

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Meeting No.: 5/2004

MINUTES

Electronic Meeting

Face-to-Face

Committee of the Whole Board @ 11:00 a.m. \ Regular Board Meeting @ 11:30 a.m.

Friday, April 16, 2004

Convened at Designated Meeting Room of the Board At
Nipigon-Red Rock DHS, Red Rock, Ontario

Videoconference Sites Available
Marathon Board Office

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

PART I

*Committee of the Whole Board: 11:00 a.m.
Section (A): In-Camera Session 1 – (closed to public)
Section (B): In-Committee (open to public): 12:00 p.m.
Regular Board Meeting (open to the public): 12:04 p.m.*

PART II

Attendance

<u>Trustees</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les	✓					Mannisto, Mark	✓				
Bartlett, Bette	✓					Notwell, Kathryn	✓				
Champagne, Guy			✓			Sparrow, Julie			✓		
Keenan, Darlene	✓					Turner, Jim	✓				
Ray, Dean: Student			✓			Note: Trustee J. Sparrow left meeting at approximately 1:00 p.m.					

<u>Board Administrators</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>					
	OS	TC	VC	A	R	
Heather Wilson-Boast: <i>Director of Education</i>	✓					
Bruce Rousseau: <i>Superintendent of Business</i>			✓			
Patti Pella: <i>Superintendent of Education</i>	✓					
John Robart: <i>Assistant to Superintendent of (Education</i>	✓					
Cathy Tsubouchi: <i>Manager of Accounting Services</i>			✓			
Wayne Chiupka: <i>Manager of Plant Services</i>			✓			
Barb Draper: <i>Coordinator of Human Resources Services</i>			✓			
Brad Ross: <i>Coordinator of Systems and Information Technology</i>			✓			
Rose-Marie Joannette: <i>Transportation Manager/ Administrative Assistant</i>	✓					

1.0 Roll Call

Board Chair B. Bartlett conducted roll call at 11:00 a.m. Members present as noted above.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest regarding the closed session.

3.0 Committee of the Whole Board Section A *(In-Camera Closed)*

[\(Go to Committee of Whole Closed\)](#)

3.1 Agenda: Committee of the Whole Board

85/04

Moved By: Trustee K. Notwell

Seconded By: Trustee D. Keenan

4 That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 11:01 a.m. and that this portion be closed to the public.

Carried

86/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee J. Turner

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 11:36 a.m. and that this portion be open to the public.

Carried

Note: The Board of Trustee took a short recess at this time.

4.0 See Committee of Whole: Section B *(Open Session)*

[\(Go to Committee of Whole Open\)](#)

4.1 Committee of Whole (Open)

4.1 Personnel Report for Receipt Only

Heather Wilson-Boast noted that the Personnel Report No. 29 (see Agenda Item 14.2) would now be a motion to receive the report only.

5.0 Regular Meeting Call to Order and Approval of In-Camera Report

B. Bartlett called the Regular Meeting to order at 12:04 p.m.

87/04

Moved By: Trustee L. Aylward

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

Carried

6.0 Approval of Agenda

88/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee J. Turner

4 That, the agenda for the Superior-Greenstone DSB Regular Board Meeting #5/2004 be accepted and approved as amended to add verbal update regarding School Council Chairs' Training as Item 11.3.

Carried

7.0 Disclosure of Interest re: Open Session

There were no disclosures of interest regarding the open session

8.0 Minutes

8.1 Board Meetings:

8.1.1 # 4/2004: Regular Board – March 29, 2004

89/04

Moved By: Trustee L. Aylward

Seconded By: Trustee D. Keenan

4 That, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 4/2004 Regular Board Meeting – March 29, 2004

Carried

8.2 Standing Committee

8.2.1 Board Policy Committee Meeting: March 22, 2004

90/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee L. Aylward

4 That, the minutes from the following Board Policy Committee Meeting be acknowledge as received:

- Board Policy Committee: March 22, 2004

Carried

9.0 Business Arising Out of the Minutes

There was no business arising out of the minutes.

10.0 Delegations and/or Presentations

10.1 Presentation: George O'Neill PS-Learning Through the Arts

This presentation by Principal John Foulds was rescheduled to follow the Reports of the Director of Education

10.2 Presentation: Nipigon-Red Rock DHS Profile

This presentation by Principal Mary Anne Baker was rescheduled to follow the Reports of the Director of Education.

11.0 Reports of the Director of Education

(H. Wilson-Boast)

11.1 Report No. 23: Employee (10 and 25-Year) Service Recognition Awards

91/04

Moved By: Trustee D. Keenan

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB receive Report No. 23: Employee (10 and 25-Year) Service Recognition Awards as presented for information.

Carried

This year, four employees are to be honoured for 25 years of service, while fourteen staff members have reached the 10-year service milestone. An organized event within the employees' school will take place for the presentation of a 10-year silver Board Logo Pin. A luncheon will be held in the communities of staff members with 25 years and a watch will be presented to each staff member.

11.2 Report No. 24: Appointment to Teach in Case of an Emergency

92/04

Moved By: Trustee J. Turner

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB receives Report No. 24: Appointment to Teach in Case of an Emergency as presented.

Carried

93/04

Moved By: Trustee J. Turner

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB, in accordance with Regulation 298, sec. 21, authorize the Director of Education to appoint a person who is not a teacher to teach in case of an emergency and that the Director report back such appointments to the board at the following regularly scheduled board meeting.

Carried

The effect of this motion permits the Director of Education to apply to the Ministry of Education for a Letter of Permission for a person to teach.

11.3 School Council Chairs Training

School Council Chairs are invited to attend a videoconference session on May 26, 2004. The session is organized in-house and all videoconference sites of the board are available to the participants.

11.4 Presentation: George O'Neill PS-Learning Through the Arts

Learning Through the Arts Program, which is sponsored by the Royal Conservatory of Music, is a program in its second year at George O'Neill PS. Principal John Foulds provided an overview of the program that he reports students and teachers alike have received with much enthusiasm in the school. Professional artists, musicians, drama teachers, actors integrate their art forms in subject areas to facilitate student learning in math, geography, history and science. The program runs in several system schools.

11.5 Presentation: Nipigon-Red Rock DHS Profile

Principal Mary Anne Baker presented a profile of the Nipigon-Red Rock DHS. The report provided both the history and current school community life. Programs, special initiatives, student statistical information, school catchments areas were addressed in her comprehensive overview.

At the conclusion of the presentations from J. Foulds and M.A. Baker, Trustee Kathy Notwell extended congratulation to all the teachers and staff of the schools. She noted that although programming and access to a variety of initiatives may be available, it is the dedication and hard work of the school staff and administrators that facilitate the benefit that students derive from such opportunities.

12.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education: P. Pella

12.1 Report No. 25: After School Remedial Literacy/Numeracy Program

94/04

Moved By: Trustee K. Notwell

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB receive Report No. 25: After School Remedial Literacy /Numeracy Program as presented.

Carried

As a one-year pilot project, the program is a component of the set of comprehensive Board strategies to ensure its students can successfully complete the Grade 10 Literacy Test or the Grade 12 Literacy Course. The target population for the project is Level 1 students from grade 7 to 10 and senior secondary students who have not successfully completed the Literacy Test. As the program develops, students from grade 7 and up who are not reading at grade level and/or are having problems with numeracy would become an additional focus of the program.

95/04

Moved By: Trustee G. Champagne

Seconded By: Trustee J. Turner

4 That, the Superior-Greenstone DSB pilot a one year project that allow schools to offer an After School Remedial Literacy/Numeracy Program with an hourly instructor's rate of pay of \$37.50.

Carried

12.2 Area High School Course Numbers

John Robart presented a consolidated report on the number of area high school courses offered in this and the last school year. A discussion on the process used for developing area high school timetables followed to assist in understanding the rationale and factors that are integral in establishing the courses offered in the high schools.

12.3 Area High School Breakdown of Post Secondary Destinations

John Robart presented a consolidated report on the area high school breakdown of postsecondary destinations in this and the last school year for information.

12.4 Annual Action Plan: Students at Risk

For information, John Robart presented the Annual Action Plan for Students at Risk submitted annually to the Ministry of Education. The document outlined the required components of the program; detailed descriptions of the programs and activities for this board; the estimated cost and the indicators for success.

12.5 Report No. 26: 2004-2005 Secondary Staffing Proposal

96/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Turner

4 That, the Superior-Greenstone DSB receive Report No. 26: 2004-2005 Secondary Staffing Proposal as presented.

Carried

97/04

Moved By: Trustee G. Champagne

Seconded By: Trustee J. Turner

4 That, the Superior-Greenstone DSB approve Report No. 26: 2004-2005 Secondary Staffing Proposal as presented.

Carried

Staffing levels, established in consultation with principals and school councils, is set at 105.51 (FTE) teachers for 2004-2005.

12.6 Report No. 27: 2004-2005 Elementary Staffing Proposal

98/04

Moved By: Trustee L. Aylward

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB receive Report No. 27: 2004-2005 Elementary Staffing Proposal as presented.

Carried

99/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB support the staffing compliment of 90.5 Elementary Teachers for the 2004-2005 school year.

Carried

100/04

Moved By: Trustee J. Turner

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB support the addition of a 0.5 Lead Teacher of Early Intervention/Literacy.

Carried

The Lead Teacher of Early Intervention / Literacy will facilitate the professional development, data tracking and analysis, Student Support Team building and regular assessment of the implementation of the After School Remedial Literacy/Numeracy Program to be piloted in the new school year.

13.0 Reports of the Business Committee

(Business Chair: L. Aylward)

Superintendent of Business: B. Rousseau

13.1 Report No. 28: Vacant School Buildings

101/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB receives Report No. 28: Vacant School Buildings as presented for information.

Carried

102/04

Moved By: Trustee J. Turner

Seconded By: Trustee D. Keenan

4 That, Administration acquires quotations for the demolition of the Old Marathon Public School building and that this be brought to a future board meeting for consideration.

Carried

The sale of the vacant high school building in Schreiber to the Township of Schreiber is complete. The building was declared surplus to the Board in March 2002. The old Manitouwadge High School building declared surplus in 1999 continues to remain surplus. The former Marathon Public School for which the board approved a call to tender for quote for demolition was declared surplus in 1998.

14.0 Matters for Decision

Board Chair: B. Bartlett

14.1 Disbursements: March 2004

103/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee K. Notwell

4 That, the following expenditures for Superior-Greenstone DSB be approved: Disbursements for the month of March 2004 in the total amount of \$ \$ 3,540,103.97.

Carried

Commencing with the May Regular Board Meeting, the trustees' practice of approving disbursements will discontinue and the report would be received for information and

verification. The annual process to approve the budget estimates, within which administration is permitted operate is approved by the board annually, therefore the consensus was that approving disbursements monthly was unnecessary.

14.2 Report No.: 29: Personnel-April 16, 2004

104/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB receive Report No. 29 Rev 1: Personnel – April 16, 2004 as presented for information.

Carried

15.0 New Business

15.1 Chair

B. Bartlett commented that she welcomed the opportunity to chair the Board Meeting from Nipigon-Red Rock DHS which marks the first rotation of the face-to-face Board Meetings.

15.2 Student Trustee Update

(D. Ray)

Student Trustee Dean Ray reported on spring events at both secondary and elementary schools.

15.3 Future Board Meeting Agenda Items

There were no future items noted for consideration.

16.0 Notices of Motion

16.1 Report No. 30: Amend Board Bylaw Section 4.0, Part 4.27 Electronic Participation

105/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB receives Report No.: 30: Amendment to Board Bylaw Section 4.0, Part 4.27 Electronic Participation as presented for information.

Carried

The bylaw, which addresses the obligation for trustees' physical attendance at Board Meetings, must be amended to comply with the Ministry of Education's recent clarification on a section of the Education Act that relates to trustee attendance.

17.0 Trustee Associations and Other Boards

17.1 OPSBA Update re February 27-28 Board of Director's Meeting

Trustee, D. Keenan provided an update of Board of Director's Meeting. As an OPSBA Director for the Superior-Greenstone DSB she will compile a report on the duties she carries out at OPSBA on behalf of the trustee of this board.

17.2 Trustee Attendance at OPSBA-AGM (June) and CSBA (July)

106/04

Moved By: Trustee J. Turner

Seconded By: Trustee M. Mannisto

4 That, Darlene Keenan and Les Aylward be authorized to attend the OPSBA-AGM in June 2004 and the CSBA Conference in July 2004.

Carried

In accordance with Policy 208 Trustee Attendance at Conference, Trustees L. Aylward and D. Keenan who have already traveled to one conference this year require Board approval to attend these additional conference events.

18.0 Information and Miscellaneous

No Report

19.0 Observer Comments

There were comments offered from the public.

20.0 Adjournment

107/04

Moved By: Trustee J. Turner

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB Regular Board Meeting #5/2004 adjourn at 3:20 p.m.

Carried

2004: Future Board Meetings

Electronic (videoconference) Meetings are held on Mondays

Committee of the Whole (*closed session*) (6:30 p.m.)

Regular Board (*open session*) (7:00 p.m.)

May 17 th	July 19 th	August 30 th	October 18 th	November 15 th
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Face-to-Face Meetings are held on Fridays

Committee of the Whole (*closed session*) (11:00 a.m.)

Regular Board (*open session*) (11:30 a.m.)

June 18 th :	Meeting Room of the Board at Geraldton Composite High School
September 17 th	Meeting Room of the Board at Lake Superior High School
December 3 rd	Meeting Room of the Board at Marathon Administration Offices

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting # 5/2004

Electronic Meeting

Face-to-Face

Committee of the Whole Board

Friday, April 16, 2004 – 11:00 a.m.

Designated Meeting Room of the Board: Nipigon-Red Rock DHS, Red Rock, Ontario

TOPICS

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

PART I, Section (A): *Committee of the Whole Board (In-Camera) Session 1* (This portion closed to public): 11:00 a.m.

- 1.0 Personnel *(H. Wilson-Boast)*
1.1 Principal/VP Hiring Pool Interview
- 2.0 Other
2.1 Parental Concern
- 3.0 Litigation
3.1 File No. 3330-019
3.2 File No. 35537
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PART I, Section (B): *Committee of the Whole Board* (This portion open to public): TBA

1.0 Nil

Committee of the Whole Board / Regular Board Meeting # 5/ 2004

Friday, April 16, 2004

MINUTES

APPROVED THIS _____ DAY OF _____, 2004

SECRETARY

CHAIR