

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



**Our Mission:** "Inspiring our students to succeed and make a difference"  
**Our Vision:** "We are leaders in providing quality learning experiences in our small school communities"  
**Our Values:** "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"  
**Our Motto:** "Small schools make a difference"

### Videoconference Site Locations

Superior-Greenstone District School Board(SGDSB) .....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

### Regular Board Meeting 2017/05

### A G E N D A

Monday, April 24, 2017 – 6:30 p.m.

Designated Site: Lake Superior High School VC Room, 19 Hudson Drive, Terrace Bay, ON

**Board Chair:** Pinky McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: G. Christianson

PART I: Regular Board Meeting  
 PART II: Committee of the Whole Board

Section (A): – (open to public): 6:30 p.m.  
 Section (B) In-Camera: – (closed to public) TBA

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Audia-Gagnon, Mia (Student)						McIntyre, Margaret					
Figliomeni, Kim						McRae, Pauline (Pinky)					
Groulx, Michael						Pelletier, Allison					
MacGregor, Aaron						Sabourin, Stanley					
Mannisto, Mark						Sarrasin, Marlaine (Marlo)					

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Morden-Cormier, Nicole: <i>Superintendent of Education</i>					
Bishop, Charles: <i>Assistant to the Director</i>					
Eddy, Suzanne: <i>Student Success Lead</i>					
Williams, Dianne: <i>Manager of Accounting Services</i>					
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					
Demers, Linda: <i>Coordinator of Business Services</i>					
Paris, Marc: <i>Coordinator of Plant Services</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>					

## **2.0 Regular Meeting Call to Order**

✓ *That, the Superior-Greenstone DSB  
Regular Board Meeting on Monday,  
April 24, 2017 be called to  
order at \_\_\_\_\_ p.m.*

## **3.0 Approval of Agenda**

✓ *That, the agenda for the Superior-Greenstone DSB  
2017/05 Regular Board Meeting, April 24, 2017  
be accepted and approved.*

## **4.0 Disclosures of Interest re: Open Session**

## **5.0 Minutes: Board Meetings and Board Committee Meetings**

### **5.1 Board Meetings**

✓ *That, the minutes of the following Board meeting be adopted:*

1. Regular Board Meeting 2017/04: March 27, 2017
2. Special Board Meeting 2017/01: March 22, 2017

*(Attached)*

*(Attached)*

## **6.0 Business Arising Out of the Minutes**

## **7.0 Delegations and/or Presentations**

### **7.1 Excellence in Education: Lake Superior High School Presentation entitled: Relay for Life**

*(Power Point Presentation- Recreation  
and Leadership, Grade 12 Class)*

### **7.2 Update: Student Trustee Mia Audia-Gagnon**

## **8.0 Reports and Matters for Decision**

### **8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

#### **8.1.1 Board Audit Committee**

*(M. Mannisto/ C. Tsubouchi)*

#### **8.1.2 Board Policy Review Committee**

*(M. McIntyre/ D. Tamblyn)*

#### **8.1.3 Native Education Advisory Committee**

*(S. Sabourin/ D. Tamblyn)*

#### **8.1.4 Occupational Health & Safety Committee**

*(M. Paris/ W. Chiupka)*

#### **8.1.5 Parental Involvement Committee**

*(M. Sarasin/ N. Morden-Cormier)*

#### **8.1.6 Special Education Advisory Committee**

*(K. Figliomeni/ D. Tamblyn)*

## **9.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: C. Tsubouchi  
Business /Negotiations Chair: Aaron MacGregor

- 9.1 Report No. 20  
Report of the Audit Committee – Treasurer Report on Investments (Attached –C. Tsubouchi)

✓ **That**, having received Report No. 20: Report of the Audit Committee-Treasurer Report on Investments, the Superior-Greenstone DSB accepts the Treasurer Report on Investments at August 31, 2016.

- 9.2 Report No. 21  
Report of the Audit Committee – 2015/2016 Financial Statements (Attached –C. Tsubouchi)

✓ **That**, having received Report No. 21: Report of the Audit Committee-2015/2016 Financial Statements, the Superior-Greenstone DSB accepts the 2015/2016 audited Financial Statements and makes the following reserve transfer:

**From** Winning Teams/Championship Fund      \$6,464.46

## **10.0 Reports of the Director of Education**

Director of Education: David Tamblyn

- 10.1 Report No. 22  
2016-2017 10 and 25 Year Employee Recognition Awards (Attached – D. Tamblyn)

- 10.2 Report No. 23  
Director's Monthly Report- April 2017 (Attached – D. Tamblyn)

- 10.3 Report No. 24  
2017 School Graduation Dates (Attached – D. Tamblyn)

- 10.4 Report No. 25  
Modified Pupil Accommodation Review – Red Rock Public School  
Presentation of Final Decision of the Board of Trustees (Attached – D. Tamblyn)

✓ **That**, the Superior-Greenstone District School Board having received Report No. 25: Red Rock Public School Modified Pupil Accommodation Review formally ends the provision of educational programing at Red Rock Public School and will keep in mind the community's interest in the future of the facility, effective June 30, 2017.

## **11.0 Reports of the Education Committee**

Superintendent of Education: N. Morden-Cormier  
Assistant to the Director of Education: C. Bishop  
Education Chair: Mark Mannisto

- 11.1 Report No. 26  
Proposed Elementary Teaching Staffing  
and Organization for September 2017 (Attached – N. Morden-Cormier)

## **12.0 New Business**

Board Chair: P. McRae

### **12.1 Board Chair**

- 12.1.1 Resignation: Marlo Sarrasin (Nipigon Ward)  
✓ ***That***, the Superior-Greenstone DSB accept the resignation of Trustee Marlaine Sarrasin, (Nipigon Ward) effective June 30, 2017 with regret, and

*That, the Board advertise the Trustee vacancy for the Nipigon Ward in the local community newspaper (Nipigon-Red Rock Gazette) for two weeks to acquire expressions of interest from local citizens in order to fill the vacancy by Board appointment, and*

*That, should local recruitment be unsuccessful, the Board directs that the Nipigon Ward vacancy be advertised in local newspapers, board-wide.*

### **12.2 Trustee Associations and Other Boards**

### **12.3 Future Board Meeting Agenda Items**

## **13.0 Notice of Motion**

## **14.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

## **15.0 Committee of the Whole Board** (In-Camera Closed)

(Attached)

### **15.1 Agenda: Committee of the Whole Board – Closed**

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

### **15.2 Rise and Report from Closed Session**

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

## **16.0 Report of the Committee of the Whole Closed Section B**

- 16.1 ✓ *That, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:*

1. Regular Board 2017/04: March 27, 2017

(Attached)

- 16.2 Other Recommendations from Committee of the Whole Closed Session  
(This section may be used as required coming out of closed session)

✓ *That, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:*

- (list motions here which may apply)

## **17.0 Adjournment**

✓ *That, the Superior-Greenstone DSB 2017/05 Regular Board Meeting, Monday, April 24, 2017 adjourn at \_\_\_\_\_, p.m.*

<b><u>2017 - Board Meetings</u></b>		
Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.		
Monday, May 8, 2017 *Special Board Meeting		Tuesday, May 23, 2017 *Designate Site: GCHS
Monday, June 26, 2017	Monday, July 17, 2017	Monday, August 21, 2017
Monday, September 18, 2017	Monday, October 23, 2017 *Designate Site: MNHS	Monday, November 20, 2017
Monday, December 4, 2017 (1:00 p.m.)		

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Regular Board Meeting 2017/05

Committee of the Whole Board: Closed Session.

Monday, April 27, 2017

Designated Site: Lake Superior High School VC Room, 19 Hudson Drive, Terrace Bay, ON

### A G E N D A

**Board Chair:** Pinky McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera TBD.

- 1.0 Disclosure of Interest: re Closed Session (P. McRae)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (P. McRae)
- 3.0 In-Camera (closed) Meeting Minutes
  1. Regular Board Meeting 2017-04: March 27, 2017 (Attached)

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



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### Videoconference Site Locations

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 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

### Regular Board Meeting 2017/04

### MINUTES

Monday, March 27, 2017 – 6:30 p.m.

Designated Site: Marathon Board Office, 12 Hemlo Drive, Marathon, ON

**Board Chair:** Pinky McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: G. Christianson

PART I: Regular Board Meeting  
 PART II: Committee of the Whole Board

Section (A): – (open to public): 6:30 p.m.  
 Section (B) In-Camera: – (closed to public) 8:04 p.m.

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Audia-Gagnon, Mia (Student)					X	McIntyre, Margaret	X				
Figliomeni, Kim	X					McRae, Pauline (Pinky)	X				
Groulx, Michael			X			Pelletier, Allison	X				
MacGregor, Aaron					X	Sabourin, Stanley	X				
Mannisto, Mark	X					Sarrasin, Marlaine (Marlo)	X				

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>			X		
Morden-Cormier, Nicole: <i>Superintendent of Education</i>			X		
Bishop, Charles: <i>Assistant to the Director</i>			X		
Eddy, Suzanne: <i>Student Success Lead</i>			X		
Williams, Dianne: <i>Manager of Accounting Services</i>	X				
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					X
Demers, Linda: <i>Coordinator of Business Services</i>	X				
Paris, Marc: <i>Coordinator of Plant Services</i>					X
Lucas, Jay: <i>Coordinator of Information Technology Services</i>	X				
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>	X				

**2.0 Regular Meeting Call to Order****38/17**

Moved by: Trustee K. Figliomeni

Second: Trustee A. Pelletier

✓ *That*, the Superior-Greenstone DSB Regular Board Meeting on Monday, March 27, 2017 be called to order at 6:31 p.m.

Carried**3.0 Approval of Agenda****39/17**

Moved by: Trustee M. Mannisto

Second: Trustee M. Sarrasin

✓ *That*, the agenda for the Superior-Greenstone DSB 2017/04 Regular Board Meeting, March 27, 2017 be accepted and approved.

Carried**4.0 Disclosures of Interest re: Open Session**

There was no disclosures of interest offered at this time.

**5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meetings****40/17**

Moved by: Trustee K. Figliomeni

Second: Trustee M. Sarrasin

✓ *That*, the minutes of the following Board meeting be adopted:

1. Regular Board Meeting 2017/03: February 27, 2017

Carried**6.0 Business Arising Out of the Minutes**

No Business arising from minutes.

**7.0 Delegations and/or Presentations****7.1 Excellence in Education: Nipigon-Red Rock High School: Dylan's Story**

Nipigon-Red Rock High School Teacher Colleen Rose gave an overview of how social media can successfully connect students with instructional tools to be utilized in the classroom. A presentation was provided of the story of Dylan, a student who was successful in achieving his goal of pottery making with the technical suggestions provided by artisans via the internet. Director of Education, David Tamblyn advised that the Ministry has announced that they have approved funding for a TLLP project that supports this format of learning and knowledge sharing.

**8.0 Reports and Matters for Decision****8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)****8.1.1 Board Audit Committee**

The next meeting date is Thursday, March 30, 2017.

**8.1.2 Board Policy Review Committee**

The next meeting date is April 4, 2017.



8.1.3 Native Education Advisory Committee

Next meeting date is May 5, 2017. The location of the meeting is to be determined.

8.1.4 Occupational Health & Safety Committee

A quarterly meeting was held on March 8, 2017. Trustee Michael Groulx provided a brief overview and advised that the next Committee meeting will take place on June 7, 2017.

8.1.5 Parental Involvement Committee

The next meeting date is April 18, 2017.

8.1.6 Special Education Advisory Committee

Trustee Kim Figliomeni provided a brief overview of the March SEAC meeting. The next meeting is April 11, 2017.

**9.0 Reports of the Business / Negotiations Committee**

*Superintendent of Business: C. Tsubouchi  
Business /Negotiations Chair: Aaron MacGregor*

9.1 Report No.15: 2016/2017 1<sup>st</sup> Interim Report

Superintendent of Business, Cathy Tsubouchi provided a review of the report, which provides information regarding the status of the current year's budget versus actual expenditures. The report covers the period from September 1 to November 30, 2016.

**10.0 Reports of the Director of Education**

*Director of Education: David Tamblyn*

10.1 Report No.16: Anishinabek Education System

Aboriginal Liaison, Nicole Richmond provided an overview of the report. In conjunction with the written report, a power point presentation was provided to give additional information regarding the Anishinabek Education System.

**11.0 Reports of the Education Committee**

*Superintendent of Education: N. Morden-Cormier  
Assistant to the Director of Education: C. Bishop  
Education Chair: Mark Mannisto*

11.1 Report No.17: Specialist High Skills Major Programs

Student Success Lead, Suzanne Eddy presented the report on the Specialist High Skills Major Program. This specialized program allows students to focus their learning on a specific economic sector while meeting the requirements to graduate from secondary school. It assists in their transition after graduation to apprenticeship training, college, university or the workplace. Experiential learning, cooperative education and various industry standard certifications are completed and recorded on the student's transcript.

11.2 Report No.18: School Climate Surveys: Tell them From Me

The Assistant to the Director, Charlie Bishop provided a review of the School Climate Surveys. The *Tell Them From Me* surveys, which are used in schools across Canada, are compliant with requirements of the Ministry of Education in Ontario. Student surveys were conducted this year in October; one for elementary students in grades 4-8, and one for secondary school students. There were 452 participants at secondary and 333 at elementary. The survey is voluntary, and questions are designed to measure student engagement in three domains: intellectual, social/emotional, and institutional. Principals are now working with their staff to consider the data that has been obtained from the surveys.

## **12.0 New Business**

Board Chair: P. McRae

### **12.1 Board Chair**

#### **12.1.1 Information Items**

##### **a) Correspondence: Waterloo Region DSB: Feb 10, 2017**

Director, D. Tamblyn discussed the letter from Waterloo Region DSB addressed to the Ministry of Education to express concern at the lack of qualified, fluent French Teachers in the Province of Ontario. D. Tamblyn also discussed the challenges our board has had to recruit qualified, fluent Native Language Teachers. It was concluded that on behalf of the Board, Trustee M. Mannisto will bring the issue forward at the next OPSBA meeting.

##### **b) Correspondence: Waterloo Region DSB: Feb 27, 2017**

P. McRae noted that the letter received was shared for information. This board at the February meeting has addressed the subject matter of OUAC application fees.

### **12.2 Trustee Associations and Other Boards**

Trustee, Mark Mannisto reported that the OPSBA Directors meeting will be held on April 20-21, 2017. In addition, the Labour Relations and Human Resources Symposium will begin on April 5, 2017. Invitation was extended to any Trustees wishing to attend OPSBA's Annual General Meeting that will be held in June 2017.

### **12.3 Future Board Meeting Agenda Items**

## **13.0 Notice of Motion**

## **14.0 Observer Comments**

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 8:04 p.m.

## **15.0 Committee of the Whole Board** (In-Camera Closed)

### **15.1 Agenda: Committee of the Whole Board – Closed**

**41/17**

Moved by: Trustee M. Mannisto

Second: Trustee M. Sarrasin

✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 8:04 p.m. and that this portion be closed to the public.*

Carried

### **15.2 Rise and Report from Closed Session**

**42/17**

Moved by: Trustee K. Figliomeni

Second: Trustee M. Sarrasin

✓ *That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 8:27 p.m. and that this portion be open to the public.*

Carried

## **16.0 Report of the Committee of the Whole Closed Section B**

### **16.1 43/17**

Moved by: Trustee A. Pelletier

Second: Trustee K. Figliomeni

✓ *That*, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board 2017/03: February 27, 2017

Carried

### **16.2 Other Recommendations from Committee of the Whole Closed Session**

(This section may be used as required coming out of closed session)

#### **44/17**

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

✓ *That*, the Superior-Greenstone DSB having entered into an Employment Agreement with the Director dated June 15, 2011 for a term commencing on September 1, 2011 and expiring on August 31, 2016; and that the Employment Agreement provided for a renewal term of an additional 60 months, for a term ending on August 31, 2021 unless notice is provided by either party; approve the renewal of the appointment of David Tamblyn as Director from September 1, 2016 – August 31, 2021, pending approval of the Ministry of Education.

Carried

## **17.0 Adjournment**

### **45/17**

Moved by: Trustee M. Sarrasin

Second: Trustee S. Sabourin

✓ *That*, the Superior-Greenstone DSB 2017/04 Regular Board Meeting, Monday, March 27, 2017 adjourn at 8:29 p.m.

Carried

<b><u>2017 - Board Meetings</u></b>		
Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.		
Monday, April 24, 2017 *Designate Site: LSHS	Monday, May 8, 2017 *Special Board Meeting	Tuesday, May 23, 2017 *Designate Site: GCHS
Monday, June 26, 2017	Monday, July 17, 2017	Monday, August 21, 2017
Monday, September 18, 2017	Monday, October 23, 2017 *Designate Site: MNHS	Monday, November 20, 2017
Monday, December 4, 2017 (1:00 p.m.)		

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Regular Board Meeting 2017/04

Committee of the Whole Board: Closed Session.

Monday, March 27, 2017

Designated Site: Marathon Board Room, 12 Hemlo Drive, Marathon, ON

### T O P I C S

**Board Chair:** Pinky McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera 8:04 p.m.

- 1.0 Disclosure of Interest: re Closed Session (P. McRae)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (P. McRae)
- 3.0 Update: Negotiations (C. Tsubouchi)
- 4.0 Personnel (C. Tsubouchi)
  - 4.1 Personnel A
  - 4.2 Personnel B
  - 4.3 Personnel C
- 5.0 In-Camera (closed) Meeting Minutes
  1. Regular Board Meeting 2017-03: February 27, 2017

### Regular Board Meeting 2017-04

Monday, March 27, 2017

### M I N U T E S

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Our Mission: "Inspiring our students to succeed and make a difference"  
 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"  
 Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"  
 Our Motto: "Small schools make a difference"

### Special Board Meeting 01-2017

### MINUTES

Wednesday, March 22, 2017 at 6:30 p.m.

Designated Site: Red Rock Public School, Classroom #5, 46 Salls Street, Red Rock, ON

**Board Chair:** P. McRae

**Director:** David Tamblyn

Recorder: GerriLynn Christianson

**PART I: Special Board Meeting**

**Section (A): – (open to public): 6:30 p.m.**

#### **1.0 Roll Call**

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Audia-Gagnon, Mia (Student)					X	McIntyre, Margaret	X				
Figliomeni, Kim	X					McRae, Pauline (Pinky)	X				
Groulx, Michael	X					Pelletier, Allison		X			
MacGregor, Aaron					X	Sabourin, Stanley		X			
Mannisto, Mark		X				Sarrasin, Marlaine (Marlo)	X				

<b><u>Board Administrators</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X				
Morden-Cormier, Nicole: <i>Superintendent of Education</i>	X				
Bishop, Charles: <i>Assistant to the Director</i>	X				
Eddy, Suzanne: <i>Student Success Lead</i>					X
Williams, Diane: <i>Manager of Accounting Services</i>					X
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					X
Demers, Linda: <i>Coordinator of Business Services</i>					X
Paris, Marc: <i>Coordinator of Plant Services</i>					X
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					X
Freeburn, Hillary: <i>Vice-Principal Red Rock Public School</i>	X				
Goodman, Will: <i>Principal Dorion Public School</i>	X				
Wrigley, Kellie: <i>Principal, George O'Neil Public School</i>	X				
Drazanovich, George: <i>Mental Health Lead</i>	X				
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>	X				

**PART I: Special Board Meeting**

**Section (A) - (open to public) 6:31 p.m.**

## **2.0 Special Board Meeting Call to Order**

**35/17**

*Moved by: Trustee K. Figliomeni*

*Second: Trustee M. Sarrasin*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting on Wednesday, March 22, 2017 be called to order at 6:31 p.m.

Carried

## **3.0 Approval of Agenda**

**36/17**

*Moved by: Trustee M. Groulx*

*Second: Trustee M. Sarrasin*

✓ **That**, the agenda for the Superior-Greenstone DSB 01-2017 Special Board Meeting, March 22, 2017 be accepted and approved.

Carried

## **4.0 Disclosures of Interest re: Open Session**

There were no disclosures offered at this time.

## **5.0 Delegations and/or Public Presentations**

*(Members of the public limited to 10-minute address)*

- 5.1 Director, David Tamblyn advised that the Modified Pupil Accommodation Review process is a consultation process designed to provide stakeholders with the opportunity to communicate to the school Board, their views on the board's specific proposal to close Red Rock Public School and transport students to the George O'Neil Public School.

Stakeholders were invited to provide feedback to the Board of Trustees regarding the Final Staff Report. Stakeholders did not reserve presentation time in advance with the Board; therefore, the Chair opened the floor for questions and comments.

The key points presented where as follows;

- Concern about children on the Hwy
- Concern about student transition to George O'Neill Public School
- Could the students be bused to Dorion?
- Will the Board remain responsible for the costs of the school upkeep and heating?
- Could the public and Catholic School be housed in the same building?
- What would be the capacity to keep the school open?
- Concern of economic impact to Red Rock caused by school closure
- Can older students come to RRPS from other schools?
- Request to keep school open for one additional year to see if students return and allow for kindergarten registration.

Director, Dave Tamblyn addressed the questions and concerns. The Director provided the context for the history and current situation at the Red Rock Public School. Current school enrollment is 10 students spread from grades K-6 and with 1 registered student to begin kindergarten in the fall. Over the last 10 years, board enrollment has dropped by 45%. The Director spoke about the exploration done in 2011 on a proposed grade 7-12 model for our regional schools. He indicated that there was a lack of support from communities at that time. Superintendent of Business, Cathy Tsubouchi explained how the Ministry's funding model for schools has changed which has had a negative impact on the school as the funding is based on student enrollment.

D. Tamblyn explained that the hope was that the community would experience economic growth, and there would be employment opportunities for young families to move into the community. This has not transpired and therefore the school Board decided it needed to look at alternatives in the interest of doing what is best for the students. This decline has created difficulty to provide the social and academic programming that is viable for that number of students. For the students to have the best learning environment, they need to have social exchange and be in a vibrant classroom with a larger group of peers. He noted that the suggested relocation of RRPS into the St. Hillary's School building is not a viable option as students would continue to be in very small classes and we would not meet the goal of enhancing the academic learning environment.

Board Chair, Pinky McRae thanked the parents, community, staff and stakeholders for the presentations provided to the Board of Trustees and their attendance of the meeting. She expressed appreciation to the senior administration team for the work completed to provide the detailed information. She advised that the Board Trustees will make the final decision regarding the Red Rock Public School at the April 24, 2017 meeting.

## **6.0 Adjournment**

### **6.1 37/17**

Moved by: Trustee M. McIntyre

Second: Trustee M. Sarrasin

✓ ***That, the Superior-Greenstone DSB Special Board Meeting 01-2017 on March 22, 2017 adjourn at 7:00 p.m.***

*Carried*

<b><u>2017 - Board Meetings</u></b>		
<i>Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.</i>		
Monday, March 27, 2017	Monday, April 24, 2017 <i>*Designate Site: LSHS</i>	Monday, May 8, 2017 <i>*Special Board Meeting</i>
Tuesday, May 23, 2017 <i>*Designate Site: GCHS</i>	Monday, June 26, 2017	Monday, July 17, 2017
Monday, August 21, 2017	Monday, September 18, 2017	Monday, October 23, 2017 <i>*Designate Site: MNHS</i>
Monday, November 20, 2017		Monday, December 4, 2017 (1:00 p.m.)

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 20  
**Date:** April 24, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Mark Mannisto, Chair, Audit Committee

**SUBJECT:** Report of the Audit Committee – Treasurer Report on Investments

**STRATEGIC  
PRIORITY:** Responsible Stewardship of Resources

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A report was received at the Audit Committee held on March 30, 2017 and has been referred to the Board for approval. A copy of the report is attached for your information. The recommendation is as follows:

***That, the Superior-Greenstone DSB Audit Committee recommends that the Superior-Greenstone DSB accepts the Treasurer Report on Investments at August 31, 2016.***

**Recommendation**

That, having received Report No. 20: Report of the Audit Committee-Treasurer Report on Investments, the Superior-Greenstone DSB accepts the Treasurer Report on Investments at August 31, 2016.

Respectfully submitted,

Mark Mannisto  
Chair, Audit Committee



## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Date: March 23, 2017

**TO:** Chair and Members of the  
SGDSB Audit Committee

**FROM:** Cathy Tsubouchi, Superintendent of Business

**SUBJECT:** Treasurer Report on Investments at August 31, 2016

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### **Background**

Each year the Board's Financial Statements contain a note that identifies the investments of the Board. The 2015/16 Financial Statements contain this investment summary in Note 4, Investments.

The following chart summarizes the temporary/short term investments that were held by Superior – Greenstone DSB as of August 31, 2016. The Board held total investments of \$121,310. These investments were made in compliance with the Ontario Regulation 41/10.

Investments held by Superior-Greenstone District School Board:

Investment Type	Investment Date	Redeemable Date	Interest Rate	Anticipated Interest	Amount of Principal
Term Deposit	September 21, 2015	September 20, 2016	.90%	1,091.79	121,309.58
<b>Total</b>				<b>1,091.79</b>	<b>121,309.58</b>

While the above does not include any investments held by Trust Funds since Trust Funds are not included in consolidated financial statements of the Board,

### **Administrative Recommendation**

That, the Superior-Greenstone DSB Audit Committee recommends that the Superior-Greenstone DSB accepts the Treasurer Report on Investments at August 31, 2016.

Respectfully submitted by,  
Cathy Tsubouchi, Superintendent of Business

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 21**  
**Date:** April 24, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Mark Mannisto, Chair of the Audit Committee

**SUBJECT:** Report of the Audit Committee – 2015/2016 Financial Statements

**STRATEGIC**  
**PRIORITY:** Responsible Stewardship of Resources

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A report was received at the Audit Committee held on March 30, 2017 and has been referred to the Board for approval. The recommendation from the Audit Committee is as follows:

*That, the Superior-Greenstone DSB Audit Committee recommends that the Superior-Greenstone DSB accepts the 2015/2016 audited Financial Statements and makes the following reserve transfer:*

**From** *Winning Teams/Championship Fund*      \$6,464.46

**Recommendation**

That, having received Report No. 21: Report of the Audit Committee-2015/2016 Financial Statements, the Superior-Greenstone DSB accepts that the 2015/2016 audited Financial Statements and makes the following reserve transfer:

**From** *Winning Teams/Championship Fund*      \$6,464.46

Respectfully submitted,

Mark Mannisto  
Chair, Audit Committee

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Date:** March 30, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board Audit Committee

**SUBJECT:** 2015/2016 Financial Statements

**STRATEGIC**

**PRIORITY:** Responsible Stewardship of Resources

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### **Background**

Representatives from Deloitte were at the Board Office conducting their audit during the week of November 28, 2016.

### **Findings**

The 2015/2016 Financial Statements are attached for your review (5.2A FS1516 Draft financial statements). The Financial Statement file includes the following statements: Consolidated Statement of Financial Position, Consolidated Statement of Financial Operations, Consolidated Statement of Change in Net Debt, Consolidated Statement of Cash Flows and the notes to the financial statements. The Trust Fund Statement is also attached for your information (5.2B FS 1516 Trust Fund).

The Compliance Report (5.2C FS 1516 Compliance Report) is attached to this report for information. We are compliant with respect to spending on administration and governance and compliant with respect to our in-year surplus.

We have an in-year surplus of \$1,555,624; while our compliance-based surplus is \$727,993. The difference between these amounts is due largely to the in-year surplus for employee future benefits which is excluded from the compliance calculation. Schedule 5 (5.2D FS 1516 Surplus Deficit) shows the impact of the in-year surplus on our accumulated deficit.

We are seeking a transfer from a reserve as follows:

<b>From</b> Winning Teams/Championship Fund	\$6,464.46
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The statements are in draft form until the Board has passed a resolution to accept the statements. At that time, the auditors will release their audit report and the statements will be finalized.

In connection with the 2015/16 Financial statements, there was no recommendation from our auditors.

**Administrative Recommendations**

That, the Superior-Greenstone DSB Audit Committee recommend that the Superior-Greenstone DSB accepts the 2015/2016 audited Financial Statements, pending the Minister's approval and make the following reserve transfer:

<b>From</b> Winning Teams/Championship Fund	\$6,464.46
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Respectfully submitted,

Cathy Tsubouchi  
Superintendent of Business

Consolidated financial statements of

**Superior-Greenstone District  
School Board**

August 31, 2016

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# Superior-Greenstone District School Board

August 31, 2016

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# Management Report

Year Ended August 31, 2016

## Management's Responsibility for the Consolidated Financial Statements

The accompanying financial statements of the Superior Greenstone District School Board (the "Board") are the responsibility of the Board's management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1a) to the financial statements.

The preparation of the financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Audit Committee of the Board meets with the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to the Board of Trustee's approval of the financial statements.

The financial statements have been audited by Deloitte LLP, independent external auditors appointed by the Board. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Board's financial statements.

\_\_\_\_\_  
David Tamblyn  
Director of Education

\_\_\_\_\_, 2016

\_\_\_\_\_  
Cathy Tsubouchi  
Superintendent of Business

\_\_\_\_\_, 2016

Deloitte LLP  
400 Applewood Crescent  
Suite 500  
Vaughan, ON L4K 0C3  
Canada

Tel: 416-601-6150  
Fax: 416-601-6151  
www.deloitte.ca

## Independent Auditor's Report

To the Board of Trustees of the  
Superior-Greenstone District School Board

We have audited the accompanying consolidated financial statements of Superior Greenstone District School Board, which comprise the consolidated statement of financial position as at August 31, 2016, and the consolidated statements of operations, change in net debt, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these consolidated financial statements in accordance with the basis of accounting described in Note 1a) to the consolidated financial statements and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



### **Basis for Qualified Opinion**

In common with many school boards, individual schools derive revenue from school fundraising activities held throughout the year. Adequate documentation and controls were not in place throughout the year to allow us to obtain satisfactory audit verification as to the completeness of school fundraising revenues. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the individual schools and we were not able to determine whether adjustments might be necessary to school fundraising revenue, annual surplus and cash flows from operating activities for the years ended August 31, 2016 and 2015, financial assets as at August 31, 2016 and 2015, and accumulated surplus as at September 1, and August 31, for both the 2016 and 2015 fiscal years. Our opinion for the consolidated financial statements for the year ended August 31, 2015 was modified accordingly because of the possible effects of this scope limitation.

### **Qualified Opinion**

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the consolidated financial statements of Superior Greenstone District School Board as at and for the year ended August 31, 2016 are prepared, in all material respects, in accordance with the basis of accounting described in Note 1a) to the consolidated financial statements.

### **Emphasis of Matter**

Without modifying our opinion, we draw attention to Note 1a) to the consolidated financial statements, which describes the basis of accounting used in the preparation of these consolidated financial statements and the significant differences between such basis of accounting and Canadian public sector accounting standards.

Chartered Professional Accountants  
Licensed Public Accountants  
\_\_\_\_\_, 2016

# Superior-Greenstone District School Board

Consolidated statement of financial position  
as at August 31, 2016

	2016	2015
	\$	\$
<b>Financial assets</b>		
Cash and cash equivalents	4,102,167	5,573,280
Accounts receivable (Note 2)	4,744,798	3,287,888
Accounts receivable - Province of Ontario (Note 3)	13,985,520	12,836,392
Other financial assets	-	6,505
Investments (Note 4)	121,310	120,634
	<b>22,953,795</b>	<b>21,824,699</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	3,553,997	2,302,292
Deferred revenue (Note 5)	1,560,377	1,809,418
Deferred capital contributions (Note 6)	52,605,162	51,426,903
Obligation under capital leases (Note 7)	174,241	212,547
Net long-term debt (Note 8)	12,398,720	12,805,153
Retirement and other employee future benefits payable (Note 9)	2,110,678	3,102,998
	<b>72,403,175</b>	<b>71,659,311</b>
<b>Net debt</b>	<b>(49,449,380)</b>	<b>(49,834,612)</b>
<b>Non-financial assets</b>		
Tangible capital assets (Note 15)	54,640,156	53,466,133
Prepaid expenses and supplies	38,202	41,833
	<b>54,678,358</b>	<b>53,507,966</b>
<b>Accumulated surplus (Note 16)</b>	<b>5,228,978</b>	<b>3,673,354</b>

Commitments and contingent liabilities (Note 12)

Approved on behalf of the Board

\_\_\_\_\_  
Director of education

\_\_\_\_\_  
Chief of the Board

The accompanying notes to the consolidated financial statements  
are an integral part of this financial statement.

# Superior-Greenstone District School Board

## Consolidated statement of operations year ended August 31, 2016

		2016	2015
	Budget (Note 18)	Actual	Actual
	\$	\$	\$
<b>Revenue</b>			
Provincial grants			
Student focused funding	26,415,488	27,249,668	26,796,131
Deferred capital contributions recognized (Note 6)	3,076,123	3,524,618	3,243,767
Other	1,215,735	1,544,372	1,300,939
Local taxation	3,089,538	2,941,876	3,154,209
School fundraising	351,000	424,253	481,579
Federal grants and fees	3,988,725	3,917,137	3,635,803
Investment income	40,000	44,184	57,542
Other revenues - School Boards	201,174	135,769	210,314
Other fees and revenue	355,000	1,382,068	734,684
	<b>38,732,783</b>	<b>41,163,945</b>	<b>39,614,968</b>
<b>Expenses (Note 10)</b>			
Instruction	25,402,294	25,978,583	25,290,292
Administration	2,565,212	2,926,734	1,848,243
Transportation	1,768,321	1,678,815	1,652,246
School operations/pupil accommodation	8,092,884	8,615,459	8,482,617
School funded activities	342,000	408,730	477,993
	<b>38,170,711</b>	<b>39,608,321</b>	<b>37,751,391</b>
Annual surplus	562,072	1,555,624	1,863,577
Accumulated surplus, beginning of year	2,385,663	3,673,354	1,809,777
<b>Accumulated surplus, end of year</b>	<b>2,947,735</b>	<b>5,228,978</b>	<b>3,673,354</b>

The accompanying notes to the consolidated financial statements  
are an integral part of this financial statement.

# Superior-Greenstone District School Board

## Consolidated statement of change in net debt year ended August 31, 2016

	2016	2015
	\$	\$
<b>Annual surplus</b>	<b>1,555,624</b>	<b>1,863,577</b>
Acquisition of tangible capital assets (Note 15)	(4,702,877)	(3,229,316)
Amortization of tangible capital assets (Note 15)	3,528,854	3,274,502
Acquisition of prepaid expenses and supplies	(38,202)	(41,833)
Use of prepaid expenses and supplies	41,833	47,844
	<b>(1,170,392)</b>	<b>51,197</b>
Change in net debt	<b>385,232</b>	<b>1,914,774</b>
Net debt, beginning of year	<b>(49,834,612)</b>	<b>(51,749,386)</b>
<b>Net debt, end of year</b>	<b>(49,449,380)</b>	<b>(49,834,612)</b>

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The accompanying notes to the consolidated financial statements  
are an integral part of this financial statement.

# Superior-Greenstone District School Board

## Consolidated statement of cash flows year ended August 31, 2016

	2016	2015
	\$	\$
<b>Operating activities</b>		
Annual surplus	1,555,624	1,863,577
Items not involving cash		
Amortization (Note 15)	3,528,854	3,274,502
Deferred capital contributions recognized (Note 6)	(3,524,618)	(3,243,767)
Change in non-cash assets and liabilities		
Accounts receivable	(1,456,910)	(209,152)
Accounts payable and accrued liabilities	1,251,705	(152,721)
Other financial assets	6,505	(6,505)
Deferred revenue - operating	161,744	(17,297)
Retirement and other employee future benefits payable	(992,320)	(529,768)
Prepaid expenses and supplies	3,631	6,011
	534,215	984,880
<b>Capital activity</b>		
Acquisition of tangible capital assets (Note 15)	(4,702,877)	(3,229,316)
<b>Investing activity</b>		
Increase in investments	(676)	(758)
<b>Financing activities</b>		
Capital grant contributions (Note 6)	4,702,877	3,229,317
Obligation under capital lease incurred	29,719	129,125
Change in accounts receivable - Province of Ontario	(1,149,128)	368,605
Change in deferred revenues - capital	(410,785)	107,695
Debt principal repaid	(406,433)	(389,853)
Repayment of obligations under capital lease	(68,025)	(87,609)
	2,698,225	3,357,280
Net change in cash and cash equivalents	(1,471,113)	1,112,086
Cash and cash equivalents, beginning of year	5,573,280	4,461,194
<b>Cash and cash equivalents, end of year</b>	<b>4,102,167</b>	<b>5,573,280</b>
<b>Cash and cash equivalents are comprised of the following:</b>		
Cash	3,072,816	4,550,033
Short-term investments	1,029,351	1,023,247
	4,102,167	5,573,280

The accompanying notes to the consolidated financial statements  
are an integral part of this financial statement.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

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### 1. Significant accounting policies

The consolidated financial statements of the Superior-Greenstone District School Board (the "Board") are prepared by management in accordance with the basis of accounting described below.

Significant accounting policies adopted are as follows:

#### a) *Basis of accounting*

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act ("Regulation 395/11").

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario (the "Province"). A directive was provided by the Ontario Ministry of Education (the "Ministry") within memorandum 2004:B2 requiring school boards to adopt Canadian Public Sector Accounting Standards ("PSAS") commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the consolidated statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of Canadian Public Sector Accounting Standards which requires that:

- Government transfers, including amounts previously recognized as tax revenues, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with Canadian Public Sector Accounting Standard PS3410;
- Externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with Canadian Public Sector Accounting Standard PS3100; and
- Property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510.

As a result, revenue recognized in the consolidated statement of operations and certain related deferred revenues and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

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### 1. Significant accounting policies (continued)

#### b) Reporting entity

The consolidated financial statements reflect the assets, liabilities, accumulated surplus, revenues, expenses and annual surplus of the reporting entity. The reporting entity comprises all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, accumulated surplus, revenues, expenses and annual surplus of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

All material interdepartmental and inter-entity transactions and balances between these organizations are eliminated on consolidation.

#### c) Trust funds

Trust funds and their related operations administered by the Board amounting to \$454,596 (2015 - \$359,142) are not included in the consolidated financial statements.

#### d) Cash and cash equivalents

Cash and cash equivalents are comprised of cash on hand, demand deposits and investments which are highly liquid, subject to insignificant risk of changes in value and have an initial term to maturity of less than 90 days.

#### e) Deferred revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts will be recognized as revenue in the fiscal year the related qualifying expenses are incurred or services are performed.

#### f) Deferred capital contributions

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- (i) Government transfers received or receivable for capital purpose;
- (ii) Other restricted contributions received or receivable for capital purpose; and
- (iii) Property taxation revenues which were historically used to fund capital assets.

# Superior-Greystone District School Board

## Notes to the consolidated financial statements

August 31, 2016

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### 1. Significant accounting policies (continued)

#### g) Retirement and other employee future benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include health and dental, retirement gratuity, worker's compensation, non-vesting accumulating sick leave, and early retirement incentive plan. The Board has adopted the following policies with respect to accounting for these employee benefits.

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities are actuarially determined using the employee's salary, banked sick days and years of service as at August 31, 2012 and management's best estimate of discount rates. Any future actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for life insurance, dental and health care benefits for certain employees on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

Actuarial gains and losses related to obligations for long-term disability are amortized over the expected average service life of the employee group.

- (ii) The Board's contributions to multi-employer defined benefits pension plans, such as the Ontario Municipal Employees Retirement System ("OMERS") pensions, are recorded in the period in which they become payable.
- (iii) The costs of insured benefits for active employees reflected in these consolidated financial statements are the Board's portion of insurance premiums owed for coverage of employees during the period.

#### h) Tangible capital assets

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, design, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases, which transfer substantially all of the benefits and risks incidental to ownership of property, are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.



# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 1. Significant accounting policies (continued)

#### *h) Tangible capital assets (continued)*

Tangible capital assets, except land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset class	Estimated useful life in years
Land improvements	15
Buildings and building improvements	40
Portable structures	20
Other buildings	20
First-time equipping of schools	10
Furniture	10
Equipment	5-15
Leased equipment	Over lease term
Computer hardware	5
Computer software	5
Vehicles	5-15

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use. One-half of the annual amortization is charged in the year of acquisition and the year of disposal.

Land permanently removed from service and held for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service cease to be amortized. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the consolidated statement of financial position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

#### *i) Government transfers*

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the year in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions and recognized into revenue in the consolidated statement of operations at the same rate and over the same period as the tangible capital assets are amortized.

#### *j) Investment income*

Investment income earned is reported as revenue in the period earned. Investment income earned on externally restricted funds such as pupil accommodation and special education forms part of the respective deferred revenue balances.

#### *k) Long-term debt*

Long-term debt includes debentures and Ontario Financing Authority ("OFA") loans which were arranged for financing the Board's capital projects or high priority renewal projects. Long-term debt is recorded net of related sinking fund balances.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 1. Significant accounting policies (continued)

#### l) Use of estimates

The preparation of financial statements in conformity with the basis of accounting described in Note 1 a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Actual results could differ from these estimates. Estimates are reviewed periodically by management, and, as adjustments become necessary they are reported in the period in which they became known. Accounts subject to estimates include allowance for doubtful accounts receivable, accrued liabilities, retirement and other employee future benefits payable, useful lives of tangible capital assets and the recognition of deferred amounts related to capital contributions.

#### m) Property tax revenue

Under PSAS, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province. As a result, property tax revenue received from the municipalities is recorded as part of Provincial Grants.

### 2. Accounts receivable

Accounts receivable includes tuition fees receivable (payable) from the First Nations as follows:

	Balance at August 31, 2015	Invoices	Payments	Balance at August 31, 2016
	\$	\$	\$	\$
Aroland First Nation	965,857	463,803	(127,329)	1,302,331
Biinjitiwaabek First Nation	627,532	44,251	(668,034)	3,749
Eabametoong First Nation	(18)	49	18	49
Ginoogaming First Nation	244,210	580,424	(245,166)	579,468
Marten Falls First Nation	152,657	115,088	(113)	267,632
Pays Plat First Nations	184,968	121,764	(47,382)	259,350
Pic Mobert First Nation	772,961	299,525	(286,503)	785,983
Pic River First Nations	24,215	492,603	(515,221)	1,597
Red Rock First Nation	(2,387)	1,073,783	(735,936)	335,460
Webequie First Nation	22,537	-	(597)	21,940
	2,992,532	3,191,290	(2,626,263)	3,557,559

### 3. Accounts receivable - Province of Ontario

The account receivable from the Province is composed of amounts related to capital grants in the amount of \$13,985,520 (2015 - \$12,836,392).

The Province replaced variable capital funding with a one-time debt support grant in 2009-10. The Board recorded a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board will receive this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 4. Investments

Investments are comprised of the following:

	2016		2015	
	Cost	Market Value	Cost	Market value
	\$	\$	\$	\$
Guaranteed investment certificates	121,310	121,310	120,634	120,634

### 5. Deferred revenue

Revenues received and set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the consolidated statement of financial position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2016 is comprised of:

	Balance at August 31, 2015	Increase	Recognized	Balance at August 31, 2016
	\$	\$	\$	\$
Pupil accommodation	551,702	2,633,715	3,044,500	140,917
Proceeds of disposition	552,006	4,801	-	556,807
Special education	164,267	58,908	70,379	152,796
Other	541,443	2,413,371	2,244,957	709,857
Total	1,809,418	5,110,795	5,359,836	1,560,377

### 6. Deferred capital contributions

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life the asset acquired.

	2016	2015
	\$	\$
Balance, beginning of the year	51,426,903	51,441,353
Capital grants recorded as deferred capital contributions	4,702,877	3,229,317
Revenue recognized during the year	(3,524,618)	(3,243,767)
Balance, end of year	52,605,162	51,426,903

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 7. Obligations under capital leases

The Board has obligations under various capital leases with expiries ranging from 2017 to 2021 and interest rates ranging from 1.58% to 2.71%. Principal and interest payments relating to capital lease obligations of \$174,241 (2015 - \$212,547) outstanding as at August 31, 2016 are due as follows:

	Principal payment	Interest	Total
	\$	\$	\$
2016/2017	67,782	1,927	69,709
2017/2018	43,614	1,210	44,824
2018/2019	44,488	542	45,030
2019/2020	13,773	107	13,880
2020/2021	4,584	25	4,609
	<b>174,241</b>	<b>3,811</b>	<b>178,052</b>

### 8. Net long-term debt

- a) Net long-term debt reported on the consolidated statement of financial position is comprised of the following:

	2016	2015
	\$	\$
4.56% Ontario Financing Authority, GPL 1	<b>1,114,743</b>	1,163,331
4.85% Ontario Financing Authority, GPL 2	<b>772,381</b>	801,468
5.01% Ontario Financing Authority, GPL 3	<b>954,044</b>	986,405
5.23% Ontario Financing Authority, GPL 4a	<b>1,972,740</b>	2,032,730
3.97% Ontario Financing Authority, GPL 4b	<b>1,373,873</b>	1,416,630
3.564% Ontario Financing Authority, GPL 4c	<b>5,331,528</b>	5,501,937
4.003% Ontario Financing Authority, GPL 4d	<b>879,411</b>	902,652
	<b>12,398,720</b>	<b>12,805,153</b>

On November 15, 2006, the Board entered into a loan agreement with the OFA to refinance \$1,498,725 of the GPL Phase 1 outstanding at that time. The loan is repayable by semi-annual installments of principal and interest of \$50,544 based on a 25 year amortization schedule and bears interest of 4.56%. The annual principal and interest costs will be funded by the Ministry.

On March 3, 2008, the Board entered into a loan agreement with the OFA to refinance \$970,022 of the GPL Phase 2 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$34,004 based on a 25 year amortization schedule and bears interest of 4.85%. The annual principal, interest and administration costs will be funded by the Ministry.

On March 13, 2009, the Board entered into a loan agreement with the OFA to refinance \$1,150,000 of the GPL Phase 3 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$40,944 based on a 25 year amortization schedule and bears interest of 5.01%. The annual principal, interest and administration costs will be funded by the Ministry.

On April 14, 2010, the Board entered into a loan agreement with the OFA to refinance \$2,290,309 of the GPL Phase 3 and 4 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$82,784 based on a 25 year amortization schedule and bears interest of 5.23%. The annual principal, interest and administration costs will be funded by the Ministry.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 8. Net long-term debt (continued)

#### a) (continued)

On November 25, 2011, the Board entered into a loan agreement with the OFA to refinance \$1,535,262 of the GPL Phase 4 and outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$49,288 based on a 25 year amortization schedule and bears interest of 3.97%. The annual principal, interest and administration costs will be funded by the Ministry.

On March 9, 2012, the Board entered into a loan agreement with the OFA to refinance \$5,978,491 of the GPL Phase 4 and PTR Stage 1 and 2 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$182,497 based on a 25 year amortization schedule and bears interest of 3.564%. The annual principal, interest and administration costs will be funded by the Ministry.

On March 12, 2014, the Board entered into a loan agreement with the OFA to refinance \$924,990 of the GPL Phase 1, 2, 3 and 4 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$29,572 based on a 25 year amortization schedule and bears interest of 4.003%. The annual principal, interest and administration costs will be funded by the Ministry.

Principal payments relating to the net long-term debt of \$12,398,720 (2015 - \$12,805,153) outstanding as at August 31, 2016 are due as follows:

	Principal	Interest	Total
	\$	\$	\$
2016/17	423,737	515,529	939,266
2017/18	441,795	497,473	939,268
2018/19	460,645	478,620	939,265
2019/20	480,316	458,947	939,263
2020/21	500,852	442,561	943,413
thereafter	10,091,375	3,710,382	13,801,757
	12,398,720	6,103,512	18,502,232

### 9. Retirement and other employee future benefits

#### Retirement and other employee future benefit liabilities

			2016	2015
	Retirement benefits	Other employee future benefits	Total employee future benefits	Total employee future benefits
	\$	\$	\$	\$
Accrued employee future benefit obligation	1,801,575	454,521	2,256,096	3,149,899
Unamortized actuarial loss	(145,418)	-	(145,418)	(46,901)
Accrued employee future benefit liability, end of year	1,656,157	454,521	2,110,678	3,102,998

The employee future benefits expense above excludes pension contributions to OMERS, a multi-employer pension plan, described below.

Actual benefit payments made during the year totaled \$710,802 (2015 - \$526,035).

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 9. Retirement and other employee future benefits (continued)

#### *Retirement and other employee future benefit expenses*

			2016	2015
	Retirement	Other	Total	Total
	benefits	employee	employee	employee
		future	future	future
		benefits	benefits	benefits
	\$	\$	\$	\$
Current year benefit cost	18,068	23,875	41,943	4,371
Change due to				
Voluntary Early Gratuity Payout	(79,025)	-	(79,025)	-
Interest on accrued benefit obligation	51,730	20,128	71,858	95,015
Amortization of actuarial (gain) loss	4,798	(321,092)	(316,294)	(103,119)
Employee future benefits expenses	(4,429)	(277,089)	(281,518)	(3,733)

#### *Retirement benefits*

##### *i) Ontario Teacher's Pension Plan*

Teachers and related employee groups are eligible to be members of Ontario Teacher's Pension Plan. Employer contributions for these employees are provided directly by the Province. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

##### *ii) Ontario Municipal Employees Retirement System*

All non-teaching employees of the Board are eligible to be members of OMERS, a multi-employer pension plan (the "Plan"). The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board's contributions equal the employee contributions to the plan. During the year ended August 31, 2016, the Board contributed \$630,562 (2015 - \$610,449) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's consolidated financial statements.

##### *iii) Retirement gratuities*

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's financial statements. The amount of the gratuities payable to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at August 31, 2012.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

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### 9. Retirement and other employee future benefits (continued)

#### iii) *Retirement gratuities (continued)*

##### Voluntary Retirement Gratuity Early Payout Provision

During the year ended August 31, 2016, OSSTF, OSSTF-ESS and ETFO ratified agreements at the local and central level, which included a voluntary retirement gratuity early payout provision. The provision provided OSSTF, OSSTF-ESS and ETFO members the option of receiving a discounted frozen retirement gratuity benefit payment by August 31, 2016.

This provision was also made available to all non-unionized school board employees, including principals and vice-principals. These payments will be made by August 31, 2016.

This provision was also made available to EWAO (SEIU) employees and a provision has been made for later payout once the contract has been ratified.

Some employees took the early payouts, which were discounted from the current consolidated financial statement carrying values. As a result, the reduction in the liability for those members who took the voluntary retirement gratuity early payout option was accompanied by actuarial gains in the Board's 2015-16 year consolidated financial statements. This resulted in the Board's employee future benefit liability decreasing by \$341,458.

#### iv) *Retirement life insurance and health care benefits*

Retirement life insurance and health care benefits have been grandfathered to retirees who retired prior to August 31, 2013. Effective September 1, 2013, any new retiree accessing retirement life insurance and health care benefits will pay the full premiums for such benefits and will be included in a separate experience pool that is self-funded.

Employees are able to continue coverage for life insurance, dental and health care benefits after retirement until the members reach 65 years of age; however, the retirees pay a premium associated with this coverage.

#### v) *Sick leave accumulations*

A maximum of 11 unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up benefits received under the short term leave and disability plan in that year. The Board's liability related to compensated absences from sick leave accumulations has been reduced to a maximum of 11 unused sick leave days per eligible employee.

For accounting purposes, the valuation of the accrued benefit obligation for the sick leave top-up is based on actuarial assumptions about future events determined as at August 31, 2016 (the date at which the probabilities of usage were determined) and is based on the average daily salary and banked sick days of employees as at August 31, 2016.

#### *Other employee future benefits*

##### i) *Workplace Safety and Insurance Board Obligations ("WSIB")*

The Board is a Schedule 1 employer under the Workplace Safety and Insurance Act (the "Act") and, as such, the Board insures all claims by its injured workers under the Act. The Board's insurance premiums for the year ended August 31, 2016 were (\$337) (2015 - (\$4,097)) and are included in the Board's current year benefit costs.

##### ii) *Long-term disability life insurance and health care benefits*

The Board provides life insurance, dental and health care benefits to employees on long-term disability leave for a period of two years after the date of disability. The insurance carrier waives the life insurance premiums for employees on long-term disability; however, the Board is responsible for the payment of the costs of insurance, dental and health care benefits under this plan. The Board provides these benefits through an unfunded defined benefit plan. The costs of salary compensation paid to employees on long-term disability leave are fully insured and not included in this plan.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 9. Retirement and other employee future benefits (continued)

The accrued benefit obligations for employee future benefit plans as at August 31, 2016 are based on actuarial valuations for accounting purposes as at August 31, 2016. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Board's best estimates of expected rates of:

Wage and salary escalation	0%
Inflation	1.5%
Medical cost escalation	8% grading down by 1/4% to an ultimate rate of 4%
Discount rate on accrued benefit obligations	2.05%
Dental cost escalation	4% grading down by 1/4% to an ultimate rate of 3%

The Board has designated reserves for certain of these employee future benefit obligations. The balance of these reserves totaled \$133,836 at August 31, 2016 (2015 - \$121,816).

#### *Benefit plan future changes*

Currently, the Board provides health, dental and life insurance benefits for certain employees and retired individuals and has assumed liability for payment of benefits under these plans. As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the principals and vice-principals associations, Employee Life and Health Trusts ("ELHTs") will be established in 2016-17 for the following employee groups: ETFO, OSSTF, OSSTF-ESS, EWAO (SEIU), non-unionized employees including principals and vice-principals. The ELHTs will provide health, life and dental benefits to teachers (excluding daily occasional teachers), education workers (excluding casual and temporary staff), other school board staff and employees who retired prior to the school board's participation date into the ELHT. These benefits will be provided through a joint governance structure between the bargaining/employee groups, school board trustees associations and the Government of Ontario. Starting at a date to be determined in 2016-2017 (the "transition date"), the Board will no longer be responsible to provide benefits to the above mentioned groups. The Board will transfer to the ELHTs an amount per full-time equivalency ("FTE") based on the 2014-15 actual benefit costs + 8.16% representing inflationary increases for 2015-16 and 2016-17. In addition, the Ministry of Education will provide an additional \$300 per FTE for active employees to the school board. These amounts will then be transferred to the Trust for the provision of employee and retiree benefits.

### 10. Expenses by object

The following is a summary of the expenses reported on the consolidated statement of operations and accumulated surplus by object:

		2016	2015
	Budget	Actual	Actual
	\$	\$	\$
Salary and wages	23,805,988	24,297,992	23,391,304
Employee benefits	3,801,423	3,577,348	3,775,317
Staff development	976,864	535,878	483,124
Supplies and services	3,244,347	4,063,692	3,892,590
Interest	531,213	531,216	548,768
Rental expenses	44,051	3,323	24,644
Fees and contract services	2,543,666	2,426,842	2,299,566
Other	143,412	643,176	61,576
Amortization of tangible capital asset	3,079,747	3,528,854	3,274,502
	38,170,711	39,608,321	37,751,391



# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 11. Ontario School Board Insurance Exchange ("OSBIE")

The Board participates, for its liability, property and automobile insurance, in the OSBIE, a reciprocal insurance company licensed under the Insurance Act that is funded by the member boards across Ontario. Liability insurance is available to a maximum of \$20 million per occurrence.

The ultimate premiums over a five year period are based on both the reciprocal's and the Board's actual claims experience. Periodically, the Board may receive a refund or be asked to pay an additional premium based on its pro rata share of claims experience. The current five year term expires in January 2017.

### 12. Commitments and contingent liabilities

- a) The Board is committed to various operating leases for premises and equipment expiring in fiscal 2016/2017. The aggregate minimum lease payments are as follows:

	Minimum lease payments
	\$
2016/2017	31,440

- b) The Board has been named as the defendant in certain legal actions in which damages have been sought. The outcome of these actions is not determinable as at August 31, 2016, therefore, no provision has been made for these claims in the consolidated financial statements. Any losses arising from these actions will be recorded in the year that the related litigation is settled or it is determined that the claim is likely and a reasonable estimate can be made.

### 13. Repayment of "55 School Board Trust" funding

On June 1, 2003, the Board received \$1,718,287 from the "55 School Board Trust" for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the trust. The "55 School Board Trust" was created to refinance the outstanding not permanently financed ("NPF") debt of participating boards who are beneficiaries of the trust. Under the terms of the agreement, the "55 School Board Trust" repaid the board's debt in consideration for the assignment by the board to the trust of future provincial grants payable to the Board in respect of the NPF debt.

The flow-through of \$128,014 (2015 - \$128,014) in respect of the above agreement for the year ended August 31, 2016 is not recorded in these consolidated financial statements.

### 14. Service Contracts

#### i) CFSA Approval with the Ministry of Advanced Education and Skills Development

The Board has a Service Contract/CFSA Approval with the Ministry of Advanced Education and Skills Development. One requirement of the Service Contract/CFSA Approval is the production by Management of a report which shows a summary by service of all revenues and expenditures and any resulting surplus or deficit that relates to the Service Contract/CFSA Approval.

An audit of this report shows the Ontario Youth Apprenticeship Program ("OYAP") services to be in a break-even position as at August 31, 2016 and therefore no amounts are repayable to the Ministry of Advanced Education and Skills Development.

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 14. Service Contracts (continued)

#### ii) CFSA Approval with the Ministry of Community and Social Services

The Board has a Service Contract/CFSA Approval with the Ministry of Community and Social Services. One requirement of the Service Contract/CFSA Approval is the production by Management of a report, TPAR, which shows a summary by service of all revenues and expenditures and any resulting surplus or deficit that relates to the Service Contract/CFSA Approval.

A review of this report shows the Teacher Diagnostician services ("ISNC") services to be in a break-even position as at August 31, 2016 and therefore no amounts are repayable to the Ministry of Community and Social Services.

### 15. Tangible capital assets

	Cost			Cost		
	Balance at August 31, 2015	Additions	Disposals	Balance at August 31, 2016		
	\$	\$	\$	\$		
Land	2,019,997	-	-	2,019,997		
Land improvements	2,054,777	162,569	-	2,217,346		
Buildings	74,976,137	4,167,798	-	79,142,935		
Equipment (5 years)	113,905	-	-	113,905		
Equipment (10 years)	2,096,827	36,268	-	2,135,095		
Equipment (15 years)	129,881	13,777	-	143,658		
First time equipping	420,893	130,252	-	551,145		
Furniture	16,788	-	(5,914)	10,874		
Computer hardware	388,493	162,493	(55,012)	495,974		
Vehicles-<1 ton	84,489	29,720	(34,968)	79,241		
Capital leases - other	458,377	-	(232,366)	226,011		
	82,761,564	4,702,877	(328,260)	87,136,181		

  

	Accumulated amortization			August 31, 2016	August 31, 2015
	Balance at August 31, 2015	Amortization	Disposals, write-offs	Balance at August 31, 2016	Net book value
	\$	\$	\$	\$	\$
Land	-	-	-	-	2,019,997
Land improvements	1,021,933	201,290	-	1,223,223	994,123
Buildings	26,976,119	2,889,476	-	29,865,595	49,277,340
Equipment (5 years)	73,415	22,781	-	96,196	17,709
Equipment (10 years)	531,831	211,696	-	743,527	1,391,568
Equipment (15 years)	45,015	11,642	-	56,657	87,001
First time equipping	203,015	48,602	-	251,617	299,528
Furniture	10,512	1,383	(5,914)	5,981	4,893
Computer hardware	122,328	88,447	(55,012)	155,763	340,211
Vehicles-<1 ton	36,424	16,373	(34,968)	17,829	61,412
Capital leases - other	274,839	37,164	(232,366)	79,637	146,374
	29,295,431	3,528,854	(328,260)	32,496,025	54,640,156

# Superior-Greenstone District School Board

## Notes to the consolidated financial statements

August 31, 2016

### 16. Accumulated surplus

Accumulated surplus consists of the following:

	2016	2015
	\$	\$
Invested in tangible capital assets	2,019,997	2,019,997
School generated funds	296,662	281,139
Employee future benefits	(2,110,678)	(3,102,998)
Interest accrual	(151,413)	(156,398)
Working funds	4,783,529	4,247,024
Reserves and reserve funds	390,881	384,590
<b>Total accumulated surplus</b>	<b>5,228,978</b>	<b>3,673,354</b>

Reserves and reserve funds set aside for specific purposes by the Board of Trustees consist of the following:

	2016	2015
	\$	\$
Reserve and reserve funds		
Retirement gratuities	133,836	121,816
Pupil accommodation - school renewal	159,737	159,620
Capital - equipment	48,323	47,913
Insurance	14,608	14,399
Winning teams	34,377	40,842
<b>Total reserve and reserve funds</b>	<b>390,881</b>	<b>384,590</b>

### 17. Transportation consortium

On June 16, 2008, the East Thunder Bay Transportation Consortium was created as a Membership Agreement between the Board and Conseil scolaire de district catholique des Aurores boreales, Conseil scolaire de district du Grand Nord de l'Ontario and Superior North Catholic District School Board in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the school boards. Under the agreement, decisions related to the financial and operating activities of East of Thunder Bay Transportation Consortium are shared. No partner is in a position to exercise unilateral control.

The Board's consolidated financial statements illustrate the Board's pro-rata share of revenues and expenses for the consortium.

### 18. Budget figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. As the Board only prepares a budget for the statement of operations, budget figures in the consolidated statement of change in net debt have not been provided.

## Schedule 6 - Trust Funds Administered by the Board

### Balance at year end - August 31

	Col 1	Col 2	Col 3	Col 4	Col 5	Col 6
Name and Purpose of Trust Funds	Trust Fund - Opening Balance September 1	Trust Fund - Capital Received	Trust Fund - Earnings on investments	Trust Fund - Total Capital	Less: Trust Fund - Disbursements	Trust Fund - Closing Balance August 31
A. Enders (Beardmore Honour Roll Bursary)	10,039	-	85	10,124	-	10,124
A. Enders (Geraldton Honour Roll Bursary)	10,063	-	84	10,147	-	10,147
Arrive in 85 Trust	3,718	-	33	3,751	-	3,751
Dr. R. E. Laine	168	-	1	169	-	169
Geraldton Scholarship Trust Fund	15,423	5,450	92	20,965	7,026	13,939
Hargraft Trust	15,641	-	133	15,774	-	15,774
Henry Major Trust	6,104	-	54	6,158	1,000	5,158
USWA Trust	5,858	-	49	5,907	600	5,307
L. Coljak Scholarship	13,442	-	113	13,555	100	13,455
Longlac Scholarship	150,731	-	1,289	152,020	900	151,120
Stephen Peet Memorial Fund	895	-	8	903	-	903
T.L. Wasy Memorial Scholarship	3,518	-	32	3,550	200	3,350
Employee Funded Leave	115,771	98,117	174	214,062	-	214,062
Caribou Artisans Trust	4,916	-	42	4,958	500	4,458
RR Steele Trust	2,855	-	24	2,879	-	2,879
<b>Total</b>	<b>359,142</b>	<b>103,567</b>	<b>2,213</b>	<b>464,922</b>	<b>10,326</b>	<b>454,596</b>

## Schedule 6 - Trust Funds Administered by the Board

### For the year ended August 31 - Net assets at the end of the year

	Col 7	Col 8	Col 9	Col 10	Col 11	Col 12
Name and Purpose of Trust Funds	Trust Fund - Cash	Trust Fund - Investments	Trust Fund - Other Assets	Trust Fund - Total Assets	Less: Trust Fund - Liabilities	Trust Fund - Net Assets Balance August 31, 2016
A. Enders (Beardmore Honour Roll Bursary)	124	10,000	-	10,124	-	10,124
A. Enders (Geraldton Honour Roll Bursary)	147	10,000	-	10,147	-	10,147
Arrive In 85 Trust	137	3,614	-	3,751	-	3,751
Dr. R. E. Laine	169	-	-	169	-	169
Geraldton Scholarship Trust Fund	13,939	-	-	13,939	-	13,939
Hargraft Trust	774	15,000	-	15,774	-	15,774
Henry Major Trust	1,178	3,980	-	5,158	-	5,158
USWA Trust	5,307	-	-	5,307	-	5,307
L. Coljak Scholarship	475	12,980	-	13,455	-	13,455
Longlac Scholarship	151,120	-	-	151,120	-	151,120
Stephen Peet Memorial Fund	50	853	-	903	-	903
T.L. Wlasy Memorial Scholarship	517	2,833	-	3,350	-	3,350
Employee Funded Leave	214,062	-	-	214,062	-	214,062
Caribou Artisans Trust	4,458	-	-	4,458	-	4,458
RR Steele Trust	2,879	-	-	2,879	-	2,879
<b>Total</b>	<b>395,336</b>	<b>59,260</b>	<b>-</b>	<b>454,596</b>	<b>-</b>	<b>454,596</b>

## Compliance Report

### Administration and Governance

Gross Expenses excluding internal audit	2,951,609
Other incomes	937,247
Net Expenses excluding internal audit	2,014,362
Funding allocation excluding internal audit	2,022,891
Overspending on Administration and Governance	0
Compliant /Non-compliant	COMPLIANT / CONFORME

### Is the board in a Multi-Year recovery Plan?

(If board is in multi-year recovery plan then compliance report below does not apply.)

### Balanced Budget Determination

1.1	In-year revenues (Sch 9, line 10.0 - Sch 9, line 4.4)	40,867,707
1.1.1	In Year Revenues for Land (Schedule 5.6, item 1.2 + item 1.3 + item 1.3.1 - item 1.4 + Sch 5.5 Land Projects col. 5.1 + col. 6.1)	0
1.2	In-year expenses for compliance purposes (From Sch 10ADJ Page 2, line 90, Col 20)	40,139,715
1.3	In-year surplus/(deficit) for compliance purposes .....Item 1.1 - item 1.1.1 - Item 1.2	727,992
1.4	If item 1.3 is positive, board is in compliance. Otherwise, see calculation below.	COMPLIANT / CONFROME

### Compliance Calculation Prior to Ministry Approval Amount (Education Act, 231. (1))

1.5	Operating Allocation to be used in Compliance Calculation (From section 1A, item 1.92)	29,691,806
1.6	1% of item 1.5	296,918
1.7	Prior Year Accumulated Surplus Available for Compliance (From schedule 5, item 3, Col 1)	4,673,583
1.8	Lesser of item 1.6 and item 1.7	296,918
1.9	If the amount of deficit on at item 1.3 is less than item 1.8, then the board is in compliance. If the board is not in compliance, see the calculation below.	COMPLIANT / CONFROME

### Compliance Calculation After Ministry Approval Amount (Education Act, 231. (3))

1.10	Amount of Ministerial approval received allowing in-year deficit to exceed item 1.8	-
1.11	Amount of allowable in-year deficit: Sum of item 1.8 and item 1.10	296,918
1.12	If the amount of deficit at item 1.3 is less than item 1.11, then the board is in compliance	COMPLIANT / CONFORME

## Schedule 5 - Detail of Accumulated Surplus/(Deficit)

		Accumulated Surplus (Deficit) - Balance at September 1	Transfer to Committed Capital or Committed Sinking Fund Interest Earned	Accumulated Surplus (Deficit) - In- Year Increase (Decrease)	Accumulated Surplus (Deficit) - Balance at August 31
		Col. 1	Col. 2	Col. 3	Col. 4
<b>1</b>	<b>Available for Compliance - Unappropriated</b>				
1.1	Operating Accumulated Surplus	4,288,993	-	721,701	5,010,694
<b>1.2</b>	<b>Available for Compliance - Unappropriated</b>	<b>4,288,993</b>	<b>-</b>	<b>721,701</b>	<b>5,010,694</b>
<b>2</b>	<b>Available for Compliance - Internally Appropriated</b>				
2.1	Retirement Gratuities	121,816	-	12,020	133,836
2.2	WSIB	0	-	-	0
2.3	School Renewal (previously included in pupil accommodation debt reserve)	159,620	-	117	159,737
2.3.1	Amounts previously included in pupil accommodation debt reserves that are not related to NPP or School Renewal	0	-	-	0
	Other Purposes - Operating:				
2.4	Winning Teams	40,842	-	-6,464	34,378
2.5	Insurance	14,399	-	209	14,608
2.6		0	-	-	0
2.7		0	-	-	0
2.8		0	-	-	0
2.8.1	Committed Sinking Fund interest earned	0	-	0	0
2.8.2	Committed Capital Projects	0	-	-	0
	.....from Schedule 5.5				
	Other Purposes - Capital:				
2.9	Equipment	47,913	-	410	48,323
2.10		0	-	-	0
2.11		0	-	-	0
2.12		0	-	-	0
2.13		0	-	-	0
2.14	<b>Available for Compliance - Internally Appropriated</b>	<b>384,590</b>	<b>-</b>	<b>6,292</b>	<b>390,882</b>
<b>3</b>	<b>Total Accumulated Surplus (Deficit) Available for Compliance (Sum of lines 1.2 and 2.14)</b>	<b>4,673,583</b>	<b>-</b>	<b>727,993</b>	<b>5,401,576</b>
<b>4</b>	<b>Unavailable for Compliance</b>				
4.1	Employee Future Benefits - retirement gratuity liability	-2,236,909		598,820	-1,638,089
4.1.1	Employee Future Benefits - Early Retirement Incentive Plan	0		0	0
4.1.2	Employee Future Benefits - Retirement Health Dental Life Insurance Plans etc	-816,378		116,625	-699,753
4.1.3	Employee Future Benefits - other than retirement gratuity	-91,679		91,679	0
4.2	Interest to be Accrued	-156,398		4,985	-151,413
4.4	School Generated Funds	281,140		15,522	296,662
4.7	Revenues recognized for land	2,019,998	-	0	2,019,998
4.8	Liability for Contaminated Sites	-		-	-
4.9	<b>Total Accumulated Surplus (Deficit) Unavailable for Compliance</b>	<b>-1,000,226</b>	<b>-</b>	<b>827,631</b>	<b>-172,595</b>
<b>5</b>	<b>Total Accumulated Surplus (Deficit)</b>	<b>3,673,357</b>	<b>-</b>	<b>1,555,624</b>	<b>5,228,981</b>

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No.: 22  
Date: April 24, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** 10 and 25 Year Employee Recognition Awards (2016-2017)

**STRATEGIC  
PRIORITY:** Building Relationships

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It is the policy of Superior-Greenstone District School Board to recognize employees with 10 and 25 year service. The long-term service award includes the following:

### **10 Year Service**

- A specially designed 10-year service pin based upon the logo;
- Presentation of this award by the employee's immediate supervisor at a local event i.e. staff meeting, school council meeting or open house;
- Public recognition of service achievement through congratulatory mention in board minutes
- Principals or managers of the places where these employees work will plan to have the recognition take place by June 30 of that year in the local community

### **25 Year Service**

- Appreciation award, suitably engraved, not to exceed \$175.00 in value;
- Presentation of this award by the Director or designate will be made at a local staff meeting, school council meeting, open house or board meeting;
- The Director or designate will establish rules concerning time off necessary for the employee to attend the event;
- Public recognition of service achievement through congratulatory mention in board minutes;
- The Director of Education or designate will plan to have the recognition take place before the end of October of each year.

The following employees have achieved the milestone of 10 and 25 year service;

### **Non Teaching**

- With 10 years as of September 5, 2017
- Hired between September 6, 2006 and September 5, 2007

EMPLOYEE	HIRE DATE	SCHOOL
Sandra Miller	February 22, 2007	Terrace Bay Public School
Jeffery Fullerton	September 4, 2007	Board Office

- With 25 years as of September 5, 2017
- Hired between September 6, 1991 and September 5, 1992

EMPLOYEE	HIRE DATE	SCHOOL
Annette Blanchard	September 13, 1991	Lake Superior High School
Cathy Lengyel	November 20, 1991	Schreiber Public School
Debbie Leuenberger	June 9, 1992	Geraldton Composite High School



Teaching

- With 10 years by September 2017
- Hired after the commencement of the 06/07 school year or September 2007

EMPLOYEE	HIRE DATE	SCHOOL
Timothy Griffin	November 8, 2006	Geraldton Composite High School
Jennifer Fratpietro	September 4, 2007	B.A. Parker Public School

Teaching

- With 25 years by September 2017
- Hired after the commencement of the 91/92 school year or September 1992

EMPLOYEE	HIRE DATE	SCHOOL
Paul Hogue	October 21, 1991	Marathon High School
Tiina Saloranta	December 2, 1991	Geraldton Composite High School
Bernard Grebenc	September 1, 1992	Marathon High School

Administration

- With 10 years by September 2017
- Hired after the commencement of the 06/07 school year or September 2007

EMPLOYEE	HIRE DATE	SCHOOL
Michelle Hutchinson	April 26, 2007	Nakina Public School

Administration

- With 25 years by September 2017
- Hired after the commencement of the 91/91 school year or September 1992

EMPLOYEE	HIRE DATE	SCHOOL

**Administrative Summary**

That, the report No. 22 entitled, 10 and 25 Year Employee Recognition Awards (2016-2017) be received by the Board for information.

Respectfully submitted by:

David Tamblyn  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
***"Inspiring our students to succeed and make a difference"***

**Report No: 23**  
**Date: April 24, 2017**

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** Director's Monthly Report – April 24, 2017

**STRATEGIC**

**PRIORITY:** Student Achievement, Building Relationships, Stewardship of Resources

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**1. Superior-Greenstone District School Board Kindergarten Educator Conference**

To facilitate the implementation of the Revised Kindergarten Program Document and the new Communication of Learning (formerly the Kindergarten Report Card), the Ministry of Education provided schools boards with funding designated for this purpose. On April 12 and 13, Kindergarten educators and some principals and leads engaged in two full days of learning to increasingly design and implement inquiry-based programs in their schools. Agenda topics included how to use the Assessment for Learning Cycle in inquiry based learning, pedagogical documentation as it relates to the Communication of Learning, promoting spatial reasoning in learners, the developmental continuum for early learners, health and physical activity, and music (through drumming). As we continue to build our internal capacity around inquiry based learning in the early years, it was very encouraging to note that almost all presenters were individuals from our board; Chris Martin, Melanie Chaboyer, Leslie Blackwood, Hillary Freeburn, Kathleen Schram, Jody Kuczynski, and Nicole Morden Cormier. Also noteworthy were the team-building activities that had been planned, including a music session that included drumming and learning to use the Boomwhackers, as well as a Paint Night. The Revised Kindergarten Program Document is truly filled with valuable information and is extremely useful for educators; having time to dig more deeply into the document is important for our educators.

**2. Elementary Focus: Using Data to Drive Improvement**

On Wednesday, March 22, 2017, elementary principals and interested teachers spent the day working with two Outreach Officers from EQAO. The learning goal for this day was in response to the goals established by the elementary leadership team in September, specifically the building of capacity to deeply analyze student achievement data in order to determine the instructional focus and goals of the School Learning Plan. The day began with a focus on individual school mathematics data over the past three years, thus allowing participants to see how they can determine areas for growth using such small sample sizes. We explored how the EQAO assessment covers one third of the mathematics curriculum (that which can be measured through a paper and pencil assessment) each year, thus leading us to explore our data over the course of three years (over three years 85% of our curriculum can be measured). Linking question types to the achievement chart in both mathematics and literacy was another focus for the day, as this allows educators to fully understand the skills and knowledge that students require to be successful. All participants left the day with a greater understanding of the need to look at data over time to fully determine the goals of their School Learning Plans, and of the urgency of using cohort data so that we can track individual student success in grades 3, 6, 9 and 10. We hope to continue to work with these Outreach Officers to increasingly focus our work.

3. **District Support Visit - Nakina**

On Tuesday April 18<sup>th</sup> a District Support Team comprised of the Director of Education, David Tamblyn Superintendent of Education, Nicole Morden-Cormier, Numeracy Lead, Kathleen Schram and Student Success Lead Suzanne Eddy travelled to Nakina Public School to meet with Principal Chris Martin, and Vice Principal Michelle Hutchinson as well as members of staff. The purpose of the visit was to provide staff feedback on the progress they have made towards achieving the goals set out in their School Learning Plan (SLP). The focus of Nakina Public School's SLP has been on problem solving in math, specifically teaching about problem solving. During the visit the District Support Team had the opportunity to visit classrooms and observe how the school's focus on the Problem Solving Process has helped students be more successful with both how to tackle problems and communicate solutions. The support team was provided evidence drawn primarily from EQAO results indicating the positive impact of the school's focus has had on student learning. With the feedback provided by the District Support Team the staff will refine their achievement goals in a continuous cycle of school improvement.

District Support Visits have already been completed for both Manitouwadge and Schreiber this year. Besides Nakina, Beardmore is also scheduled to receive a full district support visit in 2016-17. In the secondary panel, Nipigon-Red Rock and Marathon will receive a full district support visits. Those schools that are not scheduled for a support visit this year will provide an account of their progress in a series of follow-up conversations in a lead-up to their support visit in 2017-18.

4. **Higher Education Quality Control Council of Ontario (HEQCO)**

Last fall the Higher Education Quality Control Council of Ontario (HEQCO) conducted a survey in four Ontario school boards, including SGDSB, to learn more about the experiences, aspirations, and expectations of grade 10 students, both those who are beginning to think about and plan for higher education and those who may not imagine a future in higher education.

The results of the survey released in April provide insight into students':

- Demographic and academic profile
- Anticipated pathways after leaving high school
- Decision making, motivations, and aspirations with respect to their anticipated pathways
- Experiences while in high school
- Financial literacy
- Career goals
- Perceptions of postsecondary education/training

The report provides not only a cross section of the four geographically represented district school boards but also specific data relative to SGDSB. While there are many interesting findings in the 96 page document, one finding of interest to school staff are the people who the students identified as having influenced their education, training or career plans. Parents are identified as having the most significant influence at 77% while teachers and guidance counsellors are indicated as having a less significant influence at 52% and 8% respectively.

**Administrative Recommendation:**

The report entitled, Director's Monthly Report – April 24, 2017 No. 23 is presented to the board for information.

Respectfully submitted:

David Tamblyn  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring our students to succeed and make a difference"*

**Report No.: 24**  
**Date:** April 24, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** 2017 Graduation Dates and Times

**STRATEGIC**  
**PRIORITY:** Student Achievement and Well-Being

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**2017 Graduation Dates and Times**

School	Date	Time
<b>Elementary</b>		
B. A. Parker Public School	Wednesday June 28th	6:30 p.m.
Beardmore Public School	Friday June 23rd	1:00 p.m.
Dorion Public School	Thursday June 29th	6:00 p.m.
George O'Neill Public School	Thursday June 29th	6:00 p.m.
Manitouwadge Public School	Tuesday June 27th	TBA
Margaret Twomey Public School	Friday June 23rd	1:00 p.m.
Marjorie Mills Public School	Thursday June 22nd	5:00 p.m.
Nakina Public School	No grade 8 students	-
Red Rock Public School	graduating	-
Schreiber Public School	Tuesday June 27	5:00 p.m.
Terrace Bay Public School	Combined with SPS	5:00 p.m.
<b>Secondary</b>		
Geraldton Composite High School	Friday June 16th	7:00 p.m.
Lake Superior High School	Thursday June 29th	1:00 p.m.
Manitouwadge High School	Thursday June 29th	7:00 p.m.
Marathon High School	Thursday June 29 <sup>th</sup>	1:00 p.m.
Nipigon-Red Rock District High School	Thursday June 15th	6:30 p.m.

**Administrative Summary**

That, the report No. 24 entitled, 2017 Graduation Dates and Times be received by the Board for information.

Respectfully submitted by:

David Tamblyn  
Director of Education

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 25

Date: April 24, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** Pupil Accommodation Review for Red Rock Public School – Public Delegation Report

### STRATEGIC

**PRIORITY:** Student Achievement and Well-Being, Responsible Stewardship of Resources

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### Background

Policy 905: Pupil Accommodation Review states that, “once the Final Staff Report is submitted to the Board, there will be an opportunity for members of the public to provide feedback on the Final Staff Report through public delegations to the Board” and that the feedback will be compiled and presented to the Board to consider with the Final Staff Report. The Board of Trustees will make their final decision regarding the future of the Red Rock Public School after considering the information from both Senior Administration’s Final Staff Report and the feedback from stakeholders at the Public Delegations Meeting.

### Current Situation

Although no public delegations had been booked by stakeholders, at the Special Board Meeting held on Wednesday, March 22, 2017, the six parents and four community members in attendance provided informal feedback to the Board of Trustees.

The following concerns and questions were raised:

Municipality of Red Rock (Represented by Mayor Gary Nelson):

- Mayor Nelson indicated that:
  - It will be increasingly difficult to promote the community of Red Rock to attract new residents if there is only one school.
  - The school should remain open for another year to provide the opportunity to bring back the students who should be attending Red Rock Public School but who are currently attending both St. Hillary’s Catholic School and George O’Neill Public School.
  - The Superior-Greenstone District School Board should explore options other than school closure, including bussing students in grade six to eight from both Dorion and Nipigon to Red Rock.
  - The students from Red Rock Public School should be co-located in St. Hillary’s Catholic School so that they remain in the community. The suggestion was also made to have the students integrated into the same classrooms as the Catholic School students.
  - The community will continue to advocate to the Board with the goal of keeping the school open.

Parent:

- Parents expressed concerns that:
  - Since school closure discussions began and the school became a Kindergarten to Grade Five facility, at least 15 students have been turned away from Red Rock Public School.
  - Recently families have been leaving the school due to fear of school closure.
  - The Superior-Greenstone District School Board has not explored all of the possibilities for their children, including bussing their children to Dorion Public School and making Red Rock Public School a senior public school.
  - This school closure would be forcing the families to put their children into George O’Neill Public School, which is a large school.
  - Students are already facing challenges to this possible transition (such as attending the larger school) and they need to be encouraged to embrace this change. There was encouragement for families to remain positive for their children.

Community Members:

- Community members inquired about the future of the building.

Director of Education, David Tamblyn, responded to the concerns by providing further information and stakeholders were informed that their concerns would be taken into consideration before trustees made a final decision.

### **Next Steps**

As per the Final Staff Report, the recommendation of senior staff, in the best interest of student achievement and social and emotional learning, is the preferred option to continue to provide transportation for all current students and all future students to the George O'Neill Public School, beginning in September, 2017.

The Board of Trustees have the discretion to approve the recommendation of the Final Staff Report as presented, modify the recommendation of the Final Staff Report, or to approve a different outcome.

### **Administrative Recommendations**

*That, the Superior-Greenstone District School Board having received Report No. 25: Red Rock Public School Modified Pupil Accommodation Review formally ends the provision of educational programming at Red Rock Public School and will keep in mind the community's interest in the future of the facility, effective June 30, 2017.*

Respectfully submitted by:

David Tamblyn  
Director of Education

Nicole Morden Cormier  
Superintendent of Education

Cathy Tsubouchi  
Superintendent of Business

Charles Bishop  
Assistant to the Director

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 26

Date: April 24, 2017

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Nicole Morden Cormier, Superintendent of Education

**SUBJECT:** Proposed Elementary Teaching Staffing and Organization for September 2017

### STRATEGIC

**PRIORITY:** Student Achievement and Well Being  
Responsible Stewardship of Resources

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### Current Situation

Consultation with principals regarding the staffing of elementary schools began in March with each Principal/Vice-Principal submitting potential plans for the organization of the school for the 2017-2018 academic year. These proposals were then discussed with Senior Administration and all possibilities explored. The following principles were again used to guide these discussions:

- Low pupil teacher ratio for multi-grade classrooms; an attempt to reduce the number of quadruple grades in the literacy and numeracy blocks and limit the pupil-teacher ratio to 15:1. Where quadruple grades are necessary, scheduling the curricular areas that may be more conducive to a quadruple grade (e.g. language based subjects such as FSL and NL as they are oral in nature).
- The number of high needs students in particular classrooms.
- Ensuring that the time allocations for Special Education are precise.
- Flexibility in responding to the needs of schools that may experience an increase in enrollment in September 2017.
- The introduction of "Special Programs" (such as English as a Second Language and a Hockey Academy) to support the learning environment for students.

The recommendations put forth in this report continue to meet the cognitive, emotional and physical needs of our students while maintaining fiscal responsibility.

**Table 1: Projected Enrollment September 2017**

<b>Total FTE by School</b>	<b>2016-2017 October FTE</b>	<b>JK</b>	<b>SK</b>	<b>Gr. 1-3</b>	<b>Gr. 4-6</b>	<b>Gr. 7-8</b>	<b>2017-2018 Projected FTE</b>
B.A. Parker Public School	126.00	10	15	42	42	29	138.00
Beardmore Public School	26.00	2	4	5	6	8	25.00
Dorion Public School	43.00	5	5	16	15	9	50.00
George O'Neill Public School	106.00	11	8	38	40	16	113.00
Manitouwadge Public School	38.00	1	5	10	15	7	38.00
Margaret Twomey Public School	209.00	15	21	56	72	39	203.00
Marjorie Mills Public School	73.00	5	5	22	22	11	65.00
Nakina Public School	16.00	4	2	5	5	5	21.00
Red Rock Public School	14.00	1	2	4	3	0	10.00
Schreiber Public School	50.00	4	4	20	13	10	51.00
Terrace Bay Public School	69.00	5	10	24	19	6	64.00
<b>Total FTE</b>	<b>770.00</b>						<b>778.00</b>
<b>Total FTE by Grade</b>		<b>63.00</b>	<b>81.00</b>	<b>242.00</b>	<b>252.00</b>	<b>140.00</b>	<b>778.00</b>

Table 2 outlines the recommended classroom staffing compared to the 2016/2017 school year and Table 3 outlines the recommended Special Education, French, Native Language and Primary Planning staffing. This year, there is an additional column titled “Other” as there are schools with special programs. Table 4 provides a suggested classroom configuration based on the staffing allocations in this report. This is only a suggestion as schools may decide to configure the classrooms differently.

**Table 2: Recommended Classroom Staffing for September 2017**

School	2016/2017		September 2017		
	<i>Actual Enrollment (Oct. 31/2016)</i>	<i>Classroom Teachers</i>	<i>Projected Enrollment (Oct. 31/2017)</i>	<i>Classroom Teachers</i>	<i>Change in Teachers</i>
B.A. Parker	126.00	7.00	138.00	6.00	-1.0
Beardmore	26.00	3.00	25.00	3.00	0
Dorion	43.00	4.00	50.00	4.00	0
George O'Neill	106.00	6.00	113.00	6.00	0
Manitouwadge	38.00	4.00	38.00	4.00	0
Margaret Twomey	209.00	10.00	203.00	10.00	0
Marjorie Mills	73.00	4.50	65.00	4.50	0
Nakina	16.00	3.00	21.00	3.00	0
Red Rock	14.00	1.50	10.00	1.00	-0.5
Schreiber	50.00	4.00	51.00	4.00	0
Terrace Bay	69.00	4.50	64.00	4.50	0
<b>Total FTE</b>	<b>770.00</b>	<b>51.5</b>	<b>778.00</b>	<b>50.5</b>	<b>-1.50</b>

**Table 3: French, Special Education Teacher, Native Language Teacher and Other Program Staff**

School												
	<i>SET/EI</i>	<i>Primary Planning</i>	<i>French</i>	<i>Native Language</i>	<i>Total</i>	<i>SET/EI</i>	<i>Primary Planning</i>	<i>French</i>	<i>Native Language</i>	<i>Other</i>	<i>Total</i>	<i>Change</i>
B.A. Parker	2.05*	0.57	0.38	0.5**	3.5	2.05*	0.57	0.38	0.5**	0	3.5	0
Beardmore ***	0.43	0.19	0.19	0.19	1.0	0.43	0.19	0.19	0.19	0	1.0	0
Dorion	0.43	0.19	0.38	0	1.0	0.43	0.19	0.38	0	0	1.0	0
George O'Neill	1.05	0.57	0.38	0.5**	2.5	0.81	0.57	0.38	0.5**	0.24	2.5	0
Manitouwadge ***	0.43	0.19	0.38	0	1.0	0.43	0.19	0.38	0	0	1.0	0
Margaret Twomey	1.00	0.95	0.95	0	3.0	1.00	0.95	0.95	0	0.1	3.0	0
Marjorie Mills	0.83	0.29	0.38	0.5**	2.0	0.83	0.29	0.38	0.5**	0	2.0	0
Nakina ***	0.12	0	0.38	0	0.5	0.12	0	0.38	0	0	0.5	0
Red Rock	0.12***	0.38	0.12	0	0.5	0.31	0.19	****	0	0	0.5	*****
Schreiber	0.24	0.38	0.38	0	1.0	0.24	0.38	0.38	0	0	1.0	0
Terrace Bay	0.20	0.38	0.42	0	1.0	0.20	0.38	0.42	0	0.5	1.5	+0.5
<b>Total FTE</b>	<b>6.90</b>	<b>4.09</b>	<b>4.34</b>	<b>1.69</b>	<b>17.00</b>	<b>6.85</b>	<b>3.90</b>	<b>4.22</b>	<b>1.69</b>	<b>0.84</b>	<b>17.5</b>	<b>+0.5</b>

\*SET includes 0.50 Teacher of the Visually Impaired

\*\*Includes other assignments qualification dependent.

\*\*\*Administration Assignment (0.5 FTE) in this school

\*\*\*\*Combined with Primary Prep

\*\*\*\*\*Reduction of 0.12 Administration Assignment from 2016-2017 – does not impact teaching staff numbers.



**Table 4: September 2017 Tentative Classroom Configurations**

School	Class By Grade	Grade Size				Total Class Size	Projected Enrollment 2017
B.A. Parker	Year One/Year Two Kindergarten*	10	15			25	
	One/Two	14	7			21	
	Two/Three	6	15			21	
	Four/Five	9	13			22	
	Six/Seven	20	3			23	
	Seven/Eight	13	13			26	
	<b>Total Projected Enrollment</b>					<b>138</b>	<b>138.00</b>
Beardmore	Year One/Year Two Kindergarten/One/Two	2	4	3	1	10	
	Three/Four/Five/Six	1	0	5	1	7	
	Seven/Eight	4	4			8	
	<b>Total Projected Enrollment</b>					<b>25</b>	<b>25.00</b>
Dorion	Year One/Year Two Kindergarten	5	5			10	
	One/Two	2	10			12	
	Three/Four/Five	4	3	7		14	
	Six/Seven/Eight	5	3	6		14	
	<b>Total Projected Enrollment</b>					<b>50</b>	<b>50.00</b>
George O'Neill	Year One/Year Two Kindergarten*	11	8			19	
	One/Two	15	6			21	
	Two/Three	9	8			17	
	Four	19	0			19	
	Five/Six	10	11			21	
	Seven/Eight	7	9			16	
	<b>Total Projected Enrollment</b>					<b>113</b>	<b>113.00</b>
Manitouwadge	Year One/Year Two Kindergarten/One	1	5	2		8	
	Two/Three/Four	6	2	3		11	
	Five/Six	5	7			12	
	Seven/Eight	1	6			7	
	<b>Total Projected Enrollment</b>					<b>38</b>	<b>38.00</b>
Margaret Twomey	Year One/Year Two Kindergarten*	8	10			18	
	Year One/Year Two Kindergarten*	7	11			18	
	One	23				23	
	Two	23				23	
	Three/Four	10	8			18	
	Four	21				21	
	Five	21				21	
	Six	22				22	
	Seven	25				25	
	Eight	14				14	
						0	
	<b>Total Projected Enrollment</b>					<b>203</b>	<b>203.00</b>

\*Classes include a Registered Early Childhood Educator (DECE)

\*\*Enrollment numbers being monitoring to determine DECE support.

School	Class By Grade	Grade Size				Total Class Size	Projected Enrollment 2017
Marjorie Mills	Year One/Year Two Kindergarten	5	5			10	65.00
	One/Two	9	4			13	
	Three/Four	9	7			16	
	Five/Six	8	7			15	
	Seven/Eight	5	6			11	
	Total Projected Enrollment					65	
Nakina	Year One/Year Two Kindergarten/One	4	2	2		8	21.00
	Two/Three/Four **	0	3	3		6	
	Five/Six/Seven/Eight	1	1	2	3	7	
	Total Projected Enrollment					21	
	(**no students in Grade Two)						
Red Rock Public	Year One/Year Two/One - Five	1	2	1	2	6	10.00
		1	2	1		4	
	Total Projected Enrollment					10	
Schreiber	Year One/Year Two Kindergarten	4	4			8	51.00
	One/Two	5	10			15	
	Three/Four/Five	5	6	4		15	
	Six/Seven/Eight	3	2	8		13	
	Total Projected Enrollment					51	
Terrace Bay	Year One/Year Two Kindergarten **	5	10			15	64.00
	One/Two	6	9			15	
	Three/Four	9	7			16	
	Five/Six	4	8			12	
	Seven/Eight	2	4			6	
	Total Projected Enrollment					64	
	AFTERNOON						
	Three/Four/Five	9	7	4		20	
	Six/Seven/Eight	8	2	4		14	
							778.00

\*Classes include a Registered Early Childhood Educator (DECE)

\*\*Enrollment numbers being monitoring to determine DECE support.

### **Administrative Recommendations**

That, the report No. 26 entitled, "Proposed Elementary Teaching Staffing and Organization for September 2017", be received by the Board for information.

Respectfully submitted by:

Nicole Morden Cormier  
Superintendent of Education