



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission:

“In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together”.

Our Motto:

“Small schools make a difference”.

Our Vision:

“Inspiring our students to succeed and make a difference”.

Our Values:

“Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking”.

Inaugural / Organizational / Regular Board Meeting 2019/01

A G E N D A

Monday, December 3, 2018

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Videoconference Site Locations

Superior-Greenstone District School Board (SGDSB)	12 Hemlo Drive, Marathon, ON
Manitouwadge High School (MNHS)	200 Manitou Road W., Manitouwadge, ON
Lake Superior High School (LSHS)	Hudson Drive, Terrace Bay, ON
SGDSB Learning Centre (SGDSBLC)	46 Salls Street, Red Rock, ON
Geraldton Composite High School (GCHS)	500 Second Street West, Geraldton, ON

Board Chair: To be determined

Director: Nicole Morden Cormier

VC Sites: GCHS / LSHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART I: Declaration to Constitute Board
 PART II: Elections: 2019 Board Chair & Vice Chair
 PART III: Determination of 2019 Board Organization
 PART IV: Regular Board Meeting
 PART V: Committee of the Whole Board

Section (A): – (open to public): 1:00 p.m.

Section (B) In-Camera : – (closed to public) TBA

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Furoy, Logan (Student)						McIntyre, Margaret					
Groulx, Michael						McRae, Pauline (Pinky)					
Major, Christine						Pelletier, Allison					
Mannisto, Mark						Pristanski, Kal					
First Nation Trustee (Vacant)						Nesbitt, Jason					

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Interim Director of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Bishop, Charlie: <i>Superintendent of Education</i>					
Goodman, William: <i>Interim Superintendent of Education</i>					
Williams, Dianne: <i>Manager of Accounting Services</i>					
Paris, Marc: <i>Manager of Plant Services/Transportation</i>					
Demers, Linda: <i>Coordinator of Business Services</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Christianson, GerriLynn: <i>Administrative Assistant to Director</i>					

PART I: Declaration to Constitute Board*Section (A): – (open to public): 1:00 p.m.*

Note: *Nicole Morden Cormier, Director and Secretary to the Board will preside at this meeting until the conclusion of the election or acclamation for the 2019 Board Chair. The Board Chair elected or acclaimed then presides for the remainder of the Inaugural/Organizational and Regular Board Meeting.*

2.0 Declaration of Election Returns*(Nicole Morden Cormier-Director)*

Christine Major	Manitouwadge Ward (Acclaimed)
Allison Pelletier	Greenstone Ward (Acclaimed)
Jason Nesbitt:	Terrace Bay/Schreiber Ward (Elected)
Margaret McIntyre:	Marathon Ward (Acclaimed)
Mark Mannisto:	Greenstone Ward (Acclaimed)
Kal Pristanski	Nipigon Ward (Acclaimed)
Pauline McRae:	Marathon Ward (Acclaimed)
Michael Groulx	Red Rock, Dorion, Hurkett Ward (Acclaimed)

3.0 Declaration of First Nation Representative Appointment*(Nicole Morden Cormier)*

Note: *The Appointment of First Nation Representative is contingent upon receipt of the name of an individual whose nomination is supported by First Nation Chiefs with whom the Board holds Education Service Agreements.*

4.0 Inauguration: Trustee Declaration and Oath of Office*(Nicole Morden Cormier)***4.1 Trustees to Recite Declaration/Oath of Office***(Trustees have Declaration)***PART II: Elections: 2019 Board Chair & Vice Chair***Section (A): – (open to public).*

Note: *For Reference on Procedures for the Inaugural and Annual Organizational Meetings please see Procedural Bylaws of the Board, Appendix B as attached.* *(Attachment)*

5.0 Naming of Two Scrutineers*(N. Morden Cormier)*

Note: *Scrutineers are appointed for duties throughout the Board meeting and all occasions where ballots may be cast.*

6.0 Election: Board Chair for 2019*(N. Morden Cormier)***6.1 Board Chair: Call for Nominations**

✓ **That**, the ballot from the election of the Board Chair is destroyed.

7.0 Chairperson Assumes Chair for 2019*(To be Determined)*

8.0 Election: Board Vice-Chair for 2019

- 8.1 Board Vice-Chair: Call for Nominations
 ✓ **That**, the ballot from the election of the Board Vice-Chair is destroyed.

PART III: Determination of 2019 Board Organization

Section (A): – (open to public).

9.0 Approval of Agenda

- ✓ **That**, the agenda for Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2019/01 be accepted and approved.

10.0 Election: Standing Committee Chairs

- 10.1 Chair: Education Committee-Call for Nominations
 ✓ **That**, the ballot from the election of the Education Committee Chair is destroyed.
- 10.2 Chair: Negotiations / Business Committee-Call for Nominations
 ✓ **That**, the ballot from the election of the Negotiations/Business Committee Chair is destroyed.

11.0 Appointments of Statutory Committees

- 11.1 Audit Committee
 Note: Appointments to the Audit Committee are effective for the Term of the Board.

✓ **That**, the Superior-Greenstone DSB appoint the following Trustees

1. _____
2. _____
3. _____

to the Audit Committee, for the period effective December 3, 2018 to November 30, 2022.

- 11.2 2019 Parental Involvement Committee
 Note: Appointments are in effect until December 2019
1. _____ Appointee
 2. _____ Alternate Appointee
 3. _____ Alternate Appointee

11.3 Special Education Advisory Committee (SEAC)

Note: Appointments to SEAC are effective for the Term of the Board.

1. _____ Appointee
2. _____ Appointee
3. _____ First Nation Rep
4. _____ Alternate Appointee
5. _____ Alternate Appointee

11.4 2019 Student Alternative Learning (SAL) Committee

Note: Appointments are in effect until December 2019

In accordance with the Education Act, a board shall establish a SAL Committee to function as a committee to make decisions at meetings regarding supervised alternative learning by pupils of the board. A board shall appoint the following individuals to be members of a committee:

1. _____ Appointee
2. _____ Alternate Appointee
3. The Director of Education or the Superintendent of Education
4. At least one person who is not a member or employee of the Board

12.0 Appointments of Standing Committee12.1 2019 Board Discipline Committee

Note: Appointments are in effect until December 2019

1. _____ Appointee
2. _____ Appointee
3. _____ Appointee
4. _____ Appointee
5. _____ Appointee

12.2 Board Policy Review Committee

Note: Appointments to BPRC are in effect for the term of the Board

1. _____ Appointee
2. _____ Appointee
3. _____ Appointee
4. _____ Appointee
5. _____ Appointee
5. _____ Alternate Appointee
5. _____ Alternate Appointee

12.3 2019 Indigenous Education Advisory Committee (IEAC)

Note: Appointments are in effect until December 2019

✓ **That,** the Superior-Greenstone DSB appoint the First Nation Representative _____ as a member and Chair of the IEAC,

✓ **That,** the Superior-Greenstone DSB appoint the following trustees as IEAC members:

- 1 _____ Appointee
- 2 _____ Appointee

12.4 2019 Occupational Health and Safety Committee

Note: Appointments are in effect until December 2019

1. _____ Appointee
2. _____ Alternate Appointee

12.5 2019 Transportation Committee

Note: Appointments are in effect until December 2019

1. _____ Appointee
2. _____ Appointee
3. _____ Alternate Appointee

PART IV: Regular Board Meeting

Section (A): – (open to public).

13.0 Regular Meeting Call to Order

✓ *That, the Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2019/01 on Monday, December 3, 2018 be called to order at _____ p.m.*

14.0 Disclosures of Interest re: Open Session

15.0 Minutes: Board Meetings and Board Committee Meetings

- 15.1 ✓ *That, the minutes of the following Board meetings be adopted:*

1. Regular Board Meeting 2018-12 – November 19, 2018

(Attached)

16.0 Business Arising Out of the Minutes

17.0 Delegations and/or Presentations

- 17.1 Presentation: The Media - Keeping You Entertained but Uninformed

(Video Presentation,
N. Morden Cormier)

- 17.2 Student Trustee Logan Furoy

18.0 Reports and Matters for Decision

- 18.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)

- 18.1.1 Parental Involvement Committee

(N. Morden Cormier)

18.1.2 Board Audit Committee: Report No. 01 ([Attached](#)- C. Tsubouchi)
Report of the Audit Committee – November 20, 2018

✓ **That**, the Superior-Greenstone DSB, having received Report No. 01: Report of the Audit Committee – November 20, 2018, approve the Annual Report to the Board and Forwarded to the Ministry of Education for the year ended August 31, 2018.

✓ **That**, the Superior-Greenstone DSB, having received Report No. 01: Report of the Audit Committee – November 20, 2018, approve the 2016/2017 Audit Committee Annual Report to the Ministry re Internal Audit and that the report be forwarded to the Ministry.

✓ **That**, the Superior-Greenstone DSB, having received Report No. 01: Report of the Audit Committee – November 20, 2018, approve the 2018/2019 Internal Audit Plan.

19.0 Reports of the Business / Negotiations Committee

Superintendent of Business: Cathy Tsubouchi
 Business /Negotiations Chair: (To be determined)

19.1 Board Audit Committee Appointment (C. Tsubouchi)
 ✓ **That**, the Superior-Greenstone District School Board appoint Kevin Green to the Audit Committee for the period effective, December 3, 2018 to December 3, 2021.

20.0 Reports of the Director of Education

Interim Director of Education: Nicole Morden Cormier

20.1 Report No. 02:
Director's Monthly Report ([Attached](#))

20.2 Report No. 03:
Proposed Board Meeting Schedule for 2019 ([Attached](#))
 ✓ **That**, the Superior-Greenstone DSB having received Report No. 03 Proposal for 2019 Regular Board Meeting Schedule approves the 2019 Regular Board Meetings as outlined.

20.3 Report No. 04:
Director's Annual Report 2017-2018 (Sent Under Separate Cover)

20.4 Report No. 05:
Legal Representation re Policy 731 ([Attached](#))

21.0 Reports of the Education Committee

Superintendent of Education: Charlie Bishop
 Interim Superintendent of Education: Will Goodman
 Education Chair: (To be Determined)

22.0 New Business

(Chair to be determined)

22.1 Board Chair

22.2 Trustee Associations and Other Boards

22.2.1 Ontario Public School Boards' Association (OPSBA)

Trustee Appointments for OPSBA Director/Voting Delegate

✓ **That**, the Superior-Greenstone DSB appoint Trustee _____ to serve as its Director and Voting Delegate to OPSBA effective for the period of December 3, 2018 to November 30, 2019.

22.2.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate

✓ **That**, the Superior-Greenstone DSB appoint Trustee _____ to serve as its Alternate Director and Alternate Voting Delegate to OPSBA for the period of December 3, 2018 to November 30, 2019.

22.2.2 OPSBA: Canada's Anti-Spam Legislation
Electronic Message Consent Form

(Attached)

22.3 Future Board Meeting Agenda Items

23.0 Notice of Motion

24.0 Observer Comments

(Members of the public limited to 2-minute address)

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) TBA.

25.0 Committee of the Whole Board (In-Camera Closed)

(Attached)

25.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at _____ p.m. and that this portion be closed to the public.

25.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at _____ p.m. and that this portion be open to the public.

26.0 Report of the Committee of the Whole Closed Section B

26.1 ✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as
1. Regular Board Meeting 2018-12– November 19, 2018

26.2 Other Recommendations from Committee of the Whole Closed Session
(This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- (list motions here which may apply)

27.0 Adjournment

✓ **That**, the Superior-Greenstone DSB 2019/01
Inaugural /Organizational and Regular Board Meeting on
Monday, December 3, 2018 adjourn at _____, p.m.

<i>Future Board Meetings</i>
<i>TO BE DETERMINED</i>

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Inaugural / Organizational / Regular Board Meeting 2019/01

Committee of the Whole Board: Closed Session.

Monday, December 3, 2018

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

A G E N D A

Board Chair: *To Be Determined*

Director: *Nicole Morden Cormier*

VC Sites: *GCHS / LSHS / MNHS / SGDSBLC*

Recorder: *G. Christianson*

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) TBA.

- 1.0 Disclosure of Interest: re Closed Session *(By Chair)*
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) *(By Chair)*
- 3.0 In-Camera (closed) Meeting Minutes
 1. Regular Board Meeting 2018-12 – November 19, 2018 *(Attached)*
- 4.0 Personnel Item Report No. IC-01-19 *(Sent Under Separate Cover
- C. Bishop)*

APPENDIX B

Election Procedures

Procedures

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows.

Secretary Assumes Chair

The Secretary shall assume the Chair until the election of a Chair is concluded.

Call to Order

The Secretary shall:

- (a) call the meeting to order; and
- (b) if a quorum is present proceed to (c); or
if no quorum is present proceed with available options:
 - i) Recess
 - ii) adjourn
 - iii) fix the time to which to adjourn
 - iv) take measures to acquire a quorum
- (c) in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and
- (d) declare the Board to be legally constituted when all members present have taken the declaration and oath, if taken, and they constitute a majority of all of the members of the Board.

Ballots

The Secretary shall have ballots prepared for each office.

Electronic secret voting shall be allowed. The voting member shall phone the scrutineer. The scrutineer shall fill in the ballot and place the ballot for the member.

Scrutineer

The Secretary shall designate two staff members to act as scrutineers.

Elections

The Secretary shall conduct the election for the Office of Chair by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is not required.

The following provisions shall apply.

- (a) **Acclamation**
If only one person is nominated or elects to stand, that member shall be declared elected by acclamation.
- (b) **Contested**
Where more than one member stands, a vote shall be taken by secret ballot, and the member receiving the majority vote shall be declared elected.
- (c) **Addressing the Members**
Time will be allocated for each candidate for the office of Chair and one (1) nominator for each candidate to address the Board in public session, if they chose to do so.
 - The nominator will be allowed up to two (2) minutes to speak.
 - The candidate will be allowed up to three (3) minutes to speak.
 - The time allowed will be strictly adhered to.
- (d) **No Majority on First Ballot**
If no nominee receives a majority on the first ballot, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a Chair has been duly elected.
- (e) **Tie for Fewest Votes**
If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be removed.
- (f) **Drawing Lots**
In the event of an equality of votes for the position of Chair, a further ballot shall be taken. If, upon the second ballot the equality remains, the nominees shall draw lots to fill the position of Chair.

Procedures for Drawing Lots

The names of these candidates will be placed in a box by the two scrutineers and will be drawn by one scrutineer to declare the successful candidate. This will take place in front of the candidates.

Ballots shall be prepared by the two scrutineers as follows and placed in a box:

- One ballot for each candidate that states the candidates name; the other(s) blank.
- A sufficient number of blank ballots will be added to ensure fairness. The total number of blank ballots will be two times the number of candidates (e.g. If there are two candidates, therefore there will be four blank ballots).
- In the case of a blank ballot being drawn, ballots will continue to be drawn by a scrutineer until a candidate's name is drawn. This candidate will be the successful candidate.
- A scrutineer will provide the ballot to the Secretary to announce.

Balloting

The Secretary shall announce the results of any ballot, but shall not declare the count.

Assuming Chair

Upon election, the newly-elected Chair shall assume the role of Chair, and will preside over the remainder of the meeting.

Destroying Ballots

Once the successful candidate for chair is declared and assumes the role, the chair shall announce that the ballots are to be destroyed. No vote is required.

Vice-Chair

The Chair shall then conduct the election of the Vice-Chair of the Board, in the same manner as for the election of the Chair.

Committee Members

Elections

The Chair shall by way of members' expression of interest conduct the process of appointment for members of Committees in the order as presented in the bylaws. *(Motion 50/16)*

Destroy Ballots

Once the successful members are declared, the Chair shall announce that the ballots are to be destroyed.

Committee Chairs

Committee Chair elections shall occur by ballot, unless by acclamation, at the first meeting of the committee.

Other Business

Any other general business of the Board shall then be conducted.

Term of Office

The term of office for all elected Board Officers shall be for one (1) year and until their successors are elected.

There shall be no restrictions as to how many consecutive terms an individual member shall serve as an Officer of the Board.



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

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Our Vision:

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Our Motto:

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Regular Board Meeting 2018/12

MINUTES

Monday, November 19, 2018 – 6:30 p.m.

Designated Site: Superior-Greenstone District School Board Office, 12 Hemlo Drive, Marathon, ON

Videoconference Site Locations

Superior-Greenstone District School Board (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 SGDSB Learning Centre (SGDSBLC) 46 Salls Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Board Chair: Pinky McRae

Interim Director: Nicole Morden Cormier

VC Sites: Board Office / LSHS / GCHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 8:36 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Furoy, Logan (Student)		X				McIntyre, Margaret	X				
Melissa Lanovaz	X					McRae, Pauline (Pinky)	X				
Groulx, Michael			X			Pelletier, Allison		X			
MacGregor, Aaron		X				Sabourin, Stanley	X				
Mannisto, Mark	X					Vallance, Greg	X				

Board Administrators	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: Interim Director of Education	X				
Tsubouchi, Cathy: Superintendent of Business	X				
Bishop, Charlie: Superintendent of Education			X		
Goodman, William: Interim Superintendent of Education			X		
Williams, Dianne: Manager of Accounting Services					X
Paris, Marc: Manager of Plant Services/Transportation	X				
Demers, Linda: Coordinator of Business Services	X				
Lucas, Jay: Coordinator of Information Technology Services	X				
Christianson, GerriLynn: Administrative Assistant to Director	X				

2.0 Regular Meeting Call to Order**148/18***Moved by: Trustee G. Vallance**Second: Trustee M. Lanovaz**✓ That, the Superior-Greenstone DSB Regular Board Meeting on Monday, November 19, 2018 be called to order at 6:31 p.m.*Carried**3.0 Approval of Agenda**

Item 7.2 was added to the agenda and is titled Student Trustee Update.

149/18*Moved by: Trustee G. Vallance**Second: Trustee M. McIntyre**✓ That, the agenda for the Superior-Greenstone DSB 2018/12 Regular Board Meeting, November 19, 2018 be accepted and approved as amended.*Carried**4.0 Disclosures of Interest re: Open Session**

Nil.

5.0 Minutes: Board Meetings and Board Committee Meetings**5.1 Board Meetings****150/18***Moved by: Trustee M. McIntyre**Second: Trustee M. Mannisto**✓ That, the minutes of the following Board meeting be adopted as amended:*

- 1. Regular Board Meeting 2018/11: October 15, 2018*
- 2. Board Policy Review Committee: November 6, 2018*

Carried**6.0 Business Arising Out of the Minutes****6.1 Trustee Professional Development**

Board Chair P. McRae advised that a professional development session for board Trustees has been organized for December 3, 2018 at 10:30 a.m. Trustees will meet at the Board office from 10:30 a.m. – 12:20 p.m. Topics will include, who is SGDSB, profile of the board, enrollment, organizational chart review, descriptions of Board committees and a review of the Strategic Plan. Lunch will be provided at the Board office prior to the start of the Inaugural meeting that will begin at 1:00 p.m.

The Trustee Webinar that was scheduled for November 26, 2018 has been cancelled.

6.2 Motion re Board Bylaws: Appendix B: Election Procedure-AMENDMENT

"Procedures for Drawing Lots:

Delete: "Two ballots shall be prepared: one stating the name of the position to be filled and the other blank. The person drawing the ballot stating the name of the position shall be declared the winner".

Insert: "The names of these candidates will be placed in a box by the two scrutineers and will be drawn by one scrutineer to declare the successful candidate. This will take place in front of the candidates.

Ballots shall be prepared by the two scrutineers as follows and placed in a box:

- One ballot for each candidate that states the candidates name; the other(s) blank.
- A sufficient number of blank ballots will be added to ensure fairness. The total number of blank ballots will be two times the number of candidates (e.g. If there are two candidates, therefore there will be four blank ballots).
- In the case of a blank ballot being drawn, ballots will continue to be drawn

by a scrutineer until a candidate's name is drawn. This candidate will be the successful candidate.
A scrutineer will provide the ballot to the Secretary to announce."

151/18

Moved by: Trustee G. Vallance

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB approves the revision to Board Bylaws: Election Procedures - Appendix B: Procedure of Drawing Lots.

Carried

7.0 Delegations and/or Presentations

7.1 Excellence in Education: Margaret Twomey Public School

Presentation Entitled: School Highlights at Margaret Twomey Public

Principal Cameron Craig provided a presentation of the school highlights from the Margaret Twomey Public School. Grade 6 and 8 Students Emma Craig, Nur Hasan Seyid Ali, Kamar Hasan Seyid and Sophie Craig assisted with the presentation. Together they discussed the many wonderful activities and events that have taken place at the school. The Grade 5 class are learning about government democracy, citizenship and elections. The students viewed the municipal debate and candidate campaigns. Students were very engaged in the process and participated in the Student Vote. The presentation also highlighted the Cardboard boat races, School "Wellness team", yoga club, Green team, Girls Empowerment Workshop, and guest speakers who shared Aboriginal culture with the students.

7.2 Student Trustee Update: Logan Furoy

Student Trustee Logan Furoy provided a verbal report of the activities of the student senate and noted that the first meeting will take place on November 21, 2018. He advised that he has accepted an invitation to participate in an ONedSs meeting and was invited back to speak at the January meeting. In October his application to become a member of the RCMP of Canada youth group. Meetings are held through a Facebook group where they provide the topics and review the items posted by the RCMP.

The Student Trustee also discussed the presentation he provided at the Strategic Plan Launch breakfast with the community partners. He expressed his gratitude to the Director for allowing him the opportunity to speak. He noted that he is very pleased with the Strategic Plan and feels the initiatives identified will have a positive impact on all students.

8.0 Reports and Matters for Decision

8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)

8.1.1 Board Policy Review Committee

Trustee M. McIntyre provided a brief review of the November 6, 2018 Board Policy Review Committee meeting. She noted that the next meeting is scheduled for January 8, 2019; pending the approval of the Board System Meeting Schedule at the Organizational meeting on December 3, 2018.

8.1.2 Occupational Health and Safety Committee

Manager of Plant Services Marc Paris provided a review of the Occupational health and Safety Committee meeting that took place on October 24, 2018. He noted that a workplace inspection was completed of the Manitouwadge High School. At the meeting the Committee discussed items such as the Technology Health and Safety guidelines, health and safety reporting online, and the work completed to ensure science labs are compliant with WHMIS.

9.0 Reports of the Business / Negotiations Committee

*Superintendent of Business: Cathy Tsubouchi
Business /Negotiations Chair: Michael Groulx*

- 9.1 Report No. 48: Enrollment Summary for 2018/2019 as of October 31, 2018:
Superintendent of Business C. Tsubouchi provided a review of the submitted report. She noted that there is an overall enrollment decrease by 0.5 students. The summary indicates that the enrollment numbers are on track with the predicted numbers included in the budget. The March 2019 Enrollment Summary report will include information regarding the reasons for any enrollment increase or decreases.

10.0 Reports of the Director of Education

Interim Director of Education: Nicole Morden Cormier

- 10.1 Report No. 49: Director's Monthly Report – November 2018
Interim Director of Education Nicole Morden Cormier provided a synopsis of the items included in the Director's Monthly Report.
- 10.2 Report No. 50: Strategic Plan Report – The Learning Pillar
The Director along with Superintendents of Education Charlie Bishop and Will Goodman provided a PowerPoint presentation to provide a comprehensive review of the written report that was submitted. The report will be the first of a series that will provide Trustees with an ongoing report of the implementation of the Strategic Plan. The report focused on the Learning strategic pillar and outlined how SGDSB is a leader in our district for learning. The report showcased how we are focusing on learning within every level of our organization and how student learning and wellbeing are the main focus of all work. Presentations will be provided in March on the Stewardship pillar and in June the presentation will focus on Wellbeing.

11.0 Reports of the Education Committee

*Superintendent of Education: Charlie Bishop
Superintendent of Education: Will Goodman
Education Chair: Margaret McIntyre*

Nil

12.0 New Business

Board Chair: Pinky McRae

- 12.1 Board Chair
- 12.1.1 Parental Involvement Committee – Trustee Role
Board Chair P. McRae requested that one of the Trustees provide a brief presentation at the Parent Involvement Committee meeting scheduled for November 27, 2018. Trustee A. Pelletier agreed to provide the presentation regarding the role of a Board Trustee.
- 12.1.2 Award Presentation for Outgoing Trustees
P. McRae awarded Trustees Aaron MacGregor, Stan Sabourin, Melissa Lanovaz and Greg Vallance certificates of appreciation for their outstanding work and years of service to Superior-Greenstone District School Board. Each of the Trustees addressed the Board and expressed gratitude to their fellow Trustees, Senior Administration, staff and students.
- 12.2 Trustee Associations and Other Boards
Trustee M. Mannisto provided a reminder to Trustees of the upcoming Public Education Symposium that will be held in January 2019. He provided a detailed review of the regional meetings and tour he attended along with Cathy Abraham of the Ontario Public School Board Association the week prior to the meeting.

- 12.3 Future Board Meeting Agenda Items
Nil.

- 13.0 Notice of Motion**
Nil.

- 14.0 Observer Comments**
Nil.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 8:36 p.m.

15.0 Committee of the Whole Board (In-Camera Closed)

- 15.1 Agenda: Committee of the Whole Board – Closed

152/18

Moved by: Trustee G. Vallance Second: Trustee M. Lanovaz

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 8:36 p.m. and that this portion be closed to the public.

Carried

- 15.2 Rise and Report from Closed Session

153/18

Moved by: Trustee G. Vallance Second: Trustee M. Lanovaz

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 8:55 p.m. and that this portion be open to the public.

Carried

16.0 Report of the Committee of the Whole Closed Section B

- 16.1 **154/18**

Moved by: Trustee Second: Trustee

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board 2018/11: October 15, 2018

Carried

- 16.2 Recommendations from Committee of the Whole Closed Session

155/18

Moved by: Trustee G. Vallance Second: Trustee S. Sabourin

✓ **That**, the Superior-Greenstone DSB approves the carryover of unused 2018 vacation days to the maximum indicated below for the following Senior Administration and Managers:

- Charles Bishop: 5.0 days
- Linda Demers: 5.0 days
- Will Goodman: 12.5 days
- Matt Legacy: 5.0 days
- Nicki Morden Cormier: 2.0 days
- Marc Paris: 15.0 days
- Ed Smelt: 2.0 days
- Cathy Tsubouchi: 6.0 additional days

Carried

16.3 **156/18**

Moved by: Trustee S. Sabourin Second: Trustee G. Vallance

✓ **That**, the Superior-Greenstone DSB excuse Trustee Aaron MacGregor who for personal reasons has been unable to comply with S 229. (2) of the Education Act.

Carried

17.0 Adjournment

157/18

Moved by: Trustee S. Sabourin Second: Trustee G. Vallance

✓ **That**, the Superior-Greenstone DSB 2018/12 Regular Board Meeting, Monday, November 19, 2018 adjourn at 8:57, p.m.

<p><u>2018 - Board Meetings</u></p>
<p>Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.</p>
<p>Monday, December 3, 2018 (1:00 p.m.)</p>

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2018/12

Committee of the Whole Board: Closed Session.

Monday, November 19, 2018

Designated Site: Superior-Greenstone District School Board office, 12 Hemlo Drive, Marathon, ON

T O P I C S

Board Chair: Pinky McRae

Interim Director: Nicole Morden Cormier

VC Sites: Board Office / GCHS / LSHS / MNHS / SGDSBLC

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera 8:36 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
 - 1. Regular Board Meeting 2018-11: October 15, 2018
- 4.0 Personnel Item A – Vacation Carryover
- 5.0 Personnel Item B – SO Terms and Conditions
- 6.0 Trustee Attendance

Regular Board Meeting 2018-12

Monday, November 19, 2018

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2018

SECRETARY

CHAIR

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No: 01
Date: December 3, 2018

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Mark Mannisto, Chair of the Audit Committee

SUBJECT: Report of the Audit Committee – November 20, 2018

**STRATEGIC
PRIORITY:** Responsible Stewardship of Resources

The Audit Committee met on Tuesday, November 20, 2018 and provides the following annual reports:

Annual Report to the Board and Forwarded to the Ministry of Education (Attached - Appendix A).
2017-2018 Audit Committee Annual Report to the Board (Attached – Appendix B).

The Audit Committee recommends approval of the following:

1. The Annual Report to the Board and Forwarded to the Ministry of Education
2. The 2017-18 Audit Committee Annual Report to the Board
3. The 2018/19 Internal Audit Plan. (Attached - Appendix C)

Recommendations

That, the Superior-Greenstone DSB, having received Report No. 01: Report of the Audit Committee – November 20, 2018, approve the Annual Report to the Board and Forwarded to the Ministry of Education for the year ended August 31, 2018.

That, the Superior-Greenstone DSB, having received Report No. 01: Report of the Audit Committee – November 20, 2018, approve the 2016/2017 Audit Committee Annual Report to the Ministry re Internal Audit and that the report be forwarded to the Ministry.

That, the Superior-Greenstone DSB, having received Report No. 01: Report of the Audit Committee – November 20, 2018, approve the 2018/2019 Internal Audit Plan.

Respectfully submitted by:

Mark Mannisto
Chair of the Audit Committee

**Annual Report to the Board of Trustees and Forwarded to the Ministry of Education
For the year ended August 31, 2018**

District School Board Name: Superior-Greenstone DSB

Fiscal Year: 2017/18

RE: Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

The regional internal audit team did not undertake any internal audits or other engagements during the 2017/18 fiscal year.

Based on the internal audit plan, we are not expecting enrolment audits to be performed in the 2018/19 fiscal year.

_____	_____	<u>Audit Committee Chair</u>
Date	Signature	Title

Audit Committee Annual Report to the Board of Trustees For the year ended August 31, 2018

This report summarizes the audit committee's actions for the year ending August 31, 2018.

Audit Committee Members

The following audit committee members served during the reporting period:

- Mark Mannisto, Chair
- Aaron MacGregor, Trustee representative
- Margaret McIntyre, Trustee representative
- Kevin Green, External member
- Douglas Sitch, External member
- Pinky McRae, Ex-Officio

In addition, other attendees at the Committee meeting were:

- Nicki Morden Cormier, Incoming Interim Director of Education
- Cathy Tsubouchi, Superintendent of Business/HR
- Dianne Williams, Manager of Accounting Services
- Kristie Sinclair, Regional Internal Audit Manager
- Trevor Ferguson, Partner, Deloitte
- Scott Finkel, Senior Manager, Deloitte

Administrative Matters

The Audit committee held one meeting during the fiscal year. Members in attendance at each meeting were as follows:

Committee Member	Mar. 21, 2018
Kevin Green	x
Aaron MacGregor	x
Mark Mannisto	x
Margaret McIntyre	x
Pinky McRae	x
Douglas Sitch	x

Governance

All of the members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10.

External Auditors

The relationship with the external auditors has been satisfactory and private meetings have been held during the year. Overall, the audit committee was satisfied with the external auditors performance with respect to the audit of the 2016/17 financial statements. The external auditors, Deloitte, e-mailed their scope and extent of their work to the committee members for review due to lack of quorum.

The external auditors presented the results of their audit of the 2016/17 Financial Statements at the audit committee meeting held on March 21, 2018. There were no issues of major concern. The external auditors confirmed their independence in a letter dated March 26, 2018. The audit committee recommended the approval of the 2016/17 annual audited financial statements on March 21, 2018.

Internal Auditors

The relationship with the internal auditors has been satisfactory and private meetings have been held during the year. During 2017/18, no reports were started.

Third Party Audit/Review

During the 2017/18 school year, there were no third party audits or reviews.

Summary of the work performed

The following is a summary of additional work undertaken by the audit committee during the period:

- reviewed the 2016/17 financial statements and received a report from the external auditors;
- received assurance from the auditors regarding their independence;
- received the Investment Report for 2016/17;
- received information on the 2018/19 Budget process

By the signature noted below, we attest that we have discharged our duties and responsibilities respecting Ontario Regulation 361/10.

On behalf of the audit committee

Mark Mannisto,
Audit Committee Chair



MEMO

TO: Superior-Greenstone District School Board Audit Committee
FROM: Alex Marton, Acting Regional Internal Audit Manager
DATE: November 20, 2018
SUBJECT: 2018/19 Internal Audit Plan

Proposed 2018/19 Internal Audit Plan

1. Recruitment, Hiring and Retention Audit

The objective is to obtain assurance that controls are in place and operating effectively with the following processes:

- Policy and procedure completeness, development, and review;
- Employee information management;
- Recruitment for employees including job posting and job descriptions;
- Interview panels, candidate selection, verification of qualifications; and
- Employee performance appraisals.

2. Risk Assessment

A formal risk assessment will be performed to identify where risks exist in the Board, and will be used to prioritize audit topics for subsequent Internal Audit plans.

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No: 2

Date: December 3, 2018

TO: Chair and Members of the
 Superior-Greenstone District School Board

FROM: Nicole Morden Cormier, Interim Director

SUBJECT: Director's Monthly Report: December

STRATEGIC

PRIORITY: Learning, Well-Being, Stewardship, Relationships

This monthly summary provides an overview of some events and initiatives that support, directly and indirectly, the objectives of our Multi-Year Strategic Plan.

Learning, Well-Being, Relationships and Stewardship at SGDSB: The Month At-A-Glance

- Nine students from Marjorie Mills Public School, in grades 4 to 8 attended an overnight Outdoor Experience Trap Camp and learned about trapping, biodiversity, measurement in Forestry and outdoor survival skills. They have a new Family Welcoming Area set up in the entrance. They also had a Celebration of Learning Feast to accompany their Student Led Conferences this month.
- Students from grades 4 to 8 at Schreiber Public School attended a presentation at Holy Angel's Catholic School to celebrate Treaty Recognition Week with speaker Sonia Belisle. The whole school attended Diwali Celebration at Terrace Bay Public School and students from grades 6 to 8 attended the "Live Different" presentation at Lake Superior High School.
- There were school-wide activities for Bully Prevention and Awareness Week at B.A. Parker Public School, including "Wall of Kindness" messages, read-aloud activity via Google Meet, and OPP class presentations. The school also enjoyed an amazing performance from Cirque Afrique through the Geraldton Entertainment Series.
- Lake Superior High School participated in their annual Trick or Treat for the Humane Society on Halloween night and were able to raise \$2092.55. They have contributed over \$30,000 to the local animal shelter since beginning this community partnership.
- Students and Staff from Terrace Bay Public School celebrated Diwali on Friday, November 9th. Diwali (or Deepavali, the "festival of lights") is an ancient Hindu festival celebrated in autumn every year.



Diwali is the biggest and the brightest festival in India and spiritually signifies the victory of light over darkness.



- Geraldton Composite High School is excited about their Grad Coach beginning in their school. Also, they have an Artist-in-the-School coming in to help support an Indigenous theme wall mural that our students will design. We also enjoyed an amazing performance from Cirque Afrique through the Geraldton Entertainment Series.
- Manitouwadge High School Students' Council held a food drive at their local grocery store, while also collecting goods from each classroom. The Students' Council successfully raised \$200 dollars and filled a truck with non-perishable items to be donated to their local food bank. They also participated in Outdoor Classroom Day.
- In collaboration with their neighboring schools - St. Brigid's and Notre Dame, the students of the Nakina Public School prepared baked goods and subsequently held a bake sale to support the local Legion and its veteran programs. Collectively they raised \$475.00 and presented the funds to two legion members who attended their Remembrance Day reflections at the school on November 9.
- The JK/SK/1/2/3 students celebrated Outdoor Day at Beardmore Public School by taking Math outside. They represented numbers using natural objects such as leaves and rocks. They also represented numbers by movement (jumping jacks, hopping). As well, they practiced their counting forwards and backwards by 1's and 2's to 20 on a number line outside.
- Some Nipigon-Red Rock District High School attended Les Miserables at the auditorium. Students in grades 11 and 12 attended the P.A.R.T.Y program in Thunder Bay (Prevent Alcohol Related Trauma in Youth). Students participating in the cardboard boat races and are preparing for their upcoming regional competition. The school's Christmas Stewardship campaign is underway and includes the following events: Pay it Forward Christmas Lunch, Unity Club will be raising money to participate in Staff Christmas Toy Drive, and the Annual Staff Christmas Toy Drive.
- Marathon High School had their Wellness Day with sessions run by community partners including Pic Mobert FN, Biigtigong Nishnaabeg, Dilico, NOSP, Marathon Family Health Team. Session topics included: Self Esteem – Mini Boot Camp - Sacred Medicine Wheel – Yoga – Escape Room - Mindfulness – Coping – Consent – Drug Awareness - Grudge and Gratitude – Resilience – Character Strengths – Baking - Meditation – Meaning and Purpose.
- Manitouwadge Public School engaged in Low Sensory Night at Manitouwadge Fire Hall. It was a joint program created and implemented by Behaviour Management Systems Team (BMST) Lead Rachelle Horner and Early ON for ASD students and their parents. The evening was full of low sensory activities and learning developed purposefully to meet the needs of ASD students within our school and larger community.



Learning, Well-Being, Stewardship and Relationships: Ophea Healthy Schools Certification



SGDSB is pleased to announce that we have four schools in our district that have registered for the Ontario Physical and Health Education Associations (OPHEA), Healthy Schools Certification. This certification recognizes and celebrates school communities for promoting and enhancing the health and well-being of students, school staff, and the broader community. The goal of Ophea's Healthy Schools Certification is to use the 6-Step Healthy Schools Process to support and increase the capacity of addressing priority health topics within their schools. The Healthy Schools Certification will help strengthen the Strategic Objectives of Learning, Well-Being, Relationships and Stewardship at each of these

four schools. The schools that will be participating in this year's certification process are B.A. Parker Public School, Dorion Public School, Marathon High School and Lake Superior High School.

Learning, Well-Being, Relationships and Stewardship: INDspire Conference

In early November, Hillary Freeburn (EY System Principal) and Sara Parks (NRHS Grad Coach) attended the INDspire Conference in Edmonton, AB. This is a National Indigenous Education Conference highlighting best practices surrounding learning, relationships, well-being and stewardship which directly aligns to the work that we are collaboratively engaged in through our current strategic plan. As this was a National conference there were a multitude of opportunities to hear and see the work and opportunities that are happening throughout Canada, including Inuit and Metis which we don't often experience in Northern Ontario. Coming back to SGDSB, Sara, Hillary and Nancy O'Donnell have outlined several areas that they would like to develop and enhance within our educational system, our schools and with our communities.

- We will be developing an Indigenous Literacy Lending Library geared towards the Early Years programs although the potential for all grades and schools to access it will be available.
- We will utilize free resources distributed by the Heart & Stroke Foundation that contain health and well-being activities for children and families that are infused with Indigenous perspectives. These will be sent home for families and children to explore together.
- We will be reaching out to our First Nation partners to assist with embedding deeper learning opportunities into our cultural celebrations (Pow Wows, smudges, drumming, etc.) within our schools.
- Nancy and Sara will utilize the INDspire Mentor/Mentee learning opportunity to build relationships and collaborate with others in similar positions.
- We will be providing all of our schools with access to the National Film Board of Canada's inventory of Indigenous Films to use within classrooms.
- All Kindergarten Programs at SGDSB will have exposure to both the language and culture through Indigenous perspectives. This will be done through materials (puppets, books, music, art) and will include many opportunities to develop relationships with our local communities, Elders and knowledge keepers.

Learning: Outdoor Classroom Day

On November 1st, several schools within SGDSB took part in Outdoor Classroom Day, a global campaign to celebrate and inspire outdoor learning and play. On this day we had Kindergarten right through to high school get outside with their educators to take advantage of the incredible learning opportunities that our schoolyards and communities offer. Benefits of the time spent learning outdoors directly impacts students and educator well-being, enhances their sense of environmental responsibility and creates authentic, relevant learning opportunities where everyone can see themselves.



The GCHS Outers Club celebrated Outdoor Classroom Day by reopening the community snowshoe trail on the Goldfield road. Nine students and four staff spent the afternoon chain sawing and clearing massive amounts of blow down on the trail in preparation for this year's snow shoe season. The Snowshoe trail is 3.5 kilometres long and is open to anyone to use. The beginning of the Goldfield road is usually plowed for easy parking, and the trail leads out of the parking lot.

Outdoor Classroom Day is a global campaign to celebrate and inspire outdoor learning and play. On the day, thousands of schools around the world take lessons outdoors and prioritise playtime. In 2017, over 2 million children in over 100 countries took part.

Learning: Beyond the Hour of Code Challenges

To introduce ALL our learners to the benefits of computational thinking, we are once again celebrating the global Hour of CODE event held in December with our 4 week beyond the Hour of CODE Challenge. The event kicked off on November 19th. The challenges are designed to introduce students in K-12 to computational thinking using diverse challenges that showcase how computational thinking supports all curriculum across all grades. It also provides us with the opportunity to showcase our students' strengths as they support others in completing the challenges. Teachers are not expected to be the experts in the room, but we do expect them to have an open and curious mind as they explore computational thinking with their students! Last year, we had over 440 students and staff participate in the global Hour of Code event and we are excited to see where our learning takes us this year!

Learning: Visits to Gammondale Farm

In late October, Nakina Public School and Dorion Public School (K – 2) took advantage of the learning opportunities that can be found at Gammondale Farm. This opportunity aligned all of our pillars of our strategic plan in the sense that students and educators had the opportunity to learn in a rich environment filled with experiential opportunities. There was something for everyone and all students enjoyed different aspect of their time on the farm (well-being). They worked collaboratively with their peers and educators (relationships) and they learned about the importance of farming and where our food comes from (stewardship). Everyone was able to find the perfect pumpkin to take home and had many stories to share when they arrived home.



Learning, Well-Being and Relationships: Coding

On Nov 21st, students at Margaret Twomey Public School and Manitouwadge Public School used the morning to plan and learn more about computational thinking and how they as student leaders can support others on our “coding” journey.

At Margaret Twomey Public School, Mrs. Horner, Ms. Mallais, Joshua, Aleena, Avery and Kaitlyn made their own code and algorithm so that students could follow the algorithm (patterned instructions) to play the boomwhackers they made. They had to work together, co-create a code and then had to modify the activity so that all students in K-8 could participate next week in their school's family challenge! At Margaret Twomey Public School, Mrs. Gordon, Emma, Elijah, Selah, and Jacob spent time learning a new piece of technology by deepening their understanding of something they currently use in order to reach other learners. As a result of their planning, they will be introducing the Dash robots to the primary grades and introducing directional language and coding and supporting other classes with the tutorials they built in Scratch. The team also wants to approach teachers in their school to offer support for the Beyond the Hour of CODE challenges.

These learning sessions have allowed our quietest learners to have a strong voice, to celebrate their strengths and passions and empowered leadership in our classrooms as others look to them for support. By authentically experiencing the co-learning model we are supporting the learning and well-being of our learners, but, most importantly, enriching the relationships we have with all our learners in our buildings.

Administrative Recommendations

That the Superior-Greystone DSB receive Report No. 02 Director's Monthly Report: December for information.

Respectfully submitted by:

Nicole Morden Cormier
Interim Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD*"Inspiring our students to succeed and make a difference"***Report No:** 03**Date:** December 3, 2018

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nicole Morden Cormier, Interim Director of Education

SUBJECT: Proposal for 2019 Regular Board Meeting Schedule

**STRATEGIC
PRIORITY:** Relationships

Background

Regular Board meetings for the Superior-Greenstone DSB are held on a monthly basis. It is the practice of the Board to have the Marathon Board Meeting Room as its designated site for proceedings. A consistent locale for Regular Board meetings is conducive to developing a rapport and connectedness which helps cultivate cohesiveness within the group.

Current Situation

Trustees would meet in the Board Meeting Room (Marathon) on Mondays each month as indicated in the schedule below.

2019 - Board Meeting Schedule		
Monday, January 21	Marathon Board Office	(6:30 p.m.)
Monday, February 25	Marathon Board Office	(6:30 p.m.)
Monday, March 25	Marathon Board Office	(6:30 p.m.)
Monday, April 15	Marathon Board Office	(6:30 p.m.)
Monday May 6	Special Board meeting	(6:30 p.m.)
Tuesday May 27	Marathon Board Office	(6:30 p.m.)
Monday June 17	Marathon Board Office	(6:30 p.m.)
Monday, July 15	Marathon Board Office	(6:30 p.m.)
Monday, August 19	Marathon Board Office	(6:30 p.m.)
Monday September 23	Marathon Board Office	(6:30 p.m.)
Monday, October 21	Marathon Board Office	(6:30 p.m.)
Monday, November 18	Marathon Board Office	(6:30 p.m.)
Monday, December 2	Marathon Board Office Organizational Meeting	(1:00 p.m.)

Administrative Recommendation

That, the Superior-Greenstone DSB having received *Report No. 03: Proposal for 2019 Regular Board Meeting Schedule* approves the 2019 Regular Board Meetings as outlined.

Respectfully submitted by:

Nicole Morden Cormier, Interim Director of Education

2019

Board-System Meeting Schedule

Inaugural/Organizational/Regular Board Agenda December 3, 2018 Page 30 of 33

2019

January						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
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29	30					

February						
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24	25	26	27	28		

June						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
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20	21	22	23	24	25	26
27	28	29	30	31		

March						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

April						
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21	22	23	24	25	26	27
28	29	30				

August						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Board Meeting Plan
 Regular Board Meeting

Stats & Board Holiday
 Special Board Meeting

Board Policy Review

SEAC Meeting

PIC Meetings

IEAC Meetings

Notes:

Board Meetings

- Board meetings are reserved for every third or fourth Monday monthly.
 - December (First Monday because regulation dictates that organizational meetings happen first week in December).
 - May 6th - Special Board meeting.
 - Board Agenda Planning Meetings are scheduled when possible for the first Monday or Tuesday of the month. If the Monday falls on a statutory holiday, then the meeting will take place on the Tuesday.
 - The designated site for meetings is the Board office in Marathon at 6:30 p.m. unless otherwise stated.

Committee Meetings

- This schedule consolidates “Meeting Tuesdays”, i.e., one meeting per week for Trustees regardless of how many committees upon which they sit.
 - BPRC: First Tuesday every second month. Meetings begin at 6:30 p.m., except for June as there is a special Board meeting in May.
 - SEAC: Second or third Tuesday Monthly at 3:00 p.m. is reserved for SEAC. As per Ed. Act SEAC meets 10 times a school year. However, the March SEAC meeting is scheduled for Thursday instead of Tuesday.
 - PIC: As per regulation, PIC meets four times in school year on a selected Tuesday at 6:30 p.m.
 - IEAC: As per Policy, IEAC meets three times in a school year.
 - The schedule provides open Tuesdays for other meetings such as Audit Committee, Special Board meeting and Occupational Health and Safety.

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
“Inspiring Our Students to Succeed and Make a Difference”

Report No: 05

Date: December 3, 2018

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nicole Morden Cormier, Interim Director of Education

SUBJECT: 2017-2018 Legal Representation Report

**STRATEGIC
PRIORITY:** Stewardship

Background

Superior-Greenstone District School Board Policy 713, Legal Representation Section 2.6 states that: “The Director files a report in December on the year’s activities with respect to the use of legal firms.”

Current Situation

For the period of November 1, 2017 to October 31, 2018, the total expenditure for legal fees was \$67,337.71.

The services provided included, but were not limited to the following:

- Telephone discussions/emails and correspondence regarding specific legal issues
- Legal advice on representation, negotiations, grievances and arbitrations.
- Legal letter for audit

Administrative Recommendation

That the report No. 05 entitled, 2017-2018 Legal Representation is presented to the Board for information.

Respectfully submitted by,

Nicole Morden Cormier
Interim Director of Education



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webmaster@opsba.org
www.opsba.org

OPSBA Request for Electronic Message Consent

Canada's Anti-Spam Legislation (CASL) law came into force on July 1, 2014. As a result, the Ontario Public School Boards' Association (OPSBA) would like to ensure that we have your consent to receive newsletters, updates, announcements, event invitations, and other electronic messages which may contain advertising or promotions regarding professional development opportunities, events, meetings and other similar offers.

OPSBA represents public district school boards and public school authorities across Ontario. Together our members serve the educational needs of almost 70% of Ontario's elementary and secondary students. The Association advocates on behalf of the best interests and needs of the public school system in Ontario. OPSBA believes that the role of public education is to provide universally accessible education opportunities for all students regardless of their ethnic, racial or cultural backgrounds, social or economic status, individual exceptionality, or religious affiliation.

As a school board trustee or staff in a Member Board of OPSBA, we value your contributions and connection. Please take a moment to let us know whether or not you wish to receive electronic communication from us by filling out the brief form below and marking an 'X' in either the YES or NO box.

Name:

Organization:

Position:

Email Address:

Date:

YES, I would like to Opt-in to receive future OPSBA e-mail

NO, I would like to unsubscribe to future OPSBA e-mail

If you have any further questions or if you wish to withdraw your consent at any time, please contact us at: casl@opsba.org or 416-340-2540.

Please note that if you do not confirm your consent, OPSBA will cease sending any electronic communications to your electronic address.