

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB)12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Regular Board Meeting 2012/05

Committee of Whole Board In-Camera
 (Closed to Public) 3:30 p.m.

Regular Board Meeting: (Open to Public)
 Follows conclusion of In-Camera

MINUTES

Tuesday, April 17, 2012

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Board Chair: Pauline (Pinky) McRae

Director: David Tamblyn

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: : – (closed to public): 6:35 p.m.

PART II: Regular Board Meeting

Section (B) : – (open to public) 6:47 p.m.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Mannisto, Mark			X		
Brown, Cindy		X				McRae, Pauline (Pinky)	X				
Dart, Alannah (Student)	X					Pelletier, Allison (Student) (Excused at 8:57 p.m.)		X			
Fisher, Cindy					X	Rozsel, Christine (Student)				X	
Fisher, Matthew	X					Santerre, Angel		X			
Keenan, Darlene (Excused at 7:50 p.m.)		X				Simonaitis, Fred	X				

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Tamblyn, David: Director of Education	X					
Petrack, Nancy: Superintendent of Education			X			
Tsubouchi, Cathy: Superintendent of Business	X					
Williams, Dianne: Manager of Accounting Services	X					
Chiupka, Wayne: Manager of Plant Services/Transportation	X					
Morden-Cormier, Nicole: School Effectiveness Leader		X				
Willcocks, Barb: Student Success Leader	X					
Paris, Marc: Coordinator of Maintenance			X			
Draper, Barb: Coordinator of Human Resources Services	X					
Ross, Brad: Coordinator of Systems and Information Technology					X	
Joannette, Rose-Marie: Administrative Assistant / Communications	X					

Note: Due to inclement weather, the board meeting was postponed from April 16 to April 17, 2012

1.0 Roll Call

Board Chairperson P. McRae conducted roll call at 6:35 p.m. and members were present as noted above

PART I: Committee of the Whole Board

Section (A) In-Camera: – (closed to public) 6:35 p.m.

2.0 Committee of the Whole Board *(In-Camera Closed)*

(Attached)

2.1 Agenda: Committee of the Whole Board - Closed
49/12

Moved by: Trustee F. Simonaitis

Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:35 p.m. and that this portion be closed to the public.

Carried

2.2 Rise and Report from Closed Session
50/12

Moved by: Trustee D. Keenan

Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 6:47 p.m. and that this portion be open to the public.

Carried

PART II: Regular Board Meeting

Section (B) : – (open to public): 6:47 p.m.

3.0 Regular Meeting Call to Order
51/12

Moved by: Trustee M. Fisher

Second: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Tuesday, April 17, 2012 be called to order at 6:51 p.m.

Carried

4.0 Report of the Committee of the Whole Closed Section A

4.1 52/12

Moved by: Trustee C. Brown

Second: Trustee A. Santerre

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted including the confidential minutes' record from meetings held on:

1. Regular Board Meeting 2012-04 – March 19, 2012

Carried

5.0 Approval of Agenda
53/12

Moved by: Trustee D. Keenan

Second: Trustee M. Fisher

✓ **That**, the agenda for the Superior-Greenstone DSB 2012/04 Regular Board Meeting, Monday, March 19, 2012 be accepted and approved as amended to add items under Business Arising as follows:

- 9.2.1 Notice of Motion-Student Trustee, re M. Mannisto;
- 9.2.2 Notice of Motion to Reconsider Trustee Expenses, re Trustee B. Bartlett;
- 9.2.3 Notice of Motion to Table, re Trustee B. Bartlett;
- 9.2.4 Report No 30 Additional Information, re Trustee C. Brown
- 9.2.5 Resolution A, re Trustee C. Brown.

Carried

6.0 Disclosures of Interest re: Open Session

There were no disclosures regarding the open session.

7.0 Minutes: Board Meetings and Board Committee Meetings

7.1 Amendment re March 19, 2012 Minutes: Item 11.1

Trustee B. Bartlett asked for an amendment to the minutes of March 19, 2012, Item 11.1

- i) fourth paragraph, first line delete the word "not"
- ii) fourth paragraph, second line delete the words "but rather", insert the word "and"

7.2 Amendment re March 19, 2012 Minutes: Item 12.1

Trustee B. Bartlett asked for a correction to the record of March 19, 2012, Item 12.1 and recited to the group a passage which she had expected the minutes to have reflected from when she addressed the subject at the March board meeting.

7.3 Point of Clarification

Trustee M. Mannisto advised that the expectation for board meeting minutes is that these are to be an outline of action items, not a verbatim record citing a previous occasion where the introduction of a verbatim account as an amendment was denied.

54/12

Moved by: Trustee M. Fisher

Second: Trustee F. Simonaitis

✓ That, the minutes of the following Board meeting be adopted:

1. *Regular Board Meeting 2012-04 – March 19, 2012, as amended*
And that, the Board acknowledges receipt of the following sets of minutes:
2. *Native Education Advisory Committee – March 19, 2012, as amended*
3. *Parent Involvement Committee – March 20, 2012, and*
4. *Special Education Advisory Committee – March 27, 2012, and*
5. *Board Policy Review Committee Meeting – March 26, 2012, and*

That the Board accepts the recommendation outlined in the BPRC minutes of March 26, 2012 and approves as reviewed:

- *P-712 Recognition of Employees*
- *MG-712 Recognition of Employees*

Carried

8.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)

- Board Audit Committee
 - No Report
- Board Policy Review Committee
 - Next meeting is changed from April 23 to May 1, 2012
- Native Education Advisory Committee
 - B. Willcocks reported that a letter has been sent out with a tentative schedule to consult with Band Chiefs and Education Directors of Bands about the Voluntary Aboriginal Student Self-Identification Policy revisions.
- Occupational Health and Safety Committee
 - No report. The next meeting is set for first week of May 2012
- Parent Involvement Committee
 - Minutes of March 20, 2012 are available on website
- Special Education Advisory Committee
 - The next meeting is on April 24, 2012
- Transportation Committee
 - No Report

9.0 Business Arising Out of the Minutes

9.1 Regular Board February 21, 2012: Item 15.3 Board Bylaw Sub-Committee Formation

Director of Education advised that the issue was a follow-up from the spring 2011 discussion between C. Brown and former Acting Director Terry Ellwood. The discussions are related to the desirability of forming a Board Bylaw committee to review bylaws to keep these current and applicable. The board agreed to start a process in September 2012 after the Board Strategic Plan project was completed. The Bylaw Sub-Committee include Trustee, Bartlett, Brown, Keenan, Mannisto, McRae, Simonaitis and a student trustee should this person express an interest. The Bylaw Sub-Committee will be revisited in August 2012.

9.2 Regular Board: March 19, 2012: Item 11.1 Report No. 20-Trustee Budget Committee

9.2.1 Notice of Motion to Reconsider the Student Trustee Resolution

Trustee M. Mannisto requested reconsideration for the motion Resolution No. **44/12** dated March 19, 2012 to move the Board to one Student Trustee seat from the current allotment of three students, due in part to budget pressures and declining enrolment.

All Trustees who wished to address the matter were heard. It was clarified that if a motion were carried the effective date for implementation of one Student Trustee for the board would be August 1, 2012. Chairperson McRae also noted that the motion for reconsideration was not amendable, but only open to debate.

55/12

Moved by: Trustee M. Mannisto

Second: Trustee F. Simonaitis

✓ That, the Superior-Greenstone DSB reconsider the Student Trustee Resolution

Carried

A discussion ensued. A variety of concerns was raised and inquiries made about the viability of retaining three Student Trustee seats on the Board versus one.

Trustees C. Brown and B. Bartlett requested a recorded vote on the following motion

56/12

Moved by: Trustee M. Mannisto

Second: Trustee F. Simonaitis

✓ That, the Superior-Greenstone DSB accept the recommendation that effective September 1, 2012, the Board has one student trustee representative.

Yes	No
<i>M. Mannisto</i>	<i>C. Brown</i>
<i>F. Simonaitis</i>	<i>B. Bartlett</i>
<i>D. Keenan</i>	<i>M. Fisher</i>
<i>A. Santerre</i>	
<i>P. McRae</i>	

Carried

9.2.2. Notice of Motion to Reconsider Trustee Expenses

Trustee B. Bartlett requested reconsideration for the Resolution No. **43/12**, dated March 19, 2012 citing that information, i.e., report to breakdown the individual trustees expenses was not available and with which she advises she would have been able to make a more informed decision.

57/12

Moved by: C. Brown

Second: Trustee B. Bartlett

✗ That, the Superior-Greenstone DSB reconsider the Trustee Expenses policy developed by the Trustee Budget Committee.

Opposed

- 9.2.3 Notice of Motion to Table Policy 208, re Trustee B. Bartlett
Chairperson McRae inquired of the Board that given the minutes pertinent to Policy 208 were approved as they were, if then the board was in favour of taking Policy 208 from the table for further discussion.

58/12

Moved by: Trustee B. Bartlett

Second: Trustee M. Mannisto

✓ **That**, the amendments to the Trustee/Student Trustee Attendance at Conferences Policy No.208 be submitted to the Board Policy Review Committee for review.

Carried

- 9.2.4 Report No 30: Additional Information Requested at March Board Meeting Regarding Trustee Budget Committee Report

Superintendent of Business Cathy Tsubouchi provided a brief overview of the report. No inquiries were raised with respect the calculations illustrated.

- 9.2.5 Resolution A: Trustee C. Brown

Trustee Brown requested that in the interest of supporting good governance and transparency the trustee group needs to know what each and everyone's expenditures are on a regular basis. She asked that a running tally be provided to all trustees each month, starting immediately and that the same be delivered as part of the board package or separately. Trustee C. Brown requested her vote be recorded in the affirmative.

59/12

Moved by: Trustee C. Brown

Second: Trustee B. Bartlett

✓ **That**, administration of Superior-Greenstone DSB provide all Trustees and Student Trustees with a monthly summary of year to date trustee expenses by trustee and an annual summary by trustee starting from the term of office.

Carried

10.0 Delegations and/or Presentations

- 10.1 Excellence in Education: Entrepreneurship Program at Nipigon-Red Rock DHS
Nipigon-Red Rock DHS Teacher Kim Mannila in concert with Principal Donna Fry provided a comprehensive report about the Entrepreneurship Program at NRHS. The program has and is helping to address the experience of poor attendance of a number of students. It appears the program is highly engaging for all students with the delivery of experiential learning.

- 10.2 Student Trustees' Update

10.2.1 Alannah Dart

Reported that the Student Survey as developed through the OSTA BCC is being well received with many students completing the survey. A good turnout (70 students) attended the Spring Formal. The next event will be the Glow Dance, which is scheduled to coincide with the Grade 8 Transition Day to help with the assimilation of these students into the high school. Due to lack of sales, the Marathon HS Yearbook production is suspended for this year and money collected is being refunded to students. Ms. Dart requested approval of the board to attend the OSTA – AGM being held in Toronto on May 24-27. A motion was carried to affect the arrangements for all three students to attend contingent upon the acquisition of a female chaperone to accompany the students.

60/12

Moved by: Trustee M. Mannisto

Second: Trustee F. Simonaitis

✓ **That**, Student Trustees of Superior-Greenstone DSB are given approval to attend the OSTA-AGM on May 24-27, providing a female trustee chaperone is available.

Carried

10.2.2 Allison Pelletier

A. Pelletier provided a summary of the sport team standings. The school yearbook is complete. The annual Outers Spring trip will start shortly. She expressed some apprehension about the new school year and student involvement because many of the highly engaged students are upcoming graduates. There is a plan to hold a presentation to help inform the remaining students about getting involved in the clubs and enrichment activities. In light of the motion to reduce Student Trustee representation to one individual, she requested that a report be provided to address how the Board is going to promote the student voice with only one representative to the Board.

10.2.3 Christine Roszel

No Report

11.0 Reports of the Business / Negotiations Committee

(Business /Negotiations Chair: D. Keenan)

Superintendent of Business: C. Tsubouchi

11.1 Report No. 31: Enrolment Summary for 2011-2012 as of March 31, 2012

C. Tsubouchi noted that even with some fluctuation, overall enrolment is in line with our budget projections.

11.2 Report No. 32: Grant for Student Needs – 2012-2013

C. Tsubouchi provided an overview of the Ministry of Education release of information regarding the Grants for Student Needs (GSN) for the 2012-2013 school year

11.3 Report No. 33: Use of Proceeds of Disposition Capital Reserves for Roofing Projects

Manager of Plant Services Wayne Chiupka highlighted key portions of his report noting that at the last board meeting information from roofing tenders had come in higher than anticipated. At that time, he noted that options available to the Board were to reduce the scope of work and not carry

out all the needed work, or to apply to use reserves currently held by the Board for this purpose. An application to the Ministry of Education to use some of the Capital Reserves to complete the needed roof work was approved in correspondence received today, April 17, 2012.

61/12

Moved by: Trustee M. Fisher

Second: Trustee F. Simonaitis

✓ ***That, the Superior-Greenstone DSB having received Report No 33: Use of Proceeds of Disposition of Capital Reserves for Roofing Projects approves the use of up to \$470,000 in Proceeds of Disposition Capital funds for roofing projects at Geraldton Composite High School, Nipigon- Red Rock High School, and Marathon High School.***

Carried

11.4 Report No. 34: Disbursements March 2012

Dianne Williams, Manager of Accounting Services provided a summary of this report.

12.0 Reports of the Director of Education

Director of Education: David Tamblyn

12.1 Report No. 35: Employee Recognition - 10 and 25-Year Milestone

D. Tamblyn advised that the Employee Long Term Recognition Award Report is one produced annually in conjunction with Board Policy 712. Employees who have reached 10 year and 25-year milestones are recognized through this policy. He reminded the group that as a result of the latest Board Policy Review Committee meeting Policy 712 has undergone some minor changes among which includes an increase for the expenditure related to the gift of appreciation for the 25-year anniversaries.

- 12.2 Report No. 36: Director's Monthly Report- April 2012
D. Tamblyn provided a brief overview of the report, which consolidates many of the events and programming issues throughout the system in the past month.

- 12.3 Report No. 37: 2012 School Graduation Dates Schedule
D. Tamblyn advised this report is brought forward to provide information to the Trustee group regarding graduation dates and allow individual trustees the chance to sign onto attending the graduations in their wards if possible.

13.0 Reports of the Education Committee

(Education Chair: Angel Santerre)

Superintendent of Education: Nancy Petrick

- 13.1 No Reports

14.0 Reports from Human Resources

Board Chair: Pinky McRae

- 14.1 Report No. 38: Personnel – April 16, 2012
This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section.

15.0 New Business

15.1 Board Chair

- 15.1.1 Correspondence: March 29, 2012 Township of Schreiber
A letter as received was shared and Township of Schreiber's opposition to the Grade 7-12 School Model was noted.
- Chairperson McRae noted that she attended the Schools in the Middle conference on March 22-23 in Thunder Bay and has documents she can share with any trustees who may wish to peruse the DVD.
 - She noted that she, along with Trustees Mannisto and Simonaitis attended the OPSBA Labour Relations Symposium on March 29-30, 2012. She has a jump drive to share with anyone who wishes to peruse the material.
 - In reference to an earlier motion to approve the Student Trustees' attendance at OSTA-AGM, she will check her schedule to determine if she can attend with the group to act as chaperone.
 - Of late with Trustee requests for information via e-mail, Chairperson McRae advised it is her intent to address the issue at upcoming meetings. To clarify, she notes that all business needs to be dealt with through the board, and needs a seconder and majority vote to affect. She cautioned that e-mail and telephone requests do not always make it into the record of minutes and this could compromise the accountability measures required in board matters.

15.2 Trustees' Reports: Constituent Concerns

There is a taxpayer who has made a payment to the board with an inquiry which to date has had no response.

Trustee Bartlett noted the following concerns

- wheelchair accessible signage at George O'Neill PS being only a pavement symbol is not very visible; actual signage is being requested
- E-learning classes provide only e-mail access to teacher by e-mail, no voice contact and no textbook; e-mails are not answered that day and its several days before some students can do their homework; students also finding it difficult to read learning materials on a computer screen only

- Grade 7-12 Model Advisory Committee dates and times of meetings have been relayed, but there is a request to have an advertised public meeting to complement. D. Tamblyn offered that regardless of the final recommendation of the Advisory Committee, implementation of a Grade 7-12 school would not happen for September 2012 as has been indicated in a letter directed to all parents of children in both the Lake Superior High School and Nipigon-Red Rock District High School area.
 - A lot of concern being expressed about bussing Grade 7-8 GOPS students into Red Rock
 - There is an inquiry about availability of capital funds to build a K-12 school in the largest enrolment school, i.e., GOPS

15.3 Future Board Meeting Agenda Items

Trustee Bartlett requested information related to the broader public sector. Advice was provided that the last time the Trustee Expense Policy was brought to the budget policy committee, at that time, it was indicated that the issue was in process and that the intent was to have the guideline presented to the Board Policy Review Committee.

Trustee C. Brown requested information about the Operations report issued by OPSBA earlier this year and moved the following motion. She then requested that her vote on the subject be recorded in the affirmative

62/12

Moved by: Trustee C. Brown

Second: Trustee B. Bartlett

***X That,** the schools operations funding and spending be presented to the Board at the Regular Board Meeting in June 2012.*

Opposed

Trustee F. Simonaitis requested the trustee group to make note that with the evolution of the new Trustee monthly expense summary as per Motion 59/12, as one of the Trustees travelling the farthest to attend board meetings he would prove to have a higher expense line than others. He suggested a more cost effective tactic would be for board members closer to designated meeting site to volunteer for more on-site attendance.

15.4 Miscellaneous: 2012-2013 School Year Calendar

Chairperson McRae noted letter from Ministry of Education, which confirms its approval for the modified school year calendar for 2012-13.

16.0 Notice of Motion

Nil

17.0 Trustee Associations and Other Boards

17.1 OPSBA

Trustee M. Mannisto is likely attending the OPSBA Director's Meeting next weekend. He also noted that because the Ministry has not addressed OPSBA Annual Fees as a budget line in GSN, an earlier suggestion that board fees may increase has not happened. Fees have been frozen and Business Superintendent confirms such fees are allocated as part of the board's governance and administration.

18.0 Observer Comments

Nil

19.0 Adjournment

63/12

Moved by: Trustee M. Mannisto

Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB 2012/05 Regular Board Meeting, Monday, April 16, 2012 adjourn at 9:59 p.m.

Carried

<u>2012 Board Meeting Schedule</u>	
6:30 p.m.: All Meetings Convened at Superior-Greenstone DSB Meeting Room, Marathon, ON	
Tuesday, May 22	Monday, September 17
Monday, June 18	Monday, October 22
Monday, July 16	Monday, November 19
Monday, August 20	Friday, December 7