



## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".

### Our Vision:

"Inspiring our students to succeed and make a difference".

### Our Motto:

"Small schools make a difference".

### Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

## Regular Board Meeting 2021/02

## A G E N D A

Monday, January 25, 2021 – 6:30 p.m.

### Videoconference & Teleconference

Microsoft Teams meeting - [Click here to join the meeting](#)  
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 829 694 371 #

**Board Chair:** Pinky McRae

**Director:** Nicole Morden Cormier

VC Sites: Closed. Videoconference & Teleconference available due to COVID-19 Pandemic.

Recorder: G. Christianson

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Cormier, Dr. Paul						Nesbitt, Jason					
Groulx, Michael						Pelletier, Allison					
Major, Christine						Pristanski, Kal					
Mannisto, Mark						Couture, Erin (Student)					
McIntyre, Margaret						Schwantz, Sydney (Student)					
McRae, Pauline (Pinky)											

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Bishop, Charlie: <i>Superintendent of Education</i>					
Goodman, William: <i>Superintendent of Education</i>					
Marton, Alex: <i>Superintendent of Business</i>					
Harris, Brent: <i>Manager of Financial Services</i>					
Paris, Marc: <i>Manager of Plant Services/Transportation</i>					
Demers, Linda: <i>Coordinator of Business Services</i>					
Nault, Denis: <i>Manager of Human Resources</i>					
Bolaji, Muiyiwa: <i>Manager of IT Services</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Renaud, Deana: <i>Mental Health Manager</i>					
Ebrahim, Mahejabeen: <i>Human Rights and Equity Advisor</i>					
Christianson, GerriLynn: <i>Administrative Assistant to Director/Communications</i>					

**2.0 Regular Meeting Call to Order**

✓ *That, the Superior-Greenstone DSB Regular Board Meeting on Monday, January 25, 2021 be called to order at \_\_\_\_\_ p.m.*

**3.0 Approval of Agenda**

✓ *That, the agenda for the Superior-Greenstone DSB 2021/02 Regular Board Meeting, January 25, 2021 be accepted and approved.*

[\(Attached\)](#)

**4.0 Disclosures of Interest re: Open Session****5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meetings**

✓ *That, the minutes of the following Board meeting be adopted:*

1. Organizational/Regular Board Meeting 2021/01: November 30, 2020;

[\(Attached\)](#)

**6.0 Business Arising Out of the Minutes****7.0 Delegations and/or Presentations****7.1 Showcasing Learning:**

Terrace Bay Public School: September Highlights

(Video Presentation - N. Morden Cormier)

**7.2 Excellence in Education: Nakina Public School**

Presentation Titled: Highlighting the Pillars of Well-Being, And Stewardship

(PowerPoint Presentation  
– Principal, Kathleen Schram, Students  
Summer Poulin-Cloutier and Carson Sitar)

**7.3 Report No. 06**

Student Trustee Year End Report

[\(Attached\)](#) - Trustees, S. Schwantz & E. Couture)

**8.0 Reports and Matters for Decision****8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)****8.1.1 Parent Involvement Committee (PIC)**

(J. Nesbitt/ N. Morden Cormier)

**8.1.2 Occupational Health and Safety Committee (OH&S)**

(M. Groulx/ M. Paris)

**8.1.3 Special Education Advisory Committee (SEAC)**

(M. McIntyre/ W. Goodman)

**8.1.4 Report No. 07**

Report of the Audit Committee

[\(Attached\)](#) - M. McIntyre/ C. Tsubouchi)

**9.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: Cathy Tsubouchi  
Superintendent of Business: Alex Marton  
Business /Negotiations Chair: Mark Mannisto

- 9.1 Report No. 08:  
Board Estimate Process for 2021-2022: ([Attached](#) – A. Marton)  
*✓ That, having received Report No. 08: Board Estimate Process for 2021-2022, the Superior-Greenstone DSB accepts the proposal as presented.*
- 9.2 Report No. 09:  
2020/2021 Interim Report No. 01 ([Attached](#) - B. Harris)
- 9.3 Report No. 10:  
Trustee Annual Expense Report ([Attached](#) – A. Marton)
- 9.4 Report No. 11:  
Tender LSHS Exterior Masonry Remediation & Site Work (Sent under separate cover  
-M. Paris/A. Marton)
- 9.5 Bylaw 149 – Capital Borrowing: (Sent under separate cover - B. Harris)

**10.0 Reports of the Director of Education**

Director of Education: Nicole Morden Cormier

- 10.1 Report No. 12:  
Director's Monthly Report: January 2021 ([Attached](#) - N. Morden Cormier)
- 10.2 Report No. 13:  
School Effectiveness Portfolio Update ([Attached](#) – K. Wrigley/ N. Morden Cormier)

**11.0 Reports of the Education Committee**

Superintendent of Education: Charlie Bishop  
Superintendent of Education: Will Goodman  
Education Chair: Allison Pelletier

- 11.1 Report No. 14:  
Elementary/Secondary Mid-Year Staffing Update ([Attached](#) – W. Goodman/C. Bishop)

**12.0 New Business**

Board Chair: Pinky McRae

- 12.1 Board Chair  
12.1.1 Trustee PD – Discussion (P. McRae)  
12.1.2 Board Meeting Evaluation Form Review ([Attached](#) - P. McRae)
- 12.2 Trustee Associations and Other Boards  
12.2.1 Public Education Symposium (PES) 2021 Virtual Event  
Thursday, January 28, 2021 (P. McRae)
- 12.3 Trustee Activities
- 12.4 Future Board Meeting Agenda Items
- 12.5 Board Meeting Evaluation Form

**13.0 Notice of Motion**

**14.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

**15.0 Committee of the Whole Board (In-Camera Closed)**[\(Attached\)](#)**15.1 Agenda: Committee of the Whole Board – Closed**

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

**15.2 Rise and Report from Closed Session**

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

**16.0 Report of the Committee of the Whole Closed Section B****16.1 ✓ That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Organizational/Regular Board 2021/01: November 30, 2020

[\(Attached\)](#)**16.2 Other Recommendations from Committee of the Whole Closed Session**  
(This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- (list motions here which may apply)

**17.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2021/02 Regular Board Meeting, Monday, January 25, 2021 adjourn at \_\_\_\_\_, p.m.

<b><u>2021 - Board Meetings</u></b>		
Virtual Meeting - Time 6:30 p.m.		
Monday, February 22, 2021	Monday, March 29, 2021	Monday, April 19, 2021
Monday, May 3, 2021 *Special Board Meeting	Monday, May 17, 2021	Monday, June 7, 2021 *Special Board Meeting
Monday, June 21, 2021	Monday, July 19, 2021	Monday, August 23, 2021
Monday, September 27, 2021	Monday, October 18, 2021	Monday, November 15, 2021
Monday, November 29, 2021 (1:00 p.m.)		

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2021/02**

Committee of the Whole Board: Closed Session.

Monday, January 25, 2021

Videoconference and Teleconference

**A G E N D A**

**Board Chair:** Pinky McRae

**Director:** Nicole Morden Cormier

VC Sites: Closed - Videoconference & Teleconference available due to COVID-19 Pandemic.

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera TBD.

- 1.0 Disclosure of Interest: re Closed Session (P. McRae)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (P. McRae)
- 3.0 In-Camera (closed) Meeting Minutes
  - 1. Organizational/Regular Board Meeting 2021-01: November 30, 2020 [\(Attached\)](#)
- 4.0 Personnel (W. Goodman)
  - 4.1 IC Report 02-21 [\(Attached\)](#) - W. Goodman
  - .
  - 4.2 Personnel Update (W. Goodman)



## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

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### Our Vision:

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### Our Motto:

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### Annual Organizational / Regular Board Meeting 2021/01

### MINUTES

Monday, November 30, 2020 at 1:00 p.m.

#### Videoconference & Teleconference

#### Microsoft Teams Meeting

+1 807-701-5980 Conference ID: 722 712 978#

**Board Chair:** Pinky McRae

**Director:** Nicole Morden Cormier

VC Sites: Closed. Videoconference & Teleconference available due to COVID-19 Pandemic.

Recorder: G. Christianson

#### Times are Approximate

Part I: 1:00 p.m. - Election of Officers

Section (A)

Part II: 1:15 p.m. – Annual Organizational Appointments (Open to Public)

Section (A)

Part III: 1:30 p.m. - Regular Board Meeting: (Open to Public)

Section (A)

Part IV: 2:25 p.m. - Committee of Whole Board In-Camera (Closed to Public)

Section (B) In-Camera

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Cormier, Dr. Paul			X			Nesbitt, Jason			X		
Groulx, Michael			X			Pelletier, Allison			X		
Major, Christine			X			Pristanski, Kal			X		
Mannisto, Mark			X			Couture, Erin (Student)			X		
McIntyre, Margaret			X			Schwantz, Sydney (Student)			X		
McRae, Pauline (Pinky)			X								

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>			X		
Tsubouchi, Cathy: <i>Superintendent of Business</i>			X		
Bishop, Charlie: <i>Superintendent of Education</i>			X		
Goodman, William: <i>Superintendent of Education</i>			X		
Harris, Brent: <i>Manager of Financial Services</i>					X
Paris, Marc: <i>Manager of Plant Services/Transportation</i>					X
Demers, Linda: <i>Coordinator of Business Services</i>			X		
Nault, Denis: <i>Manager of Human Resources</i>					X
Lucas, Jay: <i>Coordinator of Information Technology Services</i>			X		
Renaud, Deana: <i>Mental Health Manager</i>			X		
Ebrahim, Mahejabeen: <i>Human Rights and Equity Advisor</i>			X		
Christianson, GerriLynn: <i>Administrative Assistant to Director/Communications</i>			X		

Part I: 1:00 p.m. - Election of 2020 Officers

(Open to Public)

**2.0 Welcome and Direction for Proceedings**

Nicole Morden Cormier, Director and Secretary to the Board offered a land acknowledgement for the Anishinabek both past and present, as they are the knowledge keepers and original custodians of the land. Roll call was conducted at 1:00 p.m. The Director presided over the meeting until the Board Chair for 2021 was named.

**3.0 Naming of Two Scrutineers**

N. Morden Cormier named two scrutineers. The Superintendents of Education Will Goodman and Charlie Bishop were named and their appointment was noted as being for the duration of the meeting, that is, to act on all occasions where a vote by ballot was required.

**4.0 Election: Board Chair for 2021****4.1 Board Chair: Call for Nominations**

The Director provided an overview of the electronic voting process, to take place on all occasions where a vote by ballot was required.

The Director called for nominations for Board Chair. Trustee K. Pristanski nominated Pinky McRae and Trustee M. Mannisto seconded. Trustee McRae let her name stand. After third call and hearing no further nominations, Trustee McRae was acclaimed as Board Chair for 2021.

**5.0 Chairperson Assumes Office for 2021**

Trustee Pinky McRae assumed the Chair and attended to all further proceedings for the 2021 Organizational and Regular Board Meeting. She expressed gratitude to the Trustees for their continued demonstration of leadership and teamwork.

**6.0 Election: Board Vice-Chair for 2021****6.1 Call for Nominations**

Board Chair P. McRae called for nominations for Board Vice-Chair. Trustee J. Nesbitt nominated Mark Mannisto. M. Mannisto accepted the nomination. Thrice called and hearing no further nominations, Trustee M. Mannisto was acclaimed as Board Vice-Chair.

**7.0 Approval of Agenda**

**01/21**

Moved by: Trustee M. Groulx

Second: Trustee J. Nesbitt

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2021/01 be accepted and approved.

*Carried*

**8.0 Election: Education Committee Chair for 2021****8.1 Call for Nominations**

Board Chair P. McRae called for nominations. Trustee M. McIntyre nominated Trustee Allison Pelletier. She accepted the nomination. Thrice called and hearing no further nominations, Trustee A. Pelletier was acclaimed as Chair of the Education Committee for 2021.

**9.0 Election: Negotiations / Business Committee Chair for 2021****9.1 Call for Nominations**

Board Chair P. McRae called for nominations. Trustee J. Nesbitt nominated M. Mannisto. He accepted the nomination. Thrice called and hearing no further nominations, Trustee Mark Mannisto was acclaimed as Chair of the Negotiations/Business Committee.

Part II: 1:15 p.m. – Annual Organizational Appointments

(Open to Public)

**10.0 Appointments: Statutory Committee Members****10.1 Special Education Advisory Committee (SEAC)**

1. Mark Mannisto Appointee
2. Margaret McIntyre Appointee
3. Jason Nesbitt Alternate Appointee
4. Christine Major Alternate Appointee
5. Paul Cormier First Nations Representative

10.2 2021 Parental Involvement Committee

1. Allison Pelletier Appointee
2. Mark Mannisto Alternate Appointee
3. Jason Nesbitt Alternate Appointee

10.3 Audit Committee

1. Kal Pristanski
2. Christine Major
3. Margaret McIntyre

10.4 2021 Student Alternative Learning (SAL) Committee

1. Allison Pelletier Appointee
2. Margaret McIntyre Alternate Appointee
3. Director of Education or a Superintendent of Education
4. At least one person who is not a member or employee of the Board

**11.0 Appointments: Standing Committee**

11.1 2021 Board Discipline Committee

1. Mic Groulx Appointee
2. Jason Nesbitt Appointee
3. Christine Major Appointee
4. Kal Pristanski Appointee
5. Mark Mannisto Appointee

11.2 Board Policy Review Committee

1. Allison Pelletier
2. Margaret McIntyre
3. Jason Nesbitt
4. Michael Groulx
5. Mark Mannisto
6. Kal Pristanski (Alternate)
7. Christine Major (Alternate)

11.3 2021 Indigenous Education Advisory Committee (IEAC)

**02/20**

*Moved by: Trustee J. Pristanski*

*Second: Trustee M. McIntyre*

✓ **That**, the Superior-Greenstone DSB Chair of IEAC be the Board's First Nation Representative, Paul Cormier and, **That**, the Superior-Greenstone DSB appoint the following trustees as IEAC members:

1. Mark Mannisto Appointee
2. Christine Major Appointee

Carried

11.4 2021 Occupational Health and Safety Committee

1. Mic Groulx Appointee
2. Christine Major Alternate Appointee



**12.0 Regular Meeting Call to Order**

**03/21**

Moved by: Trustee J. Nesbitt

Second: Trustee M. Groulx

✓ **That**, the Superior-Greenstone DSB Annual Organizational and Regular Board Meeting 2021/01 on Monday, November 30, 2020 be called to order at 1:22 p.m.

Carried

**13.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time.

**14.0 Minutes: Board Meetings and Board Committee Meetings**

**14.1 04/21**

Moved by: Trustee M. McIntyre

Second: Trustee P. Cormier

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2020/11: November 16, 2020

Carried

**15.0 Business Arising Out of the Minutes**

Nil.

**16.0 Delegations and/or Presentations**

**16.1 Recognition Award Presentation**

The Director presented Trustee Pinky McRae, Trustee Allison Pelletier and Trustee Mark Mannisto with a 10 Year Service Award. On behalf of the Board, staff, students and community for their dedication to the strategic vision of the board and to quality education for all. The Director advised that Policy 712 will be updated to now include Trustee recognition and will be brought forward to the next Board Policy Review Committee meeting for discussion.

**17.0 Reports and Matters for Decision**

**17.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

**17.1.1 Parent Involvement Committee (PIC)**

The Director provided a brief overview of the November 24, 2020 Parent Involvement Committee. At the meeting a presentation was provided by Dr. Sarah Newberry regarding COVID-19 and the ways that we can stay safe and support families and the community. The meeting also included a presentation of the significant school renovation projects as well as a review of the PRO Grants projects that will be funded again this year. The next meeting is tentatively set for January 19, 2021.

**17.1.2 Occupational Health and Safety Committee (OH&S)**

Trustee M. Groulx provided a review of the OH&S meeting that was held on November 25, 2020. He complimented the custodial and maintenance staff for their continued hard work during these challenging times. He noted that the committee discussed COVID-19 disinfecting practices and routines. The committee will continue these discussions at their next meeting.

**18.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: C. Tsubouchi  
Business /Negotiations Chair: M. Mannisto

**18.1 Appointment of Audit Committee External Member**

Superintendent of Business Cathy Tsubouchi advised that the Board has two External Members of the Audit Committee that are appointed for a three-year term. W. Douglas Sitch is willing to remain as an external Audit Member for an additional three-year term.

**05/21**

Moved by: Trustee K. Pristanski

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone District School Board appoint W. Douglas Sitch to the Audit Committee for the period effective, December 6, 2020 to December 5, 2023.

Carried

## **19.0 Reports of the Director of Education**

Director of Education: N. Morden Cormier

### **19.1 Report No. 01: Director's Annual Report 2019-2020**

#### Continuing to Make a Difference: Resilience in Challenging Times

Director of Education Nicole Morden Cormier provided a detailed introduction to the Annual Report. Each System Lead provided a presentation of their program highlights for the 2019/2020 school year. The Director described the report theme as "Resilience in Challenging Times" and elaborated on the many ways the SGDSB staff and students have demonstrated resilience and a passion for education despite the challenges of the last school year. The report has moved to a new electronic presentation format that allows the Board to further reduce our environmental impact as well as the opportunity to feature evidence of the work in many different mediums.

### **19.2 Report No. 02: Proposed Board Meeting Schedule for 2021**

The Director presented the proposed meeting schedule for 2021. The Board will continue to meet virtually until deemed safe to allow for travel between communities. The Ministry of Education has waived the Trustees in person attendance requirement for the remainder of the school year. At this time, the Board office will remain the designated meeting site. In June 2021, the Board will discuss the meeting locations and determine what office location would be the designated site.

**06/21**

Moved by: Trustee M. Groulx

Second: Trustee C. Major

✓ **That**, the Superior-Greenstone DSB having received Report No. 02, Proposed Board Meeting Schedule for 2021, approves the 2021 Regular Board Meetings as outlined.

Carried

### **19.3 Report No. 03: 2019 – 2020 Legal Representation**

The Director advised that this annual report is provided to the Board each year as per Policy 731 and outlines the expenditure on counsel sought for legal issues. She advised that the costs reflect the estimated amount and are similar to the expenses of the previous fiscal year.

## **20.0 Reports of the Education Committee**

Superintendent of Education: Charlie Bishop

Superintendent of Education: Will Goodman

Education Chair: Allison Pelletier

### **20.1 Report No. 04: Virtual School Report**

Superintendent of Business Charlie Bishop provided a brief review of the report for the Virtual School. He discussed the highlights and challenges that the school has experienced including the challenge of ensuring Grade 11 and Grade 12 students are provided with opportunities for the courses required for their selected pathways. These students have now transitioned to learning remotely with video conference courses that meet their needs.

## **21.0 New Business**

Board Chair, P. McRae

### **21.1 Board Chair**

#### **21.1.1 Report No. 05: Trustee Board Meeting Evaluation Summary**

The Board Chair provided a review of the report that summarized the Trustee Board Meeting Evaluation results for 2020. The Board discussed the value of the evaluations and determined that it is a good governance practice to continue. The survey questions will be revised and brought forward to the January Board meeting for decision.

### **21.2 Trustee Associations and Other Boards**

**21.2.1** Trustee Appointments for OPSBA Director/Voting Delegate

Board Chair P. McRae called for nominations. Trustee M. Mannisto nominated Trustee P. Cormier. He accepted the nomination. Thrice called and hearing no further nominations, Trustee P. Cormier was acclaimed as Director and Voting Delegate to OPSBA. The Board thanked Trustee Cormier for the excellent job he has done representing the Board throughout the previous year.

**07/21**

Moved by: Trustee M. Mannisto Second: Trustee C. Major

✓ **That**, the Superior-Greenstone DSB appoint Trustee Paul Cormier to serve as its Director and Voting Delegate to OPSBA effective for the period of December 1, 2020 to November 30, 2021.

Carried**21.2.2** Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate

Board Chair P. McRae called for nominations. Trustee A. Pelletier nominated Trustee M. Mannisto. He accepted the nomination. Thrice called and hearing no further nominations, Trustee M. Mannisto was acclaimed as Alternate Director and Alternate Voting Delegate to OPSBA.

**08/21**

Moved by: Trustee J. Nesbitt Second: Trustee A. Pelletier

✓ **That**, the Superior-Greenstone DSB appoint Trustee Mark Mannisto to serve as its Alternate Director and Alternate Voting Delegate to OPSBA for the period of December 1, 2020 to November 30, 2021.

Carried**21.3** Future Board Meeting Agenda Items

Nil.

**21.4** Trustee Activities

Trustee P. Cormier met with the Principal of the Nipigon-Red Rock District High School to discuss Land Acknowledgements. Trustee M. Mannisto attended a Policy Work Development meeting with OPSBA. He noted that TVO is taking a leadership role for virtual learning.

**22.0** Notice of Motion

Nil.

**23.0** Observer Comments

Nil.

Part IV: 2:52 p.m. - Committee of Whole Board In-Camera

Section B: (Closed to Public)

**24.0** Committee of the Whole Board (In-Camera Closed)**24.1** Agenda: Committee of the Whole Board - Closed**09/21**

Moved by: Trustee M. Groulx

Second: Trustee M. McIntyre

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 2:52 p.m. and that this portion be closed to the public.

Carried**24.2** Rise and Report from Closed Session**10/21**

Moved by: Trustee M. Groulx

Second: Trustee A. Pelletier

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 3:11 p.m. and that this portion be open to the public.

Carried

## **25.0 Report of the Committee of the Whole Closed Section B**

### **25.1 11/21**

Moved by: Trustee M. Mannisto

Second: Trustee M. Groulx

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board Meeting 2020/11: November 16, 2020

Carried

### **25.2 Other Recommendations from Committee of the Whole Closed Session**

#### **12/21**

Moved by: Trustee J. Nesbitt

Second: Trustee A. Pelletier

✓ **That**, the Superior-Greenstone DSB approves the carryover of unused 2020 vacation days to the maximum indicated below for the following Senior Administration and Management:

- Anthony Friedrich;
- Charlie Bishop;
- Denis Nault;
- GerriLynn Christianson;
- Karin Patock;
- Linda Demers;
- Marc Paris;
- Matt Legacy;
- Nicki Morden;
- Will Goodman.

and approves the buyout of unused 2020 vacation days to the maximum indicated below for the following Senior Administration and Managers:

- Nicki Morden Cormier;
- Will Goodman.

and approves the carryover of unused 2020 vacation days to the maximum indicated for:

- Cathy Tsubouchi and if these days are not used by March 31, 2021, they will be bought out.

Carried

## **26.0 Adjournment**

### **13/21**

Moved by: Trustee M. Groulx

Second: Trustee C. Major

✓ **That**, the Superior-Greenstone DSB 2020/01 Annual Organizational and Regular Board Meeting on Monday, November 30, 2020 adjourn at 3:13, p.m.

Carried

<b><u>2021 - Board Meetings</u></b>		
Designate Site: Virtual Meetings or Marathon Board Office / Time 6:30 p.m.		
Monday, January 25, 2021		
Monday, February 22, 2021	Monday, March 29, 2021	Monday, April 19, 2021
Monday, May 3, 2021 <i>*Special Board Meeting</i>	Monday, May 17, 2021	Monday, June 7, 2021 <i>*Special Board Meeting</i>
Monday, June 21, 2021	Monday, July 19, 2021	Monday, August 23, 2021
Monday, September 27, 2021	Monday, October 18, 2021	Monday, November 15, 2021
Monday, November 29, 2021 (1:00 p.m.)		

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Annual Organizational / Regular Board Meeting 2021/01**

Committee of the Whole Board: Closed Session.

Monday, November 30, 2020  
Videoconference and Teleconference

**T O P I C S**

**Board Chair:** P. McRae

**Director:** N. Morden Cormier

VC Sites: Closed – Videoconference & Teleconference available due to COVID-19 Pandemic

Recorder: G. Christianson

PART V: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 2:52 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2020/11: November 16, 2020
- 4.0 Personnel Item A - Report No. IC-04-20
- 5.0 Personnel Item B
- 6.0 Personnel Item C

**Organizational /Regular Board Meeting 2021-01**

Monday, November 30, 2020

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No:** 06  
**Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Sydney Schwantz and Erin Couture

**SUBJECT:** Student Trustee Year-End Report

**STRATEGIC  
PRIORITY:** Stewardship

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**Background Information**

Throughout the 2019/2020 school year, I (Sydney) worked alongside the previous Student Trustee Stephanie Rathwell to increase the understanding of how a Student Trustee represents the needs of **all** students. Another major goal of ours was to increase communication throughout the Student Senate. In order to achieve these goals, we knew we had to promote our position and encourage students to get more involved in leadership activities.

As a kick off to our Student Senate we held our annual leadership conference in Dorion. This gave us the perfect opportunity to become comfortable with each other before our online meetings began. Once we began our meetings, Stephanie and I quickly realized some of the content we were sharing was not fitting for specific age groups. Although we have not been able to implement meetings designed for different grades into our Senate schedule, this is a goal we have carried onto this current school year.

Over the course of the year we were faced with many barriers that challenged our leadership abilities. To start, the teachers were not able to supervise the Senators during meetings because of their job actions during strike. Without supervision we were unable to hold our regular meetings. However, in order to sustain our communication with the schools, we attempted to host individual meetings with the Senators from each school in order to keep them motivated.

After the resolution of one problem, another pranced upon us. The spread of the Covid-19 virus quickly shut down our schools and the minds of our students. As Student Trustees, we knew it was our responsibility to bring the passion back into our Senators. In order to do so, we started to host at-home Senate meetings. At these meetings we challenge the Senators on how they could be leaders from a distance, to their community, and importantly to themselves.

The 2019/2020 school year challenged us as student leaders in the aspects of thinking and adapting to sudden changes. These challenges allowed us to focus on growing the Student Senate through personal connections since we were all experiencing massive adjustments in our lives. As Student Trustees, the main lesson we learned throughout the year was sometimes leadership does not always involve leading others. It starts with leading yourself.

### **Current Situation**

Our current goal is to focus on the well-being of our students, specifically their mental well-being. One major project we are working to accomplish is having a specific day for our high school students, during the transition from quadmester 2 to quadmester 3, to relax their minds and focus on themselves. This day will be packed full of amazing online sessions, with guest speakers, including our very own Ms. Deana Renaud, as well as our school guidance counselors. These sessions will include topics, such as 'Adulthood 101', focusing on time management, strengthening relationships, budgeting, and how to/when to seek help. Another session will be discussing post-secondary pathways in detail, about completing a fifth year in high school, universities, colleges, trades, apprenticeships, enlisting, and many other opportunities for students.

We are always learning, and will continue to learn. Another main goal of ours this year is to listen and reflect on the voice of our fellow students. Currently we are learning to become more active listeners in our school communities. We have listened to our Student Senate/peers, and took their feedback on their struggles with transitioning into quadmasters. We presented their concerns and suggestions at a board meeting and have now organized a beneficial day for all secondary students.

### **Next Steps**

We are very excited to see what this upcoming year has for us. We will continue to grow our Senate, and encourage all students to be leaders. This year we are challenged with 'How to be a leader from a distance?' With our school environments changing and our leadership activities reducing, we are eager to find new ways to be active leaders in our schools, but still stay safe. We will be challenging the Senators to see the new idea they have for their schools.

As we continue on with our Student Senate meetings, we continuously aim to increase communication throughout the Senate. We have created monthly challenges for the Senators to participate in our Edsby leadership group. As well as different theme nights for our Senate meetings in order to keep the students engaged. We hope we are able to host our June celebration at the Red Rock Learning Centre, however under unforeseen circumstances we still plan to organize an online celebration for all Senators and staff.

I (Erin), am a member of the Indigenous Youth Council. I have spoken about this meeting previously, however, this council is extremely important to me. I am an Indigenous person, and I love seeing all of our students who actively participate and listen to stories told by our Elders. This council is truly inspiring, and gives me hope that we have a strong group of Indigenous advocates rising up. I have the honour of being the chair of this council. This truly means so much to me. I look forward to continuing on being a leader for our Indigenous Youth Council.

### **Administrative Summary**

*That the Superior-Greystone DSB receive Report 06, Student Trustee Year-End Report: for information.*

Respectfully submitted by:

Sydney Schwantz  
Student Trustee

Erin Couture  
Student Trustee

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No:** 07  
**Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Margaret McIntyre, Chair of the Audit Committee

**SUBJECT:** Report of the Audit Committee

**STRATEGIC  
PRIORITY:** Stewardship

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The Audit Committee provides the following annual report:

Annual Report to the Board and Forwarded to the Ministry of Education (Attached).

**Administrative Summary**

That, the Superior-Greenstone DSB receive Report No. 07: Annual Report to the Board and Forwarded to the Ministry of Education for the year ended August 31, 2020 for information.

Respectfully submitted by:

Margaret McIntyre  
Chair of the Audit Committee



**Annual Report to the Board of Trustees and Forwarded to the Ministry of Education  
For the year ended August 31, 2020**

**District School Board Name:** Superior-Greenstone DSB

**Fiscal Year:** 2019/20

**RE:** Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

The regional internal audit team performed the following:

- The audit plan, approved on August 28, 2019 listed an Attendance Management and Support Audit and a Student Information Workflow and Enrolment Reporting Audit
- The Attendance Management and Support Audit was completed and issued to senior administration on February 28, 2020 and finalized September 15, 2020.
- The Student Information and Workflow and Enrolment Reporting Audit was outstanding at year-end. The expected completion is in 2020/2021

Based on the internal audit plan, we are expecting completion of the enrolment reporting audit to be performed in the 2020/21 fiscal year.

I . 14 . 21  
Date

  
Signature

Audit Committee Chair  
Title

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

*"Inspiring our students to succeed and make a difference"*

**Report No: 08**

**Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Alex Marton, Superintendent of Business

**SUBJECT:** Board Estimate Process for 2021-2022

**STRATEGIC**

**PRIORITIES:** Learning, Well-being, Relationships and Stewardship

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**Background**

The Education Act, R.S.O. 1990 outlines the financial reporting requirements assigned to a school board. Every board, prior to the beginning of each fiscal year, shall prepare and adopt estimates of its revenues and expenditures for the fiscal year.

In accordance with s. 231(1) of the Education Act, a board shall not have an in-year deficit that is greater than the lesser of (a) the board's accumulated surplus for the previous fiscal year OR (b) 1% of the board's operating revenue for the fiscal year. If the expected deficit exceeds the calculated amount, as determined above, then approval of the Minister is required.

**Current Situation**

The Ministry of Education usually releases funding announcements in March. The estimates adopted by the Board are to be submitted to the Ministry of Education no later than June 30, 2021. Failure to meet this deadline may result in the disruption of grant cash flow to the school board.

This budget will be built with our four pillars in mind: learning, well-being, relationships and stewardship.

Input to the budget will be sought from the PIC Committee and Academic Council. In addition to the above, the Special Education Advisory Committee (SEAC) as a statutory committee is mandated to provide input into the budget process and is encouraged to participate in this process.

To meet the Ministry's deadline and prepare the Board's estimates in a timely fashion, the attached Budget Process has been prepared for your information. While every effort will be made to adhere to the attached schedule, there may be situations encountered during budget development that warrant minor adjustments to the timing outlined.

Once the budget has been approved, School Administrators and Department Managers are expected to monitor their budgets by reviewing their monthly reports. In addition, interim reports will be presented to the Board throughout the 2021-22 school year. The schedule of interim reports will be presented to the Board at the August 2021 Board meeting. In addition, the Board will be updated on actual enrolments in November 2021 and April 2022.

Since School Budgets are based on enrolment, school budgets will be adjusted in April 2022 to reflect actual enrolments achieved. School Administrators are expected to withhold spending of 5 - 10 % of their budgets until this adjustment has been made.

**Administrative Recommendation**

*That, having received Report No. 08: Board Estimate Process for 2021-2022, the Superior-Greenstone DSB accepts the proposal as presented.*

Respectfully submitted,

Alex Marton,  
Superintendent of Business

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD  
PROPOSED BUDGET PROCESS for 2021-2022  
January 25, 2021**

Mission

**In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working...together.**

Vision

**Inspiring our students to succeed and make a difference.**

<b>DATE</b>	<b>TASK</b>
December 2020	Preliminary Enrolment Projections submitted to the Ministry.
January 2021	School Administrators begin consultation discussions with school community, including School Councils, regarding school capital and maintenance needs.  Superintendents of Education initiate discussions with School Administrators regarding possible school configurations and anticipated pressures.
February 1, 2021	School Administrators submit Junior and Senior Kindergarten enrolment estimates to Superintendent of Education.
February 10, 2021	Superintendent of Business provides School Administrators with preliminary enrolment projections for review.
February 26, 2021	Superintendent of Business provides Managers with draft budget forms.
March 1, 2021	School Administrators to submit enrolment projections to Superintendent of Business.
Late February to mid-March 2021	School Administrators submit/meet with Manager of Plant Services, Manager of IT and Special Ed Lead to complete Capital Budget forms.
March 31, 2021	Department Budgets submitted by Managers/Coordinators to Superintendent of Business.
End of March 2021	Ministry of Education release of Grants for Student Needs for the 2021-2022 year.  Senior Administration meets with System Leads to gather budget needs.
April 2021	Senior Admin also meets to develop list of priorities for consideration through the budget process.

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD  
PROPOSED BUDGET PROCESS for 2021-2022  
January 25, 2021**

Mission

**In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working...together.**

Vision

**Inspiring our students to succeed and make a difference.**

DATE	TASK
Spring 2021	Superintendent of Business presents to PIC and seeks input from School Councils.  Presentations also made to SEAC.
April 9, 2021	Enrolment verified by Superintendent of Business.
April 16, 2021	School Council input due back to Superintendent of Business.
April 2021	Senior Admin meets to review School Council submissions.
April 19, 2021 (Board meeting)	Superintendent of Business presents GSN update.  Superintendent of Business presents PRELIMINARY enrolment projection for 2021-22.  Superintendent of Education - Elementary presents Preliminary Elementary Teacher Staffing to Board <b>for discussion</b> .
April 20, 2021	Manager of Plant submits Capital Projects budget to Senior Administration for review.
April 30, 2021	Superintendent of Business provides School Administrators with School budget forms.
May 2021	Superintendent of Business makes Special Ed Budget presentation to SEAC.
May 3, 2021 (Special Board meeting)	Superintendent of Education - Elementary presents Elementary Teacher Staffing to Board <b>for approval</b> .  Superintendent of Education - Secondary presents Secondary Teacher Staffing to Board <b>for discussion</b> .
May 2021	Senior Administration reviews preliminary budget.
May 10, 2021	School Budgets submitted by School Administration to Superintendent of Business.

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD  
PROPOSED BUDGET PROCESS for 2021-2022  
January 25, 2021**

Mission

**In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working...together.**

Vision

**Inspiring our students to succeed and make a difference.**

<b>DATE</b>	<b>TASK</b>
May 17, 2021 (Board meeting)	Superintendent of Education - Secondary presents Secondary Teacher Staffing to Board <b>for approval.</b>
May 29, 2021	Senior Administration reviews system priorities.
May 29, 2021	Non-Teaching staffing levels finalized by Senior Administration.  Draft Budget Reviewed by Senior Administration.
June 7, 2021 (Special Board meeting)	Non-Teaching staffing levels presented.  Special Education Lead presents Educational Assistant Staffing proposal to the Board <b>for approval.</b>
June 21, 2020 (Board meeting)	Final Budget submitted to Board <b>for approval.</b>

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No:** 09

**Date:** January 25, 2020

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Cathy Tsubouchi, Superintendent of Business

**SUBJECT:** 2020/2021 Interim Report No. 1

**STRATEGIC  
PRIORITY:** Stewardship

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**Background**

The purpose of the interim financial reports is to provide management and the Board of Trustees with a clear understanding of the status of the current year's budget versus actual expenditures to date, and an outlook for the remainder of the year.

**Current Situation**

The attached report covers the period from September 1 to November 30, 2020 and is the first report for the 2019/2020 school year.

The second interim report, as of March 31, 2021 will be provided in May and the final interim report, as of June 30, 2021 will be provided in September.

**Administrative Recommendations**

*That the Superior-Greenstone DSB receive Report No. 09, 2020/21 Interim Report No. 1, for information.*

Respectfully submitted,

Brent Harris  
Manager of Financial Services

Cathy Tsubouchi  
Superintendent of Business

SUPERIOR-GREENSTONE DSB  
2020-21 Interim Financial Report #1

For the Period Ending November 30, 2020

Summary of Financial Results

	Estimates	Forecast	In-Year Change	
			\$	%
Revenue				
Operating Grants	30,648,515	30,755,870	107,355	0.4%
Capital Grants	8,159,520	8,924,978	765,458	9.4%
Other	6,361,093	7,496,446	1,135,353	17.8%
Total Revenue	45,169,128	47,177,294	2,008,166	4.4%
Expenditures				
Classroom	28,888,644	29,444,271	555,627	1.9%
Other Operating	3,285,611	3,410,434	124,823	3.8%
Transportation	1,598,392	1,669,473	71,081	4.4%
Pupil Accomodation	11,035,486	11,916,368	880,882	8.0%
Other	612,472	612,468	(4)	(0.0%)
Total Expenditures	45,420,605	47,053,014	1,632,409	3.59%
In-Year Surplus (Deficit)	(251,477)	124,280	375,757	
Prior Year Accumulated Surplus (Deficit)	7,145,345	7,145,345	-	
Accumulated Surplus (Deficit) for Compliance	6,893,868	7,269,625	375,757	

Note: Forecast based on year-to-date actuals up to November 30, 2020.

Changes in Revenue

- Although pupils of the board have slightly decreased and the Qualification and Experience Grant allocation is down, there is an overall increase as a result of a new Support For Covid-19 allocation and an increase to our Continuing Education Grant amount.
- Capital grants are up due to the increase in grants approved for the large capital project at GCHS.
- Other Revenue is up due to an increase in other pupils enrolment and additional Priorities and Partnership Fund (PPF) grants

Change in Expenditures

- Classroom, Other Operating and Transportation expenses are up due to a slight increase in enrolment and additional expenses related to PPF grants.
- Pupil Accomodation is up due to increased pupil accommodation amortization and additional PPE costs.

Change in Surplus/Deficit

- For compliance purposes, we are projecting a surplus of \$124,280

Risks & Recommendations

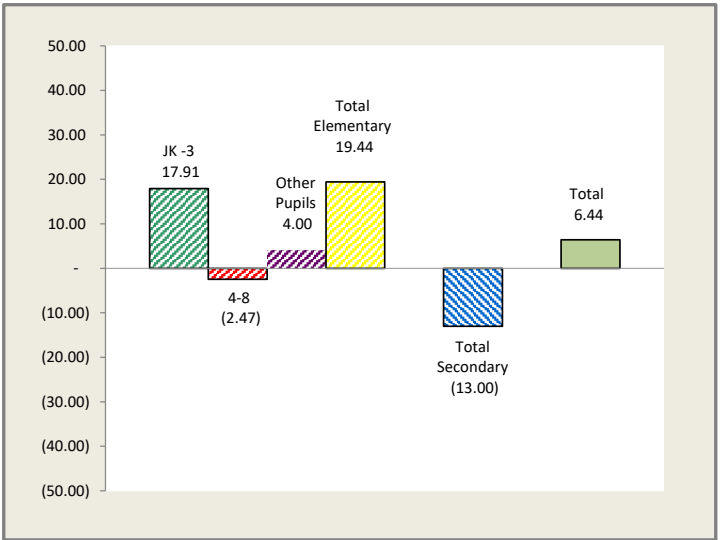
- Retirement payments are being funded from our current grants

Summary of Enrolment

ADE	Estimates	Forecast	In-Year Change	
			#	%
Elementary				
JK -3	307.09	325.00	17.91	5.8%
4-8	369.47	367.00	(2.47)	(0.7%)
Other Pupils	38.00	42.00	4.00	10.5%
Total Elementary	714.56	734.00	19.44	2.7%
Secondary <21				
Pupils of the Board	524.50	506.08	(18.42)	(3.5%)
Other Pupils	118.50	123.92	5.42	4.6%
Total Secondary	643.00	630.00	(13.00)	-2.0%
Total	1,357.56	1,364.00	6.44	0.5%

Note: Forecast is based on Revised Estimates

Changes in Enrolment: Budget v. Forecast



Highlights of Changes in Enrolment:

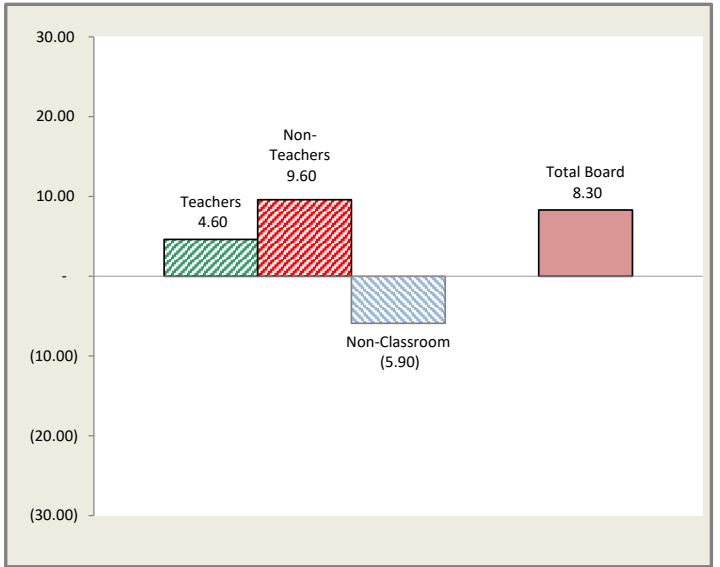
- Total board enrolment is up 6.44 ADE.

Summary of Staffing

FTE	Estimates	Forecast	In-Year Change	
			#	%
Classroom				
Teachers	135.2	139.8	4.60	3.4%
Non-Teachers	136.6	146.2	9.60	7.0%
Total Classroom	271.8	286.0	14.20	5.2%
Non-Classroom	75.9	70.0	(5.90)	(7.8%)
Total	347.7	356.0	8.30	2.4%

Note: Forecast is based on Revised Estimates.

Changes in Staffing: Budget v. Forecast



Highlights of Changes in Staffing:

- Teachers up 4.6 due to virtual schools.
- Non-teachers is up due to additional education assistances and an additional child and youth worker.
- Non-classroom is down due reduction in custodial staff.

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD***"Inspiring our Student to Succeed and Make a Difference"***Report No: 10****Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Alex Marton, Superintendent of Business

**SUBJECT:** Trustee Annual Expense Report 18-19 & 19-20

**STRATEGIC  
PRIORITY:** Stewardship

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**Background**

The Superior-Greenstone DSB is committed to the responsible and transparent stewardship of public funds. The Board recognizes the value of networking and professional development in achieving strategic objectives and to enhance governance and oversight.

The report is presented in accordance with Policy 208: Trustee/Student Trustee Attendance at Conferences.

**Current Situation**

Trustee Expenses – December 2018 to November 2019

<i>Trustees</i>	<i>Professional Development</i>	<i>Reimbursed</i>	<i>Mileage</i>	<i>Travel, Meals</i>	<i>Phone</i>	<i>Internet</i>	<i>Totals</i>
<i>P McRae</i>	4,203	-	877	223	600	779	<b>6,682</b>
<i>J Nesbitt</i>	9,148	-3,191	974	123	600		<b>7,654</b>
<i>C Major</i>	103	-	1,321	501	600	692	<b>3,217</b>
<i>A Pelletier</i>	2,045	-1,599	522	111	600	553	<b>2,234</b>
<i>M McIntyre</i>	394	-	321	111	-	1,025	<b>1,851</b>
<i>M Mannisto</i>	11,464	-4,717	1,459	160	600	292	<b>9,258</b>
<i>K Pristanski</i>	2,544	-	697	115	600	-	<b>3,956</b>
<i>M Groulx</i>	-	-	718	145	-	-	<b>863</b>
<i>P Cormier</i>	-	-	-	-	75	-	<b>75</b>
<i>S Schwantz</i>	2,225	-	171	150	50	-	<b>2,596</b>
<i>S Rathwell</i>	4,793	-	791	146	500	-	<b>6,230</b>
<b>Total</b>	<b>36,921</b>	<b>-9,508</b>	<b>7,851</b>	<b>1,784</b>	<b>4,225</b>	<b>3,342</b>	<b>44,615</b>



## Trustee Expenses – December 2019 to November 2020

<i>Trustees</i>	<i>Professional Development</i>	<i>Reimbursed</i>	<i>Mileage</i>	<i>Travel, Meals</i>	<i>Phone</i>	<i>Internet</i>	<i>Totals</i>
<i>P McRae</i>	3,304	-	-	-	600	874	<b>4,778</b>
<i>J Nesbitt</i>	-	-	-	-	600	433	<b>1,033</b>
<i>C Major</i>	-	-	103	-	600	888	<b>1,592</b>
<i>A Pelletier</i>	-	-	366	168	625	496	<b>1,655</b>
<i>M McIntyre</i>	-	-	-	-	-	613	<b>613</b>
<i>M Mannisto</i>	4,886	-2,738	350	271	600	376	<b>3,744</b>
<i>K Pristanski</i>	-	-	225	-	600	-	<b>825</b>
<i>M Groulx</i>	-	-	-	-	-	-	<b>-</b>
<i>P Cormier</i>	4,255	-3,751	218	122	600	1,282	<b>2,727</b>
<i>S Schwantz</i>	3,826	-	-	-	800	-	<b>4,626</b>
<i>S Rathwell</i>	3,275	-	103	-	800	-	<b>4,178</b>
<b>Total</b>	<b>19,546</b>	<b>-6,488</b>	<b>1,366</b>	<b>561</b>	<b>5,825</b>	<b>4,961</b>	<b>25,771</b>

**Administrative Recommendations/Summary**

*That the Superior-Greenstone DSB receive Report No. 10, Annual Trustee Expense Report 18-19 & 19-20 for information.*

Respectfully submitted by:

Alex Marton  
Superintendent of Business



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No: 12**

**Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Nicole Morden Cormier, Director of Education





**SUBJECT:** Director's Monthly Report: January

**STRATEGIC PRIORITY:** Learning

**Background**

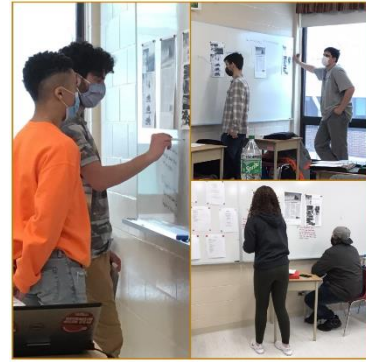
The Director's Monthly Report is an opportunity to showcase examples of the numerous ways in which school personnel and system staff are operationalizing the 2018-2023 Multi-Year Strategic Plan. This particular report is focused on the pillar of Learning, as we aim to "foster environments and pedagogy where way of knowing and thinking are valued with learners at the center". One objective that we are operationalizing, particularly during the global pandemic, is the expectations that students will "exercise the six global competencies in order to learn, progress, and achieve in relation to their goals" (SGDSB, Multi-Year Strategic Plan, pg. 13). The six global competencies are featured throughout the Multi-Year Strategic Plan as they provide the foundation to a number of objectives identified throughout the plan.

These competencies include the development of character, citizenship, collaboration, communication, creativity, and critical thinking and examples of how these competencies are provided below.

	<p>Global Citizenship: Students participated in the community Christmas Card Drive - writing Christmas cards to our Long-Term Care and Senior's Residence. Our Grade 10 English class completed a "Warm their Soles" campaign to collect socks for homeless people. This is drive that Mr. Pittman's classes do each year - this year it was really well received and we had community citizens dropping socks off at our pick up window on top of the students and staff. As we had to switch to a hybrid model just before the holidays, students and staff demonstrated their versatility and technological skills, with some students learning from home while the teachers and other students attended face to face.</p>
	<p>Students at MNPS participated in a Christmas Card drive for members of the Manitouwadge Community. The holiday cards that students created were distributed to Long Term Care, and Senior's resident homes to brighten the holidays for the many isolated from family and friends during the pandemic. As global citizens, MNPS students take pride in activities that have a positive and lasting effect on their local community.</p>
	<p>Students at Marathon High School developed citizenship skills before the holiday break as they connected with residents and patients at Peninsula Manor and Wilson Memorial General Hospital to celebrate the season. In the school, teachers have shown innovative ways to collaborate, communicate, and problem-solve through hybrid and virtual teaching, including using synchronous technology for lively debates, conversations, and discussions on literary topics/readings, in civics regarding current events, and in math to demonstrate and share understanding of numeracy concepts.</p>
	<p>Grade 8 students at MTPS were challenged to be creative and innovative in sharing their learning about nutrition and healthy eating. Students used a variety of media to produce videos on healthy eating and the importance of proper nutrition. This process was engaging and provided students with an authentic task to share and reinforce their learning.</p>



Collaboration is a vital global competency that the staff at Lake Superior High School instills in their students. Ms. Mason's grade 12 English class has been investigating magazine articles over the last few days. They are collaborating to make their own magazine, and each student will contribute one feature article each. It will be available in a digital version soon and they can't wait to share it locally and globally.

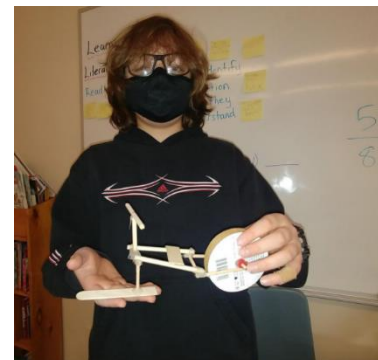


we have to support our community!

TBPS continues to contribute and give back to our community! Before our Holiday Break we held a food drive for the North Shore Harvest Food Cupboard providing them with nonperishable



items. We also made beautiful Ice Candles for the residents at the Wilkes Terrace Long Term Care Facility. We hope the candles will bring light, warmth and comfort. We are incredibly proud of all students at TBPS and thankful for the opportunities



In December the grade 5/6 students at SPS demonstrated ingenuity and creativity in developing their idea of a perfect toy. The students used their imaginations to first design and then build their toys. As a follow up to this fun learning they created short videos to promote and market their toys in language arts.

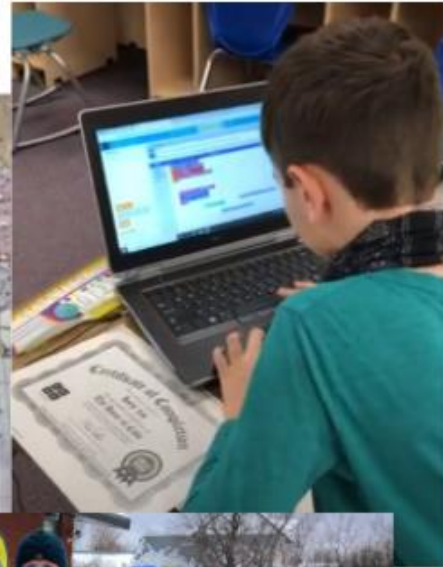


Students and staff of the Beardmore Public School developed citizenships skills in the holiday season. Students were engaged in writing cards for both Canadian soldiers who might not be home for the holiday season, as well as those in care homes. Staff donated turkeys to the Church who distributed them to the community. Hats off to staff and students who were engaged in problem solving for the first week of school as they navigated getting connected and used skills to engage through various ways (jam board, whiteboard, google meet).



Many activities took place during the month of December that connect to the students exercising the six global competencies. Students engaged in hour of code activities allowing them to demonstrate their critical thinking and problem-solving skills while demonstrating innovation and creativity - and students were super excited to be winners of a pizza party! They also collaborated to plan acts of kindness within the community by delivering RACK's (Random Acts of Christmas Kindness) demonstrating good citizenship. In the first week of virtual learning, students were able to effectively collaborate and communicate using various digital tools.

We've been Rak'd! A huge thank you to Nakina Public School and a very Merry Christmas from Injured Worker's Advocate and the Walkers 🙏









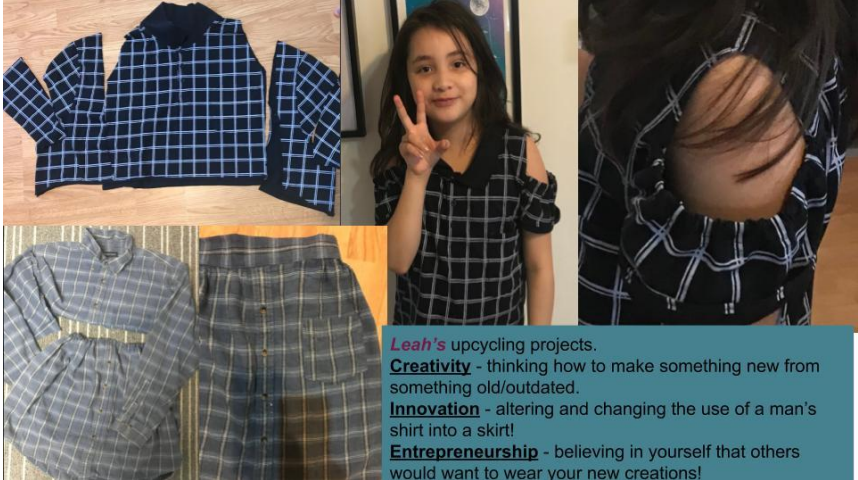



In the month of December students at MMPS spent time outside in the local, natural environment learning about different trees, traditional uses for these trees (tea, medicine and products) and how trees contribute to a good life. Students then created Christmas wreathes using tree branches to bring home to their

families and attached balsam and cedar tea recipes that explained the health benefits. They only collected what they thought was needed, put tobacco down to give thanks and then returned any unused materials back to the forest showing respect for our natural world.





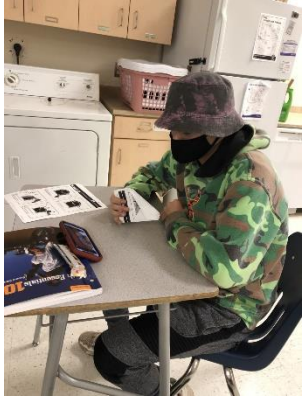





	 <p>During our start back to school, our students engaged in the Global Citizenship competency. Our 4/5 class continued their outdoor classroom experience even though we were learning remotely! They conducted lessons outside every day. During their teachings they learn about respecting the environment and how to limit our environmental footprint. Our physical education classes all went outside to learn about the importance of physical activity in the environment. We also had our Native Studies Language class learning about trapping and how to perform this while respecting the animal.</p>
	<p>We have been working closely with our community partners on supporting students while at-home virtually through the lockdown and checking in through various platforms to reach out to our students and supporting our teachers as well. Students are looking forward to returning to school physically next week. Also on January 12 we have Patti Hajdu virtually visiting GCHS and our students have been working all week to prepare for her visit with questions.</p> <p><a href="#">Article about student and teacher completing a snowshoeing trail (Global Citizenship).</a></p>
	<p>DOPS spent the month of December striving to deepen our global citizenship and making a difference for others in our communities. Through student driven projects, they created opportunities to give back to others in the local area of Dorion &amp; Hurkett. Cat shelters for the local feral cat sanctuary were constructed. A pet food drive happened that was donated for animals in need. The 12 days of giving collected food and non-perishable items for our local food bank. Bookmarks were made to put in books being taken out from the public library and letters and cards were written and mailed to seniors in our community. Students were able to recognize the benefits of giving back and that even the smallest actions can positively impact others.</p>
	<p>GOPS has given back to the local community this year during the holiday season. We did a food drive for the Nipigon Food Bank and collected pet food donations and made dog treats to give to the Pet Food Bank. We made stockings for the residents in the Nipigon Community Living Complex. Students wrote stories and did a virtual readers theater to the residents at the Nipigon District Memorial Hospital and students made holiday planters and donated them to different organizations in Nipigon. We are so proud of all the students at GOPS for being caring members of their community.</p>
	<p>Innovation, Creativity and Entrepreneurship in Fashion class at Nip-Rock, included designing new products out of previous items in an, "upcycling," assignment. All the students created imaginative and innovative products that they are using themselves, gave to a family member, or wrapped up as a Christmas present, including these items from one of our VC students from GCHS:</p>

	 <p><b>Leah's</b> upcycling projects.  <b>Creativity</b> - thinking how to make something new from something old/outdated.  <b>Innovation</b> - altering and changing the use of a man's shirt into a skirt!  <b>Entrepreneurship</b> - believing in yourself that others would want to wear your new creations!</p> <p>Leah Samuelson  Nov 27, 2020, 2:42 PM  so i made a tote bag using a pair of old jeans for the bottom and straps, i was hoping this could count for one of the up cycling tasks as well :D</p> <p>Supporting our students!!  Allowing creative and critical thinking skills in the creation of their projects and assignments provides many opportunities for student success!</p> <p><b>Grade 11 Understanding Fashion</b>  Nipigon Red Rock District High School  Student: Leah S  Teacher: Mrs. Kim Mannila</p> 
SGDSB Virtual School	<p>Prior to the holiday break, students and staff from Grades K-12 worked to create a Holiday Recipe book to celebrate and continue to build our school community. Students and staff were encouraged to share the stories behind their most treasured recipes. Once complete, all students and staff received a digital copy in which to share! Students used a variety of communicative tools including media, as well as the many voices that worked to complete this collaborative project and was a huge success!</p> <p><b>SGDSB Virtual School</b>  1<sup>st</sup> Annual Holiday Cookbook</p>  

The following submissions outline the leadership that has been taking place during the month of October by System Principals, System Teachers and System Staff.

<p>Technology Enabled Learning and Teaching</p> <p>Pillar: Learning</p>	<div data-bbox="464 205 846 491" data-label="Image"> </div> <div data-bbox="862 205 1071 510" data-label="Text"> <p>The global competencies are a direct objective in our strategic plan to enhance student learning and as both staff and students participated in our annual Beyond the Hour of CODE</p> </div> <div data-bbox="1092 205 1414 533" data-label="Image"> </div> <p>challenge this month, participants demonstrated their commitment to achieving this goal. Students in grades K-12 across the board, participated in a series of computational thinking challenges that highlighted not the technology, but the thinking that occurs when students are provided with the opportunity to explicitly use these skills in both technology and non-technology activities. In order to complete the tasks, students had to think critically, collaborate, communicate, reflect on their learning and most importantly, be creative. There is so much more than simply coding occurring when our students learn to code!</p>
<p>Experiential Learning</p> <p>Learning: Skills Ontario Paper Glider Competition</p>	<p>In December, 48 SGDSB students (NRHS, LSHS, DPS &amp; GOPS) competed in the Skills Ontario Paper Glider Competition. The program was open to senior elementary students, and secondary students from grades 9-12. During this virtual experience, teams of up to four were challenged to design and build a glider plane made entirely out of paper products. Students were asked to complete a mandatory safety checklist, draw a blueprint design and list all materials used before beginning to construct their planes. Throughout the competition, student's global competency skills were utilized during the creation process involving planning, teamwork, construction, technology, and creativity. Learning was enhanced through online research, critical thinking, collaboration, experimentation, and problem solving as teams reflected and worked to improve their designs to maximize flight patterns and times. Along with testing how long the plane could stay in the air, students were also evaluated on their ability to follow material guidelines, the overall construction of the plane, and the use of video recording devices to capture their flight tests for their project submission.</p> <p>This program is intended to help encourage and develop students' knowledge of the skilled trades, as well as complement math, science, art and technology curriculum. Schools competed regionally against each other for a spot in the Provincial Championship Round, which will begin later this month. The top four teams from each regional division will face each other again in one final round</p>



	      <p>to determine the best Paper Glider Plane Builders in Ontario! Regional winners will be announced via social media on January 21st. Best of luck to all participants!</p>
<p>Indigenous Education Portfolio</p> <p>Pillar: Learning</p>	<p>We at SGDSB understand that when we know better, we do better. Through the Indigenous Portfolio and Culturally Relevant and Responsive Pedagogy (CRRP) work, we are engaging staff on a volunteer basis in PD through book studies that delve into big concepts such as Indigenous history in terms of the structure and building of Canada, Racism, understanding our diverse students and examining how we approach education through the Indigenous lens and/or a diverse lens. We are currently beginning our studies with the books <u>Settler</u> (J. Barker &amp; E. Battell) and <u>White Fragility</u> (R. DiAngelo). As we move through the books, the intention is that staff are able to learn and understand concepts and ideas that will cause pause and reflection in the work they/we do, shift thinking and alter practices and mindsets in a positive way.</p>
<p>School Effectiveness Portfolio:</p> <p>Pillar: Learning</p>	<p><i>What are some powerful steps we can take to create thinking environments that nurture thinking in all our learners?</i> This is the question that frames the work we are engaging in through the Board Learning Plan. As educators move between virtual and face to face learning, providing meaningful collaboration between and amongst students looks different given the constraints of distancing and the virtual environment. As a result, this month all of our Elementary and Secondary educators engaged in a professional learning session to deepen our collective understanding around how we might encourage greater and more meaningful participation in both the virtual and face to face environment. The session, facilitated by Usha James of The Critical Thinking Consortium, focused on tips and strategies for nurturing greater participation. As we continue to navigate the realities of our school year, we look forward to other sessions that allow us to re-think and tweak strategies we are currently using, while learning new strategies, that will support meaningful participation and collaboration amongst our students.</p>



Positive Behaviour  
Support  
Indigenous Education

Pillar: Relationships  
After School Program



A new addition to SGDSB's after school programs this year is an exciting partnership with the Indigenous Education portfolio and the team at GCHS with the launch of a music program pilot. Developed to offer new experiences to students as well as provide opportunities for growth and expression, free lessons in drums and guitar were offered virtually by qualified music teachers. Supported by Tom Rivers, Bernadine O'Brien, Bryan Couch, and Melissa Lanovaz virtual opportunities were offered to students throughout the district. Shown above is a student from LSHS participating in the drumming lesson.



Although he has limited words, his sheer joy and excitement spoke volumes. Melissa Lanovaz, after school facilitator commented "Our students are learning not just how to play the drums but also developing social skills and growing confidence, while working on concentration and coordination". Music is a universal language, and it is wonderful to see the students making a connection with their peers through this amazing program."

The program will be coming to a close at the end of January at which time the team will be reviewing the potential of running a second program.

The beautiful poster below was created by GCHS student Sheridan Gagnon. We thank the Ontario Arts Council (OAC) and the Ministry of Education (MOE) for their continued support that ensures the success of our students.

Mental Health: Pillar  
Learning


Through the month of December, the Mental health profile has been engaged in a collaboration with various schools and classroom to engage in social emotional learning. By presenting learning opportunities to improve wellbeing, students develop important connections to the six core competencies and are able to transfer skills to manage real life challenges. We are also very excited to welcome Candice Bottle, who is a Masters of Social Work student, and will be completing her placement with the Mental Health team at SGDSB.

French As a Second  
Language: Learning -  
Developing Confidence  
and Proficiency through  
Oral Communication

As our work continues to embed the Common European Framework in our French as a Second Language classrooms, staff and students are focused on creating authentic learning opportunities for communicating in French. This practice supports the 21<sup>st</sup> Century competency of Communication in which the individual is able to communicate, in French, in a variety of contexts for different purposes, such as listening, asking questions and voices opinions. As we continue along this learning journey, students at SGDSB are continuously gaining valuable skills that will be applicable in their daily lives.

Student Success  
Learning: Citizenship

Inspiring the motivation to be global citizens was truly felt through a system-wide local initiative, one that warmed the hearts of both those that participated and the recipient of our initiative, Dave Tamblin. With the challenges that Dave has had with his health over the last (almost) year, we thought it would be a positive boost to his system to be reminded how much he means to us and to give him something to brighten each day. A virtual advent calendar, of course! A call went out to all staff and the result was beautiful - submissions from schools, individuals and groups. Christmas tidings, performances and personal anecdotes were created with best wishes and heartfelt thoughts were linked to each day. Dave expressed his gratitude repeatedly and shared how some days' links even brought him to tears, and he felt truly blessed to receive such a gift. SGDSB truly

	is a family and inspires and models acts of kindness creating an awareness and compassion for others.
Human Resources Learning	SGDSB is truly a learning organization that fosters opportunities for growth in all departments and for a variety of learners. We welcome Abby Leduc, a Confederation College Human Resources student, who will be completing a cooperative education placement with us for the next 15 weeks. Abby will be learning from a variety of members from the HR team and SGDSB staff and we are thrilled to have the opportunity to learn from her as well. The addition of Abby to our team will bring new opportunities and growth as we continue to build on the work of our strategic plan.
Recruitment: Relationships	We continue to strive to deepen our relationships with the Faculty of Education with Lakehead University as our primary recruitment strategy and in their Fall placement we hosted 2 student teachers at B.A.Parker Public School and 1 student teacher at Terrace Bay Public School. The opportunities that are available to a student teacher in a small school are favourable as they can get to know the entire school population and learn from and with, several of our committed, knowledgeable staff while in the school. We are preparing for a busy virtual career fair season as well as continuing to host Lakehead University's Faculty of Education students in their second placement this Spring with the hopes that they will be hired and working for us prior to their graduation in May.
Early Years: Learning	A group of Early Years educators (RECE & Teachers) continue to learn and strengthen pedagogy, practice and knowledge of embedding Indigenous perspectives within play-based inquiry. Natural Curiosity is hosting monthly sessions which has allowed for sharing, reflection and information gathering that is rooted in the outdoor environmental opportunities we have at SGDSB.
Communication  Elementary Guidance	 <p>Guidance has been working on communicating the importance of pathway planning for all students. The development of the grades 3 to 5 and 6 to 8 Xello continuums set out clear and manageable goals for teachers and students to achieve. We have also been working on providing classes with guided virtual tours to help make the transition to online pathway planning seamless. With continued support and ongoing communication, we hope to see an increase in the use of Xello throughout the board at both the elementary and secondary panels.</p>

### **Administrative Summary**

*That the Superior-Greenstone DSB receive Report No. 12, Director's Monthly Report: January, for information.*

Respectfully submitted by:

Nicole Morden Cormier,  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No.: 13**

**Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Kellie Wrigley, School Effectiveness System Support Principal

**SUBJECT:** School Effectiveness Portfolio Update

**STRATEGIC  
PRIORITY:** Learning, Well Being, Relationships, Stewardship

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**Background**

Superior Greenstone is committed to excellence in education for all of our learners. This commitment is guided by The School Effectiveness Framework, The Ontario Leadership Framework, SGDSB Strategic Plan, and our Board Learning Plan, all of which are meant to support our leaders and educators in developing goals and action plans for improving student learning and achievement. Through the use of these frameworks, leaders and educators learn more about their school through observation, analysis and reflection, which inform areas requiring improvement and next steps that are typically reflected in the School's Learning Plan. Returning to school during a Pandemic has presented some challenges in regard to this process. As a result of the constraints, we find ourselves working within additional areas that require the focus of educators. Thus, we had to make decisions around what was essential learning for our schools this year, and how we can do it in a way that is authentic and intentionally responsive to our current context.

Guided by the question; "What matters? What's important?" for our students as they re-enter school, we are engaging in a System Collaborative Inquiry in which we are not only 'Reimagining Learning for the 21<sup>st</sup> Century' but 'Reimagining Learning in a Variety of Learning Environments during a Pandemic.' We know that despite our current context it is still important for our learners to be active participants in their learning, they must see their place at the center of this environment, understand the relevance (the "why") and have some control over their own learning, "...studies consistently reveal that students who experience a sense of belonging in educational environments are more motivated, more engaged in school and classroom activities, and more dedicated to school (Osterman, 2000).

Moreover, existing research suggests that students who feel that they belong to learning environments report higher enjoyment, enthusiasm, happiness, interest, and more confidence in engaging in learning activities, whereas those who feel isolated report greater anxiety, boredom, frustration, and sadness during the academic engagement that directly affects academic performance (Furrer & Skinner, 2003)." This is something that we have had to become increasingly aware of and responsive to given the variety of modes students are learning in. For these reasons, we continue to make the connections between well-being and achievement and to work with The Third Path: A Relationship-Based Approach to Student Well-Being & Achievement.

Our system wide inquiry question, "**What are some powerful steps we can take to create environments that nurture thinking in all our learners?**" continues to guide the work and learning of our leaders. Together with our educators we are working on deepening our understanding around our roles and how we can collectively work together to create learner centered environments and pedagogy through a critical thinking approach.

### **Current Situation**

The following outline the strategies (identified to date) that will be used to meet the Strategic Plan Objectives during the 2020-2021 school year: By June 2020, all leaders within our system will be able to provide an answer to the district wide inquiry questions, as demonstrated through their final reflections within their problem of practice. Specifically, principals will begin to identify “powerful steps” they can make within the job embedded learning process to create environments to nurture thinking for all of our students.

**System Collaborative Inquiry with Principals and System Supports:** This learning will form the basis of our School Learning Plan our principals is to deepen our understanding around how we can provide nurture a culture in which professional development is seen as a continuous thread through a job embedded approach.

- Principals and System Supports will continue to engage in learning sessions and collaborative conversations with Usha James from The Critical Thinking Consortium.
- Our Critical Friends conversations
- Intentionally Designed Capacity Building Sessions for all educators/principals

**Early Years Natural Curiosity Network:** This program is designed to support educators in transforming and/or deepening their Natural Curiosity teaching practice by providing a safe online space for open conversation, community and collegial friendship. A small group of Early Years Educators from across the system will meet for 2 hours, 8 times this year, for open conversation, knowledge building, and friendship. Our group is facilitated by an experienced NC educator and an NC team member.

**What's On! Wednesday Learning Sessions:** As a means of offering continued Professional Learning opportunities for educators this year, we are hosting weekly, voluntary sessions on Wednesdays for one hour after school. These sessions are designed to be responsive to the needs/requests by educators in our system.

### **Next Steps**

Through the SGDSB School Effectiveness Plan, we will continue to be responsive, flexible, and driven by the learning and well-being needs of our students as they continue to adapt to our ever-changing realities. The structures that we have put in place will promote inquiry focused on student learning, achievement and well-being, and will form the basis of our continued learning, while informing goals and effective teaching and learning practices/strategies for Educators and Leaders. Through this System Wide Approach, we will continue to work to navigate, adapt, and re-think education during a Pandemic, while still keeping the learning needs of our students at the heart of our work.

### **Administrative Recommendations/Summary**

*That the Superior-Greenstone DSB receive Report No. 13, School Effectiveness Portfolio Report for information.*

Respectfully submitted by:

Kellie Wrigley  
School Effectiveness System Support Principal

Nicole Morden Cormier  
Director of Education

*Furrer, C., & Skinner, E. (2003). Sense of relatedness as a factor in children's academic engagement and performance. Journal of Educational Psychology, 95(1), 148–162. <https://doi.org/10.1037/0022-0663.95.1.148>*

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No:** 14

**Date:** January 25, 2021

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Will Goodman, Superintendent of Education

**SUBJECT:** Elementary/Secondary Staffing Mid-Year Update

**STRATEGIC  
PRIORITY:** Learning, Well Being, Relationships, Stewardship

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**Background**

The current school year has required a great deal of flexibility and collaboration while balancing well-being, relationships and learning during the current Covid-19 pandemic. SGDSB has re-imagined learning as we have created opportunities both virtually and face to face. Students have regularly moved between both modes of learning over the course of the first 2 quadesters. These movements create staffing challenges, collective agreement discrepancies and funding challenges at both the face to face school and the virtual school. Recruitment of qualified staff is also a factor during the Covid-19 pandemic. Through careful planning our team has been able to create successful learning opportunities for all.

**Current Situation**

Covid-19 has created strains on our various communities over the past few months causing SGDSB leadership to make various management decisions that support the best interest of student learning and well-being while meeting our fiscal responsibilities and collective agreement requirements. The below quadester 3 updates to staffing have been made in order to provide the best opportunities for all learners in all delivery models. It is important to note that no current staff have lost employment due to the below changes as reductions and reassignments have occurred due to resignations. Please note that quadester 3 begins on February 1, 2021.

- 1.0 FTE Special Education Facilitator in the Greenstone region has been reassigned to the classroom at BAPS due to finding no replacements for a resigning teacher.
- 1.0 FTE Special Education Facilitator in the Marathon region has been reassigned to the virtual school to provide special education services to these students and staff.
- Annick Brewster will no longer assume the role of Principal of the Virtual School and will take on further leadership supporting Special Education in place of the facilitators reassigned.
- Carole Leroux will assume the role of Virtual School Principal as well as Student Success Lead.
- 1.0 FTE Teacher at MMPS has been reduced due to the large number of students who have elected to not attend face to face learning, as well as a number of students who moved out of the area.
- The virtual school will remain in quadester 3 with no changes to teacher allocations.

**Next Steps**

The current updates to staffing have been made as we continue to navigate student needs during the Covid-19 pandemic. We will continue to monitor, reflect and change as we endeavor to provide exceptional learning opportunities to students no matter what delivery model is selected. As we carry out this process we must also follow guiding information provided by the Ontario Government and the Ministry of Education.

**Administrative Summary:**

*That, the Superior-Greenstone DSB receive Board Report No. 14: Elementary/Secondary Staffing Mid-Year Update, for information.*

Respectfully submitted by:

Will Goodman  
Superintendent of Education





**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
**Trustee Evaluation: Regular Board Meetings**

Regular Board Agenda Jan 25, 2021 Page 39 of 42

*"Every meeting is a process, and evaluation makes the process complete.  
Meetings are held with a purpose, and a post meeting evaluation determines whether the purpose was met."*

Trustees are invited to complete the following evaluation form after each Regular Board Meeting. Evaluation Forms can be completed electronically through the link provided or by completing the following form. This form should be submitted to the Executive Assistant no more than 5 working days after the meeting. Evaluations will be collected and reviewed, and feedback will be provided to the Board to determine areas for growth. When responses are unsatisfactory, please provide a comment to explain.

Reflection	Yes	No	N/A
Do you feel that the information in the agenda package adequately prepared you for the meeting?			
The presentations were relevant to the governance work of the Board – (e.g. relating to student achievement, well-being and the budget).			
The Board Chair effectively moderated the meeting (e.g. kept it moving, facilitated questions, provides reminders of bylaws when necessary, etc.)			
The information provided in the agenda package and through the presentations was sufficient in order to make an informed decision.			
The meeting was successful in carrying out the aims of the Board's Multi-Year Strategic Plan.			
The presentations and board reports were clearly connected to the implementation of the Strategic Plan and this evidence helped me to gain confidence in its effective implementation.			
Optional: Based upon the role of the trustee, what items from this meeting allowed you to gain confidence in your role and what needs to be improved to allow you to fulfill your role in a more effective way?			
Optional Comments:			

Name:

Signed:

Date: