

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Meeting No.-2/2004

MINUTES



Electronic Meeting



Face-to-Face

Committee of Whole Board (*Closed Session*)

\ Regular Board (*Public Session*)

Monday, January 19, 2004 – 6:30 p.m.

Convened at Superior-Greenstone DSB Board Meeting Room, Marathon, Ontario
Via Videoconference

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

Part I

Committee of the Whole Board: 6:32 p.m.

Section (A): In-Camera, Session 1 – (closed to public): 6:34 p.m.

Section (B): In-Committee (open to public): 6:45 p.m.

Part II

Regular Board (open to public): 7:31 p.m.

Attendance

<u>Trustees</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les			✓			Mannisto, Mark			✓		
Bartlett, Bette	✓					Notwell, Kathryn	✓				
Champagne, Guy	✓					Sparrow, Julie	✓				
Keenan, Darlene				x		Turner, Jim			✓		
Ray, Dean: Student				x							

<u>Board Administrators</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Heather Wilson-Boast: <i>Director of Education</i>	✓				
Bruce Rousseau: <i>Superintendent of Business</i>	✓				
Patti Pella: <i>Superintendent of Education</i>	✓				
John Robart: <i>Assistant to Superintendent of (Education)</i>	✓				
Cathy Tsubouchi: <i>Manager of Accounting Services</i>	✓				
Wayne Chiupka: <i>Manager of Plant Services</i>	✓				
Barb Draper: <i>Coordinator of Human Resources Services</i>	✓				
Brad Ross: <i>Coordinator of Systems and Information Technology</i>	✓				
Rose-Marie Joannette: <i>Transportation Manager/ Administrative Assistant</i>	✓				

1.0 Roll Call

Board Chair Bette Bartlett conducted roll call at 6:32 p.m. Members present as noted above.

2.0 Disclosure of Conflict of Interest: re Closed Session

There were no disclosures offered concerning the closed session.

3.0 Committee of the Whole Board: *(In-Camera Closed Session)*

3.1 Topics: Committee of the Whole Board [*\(Electronic Attachment\)*](#)

21/04

Moved By: G. Champagne

Seconded By: Trustee J. Turner

4 That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:34 p.m. and that this portion be closed to the public.

Carried

22/04

Moved By: Trustee J. Sparrow

Seconded By: Trustee G. Champagne

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:45 p.m. and that this portion be open to the public.

Carried

4.0 See Committee of Whole: Section B *(Open Session)*

4.1 2004-2005 Budget Estimates Process

B. Rousseau provided a comprehensive PowerPoint Presentation outlining the budget process and grants that are involved. The presentation was based on the 2003-2004 Revised Budget Estimates that have been completed and submitted to the Ministry of Education.

4.2 Board Meeting Rotation

Trustee, J. Turner's request to consider an off-site rotation of Regular Board Meeting was discussed briefly and the deferred to the February 16, 2004 Regular Board Meeting to permit administration to prepare a report with the implications of taking this approach.

23/04

Moved By: Trustee K. Notwell

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 7: 30 p.m. and that this portion be open to the public.

Carried

5.0 Regular Meeting Call to Order and Approval of In-Camera Report

B. Bartlett called the Regular Meeting to order at 7:32 p.m.

24/04

Moved By: Trustee L. Aylward

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

Carried

6.0 Property Sale of Lake Superior High School (Schreiber Building)

From In-Camera Report:

25/04

Moved By: Trustee G. Champagne

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB direct administration to proceed with the sale of the high school building in Schreiber, Ontario.

Carried

7.0 Approval of Agenda

26/04

Moved By: Trustee K. Notwell

Seconded By: Trustee M. Mannisto

4 That, the agenda for the Superior-Greenstone DSB Regular Board Meeting #2/2004 be accepted and approved.

Carried

8.0 Disclosure of Conflict of Interest re: Open Session

There were no disclosures offered concerning the open session.

Trustee, J. Sparrow requested that administration consider rewording this agenda item, noting semantics in this wording. A Board member can make a disclosure of interest about an agenda item, however there is no conflict as the disclosure has taken place.

9.0 Minutes

9.1 Standing Committees

No Report

9.2 Board Meetings:

9.2.1 # 1/2004: Organizational / Regular Board – December 5, 2003

27/04

Moved By: Trustee J. Turner

Seconded By: Trustee K. Notwell

4 That, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 1/2004 Organizational / Regular Board Meeting – December 5, 2003

Carried

9.3 Statutory Committees

No Report

9.4 Ad Hoc Committees

No Report

10.0 Business Arising Out of the Minutes

10.1 Re: Draft-Trustee Code of Ethics Policy: December 5/03

H. Wilson-Boast reported feedback from school councils that have to-date met and discussed this draft. Additional feedback is anticipated, as other school council meetings are scheduled in February. Approval of the policy may be addressed upon completion of all stakeholder input.

11.0 Delegations and/or Presentations

There were no delegations or presentations to the Board.

12.0 Reports of the Director of Education

(H. Wilson-Boast)

12.1 Report No.:06: Board Policy Committee

A Board Policy Committee was established which is mandated to develop and review board policy based on provincial requirements and standards but which also addresses a locally established vision of education. The Board committee will meet monthly.

28/04

Moved By: Trustee L. Aylward

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB receives Report No. 06: Board Policy Committee as presented.

Carried

29/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Turner

4 That the Superior-Greenstone DSB approve the recommendations outlined in Report No. 06 as presented.

Carried

30/04

Moved By: Trustee J. Sparrow

Seconded By: Trustee G. Champagne

4 That the Superior-Greenstone DSB appoints the following trustees to the Board Policy Committee, for the period, January 19, 2004 to November 30, 2006:

1. Les Aylward
2. Kathie Notwell
3. Mark Mannisto
4. Julie Sparrow
5. Jim Turner

Carried

12.2 Good News Glances

12.2.1 Implementation of Videoconference Access at Margaret Twomey PS

The ministry has approved \$25,000 funding for videoconferencing technology for Margaret Twomey PS. The funding application submitted under the Schools that Need Extra Help Program would pilot the videoconference approach in a collaborative effort with the ministry to provide information on possible approaches to developing broad educational strategies for videoconferencing

13.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education: P. Pella

13.1 Report No.: 07: Grade 9 EQAO Math Results

31/04

Moved By: Trustee G. Champagne

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB receives Report No. 07: Grade 9 EQAO Math Results as presented for information.

Carried

P. Pella provided a comprehensive review of the Grade 9 EQAO 2003 Math Results. At area high schools, 172 Grade 9 Academic Math students and 182 students in Applied Math wrote the test that reflects student learning up to grade 9. The gender split was even among the writers. The provincial average for applied level students achieving at Level 3 (high) was 23%. Overall, 27% of our applied math students achieved a Level 3 result. At the academic level, 59% of students scored at Level 3, while 2% of students scored very high to outstanding (Level 4).

14.0 Reports of the Business Committee

(Business Chair: L. Aylward)

Superintendent of Business: B. Rousseau

14.1 Report No.: 08: Board Estimate Process 2004-2005

32/04

Moved By: Trustee L. Aylward

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB receives Report No. 08: Board Estimate Process 2004-2005 as presented.

Carried

A report outlining the timeline and process for establishing the Board's 2004-2005 Budget Estimates was reviewed. The ministry expects to have next year's budget estimates by June 30, 2004. Input gathered from the Board, school administration, school councils, SEAC, senior administration and managers over the next several weeks assists in generating an initiative list where priorities are identified for next year's budget.

33/04

Moved By: Trustee L. Aylward

Seconded By: Trustee G. Champagne

4 That, the Superior-Greenstone DSB approve Report No. 08: Board Estimate Process 2004-2005 as presented.

Carried

14.2 Tax Interest 2004: Bylaw No. 97

34/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee J. Sparrow

4 That, the Superior-Greenstone DSB receives Tax Interest 2004: Bylaw No. 97 as presented.

Carried

35/04

Moved By: Trustee J. Turner

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB approves Bylaw No. 97 being a bylaw for the application of interest on taxes as per the attached.

Carried

14.3 Report No.: 09: 2003-2004 Internal Audit Proposal

36/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Sparrow

4 That, the Superior-Greenstone DSB receives Report No.: 09: 2003-2004 Internal Audit Proposal as presented for information.

Carried

In accordance with Board Policy No. 305, this year an internal audit is scheduled for the Terrace Bay Public, Schreiber Public and Lake Superior High School. The review will

cover school procedures for enrolment, inventory, purchasing and invoice processing and cash handling.

37/04

Moved By: Trustee K. Notwell

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB approves Report No.: 09: 2003-2004 Internal Audit Proposal as presented for information.

Carried

15.0 Matters for Decision

Board Chair: B. Bartlett

15.1 Disbursements: November 2003 & December 2003

38/04

Moved By: Trustee G. Champagne

Seconded By: Trustee J. Sparrow

4 That, the following expenditures for Superior-Greenstone DSB be approved:

Disbursements for the month of November 2003 in the total amount of \$ 3,071,873.17.

Carried

39/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee L. Aylward

4 That, the following expenditures for Superior-Greenstone DSB be approved:

Disbursements for the month of December 2003 in the total amount of \$ 3,221,710.30.

Carried

15.2 Report No.: 10: Personnel-January 5, 2004

40/04

Moved By: Trustee J. Turner

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB receive Report No. 10: Personnel-January 19, 2004 as presented.

Carried

41/04

Moved By: Trustee J. Turner

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB approve the recommendations in Report No. 10: Personnel-January 19, 2004 as presented.

Carried

16.0 Deferred Matters

There were no deferred matters.

17.0 New Business

17.1 Chair

No Report

17.2 Correspondence

No Correspondence

17.3 Student Trustee Update

Student Trustee was unavailable to report.

17.4 Future Board Meeting Agenda Items

As requested by Trustee J. Turner, the Board Agenda in February will include a report in reference to the Board Meeting Rotation as submitted by the Director of Education

18.0 Notices of Motion

There were no notices of motion.

19.0 Trustee Associations and Other Boards

19.1 OPSBA

19.1.1 Election for OPSBA Vacancies

As Trustee D. Keenan was unavailable, Board Chair B. Bartlett advised this matter would be brought forward in February.

19.1.2 OPSBA: Draft Paper of Good Governance

As Trustee D. Keenan was unavailable, Board Chair B. Bartlett advised this matter would be brought forward in February.

20.0 Information and Miscellaneous

20.1 Glossary of Acronyms

This item was attached for trustees' information only.

21.0 Observer Comments

P. Pella, Superintendent of Education, introduced numerous Superior-Greenstone DSB School Principals who were present at the Board Meeting to the trustees.

22.0 Adjournment

42/04

Moved By: Trustee G. Champagne

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB Regular Board Meeting #2/2004 adjourn at 8:30

p.m.

Carried

2004: Future Board Meetings

Electronic (videoconference) Meetings held on Mondays

Committee of the Whole (*closed session*) (6:30 p.m.) / Regular Board (*open session*) (7:00 p.m.)

February 16th

March 29th

May 17th

July 19th

August 30th

October 18th

November 15th

Face-to-Face Meeting (in Marathon Board Meeting Room) are held on Fridays

Committee of the Whole (*closed session*) (11:00 a.m.) / Regular Board (*open session*) (11:30 a.m.)

April 16th

June 18th

September 17th

December 3rd

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Meeting No.-2/2004

TOPICS

Electronic Meeting

Face-to-Face

Monday, January 19, 2004

Convened by Videoconference from Superior-Greenstone DSB – Board Room, Marathon, Ontario

Board Chair: Bette Bartlett (see notes re acclamation)

Director: H. Wilson-Boast

PART IV: *Committee of the Whole Board (Closed) Session 1*

(This portion closed to public)-(12:35 p.m.)

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- 1.0 Personnel *(H. Wilson-Boast)*
1.1 School Administration-MTPS
- 2.0 Update: Property Matter LSS *(H. Wilson-Boast)*
- 3.0 Litigation
3.1 File 3330-019

PART I, Section (B): *Committee of the Whole Board*

(This portion open to public)

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- 4.0 2004-2005 Budget Estimates Process (Presentation) *(PowerPoint by B. Rousseau)*
See notes at Part 1, Item 4.1
- 5.0 Board Meeting Rotation *(H. Wilson-Boast)*
See notes at Part 1, Item 4.2

Committee of the Whole Board / Regular Board Meeting # 2/ 2004

Monday, January 19, 2004

MINUTES

APPROVED THIS _____ DAY OF _____, 2004

SECRETARY

CHAIR