

Mentor - New Teacher Discussions

Please note: All notes are given to the teacher at the end of the discussion. No copies are kept by anyone else and the conversation is a private supportive conversation between the Mentor and the New Teacher to provide for personal and professional growth.

This checklist may serve as a starting point for conversation.

DATE	Topics for Discussion & <u>Student work</u> being looked at	Notes
	Classroom procedures/routines	
	Available resources	

	Seating plan	
	Attendance procedures	
	Lesson plan and objectives	

	Process for homework collection /corrections / tracking	
	Process for paper collection / distribution of materials	
	Assessment & Evaluation	

	Use of voice	
	Strategies for active learning	
	Classroom setup	

	Variety of teaching strategies	
	Modification & accommodation of students - IEP's	
	Other:	

/	Topics for Discussion	Notes
	Questioning techniques	
	Time management	

	Transition time between lessons	
	Use of Educational Assistants	
	Discipline strategies aligned with Code of Conduct	
	Parent communication	
	Homework expectations	
	Establishing rapport/respect with students	
	Other:	

Encouraging Comments:

Next steps that the New Teacher and the Mentor are planning: