Viability
  - b. Operating/maintenance costs
  - c. Altering attendance boundaries
  - d. Large areas of vacant space within the building

**Current Situation**

In February 2011, the three students that were enrolled in Caramat Public School relocated to another area, leaving the school with no further students. The next closest viable school at this time is located in Longlac (Marjorie Mills Public School).

Caramat has been identified for an individual school accommodation review based on the following criteria:

- Large areas of vacant space within the school
- Program viability
- Operating Costs – School Operations and maintenance
- Altering attendance boundaries

Therefore the study mandate is based on the above criteria for Caramat Public school.

The following appendices have been attached for review:

[Appendix A: Terms of Reference \(TOR\)](#) – (Board Policy 905: Pupil Accommodation, Section 3.0 Terms of Reference, Sub-section 3.1)

[Appendix B: School Information Profile Template](#)

[Appendix C:](#) Provides a proposed critical path for the accommodation review process. This timeline has been created according to Board and Ministry guidelines required for school reviews.

**Administrative Recommendation**

That in accordance with Board Policy 905 – Pupil Accommodation the Superior-Greenstone DSB recommend the commencement of an individual school accommodation study for Caramat Public School.

Respectfully submitted by:

Nancy Petrick  
Superintendent of Education

Superior-Greenstone District School Board  
School Accommodation Study - Terms of Reference

***Scope of this School Accommodation Study***

The Accommodation Study will include the following schools:

*List school(s) here.*

***Accommodation Review Mandate***

*General Mandate:*

An Accommodation Review Committee will endeavor to develop recommendations to the Board which support the goal of improving student achievement through the provision of strong educational programming in safe, healthy, secure, and accessible learning environments. In doing so, the ARC should have regard for alternatives which, where possible, provide long-term accommodation stability to students and the larger community, make effective use of District facilities, and improve student access to viable programming and appropriate instructional resources.

*Study Mandate:*

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*Accommodation Review Committee Membership and Support*

The ARC is to include membership drawn from the study area community. It is recommended that the committee include parents/guardians, educators, District officials and community members. Wherever possible representation is to include:

- two representatives for each school in the study area
- up to three additional members of the community
- representation on the ARC should provide equitable support for each school community

In the event that an issue regarding equitable representation on the ARC is raised, the Chair of the ARC has the authority to address the issue and recommend a solution. District staff will provide resource support to the ARC:

- Project Leader, the Superintendent of Facilities or a designate, will provide project oversight while representing the interests of the Board and District
- Administrative support for minute taking
- Dedicated resource staff to provide:
  - Information relevant to the mandate of the ARC as requested by the ARC
  - information relevant to the mandate of the ARC to support community questions or requests
- If the Project Leader sees a need for additional expertise or if additional expertise is requested by the ARC, guest ARC Resource Staff may be invited to attend specified meetings

*ARC Procedures*

The ARC will consult with the community through a minimum of four public meetings. Other means of communication are encouraged and may take the form of e-mails, feedback forms, voice mail, faxes, web-based notification, etc.

During the consultation period, the ARC must ensure that a wide range of school and community groups are consulted to seek input and community feedback on options for accommodating students who would

be affected by a change in accommodation. These groups may include the school(s) councils, parents, guardians, students, teachers, the local community and any other interested parties.

Once an ARC has been established, there must be a minimum of 30 calendar days public notice provided prior to the first public meeting. Notices for the remaining three public meetings are to be publicized no later than 7 calendar days in advance of each of the public meetings.

Consultation will take place regarding the customized School Information Profile completed by District staff and revised as necessary by the ARC. The SIP may be further revised based on input received from the consultation.

The ARC will also seek input and feedback from the community about the accommodation options and the development of the ARC's Accommodation Study Report to the Board. Discussions will be based on the SIP and the ARC's TOR.

To prepare for the required minimum four public meetings, the ARC is expected to schedule working meetings and all meetings will be conducted in an open, transparent and professional manner.

At the first working meeting of the ARC, it is expected that a Chair of the ARC be appointed from amongst the group membership. The Chair is responsible for:

- Managing the delivery of the project according to the ARC mandate, the Terms of Reference and the supporting School Information Profile.
- Coordination of the activities of the ARC, requesting support, resources, and information relevant to the ARC's mandate from District staff.
- Ensuring completion of the ARC's Accommodation Study Report to the Board.

Recognizing the value of the ARC's contribution to the District's ability to provide quality educational opportunities for its students, ARC members must be prepared to make a commitment to attend the majority of working meetings and public meetings.

In the event that an ARC member is unable to commit to attending all or the majority of meetings, the Chair of the ARC has the authority to address the attendance issue and recommend a solution.

#### Voting Structure of the ARC

All sitting members of the ARC, excluding ARC resource support, are voting members of the ARC. For greater certainty, Resource Support including the Project Leader are nonvoting members who have the ability to contribute to the ARC discussion as a means of informing the ARC.

The ARC is encouraged to work on a consensus basis. Where a consensus cannot be reached, a simple majority of those voting members in attendance will rule (50 percent plus 1).

#### Partnership Opportunities

District staff will inform the Accommodation Review Committee (ARC), at the beginning of the process, about partnership opportunities, or lack thereof, as identified as part of the long-term planning process. These opportunities should take into account possible partnerships with other school boards and appropriate public organizations that are financially sustainable, safe for students, and protect the core values and objectives of the District.

#### Reference Criteria

The ARC is to examine the school or group of schools under review from the perspective of the following criteria as the criteria relates to the existing situation – both physical and pedagogical at the school or group of schools to better understand the rationale for the accommodation review.

The ARC is also to examine the school or group of schools under review from the perspective of the following criteria as it considers the impact of accommodation options that would improve the school experience for the students in the school or group of schools under review.

- the presence of low school enrolments (which may limit a student's educational and social opportunity);
- the presence of low program enrolments (which may impact the delivery and provision of a fulsome educational program);
- issues of student accessibility to programs (which may require the creation of a new program, the relocation of an existing program or the revision of an existing attendance area);
- significant changes to Board and/or Ministerial policy related to student program delivery;
- the absence of sufficient instructional space within a school or a group of schools (which may impact a student's access to programming and physical resources e.g., gym/library allocation);
- the presence of a significantly large amount of surplus instructional space within a school or a group of schools (which impacts the District's use of limited financial resources);
- issues related to the physical condition of a school or a group of schools (which may impact the provision of a safe and healthy learning student environment and may unduly impact the equitable distribution of District resources).

### Accommodation Options

The ARC may develop alternative accommodation options consistent with the study mandate, list of schools, and Reference Criteria contained in the Terms of Reference and approved by Board.

Approval of the Board is required should the ARC wish to develop alternative accommodation options not consistent with the approved study mandate or desire the inclusion of a school (s) not listed in the approved Terms of Reference.

ARC Resource Staff will provide the necessary data to enable the ARC to examine the options proposed. This is necessary in order to assist the ARC in finalizing the Accommodation Study Report to the Board. Where the ARC recommends accommodation options that include new capital investment, the ARC Project Leader or Designate will advise the ARC on the availability of funding. Where no capital funding exists, the ARC will propose how students would be accommodated if funding does not become available.

### Accommodation Study Report

The Accommodation Study Report which is a mandatory outcome of the ARC's work is to be submitted to the Board by the Chair of the ARC.

The Accommodation Study Report is to contain accommodation recommendation(s) consistent with the study mandate and the reference criteria in the TOR.

In the development of the Accommodation Study Report, the ARC is encouraged to consider the following factors supported by data contained in the SIP and local community knowledge:

#### 1. Value to the Student

- The learning environment at the school;
- Student outcomes at the school;
- Course and program offerings;
- Extracurricular activities and extent of student participation;
- The ability of the school's physical space to support student learning;
- The ability of the school's grounds to support healthy physical activity and extra-curricular activities;
- Accessibility of the school for students with disabilities;
- Safety of the school;
- Proximity of the school to students/length of bus ride to school.

#### 2. Value to the School Board

- Student outcomes at the school;
- Course and program offerings;
- Availability of specialized teaching spaces;
- Condition and location of school;



- Value of the school if it is the only school within the community;
- Fiscal and operational factors (e.g., enrolment vs. available space, cost to operate the school, cost of transportation, availability of surplus space in adjacent schools, cost to upgrade the facility so that it can meet student learning objectives).

3. Value to the Community

- Facility for community use;
- Program offerings at the school that serve both students and community members (e.g., adult ESL);
- School grounds as green space and/or available for recreational use;
- School as a partner in other government initiatives in the community;
- Value of the school if it is the only school within the community.

4. Value to the Local Economy

- School as a local employer;
- Availability of cooperative education;
- Availability of training opportunities or partnerships with business;
- Attracts or retains families in the community;
- Value of the school if it is the only school within the community.

Meetings

The goal of the working meetings is to ensure that information is prepared for presentation at each of the minimum four public meetings. The materials prepared will be relevant to the study mandate and the reference criteria of this TOR. The materials prepared will support the ARC's development of its Accommodation Study Report.

The ARC Project Leader and ARC Resource staff will work with the ARC to prepare all working meeting and Public Meeting agenda and materials. Meeting agenda and materials are to be available by e-mail to the ARC members in advance of scheduled meetings and will be posted on the District's website.

Resource staff will ensure that accurate minutes are recorded. These minutes are to reflect the discussions that take place and decisions that are made at working meetings and at Public Meetings. ARC meeting minutes will be posted to the District's website.

Requests for information relevant to the ARC's study mandate and terms of reference will be provided by ARC Resource staff in a timely manner. The ARC will approve any requests for information received from an external party. The ARC acknowledges that it may not always be possible to obtain responses to requests for information in time for the next scheduled meeting. If this occurs, ARC Resource staff will provide an estimated availability time.

All information provided to the ARC is to be posted on the District's website and made available in hard copy if requested.

The purpose of the minimum four ARC Public Meetings is to consult about:

- The School Information Profile
- Accommodation Options developed or supported by the ARC that address the needs of the students in the schools under review
- The development of the ARC's Accommodation Study Report to the Board
- The Accommodation Study Report will contain the ARC's accommodation recommendations consistent with the study mandate and reference criteria outlined in the TOR.

**Appendix B****School Information Profile (SIP)**

District staff is required to develop a School Information Profile and complete the SIP for each school under review. The SIP is intended to ensure that the ARC and the community are well-informed about the schools under review. The data contained within the SIP is intended to support a consideration of the schools based on their value to the students, the Board, the community and the local economy. Each school's value to the student takes priority over other considerations about the school.

The ARC will discuss and consult about the SIP prepared by District staff for the schools under review and modify the profiles where appropriate. ARCs are encouraged to introduce other factors that could be used to reflect the local circumstances and priorities which may help to further educate the community about the schools.

This discussion is intended to familiarize the ARC members and the community with the schools in light of the objectives and reference criteria set out in the TOR. The final SIP and the TOR will provide the foundation for discussion and analysis of accommodation options.

<b>School Name:</b>	
<b>School Address</b>	
Program Offering	
Regular Track	
French Immersion	
Specialized (please provide type)	
Other (please specify)	

<b>School Information</b>	
Year Constructed	
Size of permanent structure in m2	
Site Size in hectares	
School Planning Capacity	
# of Portables on site used for instructional purposes	
Maximum # of Portables on Site	
Student drop-off and pick-up area on site (Y/N)	
Bus-loop (Y/N)	
Number of Classrooms	
List Specialized Spaces (i.e., Gym, Science Room, etc.)	

<b>School Information</b>	
Accessibility (provide information indicating areas of accessibility, i.e., ramps, washrooms for the disabled, etc.)	
List available outdoor play areas (i.e., soccer field, track, playground)	
Partnerships with Community Groups	
List Groups using the school or grounds	
List Community Tenants (i.e., Child Care Centre)	
# of students bussed	
# of students that walk	
# of out of boundary students	

List of course offerings available in addition to the Core	
Curriculum requirements	
What programs if any, does the school have to support student success	
Student achievement data: Provision of current EQAO reports and other measures (if applicable)	
What pathways does the school offer (i.e., independent living, work, apprenticeship, college, university)?	
What specialist high-skills majors does the school offer?	
List of extra-curricular activities available	
List of before and/or after school programs (i.e., Breakfast Club)	

<b>Financial Analysis of School</b>	<b>Cost</b>
Current per pupil cost to operate the school (administration, operating and maintenance)	
5-year projected per pupil cost to operate the school (administration, operating and maintenance)	
Current transportation cost	
Replacement Value of the School Building	
Current Facility Renewal Cost	
Current Facility Condition Index (FCI)	
Facility Renewal Cost over the next 5 years	
Projected Facility Condition Index (FCI) at end of 5-year period	

5-Year Historic Enrolment by Program and summed to the school level

<b>Program</b>	<b>Insert Year 1</b>	<b>Insert Year 2</b>	<b>Insert Year 3</b>	<b>Insert Year 4</b>	<b>Insert Year 5</b>
<b>Total Enrolment:</b>					
<b>Utilization:</b>					

Actual enrolment for current year and projected enrolment (5 years) by program and summed to the school level

<b>Program</b>	<b>Current Year</b>	<b>Insert Year 1</b>	<b>Insert Year 2</b>	<b>Insert Year 3</b>	<b>Insert Year 4</b>	<b>Insert Year 5</b>
<b>Total Enrolment</b>						
<b>Utilization:</b>						

**Pupil Accommodation**

**Critical Path (Timelines for Accommodation Review)**

Report to the Board.....August 22, 2011

- Identifying Pupil Accommodation Review

*Once Board has resolved to establish an accommodation study, there must be no less than 30 days notice prior to the first of a minimum of (4) four public meetings.*

**\* 30 Days\***

Accommodation Review Committee (ARC)..... October 2011

- Public consultation period begins

*Public consultation period must be no less than 90 days.*

**\* 90 Days\***

Accommodation Review Committee (ARC) ..... March 2012

Final ARC Report

- Accommodation Study report to Director
- Director to post Accommodation study on Board's website
- ARC presents Accommodation Study Report at Special Board Meeting

Analysis & Recommendations ..... April 2012

- Senior Administration develop a report with recommendations presented at Special Board Meeting

**\* 60 Days\***

Final Decision ..... June 2012

- Final decision by the Board will be made at a public meeting no sooner than 60 days following Senior Administration's recommendation report (Special Board Meeting - April).

Please note:

~ Summer vacation, Christmas Break and Spring Break, including adjacent weekends, are not to be considered as part of the \*30, 60 or 90\* calendar days.

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**Report No.: 71  
August 30, 2011

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Acting Director of Education

**SUBJECT:** Project: Building Capacity in Assessment for Learning

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**Background**

*Building Capacity in Assessment for Learning* is a Ministry of Education initiative designed to improve student achievement and reduce gaps in student achievement by supporting district school boards to improve practice in the area of effective classroom assessment. In their seminal work on using classroom assessment to improve student learning, Paul Black and Dylan Wiliam (1998) examined a substantial body of research and concluded that student learning improved significantly when assessment was integrated with instruction for the purpose of improving learning. The emerging body of subsequent research supports this conclusion, and promotes specific practices including identifying and sharing learning goals and success criteria; eliciting evidence of student understanding; providing descriptive feedback and teaching students the skills of peer and self assessment. The ultimate goal of these practices is the development of students' ability to be independent and autonomous learners.

For the 2011 – 2012 school year, the board, in collaboration with Ministry personnel, will develop and implement a model of job-embedded professional learning to support implementation of assessment for learning practices in all secondary and a selection of elementary schools. The model will use a networked learning approach combined with whole-group professional learning with all participants.

**Project Objective****The objectives of the project are:**

- to support classroom teachers in developing and refining their classroom assessment practices through learning networks and large group professional learning sessions;
- to build capacity in the implementation of the essential practices of assessment for learning and as learning at the system and school level by building the capacity of a cadre of teacher lead learners;
- to develop a professional learning model that is sustainable and replicable by other school boards;
- to share provincially the resources and processes involved in the development of the model.

**The board will:**

- a) Establish a project steering team, including but not limited to a senior administrator, an elementary and secondary principal, dedicated program support staff and an elementary and secondary representative from the project participants, and schedule regular meetings with the Ministry representative. The role of the project team will include:
  - Developing a profile of the knowledge and skills required by teacher lead learners.
  - Developing and delivering professional learning for the teacher lead learners.
  - Liaising with all requisite stakeholders as necessary to support the project goals
- b) Work with the Ministry representative to design and deliver professional learning in support of the project's objectives, including but not limited to:
  - Large group professional learning sessions
  - School-based networked learning sessions using a protocol which includes:
    - A focus on co-planning learning experiences and tasks

- Sharing successes and challenges resulting from classroom implementation
  - Group observation of classroom assessment
  - Collaborative debriefing and analysis
  - Self-reflection by participants on their learning goals and next steps
- c) Work with the ministry representative to document the development, implementation and review of the model, including gathering and recording information about the organization of large-group learning sessions and school-based networked learning sessions (dates, participants, locations), and the collection of artifacts and teacher-prepared materials showing the implementation of the model (i.e. video documentation; records of learning);
- d) In consultation with Ministry staff, plan for and conduct the collection of data from all project participants. At a minimum, data collection will include a pre- and post-survey of the project participants, to determine the project's impact on participants' knowledge and skills related to assessment for learning and assessment as learning, and the extent of their implementation of the assessment practices with students. The survey and the results will be included as part of the final report.

### **Scope of the Project**

This project will involve twenty-five (25) secondary program leaders and eleven (11) elementary teachers. The Ministry of Education has agreed to provide \$50,000 in funding to cover the costs of providing release time for the twenty-five (25) secondary program leaders.

### **Timelines**

Project occurs between September 1, 2011 and August 31, 2012. This timeline permits:

- collaborative planning and professional learning sessions throughout the school year
- participants' implementation of practices between professional learning sessions
- collection of preliminary anecdotal and perceptual data

### **Administrative Summary**

The Report: Project-Building Capacity in Assessment for Learning is presented to the board for information.

Respectfully submitted by:

David Tamblyn  
Acting Director

Nancy Petrick  
Superintendent of Education

Barb Willcocks  
Student Success

Nicole Morden-Cormier  
School Effectiveness

## Lake Superior High School Council Year End Report 2010/2011

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The 2010/2011 Lake Superior High School Council consisted of the following members:

- Principal : Donna Fry
- Teaching Rep: Barb Maine, alternate Lindsay Costa
- Student Rep: Aiden Commisso, Daniela Carlino
- Non teaching Rep: Fern Bilodeau
- Trustee: Angel Santerre
- Parent Members: Helen Turnbull, Bernie Chasse, Jane Chasse, Birgit Knoll-McArthur, Nancy Houston, Edith Commisso, Kim Figliomeni

Elected Chair was Birgit Knoll-McArthur, Vice Chair Helen Turnbull, and Parent Involvement Committee Rep Edith Commisso. Secretarial duties were shared on a rotating basis.

Meetings were held:

Oct12/2010;Nov.08/2010;Jan.10/2011;Feb.16/2011;April11/2011;May09/2011;June20/2011

The meeting dates were posted at the High School, several community bulletin boards throughout the communities of Terrace Bay and Schreiber, the Community calendar on the Townships' website, and through the local radio station (CFNO's Community Bulletin).

Lake Superior High School Council provided input on the following Board or Ministry Initiatives;

- \*Parent Involvement Committee 16-month Board wide Art Calendar
- \* School Year Calendar 2011/2012
- \* Safe School Teams
- \* People for Education School Council Survey
- \* Guideline for Fundraising
- \* Guideline for Fees for Learning Materials and Activities
- \* LSHS Code of Conduct
- \* SGDSB 3 year strategic plan

Lake Superior High School Council supported the OSSLT training sessions, by allocating funds to purchase fruit and refreshments for those sessions. Council was involved with Superior Greenstone District School Board and Parent Involvement Committee holding a School Council Chair Training session. Council was updated on new Guidelines for PICs, Parent Engagement Policy, School Food and Beverage Policy, Promoting a Positive

School Climate Resource, Saving for Post Secondary Education Grants, PRO Grant, and Parents in Partnership – Parent Engagement Guidebook. Council submitted write ups to the school newspaper, Township of Terrace Bay and Schreiber’s website, and developed and info sheet for new parents entering our high school in the fall. A parent survey was put together by our survey committee, headed by Helen Turnbull, and finished in May. This survey of our parents will guide us in the upcoming school year.

We welcomed several guests and presentations. Mayor King presented on behalf of the Township of Terrace Bay, regarding the School’s role in a community. Mr. Gurney and his Anti-Bullying team shared with council their presentation to elementary schools to help fight Bullying. Council joined a presentation by People for Education Director Annie Kidder, via video conference. Principal Donna Fry presented on the topics of School Effectiveness Framework, Twitter, Blended Learning, and the Northern eLearning Consortium.

To increase information reaching our parents, other than council meetings, we have expanded our school council bulletin board – posting meeting dates, agenda, minutes, ministry and board initiatives, and helpful tips regarding parent engagement. Furthermore council has extended the e-list, which reaches our parents electronically with pertinent information regarding school life, and council issues.

Although there have been some challenges with changes in representatives, and administration, LSHS council has been able to keep our parents informed and engaged at some level, and has provided input when requested for the success of our students.

Our annual school council funds provided by the Ministry of Education were used as follows:

OSSLT training session’s beverages, fruit and prizes:	\$ 107.70
Refreshments for meetings, wind up dinner meeting:	\$ 207.85
School Council Survey Prize:	\$ 21.41
Donation to LSHS Breakfast Club:	\$ 75.00

Total:	\$ 411.96
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For the upcoming year , Lake Superior High School Council would like to increase the number of parents coming out to meetings. In addition to sharing our information via email , bulletin board, and advertising our meeting dates, we would like to target some of our Grade 9 parents starting in the fall. A welcoming information bulletin will be included in the orientation package going out to all parents on the first day of school. Furthermore, we would like to invite these parents personally by contacting them by phone during the first week of school in September.

“ Life affords not greater responsibility, no greater privilege, than the raising of the next generation” C. Everet Koop, M.D.

Report submitted by Birgit Knoll-McArthur



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 72  
**Date:** August 22, 2011

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Barbara Willcocks Student Success Lead  
Nancy Petrick Principal Nipigon Red Rock District High School

**SUBJECT:** Proposal for a Partnership with Confederation College to Provide Adult Education  
Services for our First Nation Communities in the Nipigon and Greenstone Area

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**Background**

Confederation College has entered into a partnership with Ontario Power Generation (OPG) and the Canadian Union of Skilled Workers (CUSW) to support Waaskiinaysay Ziibi Inc. (WZI). WZI is a development corporation wholly owned by First Nation Bands (Animibiigoo Zaagi'igan (AZA), Biinjitiwaabik Zaaging Anishinaabek (BZA), Red Rock Indian Band (RRIB), Whitesand First Nation (WFN) and Bingwi Neyaashi Anishinaabek (BNA) collectively known as the *Lake Nipigon First Nations - LNFN* in the Superior-Greenstone region.

Confederation College has a *Collaboration Agreement* with WZI to co-operatively plan, develop, promote and deliver all required assessments and academic upgrading that will lead to the completion of the OSSD for adults in our local communities or an equivalency. Confederation College has identified through academic screening approximately 10-30 individuals who have the necessary literacy and numeracy skills to complete these requirements for graduation. These individuals are our past, present and future parents of the students who attend our schools. The rationale behind Confederation College offering this program is that it will provide the Jackfish Project with a skilled labour force when it eventually comes on line. Currently we have a board wide partnership with the College in the area of dual credits for our secondary students and adult certification in area of construction.

**Goal**

This joint venture will provide a pathway for the adults in our local communities to acquire the necessary skills and academic upgrading that will lead to the successful completion of their OSSD. The spin-off effect will be significant. Not only will more of our community members have secondary school qualifications, but the confidence and self-esteem gained from this success will have a direct impact upon their children, our students. Furthermore, these adults (i.e. our parents) would now have the opportunity to attend college programming to achieve specialization in areas that are required for gainful employment in the Jackfish project and in other employable areas.

**Description**

Through the Continuing Education program, one teacher would be hired with the potential of an additional teacher if enrolment warrants this. This individual would be based out of NRHS and would travel to the above mentioned communities. One unique feature of this partnership is the support our families would receive through the Retention Worker. This individual would provide personal, academic and career support as they move through the program and would help them access community resources if needed.

**Financial**

Continuing Education: The Continuing Education program will be accessed for the payment of one teacher who delivers the instruction directly to the individuals involved in the program. Depending on the number of students who register for the program an additional teacher may be added.

**Confederation College**

Confederation College agrees to pay an annual amount of \$120,000 to the SGDSB for the following services:

- 1) Teaching and mentoring of students toward achieving their OSSD.
- 2) Providing PLAR services to students when required.
- 3) Educational services will be provided to 4 out of the 5 communities belonging to WZI (Whitesand being the exception) on weekly bases. One day per week will be scheduled at NRHS for student support through virtual learning.
- 4) Travel expenses and financial compensation for travel time for the teacher will be determined. Instructional supplies including a computer will be provided for the teacher
- 5) Clerical time (one day per week) and principal administrative time (one day per month) will be included.

At the time of writing this report the college has indicated that if there are surplus funds they may be used for our SCWI program

**Superior-Greenstone DSB**

SGDSB will provide office space at NRHS for the teacher and an area for small group instruction at Beardmore Public School.

**Administrative Recommendation**

That the Superior-Greenstone DSB direct Administration to enter into agreement with Confederation College to provide adult education services for First Nation Communities in the Nipigon and Greenstone area.

Respectfully submitted by:

Barbara Willcocks  
Student Success Lead

Nancy Petrick  
Principal of Nipigon Red Rock District High School

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 73  
**Date:** August 22, 2011

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Barbara Draper, Coordinator of Human Resource Services

**SUBJECT:** Personnel Report – Aug 22, 2011

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The Report: Personnel, August 22, 2011 is presented to the board for information.

**I ADMINISTRATIVE STAFF**

***Please contact Human Resource for all Personnel Inquires***

**1. TRANSFERS, CHANGES IN ASSIGNMENT**

**II TEACHING STAFF**

**2. APPOINTMENTS**

**3. TRANSFERS, CHANGES IN ASSIGNMENT**

**4. OTHER**

**Occasional Teaching Assignments**

**Lay-offs, Staff Reductions, Reassignments**

**II SUPPORT STAFF**

**1. APPOINTMENTS**

**2. CHANGES IN ASSIGNMENT**

**3. LEAVES OF ABSENCE**

**4. OTHER**

**Temporary Assignments**

**Lay-offs, Staff Reductions, Reassignments**

Barbara Draper  
Coordinator of Human Resource Services  
**Reference: Regular Board Meeting August 22<sup>nd</sup>, 2011**