

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Board Meeting No.: 4/2004**

**MINUTES**



Electronic Meeting



Face-to-Face

Committee of Whole Board (*Closed Session*) \ Regular Board (*Public Session*)

Monday, March 29, 2004 – 6:30 p.m.

Convened at Superior-Greenstone DSB Board Meeting Room, Marathon, Ontario  
Via Videoconference

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

Part I

*Committee of the Whole Board: 6:30 p.m.*  
*Section (A): In-Camera, Session 1 – (closed to public): 6:32 p.m.*  
*Section (B): In-Committee (open to public): 7:05 p.m.*  
*Regular Board (open to public): 7:25 p.m.*

Part II

Attendance

<b><u>Trustees</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les			✓			Mannisto, Mark			✓		
Bartlett, Bette	✓					Notwell, Kathryn	✓				
Champagne, Guy	✓					Sparrow, Julie	✓				
Keenan, Darlene					✓	Turner, Jim			✓		
Ray, Dean: Student				✓							

<b><u>Board Administrators</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Heather Wilson-Boast: <i>Director of Education</i>	✓				
Bruce Rousseau: <i>Superintendent of Business</i>	✓				
Patti Pella: <i>Superintendent of Education</i>	✓				
John Robart: <i>Assistant to Superintendent of (Education)</i>	✓				
Cathy Tsubouchi: <i>Manager of Accounting Services</i>	✓				
Wayne Chiupka: <i>Manager of Plant Services</i>	✓				
Barb Draper: <i>Coordinator of Human Resources Services</i>	✓				
Brad Ross: <i>Coordinator of Systems and Information Technology</i>					✓
Rose-Marie Joannette: <i>Transportation Manager/ Administrative Assistant</i>	✓				

**1.0 Roll Call**

Board Chair B. Bartlett conducted roll call at 6:30 p.m. Members present as noted above.

**2.0 Disclosure of Interest: re Closed Session**

Trustee J. Turner declared a conflict of interest pertinent to the Transportation Contracts settlements scheduled for discussion in the closed session.

**3.0 Committee of the Whole Board Section A** *(In-Camera Closed)* *(Go to Committee of Whole Closed)*

3.1 Agenda: Committee of the Whole Board

**62/04**

*Moved By: Trustee G. Champagne*

*Seconded By: Trustee M. Mannisto*

**4 That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:32 p.m. and that this portion be closed to the public.

Carried

**63/04**

*Moved By: Trustee K. Notwell*

*Seconded By: Trustee L. Aylward*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 7:05 p.m. and that this portion be open to the public.

Carried

**4.0 See Committee of Whole: Section B** *(Open Session)* *(Go to Committee of Whole Open)*

4.1 EQAO Instructional Strategies

Principal David Tamblyn of Terrace Bay Public School presented an overview of the EQAO instructional strategies being used in our elementary schools. The strategies being taught by teachers help the students to realize greater success in the classroom assignments in reading and writing. Consistent application of the strategies is proving beneficial to students as they are learning to adopt several strategies toward solving problems and/or completing reading and writing assignments. Student achievement levels in the EQAO Testing in Grade 3, 6, 7/8 and grade 10 are expected to improve as students become more adept at employing the strategies in their day-to-day class work.

**64/04**

*Moved By: Trustee J. Turner*

*Seconded By: Trustee M. Mannisto*

**4 That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 7: 25 p.m. and that this portion be open to the public.

Carried

**5.0 Regular Meeting Call to Order and Approval of In-Camera Report**

B. Bartlett called the Regular Meeting to order at 7:25 p.m.

**5.0 Regular Meeting Call to Order and Approval of In-Camera Report**

**65/04**

*Moved By: Trustee K. Notwell*

*Seconded By: Trustee L. Aylward*

**4 That**, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

Carried

- 5.1 Report No. 22: 2003-2004 Transportation Contracts  
The following motion was carried to approve the settlement of the 2003-2004 Transportation Contract. Trustee, J. Turner who had earlier declared a conflict concerning the transportation report abstained when the motion was called to a vote. He noted to the Board of trustees the rationale for his declaration of interest.

**66/04**

Moved By: Trustee G. Champagne

Seconded By: Trustee J. Sparrow

**4 That** the Superior-Greenstone DSB approve the 2003-2004 Transportation Contract (GST extra) for the 2003-2004 school year as follows:

- Ball Bus Service \$537,517.00
- Beaulieu Bus Lines \$200,622.00
- Boress Bus Lines \$82,921.00
- Greenstone Transfer \$312,005.00
- Trottier Bus Lines \$681,851.00
- A&M Hardy Bus Lines \$ 12,000.00

Carried

**6.0 Approval of Agenda**

**67/04**

Moved By: Trustee G. Champagne

Seconded By: Trustee J. Sparrow

**4 That**, the agenda for the Superior-Greenstone DSB Regular Board Meeting #4/2004 be accepted and approved as amended to add a verbal update regarding the French High School under Item 11.7.

Carried

**7.0 Disclosure of Interest re: Open Session**

There were no disclosures of interest reported in regard to the remaining open session agenda items.

**8.0 Minutes**

8.1 Board Meetings:

8.1.1 # 3/2004: Regular Board – February 16, 2004

**68/04**

Moved By: Trustee J. Sparrow

Seconded By: Trustee L. Aylward

**4 That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 3/2004 Regular Board Meeting – February 16, 2004

Carried

8.2 Statutory Committees

8.2.1 SEAC Meeting: February 11, 2004

**69/04**

Moved By: Trustee K. Notwell

Seconded By: Trustee M. Mannisto

**4 That**, the minutes from the following SEAC Meetings be acknowledge as received:

- SEAC: February 11, 2004

Carried

8.3 Standing Committee

8.3.1 Board Policy Committee Meeting: February 23, 2004

**70/04**

Moved By: Trustee J. Turner

Seconded By: Trustee L. Aylward

**4 That**, the minutes from the following Board Policy Committee Meeting be acknowledge as received:

- Board Policy Committee: February 23, 2004

Carried

8.4 Ad Hoc Committees

8.4.1 Board Transportation Committee Meeting: February 12, 2004

**71/04**

Moved By: Trustee G. Champagne

Seconded By: Trustee L. Aylward

**4 That**, the minutes from the following Transportation be acknowledge as received:

- Board Transportation Committee: February 12, 2004

Carried

**9.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

**10.0 Delegations and/or Presentations**

10.1 Presentation: Manitouwadge Public School Profile

Principal Phillips Minty of the Manitouwadge Public School presented the school profile on behalf of the Mary Anne Hogan of the School Advisory Council who could not attend. Mr. Minty provided a comprehensive historical background of the school from its initial development through more than 40 years of operation in the community. More information is available and updated regularly on the school's website at [www.wesgdsb.on.ca](http://www.wesgdsb.on.ca)

**11.0 Reports of the Director of Education**

*(H. Wilson-Boast)*

11.1 Report No. 16: Update – School Council Feedback on Draft Trustee Code of Ethics

**72/04**

Moved By: Trustee K. Notwell

Seconded By: Trustee L. Aylward

**4 That** the Superior-Greenstone DSB receive Report No. 16 – Update – School Council Feedback on Draft-Trustee Code of Ethics as presented.

Carried

The Director reported that the Board Policy Committee had completed its review of this draft policy. Feedback from various School Councils has been incorporated into the policy to the extent that various legislation and regulation that has a bearing on the policy content permits. The policy will be posted onto the board website at [www.sqdsb.on.ca](http://www.sqdsb.on.ca).

**73/04**

Moved By: Trustee M. Mannisto

Seconded By: Trustee K. Notwell

**4 That**, the Superior-Greenstone DSB the Superior-Greenstone DSB approve the Trustee Code of Ethics Policy # TBA as amended by the Board Policy Committee.

Carried

11.2 Report No. 17: Update - Rotation of Board Meetings

**74/04**

Moved By: Trustee K. Notwell

Seconded By: Trustee G. Champagne

**4 That**, the Superior-Greenstone DSB receives Report No.: 17: Update-Rotation of Board Meetings as presented.

Carried

**75/04**

Moved By: Trustee J. Turner

Seconded By: Trustee L. Aylward

**4 That**, the Superior-Greenstone DSB approve the rotation of the board's face-to-face board meetings

Carried

The rotation of the face-to-face Board Meetings will commence on April 16, 2004. The first venue for the rotating board meeting will be the Nipigon-Red Rock DHS in Red Rock, Ontario. In conjunction with this, the Board of Trustees will hold a Joint School Council Meetings and School Tours in the area school community within which a rotating Board Meeting is scheduled.

**76/04**

Moved By: Trustee J. Turner

Seconded By: Trustee M. Mannisto

**4 That**, the Superior-Greenstone District School Board 2004 Meeting Schedule be amended to reflect the following changes:

- Friday, April 16, 2004 Face-to-Face at Nipigon Red Rock DHS
- Friday, June 18, 2004 Face-to-Face at Geraldton Composite HS
- Friday, September 17, 2004 Face-to-Face at Lake Superior HS
- Friday, December 3, 2004 Face-to-Face at Marathon Board Office

Carried

The motion carried above was subject to a friendly amendment to eliminate the extraneous wording "among high schools".

11.3 Report No.:18: Update: 2004-2005 Draft School Year Calendar

**77/04**

Moved By: Trustee G. Champagne

Seconded By: Trustee K. Notwell

**4 That** the Superior-Greenstone DSB receive Report No. 18: Update Draft 2004-2005 School Year Calendar as presented.

Carried

The 2004-2005 School Year Calendar will see all students start school on September 7, 2004 and the last day of school will be June 29, 2005.

**78/04**

Moved By: Trustee K. Notwell

Seconded By: Trustee J. Sparrow

**4 That** the Superior-Greenstone DSB accept the Draft 2004-2005 School Year Calendar as presented and that Administration be directed to forward the draft to the Ministry of Education by May 1, 2004 for its approval.

Carried

11.4 Correspondence

11.4.1 Thunder Bay District Health Unit: Children's Mental Health

The Director reported from correspondence received from the Thunder Bay District Health Unit that due to continuing shortfalls in its operating budget funding from the Ministry of Community and Social Services it cannot continue

to play a role in the Fair Start Program, a service widely-utilized around the district. The purpose of its letter was to highlight the concerns it has around Children's Mental Health in the area and the continuing lack of appropriate funding for the programs it offers.

11.4.2 Rainy River DSB: Digital Library

The Director reported from correspondence received from the Rainy River District School Board that requests Board support for the concept of digital libraries in communities and that all students could have access to the services. A letter supporting the motion from the Rainy River DSB will be forwarded.

11.5 Good News Glances

11.5.1 OSSTF Correspondence: re Marion Drysdale Awards

Marion Drysdale Awards as sponsored by the Ontario Secondary School Teachers' Federation have been awarded to area students in all five of the Superior-Greenstone DSB high schools. Congratulations are extended to all the students who entered their work. The list of winners will be published in the next edition of the Superior-Greenstone DSB Hi-Lites Newsletter.

11.5.2 Nipigon Red Rock DHS-Community Involvement

Congratulations to the Nipigon-Red Rock DHS students who under the direction of teacher Colleen Atkinson completed a window painting project at the Nipigon District Memorial Hospital. Reports from the hospital administration indicated that the residents at the hospital took great interest in the project and enjoyed the company of the students.

11.6 Special Thanks

H. Wilson-Boast extended a special thank you to the computer technicians for the excellent work they have been doing to keep the system/servers running and their diligence in resolving the day-to-day technical difficulties for which staff require their assistance.

11.7 Update: Ecole Secondaire Cite-Superieure

Conseil scolaire de district du Grand Nord de l'Ontario that shares space in the Marathon High School has received funding to upgrade its facility within the building. Additional classroom and administrative space is slated to come on line with recent funding made available to our coterminous board. CSDGNO expects to go to tender by the end of April and anticipates that the new space would be opened up at the latest by September 2005. Superior-Greenstone DSB will have a representative attend ongoing planning meetings that will be held monthly until the project has been completed.

**12.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

*Superintendent of Education: P. Pella*

12.1 Report No. 19: Early Intervention Interim Report  
**79/04**

*Moved By: Trustee K. Notwell*

*Seconded By: Trustee J. Sparrow*

*4 That the Superior-Greenstone DSB receive Report No. 19: Early Intervention Interim Report as presented for information.*

*Carried*

Patti Pella, Superintendent of Education provided a comprehensive report regarding the Early Intervention Program being piloted in the Nipigon/Dorion/Red Rock area and at the Margaret Twomey Public School. The program focuses on intervention for the most

needy students and results indicate that it is having a positive impact on student learning. If continued, the program appears to have a potentially significant impact on enabling all SGDSB students to be readers by grade 3.

12.2 Report No. 20: Ontario Secondary School Literacy Test (OSSLT) Results 2003  
**80/04**

Moved By: *Trustee G. Champagne*

Seconded By: *Trustee J. Sparrow*

**4 That** Superior-Greenstone DSB receives Report No. 20: Ontario Secondary School Literacy Test (OSSLT) Results 2003 as presented for information.

Carried

P. Pella provided an overview of the Report on the OSSLT 2003 Test results.

**13.0 Reports of the Business Committee**

*(Business Chair: L. Aylward)*

*Superintendent of Business: B. Rousseau*

**14.0 Matters for Decision**

*Board Chair: B. Bartlett*

14.1 Disbursements: February 2004

**81/04**

Moved By: *Trustee G. Champagne*

Seconded By: *Trustee K. Notwell*

**4 That**, the following expenditures for Superior-Greenstone DSB be approved:

Disbursements for the month of February 2004 in the total amount of \$ 2,536,065.15.

Carried

14.2 Report No.: 21: Personnel-March 29, 2004

**82/04**

Moved By: *Trustee K. Notwell*

Seconded By: *Trustee J. Sparrow*

**4 That**, the Superior-Greenstone DSB receive Report No. 21: Personnel-March 29, 2004 as presented.

Carried

**83/04**

Moved By: *Trustee G. Champagne*

Seconded By: *Trustee J. Sparrow*

**4 That**, the Superior-Greenstone DSB approve the recommendations in Report No. 21:

Personnel-March 29, 2004 as presented.

Carried

**15.0 New Business**

15.1 Chair  
No Report

15.2 Correspondence

15.3 Student Trustee Update  
No report

*(D. Ray)*

15.4 Future Board Meeting Agenda Items

**16.0 Notices of Motion**

16.1 Section 4.0 Regular Board Meetings: Revise Part 4.27 Electronic Participation  
The SGDSB Bylaws require an amendment to Part 4.27 to ensure that wording coincides with the Education Act and the direction therein with regard to Board Members' physical attendance at Board Meetings. A report will follow to the Board in April.

**17.0 Trustee Associations and Other Boards**

17.1 OPSBA  
17.1 Update re February 27-28 Board of Director's Meeting  
Trustee D. Keenan who forwarded regrets was not available to do this report.

**18.0 Information and Miscellaneous**

18.1 Reminder: Trustee Planning Session: April 2-3, 2004  
The session will take place Friday evening and throughout the day on Saturday.

**19.0 Observer Comments**

There were no observer comments.

**20.0 Adjournment**

**84/04**

Moved By: Trustee G. Champagne

Seconded By: Trustee K. Notwell

**4 That, the Superior-Greenstone DSB Regular Board Meeting #4/2004 adjourn at 8:45 p.m.**

Carried

**2004: Future Board Meetings**

Electronic (videoconference) Meetings are held on Mondays

Committee of the Whole (*closed session*) (6:30 p.m.)      Regular Board (*open session*) (7:00 p.m.)

May 17 <sup>th</sup>	July 19 <sup>th</sup>	August 30 <sup>th</sup>	October 18 <sup>th</sup>	November 15 <sup>th</sup>
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Face-to-Face Meetings are held on Fridays

Committee of the Whole (*closed session*) (11:00 a.m.)      Regular Board (*open session*) (11:30 a.m.)

June 18 <sup>th</sup> :	Meeting Room of the Board at Geraldton Composite High School
September 17 <sup>th</sup>	Meeting Room of the Board at Lake Superior High School
December 3 <sup>rd</sup>	Meeting Room of the Board at Marathon Administration Offices



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting # 4/2004**

Electronic Meeting

Face-to-Face

Committee of the Whole Board

Monday, March 29, 2004 – 6:30 p.m.

Videoconference

**TOPICS**

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

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PART I, Section (A): *Committee of the Whole Board (In-Camera) Session 1*

*(This portion closed to public): 6:32 p.m.*

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1.0 Personnel

*(H. Wilson-Boast*

1.1 Personnel (Other)

2.0 Litigation

2.1 File No. 3330-018

2.2 File No. 8294-017 and 8294-019

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PART I, Section (B): *Committee of the Whole Board*

*(This portion open to public): 7:05 p.m.*

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1.0 EQAO Instructional Strategies: Principal Dave Tamblyn:  
See notes at Item 4.1

**Committee of the Whole Board / Regular Board Meeting # 4/ 2004**

Monday, March 29, 2004

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR