

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Videoconference Site Locations

Superior-Greenstone District School Board.... (SGDSB).....	12 Hemlo Drive, Marathon, ON
Manitowadge High School..... (MNHS).....	200 Manitou Road W., Manitowadge, ON
Marathon High School..... (MRHS).....	14 Hemlo Drive, Marathon, ON
Lake Superior High School..... (LSHS).....	Hudson Drive, Terrace Bay, ON
Nipigon-Red Rock District High School..... (NRRDHS).....	20 Frost Street, Red Rock, ON
Geraldton Composite High School..... (GCHS).....	500 Second Street West, Geraldton, ON

Organizational and Regular Board Meeting No. 1/2005

A G E N D A

✓ Face-to-Face

Electronic Meeting

Board Elections / Committee of the Whole Board / Board Organization / Regular Board

Friday, December 3, 2004

Convened at: Board Meeting Room-Marathon, Ontario
With Videoconference Sites at: / GCHS / LSHS / MNHS / NRRDHS

Board Chair: TBA

Director: H. Wilson-Boast

PART I	<i>Election of Board Chair and Board Vice Chair: 11:00 a.m.*</i>
PART II	<i>Committee of the Whole In-Camera (Closed Session): 11:10 a.m.*</i>
PART III	<i>Organizational Meeting (Open Session): 11:20 a.m.*</i>
PART IV	<i>Committee of the Whole (Open Session): 11:30 a.m.*</i>
PART V	<i>Lunch Break: 11:45 a.m.*</i>
PART VI	<i>Regular Board Meeting (Open Session): 12:00 p.m.*</i>

* All times noted are approximate

Notes: Heather Wilson-Boast as Director and Secretary to the Board will preside for meeting until the conclusion of the election for the 2005 Board Chair at which point the Board Chair will preside for the remainder of the day's proceeding of the Board.

1.0 Roll Call

<u>Trustees</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les						Mannisto, Mark					
Bartlett, Bette						Notwell, Kathryn					
Champagne, Guy						Sparrow, Julie					
Keenan, Darlene						Turner, Jim					
David Blanchard											

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Heather Wilson-Boast: <i>Director of Education</i>					
Bruce Rousseau: <i>Superintendent of Business</i>					
Patti Pella: <i>Superintendent of Education</i>					
John Robart: <i>Assistant to Superintendent of (Education</i>					
Cathy Tsubouchi: <i>Manager of Accounting Services</i>					
Wayne Chiupka: <i>Manager of Plant Services</i>					
Barb Draper: <i>Coordinator of Human Resources Services</i>					
Brad Ross: <i>Coordinator of Systems and Information Technology</i>					
Rose-Marie Joannette: <i>Transportation Manager/ Administrative Assistant</i>					

2.0 Naming of Two Scrutineers

Note: Scrutineers are appointed to duties for the duration of all components of this meeting agenda where service applies)

For Reference on Procedures for the Inaugural and Annual Organizational Meetings please see Section 3.0 of the Superior-Greenstone DSB Bylaws as attached.

[\(Go to Bylaw\)](#)

3.0 Election: Board Chair for 2005

3.1 Board Chair: Call for Nominations

✓ **That**, the ballots from the election of the Board Chair is destroyed.

4.0 Chairperson Assumes Chair for 2005

5.0 Election: Board Vice-Chair for 2005

5.1 Board Vice-Chair: Call for Nominations

✓ **That**, the ballots from the election of the Board Vice-Chair is destroyed.

6.0 Disclosure of Interest: re Closed Session

7.0 Committee of the Whole Board (In-Camera Closed)

[\(Go to Committee of Whole Closed\)](#)

7.1 Agenda: Committee of the Whole Board

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at _____, and that this portion is closed to the public.

7.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at _____, and that this portion is open to the public.

8.0 Approval of Agenda

✓ **That**, the agenda for Superior-Greenstone DSB Organizational & Regular Board Meeting No. 1/2004 be accepted and approved.

9.0 Election: Standing Committee Chairs

9.1 Chair: Education Committee-Call for Nominations

✓ **That**, the ballots from the election of the Education Committee Chair is destroyed.

9.2 Chair: Negotiations / Business Committee-Call for Nominations

✓ **That**, the ballots from the election of the Negotiations/Business Committee Chair is destroyed.

10.0 Appointments of Statutory Committees

10.1 2004-2005 Special Education Advisory Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee
4. _____ Alternate Appointee

10.2 2004-2005 Occupational Health and Safety Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee

10.3 Student Alternative learning Experience Program (SALEP) Committee

Note: In accordance with the Education Act, a SALEP Committee is established on an as-needed basis. When required, a SALEP Committee is composed of the following:

- a) Local Trustee;
- b) A Community Representative
- c) The Director of Education or the Superintendent of Education

11.0 Appointments of Ad Hoc Committees

11.1 2004-2005 Transportation Committee

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee

11.2 2004-2005 Board Suspension Appeal Committee

- 1. _____ Appointee
- 2. _____ Appointee
- 3. _____ Appointee
- 4. _____ Appointee
- 5. _____ Appointee

11.3 2004-2005 Board Expulsion Hearing Committee

- 1. _____ Appointee
- 2. _____ Appointee
- 3. _____ Appointee
- 4. _____ Appointee
- 5. _____ Appointee

PART IV: *Committee of the Whole Board*

(Open Session): 11:30 a.m.

12.0 See Committee of Whole (Open Session)

[\(Go to Committee of Whole Open\)](#)

12.1 Update – Board Meeting Rotation

(B. Bartlett-verbal)

12.2 Report No. 01

2005 Proposed Board Meeting Dates

[\(Electronic Attachment\)](#)

✓ **That**, the Superior-Greenstone DSB receives Report No. 01: 2005 Proposed Board Meeting Dates as presented.

✓ **That**, the Superior-Greenstone DSB approve the Board Meeting Dates as outlined in

Table No. 1 as outlined in Report No. 01

Table No. 2 as outlined in Report No. 01

Other

12.3 Orion/Able Presentation

(Video Presentation-B. Ross & H. Wilson-Boast)

12.4 Update Strategic Direction

(H. Wilson-Boast-verbal)

12.5 Rise and Report from Open Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at _____, and that this portion be open to the public.

PART V: *Lunch Break*

11:45 a.m.

13.0 Regular Board Call to Order

14.0 Approval of Committee of Whole In-Camera Report

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.

15.0 Approval of Committee of Whole Open Report

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole (Open) Reports

16.0 Disclosure of Interest re: Open Session

17.0 Minutes

17.1 Board Meetings:

17.1.1 # 11/2004: Regular Board – November 15, 2004

[\(Electronic Attachment\)](#)

✓ **That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- # 11/2004 Regular Board Meeting – November 15, 2004

17.1.2 No 2/2004: Special Board – November 15, 2004

[\(Electronic Attachment\)](#)

✓ **That**, the minutes from the following Board Meetings be and are hereby declared adopted:

- No. 2/2004 Special Board Meeting – November 15, 2004

17.2 Standing Committees

17.2.1 Board Policy Committee – November 22, 2004

[\(Electronic Attachment\)](#)

✓ **That**, the minutes from the Board Policy Committee be acknowledged as received:

- Monday, November 22, 2004

✓ **That** the Superior-Greenstone DSB accept the recommendations as outlined in the Board Policy Committee minutes dated November 1, 2004, and approve for posting to the Board Website, the following policies as reviewed:

- Policy 304 Surplus Equipment, Furniture and Books
- Policy 708 Community Service

And, that the implementation for these policy reviews be dated December 3, 2004 and shall supersede any previous policies and procedures of the Superior-Greenstone DSB.

18.0 Business Arising Out of the Minutes

19.0 Delegations and/or Presentations

- 19.1 Presentation
Audit Plan Year Ended August 31, 2004 (Forward Under Separate Cover)
- 19.2 School Profile: Red Rock Public School (B. Weichers, Vice-Principal)
- 19.3 Update: Student Trustee (D. Blanchard-Verbal)

20.0 Reports of the Director of Education

(H. Wilson-Boast)

- 20.1 Report No. 02
2005-2006 School Year Calendar Draft 1 (Electronic Attachments)
✓ **That**, the Superior-Greenstone DSB receives
Report No. 02: 2005-2006 School Year
Calendar Draft 1 as presented for information.
- 20.2 2003-2004 Director's Annual Report (Forward Under Separate Cover)
✓ **That**, the Superior-Greenstone DSB receives
the 2003-2004 Director's Annual Report as presented.
- 20.3 Good News Glances

21.0 Reports of the Education Committee

(Education Chair: TBA)

Superintendent of Education: P. Pella

- 21.1 Report No. 03
EQA0 2003-2004 Grade 3 & 6 Results (Electronic Attachment)
✓ **That**, the Superior-Greenstone DSB receives
Report No. 03 EQAO 2003-2004 Grade 3 & 6
Results as presented for information.

22.0 Reports of the Business Committee

(Business Chair: TBA)

Superintendent of Business: B. Rousseau

- 22.1 Transfer of Funds to Reserve (B. Rousseau-verbal)
✓ **That**, the Superior-Greenstone DSB fund
the science lab renovations, as approved from
Capital Building Reserves.
- 22.2 Update: Old Marathon PS (W. Chiupka-verbal)

23.0 Matters for Decision

Board Chair: TBA

- 23.1 Report No.: 04
Personnel-December 3, 2004 (Electronic Attachment)
✓ **That**, the Superior-Greenstone DSB receives
Report No. 04: Personnel dated December 3, 2004
as presented for information.

24.0 New Business

24.1 Chair

24.2 Correspondence

24.3 Future Board Meeting Agenda Items

24.4 Miscellaneous

25.0 Trustee Associations and Other Boards

25.1 OPSBA

(D. Keenan-verbal)

26.0 Observer Comments

(Members of the public limited to 2 minute address)

27.0 Adjournment

✓ *That, the Superior-Greenstone DSB Organizational and Regular Board Meeting #1/2005 adjourn at _____, p.m.*

2005: Future Board Meetings: To Be Announced

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Organizational and Regular Board Meeting No. 1/2005

Face-to-Face

Electronic Meeting

Committee of the Whole Board

Friday, December 3, 2004

Convened at: Board Meeting Room-Marathon, Ontario
With Videoconference Sites at: / GCHS / LSHS / MNHS / NRRDHS

AGENDA

Board Chair: TBA

Director: H. Wilson-Boast

PART IV: *Committee of the Whole Board (In-Camera)*

(Closed Session): 11:10 a.m.

1.0 Personnel

(H. Wilson-Boast)

2.0 Update: Negotiations

(B. Rousseau)

PART II: *Committee of the Whole Board*

(Open Session): 11:30 a.m.

1.0 Update – Board Meeting Rotation

B. Bartlett

2.0 Orion/Able Presentation

Video Presentation

3.0 Update Strategic Direction

H. Wilson-Boast

INAUGURAL and ANNUAL ORGANIZATIONAL MEETINGS3.1 Inaugural Meeting

The Inaugural Meeting of a newly elected Board shall be held during the first full week of December at the call of the Board Secretary.

This meeting shall be held at the head office of the Board in Marathon, Ontario.

However, notwithstanding the provisions above, on the petition of a majority of the members of the newly elected Board, the Director of Education may provide for calling the Inaugural Meeting of the Board at some other time and date and place.

3.2 Annual Organizational Meeting

The Annual Organizational Meeting of the Board for the second and third years of a Board's term of office shall be held in the first full week in each succeeding December at the Board's Head Office, unless the Board otherwise directs.

3.3 Quorum Needed

It shall be necessary for the conduct of any business, including elections at the Inaugural and Organizational Meetings, that there be a quorum present being a majority of all the elected members constituting the Board.

Should no quorum be found, then the meeting shall be postponed for a period not exceeding seven (7) days.

3.4 Native Representative

As provided under Regulation, the Secretary shall announce, if available, the name of the member appointed by the First Nations within the Board's jurisdiction to represent the interests of Indian pupils attending the Board's schools and that person so named shall be deemed an elected member of the Board once appointed by Board resolution.

3.5 Procedures

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows:

3.5.1 Secretary Assumes Chair

The Secretary shall assume the Chair until the election of a chair is concluded. If the Secretary is absent, the members present shall designate who shall preside.

3.5.2 Call to Order

The Secretary shall:

- call the meeting to order; and,
- in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and,
- declare the Board to be legally constituted when all members present have taken the *declaration* and *oath* and they constitute a majority of all of the members of the Board.

3.5.3 Ballots

The Secretary shall have ballots prepared for each office.

3.5.4 Scrutineer

The Secretary shall designate two staff members to act as scrutineer.

3.5.5 Elections

The Secretary shall conduct the election for the Office of *Chair* by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is *not* required.

The following provisions shall apply:

a) Acclamation

- If only one person is nominated *or* elects to stand, that member shall be declared elected by acclamation.

b) Contested

- Where more than one member stands, a vote shall be taken by ballot and the member receiving the majority of unspoiled ballots cast shall be declared elected.

c) Addressing the Members

- Time will be allocated for each candidate for the Office of *Chair* to address the Board in public session.

d) No Majority on First Ballot

- If no nominee receives a majority, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a *Chair* has been duly elected.

e) Tie for Fewest Votes

- If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be dropped.

f) Drawing Lots

- In the event of an equality of votes for the position of *Chair*, a further ballot shall be taken.
- If upon this last ballot, the equality remains, the nominees shall draw lots to fill the position of *Chair*.

3.6 Procedures for Drawing Lots

Two ballots shall be prepared; one stating the name of the position to be filled and the other blank; the person drawing the ballot stating the name of the position shall be declared the winner.

3.7 Balloting

The Secretary shall announce the results of any ballot but shall *not* declare the count.

3.8 Assuming Chair

Upon election, the newly-elected Chair shall assume the Chair of the meeting.

3.9 Destroying Ballots

As the first order of business on assuming the Chair, the newly-elected Chair shall call for a motion, duly moved and seconded, to destroy the ballots.

3.10 Vice-chair

The Chair shall then conduct the election of the *Vice-Chair* of the Board in the same manner as for the election of the Chair.

3.11 Committee Chair(s)

3.11.1 Elections

The Chair shall then conduct the elections for the Chair of each *Standing Committee* in an order as determined by the Chair and in the same manner as for the election of the Board Chair.

3.11.2 Motion to Destroy Ballots

After each position is filled, if balloting has been involved, then a subsequent motion to destroy the ballots shall be in order.

3.11.3 Option to Secret Ballot

By majority consent, voting for Committee Chair positions may be taken by show of hands rather than secret ballot.

3.12 Business

Any other general business of the Board shall then be conducted.

3.13 Term of Office

The term of office for all elected Board Officers shall be for one (1) year, or the following December, which ever comes first, however, officers shall remain in office until such time as elections for their offices have been held.

There shall be no restrictions as to how many consecutive terms an individual Member shall serve as an officer of the Board.