

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address
individual students' needs by providing:*

- a diverse education that prepares for and honours their chosen path for success,
- avenues that foster a love of learning, and
- the means to honour varied learning styles.



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB)12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Regular Board Meeting 2007/03

6:30 p.m. (Committee of Whole Board)

7:00 p.m. (Regular Board Meeting)

MINUTES

Monday, February 19, 2007

Designated Site: Marathon Board Room, Marathon ON

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Designated Board Chair: Julie Sparrow

Director: Lise Haman

PART I Committee of Whole Board
 PART II Committee of Whole Board
 PART III

Section (A): In-Camera – (closed to public) 6:35 p.m.
 Section (B): In-Committee – (open to public): 6:44 p.m.
 Regular Board Meeting – (open to public): 7:02 p.m.

Note: Board Chair Bette Bartlett named Trustee Julie Sparrow as Board Chair Designate. Inclement weather and hazardous driving conditions prevented her travel to the designated board meeting site in Marathon.

Attendance

<u>Trustees</u>	<u>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</u>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Aylward Les			X			Mannisto, Mark		X			
Bartlett, Bette		X				Notwell, Kathryn			X		
Brown, Cindy	X					Sparrow, Julie	X				
Fisher, Cindy				X		Turner, Jim			X		
Keenan, Darlene		X				Marissa Asperjan (Student)				X	

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Lise Haman: <i>Director of Education</i>	X				
Bruce Rousseau: <i>Superintendent of Business</i>	X				
Colleen Kappel: <i>Superintendent of Education</i>	X				
John Robart: <i>Assistant to Superintendent of Education</i>					X
Cathy Tsubouchi: <i>Manager of Accounting Services</i>	X				
Wayne Chiupka: <i>Manager of Plant Services/Transportation</i>	X				
Mark Paris: <i>Coordinator of Maintenance</i>	X				
Barb Draper: <i>Coordinator of Human Resources Services</i>	X				
Brad Ross: <i>Coordinator of Systems and Information Technology</i>	X				
Rose-Marie Joannette: <i>Administrative Assistant / Communications</i>	X				

1.0 Roll Call

The Board Chair Designate, Julie Sparrow, conducted roll call at 6.33 p.m. Members were present as noted above.

PART II: *Committee of the Whole Board Section (A)*

In-Camera Session 1: (Closed to Public): 6:35 p.m.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board

52/07

Moved by: *Trustee B. Bartlett*

Seconded by: *J. Turner*

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 6.35 p.m., and that this portion is closed to the public.

Carried

3.2 Rise and Report from Closed Session

53/07

Moved by: *Trustee C. Brown*

Seconded by: *L. Aylward*

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 6:44 p.m., and that this portion is open to the public.

Carried

PART II: *Committee of the Whole Board Section (B)*

(Open to Public): 6:44 p.m.

4.0 See Committee of Whole: Section B

4.1 Rise and Report from Open Session

Trustee Mark Mannisto provided highlights from the OPSBA Director's Meeting that he attended in early February. He noted that he would follow up his verbal report with information to fellow trustees. He offered the floor to any other trustee with comments about the Public Education Symposium held Feb 1-3, 2007. Board Chair, B. Bartlett made note of a session she attended

that dealt with the liability of board members commenting on issues in the media. She cautioned that although our policy permits trustees to comment to the media as long as they qualify their comments as personal, board insurance coverage for libel or slander suits would only cover the official spokesperson for the Board, who is the Board Chair, as per policy.

5.0 Regular Meeting Call to Order

6.0 Approval of Committee of the Whole In-Camera (Closed) Report

54/07

Moved by: *Trustee J. Turner*

Seconded by: *C. Brown*

✓ ***That, the Superior-Greenstone DSB approve the Committee of the Whole (In-Camera) Report.***

Carried

7.0 Approval of Committee of the Whole (Open) Report

55/07

Moved by: *Trustee M. Mannisto*

Seconded by: *B. Bartlett*

✓ ***That, the Superior-Greenstone DSB approve the Committee of the Whole (Open) Report.***

Carried

8.0 Approval of Agenda

56/07

Moved by: *Trustee C. Brown*

Seconded by: *L. Aylward*

✓ ***That, the agenda for the Superior-Greenstone DSB 2007/03 Regular Board Meeting, February 19, 2007 be accepted and approved as amended.***

Carried

9.0 Disclosures of Interest re: Open Session

There were no disclosures of interest.

10.0 Minutes

10.1 Board Meetings:

10.1.1 2007/02 Regular Board – January 22, 2007

57/07

Moved by: *Trustee C. Brown*

Seconded by: *L. Aylward*

✓ ***That, the minutes from the Regular Board Meeting be and are hereby declared adopted:***

- *2007/02 Regular Board, January 22, 2007*

Carried

10.2 Statutory Committee Meeting

No Report

10.3 Standing Committee Meetings

10.3.1 Board Policy Committee – January 29, 2007

58/07

Moved by: *Trustee D. Keenan*

Seconded by: *C. Brown*

✓ ***That, the minutes from the Board Policy Committee be acknowledged as received:***

- *Monday, January 29, 2007*

Carried

59/07

Moved by: Trustee B. Bartlett

Seconded by: D. Keenan

✓ **That** the Superior-Greenstone DSB accept the recommendations as outlined in the Board Policy Committee minutes dated January 29, 2007, and approve as reviewed:

- Policy 215 - Trustee Honorarium
- Policy 304 – Surplus Equipment, Furniture and Books
- Policy 402 – Unauthorized Vehicles on Board Property
- Policy 528 – Parental Involvement Committee
- Policy 704 – Recruitment, Selection and Hiring
- Management Guideline 704 – Recruitment, Selection and Hiring
- Policy 717 – Workplace Harassment
- Policy 801 – Director of Education (Role of)
- Policy 902 – Accidents
- Policy 903 – Tributes
- Policy 904 – Protection of Privacy

for posting to the Board Website, and that the implementation of these policy reviews and management guidelines be dated February 20, 2007 December 5, 2006, and that said shall supersede any previous policies and procedures of the board.

Carried

10.3.2 Reschedule Policy Committee Meeting

60/07

Moved by: Trustee C. Brown

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB reschedule the Board Policy Committee meeting from Monday, February 26, 2007 to Wednesday, February 28, 2007 at 6:30 p.m.

Carried

Policy Committee was rescheduled as the Board Chair and Senior Administration are required to attend a meeting in Toronto being convened by the office of the Minister of Education.

10.4 Ad Hoc Committee Meetings

No Report

11.0 Business Arising Out of the Minutes

11.1 Board Meetings:

Item 10.1.1: 2007/01 Inaugural/Organizational Regular Board – December 4, 2006

61/07

Moved by: Trustee C. Brown

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB approve a correction to the Resolution Series Numbers from 01/06 through 20/06 to read 01/07 through 20/07 to accurately reflect the commencement of the resolution series applicable to 2007 Board Year.

Carried

11.2. Item 17.1.1: Date Change for Spring 2007 Trustee Professional Development

62/07

Moved by: Trustee J. Turner

Seconded by: K. Notwell

✓ **That**, the Superior-Greenstone DSB reschedule the School Tours and Trustee Professional Development from March 30 and 31, 2007 to April 27 and 28, 2007 and that the itinerary for the day start at 12:00 p.m. at Marathon High School .

Carried

12.0 Delegations and/or Presentations

- 12.1 Excellence in Education: MRHS School / College / Work Initiative
Marathon HS Principal, Leslie Ransom along with course instructor Sandra Svenkeson and student Frank Atkinson provided a verbal report in regard to a new dual credit developed under the School / College / Work Initiative. L. Ransom provided background on how the dual credit course in Hospitality and Technology came to fruition at the school. Instructor Svenkeson described what is being taught in the course, while Mr. Atkinson reported on his goals and aspirations to run his own business after his post-secondary education and described how this course was assisting him to realize his goals. Students in the course who are considering going into the hospitality or chef training pathways in college receive two credits for completion of this course. One Technology credit is attainable at the high school, while another credit in Hospitality is gained as a college credit through Confederation College.
- 12.2 Student Trustee: Superior-Greenstone DSB
No Report

13.0 Reports of the Director of Education

(Director: Lise Haman)

- 13.1 Report No. 15: Draft School Year Calendar 2007-2008
63/07

Moved by: Trustee M. Mannisto

Seconded by: B. Bartlett

✓ That, the Superior-Greenstone DSB receives Report No. 15: Draft School Year Calendar 2007-2008 as presented for information

Carried

Director of Education, Lise Haman reported that the draft calendar provided one that has been developed in cooperation with the coterminous boards. It is a regular school year calendar that incorporates six professional development days. In 2007-2008 all Superior-Greenstone DSB and all its coterminous boards share exactly the same calendar configuration. The calendar remains out for stakeholder review. The calendar must be forwarded to the Ministry of Education before May 1, 2007.

14.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education:

- 14.1 Report No. 16: Preliminary Elementary Teaching Staff Proposal 2007-2008
64/07

Moved by: Trustee M. Mannisto

Seconded by: J. Turner

✓ That, the Superior-Greenstone DSB receives Report No. 16: Preliminary Elementary Teaching Staff Proposal (2007-2008) as presented for information

Carried

Colleen Kappel provided highlights of the preliminary elementary staff proposals, noting many communities continue to face significant economic situations and this in turn contributes to the downward trend in enrolment. The past five years indicate a decline in FTE by 35%. Projected enrolment for the 2007-08 school year is 949.5 students which is a decrease of 69 students system-wide when compared to the number of students in 2006-07. She noted that staffing schools is extremely important to the lives of our students, teachers, administrators and school communities. A preliminary review is being done to examine each elementary school in our board to determine staffing levels that will best meet the needs of our students

- 14.2 Update February 2/07 Professional Development Day
C. Kappel provided a report on the various professional development held on February 2, 2007 for teachers and educational support staff.
- 14.3 Spam Filtering / Block Sites
Coordinator of Information Technology, Brad Ross, advised the board that spam filtering on board e-mail has been updated with good results. The occurrences of spam have been significantly reduced with the updates that have been done.
- 14.4 Pilot - Student E-mail
B. Ross reported that a student e-mail pilot is currently underway with one of the larger high schools. The pilot will determine if the student e-mail package can improve the delivery of education between students and the classroom and provide better acquisition of information. Ultimately, if the pilots that are running can be fine tuned, over time schools will be further along in the creation of a paperless environment, yet more information would be available to students.

15.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

- 15.1 Report No.17: Update George O'Neill Public School Renovation
65/07

Moved by: Trustee L. Aylward

Seconded by: K. Notwell

✓ That, the Superior-Greenstone DSB receives Report No. 17: George O'Neill Public School Renovation February 2007 as presented.

Carried

Superintendent of Plant Services Wayne Chiupka reported that the closing date for tenders was February 14, 2007. On February 15, the George O'Neill PS Renovation Steering Committee met to review the bids received. The committee recommended that the renovations to the school be done fully and properly and that FinnWay General Contractors with a bid of \$2,288,000.00 be considered by the board for the project. The bid provided does not include the cost associated with developing a bus loop, parking lot or classroom furniture.

A study of the feasibility of establishing a bus loop and parking lot changes will be done with those estimates being provided at a future meeting. A summary breakdown of the various components of the project including such things as architect fees, contingencies, furniture, bus loop and parking lot will be presented at a future board meeting. A report will also be included summarizing the most practical and cost effective options for financing the project.

66/07

Moved by: Trustee B. Bartlett

Seconded by: L. Aylward

✓ That, the Superior-Greenstone DSB award the Tender for George O'Neill Public School Renovations to FinnWay General Contractor for the bid amount of \$ 2,288,000.00 (GST extra).

Carried

- 15.2 Report No.18: 2005-2006 Management Letter from Auditors
67/07

Moved by: Trustee D. Keenan

Seconded by: B. Bartlett

✓ That, the Superior-Greenstone DSB receives Report No. 18: 2005-2006 Deloitte Management Letter as presented.

Carried

68/07

Moved by: Trustee M. Mannisto

Seconded by: J. Turner

✓ **That**, the Superior-Greenstone DSB accepts the Deloitte Management letter as presented.

Carried

16.0 Matters for Decision

Board Chair: B. Bartlett

16.1 Report No. 19 Disbursements-January 2007 **69/07**

Moved by: Trustee J. Turner

Seconded by: M. Mannisto

✓ **That**, the Superior-Greenstone DSB receives Report No. 19: Disbursements January 2007 as presented for information.

Carried

16.2 Report No.: 20 Personnel-February 19, 2007 **70/07**

Moved by: Trustee B. Bartlett

Seconded by: L. Aylward

✓ **That**, the Superior-Greenstone DSB receives Report No. 20: Personnel dated February 19, 2007 as presented for information.

Carried

A friendly amendment corrected the name of a person.

17.0 New Business

17.1 Chair

17.2 Correspondence

17.2.1 Minister K. Wynne re Trustee Honoraria

17.2.2 Windsor-Essex Catholic DSB re Trustee Honoraria

17.2.3 Township of Schreiber

Trustee Kathie Notwell requested that a letter of clarification in regard to the Pupil Accommodation Review Guidelines be forwarded to the Township of Schreiber. The letter will clarify that the School Valuation Framework development is mandatory for all boards in Ontario. This is a policy review only.

17.3 Future Board Meeting Agenda Items

18.0 Trustee Associations and Other Boards

18.1 OPSBA

Board Chair B. Bartlett suggested that a trustee be scheduled to go to the OPSBA Labour Relations Conference in late March. Trustee L. Aylward will review the conference offered to determine if this is a session that he can attend on behalf of the board. B. Bartlett requested permission of the board to be an alternate.

71/07

Moved by: Trustee D. Keenan

Seconded by: C. Brown

✓ *That, the Superior-Greenstone DSB does, in the event that Trustee Les Aylward chooses not to attend the OPSBA Labour Relations Conference, approved the attendance of Board Chair Bette Bartlett at this conference.*

Carried

19.0 Observer Comments

20.0 Adjournment

72/07

Moved by: Trustee B. Bartlett

Seconded by: Trustee K. Notwell

✓ *That, the Superior-Greenstone DSB Superior-Greenstone DSB 2007/02 Regular Board Meeting adjourn at 9:08 p.m.*

Carried

Schedule: 2007 Regular Board Meetings

2007 Dates	Time	Location		2007 Dates	Time	Location
Mon., Jan. 22	6:30 p.m.	NRHS		Mon., July 16	6:30 p.m.	Marathon Board Room
Mon., Feb. 19	6:30 p.m.	Marathon Board Room		Mon., Aug. 20	6:30 p.m.	LSHS
Mon., Mar. 19	6:30 p.m.	GCHS		Mon., Sept. 17	6:30 p.m.	MNHS
Mon., Apr. 16	6:30 p.m.	LSHS		Mon., Oct. 15	6:30 p.m.	Marathon Board Room
Tues., May 22	6:30 p.m.	MNHS		Mon., Nov. 19	6:30 p.m.	GCHS
Mon., June 18	6:30 p.m.	NRHS		Mon., Dec. 3	11:30 a.m.	NRHS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2007/03

Committee of the Whole Board: 6:30 p.m.

Monday, February 19, 2007

Designated Site: Marathon Board Room, Marathon, ON

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

TOPICS

Designate Board Chair: Bette Bartlett

Director: Lise Haman

PART I: *Committee of the Whole Board (In-Camera-Session A)*

(Closed Session): 6:35 p.m.

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- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 20) *(B. Draper)*
 - 2.0 Litigation: re Geraldton Case
 - 3.0 Grievances: re Termination

PART II: *Committee of the Whole Board (Section B)*

(Open Session): TBA

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- 1.0 No Reports

Committee of the Whole (In-Camera) & Regular Board Meeting 2007/03

Monday, February 19, 2007

MINUTES

APPROVED THIS _____ DAY OF _____, 2007

SECRETARY

CHAIR