

Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".

Our Vision:

"Inspiring our students to succeed and make a difference".

Our Motto:

"Small schools make a difference".

Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

Regular Board Meeting 2019/06

AGENDA

Monday, May 27, 2019 - 6:30 p.m.

Designated Site: Superior-Greenstone District School Board Learning Centre, 46 Salls Street, Red Rock, ON

Videoconference Site Locations Superior-Greenstone District School Board(SGDSB) 12 Hemlo Drive, Marathon, ON Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON

SGDSB Learning Centre (SGDSBLC) 46 Salls Street, Red Rock, ON Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Board Chair: Pinky McRae Director: Nicole Morden Cormier

VC Sites: Board Office / LSHS / GCHS / MNHS / SGDSBLC Recorder: G. Christianson

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA

1.0 Roll Call

Trustees	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
Trustees	os	TC	VC	Α	R		os	TC	VC	Α	R
Furoy, Logan (Student)						McRae, Pauline (Pinky)					
Groulx, Michael						Nesbitt, Jason					
Major, Christine						Pelletier, Allison					
Mannisto, Mark						Pristanski, Kal					
McIntyre, Margaret						Rathwell, Stephanie (Student)					
First Nation Trustee (Vacant)											

Doord Administrators	Attendance: On-site (OS); Teleconference (TC); Videoconfe	erence (VC)	; Absen	t (A); Re	egrets	(R)		
<u>Board Administrators</u>		os	TC	VC	Α	R		
Morden Cormier, Nicole: D	irector of Education							
Tsubouchi, Cathy: Supering	tendent of Business							
Bishop, Charlie: Superinter	ndent of Education							
Goodman, William: Interim	Superintendent of Education							
Williams, Dianne: Manager	of Accounting Services							
Harris, Brent: Manager of F	Financial Services							
Paris, Marc: Manager of Pl	ant Services/Transportation							
Demers, Linda: Coordinator of Business Services								
Lucas, Jay: Coordinator of Information Technology Services								
Christianson, GerriLynn: Ad	Christianson, GerriLynn: Administrative Assistant to Director							

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

2.0 Regular Meeting Call to Order

✓ **That,** the Superior-Greenstone DSB Regular Board Meeting on Monday, May 27, 2019 be called to order at ______ p.m.

3.0 Approval of Agenda

✓ **That,** the agenda for the Superior-Greenstone DSB 2019/06 Regular Board Meeting, May 27, 2019 be accepted and approved.

(Attached)

4.0 Disclosures of Interest re: Open Session

5.0 Minutes: Board Meetings and Board Committee Meetings

5.1 <u>Board Meetings</u>

✓ **That,** the minutes of the following Board meeting be adopted:

1. Regular Board Meeting 2019/05: April 15, 2019

2. Special Board Meeting 2019/01: May 6, 2019

(Attached) (Attached)

6.0 Business Arising Out of the Minutes

7.0 Delegations and/or Presentations

7.1 <u>Showcasing Learning: Ontario Youth Apprenticeship Program</u> *Presentation Entitled: Tech and Trades Day at SGDSB*

(Video Presentation - N. Morden Cormier)

7.2 <u>Excellence in Education: Dorion Public School</u>

Presentation Entitled: Celebrating Outdoor Learning

(Presentation- Amanda Gyori, Vice-Principal, Teacher Tricia Stenlund, Parent Andrea Osala-Schaff & Student Sawyer Marquis)

7.3 <u>Update – Student Trustees</u>

(Trustees, L. Furoy & S. Rathwell)

8.0 Reports and Matters for Decision

8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)

8.1.1 Special Education Advisory Committee (SEAC)

(M. McIntyre/ W. Goodman)

8.1.2 Parent Involvement Committee (PIC)

(J. Nesbitt/ N. Morden Cormier)

8.1.3 Occupational Health and Safety Committee (OHSC)

(M. Groulx/ M. Paris)

9.0 Reports of the Business / Negotiations Committee

9.1 <u>Report No. 37:</u> 2018/2019 Interim Report No. 2 Superintendent of Business: Cathy Tsubouchi Business /Negotiations Chair: Mark Mannisto

(Attached - C. Tsubouchi)

10.0 Reports of the Director of Education

10.1 <u>Report No. 38:</u>

<u>Director's Monthly Report – May 2019</u>

Director of Education: Nicole Morden Cormier

(Attached - N. Morden Cormier)

11.0 Reports of the Education Committee

Superintendent of Education: Charlie Bishop Superintendent of Education: Will Goodman Education Chair: Allison Pelletier

11.1 Report No. 39:

2019 - 2020 Secondary Staffing

✓ That, the Superior-Greenstone DSB having received Report No. 39: 2019 - 2020 Secondary Staffing, approves the report as presented. (Sent under separate cover- W. Goodman)

11.2 Report No. 40:

2019 - 2020 Elementary Staffing Update

(Sent under separate cover- C. Bishop)

11.3 Report No. 41:

Summer Cooperative Education Program

(Attached - C. Bishop/ Carol Leroux)

11.4 Report No. 42:

Positive Behaviour Support Portfolio Update

(Attached - W. Goodman/ Melissa Bianco)

12.0 New Business

12.1 Board Chair

12.1.1 Correspondence:

12.1.2.1 <u>Ministry of Education – April 30, 2019</u>

(Attached - P. McRae)

Board Chair: Pinky McRae

- 12.1.2 Trustee Professional Development
- 12.1.3 Conflict of Interest Declaration Form
- 12.1.4 Special Board Meeting Request

✓ **That**, the Superior-Greenstone DSB approve the scheduling of a Special Board meeting to be held on June 10, 2019 at 6:30 p.m.

- 12.2 Trustee Associations and Other Boards
- 12.3 Trustee Activities
- 12.4 Future Board Meeting Agenda Items

13.0 Notice of Motion

14.0 Observer Comments

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: - (closed to public) TBA.

<u>15.0 Committee of the Whole Board</u> (In-Camera Closed)

(Attached)

15.1 Agenda: Committee of the Whole Board - Closed

✓ **That,** the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at ______ p.m. and that this portion be closed to the public.

15.2 Rise and Report from Closed Session
--

✓ **That,** the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at _____ p.m. and that this portion be open to the public.

16.0 Report of the Committee of the Whole Closed Section B

- 16.1 **✓ That,** the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:
 - 1. Regular Board 2019/05: April 15, 2019

(Attached)

16.2 Other Recommendations from Committee of the Whole Closed Session (This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

• (list motions here which may apply)

17.0 Adjournment

✓ **That,** the Superior-Greenstone DSB 2019/06 Regular Board Meeting, Monday, May 27, 2019 adjourn at _____, p.m.

Designat	2019 - Board Meetings Designate Site: Marathon Board Meeting Room / Time 6:30 p.m.										
Monday, May 27, 2019 *Designate Site: SGDSBLC											
Monday, June 17, 2019 *Designate Site: GCHS	Monday, July 15, 2019	Monday, August 19, 2019									
Monday, September 23, 2019 Monday, October 21, 2019 Monday, November 18, 2019 *Designate Site: LSHS											
Monday, December 2, 2019 (1:00 p.m.)											

Regular Board Meeting 2019/06

Committee of the Whole Board: Closed Session.

Monday, May 27, 2019

Designated Site: Superior-Greenstone District School Board Learning Centre, 46 Salls Street, Red Rock, ON

AGENDA

Boa	ard Chair: Pinky McRae	Director: Nicole Morden Cormier
VC S	Sites: Board Office / GCHS / LSHS / MNHS / SGDSBLC	Recorder: G. Christianson
PAF	RT II: Committee of Whole Board – Closed	Section (B): In-Camera TBD.
1.0	Disclosure of Interest: re Closed Session	(P. McRae)
2.0	Approve Agenda: Committee of the Whole In-Camera (Closed)	(P. McRae)
3.0	In-Camera (closed) Meeting Minutes 1. Regular Board Meeting 2019-05: April 15, 2019	(<u>Attached</u>)
4.0	Personnel Item A	(C. Tsubouchi)
5.0	Personnel Item B	(N. Morden Cormier)



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Our Motto:

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Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

Regular Board Meeting 2019/05

MINUTES

Monday, April 15, 2019 – 6:30 p.m.

Designated Site: Superior-Greenstone District School Board Office, 12 Hemlo Drive, Marathon, ON

<u>Videoconference Site Locations</u>

Board Chair: Pinky McRae Interim Director: Nicole Morden Cormier

VC Sites: Board Office / LSHS / GCHS / MNHS / SGDSBLC Recorder: G. Christianson

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 7:58 p.m.

1.0 Roll Call

Trustees	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
Trustees	os	TC	VC	Α	R		os	TC	VC	Α	R
Furoy, Logan (Student)			Χ			McRae, Pauline (Pinky)	Х				
Groulx, Michael			Х			Nesbitt, Jason			Х		
Major, Christine			Х			Pelletier, Allison			Х		
Mannisto, Mark			X			Pristanski, Kal			Χ		
McIntyre, Margaret	Χ					Rathwell, Stephanie (Student)	Х				
First Nation Trustee (Vacant)											

Board Administrators	Attendance: On-site (OS); Teleconference (TC); Videoco	onference (VC)	; Absen	t (A); Re	egrets	(R)
<u>Board Administrators</u>		os	TC	VC	Α	R
Morden Cormier, Nicole: In	terim Director of Education	X				
Tsubouchi, Cathy: Supering	tendent of Business	X				
Bishop, Charlie: Superinter	ndent of Education			Χ		
Goodman, William: Interim	Superintendent of Education			Χ		
Williams, Dianne: Manager	of Accounting Services	X				
Paris, Marc: Manager of Plant	ant Services/Transportation					Χ
Demers, Linda: Coordinato	Demers, Linda: Coordinator of Business Services					
Lucas, Jay: Coordinator of	X					
Christianson, GerriLynn: Ad	dministrative Assistant to Director	X				

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

2.0 Regular Meeting Call to Order

53/19

Moved by: Trustee M. McIntyre Second: Trustee M. Groulx

✓ **That,** the Superior-Greenstone DSB Regular Board Meeting on Monday, April 15, 2019 be called to order at 6:32 p.m.

<u>Carried</u>

3.0 Approval of Agenda

54/19

Moved by: Trustee M. Mannisto Second: Trustee A. Pelletier

✓ **That,** the agenda for the Superior-Greenstone DSB 2019/05 Regular Board Meeting, April 15, 2019 be accepted and approved.

Carried

4.0 Disclosures of Interest re: Open Session

There were no disclosures of interest at this time.

5.0 Minutes: Board Meetings and Board Committee Meetings

5.1 Board Meetings

55/19

Moved by: Trustee M. McIntyre Second: Trustee M. Groulx
✓ That, the minutes of the following Board meeting be adopted:

1. Regular Board Meeting 2019/04: March 25, 2019

Carried

6.0 Business Arising Out of the Minutes

Nil.

7.0 Delegations and/or Presentations

- 7.1 Showcasing Learning: Manitouwadge High School Fostering Excellence in Education
 Interim Director of Education N. Morden Cormier, presented the video presentation that was
 prepared by Jody Kuczynski, Principal of Manitouwadge High School. The video highlighted the
 community environment within the school and how important that school is within that community.
- 7.2 <u>Excellence in Education: George O'Neill Public School Positive Behaviour Supports</u>
 Pilot Project

The PowerPoint presentation was provided by Principal Kellie Wrigley, Special Education Teacher Erik Leroux and Positive Behavior Interventionist Jackie Gale. The inspiring presentation showcased the work done through the Positive Behaviour Supports Pilot Project. The presentation highlighted the work done to support student well-being, encourage positive behaviour, parent engagement, the optimization of resources and supporting students with autism and other special needs.

7.3 Update – Student Trustees

Student Trustee L. Furoy and S. Rathwell provided a verbal review of the activities of the Student Senate. Activities included participation by two students in the OnEd Chats and the training of new Student Trustee Sydney Schwantz.

8.0 Reports and Matters for Decision

- 8.1 <u>Board Committee Reports: (Statutory / Standing / Ad Hoc)</u>
 - 8.1.1 Special Education Advisory Committee (SEAC)

Superintendent of Education W. Goodman provided a review of the April 9, 2019 meeting. The Committee did not achieve quorum however reviewed the agenda with

those members present. A presentation was provided by Hillary Freeburn Principal System Lead regarding the Ages and Stages Questionnaire data collection project.

9.0 Reports of the Business / Negotiations Committee

Superintendent of Business: Cathy Tsubouchi Business /Negotiations Chair: Mark Mannisto

- 9.1 Report No. 27: Enrolment Summary as of March 31, 2019
 Superintendent of Business Cathy Tsubouchi provided an overview of the report noting that
 - overall, enrolment as of the March 31 Ministry count date had decreased by 1.9 FT students from budget.
- 9.2 Report No 28: Overview of the Impact of Funding Announcements on SGDSB

 The Superintendent of Business C. Tsubouchi reviewed the report provided. She noted that at this time the Board is awaiting additional information from the Ministry of Education regarding the details of the annual funding allocation for our School Board.

10.0 Reports of the Director of Education

Interim Director of Education: Nicole Morden Cormier

- 10.1 Report No. 29: Director's Monthly Report April 2019
 - Interim Director Nicole Morden Cormier briefly reviewed her report that highlighted the number of activities the Leads engage in within our schools. She noted that the Leads are instrumental in the implementation of the Strategic Plan and the report demonstrated a glimpse of the work that is being completed.
- 10.2 Report No. 30: 2018-2019 Employee Recognition Awards

The Director advised that the Employee Recognition Award Report is an annual report prepared in conjunction with Board Policy 712. Celebrating employees who have reached 10 and 25 years of service. The Director reviewed the revisions that have been made to the awards offered and expressed gratitude to HR staff for their work. Congratulations are extended to the staff who have reached these two significant employment milestones; their names are published in attached report.

10.3 Report No. 31: 2019 School Graduation Dates

The Director advised that this report is provided for information. She noted that Senior Administration attends all secondary graduations and Trustees are encouraged to also attend. Those available to attend a secondary or elementary school ceremony are requested to contact the school Principal as well as the Director's Administrative Assistant to advise of their attendance.

11.0 Reports of the Education Committee

Superintendent of Education: Charlie Bishop Superintendent of Education: Will Goodman Education Chair: Allison Pelletier

- 11.1 Report No. 32: Proposed Elementary Teaching Staffing and Organization for September 2019
 Superintendent of Education Charlie Bishop, provided a comprehensive overview of the report,
 noting the consultation process with Principals regarding the staffing of elementary schools. The
 final report will be presented at the Special Board Meeting on May 6, 2019.
- 11.2 Report No. 33: Mental Health 2018-2019 Update

Mental Health Lead George Drazenovich provided a review of the submitted report that highlighted the current work to build capacity, the implementation of evidence-based practices, community partnerships and ensuring pathways to mental health care.

11.4 Report No. 34: Student Success Initiatives

Student Success Lead Carole Leroux reviewed her report outlining the work taking place in our schools to enhance student transitions, enhance current literacy plans and capacity building. She noted that her role is to support all the initiatives that are based around student achievement as outlined within the report.

Board Chair: Pinky McRae

12.0 New Business

12.1 Board Chair

12.1.1 Correspondence:

12.1.1.2 Waterloo Region DSB - April 2, 2019

The Correspondence was reviewed for information purposes.

12.1.2 OPSBA Call for Nominations for 2019 Elected Positions

Board Chair Pinky McRae discussed the letter from OPSBA and nomination form that was included in the agenda package. She explained that the election will be taking place at the OPSBA AGM on July 4-7, 2019. Trustees are to contact the Administrative Assistant to advise of their interest in attending the AGM.

12.2 <u>Trustee Associations and Other Boards</u>

12.2.1 OPSBA: Labour Relations and Human Resources Symposium

Trustees J. Nesbitt and M. Mannisto provided a verbal report of the highlights from the Labour Relations and Human Resources Symposium they attended on April 5-6th, 2019. After the symposium Trustee M. Mannisto joined OPSBA Executive Council to attended meetings at Queen's Park with MPP's to discuss the needs in education.

12.3 Trustee Activities

Trustee Allison Pelletier attended an event at the Thunderbird Friendship Centre and discussed the role of a Trustee.

12.4 Future Board Meeting Agenda Items

Nil.

13.0 Notice of Motion

Nii

14.0 Observer Comments

OSSTF representative Jim Hendricken addressed the Trustees. His comments included government funding cuts, staff reductions, a Queen's Park rally event and campaigns to address cuts to education.

PART II: Committee of the Whole Board

Section (B) In-Camera: - (closed to public) 7:58 p.m.

<u>15.0 Committee of the Whole Board</u> (In-Camera Closed)

15.1 Agenda: Committee of the Whole Board - Closed

56/19

Moved by: Trustee C. Major Second: Trustee M. McIntyre

✓ **That,** the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 7:58 p.m. and that this portion be closed to the public.

Carried

15.2 Rise and Report from Closed Session

57/19

Moved by: Trustee A. Pelletier Second: Trustee M. Mannisto

✓ **That,** the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 8:28 p.m. and that this portion be open to the public.

Carried

16.0 Report of the Committee of the Whole Closed Section B

16.1 **58/19**

Moved by: Trustee J. Nesbitt Second: Trustee M. Mannisto

✓ **That,** the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board 2019/04: March 25, 2019

Carried

16.2 Other Recommendations from Committee of the Whole Closed Session

59/19

Moved by: Trustee J. Nesbitt Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB approve the Employment Contract for Nicole Morden Cormier, Director of Education, effective for the period of September 1, 2019 through to August 31, 2024, pending Ministry approval.

Carried

17.0 Adjournment

60/19

Moved by: Trustee M. Groulx Second: Trustee A. Pelletier

✓ **That,** the Superior-Greenstone DSB 2019/05 Regular Board Meeting, Monday, April 15, 2019 adjourn at 8:30, p.m.

Carried

Designate	2019 - Board Meetings Site: Marathon Board Meeting Room / Tim	e 6:30 p.m.							
Monday, April 15, 2019	Monday, May 6, 2019 *Special Board Meeting	Monday, May 27, 2019 *Designate Site: SGDSBLC							
Monday, June 17, 2019 *Designate Site: GCHS	Monday, July 15, 2019	Monday, August 19, 2019							
Monday, September 23, 2019 *Designate Site: LSHS	Monday, September 23, 2019 Monday, October 21, 2019 Monday, November 18, 2019								
Monday, December 2, 2019 (1:00 p.m.)									

Regular Board Meeting 2019/05

Committee of the Whole Board: Closed Session.

Monday, April 15, 2019

Designated Site: Superior-Greenstone District School Board office, 12 Hemlo Drive, Marathon, ON

TOPICS

Board	Chair: Pinky McRae	Interim Director: Nicole Morden Cormier
VC Sites	: Board Office / GCHS / LSHS / MNHS / SGDSBLC	Recorder: G. Christianson
PART II	: Committee of Whole Board – Closed	Section (B): In-Camera 7:58 p.m.
1.0	Disclosure of Interest: re Closed Session	
2.0	Approve Agenda: Committee of the Whole In-Camera	(Closed)
		· · · · · · ·
3.0	In-Camera (closed) Meeting Minutes1. Regular Board Meeting 2019-04: March 25, 2019	
4.0	Personnel Item A	
5.0	Personnel Item B	
6.0	Personnel Item C	
	Regular Board Meeting 2	<u>019-05</u>
	Monday, April 15, 20	19
	MINUTES	
	APPROVED THIS DAY OF	, 2019
		SECRETARY
		CHAIR



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Our Vision:

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Our Values:

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Special Board Meeting 2019/01

MINUTES

Monday, May 6, 2019 - 6:30 p.m.

Designated Site: Superior-Greenstone District School Board Office, 12 Hemlo Drive, Marathon, ON

Videoconference Site Locations

Board Chair: Pinky McRae Interim Director: Nicole Morden Cormier

VC Sites: Board Office / LSHS / GCHS / MNHS / SGDSBLC Recorder: G. Christianson

PART I: Special Board Meeting Section (A): – (open to public): 6:30 p.m.

1.0 Roll Call

Tructoos	Atte	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
<u>Trustees</u>	os	TC	VC	Α	R		os	TC	VC	Α	R	
Furoy, Logan (Student)			Х			McRae, Pauline (Pinky)	Х					
Groulx, Michael			Х			Nesbitt, Jason					Х	
Major, Christine			Х			Pelletier, Allison		Х				
Mannisto, Mark		Х				Pristanski, Kal			х			
McIntyre, Margaret	Х					Rathwell, Stephanie (Student)			Х			
First Nation Trustee (Vacant)												

De and Administrators	Attendance: On-site (OS); Teleconference (TC); Vide	eoconference (VC)	; Absen	t (A); Re	egrets	(R)
<u>Board Administrators</u>		OS	TC	VC	Α	R
Morden Cormier, Nicole: In	terim Director of Education	Х				
Tsubouchi, Cathy: Superint	tendent of Business	Х				
Bishop, Charlie: Superinter	ndent of Education			Х		
Goodman, William: Interim	Superintendent of Education			Х		
Williams, Dianne: Manager	of Accounting Services					Х
Paris, Marc: Manager of Pla	ant Services/Transportation					Х
Demers, Linda: Coordinato					Χ	
Lucas, Jay: Coordinator of Information Technology Services x						
Christianson, GerriLynn: Administrative Assistant to Director x						

Section (A): - (open to public): 6:30 p.m.

2.0 Special Board Meeting Call to Order

61/19

Moved by: Trustee M. Groulx Second: Trustee C. Major

✓ **That**, the Superior-Greenstone DSB Special Board Meeting on Monday, May 6, 2019 be called to order at 6:32 p.m.

Carried

3.0 Approval of Agenda

62/19

Moved by: Trustee M. McIntyre Second: Trustee M. Mannisto

✓ **That**, the agenda for the Superior-Greenstone DSB 01-2019 Special Board Meeting, May 6, 2019 be accepted and approved.

Carried

4.0 Disclosures of Interest re: Open Session

There were no disclosures offered at this time.

5.0 Reports from the Superintendents of Education

Superintendent of Education: Charlie Bishop Superintendent of Education: Will Goodman Education Chair: Allison Pelletier

Special Board Report No. 35: Elementary Teaching Staff for September 2019 (Final)
Superintendent of Education Charlie Bishop provided an overview of this report noting that there are slight revisions in the content as compared to the report that Trustees received in the April 15, 2019 Board report. C. Bishop noted that the staffing proposal being submitted is time-sensitive as the Board has contractual obligations with its members of the Elementary Teachers Federation of Ontario. Superintendent of Business Cathy Tsubouchi advised that the Ministry has not yet communicated all the necessary technical information regarding the budget. C. Bishop noted that there is an opportunity to revisit system staffing once the budget estimates for 2019-2020 are finalized.

63/19

Moved by: Trustee M. McIntyre Second: Trustee C. Major

✓ **That**, the Superior-Greenstone DSB having received Special Board Report No. 35: Elementary Teaching Staff for September 2019 (Final), approves the Elementary staffing as presented.

Carried

5.2 Special Board Report No. 36: 2019 – 2020 Proposed Secondary Staffing Interim Superintendent of Education Will Goodman provided a comprehensive review of the report noting that this proposal was developed in consultation with the school principals to determine the adjustments illustrated. He noted the Ministry has yet to communicate information regarding the proposed attrition protection funds, GSN funding and the Priorities and Partnership Funds. The final report will be provided to the Board on May 27, 2019.

6.0 Reports from Director of Education

Interim Director of Education: N. Morden Cormier

6.1 Code of Conduct Document Review

The Director of Education advised that as per Regulation 246/18 the Code of Conduct must be reviewed and or confirmed. Trustees agreed that Code of Conduct does not require any amendments at this time and therefore confirm the existing Code of Conduct as is.

64/19

Moved by: Trustee M. Mannisto

Second: Trustee C. Major

✓ **That,** the Superior-Greenstone District School Board as per Regulation 246/18, having reviewed the Code of Conduct, noted as Appendix E of the Superior-Greenstone District School Board Procedural Bylaws, approve the current Code of Conduct as is.

Carried

7.0 Adjournment

7.1 **65/19**

Moved by: Trustee C. Major

Second: Trustee K. Pristanski

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 01-2019 on Monday, May 6, 2019 adjourn at 6:54, p.m.

Carried

Designate		pard Meetings ard Meeting Room / Time	6:30 p.m.					
Monday, May 6, 2019 Monday, May 27, 2019 *Special Board Meeting *Designate Site: SGDSBLC								
Monday, June 17, 2019 *Designate Site: GCHS	Monday,	Monday, July 15, 2019 Monday, August 19, 2019						
Monday, September 23, 2019 Monday, October 21, 2019 Monday, November 18, 2019 *Designate Site: LSHS								
Monday, December 2, 2019 (1:00 p.m.)								

Special Board Meeting 2019-01

Monday, May 6, 2019

MINUTES

	, 2019	DAY OF	PROVED THIS	APPROVED
SECRETARY				
CHAIR				

"Inspiring Our Students to Succeed and Make a Difference"

Report No: 37

Date: May 27, 2019

TO: Chair and Members of the

Superior-Greenstone District School Board

FROM: Cathy Tsubouchi, Superintendent of Business

SUBJECT: 2018/2019 Interim Report No. 2

STRATEGIC

PRIORITY: Stewardship

Background

As outlined in a Report to the Board in September 2018, the purpose of the interim financial reports is to provide management and the Board of Trustees with a clear understanding of the status of the current year's budget versus actual expenditures to date, and an outlook for the remainder of the year.

Current Situation

The attached report covers the period from September 1 to March 31, 2019 and is the second report for the 2018/2019 school year.

Administrative Recommendations

The report entitled 2018/2019 Interim Report No. 2 is presented to the board for information.

Respectfully submitted,

Cathy Tsubouchi Superintendent of Business

SUPERIOR-GREENSTONE DSB 2018-19 Interim Financial Report

For the Period Ending March 31, 2019

Summary of Financial Results

,				
	Estimates	Forecast	In-Year Cha	nge
		_	\$	%
Revenue				
Operating Grants	29,831,619	29,381,611	(450,008)	(1.3%)
Capital Grants	7,233,138	7,715,572	482,434	18.8%
Other	5,951,233	5,810,874	(140,359)	(2.4%)
Total Revenue	43,015,990	42,908,057	(107,933)	(0.3%)
Expenditures				
Classroom	28,201,162	27,701,333	(499,829)	(1.8%)
Other Operating	2,947,002	2,967,283	20,281	0.7%
Transportation	1,722,445	1,722,484	39	0.0%
Pupil Accomodation	9,890,945	10,256,927	365,982	3.6%
Other	664,598	839,198	174,600	20.8%
PSAB Adjustments	(119,360)	(293,960)	(174,600)	59.4%
Total Expenditures	43,306,792	43,193,265	(113,527)	(0.26%)
In-Year Surplus (Deficit) Prior Year Accumulated Surplus	(290,802)	(285,208)	5,594	n/a
(Deficit)	2,666,161	2,666,161	-	0.0%
Accumulated Surplus (Deficit) for Compliance	2,375,359	2,380,953	5,594	0.2%

Note: Forecast based on year-to-date actuals up to March 31, 2019.

Changes in Revenue

- Operating Grants down due to the decline in enrolment
- Other revenue decreased due to lower tuition fees from decreased enrolment for Other Pupils of the Board
- Capital grants include amortization of DCC which has increased due to funding for more projects This offsets depreciation.

Change in Expenditures

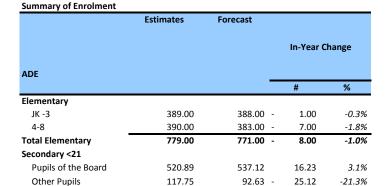
- -Pupil Accomodation increased due to higher amortization projected due to increased capital grants.
- -Classroom and Other expenses adjusted due to grant and tuition shortfall.

Change in Surplus/Deficit

- For compliance purposes, we are projecting a deficit of \$285,208 which is a minor variation from Budget.

Risks & Recommendations

- Retirement payments are being funded from our current grants.



638.64

1,417.64

629.75 -

1,400.75 -

8.89

16.89

-1.4%

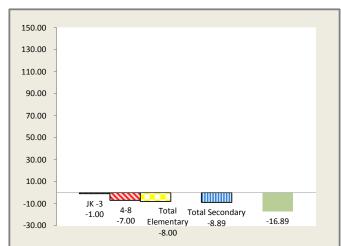
-1.2%

Note: Forecast is based on actual March 31, 2019

Changes in Enrolment: Budget v. Forecast

Total Secondary

Total



Highlights of Changes in Enrolment:

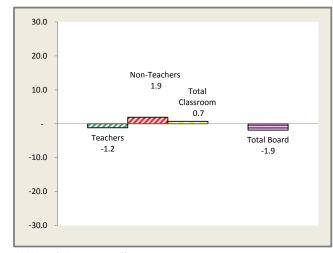
- Total board enrolment is down 16.89 ADE.



FTE	Estimates	Forecast		
			In-Year Change	
			#	%
Classroom				
Teachers	139.5	138.3	- 1.2	-0.9%
Non-Teachers	132.7	134.6	1.9	1.4%
Total Classroom	272.2	272.9	0.7	0.3%
Non-Classroom	67.5	64.9	- 2.6	-3.9%
Total	339.7	337.8	- 1.9	-0.6%

Note: Forecast is based on Revised Estimates.

Changes in Staffing: Budget v. Forecast



Highlights of Changes in Staffing:

- Teachers down 1.2 due to some postions not yet filled for second semester.
- Non-teachers is up 1.9 FTE due to additional EAs. Recoveries to cover.

"Inspiring Our Students to Succeed and Make a Difference"

Report No: 38 **Date:** May 27, 2019

TO: Chair and Members of the

Superior-Greenstone District School Board

FROM: Nicole Morden Cormier, Interim Director

SUBJECT: Director's Monthly Report: May

STRATEGIC

PRIORITY: Learning, Well-Being, Stewardship, Relationships

This monthly summary provides an overview of some events and initiatives that support, directly and indirectly, the Objectives of our Multi-Year Strategic Plan.

MANITOUWADDE HIGH SCHOOL	Mr. Martin and his Grade 11 Science class hosted a "Mad Science" day for the grades 6, 7, and 8 students at Manitouwadge Public School. This event included experiments such as Chemistry in a Bag, Elephant's Toothpaste and Rainbow Fire. The MNHS students showed great leadership as they ran the program, providing the elementary school students with a great deal of valuable learning. This was
MANITOWAGE PUBLIC SCHOOL WILLIAM OF THE PUBLIC SCHOOL OF THE PU	also a transition to high school activity.
MARATHON HIGH SCHOOL FALCONS	Many students travelled to the mouth of the Pic River at Biigtigong Nishnaabeg (Pic River First Nation) on April 18 for Fish Camp. The day was filled with traditional land based teachings around the spring fishing season. Students and staff enjoyed the learning and hospitality from our friends and partners there. Chi Miigwetch Biigtigong Nishnaabeg!
MARGARET WOMEN	MUSIC MONDAY! Education week was kicked off with Music Monday. Students, staff, parents and guests were treated to musical talents at MTPS! They enjoyed singing, piano and drumming. Such a talented group of students at MTPS!
LAKESUPERIOR	Transitions to high school are a focus for Lake Superior High School. On Monday, May 6th LSHS hosted a transition event for all of their new Stingers. Grade 8 students spent the day shadowing a student at the high school, attending classes and an assembly, and getting a feel for life in the high school. Free lunch was provided as well!
TERRACE BAY PUBLIC SCHOOL	The Kindergarten class at TBPS is leading a School Wide Inquiry about hatching chicks! With support from Hurkett Hill Farms and the dedicated Early Years Team, students have been learning about the lifecycle of a chicken. Through a combination of classroom structures the team has focused on student's thinking. The students had questions that generated theories and ideas, they had books and photos that provided new information and conversations that fostered a

deeper understanding.

SCHREIBER PUBLIC SCHOOL	On Wednesday, April 24th, staff and students from SPS and TBPS came together to watch a Magnus Theatre production titled "Night Light". This play explored children's different fears and anxieties and provided supportive strategies for students in an entertaining fashion. They also celebrated Earth Day on Monday April 22nd with environmental learning activities in each of the classrooms.
PUBLIC	Every Wednesday in April and May, students, parents, family members and staff engaged in creating ribbon shirts and ribbon dresses for the upcoming Powwow in June. Sessions included smudging and a prayer.
NAKINA PUBLIC SCHOOL	On Friday, April 5th staff, students and families were invited to join together to celebrate Neurodiversity Day. Students gathered to share some special projects they worked on throughout the week to demonstrate why they are unique. They shared through drawings, speeches, slideshows and even stop-motion animated movies. They celebrated that we are all neuro-divergent - that everyone's brain is deferent and we use our brains in different ways to think process, feel, behave and communicate.
Bobcats C	The Gr. 2/3/4's have been busy making birdhouses to put up in our school yard. We are hoping that as birds find their way back to Longlac, they will choose our birdhouses as homes.
B.A. PARKER PUBLIC SCHOOL	B.A. Parker staff and students celebrated the first year of their Hockey Canada Skills Academy with a staff versus the students game on April 17. A HUGE pat on the back to the 13 participants, teacher Mr. Johnson, and the parent/community volunteers for making this program a success.
GERALDTON	GCHS celebrated their Tech Day on April 9 th where students came from surrounding schools to partake in various activities. Students brought home many of the items they created as they learned about skills in woodworking, welding, cutting and finishing metal, automotive repairs (i.e. tire changes and oil changes). Students asked many questions to the staff on hand and had a valuable learning experience. A Feasting of the Drum ceremony took place on April 15 th . GCHS received a beautiful drum with batons painted in our school colours and officially blessed and fed. On April 23 rd Minister Patty Hajdu came to GCHS to speak with staff and students about how she envisions education.
WOLVERINES	Dorion Public School began a new relationship with local Elder Marilyn Netemegesic from the Red Rock Indian Band. She is bringing her knowledge and expertise to staff and students with four sessions scheduled between now and June. This first session focused on traditional medicines and sacred teachings. Students from Kindergarten to Grade 8 spent time learning about traditional medicines through storytelling, sharing of the Ojibwe language, sharing of artifacts and making cedar tea with Marilyn and her friend Judy.
George O'Neill Public School	The GOPS Golf Program started with two sessions of indoor golf. The students learned more about putting, chipping and driving using our indoor equipment. Even students from Senior Kindergarten had an opportunity to begin learning this sport. This "indoor" portion of the program was supported by the Nipigon Recreation Department. The school is looking forward to trying out what they learned on the golf course in June!



It was a very busy month at the school with Turtle Concepts presenting to grades 7-12 (sponsored by the Red Rock Indian Band), Magnus Theatre presenting on cyber bullying, and the NuWave School of hair engaging in a demonstration where some students got haircuts for free. The mock OSSLT for grade 9's write in March of 2020 took place, and there was a school Mural Project with Sean Hedican to create Woodlands themed art for Library wall.

Stewardship: Connecting Our Schools Project

The Stewardship Strategic Priority has been identified to ensure that our organization "continually develops and adjusts to an ever-changing world" (SGDSB Strategic Plan, pg. 16). As staff, we are working to increasingly "offer learning approaches that recognize the need for opportunities within and beyond the classroom and the school". In addition, in the Relationship Strategic Priority, we have determined that we must develop strategies to enhance communication. To support the realization of these objectives, we have launched on a project called, Connecting Our Schools, which will bring videoconference capabilities to every school. Each high school will have 3 rooms equipped, while each elementary school will have two. These rooms will be used to provide professional development, host meetings, run classes, connect classes in learning within and external to SGDSB, etc. Equipment will be installed at LSHS and NRHS in June, as the test sites. All other secondary schools will have equipment installed this summer, with the elementary schools immediately following (planned to be complete by January if possible). This is a vital project for our school board, as this learning platform allows us to maximize learning while supporting students and staff in continuing the innovation learning journey.

Learning: Technology for Grades Five and Nine

Exercising the global competencies of collaborative learning and communication is a focus for our school board. Beginning in September and each year moving forward, students in grades five and nine will be assigned a laptop for their use at home and at school. Our "Technology for Grades Five and Nine" Project will also allow the students to also develop responsibility as they care for their assigned device.

Relationships and Well-Being: School Messenger

Superior-Greenstone District School Board is committed to ensuring that students, staff and families feel physically and emotionally safe in the learning environment, as this contributes to positive well-being. Communication in a timely, available and direct manner is a key component to this commitment. Thus, beginning in October 2019, we will be introducing a platform called "School Messenger". This platform will allow us to engage in one-way communication via text, email and voice messaging to families who are registered. Important school messages (e.g. bus cancellations, lock downs, etc.) that must reach families immediate can be sent directly and quickly.

Stewardship: Programing Related Upgrades

The Snoezelen Room (controlled multisensory room) at George O'Neill Public School offers a soothing and stimulating environment for students who require lighting, colour, sounds, music, touch, etc. to stimulate a sense of balance. These rooms require significant funding, the majority of which is obtained through the Special Incidence Portion (SIP) grants which can be applied for on behalf of students who possess special needs. We are pleased that Terrace Bay Public School and Marjorie Mills Public School have applied for and will be receiving funding to establish these environments for students with special needs in their schools.

Learning and Well-Being: May 3 Professional Development Day

The May 3 PD Day was a school-based day for both the elementary and secondary schools. This day was used to focus on the Well-Being Strategic Priority, particularly around the objective for staff that requires us to more fully ensure a safe environment for all. The elementary panel used half of the day to work on understanding Workplace Violence and Harassment, and on reviewing how to file reports electronically. We had a number of occasional teachers join the elementary schools for this learning.

Secondary schools also spent some time reviewing how to file reports. All schools had time to work on their School Learning Plan goals, and to focus on how to meet the needs of students during these final weeks of the school year. A small team of secondary staff also attended the North Shore Secondary School Athletic Association (NSSSAA) meetings to plan for next year.

Learning and Well-Being: Special Education Plan

The Multi-Disciplinary team is collaboratively putting the final touches on SGDSB's Special Education Plan for the 2019-2020 school year. Enhancements are being made to the plan based on feedback from the Ministry of Education provided last year. Further enhancements will be made following stakeholder consultation which will occur over the next month. The April Hot Topics in Special Education session was led by the special education team from George O'Neill Public School. Principal Kellie Wrigley, SET Erik Leroux, and Positive Behavior Support Jackie Gail led our SET's and several administrators through the work they have done this year to support positive behavior within their school. Key areas of focus were around the Zones of Regulation, PECS, consistent practices, and the importance of supporting students as a team. It was a fantastic way for our educators to come together and learn from each other.

Learning and Well-Being: Indigenous Education Meeting at GCHS

Bryon Brisard, Indigenous Education Officer from the Ministry of Education spent the day at Geraldton Composite High school. The beginning of the day focused on discussions about student success, well-being and achievement through the implementation of the Board Action Plan for Indigenous education. Knowledge and ideas were shared in collaboration with Nicole Morden-Cormier, Interim Director of Education and Indigenous Lead. "How do we know that we are making a difference?" During the afternoon, Bryon toured the building, greeting students, staff and then met with Indigenous Graduation Coach, Bernadine O'Brien. Moving forward the focus will be to collect data that will reflect the work that is happening throughout the District to monitor the impact on Indigenous students who are part of the SGDSB community. Miigwech for a productive, impactful day!

Learning: Supporting Reflective Practices as Leaders

Usha James, a facilitator from the Thinking Consortium, recently joined both the elementary and secondary administrative groups, along with many system leads, in supporting us with reflective practices. This time of the year is always a time of reflection where we look back to determine the impact of our leadership moves on the learning culture. Usha helped us to realize how the framework for developing thinking is what will help us to operationalize the learning within our environments. The framework focuses on four facets:

- Shaping the climate to support thinking
- Creating opportunities for thinking
- Building capacity to think (through use of the intellectual framework 5 types of thinking tools)
- Providing guidance to inform thinking

It is our intentional moves, as leaders, within this framework, that will help us to enhance our culture of professional, collaborative learning, as we continue to work towards the creation of THINKING classrooms.

Learning and Well-Being: The "Fourth R Program"

Superior-Greenstone District School Board has partnered with the Thunder Bay and District Heath Unit in a Youth Violence Prevention Project funded by a Public Health Agency of Canada (PHAC) grant, from October 2018-September 2023. A part of our commitment, we will deliver the "Fourth R Program", a skills-focused, relationship based approach that addresses the Healthy Living and Living Skills Ontario Curriculum expectations to Grade 7-10 students in our board. The Fourth R Northern innovation consists of incorporating the concepts of gender, trauma and violence awareness and health equity into the teacher training and delivering the Indigenous informed version (adapted to local context), universally through-out the region. Some of our educators who deliver the health curriculum have been trained by

the Thunder Bay Health Unit and we will begin rolling this out in select classes next year and partnering with them in subsequent years. This is an exciting opportunity to help our students learn important skills and build a safer, healthier community.

Learning and Well-Being: Sandra Herbst Session #2

Another very powerful learning session for grade 7 and 8 teachers, secondary Learning Leads, all principals and many of our Lead and Senior team members occurred on May 2, 2019 with Sandra Herbst. Continuing our work around assessment and evaluation, we were very fortunate to experience two separate observations of Sandra co-constructing success criteria with students in Literacy and Math classrooms at NRHS. Her modelling of "what counts, matters and is important" in each of these rooms provoked powerful reflections on our own practices. She challenged all of us, in leadership and the classrooms, to model and explicitly articulate the risks we take and to be intentional with our questions and tasks for our students in order to arrive at our desired outcomes. She further reinforced how important the conditions for learning in our environments are to learning and also that the relationships through instruction with students is crucial. Our educators left inspired and empowered to bring back their learning to their schools and to try pieces in their varying capacities. SGDSB is very fortunate and excited to be continuing this learning with Sandra Herbst next year with 3 more sessions on our calendar.

Administrative Recommendations

That the Superior-Greenstone DSB receive Report No. 38, Director's Monthly Report: May, for information.

Respectfully submitted by:

Nicole Morden Cormier Director of Education





"Inspiring Our Students to Succeed and Make a Difference"

Report No: 41

Date: May 27, 2019

TO: Chair and Members of the

Superior-Greenstone District School Board

FROM: Charlie Bishop

SUBJECT: Summer Cooperative Education Program

STRATEGIC

PRIORITY: Learning

Background

As a pilot project for the summer of 2017, we hired a continuing education teacher to deliver the in-class components using our E-Learning platform, facilitate the co-op placements, and support the students and Co-operative Education program. With a few challenges along the way, the program proved to be extremely successful granting 35 credits to 21 students. During the summer of 2018, we further refined the process to began including community partnerships to support the completion of the pre-placement components. The program ran much smoother, proving once again to be very successful. This summer program has run for six weeks each summer helping students work to get back on track with credit accumulation, graduate on time and complete the requirements necessary for a Red Seal from their SHSM (Specialist High Skills Major). Keeping the program manageable and equitable, 5 spots have been available at each high school in our district, with at-risk and SHSM students taking priority.

The Summer Co-op program extends students' learning beyond the school year and further supports their individual pathways. The innovative approaches to learning, that this program offers and are articulated throughout our Learning pillar in our Strategic Plan, incorporate experiences inside and outside the classroom to prepare students for success as future leaders.

Current Situation

Our 2018 Summer Co-operative Education program granted 33 credits to 23 students across our region. This successful attainment of credits allowed 6 students to graduate and pursue their post-secondary pathway on time, 7 students to access placements not available during the school year to fulfill their SHSM requirements and 10 at-risk students valuable time to accumulate credits as they are working towards getting their credit accumulation back on track. The program fosters the further development of work readiness skills and exposes students to potential pathways to support post-secondary options and decisions, increasing our graduation rates, SHSM completion rates and most importantly the confidence and overall well-being of or students and communities.

Next Steps

We have hired a Continuing Education teacher to offer this program once again this summer. The teacher has been pivotal in the development of this program, and we are fortunate that his passion and commitment to students has brought him back for another summer. We will work to further develop the community partnerships with the employment agencies in each region to support the pre-placement requirements. This year we are also working with Marten Falls to be able to offer this program to our

students who return to their community for the summer. We are very grateful for the continued support of these very important and valuable learning experiences that this program provides.

Administrative Recommendations

That the Superior-Greenstone DSB receive Report No. 41, Summer Cooperative Education Program, for information.

Respectfully submitted by:

Charlie Bishop, Carole Leroux,
Superintendent of Education Student Success Lead

"Inspiring Our Students to Succeed and Make a Difference"

Report No: 42 **Date:** May 27, 2019

TO: Chair and Members of the

Superior-Greenstone District School Board

FROM: Will Goodman, Interim Superintendent of Education

SUBJECT: Positive Behaviour Support Initiatives – Necessary for Some, Good for All

STRATEGIC

PRIORITY: Wellbeing/Learning/Relationships

Background

We continue to foster success for all students through the implementation of structures and supports at the school level that enhance our ability to be responsive to each student's diverse learning needs. Using a "necessary for some, but good for all" framework of responsive instruction and supports, we are further enhancing our learner-centered environments to reflect the neuro-diverse strengths, needs, and learning preferences of each of our students within our inclusive schools. Our work within the Third Path continues as we specifically align our previous and current practices within its framework to support both the well-being and academic growth of our students.

Current Situation

Through shared work and learning this school year within our schools and communities, and between our schools in the district, we are enhancing pedagogical practices that promote the academic, behavioural, cognitive, and psychological engagement of all learners (kindergarten to grade 12 and beyond) through the following initiatives:

- Positive Behaviour Support Pilot at GONPS
- School-based student support teams
- Transition initiatives and supports
 - o after school program to support entry into kindergarten (Manitouwadge, Nipigon)
 - post-secondary pathways planning and programming (partnership with Superior-Greenstone Association for Community Living)
- Ongoing staff capacity development provided through in-school leadership
 - o BMST/Restorative Practices/Trauma Informed
 - Autism Awareness and programming supports (Geneva Centre, school and board supports)
- Development of Educational Assistant Working group and board-wide resource tool

Next Steps

We will continue our collaborative effort with families and our community partners in providing safe and caring learning environments for all students, including those with special needs, in particular with autism, as we intentionally plan and implement teaching and learning practices that promote the improved wellbeing of all of our students in the areas of safety, regulation, belonging, positivity, engagement, identity, mastery, and meaning.

Administrative Recommendations

That the Superior-Greenstone DSB receive Report No. 42, Positive Behaviour Support Initiatives – Necessary for Some, Good for All, for information.

Respectfully submitted by:

Will Goodman, Interim Superintendent of Education Melissa Bianco, Positive Behaviour Support Lead

Ministry of Education

Student Achievement Division 14th Floor 315 Front Street Toronto ON M7A 0B8 Tel.: 437-223-0358

Ministère de l'Éducation

Division du rendement des élèves 14e étage 900 Rue Bay Toronto ON M7A 0B8 Tél.: 437-223-0779



April 30, 2019

Ms. Pauline McRae Board Chair Superior-Greenstone District School Board 12 Hemlo Drive Postal Bag A Marathon, Ontario POT 2EO

Dear Ms. McRae,

Thank you for your letter dated April 23, 2019 regarding the permanent appointment of Ms. Nicole Nadine Morden Cormier to the position of Director of Education of the Superior-Greenstone District School Board effectively immediately. In my previous letter dated March 2, 2018, Ms. Nicole Nadine Morden Cormier was confirmed as Interim Director of Education for the Superior-Greenstone District School Board effective September 1, 2018.

According to the public register of the Ontario College of Teachers, Ms. Morden Cormier holds the supervisory officer's qualification in accordance with section 35 of Ontario Regulation 176/10 made under the *Ontario College of Teachers Act*, 1996. In accordance with subsection 285 (2) of the *Education Act*, I am therefore pleased to confirm that Ms. Morden Cormier is eligible for appointment as Director of Education.

To note the appointment of Ms. Morden Cormier by the board, please ask staff to ensure that the position of supervisory officer is updated in the Ontario School Information System (OnSIS).

Sincerely,

Original e-approved by

Martyn Beckett Chief Student Achievement Officer and Assistant Deputy Minister Student Achievement Division

c: Leah Vanderwey, Regional Manager, Thunder Bay Regional Office