

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission: "Inspiring our students to succeed and make a difference"
 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"
 Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"
 Our Motto: "Small schools make a difference"

Videoconference Site Locations

Superior-Greenstone District School Board (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 SGDSB Learning Centre (SGDSBLC) 46 Salls Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Regular Board Meeting 2018/02**A G E N D A**

Monday, January 22, 2018 – 6:30 p.m.

Designated Site: Marathon Board Office, 12 Hemlo Drive, Marathon, ON

Board Chair: Pinky McRae

Director: David Tamblyn

VC Sites: GCHS / LSHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART I: Regular Board Meeting
 PART II: Committee of the Whole Board

Section (A): – (open to public): 6:30 p.m.
 Section (B) In-Camera: – (closed to public) TBA

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Furoy, Logan (Student)						McIntyre, Margaret					
Figliomeni, Kim						McRae, Pauline (Pinky)					
Groulx, Michael						Pelletier, Allison					
MacGregor, Aaron						Sabourin, Stanley					
Mannisto, Mark						Vallance, Greg					

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Morden-Cormier, Nicole: <i>Superintendent of Education</i>					
Charles Bishop: <i>Assistant to the Director</i>					
Williams, Dianne: <i>Manager of Accounting Services</i>					
Paris, Marc: <i>Manager of Plant Services/Transportation</i>					
Demers, Linda: <i>Coordinator of Business Services</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>					

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

2.0 Regular Meeting Call to Order

✓ *That*, the Superior-Greenstone DSB
Regular Board Meeting on Monday,
January 22, 2018 be called to
order at _____ p.m.

3.0 Approval of Agenda

✓ *That*, the agenda for the Superior-Greenstone DSB
2018/02 Regular Board Meeting, January 22, 2018
be accepted and approved.

4.0 Disclosures of Interest re: Open Session**5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meetings**

✓ *That*, the minutes of the following Board meeting be adopted:

1. Org and Regular Board Meeting 2018/01: December 4, 2017 (To follow under separate cover)
2. Special Board Meeting 2018/01: December 11, 2017 (To follow under separate cover)

6.0 Business Arising Out of the Minutes**7.0 Delegations and/or Presentations**

- 7.1 Excellence in Education: Manitouswage Public School
Presentation entitled: We are Important, We are Valued, We are MPS (Power Point Presentation
- Principal, J. Kuczynski)

8.0 Reports and Matters for Decision**8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

- | | |
|---|----------------------------|
| 8.1.1 Board Audit Committee | (C. Tsubouchi) |
| 8.1.2 Board Policy Review Committee | (M. McIntyre/D. Tamblyn) |
| 8.1.3 Native Education Advisory Committee | (S. Sabourin/D. Tamblyn) |
| 8.1.4 Occupational Health & Safety Committee | (M. Groulx / M. Paris) |
| 8.1.5 Parental Involvement Committee: Next on Jan 30/18 | (N. Morden-Cormier) |
| 8.1.6 Special Education Advisory Committee | (K. Figliomeni/D. Tamblyn) |

9.0 Reports of the Business / Negotiations Committee

Superintendent of Business: C. Tsubouchi
Business /Negotiations Chair: Michael Groulx

9.1 Report No. 04

2017/2018 Internal Review Proposal

(Attached – D. Williams)

✓ *That*, having received Report No. 04: 2017-2018
Internal Review Proposal, the Superior-Greenstone DSB
approves the proposal as presented.

- 9.2 Report No. 05
Board Estimate Process for 2018-2019 (To follow under separate cover– C. Tsubouchi)
✓ *That*, having received Report No. 05: Board Estimate Process for 2018-2019, the Superior-Greenstone DSB accepts the proposal as presented.

10.0 Reports of the Director of Education

Director of Education: David Tamblyn

- 10.1 Report No.06
Director's Monthly Report- January 2018 (Attached – D. Tamblyn)

11.0 Reports of the Education Committee

Superintendent of Education: N. Morden-Cormier
Assistant to the Director of Education: C. Bishop
Education Chair: Margaret McIntyre

12.0 New Business

Board Chair: P. McRae

- 12.1 Board Chair
12.1.1 Correspondence: Halton District School Board (Attached)
- 12.2 Trustee Associations and Other Boards
- 12.3 Future Board Meeting Agenda Items

13.0 Notice of Motion

14.0 Observer Comments

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

15.0 Committee of the Whole Board (In-Camera Closed)

(Attached)

- 15.1 Agenda: Committee of the Whole Board – Closed
✓ *That*, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at _____ p.m. and that this portion be closed to the public.
- 15.2 Rise and Report from Closed Session
✓ *That*, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at _____ p.m. and that this portion be open to the public.

16.0 Report of the Committee of the Whole Closed Section B

- 16.1 ✓ *That, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:*

1. Regular Board 2018/01: December 04, 2017
2. Special Board 2018/01: December 11, 2017

- 16.2 Other Recommendations from Committee of the Whole Closed Session
(This section may be used as required coming out of closed session)

✓ *That, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:*

- (list motions here which may apply)

17.0 Adjournment

✓ *That, the Superior-Greenstone DSB 2018/02 Regular Board Meeting, Monday, January 22, 2018 adjourn at _____, p.m.*

<u>2018 - Board Meetings</u>		
<i>Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.</i>		
Monday, January 22, 2018	Monday, February 26, 2018	Monday, March 26, 2018
Monday, April 16, 2018	Monday, May 7, 2018 <i>*Special Board Meeting</i>	Monday, May 28, 2018 <i>*Designate Site: BEPS</i>
Monday, June 25, 2018 <i>*Designate Site: SGDSBLC</i>	Monday, July 16, 2018	Monday, August 20, 2018
Monday, September 24, 2018	Monday, October 22, 2018 <i>*Designate Site: LSHS</i>	Monday, November 19, 2018
Monday, December 3, 2018 (1:00 p.m.)		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2018/02

Committee of the Whole Board: Closed Session.

Monday, January 22, 2017

Designated Site: Marathon Board Room, 12 Hemlo Drive, Marathon, ON

A G E N D A

Board Chair: Pinky McRae

Director: David Tamblyn

VC Sites: GCHS / LSHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera TBD.

- 1.0 Disclosure of Interest: re Closed Session (P. McRae)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (P. McRae)
- 3.0 In-Camera (closed) Meeting Minutes
 1. Regular Board Meeting 2018-01: December 4, 2017 (To follow under separate cover)
 2. Special Board Meeting 2018-01: December 11, 2017 (To follow under separate cover)
- 4.0 Update: Executive Compensation (C. Tsubouchi)
- 5.0 Personnel Issue A (C. Tsubouchi)
- 6.0 Personnel Issue B (D. Tamblyn)

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission: "Inspiring our students to succeed and make a difference"
 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"
 Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"
 Our Motto: "Small schools make a difference"

Videoconference Site Locations

Superior-Greenstone District School Board.... (SGDSB).....12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Lake Superior High School (LSHS).....Hudson Drive, Terrace Bay, ON
 Superior-Greenstone DSB Learning Centre ... (SGDSBLC)46 Salls Street, Red Rock, ON
 Geraldton Composite High School (GCHS).....500 Second Street West, Geraldton, ON

Annual Organizational / Regular Board Meeting 2018/01**MINUTES**

Monday, December 4, 2017 @ 1:00 p.m.

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Board Chair: Pinky McRae

Director: David Tamblyn

VC Sites: GCHS / LSHS / MNHS / SGDSBLC

Recorder: GerriLynn Christianson

Times are Approximate

Part I: 1:00 p.m. - Election of Officers

Section (A)

Part II: 1:15 p.m. – Annual Organizational Appointments (Open to Public)

Section (A)

Part III: 1:30 p.m. - Regular Board Meeting: (Open to Public)

Section (A)

Part IV: 2:36 p.m. - Committee of Whole Board In-Camera (Closed to Public)

Section (B) In-Camera

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Figliomeni, Kim	x					McRae, Pauline (Pinky)	x				
Groulx, Michael	x					Pelletier, Allison	x				
MacGregor, Aaron		x				Sabourin, Stanley	x				
Mannisto, Mark	x					Vallance, Greg	x				
McIntyre, Margaret	x					Furoy, Logan (Student)					x

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: Director of Education	X				
Tsubouchi, Cathy: Superintendent of Business	X				
Morden-Cormier, Nicole: Superintendent of Education	X				
Bishop, Charles: Assistant to the Director	X				
Williams, Dianne: Manager of Accounting Services					x
Paris, Marc: Manager of Plant Services/Transportation	x				
Demers, Linda: Coordinator of Business Services					x
Lucas, Jay: Coordinator of Information Technology Services	x				
Christianson, GerriLynn: Administrative Assistant to Director	x				

2.0 Welcome and Direction for Proceedings

Director David Tamblyn welcomed everyone to the meeting. The Director and Secretary to the Board presided until the position of 2018 Board Chair was confirmed whereupon the Chair assumed the role.

3.0 Naming of Two Scrutineers

Director Tamblyn named two scrutineers to act as such for all occasions that arose through the meeting where balloting took place. The scrutineers named were Cathy Tsubouchi and Nicole Morden-Cormier.

4.0 Election: Board Chair for 2018

D. Tamblyn called for nominations for Chair of the Board. Trustee M. Mannisto nominated Trustee P. McRae. Thrice called and hearing no further nominations, Pinky McRae was acclaimed as Board Chair.

5.0 Chairperson Assumes Office for 2018

Board Chair Pinky McRae expressed her gratitude for the role. She thanked the Board for its confidence in her and acknowledge the great year had by the Board due to continued team work amongst its Trustees and positive working relationship with Senior Administration.

6.0 Election: Board Vice-Chair for 2018**6.1 Call for Nominations**

Board Chair P. McRae called for nominations for Vice-Chair. Trustee A. Pelletier nominated Trustee M. Mannisto. Trustee S. Sabourin nominated Trustee K. Figliomeni. Thrice called and hearing no further nominations, Trustees prepared to cast ballots. After the ballots were reviewed, Trustee Kim Figliomeni was elected as Vice Chair of the Board.

7.0 Approval of Agenda

Agenda item 11.1 was amended to be titled as 2018 discipline committee.

01/18

Moved by: Trustee K. Figliomeni

Second: Trustee M. McIntyre

✓ **That**, the agenda for Superior-Greystone DSB Organizational and Regular Board Meeting 2018/01 be accepted and approved as amended.

Carried

8.0 Election: Education Committee Chair for 2018**8.1 Call for Nominations**

P. McRae called for nominations for Chair of the Education Committee. Trustee M. Mannisto nominated M. McIntyre. Thrice called and hearing no further nominations, Margaret McIntyre was acclaimed as Chair of the Education Committee.

9.0 Election: Negotiations / Business Committee Chair for 2018**9.1 Call for Nominations**

P. McRae called for nominations for Chair of the Negotiations / Business Committee. Trustee K. Figliomeni nominated Trustee Michael Groulx. Thrice called and hearing no further nominations, Michael Groulx was acclaimed as Chair of the Negotiations / Business Committee.

10.0 Appointments: Statutory Committee Members**10.1 Special Education Advisory Committee (SEAC)**

Note: Appointments to SEAC are effective for the Term of the Board.

1. Mark Mannisto Appointee
2. Kim Figliomeni Appointee
3. Allison Pelletier Alternate Appointee
4. Margaret McIntyre Alternate Appointee

10.2 2018 Parental Involvement Committee

Note: Appointments are in effect until December 2018

The Board chair called for nominations. Trustee Allison Pelletier was nominated by Mark Mannisto. Trustees Greg Vallance and Trustee Kim Figliomeni were nominated for the position of Alternate Appointee. Thrice called and hearing no further nominations, Trustees Allison Pelletier, Greg Vallance and Kim Figliomeni were appointed to the Parental Involvement Committee.

1. Allison Pelletier Appointee
2. Greg Vallance Alternate Appointee
3. Kim Figliomeni Alternate Appointee

10.3 Audit Committee

Note: Appointments to the Audit Committee are effective for the Term of the Board. The following trustees are members for the term ending November 30, 2018

1. Mark Mannisto
2. Aaron MacGregor
3. Margaret McIntyre

10.4 2018 Student Alternative Learning (SAL) Committee

Note: Appointments are in effect until December 2018

The Board Chair called for nominations for members of the Student Alternative Learning Committee. Trustees Greg Vallance and Stan Sabourin were nominated. Thrice called and hearing no further nominations, Greg Vallance and Stan Sabourin were appointed to the Student Alternative Learning Committee.

1. Greg Vallance Appointee
2. Stan Sabourin Alternate Appointee
3. Director of Education or a Superintendent of Education
4. At least one person who is not a member or employee of the Board

11.0 Appointments: Standing Committee**11.1 2017 Board Discipline Committee**

Note: Appointments are in effect until December 2018

1. Mark Mannisto Appointee
2. Allison Pelletier Appointee
3. Stan Sabourin Appointee
4. Margaret McIntyre Appointee
5. Michael Groulx Appointee

11.2 Board Policy Review Committee

Note: Appointments to the BPRC Committee are effective for the Term of the Board. The following trustees are members for the term ending November 30, 2018

1. Aaron MacGregor
2. Allison Pelletier
3. Margaret McIntyre
4. Mark Mannisto

5. Michael Groulx
6. Kim Figliomeni (Alternate)
7. Stan Sabourin (Alternate)

11.3 2018 Native Education Advisory Committee (NEAC)

Note: Appointments are in effect until December 2018

03/17

Moved by: Trustee M. Groulx

Second: Trustee A. Pelletier

✓ **That**, the Superior-Greenstone DSB Chair of NEAC be the Board's First Nation

Representative, Stanley Sabourin and, that, the Superior-Greenstone DSB appoint the following trustees as NEAC members:

1. Mark Mannisto Appointee
2. Margaret McIntyre Appointee

Carried

11.4 2018 Occupational Health and Safety Committee

Note: Appointments are in effect until December 2018

P. McRae called for nominations. Trustee Michael Groulx was nominated as Appointee and Trustee Allison Pelletier was nominated as Alternate appointee. Thrice called and hearing no further nominations they were appointed to the Occupational Health and Safety Committee.

1. Michael Groulx Appointee
2. Allison Pelletier Alternate Appointee

11.5 2018 Transportation Committee

Note: Appointments are in effect until December 2018

1. Greg Vallance Appointee
2. Stanley Sabourin Appointee
3. Mark Mannisto Alternate Appointee

Part III: 1:30 p.m. - Regular Board Meeting:

(Open to Public)

12.0 Regular Meeting Call to Order

04/17

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB Annual Organizational and Regular Board Meeting 2018/01 on Monday, December 4, 2017 be called to order at 1:30 p.m.

Carried

13.0 Disclosures of Interest re: Open Session

There were no disclosures of interest offered at this time.

14.0 Minutes: Board Meetings and Board Committee Meetings

14.1 **05/17**

Moved by: Trustee M. McIntyre

Second: Trustee M. Groulx

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2017-11: November 20, 2017
2. Special Board Meeting 2017-07: November 28, 2017

Carried

15.0 Business Arising Out of the Minutes

There was no business arising from the minutes.

16.0 Delegations and/or Presentations

There were no delegations or presentations.

17.0 Reports of the Business / Negotiations Committee

*Superintendent of Business: C. Tsubouchi
(Business /Negotiations Chair: To be Determined)*

17.1 Audit Committee External Member

06/17

Moved by: Trustee K. Figliomeni

Second: Trustee M. Mannisto

✓ ***That***, the Superior-Greenstone District School Board appoint W. Douglas Sitch to the Audit Committee for the period effective, December 5, 2017 to December 5, 2020.

Carried

18.0 Reports of the Director of Education

Director of Education: David Tamblyn

18.1 Report No. 01: Proposed Board Meeting Schedule for 2018

Director D. Tamblyn presented the proposed Board system meeting schedule. Trustees determined that the meeting locations of three of the Board meetings would be amended to take place in the region. The amendment of the locations is as follows; May 28, 2018 meeting location to be Beardmore Public School with possible tour of Longlac and Nakina. June 25, 2018 meeting location to be SGDSB Learning Centre. October 24, 2018 meeting location to be Lake Superior High School with a tour of Schreiber Public School.

07/17

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

✓ ***That***, the Superior-Greenstone DSB having received Report No. 01 Proposal for 2018 Regular Board Meeting Schedule approves the 2018 Regular Board Meetings as amended.

Carried

18.2 Report No. 02: Legal Representation re Policy 731

Director D. Tamblyn advised that this is an annual report provided as per Policy 713 whereby the Board is to be made aware of expenditures for legal issues where counsel is enlisted

18.3 Report No. 03: Director's Annual Report 2016-2017

D. Tamblyn provided a review of the Director's Annual Report 2016-2017.

19.0 Reports of the Education Committee

*Superintendent of Education: Nicole Morden-Cormier
(Education Chair: To be Determined)*

No Reports.

20.0 New Business

(Chair P. McRae)

20.1 Board Chair

20.1.1 Correspondence: District of Thunder Bay Social Services Admin Board

The correspondence was forwarded for information. Trustees noted that they are in support of the program outlined in the letter.

20.1.2 Correspondence: Grand Erie District School Board

Reviewed as information item.

20.2 Future Board Meeting Agenda Items

Nil.

20.3 Trustee Associations and Other Boards

20.3.1 Trustee Appointments for OPSBA Director/Voting Delegate

P. McRae called for nominations. Trustee K. Figliomeni nominated Trustee G. Vallance. Trustee A. Pelletier nominated Trustee M. Mannisto. Thrice called and hearing no further nominations, Trustee prepared to cast their ballot. After ballots were reviewed, Mark Mannisto was acclaimed as Director and Voting Delegate of OPSBA.

08/17

Moved by: Trustee A. Pelletier Second: Trustee G. Vallance

✓ **That**, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Director to OPSBA effective for the period of December 1, 2017 to November 30, 2018. In addition, that, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Voting Delegate to OPSBA for the period of December 1, 2017 to November 30, 2018.

Carried

20.3.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate

P. McRae called for nominations. Trustee M. Mannisto nominated A. Pelletier and Trustee M. McIntyre nominated G. Vallance. Thrice called and hearing no further nominations, Trustee prepared their ballots. After the ballots were reviewed, Trustee Allison Pelletier was acclaimed as Alternate Director and Alternate Voting Delegate to OPSBA.

09/17

Moved by: Trustee A. Pelletier Second: Trustee G. Vallance

✓ **That**, the Superior-Greenstone DSB appoint Trustee Allison Pelletier to serve as its Alternate Director to OPSBA for the period of December 1, 2017 to November 30, 2018. In addition, the Superior-Greenstone DSB appoint Trustee Allison Pelletier to serve as its Alternate Voting Delegate to OPSBA for the period of December 1, 2017 to November 30, 2018.

Carried

20.4 Trustee Associations and Other Boards

D. Tamblyn advised that the Ministry of Education has requested a meeting with the Board of Trustees. Mr. Brisard will be providing a presentation to the Board regarding the Native Education Committee guidelines. The meeting is scheduled for January 15, 2018 at 6:00 p.m. at the Board office or through video.

21.0 Notice of Motion

Nil

22.0 Observer Comments

Nil

Part IV: 2:36 p.m. - Committee of Whole Board In-Camera

Section B: (Closed to Public)

23.0 Committee of the Whole Board (In-Camera Closed)

23.1 Agenda: Committee of the Whole Board – Closed

10/17

Moved by: Trustee K. Figliomeni Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 2:36 p.m. and that this portion be closed to the public.

Carried

23.2 Rise and Report from Closed Session**11/17**

Moved by: Trustee S. Sabourin

Second: Trustee M. Groulx

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 3:30 p.m. and that this portion be open to the public.

Carried**24.0 Report of the Committee of the Whole Closed Section B****24.1 12/17**

Moved by: Trustee M. Sarrasin

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as

1. Regular Board Meeting 2017/11: November 20, 2017
2. Special Board Meeting 2017/07: November 28, 2017

Carried**24.2 Other Recommendations from Committee of the Whole Closed Session****13/17**

Moved by: Trustee M. Sarrasin

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB approves the carryover of unused 2017 vacation days to the maximum indicated below for the following Senior Administration and Managers:

- Charles Bishop: 4.0 days
- Cathy Tsubouchi: 7.0 days
- Marc Paris: 2.5 days
- Melissa Bianco: 1 day
- Jay Lucas: 7 Days

and approves the buyout of unused 2017 vacation days to the maximum indicated below for the following Senior Administration and Managers:

- David Tamblyn: 12 days
- Nicki Morden-Cormier: 11.0 days

24.3 Amendment to Motion 145/17**14/17**

Moved by: Trustee M. Mannisto

Second: Trustee S. Sabourin

Motion 145/17 Revised to read as follows;

✓ **That**, SGDSB having received the report entitled Leadership Succession Planning for Geraldton Composite High School, approve the creation of a 1.0 FTE Temporary Principal with Vice Principal responsibilities for the remainder of the 2017/2018 school year.

Carried**25.0 Adjournment****15/17**

Moved by: Trustee G. Vallance

Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB 2018/01 Annual Organizational and Regular Board Meeting on Monday, December 4, 2017 adjourn at 3:33, p.m.

Carried

2018 - Board Meetings Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.		
Monday, January 22, 2018	Monday, February 26, 2018	Monday, March 26, 2018
Monday, April 16, 2018	Monday, May 7, 2018 *Special Board Meeting	Monday, May 28, 2018 *Designate Site: BEPS
Monday, June 25, 2018 *Designate Site: SGDSBLC	Monday, July 16, 2018	Monday, August 20, 2018
Monday, September 24, 2018	Monday, October 22, 2018 *Designate Site: LSHS	Monday, November 19, 2018
Monday, December 3, 2018 (1:00 p.m.)		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Annual Organizational / Regular Board Meeting 2018/01

Committee of the Whole Board: Closed Session.

Monday, December 4, 2017

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

T O P I C S

Board Chair: P. McRae

Director: David Tamblyn

VC Sites: GCHS / LSHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART V: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 2:36 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 Personnel Item A
- 4.0 Personnel Item B
- 5.0 In-Camera (closed) Meeting Minutes
 - 1. Regular Board Meeting 2017/11: November 20, 2017
 - 2. Special Board Meeting 2017/07: November 28, 2017
- 6.0 Executive Compensation
- 7.0 Personnel Issue

Regular Board Meeting 2018-01

Monday, December 4, 2017

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2018

SECRETARY

CHAIR

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission: "Inspiring our students to succeed and make a difference"
 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"
 Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"
 Our Motto: "Small schools make a difference"

Teleconference Information

Toll Free: 1-866-570-9170
 Conference ID: 9 9 8 8 5 4 7 #

Special Board Meeting 01-2018

Committee of Whole board In-Camera
 (Closed to Public) 6:30 p.m.

Special Board Meeting: (Open to Public)
 Follows conclusion of In-Camera

MINUTES

Monday, December 11, 2017 @ 6:30 p.m.

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Board Chair: Pauline (Pinky) McRae

Director: David Tamblyn

Teleconference Connection

Recorder: G. Christianson

PART I: Special Board Meeting
 PART II: Regular Board Meeting

Section (A): In-Camera – (Closed to public): 6:30 p.m.
 Section (B): - (open to public) 7:06 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Furoy, Logan (Student)		x				McIntyre, Margaret	x				
Figliomeni, Kim		x				McRae, Pauline (Pinky)	x				
Groulx, Michael					x	Pelletier, Allison		x			
MacGregor, Aaron					x	Sabourin, Stanley				x	
Mannisto, Mark		x				Vallance, Greg	x				

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>	x				
Tsubouchi, Cathy: <i>Superintendent of Business</i>		x			
Morden-Cormier, Nicole: <i>Superintendent of Education</i>					x
Bishop, Charlie: <i>Assistant to the Director</i>					x
Williams, Dianne: <i>Manager of Accounting Services</i>					x
Paris, Marc: <i>Manager of Plant Services/Transportation</i>					x
Demers, Linda: <i>Coordinator of Business Services</i>					x
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					x
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>	x				

PART I: Committee of the Whole Board

Section (A) In-Camera- (closed to public) 6:30 p.m.

2.0 Committee of the Whole Board (In-Camera Closed)

2.1 Agenda: Committee of the Whole Board – Closed

16/18

Moved by: Trustee G. Vallance

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:32 p.m. and that this portion be closed to the public.

Carried

2.2 Rise and Report from Closed Session

17/18

Moved by: Trustee G. Vallance

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 7:06 p.m. and that this portion be open to the public.

Carried

PART II: Special Board Meeting

Section (B) – (open to public) 7:06 p.m.

3.0 Special Board Meeting Call to Order

18/18

Moved by: Trustee G. Vallance

Second: Trustee A. Pelletier

✓ **That**, the Superior-Greenstone DSB Special Board Meeting on Monday, December 11, 2017 be called to order at 7:06 p.m.

Carried

4.0 Report of the Committee of the Whole Closed Section A

4.1 Recommendations from Committee of the Whole Closed Session

4.1.1 19/18

Moved by: Trustee A. Pelletier

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB having received Report No. IC-08-17, entitled Executive Compensation Framework instruct Administration to submit the final version of the Framework as presented.

Carried

4.1.2 20/18

Moved by: Trustee G. Vallance

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB approve the restoration of the grid movement of Superintendents effective September 1, 2017.

Carried

5.0 Adjournment

21/18

Moved by: Trustee G. Vallance

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 01-2018 on Monday, December 11, 2017 adjourn at 7:08, p.m.

Carried

<u>2018 - Board Meetings</u>		
<i>Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.</i>		
Monday, January 22, 2018	Monday, February 26, 2018	Monday, March 26, 2018
Monday, April 16, 2018	Monday, May 7, 2018 <i>*Special Board Meeting</i>	Monday, May 28, 2018 <i>*Designate Site: BEPS</i>
Monday, June 25, 2018 <i>*Designate Site: SGDSBLC</i>	Monday, July 16, 2018	Monday, August 20, 2018
Monday, September 24, 2018	Monday, October 22, 2018 <i>*Designate Site: LSHS</i>	Monday, November 19, 2018
Monday, December 3, 2018 (1:00 p.m.)		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Board Meeting 01-2018

Committee of the Whole Board: Closed Session.

Monday, December 11, 2017

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

T O P I C S

Board Chair: P. McRae
Teleconference Connection

Director: David Tamblyn
Recorder: G. Christianson

PART I: Committee of Whole Board – Closed

Section (A): In-Camera 6:30 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve of Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 Executive Compensation
- 4.0 Personnel Item A

Special Board Meeting 2018-01

Monday, December 11, 2017

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2018

SECRETARY

CHAIR

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 04

Date: January 22, 2018

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Dianne Williams, Manager of Accounting Services

SUBJECT: 2017-2018 Internal Review Proposal

**STRATEGIC
PRIORITY:** Stewardship of Resources

Background

It is our policy to periodically review various aspects of the Board's operation for improvement and compliance with generally accepted accounting principles, Ministry regulations and Board policies, procedures and guidelines.

We have adopted a process of visiting each elementary school and secondary school once over a 5-year period.

Proposal

For this year's annual internal audit, we will visit the following schools:

Elementary Schools: BA Parker Public School
Marjorie Mills Public School
Nakina Public School

Secondary School: Geraldton Composite High School

In addition to the usual areas of focus: enrolment, inventory, invoice processing and cash handling, we will also focus on school funds. The findings of the review will be presented to the Audit Committee in June.

Administrative Recommendations

That the Superior-Greenstone DSB approves Report No. 04: 2017-2018 Internal Review Proposal as presented.

Respectfully submitted,

Dianne Williams
Manager of Accounting Services

Cathy Tsubouchi
Superintendent of Business

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**Report No: 05**
Date: January 22, 2018

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Cathy Tsubouchi, Superintendent of Business

SUBJECT: Board Estimate Process for 2018-2019

**STRATEGIC
PRIORITY:** Student Achievement, Responsible Stewardship of Resources and Building Relationships

Background

The Education Act, R.S.O. 1990 outlines the financial reporting requirements assigned to a school board. Every board, prior to the beginning of each fiscal year, shall prepare and adopt estimates of its revenues and expenditures for the fiscal year.

In accordance with s. 231(1) of the Education Act, a board shall not have an in-year deficit that is greater than the lesser of (a) the board's accumulated surplus for the previous fiscal year OR (b) 1% of the board's operating revenue for the fiscal year. If the expected deficit exceeds the calculated amount, as determined above, then approval of the Minister is required.

Current Situation

The Ministry of Education usually releases funding announcements in March. The estimates adopted by the Board are to be submitted to the Ministry of Education no later than June 30, 2018. Failure to meet this deadline may result in the disruption of grant cash flow to the school board.

The Board's Strategic Priorities remain the basis upon which these estimates will be built:

- Student achievement and well being,
- Responsible stewardship of resources, and
- Building relationships.

Input to the budget will be sought from the PIC Committee and Academic Council. In addition to the above, the Special Education Advisory Committee (SEAC) as a statutory committee is mandated to provide input into the budget process and is encouraged to participate in this process.

To meet the Ministry's deadline and prepare the Board's estimates in a timely fashion, the attached Budget Process has been prepared for your information. While every effort will be made to adhere to the attached schedule, there may be situations encountered during budget development that warrant minor adjustments to the timing outlined.

Once the budget has been approved, School Administrators and Department Managers are expected to monitor their budgets by reviewing their monthly reports. In addition, interim reports will be presented to the Board throughout the 2018-19 school year. The schedule of interim reports will be presented to the Board at the August 2018 Board meeting. In addition, the Board will be updated on actual enrolments in November 2018 and April 2019.

Since School Budgets are based on enrolment, school budgets will be adjusted in April 2019 to reflect actual enrolments achieved. School Administrators are expected to withhold spending of 5 - 10 % of their budgets until this adjustment has been made.

Administrative Recommendation

That, having received Report No. 05: Board Estimate Process for 2018-2019, the Superior-Greenstone DSB accepts the proposal as presented.

Respectfully submitted,

Cathy Tsubouchi, Superintendent of Business

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD PROPOSED BUDGET PROCESS for 2018-2019 January 22, 2018	
Mission Inspiring our students to succeed and make a difference.	
Vision We are leaders in providing quality learning experiences in our small school communities.	
DATE	TASK
December 2017	Preliminary Enrolment Projections submitted to the Ministry.
January 2018	School Administrators begin consultation discussions with school community, including School Councils, regarding school capital and maintenance needs.
January 2018	Superintendents of Education initiate discussions with School Administrators regarding possible school configurations and anticipated pressures.
February 5, 2018	Coordinator of Business Services provides School Administrators with preliminary enrolment projections for review.
February 23, 2018	School Administrators to submit enrolment projections to Coordinator of Business Services.
February 26, 2018	Superintendent of Business provides Managers with draft budget forms.
February/March 2018	Superintendent of Business presents to PIC and seeks input from School Councils. Presentations also made to NEAC and SEAC.
Late February to mid-March 2018	School Administrators submit/meet with Manager of Plant Services to complete Plant Budget forms.
March 30, 2018	Department Budgets submitted by Managers to Superintendent of Business.
March 30, 2018	School Council input due back to Superintendent of Business.
End of March 2018	Ministry of Education release of Grants for Student Needs for the 2018-2019 year.
April 2018	Senior Admin meets to review School Council submissions. Senior Admin also meets to develop list of priorities for consideration through the budget process.
April 11, 2018	Enrolment verified by Superintendent of Business.
April 16, 2018	Superintendent of Business provides School Administrators with School budget forms.

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
PROPOSED BUDGET PROCESS for 2018-2019
January 22, 2018**

Mission

Inspiring our students to succeed and make a difference.

Vision

We are leaders in providing quality learning experiences in our small school communities.

DATE	TASK
April 16, 2018	Superintendent of Business presents GSN update. Superintendent of Business presents enrolment projection for 2018-17. N. Morden-Cormier, Superintendent of Education presents Elementary Teacher Staffing to Board for discussion .
May 4, 2018	Manager of Plant submits Capital Projects budget to Senior Administration for review.
May 2018	Superintendent of Business makes Special Ed Budget presentation to SEAC.
May 7, 2018 (Special Board meeting)	N. Morden-Cormier, Superintendent of Education presents Elementary Teacher Staffing to Board for approval . C. Bishop, Assistant to the Director presents Secondary Teacher Staffing to Board for discussion .
May 2018	Senior Administration reviews preliminary budget.
May 11, 2018	School Budgets submitted by School Administration to Superintendent of Business.
May 28, 2018 (Board meeting)	C. Bishop, Assistant to the Director presents Secondary Teacher Staffing to Board for approval .
May 30, 2018	Senior Administration reviews system priorities.
June 15, 2018	Non-Teaching staffing levels finalized by Senior Administration. Draft Budget Reviewed by Senior Administration.
June 25, 2018 (Board meeting)	Non-Teaching staffing levels presented. W. Goodman, Special Education Lead presents Educational Assistant Staffing proposal to the Board for approval . Final Budget submitted to Board for approval .

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring our students to succeed and make a difference"

Report No: 06

Date: January 22, 2018

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: David Tamblyn, Director of Education

SUBJECT: Director's Monthly Report – January 22, 2018

STRATEGIC

PRIORITY: Student Achievement, Building Relationships, Stewardship of Resources

1. Independent Review of Provincial

In September, the Premier and Minister of Education announced an independent review of Ontario's assessment and reporting practices to make sure they are culturally relevant, measure a wider range of learning and better reflect student well-being and equity.

On December 12, 2017, a group representing SGDSB trustees, senior administration, principals, teachers and students took part in a province-wide conversation about how best to improve Ontario's approaches to classroom assessments, large-scale provincial assessments including Education Quality and Accountability Office (EQAO) assessments, and Ontario's participation in pan-Canadian and international assessment programs. In preparation for the discussion participants were asked to read *A Learning Province: Public Engagement on Education Assessment in Ontario*. The link for the document is: ontariolearningprovince.ca

2. Supporting Formal and Informal Leadership from Our Board Learning Plan

We know we are successful if collaborative instructional leadership builds capacity to strengthen and enhance teaching and learning.

We know we are successful if job-embedded and inquiry based professional learning builds capacity, informs instructional practice and contributes to a culture of learning.

This year, we have revived the Leadership Learning Team structure in our elementary system. This learning structure is designed to bring educators and leadership together as co-learners and leaders, around topics that span both the instructional and leadership areas. The focus of our inquiry this year is How to make every student a 21st Century thinker? And how we create a thinking environment where we are all engaged? As we learn together, we also are focused on developing the leadership of each of the participants, specifically helping everyone to see themselves as a leader, as reflected by our Board Learning Plan for Student Achievement and Well-Being Success Criteria. Will Goodman, Kellie Wrigley and Nicole Morden Cormier are the leads on this project, and the participants include Special Education Teachers, Grade 6,7,8 Teachers, our Leadership Development candidate, and elementary principals and vice-principals. To date, we have engaged in learning about Backward Planning as we think about engaging all learners, we have dug deeply into the notion of what "thinking" truly is through the support of the Critical Thinking Consortium, and we are honing our understanding of knowing each of our learners through the lens of learning disabilities. The end result of this collaborative inquiry project will be to produce units of study for educators to use in their classrooms, and to increasingly foster informal leadership and collective efficacy in each of our elementary schools.

3. System Program Leads Meeting - SGDSB Theory of Action:

If we foster learner centered environments and pedagogy, then learners will possess an increased sense of belonging and be motivated to learn.

The ultimate goal of the System Program Leads from our board is to ensure that we are maximizing the learning and well-being for all students in our district. To this end, we meet monthly to continue to build our leadership capacity, to hold ourselves accountable to the goals of the Board Learning Plan for Student Achievement and Well-Being, and to ensure that connections are made between the many portfolios that we manage, as we look to ensure alignment and coherence in our system.

The focus for the past two meetings has been on building our understanding of *Strong Districts and their Leadership*, a research paper that was commissioned in 2012 by the Council of Directors of Education (CODE) in partnership with the Institute of Education Leadership (IEL). Dr Ken Leithwood was the author and lead researcher of this paper. Published in 2014, the paper presents a summary of the evidence that characterize school boards that are successful at improving the learning of their students; the leadership practices needed to develop and sustain such districts; the personal leadership resources especially valuable for those in director and superintendent positions; a possible vision of strong future districts; and the value strong districts add, over and above school and classroom contributions, to the achievement of their students. Evidence has shown that Strong District School Boards contribute to their students learning around 9 key characteristics or conditions” (www.strongdistrictleaders.com), which are:

1. A broadly shared mission, vision and goals founded on ambitious images of the educated person;
2. A coherent instructional guidance system;
3. Deliberate and consistent use of multiple sources of evidence to inform decisions;
4. Learning-oriented organizational improvement processes;
5. Job-embedded professional development for all members;
6. Budgets, structures, personnel policies and procedures, and uses of time aligned with the district’s mission, vision and goals;
7. A comprehensive approach to leadership development;
8. A policy-oriented board of trustees;
9. Productive working relationships with staff and other stakeholders.

As the year progresses, the System Program Leads will continue to apply these nine characteristics to our system, noting areas where we are successful, and where we can set goals to ensure full implementation. In the meantime, Dr. Leithwood has engaged in further research around the degree of implementation of the nine characteristics within the province, and has provided us with additional information for us to consider as we move forward.

Administrative Recommendation:

The report entitled, Director’s Monthly Report – January 22, 2018 No. 06 is presented to the board for information.

Respectfully submitted:

David Tamblyn
Director of Education



Halton District School Board

Stuart Miller, *Director of Education*

Andréa Grebenc, *Chair of the Board*

December 14, 2017

The Honorable Mitzi Hunter
Minister of Education
Mowat Block, 900 Bay Street
Toronto, ON, M7A 1L2

Dear Minister Hunter,

RE: In support of current review of assessment practices

Thank you for undertaking this review of student assessment practices.

At the December 6 Board meeting, Motion M17-0186 was approved by the Halton District School Board. It reads:

Be it resolved, that the Chair be authorized to write a letter to the Ministry of Education in support of the current review of assessment practices -- including EQAO -- as outlined in Report 17139, cc'ing the Ontario Public School Boards Association and all other public school boards in Ontario.

The Halton District School Board recognizes it is important to have a fair and transparent measure of accountability that is universal across the province.

Ideally, assessment measures and reflects the true knowledge of students with diverse backgrounds and learning styles. Assessment results are used by the province and school boards to focus on areas that require improvement and to continue to foster high levels of proficiency and excellence.

Culturally relevant assessments and measuring a range of learning may help individuals interpret and realistically balance the results of these assessments.

Therefore, the Halton District School Board welcomes the current review of assessment practices and suggests focusing on the following:

- Careful and intentional alignment of the curricula and the EQAO assessments
- Review of the effectiveness of EQAO assessments for the diverse range of students who participate in the assessments
- Increasing public confidence in the value of EQAO assessments
- Easily understood and comprehensive interpretations of the results - individually, as a school, and as a school board
- The opportunity for stakeholders to provide feedback on the final recommendation before any changes are implemented

We look forward to your response.

Yours truly,

Andréa Grebenc
Chair, Halton District School Board

cc: Ministry of Education Assessment Review Panel:
Carol Campbell, Jean Clinton, Andy Hargrave, Sam Andray
Ontario Public School Boards Association, (for all public school boards)
Halton District School Board Trustees
Stuart Miller, Director of Education