

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

MINUTES

Board Meeting No.: 6/2004

Superior-Greenstone District School Board Videoconference Site Locations

Superior-Greenstone District School Board... (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road West, Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School..... (NRRDHS)... 20 Frost Street, Red Rock, ON
 Geraldton Composite High School..... (GCHS)..... 500 Second Street West, Geraldton, ON

Electronic Meeting

Face-to-Face

Committee of Whole Board (*Closed Session*) \ Regular Board (*Public Session*)

Monday, May 17, 2004 – 6:30 p.m.

Convened at SGDSB Board Meeting Room
 With Videoconference Sites at: MNHS / LSHS / NRRDHS / GCHS

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

Part I

Committee of the Whole Board: 6:33 p.m.
Section (A): In-Camera, Session 1 – (closed to public): 6:34 p.m.
Section (B): In-Committee (open to public): 6:39 p.m.

Part II

Regular Board (open to public): 7:21 p.m.

Attendance

Trustees	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les			✓			Mannisto, Mark			✓		
Bartlett, Bette	✓					Notwell, Kathryn			✓		
Champagne, Guy	✓					Sparrow, Julie	✓				
Keenan, Darlene			✓			Turner, Jim			✓		
Ray, Dean: Student				✓							

Board Administrators	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Heather Wilson-Boast: <i>Director of Education</i>	✓				
Bruce Rousseau: <i>Superintendent of Business</i>	✓				
Patti Pella: <i>Superintendent of Education</i>	✓				
John Robart: <i>Assistant to Superintendent of (Education)</i>					✓
Cathy Tsubouchi: <i>Manager of Accounting Services</i>	✓				
Wayne Chiupka: <i>Manager of Plant Services</i>	✓				
Barb Draper: <i>Coordinator of Human Resources Services</i>	✓				
Brad Ross: <i>Coordinator of Systems and Information Technology</i>					✓
Rose-Marie Joannette: <i>Transportation Manager/ Administrative Assistant</i>	✓				

1.0 Roll Call

Board Chair B. Bartlett conducted roll call at 6:33 p.m. Members present as noted above.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest made concerning the closed session.

PART I: *Committee of the Whole Board Section (A)*

In-Camera Session 1: - (Closed to Public); 6:34 p.m.

3.0 Committee of the Whole Board Section A *(In-Camera Closed)*

[\(Go to Committee of Whole Closed\)](#)

3.1 Agenda: Committee of the Whole Board

108/04

Moved By: Trustee L. Aylward

Seconded By: Trustee D. Keenan

4 That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6:34 p.m. and that this portion be closed to the public.

Carried

109/04

Moved By: Trustee G. Champagne

Seconded By: Trustee J. Sparrow

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:39 p.m. and that this portion be open to the public.

Carried

PART I: *Committee of the Whole Board Section (B)*

(Open to Public): 6:39 p.m.

4.0 See Committee of Whole: Section B *(Open Session)*

[\(Go to Committee of Whole Open\)](#)

4.1 See Report No. 31: Update-Trustee Travel Budget

[\(Go to Committee of Whole Open\)](#)

110/04

Moved By: Trustee L. Aylward

Seconded By: Trustee D. Keenan

4 That, the Superior-Greenstone DSB receives Report No. 31: Update-Trustee Travel Budget as presented for information.

Carried

4.2 Report No. 32: Rotation of All Board Meetings

[\(Go to Committee of Whole Open\)](#)

111/04

Moved By: Trustee M. Mannisto

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB receives Report No. 32: Rotation of All Board Meetings as presented for the purpose of discussion and recommendation.

Carried

A discussion on the merits of rotating all Regular Board Meetings took place. The trustees agreed to leave the 2004 meetings as scheduled, however, Administration was directed to report on the projected costs to implement a full year schedule of rotating the Board Meeting. This item will be reviewed at the August Board Meeting for consideration of its implementation in 2005.

4.3 Electronic Access to Board Meeting: Video and/or Teleconferencing

H. Wilson-Boast reported that Administration is exploring Bell Reservationless Teleconference service which has the potential to reduce teleconferencing call costs and provide for flexibility as

a back up alternative should videoconference technology be interrupted during the course of scheduled board meetings.

112/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Sparrow

4 That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 7:20 p.m., and that this portion be open to the public.

Carried

PART II: Regular Board Meeting

(Open to Public): 7:21 p.m.

5.0 Regular Meeting Call to Order and Approval of In-Camera Report

113/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Sparrow

4 That, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

Carried

6.0 Approval of Agenda

114/04

Moved By: Trustee J. Turner

Seconded By: Trustee D. Keenan

4 That, the agenda for the Superior-Greenstone DSB Regular Board Meeting #6/2004 be accepted and approved as amended to include 12.3 Other: Upgrade to Manitouwadge Computer Wiring System.

Carried

7.0 Disclosure of Interest re: Open Session

There were no disclosures of interest made concerning the open session.

8.0 Minutes

8.1 Board Meetings:

8.1.1 # 5/2004: Regular Board – April 16, 2004

115/04

Moved By: Trustee J. Sparrow

Seconded By: Trustee K. Notwell

4 That, the minutes from the following Board Meetings be and are hereby declared adopted:

- 5/2004 Regular Board Meeting – April 16, 2004

Carried

8.2 Statutory Committees

8.2.1 SEAC Meeting: March 23, 2004

116/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Sparrow

4 That, the minutes from the following SEAC Meetings be acknowledge as received:

- SEAC: March 23, 2004

Carried

8.3 Standing Committee

8.3.1 Board Policy Committee Meeting: April 26, 2004

117/04

Moved By: Trustee J. Sparrow

Seconded By: Trustee G. Champagne

4 **That**, the minutes from the following Board Policy Committee Meeting be acknowledge as received:

- Board Policy Committee: April 26, 2004

Carried

118/04

Moved By: Trustee J. Sparrow

Seconded By: Trustee L. Aylward

4 **That** the Superior-Greenstone DSB accept the recommendations as outlined in the minutes of the Board Policy Committee Meeting, dated April 26, 2004, and in doing so acknowledges the completion of the Board Policy Committee review of:

- Policy 212 Observer Comments;
- Policy 510 Suspected Child Abuse;
- Policy 517 Early Identification;
- Policy 604 Junior and Senior Kindergarten;

And, does approve each policy as attached, to be posted as an official policy of the Board, that shall supercede any previous policies and procedures of the Superior-Greenstone DSB.

Carried

9.0 Business Arising Out of the Minutes

There was no business arising out of the minutes.

10.0 Delegations and/or Presentations

10.1 Presentation: Margaret Twomey Public School Profile

This items was deferred to later in the meeting, see notes at Item 11.2

11.0 Reports of the Director of Education

(H. Wilson-Boast)

11.1 Report No. 33: Pupil Accommodation May 2004

119/04

Moved By: Trustee G. Champagne

Seconded By: Trustee K. Notwell

4 **That**, the Superior-Greenstone DSB receives Report No.: 33: Pupil Accommodation May 2004 as presented for information.

Carried

The 2004 Pupil Accommodation Report was presented in accordance with Board Policy No. 905. Comprehensive details related to facility costs, space utilization and program viability in our schools are provided in the report

Superior-Greenstone District School Board currently experiences a 58.7% occupancy rate, which is expected to decline to 46.5 % by the year 2008-2009 if current enrolment trends continue and school board capacity remains unchanged. The next phase of this study is the completion of a School Viability Study to be brought forward to the August Board.

11.2 Presentation: Margaret Twomey Public School Profile

Principal Kim Ransom presented a comprehensive profile of the Margaret Twomey Public School in a PowerPoint presentation. The presentation is available from the Office of the Director.

11.3 Report No. 34: Update – 2004 School Graduation Schedule

120/04

Moved By: Trustee G. Champagne

Seconded By: Trustee D. Keenan

4 That, the Superior-Greenstone DSB receives Report No.: 34: 2004 School Graduation Schedule as presented for information.

Carried

Invitations to trustees and administration have or will follow shortly from the schools

11.4 Report No. 35: Amendment to Board Bylaw Section 4.0, Part 4.27

121/04

Moved By: Trustee J. Turner

Seconded By: Trustee K. Notwell

4 That, the Superior-Greenstone DSB receives Report No.: 35: Bylaw Amendment, Section 4.0, Part 4.27 Electronic Participation as presented.

Carried

122/04

Moved By: Trustee J. Sparrow

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone approve the revision to the Board Bylaw, Section 4.0, Part 4.27 Electronic Participation to read as follows:

4.27 Electronic Participation

"A member participating in this manner shall be deemed to be in attendance and is therefore, subject to all the rules and regulations as laid out in Board Policy and Provincial regulations.

It is required that each Member of the Board attend, in person, at least THREE Meetings of the Board in the twelve month period (December to November) and that the trustee physically attend at the site where the official meeting room of the Board has been designated for the Board Meeting."

Carried

The bylaw amendment brings the Superior-Greenstone DSB bylaw into compliance with the Education Act.

11.5 Update: 2004-2005 School Year Calendar

The Ministry of Education has approved the 2004-2005 School Year Calendar as submitted on March 20, 2004.

11.6 Correspondence

11.6.1 Waterloo DSB

Trustees were advised that the Waterloo DSB has forwarded a motion to the ministry requesting that the government provide all school boards with full relief from the Goods and Services Tax.

11.6.2 Ministry of Education

Trustees were advised that the Ministry has acknowledge its correspondence of March 12, 2004 wherein the Board forwarded its support for ministry consideration for implementing a criminal background check for all public school board trustees

11.7 Good News Glances

H. Wilson-Boast extended her congratulations to all the school administration, staff and students for the excellent drama and musical shows that have been held around the system this spring. A special note of thanks was directed to teachers and staff who support the students in the production of these shows and provide a tremendous amount of background assistance.

12.0 Reports of the Education Committee

Superintendent of Education: P. Pella

(Education Chair: K. Notwell)

- 12.1 Report No. 36: French Immersion Committee Review
123/04
Moved By: Trustee G. Champagne
4 **That**, the Superior-Greenstone DSB receives Report No. 36: French Immersion Committee Review as presented.

Seconded By: Trustee D. Keenan

Carried

- 124/04**
Moved By: Trustee G. Champagne
4 **That**, the Superior-Greenstone DSB continue to offer the French Immersion Program at Margaret Twomey Public School for the 2004-2005 school year.

Seconded By: Trustee J. Sparrow

Carried

Based on current enrolment numbers, the projected future French Immersion classes at Margaret Twomey Public Schools would see a Grade 4/5/6 class with 18 students in 2004-2005, while in 2005-2006 a Grade 5/6 class would be organized for 10 students.

- 125/04**
Moved By: Trustee J. Turner
4 **That**, the 2004-2005 school year be the final year for the French Immersion Program at Margaret Twomey Public School.

Seconded By: Trustee M. Mannisto

Carried

- 12.2 Report No. 37: Secondary School Timetabling Process
126/04
Moved By: Trustee L. Aylward
4 **That**, Superior-Greenstone DSB receives Report No. 37: Secondary School Timetabling Process as presented for information.

Seconded By: Trustee K. Notwell

Carried

This item was presented for information only.

- 12.3 Manitouwadge Computer Wiring System
In a verbal report, Superintendent of Education, Patti Pella advised that the connectivity in the Manitouwadge-area schools is not consistent with the service available in other board centers. Work is required to rebuild the network to a 100-base upgrade to speed up the traffic on the Internet for everything from program curriculum to administrative operations. The upgrade, to be done over the summer months will facilitate a smooth start-up in September 2004.

- 127/04**
Moved By: Trustee L. Aylward
4 **That**, the Superior-Greenstone DSB approve \$45,000.00 from Reserves to update the computer network at Manitouwadge High School.

Seconded By: Trustee D. Keenan

Carried

13.0 Reports of the Business Committee *(Business Chair: L. Aylward)*
Superintendent of Business: B. Rousseau

- 13.1 Report No. 38: Trillium Implementation Update
128/04
Moved By: Trustee K. Notwell
4 **That**, the Superior-Greenstone DSB receives Report No. 38: Trillium Implementation Update as presented for information.

Seconded By: Trustee L. Aylward

Carried

The Trillium Student Information Management software is designed to meet the needs of our schools in managing student information. The implementation of Trillium is a key component in moving the Board toward a data driven decision-making model. The project is progressing well. To date the licenses have been purchased for all schools of the board and training has commenced.

13.2 Report No. 39: Guidance & General Office Renovations at Geraldton CHS

129/04

Moved By: Trustee L. Aylward

Seconded By: Trustee G. Champagne

4 That, the Superior-Greenstone DSB receives Report No. 39: Guidance & General Office Renovations at Geraldton CHS as presented.

Carried

The Guidance office would improve the traffic flow of students and parents as well as providing greater privacy for meetings. Relocating the vice-principal improves the direct communication between the school administrators. Changes to the Staff Room would see the creation of a single staff room from what used to be two separate adjacent staff rooms. The renovations will be done through the summer due to the major disruptive effect this would have on this high-traffic area of the school.

130/04

Moved By: Trustee L. Aylward

Seconded By: Trustee J. Turner

4 That, the Superior-Greenstone DSB approve the Guidance and General Office Renovation at Geraldton CHS to proceed as soon as possible and that use of funding be approved up to \$30,000 from reserves.

Carried

13.3 Report No. 40: Update: Science Lab Renovations

131/04

Moved By: Trustee J. Turner

Seconded By: Trustee L. Aylward

4 That, the Superior-Greenstone DSB receives Report No. 40: Update Science Lab Renovations as presented for information.

Carried

132/04

Moved By: Trustee J. Turner

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB Regular Board award the tender for the Science Lab renovations based on approval of the trustees by a telephone poll conducted by the Chair and the Director of Education.

Carried

A complete overhaul of the science labs at Geraldton Composite High School, Nipigon-Red Rock District High School and Lake Superior High School is proposed. The tender has been advertised for renovation of the labs at the three high schools mentioned above. The closing date for tenders is May 21, 2004. Completion of the project is slated for August 31, 2004.

14.0 Matters for Decision

Board Chair: B. Bartlett

14.1 Report No. 41: April 2004 Disbursements

133/04

Moved By: Trustee K. Notwell

Seconded By: Trustee G. Champagne

4 That, the Superior-Greenstone DSB receives Report No 41: April 2004 Disbursements as presented for information.

Carried

14.2 Report No.: 42: Personnel-May 17, 2004
134/04

Moved By: Trustee D. Keenan

Seconded By: Trustee M. Mannisto

4 That, the Superior-Greenstone DSB receives Report No. 42: Personnel dated May 17, 2004 as presented for information.

Carried

15.0 New Business

15.1 Chair
No report.

15.2 Correspondence
No Correspondence

154 Future Board Meeting Agenda Items
There were no future agenda item notes.

16.0 Trustee Associations and Other Boards

16.1 OPSBA

16.1 Update: April 30-May 1/04 Board of Director's
Trustee, D. Keenan reported that a Northern Conference has been scheduled on October 22, 2004 in Sault Ste. Marie, Ontario.

She also reported that OPSBA passed a motion to approve a weighted voting structure for resolutions deemed critical in nature, which are those that may affect the stability of the Board of OPSBA itself. A written request must be submitted at least 14 days in advance to afford Boards the opportunity to meet and give their respective OPSBA Directors direction on issues of a vital nature.

17.0 Information and Miscellaneous

No Report

18.0 Observer Comments

There were no observer comments received.

19.0 Adjournment

135/04

Moved By: Trustee L. Aylward

Seconded By: Trustee D. Keenan

4 That, the Superior-Greenstone DSB Regular Board Meeting #6/2004 adjourn at 9:33 p.m.

Carried

2004: Future Board Meetings

Face-to-Face Meetings are held on Fridays

Committee of the Whole (*closed session*) (11:00 a.m.)

Regular Board (*open session*) (11:30 a.m.)

June 18 th :	Meeting Room of the Board at Geraldton Composite High School
September 17 th	Meeting Room of the Board at Lake Superior High School
December 3 rd	Meeting Room of the Board at Marathon Administration Offices

Electronic (videoconference) Meetings are held on Mondays

Committee of the Whole (*closed session*) (6:30 p.m.)

Regular Board (*open session*) (7:00 p.m.)

July 19th (*tentative*)

August 30th

October 18th

November 15th

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting # 6/2004



Electronic Meeting



Face-to-Face

Committee of the Whole Board

Monday, May 17, 2004 – 6:30 p.m.

Videoconference

TOPICS

Board Chair: Bette Bartlett

Director: H. Wilson-Boast

PART I, Section (A): *Committee of the Whole Board (In-Camera) Session 1*

(This portion closed to public): 6:30 p.m.

1.0 Personnel

(H. Wilson-Boast

1.1 Disciplinary Issue

2.0 Litigation

PART I, Section (B): *Committee of the Whole Board*

(This portion open to public): TBA

1.0 Report No. 31: Update-Trustee Travel Budget
See notes at Item 4.1

(Electronic Attachment)

2.0 Report No. 32: Rotation of All Board Meetings
See notes at Item 4.2

(Electronic Attachment)

3.0 Electronic Access to Board Meeting: Video and/or Teleconferencing
See notes at Item 4.3

(Verbal)

Committee of the Whole Board / Regular Board Meeting # 4/ 2004

Monday, March 29, 2004

MINUTES

APPROVED THIS _____ DAY OF _____, 2004

SECRETARY

CHAIR