



HIGHLIGHTS ON WORKPLACE HEALTH AND HAZARDS

Superior-Greenstone District School Board
Joint Occupational Health and Safety Committees

Working Together For a Safe and Healthy Workplace

What to do if an Injury Happens:

- SEEK IMMEDIATE FIRST AID

- Ask for help from the work site staff member certified in First Aid.

EMPLOYEES

- Report the accident to your on-site principal/ supervisor. Do this as soon as possible - an injury may turn out to be more serious than it appears.
- Fill out the appropriate paperwork

Students

- Seek immediate First Aid from work site staff member certified in First Aid
- Report to Office
- Complete OSBIE online reporting form if required – www.osbie.com