

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Meeting No.-1/2004

Electronic Meeting

Face-to-Face

Organizational Meeting (*Public Session*) \ Committee of Whole Board (*Public Session*)
Committee of Whole Board (*Closed Session*) \ Regular Board & Committee Appointments (*Public Session*)

Friday, December 5, 2003

Location: Superior-Greenstone DSB – Board Room, Marathon, Ontario

AGENDA

(*Electronic Attachments*)

Board Chair: TBA

Director: H. Wilson-Boast

Part I:	Inauguration & Election of Board Chair & Vice Chair (<i>Public Session</i>)	11:00 a.m.
Part II:	Committee of the Whole (<i>Public Session</i>)	11:15 a.m.
Part III:	Lunch Break	11:45 a.m.
Part IV:	Committee of the Whole (<i>Closed Session</i>)	12:15 p.m.
Part V:	Organizational (Board Committee Appointments) & Regular Board (<i>Public Session</i>)	12:45 p.m.

Board Administration:

H. Wilson-Boast, Director of Education	W. Chiupka, Manager of Plant Services
B. Rousseau, Superintendent of Business	B. Draper, Coordinator of Human Resources
P. Pella, Superintendent of Education	B. Ross, Coordinator of Information Technology
J. Robart, Assistant to Superintendent of Education	RM. Joannette, Transportation Officer/ Administrative Assistant
C. Tsubouchi, Manager of Accounting	

Part I: Inauguration & Election of Board Chair & Vice Chair (Public Session) 11:00 a.m.

Notes: Heather Wilson-Boast as Director and Secretary to the Board to preside over the portion of the meeting, that includes the Trustee Declaration and Oath of Office, as well as the election of the 2003 Board Chair and Vice Chair.

Concluding with the election of the 2003 Board Chair, the Chairperson shall preside over all remaining parts of the Board Meeting Agenda, as dated December 5, 2003.

1.0 Roll Call

Trustee Elect:	L. Aylward	B. Bartlett	G. Champagne	D. Keenan
	M. Mannisto	K. Notwell	J. Sparrow	J. Turner
Student Trustee	D. Ray			

2.0 Certified Election Return of the Municipal Clerk

2.1 Correspondence: Certification from Town of Marathon - Trustee Seats (Elected/Acclaimed)

- ✓ Bette Bartlett: Elected – Ward (Nipigon)
- ✓ Darlene Keenan: Acclaimed – Ward (Manitouwadge)
- ✓ Guy Champagne: Acclaimed – Ward (Marathon)
- ✓ Julie Sparrow: Acclaimed – Ward (Marathon)
- ✓ Jim Turner: Elected – Ward (Greenstone)
- ✓ Mark Mannisto: Elected – Ward (Greenstone)
- ✓ Kathryn Notwell: Elected – Ward (Terrace Bay / Schreiber)
- ✓ Les Aylward: Acclaimed – Ward (Red Rock / Dorion / Hurkett)

3.0 Inauguration of Trustees

(For Reference on Procedures for the Inaugural and Annual Organizational Meetings please see Section 3.0 of the Superior-Greenstone DSB By-Laws as attached)

(Electronic Attachment)

4.0 Trustees' Declaration and Oath of Office

4.1 Oath / Affixing Signatures

(Handout for Recitation and Signature by each Trustee)

5.0 Declaration of Legally Constituted Board

6.0 Naming of Two Scrutineers

(Note: Scrutineers are appointed to duties for the duration of all components of this meeting agenda where service applies)

7.0 Election: Board Chair for 2004

7.1 Board Chair: Call for Nominations

4 That, the ballots from the election of the Board Chair be destroyed.

8.0 Chairperson Assumes Chair for 2004

(Note: The Chairperson presides over Board Proceedings to adjournment)

9.0 Election: Board Vice-Chair for 2004

9.1 Board Vice-Chair: Call for Nominations

4 That, the ballots from the election of the Board Vice-Chair be destroyed.

10.0 Committee of the Whole (Open Session)

10.1 Trustee Orientation

4 That, the Superior-Greenstone DSB go into a Committee of the Whole Board (Open Session) at _____, and that this portion be open to the public.

10.2 Director's Welcome

(*H. Wilson-Boast*)

10.2.1 Administration: Roles and Responsibilities

10.2.1.1	Director of Education	(<i>H. Wilson-Boast</i>)
10.2.1.2	Superintendent of Education	(<i>P. Pella</i>)
10.2.1.3	Superintendent of Business	(<i>B. Rousseau</i>)
10.2.1.4	Assistant to the Superintendent of Education	(<i>J. Robart</i>)
10.2.1.5	Manager of Accounting Services	(<i>C. Tsubouchi</i>)
10.2.1.6	Manager of Plant Services	(<i>W. Chiupka</i>)
10.2.1.7	Coordinator of Human Resource Services	(<i>B. Draper</i>)
10.2.1.8	Coordinator of Information Technology	(<i>B. Ross</i>)
10.2.1.9	Transportation Manager / Administrative Assistant	(<i>R.M. Joannette</i>)

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at _____.

11.0 Committee of the Whole Board (Closed Session)

11.1 Disclosure of Conflict of Interest: re Closed Session

11.2 Agenda: Committee of the Whole Board (Closed Session)

(*Electronic Attachment*)

4 That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera) at _____, and that this portion be closed to the public.

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera) at _____, and that this portion be

open to the public.

12.0 Meeting Call to Order and Approval of In-Camera Report

4 That, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

13.0 Approval of Agenda

4 That, the agenda for Superior-Greenstone DSB Organizational & Regular Board Meeting No. 1/2004 be accepted and approved.

14.0 Disclosure of Conflict of Interest re: Open Session

15.0 Election: Standing Committee Chair

15.1 Chair: Education Committee-Call for Nominations

4 That, the ballots from the election of the Education Committee Chair be destroyed.

16.0 Appointments of Statutory Committees

16.1 Special Education Advisory Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee
4. _____ Alternate Appointee

16.2 Occupational Health and Safety Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee

16.3 Student Alternative learning Experience Program (SALEP) Committee

In accordance with the Education Act, a SALEP Committee is established on an as-needed basis. When required, a SALEP Committee is composed of the following:

- a) Local Trustee;
- b) A Community Representative
- c) The Director of Education or the Superintendent of Education

17.0 Appointments of Ad Hoc Committees

17.1 Transportation Committee

1. _____ Appointee
2. _____ Appointee

- 3. _____ Alternate Appointee
- 17.2 2003-2004 Board Suspension Appeal Committee
 - 1. _____ Appointee
 - 2. _____ Appointee
 - 3. _____ Appointee
 - 4. _____ Appointee
 - 5. _____ Appointee

- 17.3 2003-2004 Board Expulsion Hearing Committee
 - 1. _____ Appointee
 - 2. _____ Appointee
 - 3. _____ Appointee
 - 4. _____ Appointee
 - 5. _____ Appointee

18.0 Minutes

- 18.1 Standing Committees
No Report

- 18.2 Board Meetings
 - 18.2.1 No. 11/2003: Regular Board – November 17, 2003 *(Electronic Attachment)*

4 That, the minutes from the following Board Meetings be and are hereby declared adopted:

- *No.: 11/2003 Regular Board Meeting – November 17, 2003*

- 18.3 Statutory Committees
 - 18.3.1 SEAC Meetings
SEAC Meeting - November 12, 2003 *(Electronic Attachment)*

4 That, the minutes from the following SEAC Meetings be acknowledge as received:

- *SEAC: November 12, 2003*

- 18.4 Ad Hoc Committees *(Active Ad Hoc Committees listed as reports are available)*
No Report

19.0 Business Arising Out of the Minutes

20.0 Delegations and Presentations

21.0 Reports of the Director of Education

- 21.1 Report No.:01
SEAC Appointments *(Electronic Attachment)*

4 That, the Superior-Greenstone DSB receive Report No.: 01 – SEAC Appointments as presented.

4 That, the Superior-Greenstone DSB appoint the following individuals to the Special Education Advisory Committee for the period of December 1, 2003 to November 30, 2006

- **Nancy Hitzroth** of Marathon, Ontario (Parent Representative)
- **Lorne Morrow** of Red Rock, Ontario (Parent Representative)
- **Kerri-Lynne Cornish** of Marathon, Ontario (Member at Large)
- **Lisette Belair** of Marathon, Ontario (Easter Seal Society Representative)
- **Lisa Ellacott** of Geraldton, Ontario (Superior Greenstone Association for Community Living Representative)

21.2 Report No.:02:
2004 Proposed Board Meeting Dates (Electronic Attachment)

4 That, the Superior-Greenstone DSB receives Report No.: 02-2004 Proposed Board Meeting Dates as presented.

4 That, the Superior-Greenstone DSB approve the Board Meeting Dates as outlined in Report No. 02.

21.3 Report No.:03:
Draft 2004-2005 School Year Calendar (Electronic Attachment)

4 That, the Superior-Greenstone DSB receive Report No.: 03- Draft 2004-2005 School Year Calendar as presented for information.

4 That, the Superior-Greenstone DSB authorize Administration to circulate the Draft 2004-2005 School Year Calendar as presented for further consultation with its stakeholder groups.

21.4 Report No.:04:
Draft- Trustee Code of Ethics Policy (Electronic Attachment)

4 That, the Superior-Greenstone DSB receive Report No.: 04- Draft, Trustee Code of Ethics for information and that Administration be authorized to circulate the document to school councils for comment.

21.5 2002-2003-Director's Annual Report (Handout)

21.6 Update: Trustee Training Seminar (Verbal)

21.7 Good News Glances (Verbal)

22.0 Reports of the Education Committee (Education Chair: TBA)
Superintendent of Education: P. Pella

23.0 Reports of the Business Committee

24.0 Matters for Decision

Board Chair: B. Bartlett

- 24.1 Report No.: 05
Personnel-December 5, 2003

(Electronic Attachment)

4 That, the Superior-Greenstone DSB receive Report No. 05: Personnel-December 5, 2003 as presented.

4 That, the Superior-Greenstone DSB approve the recommendations in Report No. 05: Personnel-December 5, 2003 as presented.

25.0 Deferred Matters

26.0 New Business

- 26.1 Chair
- 26.2 Correspondence
- 26.3 Student Trustee Update
- 26.4 Future Board Meeting Agenda Items

(D. Ray)

27.0 Notices of Motion

28.0 Trustee Associations and Other Boards

- 28.1 OPSBA
28.1.1 Trustee Appointments as OPSBA Delegates

4 That, the Superior-Greenstone DSB appoint the following two trustees as OPSBA Director and Alternate (respectively), to serve concurrently as the OPSBA Delegate and Alternate for the period, December 2003 to May 2005

- 1. OPSBA Delegate: _____
- 2. Alternate OPSBA Delegate _____

- 28.2 Other Boards

29.0 Information and Miscellaneous

30.0 Observer Comments

(Members of the public limited to 2 minute address)

31.0 Adjournment

4 That, the Superior-Greenstone DSB Organizational and Regular Board Meeting No. 1/2004 adjourn at _____, p.m.

2003: Future Board Meetings (TBA)

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Meeting No.-1/2003

Electronic Meeting

Face-to-Face

Committee of the Whole Board – In Camera

Friday, December 5, 2003 – 12:15 p.m.

Location: Superior-Greenstone DSB – Board Room, Marathon, Ontario

AGENDA

Board Chair: TBA

Director: H. Wilson-Boast

PART I, Section (A): *Committee of the Whole Board (In-Camera) Session 1*

(This portion closed to public)

1.0 Personnel

(H. Wilson-Boast)

2.0 Property Matter

2.1 Report No. 01-IC - December 5, 2003

(Electronic Attachment)