

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



**Our Mission:** "Inspiring our students to succeed and make a difference"  
**Our Vision:** "We are leaders in providing quality learning experiences in our small school communities"  
**Our Values:** "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"  
**Our Motto:** "Small schools make a difference"

## Videoconference Site Locations

Superior-Greenstone District School Board.... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Lake Superior High School ..... (LSHS).....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS).....500 Second Street West, Geraldton, ON

## Annual Organizational / Regular Board Meeting 2016/01

### MINUTES

Monday, December 7, 2015

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

**Board Chair:** Pinky McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM. Joannette

Part I: 1:00 p.m. - Election of Officers

Section (A)

Part II: 1:15 p.m. – Annual Organizational Appointments (Open to Public)

Section (A)

Part III: 1:30 p.m. - Regular Board Meeting: (Open to Public)

Section (A)

Part IV: 2:48 p.m.. - Committee of Whole Board In-Camera (Closed to Public)

Section (B) In-Camera

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Figliomeni, Kim	X					McRae, Pauline (Pinky)	X				
Fisher, Matthew		X				Pelletier, Allison	X				
MacGregor, Aaron		X				Sabourin, Stanley	X				
Mannisto, Mark	X					Zeleny, Olivia (Student)			X		
McIntyre, Margaret	X					Ward: Red Rock/Dorion (Vacant)					

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X				
Morden-Cormier, Nicole: <i>Superintendent of Education</i>	X				
Eddy, Suzanne: <i>Assistant to the Director</i>	X				
Williams, Dianne: <i>Manager of Accounting Services</i>					X
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					X
Paris, Marc: <i>Coordinator of Plant Services</i>		X			
Draper, Barb: <i>Coordinator of Human Resources Services</i>	X				
Lucas, Jay: <i>Coordinator of Information Technology Services</i>	X				
Joannette, Rose-Marie: <i>Administrative Assistant to Director</i>	X				

**Note:** David Tamblyn, Director and Secretary to the Board presided until the position of 2016 Board Chair was confirmed whereupon the Chair assumed the role.

**2.0 Welcome and Direction for Proceedings**

(D. Tamblyn)

Director David Tamblyn welcomed everyone to the meeting and thanked the Trustees who had attended the Professional Development session over the last 1.5 days.

**3.0 Naming of Two Scrutineers**

(D. Tamblyn)

Director Tamblyn named three scrutineers to act as such for all occasions that arose through the meeting where balloting took place. The scrutineers named were Cathy Tsubouchi, Suzanne Eddy and Nicole Morden-Cormier.

**4.0 Election: Board Chair for 2016**

(D. Tamblyn)

Director Tamblyn called for nominations for Chair of the Board. Trustee K. Figliomeni nominated Trustee P. McRae. Thrice called and hearing no further nominations, Pinky McRae was acclaimed as Board Chair.

**5.0 Chairperson Assumes Office for 2016**

(As Determined)

Board Chair Pinky McRae extended her thanks to the Board for its confidence in her. She also referred to the great team building experience through 2015 and pledged to continue this conduct in 2016. She noted that the Board has continued to have a good relationship with senior administration. In addition she extended thanks to principals, support staff and custodians for all the work that is done daily to ensure the best learning and physical environments exist for SGDSB students.

**6.0 Election: Board Vice-Chair for 2016**

(Board Chair)

**6.1 Call for Nominations**

Board Chair P. McRae called for nominations for Vice-Chair. Trustee Margaret McIntyre nominated Trustee Kim Figliomeni. Board Chair Pinky McRae nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, trustees prepared to cast ballots. Prior to this both Trustees Mannisto and Figliomeni gave brief remarks outlining why each accepted the nomination for Vice Chair and what each one's focus for the role would be if were elected. After two ballots, Trustee Kim Figliomeni was elected as Vice Chair of the Board.

**9.0 Approval of Agenda**

**01/15**

Moved by: Trustee M. Mannisto

Second: Trustee A. Pelletier

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2016/01 be accepted and approved as amended with corrections to:

- Item 10.3 Audit Committee (remove K. Figliomeni), and
- Item 11.4 Occupational Health & Safety (reduce appointments to one only trustee)

Carried

## **7.0 Election: Education Committee Chair for 2016**

### **7.1 Call for Nominations**

P. McRae called for nominations for Chair of the Education Committee. Trustee Aaron MacGregor nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, Mark Mannisto was acclaimed as Chair of the Education Committee.

## **8.0 Election: Negotiations / Business Committee Chair for 2016**

### **8.1 Call for Nominations**

P. McRae called for nominations for Chair of the Negotiations / Business Committee. Trustee Kimberley Figliomeni nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, Mark Mannisto was acclaimed as Chair of the Negotiations / Business Committee

Part II: 1:15 p.m. – Annual Organizational Appointments

(Open to Public)

## **9.0 Procedural Bylaw: Amendment of Appendix B: Election Procedures**

Board Chair P. McRae noted that the amendment to the Board Procedural Bylaw would permit Board members to express their interest to sit on 2016 Board committees rather than to hold nominations and elections for every seat. She indicated that a notice of motion would come forward at a future Board meeting so that a permanent revision could be made to Appendix B.

**02/15**

Moved by: Trustee K. Figliomeni

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB exercise Article XI of the Board Procedural Bylaws:

*Amendment of Appendices, so as to suspend the article, "Committee Members: Elections" found in Appendix B, Page 12, in favour of Committee Membership determined by appointment of the Trustee(s) who express an interest in assuming a membership role on a said committee(s).*

Carried

## **10.0 Appointments: Statutory Committee Members**

### **10.1 Special Education Advisory Committee (SEAC)**

Note: Appointments to SEAC are effective for the Term of the Board.

- |                      |                     |
|----------------------|---------------------|
| 1. Mark Mannisto     | Appointee           |
| 2. Kim Figliomeni    | Appointee           |
| 3. Allison Pelletier | Alternate Appointee |
| 4. Margaret          | Alternate Appointee |

A brief discussion took place in regard to the requirement to have the Board's First Nation Trustee as a sitting member of SEAC. This issue will be investigated for a report back to and/or action by the Board in January.

### **10.2 2016 Parental Involvement Committee**

Note: Appointments are in effect until December 2016

- |                      |                     |
|----------------------|---------------------|
| 1. Allison Pelletier | Appointee           |
| 2. Mark Mannisto     | Alternate Appointee |
| 3. Kim Figliomeni    | Alternate Appointee |

10.3 Audit Committee

Note: Appointments to the Audit Committee are effective for the Term of the Board. The following trustees are members for the term ending November 30, 2018

1. Mark Mannisto
2. Aaron MacGregor
3. Margaret McIntyre

10.4 2016 Student Alternative Learning (SAL) Committee

Note: Appointments are in effect until December 2016

1. Matt Fisher                      Appointee
2. Stanley Sabourin      Alternate Appointee
3. Director of Education or a Superintendent of Education
4. At least one person who is not a member or employee of the Board

**11.0 Appointments: Standing Committee**

11.1 2016 Board Discipline Committee

Note: Appointments are in effect until December 2016

1. Kim Figliomeni      Appointee
2. Margaret McIntyre      Appointee
3. Mark Mannisto      Appointee
4. Allison Pelletier      Appointee
5. Stanley Sabourin      Appointee

11.2 Board Policy Review Committee

Note: Appointments to the BPRC Committee are effective for the Term of the Board. The following trustees are members for the term ending November 30, 2018

Trustee S. Sabourin was named the second alternate due to the vacancy created with the resignation of the Red Rock/Dorion Trustee.

1. Aaron MacGregor
2. Allison Pelletier
3. Margaret McIntyre
4. Mark Mannisto
5. Matt Fisher
6. Kim Figliomeni (Alternate)
7. Stanley Sabourin (Alternate)

11.3 2016 Native Education Advisory Committee (NEAC)

Note: Appointments are in effect until December 2016

**03/15**

*Moved by: Trustee M. Mannisto*

*Second: Trustee K. Figliomeni*

**✓ That,** the Superior-Greenstone DSB Chair of NEAC be the Board's First Nation Representative, Stanley Sabourin, and

*That,* the Superior-Greenstone DSB appoint the following trustees as NEAC members:

- 1 Mark Mannisto      Appointee
- 2 Aaron MacGregor      Appointee

Carried

11.4 2016 Occupational Health and Safety Committee

Note: Appointments are in effect until December 2016

Board Chair P. McRae noted that with changes of the Occupational Health and Safety Terms of Reference only one trustee is required to sit on this committee.

1. Mark Mannisto      Appointee
2. Matt Fisher        Alternate Appointee

11.5 2016 Transportation Committee

Note: Appointments are in effect until December 2016

1. Margaret McIntyre      Appointee
2. Kimberley Figliomeni   Appointee
3. Allison Pelletier        Alternate Appointee

Part III: 1:39 p.m. - Regular Board Meeting:

(Open to Public)

**12.0 Regular Meeting Call to Order**

**04/15**

Moved by: Trustee K. Figliomeni

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB Annual Organizational and Regular Board Meeting 2016/01 on Monday, December 7, 2015 be called to order at 1:39 p.m.

Carried

**13.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time.

**14.0 Minutes: Board Meetings and Board Committee Meetings**

14.1 **05/15**

Moved by: Trustee M. Mannisto

Second: Trustee K. Figliomeni

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2015-11 – November 23, 2015

Carried

**15.0 Business Arising Out of the Minutes**

There was no business arising from the minutes.

**16.0 Delegations and/or Presentations**

16.1 Superior-Greenstone DSB Promotional Video

Director David Tamblyn presented a newly released video promotion of Superior-Greenstone DSB which was produced by the media relations agency, The Sussex Group. The video shown is the longest (7 minutes) of a series of promotions produced about SGDSB. Three minute trailers have been produced and will be rolled out through social media. The long version shown today will be posted to the website. The promotions will serve as recruitment tools for both staff and students. A total of eight videos have been made by Sussex Group.

16.2 Student Trustee Olivia Zeleny

No report.

## **17.0 Reports of the Business / Negotiations Committee**

*Superintendent of Business: C. Tsubouchi  
(Business /Negotiations Chair: Mark Mannisto)*

### **17.1 Report No. 01: Enrolments as at October 31, 2015**

Superintendent of Business Cathy Tsubouchi noted that overall the elementary enrolments are down 18 FTE students from budget while the secondary panel is down by 5.75 FTE students. She advised that there remain some issues to verify such as e-learning enrolment which may change the numbers.

## **18.0 Reports of the Director of Education**

*Director of Education: David Tamblyn*

### **18.1 Report No. 02: Proposed Board Meeting Schedule for 2016**

Director D. Tamblyn in presenting the proposal made note that all Board system meeting schedules have been booked around Board meetings so that the frequency of meetings ought not to be than one per week. He noted that the designated site for all Board meetings is in Marathon. In both 2014 and 2015 there was a rotation of four school sites designated for meetings, the intent being that these off site meetings would provide a chance for trustees to visit schools and facilitate an opportunity for trustees to engage face-to face for meetings. However, the off-site provision was utilized very sparingly. It is financially more feasible to meet via the Marathon Board Meeting Room. Trustee discussed the merits of both the static and the rotational Board meetings, all parties bringing forward their perspectives, pros and cons before Board Chair P. McRae called the motion below

**06/15**

*Moved by: Trustee K. Figliomeni*

*Second: Trustee M. McIntyre*

**✓ That, the Superior-Greenstone DSB having received Report No. 02 Proposal for 2016 Regular Board Meeting Schedule approves the 2016 Regular Board Meetings as outlined.**

*Carried*

### **18.2 Report No. 03: Legal Representation re Policy 713**

Director Tamblyn advised that this is an annual report provided as per Policy 713 whereby the Board is to be made aware of expenditures for legal issues where counsel is enlisted.

### **18.3 Report No 04: Director's Annual Report 2014-2015**

D. Tamblyn advised this report is a requirement of all boards per the Education Act. A copy of this report will be posted to the Board website. It is a consolidation of all the key activities undertaken by the Board through 2014-2015; most importantly it provides information that illustrates how we have strived and made strides toward the SGDSB Strategic Plan and Priorities.

## **19.0 Reports of the Education Committee**

*Superintendent of Education: Nicole Morden-Cormier  
(Education Chair: Mark Mannisto)*

### **19.1 Report No 05: 2015-2016 Board Learning Plan for Student Achievement & Well-Being**

Superintendent of Education Nicole Morden-Cormier provided an overview of this report outlining how the Board Learning Plan for Student Achievement and Well-Being (BLPSA) is a document that reflects the specific learning focus for the district and is a tool used to plan how this learning is going to be monitored. She said the last two years and moving forward, all schools within SGDSB have been working on shifting to "learner centered environments and pedagogy", as we believe that this will improve the "persistence, motivation, engagement and belonging" of learners and thus result in both improved achievement and well-being.

### **19.2 Report No 06: Additional Elementary Student Work Study Teacher/Numeracy Facilitator**

N. Morden Cormier provided an overview of her report describing the role of the Student Work Study Teacher (SWST)/Numeracy Facilitator, the funding provisions available for the assignment and the staff currently dedicated to SWST in the system. Facilitators have been assigned to the

Greenstone and Marathon/Terrace Bay regions. An additional SWST/Numeracy Facilitator for the Nipigon-Red Rock region would be dedicated to the support of student achievement in the area of mathematics.

**07/15**

*Moved by: Trustee M. Mannisto*

*Second: Trustee M. McIntyre*

✓ **That** the Superior-Greenstone DSB having received Report No. 06: Additional Elementary Student Work Study Teacher/Numeracy Facilitator approves the addition of 1.0 FTE SWSTS/Numeracy Facilitator teacher for the remainder of the 2015-2016 school year.

Carried

## **20.0 New Business**

(Chair: Pinky McRae)

### **20.1 Board Chair**

#### **20.1.1 Correspondence: Greater Essex County DSB**

(Attached)

Board Chair P. McRae read this letter for information. It concerns the expansion of the Aboriginal Curriculum K-12, an issue addressed by this Board to the Minister late last year.

#### **20.1.2 Correspondence: Ministry of Education re Syrian Refugees**

P. McRae noted she had received a letter outlining the ministry's planned approach to the federal government's intention to process 25,000 Syrian refugee applications.

### **20.2 Future Board Meeting Agenda Items**

P. McRae noted the following issues for future Board meeting agenda

- Board Governance Committee
- Notice of Motion re Board Procedural Bylaws: Appendix B

### **20.3 Trustee Associations and Other Boards**

#### **20.3.1 Trustee Appointments for OPSBA Director/Voting Delegate**

P. McRae called for nominations. Trustee Allison Pelletier nominated Trustee Mark Mannisto. Thrice called and hearing no further nominations, Mark Mannisto was acclaimed as Director and Voting Delegate to OPSBA

**08/15**

*Moved by: Trustee A. Pelletier Second: Trustee K. Figliomeni*

✓ **That**, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Director to OPSBA effective for the period of December 1, 2015 to November 30, 2016, and

*That*, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Voting Delegate to OPSBA for the period of December 1, 2015 to November 30, 2016.

Carried

#### **20.3.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate**

P. McRae called for nominations. Trustee Kim Figliomeni nominated Trustee Allison Pelletier. Thrice called and hearing no further nominations, Allison Pelletier was acclaimed as Alternate Director and Alternate Voting Delegate to OPSBA

**09/15**

Moved by: Trustee S. Sabourin Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB appoint Trustee Allison Pelletier to serve as its Alternate Director to OPSBA for the period of December 1, 2015 to November 30, 2016, and

That, the Superior-Greenstone DSB appoint Trustee Allison Pelletier to serve as its Alternate Voting Delegate to OPSBA for the period of December 1, 2015 to November 30, 2016.

Carried

**21.0 Notice of Motion**

**22.0 Observer Comments**

(Members of the public limited to 2-minute address)

Part IV: 2:48 p.m.. - Committee of Whole Board In-Camera

Section B: (Closed to Public)

**23.0 Committee of the Whole Board** (In-Camera Closed)

**23.1 Agenda: Committee of the Whole Board - Closed**

**10/15**

Moved by: Trustee A. Pelletier

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 2:48 p.m. and that this portion be closed to the public.

Carried

**23.2 Rise and Report from Closed Session**

**11/15**

Moved by: Trustee M. McIntyre

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 2:59 p.m. and that this portion be open to the public.

Carried

**24.0 Report of the Committee of the Whole Closed Section B**

**24.1 12/15**

Moved by: Trustee M. Mannisto

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as  
1. Regular Board Meeting 2015-11– November 23, 2015

Carried

**25.0 Adjournment**

**13/15**

Moved by: Trustee A. Pelletier

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB 2016/01 Organizational and Regular Board Meeting on Monday, December 7, 2016 adjourn at 2:59 p.m.

Carried

2016 - Board Meetings			
Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.			
Monday, February 22	Monday, May 16	Monday, August 22	Monday, November 21
Monday, March 21	Monday, June 20	Monday, September 26	Monday, December 5 (1:00 p.m.)
Monday, April 18	Monday, July 18	Monday, October 17	



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Annual Organizational / Regular Board Meeting 2016/01**

Committee of the Whole Board: Closed Session.

Monday, December 7, 2015

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

**T O P I C S**

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: RM. Joannette

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) 2:48 p.m..

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 Update: Negotiations
- 4.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2015-11 – November 23, 2015
- 5.0 Personnel

**Regular Board Meeting 2016-01**

Monday, December 7, 2015

**M I N U T E S**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR