



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".

Our Vision:

"Inspiring our students to succeed and make a difference".

Our Motto:

"Small schools make a difference".

Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

Regular Board Meeting 2023/02

A G E N D A

Monday, January 30, 2023 – 6:30 p.m.

Videoconference & Teleconference

Microsoft Teams meeting - [Click here to join the meeting](#)
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 672 277 821 #

Board Chair: Pinky McRae

Location: Videoconference & Teleconference

Director: Nicole Morden Cormier

Recorder: G. Christianson

PART I: Regular Board Meeting

PART II: Committee of the Whole Board

Section (A): – (open to public): 6:30 p.m.

Section (B) In-Camera: – (closed to public) TBA

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megan						Nesbitt, Jason					
Cormier, Dr. Paul						Pristanski, Kal					
Fairservice, Dan						Michano, Julie					
Jarvis, Allison						Grace Molinski (Student)					
Liscomb, Pat						Emeraude Hunter (Student)					
McRae, Pauline (Pinky)											

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>					
Fredrickson, Eric: <i>Superintendent of Education</i>					
Goodman, William: <i>Superintendent of Education</i>					
Marton, Alex: <i>Superintendent of Business</i>					
Harris, Brent: <i>Manager of Financial Services</i>					
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>					
Grecica, Jason: <i>Team Lead - Business Services</i>					
Dee, Christine: <i>Team Lead – Payroll Services</i>					
Nault, Denis: <i>Manager of Human Resources</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Kitchener, Nick: <i>Manager of Information Technology</i>					
Renaud, Deana: <i>Mental Health Manager</i>					
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>					
Anthony Jeethan: <i>Human Rights and Equity Advisor</i>					
Christianson, GerriLynn: <i>Executive Assistant & Communications</i>					

2.0 Regular Meeting Call to Order

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, January 30, 2023, be called to order at _____ p.m.

3.0 Approval of Agenda

✓ **That**, the agenda for the Superior-Greenstone DSB 2023/02 Regular Board Meeting, January 30, 2023, be accepted and approved.

[\(Attached\)](#)

4.0 Disclosures of Interest re: Open Session**5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meetings**

✓ **That**, the minutes of the following Board meeting be adopted:

1. Inaugural/Org./Regular Board Meeting 2023/01: November 21, 2022;
2. Special Board Meeting 01/2023: January 9, 2023;

[\(Attached\)](#)

[\(Attached\)](#)

5.3 Board Committee Meetings

✓ **That**, the minutes of the following Board Committee meetings be adopted:

1. Board Audit Committee October 6, 2022;
2. Special Education Advisory Committee October 11, 2022;
3. Special Education Advisory Committee December 6, 2022;
4. Indigenous Education Advisory Committee May 26, 2022;
5. Occupational Health and Safety Committee September 21, 2022;

[\(Attached\)](#)

[\(Attached\)](#)

[\(Attached\)](#)

[\(Attached\)](#)

[\(Attached\)](#)

6.0 Business Arising Out of the Minutes**7.0 Delegations and/or Presentations**

- 7.1 Showcasing Learning: EQAO
Presentation Titled: EQAO Digital Assessments Walk-Through

(PowerPoint Presentation
– E. Fredrickson & W. Goodman)

- 7.2 Excellence in Education: Schreiber Public School
Presentation Titled: Elevating the Learning, Creating a
Culture of Reading Excellence

(PowerPoint Presentation
– Vice-Principal, Amy Buchan)

- 7.3 Student Trustee Verbal Update

(Trustees, G. Molinski & E. Hunter)

8.0 Reports and Matters for Decision**8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)****8.1.1 Board Audit Committee**

(K. Pristanski/ A. Marton)

8.1.1.1 Report No. 07:**2021-2022 Audit Committee Annual Report**

[\(Attached\)](#) - K. Pristanski/ A. Marton)

✓ **That**, the Superior-Greenstone DSB, having received Report No. 07: 2021-2022 Audit Committee Annual Report, accepts the 2021-2022 Audit Committee Annual Report to the Board.

8.1.1.2 Report No. 08: Report of the Audit Committee – Financial Statements

([Attached](#) – B. Harris/ A. Marton)

✓ ***That***, the Superior-Greenstone DSB, having received
Report No. 08: Report of the Audit Committee - Financial Statements:

- Approve the 2021/2022 audited Financial Statements.
- Received additional financial reports for information.

8.1.2 Special Education Advisory Committee (SEAC)

(W. Goodman)

8.1.2.1 Report No. 09:

SEAC Meetings Virtual Format

([Attached](#) - W. Goodman)

✓ ***That***, the Superior-Greenstone DSB, having received
Report No. 09: SEAC Meetings: Virtual Format, approve the request
for the Special Education Advisory Committee to hold meetings
Virtually during the 2023 and 2024 calendar years.

8.1.3 Occupational Health and Safety Committee

(M. Brunskill/ A. Marton)

9.0 Reports of the Business / Negotiations Committee

Superintendent of Business: Alex Marton
Business /Negotiations Chair: Trustee Kal Pristanski

9.2 Report No. 10:

Interim Financial Report No. 01

([Attached](#) - B. Harris/ A. Marton)

✓ ***That***, the Superior-Greenstone DSB, having received Report
No. 10: Interim Financial Report No. 01, approve a .5 FTE System
Numeracy position for the remainder of the 2022-2023 fiscal year, and
approve a .5 FTE Elementary School Teacher for the remainder of the
2022-2023 fiscal year.

9.3 Report No. 11:

Annual Trustee Expense Report 2021-2022

([Attached](#) – A. Marton)

9.4 Report No. 12:

Enrollment Summary as of October 31, 2022

([Attached](#) - A. Marton)

9.5 Report No. 13:

Release of Surplus Funds for Capital Projects

([Attached](#) – A. Marton)

✓ ***That***, the Superior-Greenstone DSB, approve for release
up to \$400,000 in accumulated surplus funds for use in capital
projects for the 2022-2023 fiscal year.

10.0 Reports of the Director of Education

Director of Education: Nicole Morden Cormier

10.1 Report No. 14:

Directors Monthly Report: January 2023

([Attached](#) - N. Morden Cormier)

10.2 Report No. 15:

Parent Involvement Committee (PIC) Name Change

([Attached](#) - N. Morden Cormier)

✓ ***That***, the Superior-Greenstone DSB, having received
Report No. 15, Parental Involvement Committee (PIC) Name
Change, hereby change the name of this Statutory Committee to
Parent Engagement Committee (PEC).

11.0 Reports of the Education Committee

Superintendent of Education: Will Goodman
Superintendent of Education: Eric Fredrickson
Education Chair: Trustee Dan Fairservice

- 11.1 Report No. 16:
EQAO Modernization and Response

(Attached – Kellie Wrigley/ E. Fredrickson)

- 11.2 Report No. 17:
Student Success: Alternative Education Programs

(Attached – Carol Leroux/ W. Goodman)

12.0 New Business

Board Chair: Pinky McRae

- 12.1 Board Chair

12.1.1 Update: Minister and Board Chair Teleconference

(P. McRae)

12.1.2 Update: Public Education Symposium January 26-28, 2023

(P. McRae)

12.1.3 Trustee Professional Development Suggestions

(P. McRae)

12.1.4 Update; Fact Sheet: Role of the Trustee

(P. McRae)

- 12.2 Trustee Associations and Other Boards

12.2.1 OPSBA Director Update

(Trustee, J. Nesbitt)

12.2.2 Indigenous Trustees Council Update

(Trustee, P. Cormier)

- 12.3 Trustee Activities

- 12.4 Future Board Meeting Agenda Items

- 12.5 Board Meeting Evaluation

(P. McRae)

13.0 Notice of Motion

14.0 Observer Comments

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

15.0 Committee of the Whole Board (In-Camera Closed)

(Attached)

- 15.1 Agenda: Committee of the Whole Board – Closed

✓ **That**, the Superior-Greenstone DSB go into a
Committee of the Whole Board Section B (Closed Session)
at _____ p.m. and that this portion be closed to the public.

- 15.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report
from the Committee of the Whole Board Section B (Closed Session)
at _____ p.m. and that this portion be open to the public.

16.0 Report of the Committee of the Whole Closed Section B

- 16.1 ✓ **That**, the Superior-Greenstone DSB Committee of
the Whole, In-Camera Section B (Closed) Reports be adopted
including the confidential minutes from the meeting held as:

1. Inaugural/Organizational/Regular Board 2023/01: November 21, 2022

(Attached)

16.2 Other Recommendations from Committee of the Whole Closed Session
(This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- *(list motions here which may apply)*

17.0 Adjournment

✓ **That**, the Superior-Greenstone DSB 2023/02 Regular Board Meeting, Monday, January 30, 2023 adjourn at _____, p.m.

<u>2023 - Board Meetings</u>		
<i>Videoconference and/or Designated Site indicated in schedule. Time 6:30 p.m.</i>		
Monday, February 27, 2023		Monday, March 27, 2023
Monday, April 3, 2023 <i>*Special Board Meeting</i>	Monday, April 24, 2023	Monday, May 29, 2023 <i>*Designate Site: SGDSBLC</i>
Monday, June 26, 2023	Monday, July 10, 2023	Monday, August 28, 2023
Monday, September 18, 2023	Monday, October 23, 2023 <i>*Designate Site: GCHS</i>	Monday, November 20, 2023
Monday, December 4, 2023 (1:00 p.m.) <i>*Designate Site: Board Office</i>		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2023/02

Committee of the Whole Board: Closed Session.

Monday, January 30, 2023

Videoconference and Teleconference

A G E N D A

Board Chair: Pinky McRae

Director: Nicole Morden Cormier

Location: Videoconference & Teleconference

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera TBD.

- 1.0 Disclosure of Interest: re Closed Session (P. McRae)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (P. McRae)
- 3.0 In-Camera (closed) Meeting Minutes
 1. Inaugural/Organizational/Regular Board Meeting 2023/01: November 21, 2022 [\(Attached\)](#)
- 4.0 Personnel Item A: (N. Morden Cormier)
- 5.0 Personnel Item B: (N. Morden Cormier)



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Inaugural / Organizational / Regular Board Meeting 2023/01

MINUTES

Monday, November 21, 2022

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Videoconference & Teleconference

Microsoft Teams meeting

1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 955 508 706 #

Board Chair: Pinky McRae

Director: Nicole Morden Cormier

VC Sites: Board Office/ SGDSBLC

Recorder: G. Christianson

PART I: Declaration to Constitute Board
PART II: Elections: 2023 Board Chair & Vice Chair
PART III: Determination of 2023 Board Organization
PART IV: Regular Board Meeting
PART V: Committee of the Whole Board

Section (A): : – (open to public): 1:00 p.m.

Section (B) In-Camera : – (closed to public) 3:21 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megan	x					Nesbitt, Jason	x				
Cormier, Dr. Paul	x					Pristanski, Kal	x				
Fairservice, Dan	x					Vacant – Nipigon Ward					
Jarvis, Allison	x					Grace Molinski (Student)			x		
Liscomb, Pat			x			Vacant (Student)					
McRae, Pauline (Pinky)	x										

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>	x				
Fredrickson, Eric: <i>Superintendent of Education</i>	x				
Goodman, William: <i>Superintendent of Education</i>	x				
Marton, Alex: <i>Superintendent of Business</i>	x				
Harris, Brent: <i>Manager of Financial Services</i>					x
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>			x		
Grecica, Jason: <i>Team Lead - Business Services</i>			x		
Dee, Christine: <i>Team Lead – Payroll Services</i>	x				
Nault, Denis: <i>Manager of Human Resources</i>					x
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					x
Kitchener, Nick: <i>Manager of Information Technology</i>			x		
Renaud, Deana: <i>Mental Health Manager</i>			x		
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>			x		
Christianson, GerriLynn: <i>Executive Assistant & Communications</i>	x				

Land Acknowledgement

Director of Education Nicole Morden Cormier provided a land acknowledgement for the Ancestral and Traditional Territories of the Indigenous people on whose lands we are gathering today. We recognize and honour the contributions of the Indigenous peoples for they hold the knowledge, traditions and history of the land.

PART I: Declaration to Constitute Board

Section (A): – (open to public): 1:00 p.m.

2.0 Declaration of Election Returns

Nicole Morden Cormier, Director and Secretary to the Board presided over the meeting until the election or acclamation for the 2023 Board Chair. She welcomed the Trustees to the beginning of a new term and expressed her gratitude for their dedication and congratulations to those newly elected.

Allison Jarvis:	Greenstone Ward (Acclaimed)
Megen Brunskill:	Marathon Ward (Elected)
Pauline McRae:	Marathon Ward (Elected)
Jason Nesbitt:	Terrace Bay/Schreiber Ward (Acclaimed)
Pat Liscomb:	Greenstone Ward (Elected)
Kal Pristanski	Red Rock, Dorion, Hurkett Ward (Acclaimed)
Dan Fairservice:	Manitouwadge Ward (Elected)
Vacant	Nipigon Ward (Vacant)

3.0 Declaration of First Nation Representative Appointment

The Director advised that the Appointment of First Nation Representative is contingent upon receipt of the name of an individual whose nomination is supported by First Nation Chiefs with whom the Board holds Education Service Agreements.

3.1 01/23*Moved by: Trustee P. McRae**Second: Trustee J. Nesbitt*

✓ ***That***, the Superior-Greenstone DSB appoints Paul Cormier as the First Nation Trustee, and that his appointment be effective for the period of November 21, 2022, through November 30, 2026.

*Carried***4.0 Inauguration: Trustee Declaration and Oath of Office****4.1 Trustees to Recite Declaration/Oath of Office**

The Trustee group recited the oath of office in unison.

PART II: Elections: 2023 Board Chair & Vice Chair

Section (A): 1:12 p.m. (open to public).

5.0 Naming of Two Scrutineers

Director Nicole Morden Cormier named Alex Marton and Will Goodman as scrutineers for all occasions where ballots may be cast to determine a position.

6.0 Election: Board Chair for 2023**6.1 Board Chair: Call for Nominations**

Director N. Morden Cormier called for nominations for the Chair of the Board. Trustee K. Pristanski nominated Trustee P. McRae. Thrice called and hearing no further nominations, Pinky McRae was acclaimed as Board Chair.

7.0 Chairperson Assumes Chair for 2023

Board Chair Pinky McRae welcomed everyone and thanked the board for entrusting her with the position. She noted that she is looking forward to building relationships as a board.

8.0 Election: Board Vice-Chair for 2023**8.1 Board Vice-Chair: Call for Nominations**

Board Chair P. McRae called for nominations for Vice-Chair. Trustee Jason Nesbitt nominated Trustee Allison Jarvis. Thrice called and hearing no further nominations, Allison Jarvis was acclaimed as Board Vice-Chair.

PART III: Determination of 2023 Board Organization	Section (A): – (open to public).
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9.0 Approval of Agenda**02/23***Moved by: Trustee J. Nesbitt**Second: Trustee P. Cormier*

✓ **That**, the agenda for Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2023/01 be accepted and approved.

Carried**10.0 Election: Standing Committee Chairs****10.1 Chair: Education Committee-Call for Nominations**

P. McRae called for nominations for Chair of the Education Committee. Trustee Dan Fairservice expressed his interest in the position. Thrice called and hearing no further nominations, Dan Fairservice was acclaimed as Chair of the Education Committee.

10.2 Chair: Negotiations / Business Committee-Call for Nominations

P. McRae called for nominations. Trustee Allison Jarvis nominated K. Pristanski. Thrice called and hearing no further nominations, Kal Pristanski was acclaimed as Chair of the Negotiations / Business Committee.

11.0 Appointments of Statutory Committees**11.1 Board Audit Committee**

Note: Appointments to the Audit Committee are effective for the Term of the Board.

03/23*Moved by: Trustee J. Nesbitt**Second: Trustee P. Cormier*

✓ **That**, the Superior-Greenstone DSB appoint the following Trustees:

1. Allison Jarvis
2. Kal Pristanski
3. Pat Liscomb

to the Audit Committee, for the period effective November 21, 2022, to November 30, 2026.

Carried**11.2 2023 Parental Involvement Committee (PIC)**

Appointments are in effect until December 2023.

1. Megen Brunskill Appointee
2. Dan Fairservice Alternate Appointee
3. Allison Jarvis Alternate Appointee

The Chair noted that the Board of Trustees can revisit the appointments of Statutory and Standing Committees upon the appointment of Trustee to fill the Nipigon Ward vacancy.

11.3 Special Education Advisory Committee (SEAC)

Appointments to SEAC are effective for the Term of the Board.

1. Jason Nesbitt Appointee
2. Megen Brunskill Appointee

- 3. Paul Cormier First Nation Rep
- 4. Allison Jarvis Alternate Appointee
- 5. Pat Liscomb Alternate Appointee

11.4 2023 Student Alternative Learning (SAL) Committee

Appointments are in effect until December 2023

- 1. Dan Fairservice Appointee
- 2. Jason Nesbitt Alternate Appointee
- 3. The Director of Education or the Superintendent of Education
- 4. At least one person who is not a member or employee of the Board

12.0 Appointments of Standing Committee

12.1 2023 Board Discipline Committee

Appointments are in effect until December 2023.

- 1. Jason Nesbitt Appointee
- 2. Kal Pristanski Appointee
- 3. Pat Liscomb Appointee
- 4. Allison Jarvis Appointee
- 5. Paul Cormier Appointee

12.2 Board Policy Review Committee (BPRC)

Appointments to BPRC are in effect for the term of the Board

- 1. Jason Nesbitt Appointee
- 2. Megen Brunskill Appointee
- 3. Allison Jarvis Appointee
- 4. Pat Liscomb Appointee
- 5. Vacant Appointee
- 6. Kal Pristanski Alternate Appointee
- 7. Vacant Alternate Appointee

As determined previously, the Board of Trustees will revisit all committee appointments once the Trustee vacancy is filled.

12.3 2023 Indigenous Education Advisory Committee (IEAC)

Appointments are in effect until December 2023.

04/23

Moved by: Trustee A. Jarvis Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB appoint the First Nation Representative Paul Cormier as a member and Chair of the IEAC.

Carried

05/23

Moved by: Trustee A. Jarvis Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB appoint the following trustees as IEAC members:

- 1 Dan Fairservice Appointee
- 2 Megen Brunskill Appointee

Carried

12.4 2023 Occupational Health and Safety Committee (OHSC)

Appointments are in effect until December 2023.

- 1. Megen Brunskill Appointee
- 2. Allison Jarvis Alternate Appointee

13.0 Regular Meeting Call to Order**06/23**

Moved by: Trustee A. Jarvis

Second: Trustee M. Brunskill

✓ **That**, the Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2023/01 on Monday, November 21, 2022, be called to order at 1:42 p.m.

Carried**14.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest.

15.0 Minutes: Board Meetings and Board Committee Meetings**15.1 07/23**

Moved by: Trustee P. Cormier

Second: Trustee K. Pristanski

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2022-10 – October 17, 2022

Carried**16.0 Business Arising Out of the Minutes**

There was no business arising.

17.0 Delegations and/or Presentations**17.1 Showcasing Learning: SGDSB - Showcasing Our Incredible Learning Spaces**

The Director provided an introduction to the video that was created that showcased the variety of high-quality learning spaces in our schools across the district.

Note: Trustee Allison Jarvis left the board room temporarily at 1:47 p.m.

17.2 Report No. 01: Student Trustee Report: November 2022

Student Trustee Grace Molinski provided a review of the written report provided in the agenda package. She highlighted the planning for the Student Senate meeting and Student Trustee election.

18.0 Reports and Matters for Decision**18.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)****18.1.1 Parental Involvement Committee (PIC) October 25, 2022**

The Director provided a verbal report of the highlights from the October 25, 2022, Parental Engagement “Feast and Feedback” session that took place. The event was a success and together, Principals and Administration engaged in conversations with parents/guardians regarding school and parent communication and what families need in order to be further engaged with their child’s education. She noted that the feedback will be presented at the next Parent Involvement Committee meeting for further engagement and feedback.

Note: Trustee Allison Jarvis returned to the boardroom at 2:06 P.m.

18.1.2 Indigenous Education Advisory Committee (IEAC)

Trustee Paul Cormier and the Director provided a verbal report of the Indigenous Education Advisory Committee meeting that took place on November 15, 2022. They highlighted some of the agenda topics that included Graduation Coach updates, student voice initiatives, the Indigenous Youth Council, capacity building, EQAO discussions, and

the work to support student transitions from elementary to secondary school, as well as the early years transitions with the First Riders Program enhancements.

Note: The Regular Board meeting was paused at 2:18 p.m. due to technical issues. The meeting resumed at 2:24 p.m.

19.0 Reports of the Business / Negotiations Committee

*Superintendent of Business: Alex Marton
Business /Negotiations Chair: Kal Pristanski*

19.1 Report No. 02: 2021 – 2022 Legal Representation

Superintendent of Business Alex Marton advised that this annual report is provided to the board as per Policy 731, wherein it outlines that Trustees are to be made aware of expenditure on counsel sought for legal issues. He advised that Management is satisfied with the performance of the board legal representatives. He highlighted that the expense for 2021-2022 is lower than the previously reported year and the board is well within budget.

20.0 Reports of the Director of Education

Director of Education: Nicole Morden Cormier

20.1 Report No. 03: Director's Monthly Report: November 2022

The Director discussed the purpose of the Directors Monthly report and explained that the report consists of a compilation of examples of how we are enacting the Multi-Year Strategic Plan throughout the District. The report is presented in a digital format to allow for easy sharing of the report with school communities.

20.2 Report No. 04: Proposed Board Meeting Schedule for 2023

08/23

Moved by: Trustee J. Nesbitt

Second: Trustee P. Liscomb

✓ **That**, the Superior-Greenstone DSB having received Report No. 04 Proposal for 2023 Regular Board Meeting Schedule approves the 2023 Regular Board Meetings as outlined.

Carried

20.3 Report No. 05: Director's Annual Report 2021-2022

The Director provided a brief review of the annual report and explained the legislative requirements that articulate the report timelines and the focus of the report. She advised that the information contained within the report is gathered all year long and illustrates the work of the Multi-Year Strategic Plan, focuses on areas of interest to the Ministry of Education and overall highlights the school board growth and success. The report is prepared in a digital format and is shared with staff, families, Ministry and community partners.

20.4 Resignation: Cheyanne Nieman (Student Trustee)

The Director advised that on October 28, 2022, Student Trustee Cheyanne Nieman submitted her resignation. Cheyanne will continue to be a leader in the Student Senate and continue sharing her knowledge and leadership skills. An election process has been initiated with the Student Senate to fill the vacant Student Trustee position.

09/23

Moved by: Trustee M. Brunskill

Second: Trustee K. Pristanski

✓ **That**, the Superior-Greenstone DSB accept the resignation of Student Trustee Cheyanne Nieman, effective October 28, 2022, with regret.

Carried

21.0 Reports of the Education Committee

*Superintendent of Education: Will Goodman
Superintendent of Education: Erick Fredrickson
Education Chair: Dan Fairservice*

Nil.

22.0 New Business

P. McRae

22.1 Board Chair**22.1.1 Correspondence: Memo from Minister Lecce – October 28, 2022**

The Board Chair discussed the memo received from Ministry Lecce on October 28, 2022, regarding the request to amend the regulation to continue allowing for virtual meetings in support of equity, inclusion, reduced travel costs, etc. The Ministry has indicated that they will further study the request and follow up with School Boards regarding the matter. The Board discussed the importance of continuing to keep this issue on the radar of the Ministry with assistance from OPSBA. The Board Chair will continue to share any correspondence received and the newly appointed OPSBA Director for our board will work to add this matter to the OPSBA meeting agendas.

22.1.2 Trustee Professional Development: December 9 & 10, 2022

The Board Chair issued a reminder to Trustees to please attend the Trustee Professional Development session on December 9-10, 2022 and encouraged their timely response to the recent attendance survey that was sent to help with planning the event. She noted that additional Professional Development will be available, including the Public Education Symposium organized by OPSBA in January 2023.

22.2 Trustee Associations and Other Boards**22.2.1 Ontario Public School Boards' Association (OPSBA) Trustee Appointments for OPSBA Director/Voting Delegate**

The Board Chair called for nominations for OPSBA Director and Voting Delegate. Trustee Dan Fairservice nominated himself. Trustee Kal Pristanski Nominated Trustee Jason Nesbitt. With no further nominations each candidate was allowed an opportunity to share information about themselves and why they wish to be appointed to the position. An election took place and Trustee Jason Nesbitt was elected as OPSBA Director and Voting Delegate.

10/23

Moved by: Trustee A. Jarvis Second: Trustee M. Brunskill

✓ **That**, the Superior-Greenstone DSB appoint Trustee Jason Nesbitt to serve as its Director and Voting Delegate to OPSBA effective for the period of November 21, 2022, to November 30, 2023.

Carried**22.2.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate**

The Board Chair called for nominations for OPSBA Alternate Director/Alternate Voting Delegate. Trustee Dan Fairservice nominated himself and Trustee Kal Pristanski nominated himself. With no further nominations each candidate was allowed an opportunity to share information about themselves and why they wish to be appointed to the position. An election took place and Trustee Kal Pristanski was elected as OPSBA Alternate Director and Alternate Voting Delegate.

11/23

Moved by: Trustee A. Jarvis Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB appoint Trustee Kal Pristanski to serve as its Alternate Director and Alternate Voting Delegate to OPSBA for the period of November 21, 2022, to November 30, 2023.

Carried

Trustee Jason Nesbitt provided a verbal update regarding the OPSBA meeting he attended in November and advised that he will send Trustees email communication. Trustee Paul Cormier advised that OPSBA has requested him to host one of the workshops that will be provided at the Public Education Symposium in January 2023.

Board Chair Pinky McRae expressed her gratitude to Trustee Cormier for his work and dedication. She noted that as Indigenous Trustee for the Board, Trustee Cormier is also a member of the Indigenous Trustee Council for OPSBA.

Trustee Fairservice advised that he completed the OPSBA training modules for Trustees and inquired as to who reviews and records the feedback provided. Trustee Nesbitt advised that he would bring the question to OPSBA to request a response.

22.3 Future Board Meeting Agenda Items

The Board Chair noted that if there are any requests for future board meeting agenda items, Trustees are requested to send the request to the Director and Board Chair. The Director discussed the standing agenda items and the annual list of reports that are presented at the board meetings.

23.0 Notice of Motion

Nil.

24.0 Observer Comments

Nil.

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) 3:21 p.m.

25.0 Committee of the Whole Board (In-Camera Closed)

25.1 Agenda: Committee of the Whole Board - Closed

12/23

Moved by: Trustee J. Nesbitt

Second: Trustee M. Brunskill

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 3:21 p.m. and that this portion be closed to the public.

Carried

25.2 Rise and Report from Closed Session

13/23

Moved by: Trustee J. Nesbitt

Second: Trustee K. Pristanski

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 5:08 p.m. and that this portion be open to the public.

Carried

26.0 Report of the Committee of the Whole Closed Section B

26.1 **14/23**

Moved by: Trustee K. Pristanski

Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as
1. Regular Board Meeting 2022/10 – October 17, 2022

Carried

26.2 Other Recommendations from Committee of the Whole Closed Session

15/23

Moved by: Trustee J. Nesbitt

Second: Trustee M. Brunskill

✓ **That**, the Superior-Greenstone DSB approves the carryover of unused 2022 vacation days to the maximum indicated for the following Senior Administrators and Managers as outlined within the confidential report and approves the buyout of unused 2022 vacation days to the maximum indicated for the Senior Administrators as outlined within the confidential report.

Carried**16/23**

Moved by: Trustee J. Nesbitt

Second: Trustee K. Pristanski

✓ **That**, the Superior-Greenstone District School Board appoint Julie Michano, as Trustee for the Ward of Nipigon, and that her appointment be effective for the period of November 21, 2022, through to November 30, 2026.

Carried**27.0 Adjournment****17/23**

Moved by: Trustee J. Nesbitt

Second: Trustee K. Pristanski

✓ **That**, the Superior-Greenstone DSB 2023/01 Inaugural /Organizational and Regular Board Meeting on Monday, November 21, 2022, adjourn at 5:11, p.m.

Carried

<u>2023 - Board Meetings</u>		
Videoconference and/or Designated Site indicated in schedule. Time 6:30 p.m.		
Monday, January 30, 2023	Monday, February 27, 2023	Monday, March 27, 2023
Monday, April 3, 2023 <i>*Special Board Meeting</i>	Monday, April 24, 2023	Monday, May 29, 2023 <i>*Designate Site: SGDSBLC</i>
Monday, June 26, 2023	Monday, July 10, 2023	Monday, August 28, 2023
Monday, September 18, 2023	Monday, October 23, 2023 <i>*Designate Site: GCHS</i>	Monday, November 20, 2023
Monday, December 4, 2023 (1:00 p.m.) <i>*Designate Site: Board Office</i>		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Inaugural / Organizational / Regular Board Meeting 2023/01

Committee of the Whole Board: Closed Session.

Monday, November 21, 2022

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

T O P I C S

Board Chair: Pinky McRae

Director: Nicole Morden Cormier

VC Sites: SGDSB Board Office & Learning Centre

Recorder: G. Christianson

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) 3:21 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
 - 1. Regular Board Meeting 2022-10 – October 17, 2022
- 4.0 Personnel Item A:
- 5.0 Personnel Item B:
- 6.0 Report No. IC-01-23:
- 7.0 Personnel Item C:

Regular Board Meeting 2023-01

Monday, November 21, 2022

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2023

SECRETARY

CHAIR



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".

Our Vision:

"Inspiring our students to succeed and make a difference".

Our Motto:

"Small schools make a difference".

Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

Special Board Meeting 2023/01

MINUTES

Monday, January 9, 2023 – 6:30 p.m.

Videoconference & Teleconference

Microsoft Teams meeting
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 304 861 633#

Board Chair: Pinky McRae

Director: Nicole Morden Cormier

VC Sites: Videoconference and Teleconference.

Recorder: G. Christianson

PART I: Special Board Meeting

Section (A): – (open to public): 6:30 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megan					x	Nesbitt, Jason			x		
Cormier, Dr. Paul			x			Pristanski, Kal			x		
Fairservice, Dan			x			Michano, Julie			x		
Jarvis, Allison			x			Grace Molinski (Student)				x	
Liscomb, Pat			x			Emeraude Hunter (Student)			x		
McRae, Pauline (Pinky)			x								

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>			x		
Fredrickson, Eric: <i>Superintendent of Education</i>			x		
Goodman, William: <i>Superintendent of Education</i>			x		
Marion, Alex: <i>Superintendent of Business</i>			x		
Harris, Brent: <i>Manager of Financial Services</i>					x
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>					x
Grecica, Jason: <i>Team Lead - Business Services</i>					x
Dee, Christine: <i>Team Lead – Payroll Services</i>					x
Nault, Denis: <i>Manager of Human Resources</i>					x
Lucas, Jay: <i>Coordinator of Information Technology Services</i>			x		
Kitchener, Nick: <i>Manager of Information Technology</i>					x
Renaud, Deana: <i>Mental Health Manager</i>					x
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>			x		
Christianson, GerriLynn: <i>Executive Assistant & Communications</i>			x		

2.0 Oath of Office: Trustee Julie Michano**2.1 Julie Michano: Nipigon Ward**

Julie Michano, appointed to fill the Trustee vacancy for the Nipigon Ward, recited the Declaration and Oath of Office and took her seat as a member of the Superior-Greenstone DSB.

3.0 Special Board Meeting Call to Order**18/23***Moved by: Trustee J. Nesbitt**Second: Trustee K. Pristanski*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting on Monday, January 9, 2023, be called to order at 6:35 p.m.

Carried**4.0 Approval of Agenda****19/23***Moved by: Trustee A. Jarvis**Second: Trustee P. Liscomb*

✓ **That**, the agenda for the Superior-Greenstone DSB 01-2023 Special Board Meeting, January 9, 2023 be accepted and approved.

Carried**5.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time.

6.0 Reports of the Director of Education*Director of Education: Nicole Morden Cormier***6.1 2022-2024 Student Trustee Appointment**

The Director announced that as a result of the Student Senate election, Manitouwadge High School Student Emeraude Hunter has been elected to fill the vacant position of Student Trustee.

20/23*Moved by: Trustee K. Pristanski**Second: Trustee J. Nesbitt*

✓ **That**, the Superior-Greenstone DSB accept the appointment of Emeraude Hunter from Manitouwadge High School to serve as the 2022-2024 Student Trustee, effective for the period December 2022 to July 31, 2024.

Carried**6.2 Oath of Office: Student Trustee Emeraude Hunter**

Emeraude Hunter, appointed to fill the Student Trustee vacancy, recited the Declaration and Oath of Office and took her seat as a member of the Superior-Greenstone DSB.

6.3 Special Board Report No. 01: Committee Representatives

The Director provided a review of the special board report included in the agenda package. The report outlined the recommendation to distribute committee appointments with a focus on equity and equal representation among the committees. New Trustee Julie Michano who was not yet appointed during the committee appointments process at the previous meeting, advised that based on her skills and expertise she was interested in serving on the Special Education Advisory Committee (SEAC), Board Policy Review Committee (BPRC), and the Indigenous Education Advisory Committee (IEAC).

Board Chair Pinky McRae reviewed each committee and requested Trustees to advise of any revisions and advised that elections could be revisited if required based on interest.

The Board of Trustees concluded that Trustee Jason Nesbitt would step down from the SEAC committee and that Trustee Julie Michano is the SEAC appointee.

The Board of Trustees concluded that Trustee Julie Michano would be appointed to the Board Policy Review Committee and Trustee Kal Pristanski would now be the alternate appointee. The Board concluded that a second alternate is no longer required as no other Trustees expressed interest.

Trustee Megan Brunskill advised that she will step down from IEAC, as Trustee Michano expressed interest in the Indigenous Education Advisory Committee. The Board of Trustees adjusted the appointees to amend the resolution number 05/23 from November 21, 2022.

21/23

Moved by: Trustee M. Brunskill

Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB, amend motion 05/23 previously adopted November 21, 2022, to now read that the Superior-Greenstone DSB, appoint the following trustees as IEAC members, effective January 9, 2023:

- Dan Fairservice Appointee
- Julie Michano Appointee

Carried

The Occupational Health and Safety Committee appointments will remain as Trustee Megan Brunskill and Trustee Allison Jarvis. However, Trustees who may be interested in being the appointed member are requested to please contact the Board Chair and Director.

All other committee appointments not noted above will remain the same as appointed at the November 21, 2022 Innaugural/Organizational/Regular Board meeting.

6.4 Trustee Professional Development Planning

The Director of Education Nicole Morden Cormier provided a review of the Trustee Professional Development planning that has been done to date. A confidential document was circulated to Trustees earlier in the week that outlined the PD plans and links to presentation links. She highlighted the training that will be available to Trustees prior to the next several board meetings, beginning at 6:00 p.m., to review various electronic programs with an IT Services team member. These sessions are voluntary and additional dates can be added on, should more time be required. Additional training topics available and the dates, will be emailed to Trustees later in the week. The Director advised that those Trustees wishing to participate in the Roberts Rules of Order training, are asked to submit any expense incurred. The Director requested that Trustees review the document and email her and the Board Chair with any other requests or suggestions for professional development. A request was made for PD on strategic planning. The Director advised that an organization has been retained that will guide us through the process of the strategic plan and the necessary training required.

Trustee Pristanski discussed the Audit Committee Training that has been organized by the Regional Internal Audit Team. The training is available to the Trustees and members of the Committee and the connection information is available in the poster that was previously emailed to the group.

It was concluded that a follow up discussion would be had after the Public Education Symposium as the conference may provide additional resources that may help determine additional areas of focus for training.

7.0 Adjournment

7.1 22/23

Moved by: Trustee K. Pristanski

Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 01-2023 on Monday, January 9, 2023, adjourn at 7:10 p.m.

Carried

<u>2023 - Board Meetings</u>		
<i>Videoconference: Marathon Board Meeting Room / Time 6:30 p.m.</i>		
Monday, January 30, 2023	Monday, February 27, 2023	Monday, March 27, 2023
Monday, April 3, 2023 <i>*Special Board Meeting</i>	Monday, April 24, 2023	Monday, May 29, 2023 <i>*Designate Site: SGDSBLC</i>
Monday, June 26, 2023	Monday, July 10, 2023	Monday, August 28, 2023
Monday, September 18, 2023	Monday, October 23, 2023 <i>*Designate Site: GCHS</i>	Monday, November 20, 2023
Monday, December 4, 2023 (1:00 p.m.) <i>*Designate Site: Board Office</i>		

Special Board Meeting 2023-01*Monday, January 9, 2023***MINUTES**

APPROVED THIS _____ DAY OF _____, 2023

SECRETARY_____
CHAIR



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Audit Committee Meeting

Thursday, October 6, 2022 at 6:30 p.m.

MINUTES

Videoconference & Teleconference

Microsoft Teams meeting
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 938 032 566#

Chairperson: Kal Pristanski

Superintendent of Business: Alex Marton

Location: Videoconference & Teleconference

Recorder: G. Christianson

1.0 Roll Call

<u>Members</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Green, Kevin		x				McIntyre, Margaret			x		
Major, Christine					x	Sitch, Douglas			x		
Pristanski, Kal			x			McRae, Pinky (Ex-Officio)			x		
<u>Board Administration</u>											
							OS	TC	VC	A	R
Alex Marton: <i>Superintendent of Business</i>									x		
Nicki Morden Cormier: <i>Director of Education</i>											x
Will Goodman, <i>Superintendent of Education (Director Designate)</i>									x		
Brent Harris: <i>Manager of Financial Services</i>									x		
Gerrilynn Christianson: <i>Executive Assistant & Communications</i>									x		
<u>Internal Auditors</u>											
							OS	TC	VC	A	R
Kris Mauro, <i>Regional Internal Audit Manager</i>									x		
Paul Agostino, <i>Internal Auditor</i>											x
<u>External Auditors</u>											
Trevor Ferguson, Partner, Deloitte									x		
Heather LaPlante, Audit Manager Deloitte									x		

2.0 Approval of Agenda

Mover: M. McIntyre **Second:** K. Green

That the agenda for the Audit Committee meeting of October 6, 2022 be accepted and approved.
Carried

3.0 Disclosures of interest re: Open Session

There were no disclosures of interest offered at this time.

4.0 Approval of Minutes

4.1 Minutes of Audit Committee Meeting: June 16, 2022

Mover: M. McIntyre **Second:** D. Sitch

That the minutes for the Audit Committee meeting of June 16, 2022 be accepted and approved.

Carried

5.0 Audit Committee

5.1 External Audit Service Plan

Trevor Ferguson, Partner at Deloitte expressed his gratitude for the vote of confidence during the RFP process and presented the highlights of the executive summary from the Audit Service Plan provided with the agenda. He provided introductions for Heather LaPlante who is replacing Erica Vervoort. He advised that there have been no significant changes in accounting practices for the 2022 audit. He provided a review of the identified areas of audit risk that will require special audit consideration and the proposed audit response. T. Ferguson sought the Committees views regarding any risk that they would like to make Deloitte aware of. The Committee advised that they did not have any areas of risk.

5.2 OSBIE Consolidation Reporting Directive

T. Ferguson advised the committee of the memo sent from the Ministry of Education regarding the directive for every school board to consolidate OSBIE (Ontario School Board Insurance Exchange) reporting. Within MEMO SB24, the Ministry also advised that should this directive not be followed; school board funding could be impacted by the Ministry withholding 50%. He advised that the OSBIE consolidation reporting is a Ministry task and it is not appropriate for the Ministry to direct school boards to complete this reporting as they do not have access to OSBIE information. Further, it is not in accordance with public sector accounting practices. As such, Deloitte would be unable to provide an unqualified opinion on the Audit. Deloitte has been in consultation with several other firms, Ministry officials and the Auditor General regarding this matter.

Superintendent of Business Alex Marton advised that the matter continues to evolve rapidly and is a moderate risk impacting the board. The committee will be updated when more information is received, and the Superintendent of Business will contact the Committee Chair to call a meeting if a discussion or decision needs to occur. The Ministry deadline for the completion of financial statements is November 15.

6.0 Internal Audit

6.1 Internal Audit Update

Regional Audit Service Manager Kris Mauro provided a verbal update regarding the Internal Audit. He provided a reiteration of some of the information regarding the Internal Audit, as discussed at the June 16, 2022 Audit Committee meeting. He advised that the testing for the network vulnerability was delayed. IT staff have met with the consultants to determine dates when the system will be tested. He provided a detailed description of the two planned audits for this year for data management and backups, as well as records management. A risk assessment plan for 2023-2024 will be created using the same process as before.

K. Mauro advised of a change to the follow up process that will track all outstanding observations in a data base. Then a summary of the observations will be provided and with the new reporting template, the Committee will be able to see what items have been closed and what items are pending completion.

The Ministry has received approval to hire a team lead and the position was posted to the OPSE website. The individual hired will start at the end of November. With the role being filled, this will help ensure consistency and work towards the implementation of audit committee training as requested by many school boards. Once the school board election is completed the school board will look at next steps for Audit Committee training.

7.0 Governance and Accountability

7.1 Audit Committee Self-Assessment

7.1.1 Audit Committee Self-Assessment Report

The Superintendent of Business provided a review of the report. He noted that the Audit Committee Self-Assessment form was introduced to the Committee last year. The Self-Assessment Report will now be an annual request that will be presented at the first meeting of each fiscal year. The completed forms will be collected, and the Self-Assessment Form data will be presented to the committee at the second meeting of the fiscal year. The Executive Assistant will send out a reminder notice to the Committee for the completion of the Self-Assessment document and Committee members are requested to submit the completed form before the end of November 2022. Trustees ending their term are also requested to complete the Self-Assessment Form.

7.1.2 Audit Committee Self-Assessment Form

The Audit Committee Self-Assessment Form was attached separately from the agenda package as the document was provided in a Microsoft Word format to allow for the Committee members completion of the form.

7.2 2022-2023 Audit Committee Terms of Reference Annual Review

The Superintendent of Business reviewed the changes made to the Audit Committee Terms of Reference and recommended that the document be reviewed annually, as now outlined in the Terms of Reference. Appendix A has been added to the document and is a schedule of activities that the Committee will endeavor to follow throughout the year. Appendix A may be adjusted as required but is the general approach for the Committee's schedule of tasks. The Committee expressed their gratitude for the Terms of Reference document and approved the revisions.

Mover: M. McIntyre

Second: P. McRae

That, the Audit Committee approves the Audit Committee Terms of Reference for the Superior-Greenstone DSB 2022-2023 fiscal year as presented.

Carried

8.0 Standing Items

8.1 Legal Matters

Nil.

8.2 In-Camera Meeting (Only if required)

Nil.

9.0 Future Meeting Dates

- December 15, 2022
- June 15, 2023

10.0 Adjournment

Mover: M. McIntyre

Second: P. McRae

That the Audit Committee meeting of October 6, 2022 adjourn at 7:19 p.m.

Carried



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD Special Education Advisory Committee

December 6th @ 3:00 pm

Videoconference Sites:

Due to Covid-19, SGDSB will conduct their SEAC meetings virtually until further notice. Videoconference sites will be unavailable. Please contact the board office to receive the electronic invitation/link to the meeting.

Connect via Microsoft Teams:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 288 840 874 787

Passcode: ywacSD

<u>Agenda</u>					
Voting Members (4/7)	OS	TC	VC	A	R
BRAKE-WELDON, Brandy: <i>Dilico (Chair)</i>			X		
ZAPPITELLI, Sheila: <i>Superior Greenstone Association for Community Living (Vice Chair)</i>					X
SMITH, Bobby Jo: <i>North of Superior Counseling Programs (NOSP)</i>				X	
STACH, Andrea: <i>George Jeffrey Children's Centre</i>			X		
CORMIER, Paul: <i>First Nation Trustee</i>			X		
NESBITT, Jason: <i>Trustee</i>				X	
BRUNSKILL, Megen: <i>Trustee</i>			X		
MOORE, Jennifer: <i>Dilico (Alternate)</i>				X	
NUTTALL, Bronwyn: <i>Superior Greenstone Association for Community Living (Alternate)</i>			X		
MONTELPARE, Erin: <i>North of Superior Programs (Alternate)</i>				X	
JARVIS, Allison: <i>Trustee (Alternate)</i>				X	
LISCOMBE, Pat: <i>Trustee (Alternate)</i>				X	

Resource Members	OS	TC	VC	A	R
McRAE, Pinky: <i>Board Chair</i>					X
MORDEN CORMIER, Nicole: <i>Director of Education</i>			X		
GOODMAN, Will: <i>Superintendent of Education</i>			X		
FREDRICKSON, Eric: <i>Superintendent of Education</i>			X		
MOLINSKI, Grace: <i>Student Trustee</i>					X
RENAUD, Deana: <i>Mental Health Manager</i>					X
BIANCO, Melissa: <i>Positive Behaviour Support Consultant</i>			X		
CURTIS, Sara: <i>Principal, Terrace Bay and Schreiber Public School</i>			X		
BREWSTER, Annick: <i>Special Education Lead</i>			X		
LEROUX, Erik: <i>Vice-Principal, Dorion Public School</i>			X		
DUMONSKI, Candice: <i>Secretary</i>			X		

Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)

Land Acknowledgement:		
1.0	Call to Order:	At 3:02 p.m. by Chair, Brandy Brake Weldon
2.0	Approval of Minutes from October 11th, 2022	
	Motion to approve minutes made by Trustee Paul Cormier	
	Seconded by Bronwyn Nuttall	

3.0	Additions to the Agenda:	
4.0	Business Arising from Minutes:	
5.0	Agenda Items:	Host
5.1	Introductions	W. Goodman
	<p>Superintendent Will Goodman welcomed all new members and trustees to our Special Education Advisory Committee. The agenda format and the different types of reports, learning and correspondence that may be presented at our monthly SEAC meetings were explained. The Superintendent called upon each member to introduce themselves, and to identify who they were representing. Members were also asked to identify something they were interested in learning about in terms of special education.</p>	
5.2	SEAC Orientation	E. Leroux
	<p>E. Leroux showed a PowerPoint presentation on the SEAC Terms of Reference, which outlines the expectations for SEAC members, and Trustees. SEAC meetings typically occur every second Tuesday of the month at 3:00 p.m. Please reach out to E. Leroux or C. Dumonski if these times do not work for your schedule. Please let us know if you are sending your regrets and arrange for your alternate to attend. If your alternate is not able to attend, please bring it to our attention. Attendance is important in order to have quorum (majority of the members of the committee in attendance). If quorum is not met, we can choose to have an information only meeting. Roles of the SEAC Chair and Vice Chair were explained to the group. There will be an election of Chair and Vice-Chair at next meeting in January so if you are interested in this role or continuing in this position, please contact E. Leroux. W. Goodman explained that it is a four year term for these positions but if you can't commit to that period of time then we can look at alternative arrangements. We are flexible. The Terms of Reference can be found on the SEAC One Note, on the SGDSB website and in this meeting's agenda package.</p>	
5.3	Special Education MDT Who's Who	A. Brewster
	<p>A. Brewster shared her document MDT Who's Who. The document pictures the 10 members of the Multi-Disciplinary Team and gives a description of their role within the team. A. Brewster explained that each member of the team brings specialized knowledge from different disciplines in order to support students with special needs. Through collaboration, we work to build capacity of staff and school teams. Our aim is to provide timely access to knowledge and support systems to school teams so that they can meet the diverse needs of students.</p>	
5.4	SEAC MDT Report	A. Brewster
	<p>A. Brewster explained that the MDT report is provided monthly, in order to share updates on student learning and wellbeing as per the Special Education Plan and in connection to the Board Improvement and Equity Plan. This month's report included a chart outlining the current population of students with special needs within SGDSB schools.</p> <p>The report also noted a return to Face-to-face Regional Special Education Committee (RSEC) meetings in November. The RSEC aims to meet three times per year with the goal to develop our capacity in support of students with Special Needs. During the November meeting each board provided updates regarding special education. Presentations included an inclusion presentation by Shelley Moore, Ministry Updates, a presentation on CPI (Crisis Prevention Institute), Entry to School/Access Ontario Autism Program (OAP) and Northern Adjustment.</p> <p>W. Goodman explained that CPI stands for Crisis Prevention Institute and is a newer training program that some school boards are switching to, for use with students with behaviours. Currently BMST (Behaviour Management System Training) is used within our school board. There are two components to these strategies in managing students who exhibit violent behaviours. One component is hands on, block and protect, and a hold component. Holds are only used if a student is in imminent danger to themselves/others and only for the minimum time necessary for safety. The second component is preventative measures. For example, using sensory rooms to de-escalate behaviour by allowing a student to calm themselves down. CPI training is a lot less hands on. When staff members are hands on, there is the potential for increased staff injuries.</p>	

A. Stach shared that her organization's Behaviour Support Team is adopting this as a mandatory training. One of their staff members will be trained as a trainer. In January there will be a one day virtual add on for trainers and this training is tailored to kids with Autism.

Trustee M. Brunskill commented that it sounds like you are contemplating a change to a different program. Are you tracking these incidents and is that the method you are using to guide this decision?

W. Goodman shared that violent behaviour incidents are tracked. We don't like to use the term violent when talking about students because behaviour is an act of communication for students and it's because they are not able to communicate that sometimes their actions are viewed as violent. Some school boards have switched to CPI and are seeing positive results of reduced injuries to staff. We are happy with our current program, but we are considering sending 1-2 of our team to training in May to see what it is all about and if this program may benefit our school board. Of course, this would depend on budgetary approval, and we wouldn't consider any changes without having the data to support it.

6.0	Correspondence:	
		Host
6.1	Remote and Virtual Meetings	N. Morden Cormier
	<p>Director N. Morden Cormier shared correspondence from the Minister of Education received on October 28th. This letter was not sent directly to SGDSB but to all school boards across the province. Some background for this correspondence, our SEAC Committee voted and passed that a letter be sent to the Minister on behalf of SGDSB SEAC requesting to extend or make permanent the suspension of the physical attendance requirements in O. Reg. 463/97 – Electronic Meetings and Meeting Attendance. Many other school boards in the province were on board and did write letters of support for this. For our school board the virtual format worked very well, and our committee recognized that engagement in SEAC meetings had increased. Additional members have been recruited, attributed to the fact that travel was not required to participate fully and as a result the rate of quorum achievement has improved. For our school board it is an equity issue due the vastness geographically.</p> <p>The Minister shared in the letter that they are directing their staff to pay attention, to dig more fully into this issue in order to understand this issue to a greater extent. They state in the letter that the physical attendance requirements in the regulation will again apply as of November 15, 2022. The Director is recommending to the Committee that no changes should be made to how they meet and to continue with virtual meetings. If the Committee would like the Director to bring a motion to this effect at the next meeting, the Director is willing to bring that forward, if that is the will of the Committee. There is little to no risk to the Committee deciding how they would like to operate.</p> <p>Trustee P. Cormier commented that he is happy with this direction and is in agreeance. They need to lean toward the practical and do what is best for our operations. Our community partners have voiced that this format works best for them.</p> <p>The Chair is also in agreeance. Distance is a barrier as agency offices, and trustees are located throughout the region. Meeting virtually allows for quorum and for us to engage with more community partners.</p> <p>The Director asked the Chair if they would like them to bring a motion at the next meeting to pass this? The Chair agreed that yes, they should bring a motion forward at the January meeting.</p>	
6.2	Letter to the Minister from SEAC – DPCDSB	W. Goodman
	W. Goodman shared a letter of correspondence from Durham Peel Catholic District School Board's SEAC. The letter is voicing their concern of the impact of covid lockdowns on their students with	

	<p>special education needs. They are requesting that the Ministry of Education consider providing the option to extend the time students with differing abilities have to remain or continue in secondary school beyond year 7 and beyond age 21. W. Goodman explained that all of our schools remained opened to students with special education needs to access supports. We have a small school board, so our schools were able to remain open to our students with special needs that required in person learning.</p> <p>M. Brunskill inquired if the ask is that they write a letter of support or is it just information? W. Goodman explained that he provides the background information and then it is up for discussion for our committee. The Committee can choose to write a letter of support, or they can choose to not do anything and take it as information. M. Brunskill stated that more information would be needed to put this into context.</p> <p>N. Morden Cormier added that we must be cognizant of writing too many letters and should focus our support to issues that are of concern for our school board specifically. Our voice can be lost if they are supporting every issue that comes across the table.</p>		
	6.3	Special Incidence Portion Claim Funding – DDSB	W. Goodman
	<p>W. Goodman discussed the politically driven letter from the Durham District School Board. Before the last provincial election, the previous government increased the SIP (Special Incidence Portion) funding per student, by a significant amount. SIP funding is an application for students that require more than 2 support people. Our school board receives roughly \$700,000 annually. Previous to this change there had not been an increase in 20 years. When the new government was elected, they put a hold on this and subsequently chose to offer a 1% increase per year. This letter is requesting the promised 20-25% increase. The worry is that if they push this issue, the Government may claw back all increases. W. Goodman suggests to not support this letter as they have not supported any similar requests in the past and our school board is quite happy with the increases so far.</p>		
7.0	New Business:		
	None		Host
8.0	Information Items:		
	None		Host
9.0	Agenda Items: Next meeting Date/Time/Venue:		
	January 10 th , 2022, at 3:00 pm		
10.0	Adjournment: 4:04 p.m.		
	Motion to adjourn made by Trustee P. Cormier		
	Motion to adjourn seconded by Trustee M. Brunskill		



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Education Advisory Committee

October 11, 2022 at 3:00 pm

Videoconference Sites:

Due to Covid-19, SGDSB will conduct their SEAC meetings virtually until further notice. Videoconference sites will be unavailable. Please contact the board office to receive the electronic invitation/link to the meeting.

Connect via Microsoft Teams:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 807-701-5980, 806782529#](#) Canada, Thunder Bay

Phone Conference ID: 806 782 529#

<u>Agenda</u>					
Voting Members (4/7)	OS	TC	VC	A	R
BRAKE-WELDON, Brandy: <i>Dilico (Chair)</i>			X		
ZAPPITELLI, Sheila: <i>Superior Greenstone Association for Community Living (Vice Chair)</i>					X
SMITH, Bobby Jo: <i>North of Superior Counseling Programs (NOSP)</i>			X		
CORMIER, Paul: <i>First Nation Trustee</i>			X		
MCINTYRE, Margaret: <i>Trustee</i>			X		
MANNISTO, Mark: <i>Trustee</i>					X
MOORE, Jennifer: <i>Dilico (Alternate)</i>				X	
NUTTALL, Bronwyn: <i>Superior Greenstone Association for Community Living (Alternate)</i>			X		
MONTELPARE, Erin: <i>North of Superior Programs (NOSP-Alternate)</i>				X	
NESBITT, Jason: <i>Trustee (Alternate)</i>					X
MAJOR, Christine: <i>Trustee (Alternate)</i>					X

Resource Members	OS	TC	VC	A	R
McRAE, Pinky: <i>Board Chair</i>					X
MORDEN CORMIER, Nicole: <i>Director of Education</i>			X		
GOODMAN, Will: <i>Superintendent of Education</i>			X		
FREDRICKSON, Eric: <i>Superintendent of Education</i>			X		
NIEMAN, Cheyanne: <i>Student Trustee</i>				X	
MOLINSKI, Grace: <i>Student Trustee</i>				X	
RENAUD, Deana: <i>Mental Health Manager</i>			X		
BIANCO, Melissa: <i>Positive Behaviour Support Consultant</i>					X
CURTIS, Sara: <i>Principal, Terrace Bay and Schreiber Public School</i>			X		
BREWSTER, Annick: <i>Special Education Lead</i>			X		
LEROUX, Erik: <i>Vice-Principal, Dorion Public School</i>			X		
DUMONSKI, Candice: <i>Secretary</i>			X		
FREEBURN, Hillary: <i>Early Years System Principal</i>			X		

Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)

Land Acknowledgement:		
1.0	Call to Order:	At 3:02 p.m. by Chair, B. Brake Weldon
2.0	Approval of Minutes from September 12th, 2022	

	Motion to approve minutes made by Trustee P. Cormier	
	Seconded by Trustee M. McIntyre	
3.0	Additions to the Agenda:	
	Advocacy Letter Update	
4.0	Business Arising from Minutes:	
5.0	Agenda Items:	Host
	5.1 MDT Report	Annick Brewster
	<p>A. Brewster shared her report, Multidisciplinary Team (MDT) Update for October. A. Brewster explained the various ways the MDT are supporting staff including creation of IEPs and uploading additional documentation in order that all appropriate staff have access. The team is also supporting initial IPRC (Identification, Placement and Review Committee) meetings where needed and planning for individual students' needs.</p> <p>This year's Hot Topic Sessions have been enhanced and will support the board wide inquiry on Universal Design for Learning. School teams are meeting monthly to learn, participate and develop with facilitator Shelley Moore, a leading expert in this field. Other Hot Topic sessions throughout the year will focus on pressing challenges, equity, and inclusion.</p>	
	5.2 Mental Health Update/Substance use	Deana Renaud
	<p>D. Renaud shared her presentation on SGDSB Mental Health Services and Supports Update. The presentation outlined the various mental health roles and staff who are supporting mental health at SGDSB. They have prioritized integrating culturally relevant practice in all that they do with students. They are doing this through professional development, connecting with community and integrating Indigenous ways of knowing into their practice. A position of Indigenous Mental health Worker – Greenstone has been created with the consultation of the Indigenous Student Support Team, First Nations Community partners and elders to support and guide the team moving forward. The position is posted awaiting a qualified applicant that meets the outlined criteria.</p> <p>Trustee P. Cormier expressed that he is really pleased on the focus of this position, and it will be interesting to see the impacts of this position. Perhaps expansion of this is in the future. Land based treatments bring community and strong sense of identity.</p> <p>Trustee M McIntyre asked if this position would oversee both elementary and secondary schools? Is this starting this school term?</p> <p>D. Renaud said yes it will include all our students from K-12. The job was posted today to ATE but these types of positions can be difficult to fill due to the staffing shortages.</p> <p>Part two of D. Renaud's presentation, SGDSB's Substance Use Strategy was developed out of a clear understanding that one of the impacts of the Covid 19 pandemic is an increase in substance use and overdoses in the Northwest Region and through a lot of collaborative work with our community and healthcare partners. There has been an increase in substance use in schools and a better approach, collaboration and resources were needed to address this issue. Some great collaborative work happened between NRDHS's Principal Jen Rissanen and Red Rock Indian Band's Director of Education who called together a community team that directed the work of our Substance Use Strategy. Through their work it was apparent that students and families did not understand the impacts of bringing substances into the building and being intoxicated at school. A poster was developed to communicate the impacts of substance abuse. We want students and families to feel supported and we want to connect them with the appropriate supports. The strategy was developed in May 2022, and communication went out in June 2022 to families. From October 2022 – June 2023 staff will learn through professional development and students will be supported and provided learning opportunities.</p>	

	<p>M. McIntyre inquired if teachers individually encourage students to participate in these initiatives? D. Renaud answered that yes absolutely, teachers are truly engaged. A resource poster is sent to families as well with contact info. Supports are delivered to whole classes rather than singling out students.</p> <p>Director N. Morden Cormier emphasized that we must make sure educators are clear on their role and are following proper protocols. Educators should be directing students to the people in the building with expertise and must be very careful of roles and responsibilities.</p>	
5.3	Welcoming all Learners to Kindergarten at SGDSB: Learning to Play and Playing to Learn	Hillary Freeburn
	<p>H. Freeburn presented via power point an update of kindergarten transitions and highlights of this last year. This year's kindergarten transition has been labeled "return to normal." She explained that we are returning to in-person opportunities, conversations, case conferences and face-to-face meetings as needed. They worked with community partners to follow the transition to kindergarten process for five students. Important take-aways: be ready on the first day by learning about the student's needs and interests, ensure the environment is inclusive for all students, ensure the environment builds independence and success, and have all necessary equipment in place through the SEA claim process prior to school start. The first rider program is always a big success and provides an opportunity for kindergarteners to ride the bus for the first time with a parent/guardian. They also learn about bus safety and procedures.</p> <p>Incorporating student's interests into their learning is important at every grade level. BA Parker Public School's kindergarten class had many questions around prostheses while learning about Terry Fox. A SGDSB high school student with a prosthesis visited the classroom to answer questions and show the students her prosthesis.</p> <p>SGDSB is continuing to learn and grow the transition to kindergarten process. We are striving to learn about each learner individually and meet them where they are and where their families are. This year successes included, every kindergarten student starting on the same day, productive relationships with families are continuing to grow and providing learning experiences that are relevant to the interests of students. We will be providing a survey to families/caregivers to provide feedback on their experiences.</p> <p>M. McIntyre inquired about the process of accommodating students with special needs on the bus. Are EAs supporting students on the bus?</p> <p>Some of the school buses are equipped with a lift if a student needs to be accommodated in that way and all the students ride the same bus. It is inclusive. N Morden Cormier added that EAs sometimes do ride the bus. Transportation is customized to each student depending on their needs.</p> <p>P. Cormier commented that many of the approaches and processes that work for kindergarten students also work for students of all ages. Focus on families, what you like and what you don't for success. Individual students assess from what they think success is. Parent's and student's expectations of success may be quite different than what the Board's idea of success might be.</p>	
5.4	Summer Learning Transitions for Students	Annick Brewster
	<p>A. Brewster provided an update of the summer learning and transition opportunities for students with special needs provided by SGDSB through funding provided by the Ontario Government. Four Summer Learning Tutors were hired to provide support to students in elementary and secondary panels that were participating in various summer learning programs. Seven students were supported and all that were enrolled in a credit program were successful in achieving their credit.</p> <p>Twelve students were supported through the transition programs, in the two weeks prior to the return to school. This program allowed students to familiarized themselves with their school environment and staff through daily activities and on-on-one visits. Individualized programs were developed for each</p>	

	<p>student with input from their families. In the Terrace Bay region, two Summer Transition Tutors were hired to support this program.</p> <p>Chair M. McIntyre commented that children benefit from additional supports. She would like to see a continuation and expansion of this program.</p>	
6.0	Correspondence:	Host
	6.1 Advocacy Letter Update	
	<p>Director N. Morden Cormier provided an update of the advocacy letter sent on behalf of the SEAC to the Minister of Education, regarding the ability to continue virtual SEAC meetings and requirement to have the Chair and the Director of Education physically in the same meeting space. A letter in support of this letter was also sent on behalf of the Board of Trustees. We have not received a response from the Ministry. Board Chair, P. McRae asked the Minister about the letter while in a meeting and the Minister said he did not receive the letter. Subsequently, the letter has been resent last month but we have not heard back. Additional letters have been sent to the Minister's attention from other Boards and it looks promising that this amendment will stand. The Regulation Amendment expires at the end of November, but we are hoping we will hear a response in future.</p> <p>B. Brake Weldon added that the ability to attend virtually does makes things much easier but she can attend in person.</p> <p>N. Morden Cormier added that this is an equity issue. Anyone who wants to be Chair or participate on a committee should not be limited by transportation. In the North you must own a vehicle as public transportation is not available.</p>	
7.0	New Business:	Host
8.0	Information Items:	Host
9.0	Agenda Items: Next meeting Date/Time/Venue:	
	November 8 th , 2022	
10.0	Adjournment: 3:55p.m.	
	Motion to adjourn made by P. Cormier	
	Motion to adjourn seconded by M. McIntyre	



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together"

Our Motto:

Gikino'amaadiwigamigoonsan ezhi-gichi-apiitendaagwag
"Small schools make a difference"

Our Vision:

"Inspiring our students to succeed and make a difference"

Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking"

Anishinaabe Gikino'amaagewin Gaa-anokaadamowid (Indigenous Education Advisory Committee)

Thursday, May 26, 2022 – 10:00 a.m. to 2:00 p.m.

Virtual Meeting – Microsoft Teams

Teleconference Dial-In Information: 1 – 8 4 4 – 6 1 3 – 3 1 2 0; Conference ID No.: 949 372 617#

Maawanji'idiwin Wiindamaagewi-Ozhibiigewinan (Meeting Minutes)

1.0 Roll Call

Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
First Nations Communities	OS	TC	VC	A	R	Representatives	OS	TC	VC	A	R
(Aroland)						Tamara Vernier, Native Language Teacher					X
(Biigtigong Nishnabeg) Lisa Michano					X	Sara Carlson, Grad Coach - GCHS			X		
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) Yvonne Kowtish	X					Sarah Park, Grad Coach			X		
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) Christine Hardy			X			Sonya Belisle, Indigenous Student Success Advocate	X				
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) Cheryl Checkley	X					Patti Pella, Education Officer, Ministry of Education			X		
(Ginoogaming #77) Victor Chapais					X	Bev Vachon, Indigenous Student Transitions	X				
(Ginoogaming #77) Martha Taylor	X					Student Representative Erin Couture					X
(Marten Falls FN) Roger Fobister	X										
(Pays Plat) Valerie Auger	X					Trustees					
(Pic Mobert) Stan Sabourin			X			Dr. Paul Cormier (IEAC Chair)	X				
(Red Rock) Judy Wawia			X			Mark Mannisto			X		
(Red Rock) Norma Lesperance			X			Christine Major					X
(Red Rock) Marilyn Netemegestic					X	Pinky McRae (Ex-officio)					X
(White Sands) Barbara Ann Wynn					X	Board Administration					
Animigiigoo Zaagi'igan Anishinabek Denise Bottle			X			Nicole Morden Cormier, Director of Education	X				
Animigiigoo Zaagi'igan Anishinabek Yvette Metasinine					X	Shy-Anne Bartlett, Manager of Indigenous Education	X				
(Flying Post First Nation) Angela McLeod	X					Eric Fredrickson, Superintendent of Education	X				
(Bingiwi Neyaashi Anishnaabek) Camilee Borysewicz				X		Will Goodman, Superintendent of Education	X				
(Longlac 58 First Nation)						Alex Marton, Superintendent of Business			X		
Tribal Councils & Representatives						Mahejabeen Ebrahim, Human Rights and Equity Advisor for SGDSB			X		
EEP Program Liaison - Matawa, Shelby Chng					X	Kellie Wrigley	X				
Randi Ray, Wabun Education Partnership Program.					X	Annick Brewster			X		
Joshua LeClair, Regional Education Council Coordinator, KEB			X			Deana Renaud, Mental Health Manager	X				
Tim Robbins, Metis Nation of Ontario - Senator	X					Carole Leroux	X				
Nokiiwin Education Advisor – Scott Baker / Robyn O’Laughlin			X			Hillary Freeburn, Early Years System Principal	X				



2.0 Opening Prayer

Elder, Claudette of Pays Plat First Nation, honored the Committee by opening the meeting with a morning prayer and rattle song.

3.0 Welcome and Introductions

Committee Chair Paul Cormier welcomed the Committee to the meeting and provided an opportunity for introductions for new members. School Board Secretary Candice Dumonski was welcomed to her first meeting, as she will now be assisting with taking the Committee meeting minutes.

4.0 Approval of the Maawanji'idiwin Wiindamaagewi-Ozhibii'igewinan (Meeting Minutes)

*Moved by: Yvonne Kowtiash Second: Mark Mannisto
That the minutes for the Superior-Greystone DSB Indigenous Education Advisory Committee meeting, January 18, 2022, be accepted and approved.*

Carried

5.0 Apane go Dazhindamowaad (Standing Agenda Items)

5.1 Celebrations

Manager of Indigenous Education Shy-Anne Bartlett provided an update regarding the newsletter. She expressed gratitude for Sonya Belisle's work with the Indigenous Youth Council and the work to bring culture, traditions and to build understanding around Indigenous education

5.2 Indigenous Student Voice

Student Zoey Eshkakogan is from the Aroland First Nation and member of the Indigenous Youth Council (IYC). She advised that the IYC meetings have been very positive, and a safe place to share and learn Ojibway language. Inspired by the IYC, planning initiatives are underway for gardening activities, ribbon skirt making for graduation, and the planting of sage, cedar and sweet grass. Orange flowers will be planted outside Geraldton Composite High School in honour of Indigenous History Month.

5.3 Non-Indigenous Student Voice

Student Juliana Speziale from Lake Superior High School shared her perspective regarding the NVC course she is currently enrolled in. She expressed gratitude for the opportunity to learn the truth of residential schools and the 60s scoop, as the true history was not taught in the past. The course has helped her to strive to be an ally and understand the historical truths. She also shared the cultural awareness and teachings she has experienced through activities in the community that have been organized by Teacher Chris Dube. Trustee Paul Cormier expressed gratitude for the student voices shared at the meeting and the collaboration work between community and teachers across the school district.

5.4 SGDSB Substance Use Strategy Video Presentation

Mental Health Manager Deana Renaud provided an introduction to the video presentation regarding the newly created SGDSB Substance Use Strategy. The strategy was suggested to help support students impacted by substance use and marginalized students. The strategy includes messaging, communication and resources that will support students, families and staff to ensure that schools are safe places that are supportive and substance free. The strategy messaging focuses on encouraging healthy bodies and clear minds. Resources will be distributed to families through various methods including report cards. The procedural guideline will include a trauma informed, culturally appropriate, strength-based approach. Trustee Paul Cormier requested that the information be shared in a report to the School Board as well as the Special Education Advisory Committee.



Note: Mark Mannisto. left the meeting at 10:50 a.m.

5.5 Community Updates

Committee members were asked to provide updates and discussed community concerns regarding COVID-19 safety and impact on student success.

Committee member Stan Sabourin discussed his concerns regarding student attendance and some of the strategies his community uses at the elementary school level to support improving student attendance. He also encouraged increased presence of Elders within schools so that students have regular access to a community elder for support. Mr. Sabourin also announced his upcoming retirement from his career in education. The committee expressed their deep gratitude for his dedication and years of work to improve education and support students.

Committee member Rob Forbiture discussed the many ways that COVID-19 Pandemic has impacted the education of Martin Falls students. He explained that the community has faced many staffing challenges and has been unable to secure teaching staff. Trustee Paul Cormier discussed the Teach for Canada partnerships available and teacher training initiatives through Lakehead University that encourage their students to seek employment in Northern communities. Trustee Paul and the Superintendent will reach out to meet and discuss the supports with the community.

The Committee discussed the concerns for the 2022-2023 school year and the potential for increased COVID-19 cases in the fall. Trustee Cormier discussed the importance of meeting students where they are at and supportive messaging instead of pushing students to “catch up” to the learning objectives and timelines. The Director Nicole Morden Cormier advised that the Minister of Education has loudly heard the concerns and impacts of online learning. The Ministry has not made any formal announcements with proposed plans, but the objective is to welcome students back to a normal school year in the fall. The Director noted that the board will focus on supporting students in their return to school and beginning of a fresh school year and determining student needs to meet them where they are at and to not take a “catch-up” approach.

6.0 Special Meetings Report Back – Minutes for Information

6.1 Special Meeting Minutes

6.1.1 Data - February 16, 2022 – Data

The minutes of the February 16, 2022 Special IEAC meeting were included in the agenda package for information.

6.1.2 Progressive Discipline and School Safety – March 22, 2022

The minutes of the March 22, 2022 Special IEAC meeting were included in the agenda package for information.

Note: The Committee temporarily paused the meeting for lunch at 11:58 a.m. The meeting resumed at 12:30 p.m.

6.2 Special Meeting: Discussion/ Action Item

6.2.1 Draft Data Sharing Letter of Agreement for FNAC

Superintendent Will Goodman presented the draft data sharing letter of agreement for FNAC. The idea for the document was suggested at a special IEAC meeting as a commitment to data sharing and transparency with individual communities. The committee members are asked to review the document and forward any questions or



suggested edits to either the Director or Indigenous Education Manager. The proposed agreement would be for each community who wishes to sign an agreement and could be part of the Education Service Agreement process.

6.2.2 Draft Voluntary Self-Identification Letter of Understanding

Superintendent of Education Will Goodman presented the draft letter of understanding for voluntary self-identification. He explained that parents have the ability to self ID their child and that the community Education Managers have the ability to provide that info if needed. Voluntary Self-identification is a complex issue and community wishes must be respected while trying to ensure the school board has the most accurate data to reflect the student population for funding support. Increased communication regarding data protection is required. The Anishinabek Education System is currently working towards data collection.

6.3 Future Special Meeting Topic Suggestions

Manager Shy-Anne Bartlett advised that the Terms of Reference is currently being updated to include definition for Special IEAC meetings. She noted that the Special IEAC meetings will not be for decision making but will provide an opportunity for deep conversation on specific topics. The minutes and any matters for decision will be brought forward to IEAC. The terms of reference will be brought forward for committee review.

Suggestions for future special IEAC meetings included the following:

- Building relationships through inviting community school staff to participate in the School Board staff professional development learning opportunities.
- Plan an informal meeting to talk about the special meetings and the topics. The conversation has come from that info provided.
- Data sharing.
- Progressive discipline and racism in schools.
- Catching students up who have been away from learning due to the COVID-19 pandemic.
- How the school board could increase support of Indigenous language.

7.0 Anishinaabe Gikino'amaagewini-Dazhindamowaad (Indigenous Education Updates)

7.1 Graduation Coach Update

Graduation Coach Sara Park from Nipigon-Red Rock District High School and Graduation Coach Sara Carlson of Geraldton Composite High School provided an update of the upcoming activities and ongoing work of supporting students. Grade 8 students will be attending the Nipigon-Red Rock District High School on June 2nd for transition activities and school tour. Graduation Coaches have conducted several school visits to meet and greet incoming students. A drop-in session is being planned for students and their families to help them become familiar with the school, and to talk about courses and the available supports. Work is ongoing with supporting students with Post-Secondary School applications and summer employment applications. Staff have been helping prepare students for graduation ceremonies and helping to coordinate cultural components such as drum groups and community representatives to participate in graduation ceremonies.

7.2 Transitions Update

Superior-Greenstone District School Board system leaders Hillary Freeburn, Carole Leroux, Bev Vachon and Shy-Anne Bartlett provided updates regarding the work happening to support student transitions. Schools have been meeting with new kindergarten students and their families, helping them prepare for the transition to school in the fall. They discussed the programs created to support students from grade 7-12 to prepare for Secondary and Post-Secondary school transitions. The activities are organized to respect the needs of the students and communities through parent nights, welcoming grade 8 students to high school



tours, and virtual meetings where former students were available for questions and could discuss their school experience. The committee discussed the importance of this work in supporting students as they transition to new schools. Through culturally imbedded activities, community collaboration and new initiatives like the Indigenous Youth Council, students are receiving increased support transitioning to new learning spaces. The work is ongoing and will continue to evolve to meet student needs.

8.0 Ginkino-amaagewini-Odaakewigimaa Oshkichigaadewinan (Director of Education Updates)

8.1 Director's Quarterly Reports for January and May

The reports were included in the agenda package for information.

8.2 Presentation: Indigenous Trustee Appointment – Written Document

Director Nicole Morden Cormier presented the report that outlined the request for the appointment of an Indigenous Trustee for the new term beginning November 2022. As outlined in the Education Act, First Nation communities are to determine/elect the Indigenous Trustee to represent communities who have an Education Service Agreement with the school board. The role of an Indigenous Trustee is to support and honour the rights and privileges of Indigenous people in relation to education. The Indigenous Trustee role is a significant role for the school board. Elected by the First Nations communities within the school district, the Indigenous Trustee represents and shares the voice of communities, Indigenous perspectives and supports collaboration for the enhancement of education. Indigenous Trustee Paul Cormier indicated to the Committee that he would be honoured to continue in the position should the communities wish to reappoint/elect him. The term is 4 years in length and begins November 2022.

The Director requested that communities contact her with any questions regarding the appointment process or the Indigenous Trustee role. The communities are requested to provide the report to their community leadership and respond by September or October with the name of who they have collectively elected to appoint to the School Board.

9.0 Awashime Dazhindamowaad (Additional Agenda Items)

9.1 Online Learning Graduation Requirement

Defer.

Annick Brewster

9.2 De-Streaming and Working with Community Around De-Streaming

Defer.

Kellie Wrigley

9.3 EKAN and KAIROS Blanket Exercise Sharing

Defer.

Shy-Anne Bartlett

10.0 Nonde-ayaan ji-gaagiigidoyaang (Open Discussion of Areas of Need):

10.1 National Indigenous History Month

Defer.

Shy-Anne Bartlett

10.2 Summer Learning Programs

Defer.

Carole Leroux

10.3 September 30th, National Day for Truth and Reconciliation

Defer.

Shy-Anne Bartlett

10.4 FNAC Principal Guidelines Draft



The draft FNAC Principal Guidelines were included in the agenda package. Discussions regarding the document are deferred due to meeting time constraints.

11.0 Gaagiigidowin gaye wawiindamowinan aanie-maanwinji'idiwin ge-dazhindamoyaang (Open Discussion and Suggestions for Next Meeting Dates):

11.1 Indigenous Education Advisory Committee Meeting Dates

- October 4, 2022

12.0 Adjournment:

*Moved by: Roger Fobister Second: Yvonne Kowtish
That, the IEAC Meeting on May 26, 2022 adjourn at 2:14 p.m.*

Carried

Superior Greenstone District School Board

Minutes

O.H. & S. Committee Meeting
September 21, 2022
9:00 am –11:00 am

☐ Video Conference

1.0 Welcome/Introduction

X Christopher Martin, Principal Secondary <input type="checkbox"/> Stephen Wilson - Principal (alt)	X Amber Chrusz, OSSTF-TBU <input type="checkbox"/> Meghan Kauppi, OSSTF-TBU (alt)	X Lee Ann Donovan, OSSTF- ESS (Co-Chair) <input type="checkbox"/> Tammy Rathwell, OSSTF-ESS (alt)
X Gordon Muir, (Co-Chair) Board Office TBD – CUS Alex Marton, Board Office (alt)	x Michael Groulx, Trustee <input type="checkbox"/> Margaret McIntyre, Trustee (alt)	X Mike Palmer, SEIU <input type="checkbox"/> TBD, SEIU (alt)
X Sara Curtis, Principal Elementary <input type="checkbox"/> Hillary Freeburn, Principal (alt)	Dave Passi, ETFO-OCC <input type="checkbox"/> Ken Friske, ETFO-OCC (alt)	X Diane Aguiar, ETFO <input type="checkbox"/> Colleen Lemieux, ETFO (alt)

Welcome

Regrets: Dave Passi

2.0 Call to Order 9:06 am

3.0 Approval of Minutes

Approval of the June 1, 2022, meeting.

Motion by: Chris Martin

Seconded by: Mic Groulx

4.0 Additions to the Agenda

- No additions to the agenda.

5.0 Business Arising from the Minutes

5.1 SGDSB OH&S Manual

- Manual on Board website is outdated. The manual was revamped 4 to 5 years ago. Plant Department will work on an updated manual to bring to the committee and will take care of preventative maintenance on the manual in the future.

5.2 Truncated Safety Plan

- This item is still on hold. Mr. Muir will be discussing with Mr. Fredrickson. Importance of plan discussed as well as legal issues of not having a Truncated Safety

Plan in place. Possibility of addition to new OH&S manual discussed as an appendix item.

5.3 First Aid Training

- Difficulty in finding trainers, locations and trainees. Importance of having trained employees in the building discussed. Discussion around who should be trained in schools depending on role (gym, shops, cooking classes, outdoor education). Plant Department looking into having an in-house trainer for the Board.

6.0 Correspondence

- **No correspondence**

7.0 New Business

7.1 22-23 Committee Meetings

- Tentative meetings for the 22-23 School year. January 12, April 20, & June 1.

8.0 Area Reports

8.1 Gord Muir (Senior Admin – Plant)

- Level 1 and 2 OH&S Training taking place in Red Rock for the first week in October.
- Phase 1 Preventative Maintenance – HVAC & filtration
- JH&S Rep. shortage
- Snow removal – monitoring where snow is piled, height of snowbanks, sand/salt/proper footwear, Slip-Trip-Fall prevention
- RAT – sites need to order when RATs are needed.
- Disposal of PPE delayed.
- Standardized cleaning system being put in place. (Same chemicals, machinery at each site.)

8.2 Dave Passi (EFTO-OCC) – no report

8.3 Amber Chursz (OSSTF) – no report

8.4 Sara Curtis (Elementary Principals) – no report

8.5 Dianne Aguir (ETFO) – no report

8.6 Michael Groulx (Trustees)

- New Trustee will be appointed at the November Board meeting. Question as to whether the Trustee rep. will be required to have OH&S certifications. Mr. Muir will research.

8.7 Lee Ann Donovan (OSSTF-ESS) – no report

8.8 Christopher Martin (Secondary Principals) – no report

8.9 Mike Palmer (SEIU)

- Question as to if staff can work alone. Staff can work alone; however, safety protocols should be in place. (When employee is expected home, who to contact if they don't arrive, etc.) Discretion should also be used as to what is being worked on (ladders, crawl spaces).

- Fire watch – There are a lot of new head custodians, will there be a what to expect or protocols in place? This item will be added to the Head Custodian meeting agenda. A template can be developed.

8.10 TBD (CUS) – no report.

✓ **Next Meeting Tentative date: January 12, 2023.**

9.0 Motion to Adjourn

The meeting adjourned at 9:37 am.

Motion by Sara Curtis

Seconded by: Mic Groulx



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 07

Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Kal Pristanski, Chair of the Audit Committee

SUBJECT: 2021-22 Audit Committee Annual Report to the Board

**STRATEGIC
PRIORITY:** Stewardship

Background

In accordance with Ontario Regulation 361/10, the Audit Committee shall submit to the Board and the Ministry of Education in each fiscal year a report that summarizes the work performed and matters addressed by the committee at its meetings.

Administrative Recommendation

That, the Superior-Greenstone DSB, having received Report No. 07: 2021-22 Audit Committee Annual Report, accepts the 2021-22 Audit Committee Annual Report to the Board.

Respectfully submitted by:

Kal Pristanski
Chair of the Audit Committee

Audit Committee Annual Report to the Board of Trustees

This report summarizes the Audit Committee's actions for the year ending August 31, 2022.

Audit Committee Members

The following audit committee members served during the reporting period:

- Kal Pristanski, Chair
- Christine Major, Trustee
- Margaret McIntyre, Trustee
- Kevin Green, CPA, External member
- Douglas Sitch, CPA, External member
- Pinky McRae, Ex-Officio

Other attendees were:

- Nicole Morden Cormier, Director of Education
- Alex Marton, Superintendent of Business
- Brent Harris, Manager of Financial Services
- Kris Mauro, Regional Internal Audit Manager
- Paul Agostino, Regional Internal Auditor
- Trevor Ferguson, Partner, Deloitte
- Heather LaPlante, Senior Manager, Deloitte

Administrative Matters

The Audit Committee held three meetings during the fiscal year. Members in attendance at each meeting were as follows:

Committee Member	September 7, 2021	December 7, 2021	June 16, 2022
Kevin Green	x	x	
Christine Major	x	x	
Margaret McIntyre	x	x	x
Pinky McRae	x	x	x
Kal Pristanski	x	x	x
Douglas Sitch	x		x

Governance

All members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10.

External Auditors

The relationship with the external auditors, Deloitte, has been satisfactory. The Audit Committee was satisfied with the external auditors' performance with respect to the audit of the 2021-22 financial statements.

Deloitte presented the results of their audit of the 2020-21 Financial Statements at the Audit Committee meeting held on December 7, 2021. There were no issues of significant concern.

Management completed a Request for Proposal Process in April 2021. Deloitte LLP was selected as the provider for external audit services for the years 2021-22 through 2023-24.

Internal Auditors

The relationship with Internal Audit has been satisfactory. During the 2021-22 fiscal year, the Internal Audit Team completed the following:

- Payroll Services & Benefits Audit
- Follow-up Audit – Recruitment, Hiring and Retention
- Network Penetration Audit (Ongoing)

Third Party Audit

During the 2021-22 fiscal year, there were no third-party audits.

Summary of the work performed

The following is a summary of additional work undertaken by the Audit Committee during the period:

- reviewed the 2020/21 Financial Statements
- completed a self-assessment and reviewed the results
- established a Terms and Reference; and
- received 4 Interim Financial Reports from the Manager of Finance

By the signature noted below, we attest that we have discharged our duties and responsibilities with respect to Ontario Regulation 361/10.

Kal Pristanski

Chair, Audit Committee

January 30, 2023



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 08
Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Kal Pristanski, Chair of the Audit Committee
Brent Harris, Manager of Financial Services

SUBJECT: Report of the Audit Committee – Financial Statements

**STRATEGIC
PRIORITY:** Stewardship

Background

Representatives from Deloitte, LLP were engaged to perform the audit of the 2021/22 Financial Statements.

Current Situation

The 2021/22 Financial Statements are attached for your review. The Financial Statements include the following:

- Consolidated Statement of Financial Position
- Consolidated Statement of Financial Operations
- Consolidated Statement of Change in Net Debt
- Consolidated Statement of Cash Flows and
- The notes to the Financial Statements.

In addition, the following are attached for information:

- The Compliance Report
- The Trust Fund Report

SGDSB is compliant with respect to spending on administration and governance, and the in-year surplus. The in-year surplus is \$563,032, while the compliance-based surplus is \$239,361. The difference is attributed to employee future benefits which are excluded from the compliance calculation.

The Financial Statements were received at the Audit Committee Meeting held on December 15, 2022, and are presented to the Board for approval.

Next Steps

The Financial Statements are in Draft until accepted by the Board. At that time, the auditors will release their report and the statements are finalized. In 2021/22, there were no recommendations from the auditors.

Administrative Recommendations/Summary

That, the Superior-Greenstone DSB, having received Report No. 08: Report of the Audit Committee – Financial Statements:

- *Approve the 2021/22 audited Financial Statements.*
- *Received additional financial reports for information.*

Respectfully submitted by:

Kal Pristanski
Chair of the Audit Committee

Alex Marton
Superintendent of Business

Consolidated financial statements of Superior-Greenstone District School Board

August 31, 2022

Management Report	1
Independent Auditor's Report	2-4
Consolidated statement of financial position	5
Consolidated statement of operations	6
Consolidated statement of change in net debt	7
Consolidated statement of cash flows	8
Notes to the consolidated financial statements	9-23

Management Report

Year ended August 31, 2022

Re: Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the Superior Greenstone District School Board are the responsibility of the School Board's management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1(a) to the financial statements.

The preparation of the consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Audit Committee of the Board meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to the Board's approval of the consolidated financial statements.

The consolidated financial statements have been audited by Deloitte LLP, independent external auditors appointed by the Board. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the School Board's consolidated financial statements.

Nicole Morden-Cormier
Director of Education

Alex Marton
Superintendent of Business

_____, 2022

Independent Auditor's Report

To the Board of Trustees of the
Superior-Greenstone District School Board

Opinion

We have audited the consolidated financial statements of Superior-Greenstone District School Board (the "Board"), which comprise the consolidated statement of financial position as at August 31, 2022, and the consolidated statements of operations, change in net debt and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements of the Board for the year ended August 31, 2022 are prepared, in all material respects, in accordance with the basis of accounting described in Note 1(a) to the financial statements.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Emphasis of Matter

Without modifying our opinion, we draw attention to Note 1(a) of the financial statements which describes the basis of accounting used in the preparation of these financial statements and the significant differences between such basis of accounting and the Canadian public sector accounting standards. Our opinion is not modified in respect of this matter.

Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the basis of accounting described in Note 1(a) to the financial statements, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Board to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants
Licensed Public Accountants
[DATE]

Draft

Superior-Greenstone District School Board
Consolidated statement of financial position
As at August 31, 2022

	Notes	2022 \$	2021 \$
Financial assets			
Cash		353,600	—
Accounts receivable	2 and 3	15,139,572	13,321,891
Accounts receivable - Province of Ontario capital grants	3	12,187,331	17,223,627
Investments	4	125	125
		27,680,628	30,545,643
Liabilities			
Bank indebtedness		—	491,303
Accounts payable and accrued liabilities		4,391,118	7,375,393
Deferred revenue	5	2,805,582	2,019,360
Deferred capital contributions	6	71,372,537	71,151,298
Obligation under capital leases	7	53,365	78,081
Net long-term debt	8	9,569,087	10,091,375
Retirement and other employee future benefits payable	9	537,294	735,726
		88,728,983	91,942,536
Net debt		(61,048,355)	(61,396,893)
Commitments and contingent liabilities	12		
Non-financial assets			
Tangible capital assets	15	74,138,920	73,960,516
Prepaid expenses and supplies		160,284	124,187
		74,299,204	74,084,703
Accumulated surplus	16	13,250,849	12,687,810

The accompanying notes are an integral part of the consolidated financial statements.

Approved on behalf of the Board

_____, Director of education

_____, Chair of the Board

Superior-Greenstone District School Board**Consolidated statement of operations**

Year ended August 31, 2022

		Budget	2022	2021
	Notes	\$	\$	Actual
				\$
		(Note 18)		
Revenue				
Provincial grants				
Student focused funding		29,788,835	30,711,995	29,960,338
Deferred capital contributions recognized	6	6,402,088	6,924,440	7,695,052
Other		1,123,633	2,113,184	2,923,333
Local taxation		3,244,374	3,017,225	3,087,934
School fundraising		456,500	266,104	152,295
Federal grants and fees		4,584,428	5,199,837	5,029,537
Interest income		—	17,311	14,137
Other revenues - School Boards		275,000	451,218	336,373
Other fees and revenue		472,725	950,631	519,515
		46,347,583	49,651,945	49,718,514
Expenses				
	10			
Instruction		29,462,518	29,721,421	28,127,527
Administration		3,290,895	3,890,731	3,362,450
Transportation		1,579,162	1,845,128	1,635,816
School operations/pupil accommodation		11,450,818	13,234,714	13,761,125
School funded activities		458,800	301,279	158,210
Other		—	95,633	115,730
		46,242,193	49,088,906	47,160,858
Annual surplus		105,390	563,039	2,557,656
Accumulated surplus, beginning of year		12,687,810	12,687,810	10,130,154
Accumulated surplus, end of year		12,793,200	13,250,849	12,687,810

The accompanying notes are an integral part of the consolidated financial statements.

Superior-Greenstone District School Board
Consolidated statement of change in net debt
Year ended August 31, 2022

	Notes	2022 \$	2021 \$
Annual surplus		563,039	2,557,656
Acquisition of tangible capital assets	15	(7,145,679)	(15,664,117)
Amortization of tangible capital assets	15	6,967,275	7,716,279
Acquisition of prepaid expenses and supplies		(160,284)	(124,187)
Use of prepaid expenses and supplies		124,187	34,342
		(214,501)	(8,037,683)
Change in net debt		348,538	(5,480,027)
Net debt, beginning of year		(61,396,893)	(55,916,866)
Net debt, end of year		(61,048,355)	(61,396,893)

The accompanying notes are an integral part of the consolidated financial statements.

Superior-Greenstone District School Board**Consolidated statement of cash flows**

Year ended August 31, 2022

	Notes	2022 \$	2021 \$
Operating activities			
Annual surplus		563,039	2,557,656
Items not involving cash			
Amortization	15	6,967,275	7,716,279
Deferred capital contributions recognized	6	(6,924,440)	(7,695,052)
Changes in non-cash assets and liabilities			
Accounts receivable		(1,817,681)	(756,963)
Accounts payable and accrued liabilities		(2,984,275)	1,871,951
Deferred revenue - operating		327,649	299,482
Retirement and other employee future benefits payable		(198,432)	(166,566)
Prepaid expenses and supplies		(36,097)	(89,845)
		(4,102,962)	3,736,942
Capital activity			
Acquisition of tangible capital assets	15	(7,145,679)	(15,664,117)
Financing activities			
Capital grant contributions	6	7,145,679	14,865,770
Change in accounts receivable			
- Province of Ontario capital grants		5,036,296	(1,394,490)
Change in deferred revenues - capital		458,573	(995,378)
Debt principal repaid		(522,288)	(500,852)
Repayment of obligations under capital lease		(24,716)	(72,458)
		12,093,544	11,902,592
Net change in cash (bank indebtedness)		844,903	(24,583)
Bank indebtedness, beginning of year		(491,303)	(466,720)
Cash (bank indebtedness), end of year		353,600	(491,303)

The accompanying notes are an integral part of the consolidated financial statements.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
 August 31, 2022

1. Significant accounting policies

The consolidated financial statements of the Superior-Greenstone District School Board (the "Board") are prepared by management in accordance with the basis of accounting described below.

Significant accounting policies adopted are as follows:

(a) Basis of accounting

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11, Accounting Policies and Practices Public Entities ("Regulation 395/11"), of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario (the "Province"). A directive was provided by the Ontario Ministry of Education (the "Ministry") within memorandum 2004:B2 requiring school boards to adopt Canadian Public Sector Accounting Standards ("PSAS") commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the consolidated statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of PSAS which requires that:

- Government transfers, including amounts previously recognized as tax revenues, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with PSAS PS3410;
- Externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with Canadian PSAS PS3100; and
- Property taxation revenue be reported as revenue when received or receivable in accordance with PSAS PS3510.

As a result, revenue recognized in the consolidated statement of operations and certain related deferred revenues and deferred capital contributions would be recorded differently under PSAS.

(b) Reporting entity

The consolidated financial statements reflect the assets, liabilities, accumulated surplus, revenues, expenses and annual surplus of the reporting entity. The reporting entity comprises all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
 August 31, 2022

1. Significant accounting policies (continued)

(b) Reporting entity (continued)

School generated funds, which include the assets, liabilities, accumulated surplus, revenues, expenses and annual surplus of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

All material interdepartmental and inter-entity transactions and balances between these organizations are eliminated on consolidation.

(c) Trust funds

Trust funds and their related operations administered by the Board amounting to \$451,549 (\$420,697 in 2021), have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations, as they are not controlled by the Board.

(d) Deferred revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts will be recognized as revenue in the fiscal year the related qualifying expenses are incurred or services are performed.

(e) Deferred capital contributions

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- (i) Government transfers received or receivable for capital purpose;
- (ii) Other restricted contributions received or receivable for capital purpose; and
- (iii) Amounts previously recognized as property taxation revenues which were historically used to fund capital assets.

(f) Retirement and other employee future benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include health and dental, retirement gratuity, worker's compensation, non-vesting accumulating sick leave, and early retirement incentive plan. The Board has adopted the following policies with respect to accounting for these employee benefits.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
 August 31, 2022

1. Significant accounting policies (continued)

(f) Retirement and other employee future benefits (continued)

As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the principals and vice-principals associations, the following Employee Life and Health Trusts (ELHTs) were established in 2016-17: ETFO, OSSTF, and OSSTF-EW. The ELHTs provide health, life and dental benefits to teachers (excluding daily occasional teachers), education workers (excluding daily occasional teachers), educational workers, other school board staff and retired individuals up to a school board's participation date in the ELHT. These benefits are being provided through a joint governance structure between the bargaining/employee groups, school board trustees associations and the Government of Ontario. Starting June 1, 2017, the Board is no longer responsible to provide certain benefits to ETFO, OSSTF, and OSSTF-EW. Upon transition of the employee groups' health, dental and life benefit plans to the ELHT, school boards are required to remit a negotiated amount per full-time equivalency (FTE) on a monthly basis. Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN) and additional ministry funding in the form of a Crown contribution and Stabilization Adjustment.

The Board continues to provide health, dental and life insurance benefits for retired individuals and the following employee groups: CEWAO(APPSP) and non-unionized employees including principals, vice principals, and continues to have a liability for payment of benefits for those who are on long-term disability and for some who are retired under these plans.

The Board has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities are actuarially determined using the employee's salary, banked sick days and years of service as at August 31, 2012 and management's best estimate of discount rates. Any future actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.
- (ii) For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for life insurance, dental and health care benefits for certain employees on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.
- (iii) Actuarial gains and losses related to obligations for long-term disability are amortized over the expected average service life of the employee group.
- (iv) The Board's contributions to multi-employer defined benefits pension plans, such as the Ontario Municipal Employees Retirement System ("OMERS") pensions, are recorded in the period in which they become payable.
- (v) The costs of insured benefits for active employees reflected in these consolidated financial statements are the Board's portion of insurance premiums owed for coverage of employees during the period.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

1. Significant accounting policies (continued)

(g) Tangible capital assets

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, design, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases, which transfer substantially all of the benefits and risks incidental to ownership of property, are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset class	Estimated useful life in years
Land improvements	15
Building and building improvements	40
Portable structures	20
Other buildings	20
First-time equipping of schools	10
Furniture	10
Equipment	5-15
Leased equipment	Over lease term
Computer hardware	3
Computer software	5
Vehicles	5-15

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use. One-half of the annual amortization is charged in the year of acquisition and the year of disposal.

Land permanently removed from service and held for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service cease to be amortized. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the consolidated statement of financial position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

(h) Government transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the year in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions and recognized into revenue in the consolidated statement of operations at the same rate and over the same period as the tangible capital assets are amortized.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
 August 31, 2022

1. Significant accounting policies (continued)

(i) Investment income

Investment income earned is reported as revenue in the period earned. Investment income earned on externally restricted funds such as pupil accommodation and special education forms part of the respective deferred revenue balances.

(j) Long-term debt

Long-term debt includes debentures and Ontario Financing Authority ("OFA") loans which were arranged for financing the Board's capital projects or high priority renewal projects.

(k) Budget figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Board of Trustees ("Trustees"). The budget approved annually by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. The approved operating budget for 2021-22 is reflected on the consolidated statement of operations. The budget was approved on August 23, 2021.

(l) Property tax revenue

Under PSAS, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province. As a result, property tax revenue received from the municipalities is recorded as part of Provincial Grants.

(m) Use of estimates

The preparation of financial statements in conformity with the basis of accounting described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Actual results could differ from these estimates. Estimates are reviewed periodically by management, and, as adjustments become necessary they are reported in the period in which they became known. Accounts subject to estimates include allowance for doubtful accounts receivable, accrued liabilities, retirement and other employee future benefits payable, useful lives of tangible capital assets and the recognition of deferred amounts related to capital contributions.

(n) Contributed materials

Contributed materials are recognized by the Board at the date of contribution when a fair value can be reasonably estimated.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

2. Accounts receivable

Accounts receivable include tuition fees receivable from the First Nations as follows:

	Balance at August 31, 2021 \$	Invoices \$	Payments \$	Balance at August 31, 2022 \$
Aroland First Nation	784,599	835,680	(1,182,798)	437,481
Biinjitwaabek First Nation	219,800	286,717	(522,445)	(15,928)
Bingwi Neyaashi Anishinaabek	—	44,242	—	44,242
Ginoogaming First Nation	1,964,461	743,888	(1,140,294)	1,568,055
Marten Falls First Nation	747,183	283,226	—	1,030,409
Pays Plat First Nations	281,333	316,420	(200,000)	397,753
Pic Mobert First Nation	114,473	350,416	(159,280)	305,609
Pic River First Nations	260,476	509,696	(753,774)	16,398
Red Rock First Nation	519,084	1,085,733	(1,069,916)	534,901
Windigo Tribal Council	—	31,856	(31,856)	—
	4,891,409	4,487,874	(5,060,363)	4,318,920

3. Accounts receivable – Province of Ontario

The Province replaced variable capital funding with a one-time debt support grant in 2009-10. The Board recorded a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board will receive this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has reported receivables from the Province of Ontario, as Accounts receivable – Province of Ontario capital grants, of \$12,187,331 as at August 31, 2022 (\$17,223,627 in 2021) with respect to capital grants.

The Ministry of Education introduced a cash management strategy effective September 1, 2018. As part of the Strategy, the Ministry of Education delays part of the grant payment to school boards where the adjusted accumulated surplus and deferred revenue balances are in excess of certain criteria set out by the Ministry of Education. The balance of delayed grant payments from the Government of Ontario included in Accounts receivable as at August 31, 2022 is \$7,178,867 (\$5,624,946 in 2021).

4. Investments

Investments are comprised of the following:

	Cost \$	Market value \$	Cost \$	Market value \$
Investment certificates	125	125	125	125

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

5. Deferred revenue

Revenues received and set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the consolidated statement of financial position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2022 is comprised of:

	Balance at August 31, 2021 \$	Increase \$	Recognized \$	Balance at August 31, 2022 \$
Pupil accommodation	321,217	2,980,103	(2,522,140)	779,180
Proceeds of disposition	50,834	610		51,444
Special education	73,024	52,911	(97,236)	28,699
Other	1,574,285	6,853,603	(6,481,629)	1,946,259
	2,019,360	9,887,227	(9,101,005)	2,805,582

6. Deferred capital contributions

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life the asset acquired.

	2022 \$	2021 \$
Balance, beginning of year	71,151,298	63,980,580
Capital grants recorded as deferred capital contributions	7,145,679	14,865,770
Revenue recognized during the year	(6,924,440)	(7,695,052)
Balance, end of year	71,372,537	71,151,298

7. Obligations under capital leases

The Board has obligations under various capital leases with expiries ranging from fiscal 2022/2023 to fiscal 2023/2024 and interest rates ranging from 1.51% to 2.71%. Principal and interest payments relating to capital lease obligations of \$53,365 (\$78,081 in 2021) outstanding as at August 31, 2022 are due as follows:

	Principal payment \$	Interest \$	Total \$
2022/2023	29,158	59	29,217
2023/2024	24,207	5	24,212
	53,365	64	53,429

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

8. Net long-term debt

Net long-term debt reported on the consolidated statement of financial position is comprised of the following:

	2022	2021
	\$	\$
4.56% Ontario Financing Authority, GPL 1	772,366	836,049
4.85% Ontario Financing Authority, GPL 2	564,927	603,817
5.01% Ontario Financing Authority, GPL 3	721,908	765,588
5.23% Ontario Financing Authority, GPL 4a	1,539,810	1,621,592
3.97% Ontario Financing Authority, GPL 4b	1,078,831	1,132,961
3.564% Ontario Financing Authority, GPL 4c	4,172,398	4,383,041
4.003% Ontario Financing Authority, GPL 4d	718,847	748,327
	9,569,087	10,091,375

On November 15, 2006, the Board entered into a loan agreement with the OFA to refinance \$1,498,725 of the GPL Phase 1 outstanding at that time. The loan is repayable by semi-annual installments of principal and interest of \$50,544 based on a 25 year amortization schedule and bears interest of 4.56%. The annual principal and interest costs will be funded by the Ministry.

On March 3, 2008, the Board entered into a loan agreement with the OFA to refinance \$970,022 of the GPL Phase 2 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$34,004 based on a 25 year amortization schedule and bears interest of 4.85%. The annual principal, interest and administration costs will be funded by the Ministry.

On March 13, 2009, the Board entered into a loan agreement with the OFA to refinance \$1,150,000 of the GPL Phase 3 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$40,944 based on a 25 year amortization schedule and bears interest of 5.01%. The annual principal, interest and administration costs will be funded by the Ministry.

On April 14, 2010, the Board entered into a loan agreement with the OFA to refinance \$2,290,309 of the GPL Phase 3 and 4 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$82,784 based on a 25 year amortization schedule and bears interest of 5.23%. The annual principal, interest and administration costs will be funded by the Ministry.

On November 25, 2011, the Board entered into a loan agreement with the OFA to refinance \$1,535,262 of the GPL Phase 4 and outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$49,288 based on a 25 year amortization schedule and bears interest of 3.97%. The annual principal, interest and administration costs will be funded by the Ministry.

On March 9, 2012, the Board entered into a loan agreement with the OFA to refinance \$5,978,491 of the GPL Phase 4 and PTR Stage 1 and 2 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$182,497 based on a 25 year amortization schedule and bears interest of 3.564%. The annual principal, interest and administration costs will be funded by the Ministry.

On March 12, 2014, the Board entered into a loan agreement with the OFA to refinance \$924,990 of the GPL Phase 1, 2, 3 and 4 outstanding at that time. The loan is repayable by semi-annual installments of principal, interest and administration fee of \$29,572 based on a 25 year amortization schedule and bears interest of 4.003%. The annual principal, interest and administration costs will be funded by the Ministry.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

8. Net long-term debt (continued)

Principal and interest payments relating to the net long-term debt of \$13,046,508 (\$13,568,796 in 2021) outstanding as at August 31, 2022 are due as follows:

	Principal payment \$	Interest \$	Total \$
2022/2023	544,664	394,601	939,265
2023/2024	568,022	371,242	939,264
2024/2025	592,410	346,855	939,265
2025/2026	617,870	321,394	939,264
2026/2027	644,454	294,811	939,265
Thereafter	6,601,667	1,748,518	8,350,185
	<u>9,569,087</u>	<u>3,477,421</u>	<u>13,046,508</u>

9. Retirement and other employee future benefits

Retirement and other employee future benefit liabilities

	Retirement benefits \$	Other employee future benefits \$	2022 Total employee future benefits \$	2021 Total employee future benefits \$
Accrued employee future benefit obligation	585,061	38,322	623,383	875,267
Unamortized actuarial (loss) gain	(86,089)	—	(86,089)	(139,541)
Accrued employee future benefit liability, end of year	498,972	38,322	537,294	735,726

The employee future benefits expense below excludes pension contributions to OMERS, a multi-employer pension plan, described below.

Actual benefit payments made during the year totaled \$204,352 (\$214,213 in 2021).

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

9. Retirement and other employee future benefits (continued)

Retirement and other employee future benefit expenses

	Retirement benefits \$	Other employee future benefits \$	2022 Total employee future benefits \$	2021 Total employee future benefits \$
Current year benefit cost (recovery)	30,361	(56,106)	(25,745)	51,698
Interest on accrued benefit obligation	12,455	1,130	13,585	24,801
Amortization of actuarial (gain) loss	18,079	—	18,079	(28,850)
Employee future benefits expenses (recovery)	60,895	(54,976)	5,919	47,649

Retirement benefits

(i) Ontario Teacher's Pension Plan

Teachers and related employee groups are eligible to be members of Ontario Teacher's Pension Plan. Employer contributions for these employees are provided directly by the Province. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

(ii) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of OMERS, a multi-employer pension plan (the "Plan"). The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board's contributions equal the employee contributions to the plan. During the year ended August 31, 2022, the Board contributed \$796,783 (\$767,077 in 2021) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's consolidated financial statements.

(iii) Retirement gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's financial statements. The amount of the gratuities payable to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at August 31, 2012.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
 August 31, 2022

9. Retirement and other employee future benefits (continued)

Retirement benefits (continued)

(iv) Retirement life insurance and health care benefits

Retirement life insurance and health care benefits have been grandfathered to retirees who retired prior to August 31, 2013. Effective September 1, 2013, any new retiree accessing retirement life insurance and health care benefits will pay the full premiums for such benefits and will be included in a separate experience pool that is self-funded.

Employees are able to continue coverage for life insurance, dental and health care benefits after retirement until the members reach 65 years of age; however, the retirees pay a premium associated with this coverage.

(v) Sick leave accumulations

A maximum of 11 unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up benefits received under the short term leave and disability plan in that year. The Board's liability related to compensated absences from sick leave accumulations has been reduced to a maximum of 11 unused sick leave days per eligible employee.

For accounting purposes, the valuation of the accrued benefit obligation for the sick leave top-up is based on actuarial assumptions about future events determined as at August 31, 2022 (the date at which the probabilities of usage were determined) and is based on the average daily salary and banked sick days of employees as at August 31, 2022.

Other employee future benefits

(i) Workplace Safety and Insurance Board Obligations ("WSIB")

The Board is a Schedule 1 employer under the Workplace Safety and Insurance Act (the "Act") and, as such, the Board insures all claims by its injured workers under the Act. The Board's insurance premiums for the year ended August 31, 2022 were (\$55,011) (\$19,221 in 2021) and are included in the Board's current year benefit costs.

(ii) Long-term disability benefits

The Board provides long-term disability benefits including partial salary compensation and payment of life insurance premiums and health care benefits during the period an employee is unable to work or until their normal retirement date to employees up to the transition to the ELHT or to employees who are not yet members of an ELHT. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

The accrued benefit obligations for employee future benefit plans as at August 31, 2022 are based on actuarial valuations for accounting purposes as at August 31, 2022. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Board's best estimates of expected rates of:

Wages and salary escalation	0%
Inflation	2.00%
Medical cost escalation	5.00%
Discount rate on accrued benefit obligations	3.90%
Dental cost escalation	5.0%

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

10. Expenses by object

The following is a summary of the expenses reported on the consolidated statement of operations and accumulated surplus by object:

	Budget	2022 Actual	2021 Actual
	\$	\$	\$
Salary and wages	27,235,542	26,973,441	26,900,635
Employee benefits	4,601,522	5,285,640	4,569,562
Staff development	929,219	365,988	340,800
Supplies and services	3,580,753	5,150,540	3,849,339
Rental expenses	48,071	24,225	15,089
Interest	416,978	476,916	468,153
Fees and contract services	2,822,392	3,438,101	2,624,281
Other	194,330	406,780	676,720
Transfers to Other Boards	—	—	—
Amortization of tangible capital assets	6,413,386	6,967,275	7,716,279
	46,242,193	49,088,906	47,160,858

11. Ontario School Board Insurance Exchange ("OSBIE")

The Board participates, for its liability, property and automobile insurance, in the OSBIE, a reciprocal insurance company licensed under the Insurance Act that is funded by the member boards across Ontario. Liability insurance is available to a maximum of \$20 million per occurrence.

The ultimate premiums over a five year period are based on both the reciprocals and the Board's actual claims experience. Periodically, the Board may receive a refund or be asked to pay an additional premium based on its pro rata share of claims experience. The current five year term expires on December 31, 2026.

12. Commitments and contingent liabilities

The Board is committed to various operating leases for premises and equipment which expires fiscal 2025/26. The aggregate minimum lease payments are as follows:

	Minimum lease payments
	\$
2022/2023	27,701
2023/2024	27,701
2024/2025	27,701
2025/2026	14,937
	98,040

The Board has been named as the defendant in certain legal actions in which damages have been sought. The outcome of these actions is not determinable as at August 31, 2022, therefore, no provision has been made for these claims in the consolidated financial statements. Any losses arising from these actions will be recorded in the year that the related litigation is settled or it is determined that the claim is likely and a reasonable estimate can be made.

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

13. Repayment of "55 School Board Trust" funding

On June 1, 2003, the Board received \$1,718,287 from the "55 School Board Trust" for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the trust. The "55 School Board Trust" was created to refinance the outstanding not permanently financed ("NPF") debt of participating boards who are beneficiaries of the trust. Under the terms of the agreement, the "55 School Board Trust" repaid the board's debt in consideration for the assignment by the board to the trust of future provincial grants payable to the Board in respect of the NPF debt.

The flow-through of \$128,014 (\$128,014 in 2021) in respect of the above agreement for the year ended August 31, 2022 is not recorded in these consolidated financial statements.

14. Service contracts

(i) CFSA Approval with the Ministry of Training, Colleges and Universities

The Board has a Service Contract/CFSA Approval with the Ministry of Advanced Education and Skills Development. One requirement of the Service Contract/CFSA Approval is the production by Management of a report which shows a summary by service of all revenues and expenditures and any resulting surplus or deficit that relates to the Service Contract/CFSA Approval.

An external audit of this report shows the Ontario Youth Apprenticeship Program ("OYAP") services to be in a break-even position as at August 31, 2022 and therefore no amounts are repayable to the Ministry of Training, Colleges and Universities.

(ii) CFSA Approval with the Ministry of Children, Community and Social Services

The Board has a Service Contract/CFSA Approval with the Ministry of Community and Social Services. One requirement of the Service Contract/CFSA Approval is the production by Management of a report, TPAR, which shows a summary by service of all revenues and expenditures and any resulting surplus or deficit that relates to the Service Contract/CFSA Approval. This report shows the Teacher Diagnostician services ("ISNC") services to be in a break-even position as at August 31, 2022 and therefore no amounts are repayable to the Ministry of Children, Community and Social Services.

15. Tangible capital assets

	Cost Balance at August 31, 2021 \$	Additions \$	Disposals, write-offs \$	Cost Balance at August 31, 2022 \$
Land	2,019,997			2,019,997
Land improvements	5,656,733	514,444		6,171,177
Buildings	119,938,858	6,399,752		126,338,610
Equipment (5 years)	104,124	—		104,124
Equipment (10 years)	1,957,819	78,714	(127,574)	1,908,959
Equipment (15 years)	489,535	—		489,535
First time equipping	1,398,905	74,259	(99,301)	1,373,863
Furniture	8,371	—		8,371
Computer hardware	553,567	78,510		632,077
Vehicles- <1 ton	79,241	—		79,241
Capital leases - other	533,528	—		533,528
Construction in progress	—			—
	132,740,678	7,145,679	(226,875)	139,659,482

Superior-Greenstone District School Board
Notes to the consolidated financial statements
August 31, 2022

15. Tangible capital assets (continued)

				2022	2021
	Balance at August 31, 2021	Amortization	Disposals, write-offs	Balance at August 31, 2022	Net book value
	\$	\$	\$	\$	\$
Land	—			—	2,019,997
Land improvements	4,876,929	99,328		4,976,257	1,194,920
Buildings	51,102,878	6,233,699		57,336,577	69,002,033
Equipment (5 years)	31,237	20,825		52,062	52,062
Equipment (10 years)	1,403,428	193,339	(127,574)	1,469,193	439,766
Equipment (15 years)	175,346	26,572		201,918	287,617
First time equipping	588,854	138,638	(99,301)	628,191	745,672
Furniture	417	837		1,254	7,117
Computer hardware	119,608	200,094		319,702	312,375
Vehicles-<1 ton	79,241	—		79,241	—
Capital leases - other	402,224	53,943		456,167	77,361
	58,780,162	6,967,275	(226,875)	65,520,562	74,138,920
					73,960,516

16. Accumulated surplus

Accumulated surplus consists of the following:

	2022	2021
	\$	\$
Invested in tangible capital assets	2,019,997	2,019,997
School generated funds	410,694	445,870
Employee future benefits	(126,007)	(494,645)
Interest accrual	(140,780)	(140,780)
Working funds	9,159,485	8,932,338
Reserves and reserve funds	1,927,460	1,925,030
	13,250,849	12,687,810

Reserves and reserve funds set aside for specific purposes by the Board of Trustees consist of the following:

	2022	2021
	\$	\$
Reserve and reserve funds		
Pupil accommodation - school renewal	160,352	160,352
Capital - equipment	51,992	51,560
Insurance	15,892	15,760
Pre-2010 benefit adjustment	1,470,851	1,459,196
Winning teams	47,285	47,285
Capital - project	181,088	190,877
Total reserve and reserve funds	1,927,460	1,925,030

Superior-Greenstone District School Board
Notes to the consolidated financial statements
 August 31, 2022

17. Transportation consortium

On June 16, 2008, the East Thunder Bay Transportation Consortium was created as a Membership Agreement between the Board and Conseil scolaire de district catholique des Aurores boreales, Conseil scolaire de district du Grand Nord de l'Ontario and Superior North Catholic District School Board in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the school boards. Under the agreement, decisions related to the financial and operating activities of East of Thunder Bay Transportation Consortium are shared. No partner is in a position to exercise unilateral control.

The Board's consolidated financial statements illustrate the Board's pro-rata share of revenues and expenses for the consortium. The Board's pro-rata share of expenditures for 2022 is 64.03% (2021 – 63.05%) based on the number of transported students.

	2022	2021
	\$	\$
Administrative cost	122,030	134,171
Student transportation	1,649,324	1,501,680
Total expenditure	1,771,354	1,635,851

18. Budget figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. As the Board only prepares a budget for the statement of operations, budget figures in the consolidated statement of change in net debt have not been provided.

19. COVID-19 pandemic

On March 11 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and condition of the Board in future periods.

20. In-kind transfer from the Ministry of Government and Consumer Services

The board has recorded entries, both revenue and expenses, associated with centrally procured in-kind transfers of personal protective equipment (PPE) and critical supplies and equipment (CSE) received from the Ministry of Government and Consumer Services (MGCS). The amounts recorded were calculated based on the weighted average cost of the supplies as determined by MGCS and quantity information based on the board's records. The in-kind revenue recorded for these transfers is \$612,968 with expenses based on use of \$612,968 for a net impact of nil.

Compliance Report

Administration and Governance

Compliance - Gross Expenses Excluding Internal Audit	3,647,665
Compliance - Other Revenues	1,238,308
Compliance - Net Expenses Excluding Internal Audit	2,409,357
Compliance - Funding Allocation Excluding Internal Audit	2,417,978
Compliance - Overspending on Administration and Governance	0
Compliance - Admin and Governance Compliant	COMPLIANT / CONFORME

Is the board in a Multi-Year recovery Plan?

(If board is in multi-year recovery plan then compliance report below does not apply.)



Balanced Budget Determination

1.1	In-year revenues (Schedule 9, item 10.0 - item 4.4)	49,513,853
1.1.1	In-year revenues for land <i>(Schedule 5.6, items 1.2 + 1.3 + 1.3.1 - 1.4 - 1.4.1 + Sch 5.5 Land Projects col. 5.1 + col. 6.1 - Sch 5.1, item 2.30, col. 6)</i>	0
1.2	In-year expenses for compliance purposes (Schedule 10ADJ, item 90, col. 20)	49,274,492
1.3	In-year surplus/(deficit) before excluding board funded COVID-19 expense <i>Item 1.1 - item 1.1.1 - Item 1.2</i>	239,361
1.4	If item 1.3 is greater or equal to zero, board is in compliance. Otherwise, see calculation below.	COMPLIANT / CONFORME
1.5	Board funded COVID-19 expenses (Schedule 9.1, item 5)	0
1.6	In-year surplus/(deficit) excluding board funded COVID-19 expenses <i>item 1.3 + item 1.5</i>	239,361

Compliance Calculation Prior to Ministry Approval Amount

Compliance requirements for in-year deficit excluding board funded COVID-19 expense

1.7	Operating allocation to be used in compliance calculation (Section 1A, item 1.92)	33,654,548
1.8	1% of item 1.7	336,545
1.9	Prior year accumulated surplus available for compliance (Schedule 5, item 3, col. 1)	10,847,583
1.10	Lesser of item 1.8 and item 1.9	336,545
1.11	Is the in-year deficit excluding board funded COVID expense (item 1.6) less than or equal to item 1.10?	N/A

Compliance requirements for overall in-year deficit

1.12	Operating allocation to be used in compliance calculation (Section 1A, item 1.92)	33,654,548
1.13	2% of item 1.12	673,091
1.14	Prior year accumulated surplus available for compliance (Schedule 5, item 3, col. 1)	10,847,583
1.15	Lesser of item 1.13 and item 1.14	673,091
1.16	Is the in-year deficit at item 1.3 less than or equal to item 1.15?	N/A
1.17	If both item 1.11 and 1.16 are "yes" or "N/A", the board is in compliance. Otherwise the board needs minister approval.	COMPLIANT / CONFORME

Compliance Calculation After Ministry Approval Amount (Education Act, 231. (3))

1.18	Amount of minister approved in-year deficit excluding board funded COVID-19 expense	-
1.19	Total amount of minister approved in-year deficit	-
1.20	If the amount of deficit at item 1.3 is less than or equal to item 1.19 and amount of deficit at item 1.6 is less than or equal to item 1.18, the board is in compliance. Otherwise the board is not in compliance.	

Schedule 6 - Trust Funds Administered by the Board

	Col 1	Col 2	Col 3	Col 4	Col 5	Col 6
Name and Purpose of Trust Funds	Trust Fund - Opening Balance September 1	Trust Fund - Capital Received	Trust Fund - Earnings on investments	Trust Fund - Total Capital	Less: Trust Fund - Disbursements	Trust Fund - Closing Balance August 31
A. Enders (Beardmore Honour Roll Bursary)	10,285	-	51	10,336	-	10,336
A. Enders (Geraldton Honour Roll Bursary)	10,246	-	52	10,298	89	10,209
Arrive in 85 Trust	3,676	-	22	3,698	-	3,698
Dr. R. E. Laine	180	-	2	182	-	182
Geraldton Scholarship Trust Fund	18,886	-	14,571	33,457	10,628	22,829
Hargraft Trust	17,017	-	102	17,119	130	16,989
Tim McLean Memorial Trust	19,118	-	207	19,325	1,000	18,325
USWA Trust	2,521	-	41	2,562	900	1,662
L. Coljak Scholarship	13,444	-	72	13,516	-	13,516
Longlac Scholarship	158,914	-	1,651	160,565	-	160,565
Stephen Peet Memorial Fund	870	-	5	875	-	875
T.L. Wlasy Memorial Scholarship	2,357	-	18	2,375	-	2,375
Employee Funded Leave	157,705	59,477	2,004	219,186	34,647	184,539
Caribou Artisans Trust	2,715	-	38	2,753	-	2,753
RR Steele Trust	2,765	-	29	2,794	100	2,694
Total	420,699	59,477	18,865	499,041	47,494	451,547

Schedule 6 - Trust Funds Administered by the Board

	Col 7	Col 8	Col 9	Col 10	Col 11	Col 12
Name and Purpose of Trust Funds	Trust Fund - Cash	Trust Fund - Investments	Trust Fund - Other Assets	Trust Fund - Total Assets	Less: Trust Fund - Liabilities	Trust Fund - Net Assets Balance August 31, 2022
A. Enders (Beardmore Honour Roll Bursary)	197	10,139	-	10,336	-	10,336
A. Enders (Geraldton Honour Roll Bursary)	71	10,139	-	10,210	-	10,210
Arrive in 85 Trust	205	3,741	-	3,946	250	3,696
Dr. R. E. Laine	182	-	-	182	-	182
Geraldton Scholarship Trust Fund	19,978	-	2,850	22,828	-	22,828
Hargraft Trust	1,780	15,209	-	16,989	-	16,989
Tim McLean Memorial Trust	18,325	-	-	18,325	-	18,325
USWA Trust	1,662	-	-	1,662	-	1,662
L. Coljak Scholarship	355	13,161	-	13,516	-	13,516
Longlac Scholarship	160,566	-	-	160,566	-	160,566
Stephen Peet Memorial Fund	92	883	-	975	100	875
T.L. Wlasy Memorial Scholarship	474	2,756	-	3,230	825	2,405
Employee Funded Leave	186,329	-	-	186,329	1,789	184,540
Caribou Artisans Trust	2,753	-	-	2,753	-	2,753
RR Steele Trust	2,694	-	-	2,694	-	2,694
Total	395,663	56,028	2,850	454,541	2,964	451,577



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 09

Date: January 30, 2023

To: The Chair and members of the
Superior-Greenstone District School Board

FROM: Brandy Brake-Weldon, Chair of the Special Education Advisory Committee

SUBJECT: SEAC Meetings Virtual Format Report to the Board

**STRATEGIC
PRIORITY:** Stewardship, Relationships, Learning, Well-Being

Background

Regulation 463/97: Electronic Meetings and Meeting Attendance requires that, at every meeting of a committee of the board, the chair of the committee or their designate and the Director of Education or their designate be physically present in the meeting room of the committee. If the chair/designate or Director/designate participate electronically, one additional member of the committee must be physically present in the meeting room.

The chair may preside over the meetings electronically if the distance from the Chair's current residence to the meeting location is 200 km or greater; if weather conditions do not allow the chair to travel to the meeting location safely; or if the chair has health related issues. Only half of the meetings may be presided over virtually.

On April 29, 2022, and again on September 14, 2022, the Superior-Greenstone District School Board Special Education Advisory Committee (SEAC) sent a letter to the Minister of Education, Honourable Stephen Lecce, requesting that consideration be given to making Regulation 632/20 a permanent amendment. This amendment would allow all ten meetings of the SEAC to be held virtually and that all members be permitted to attend virtually. The committee recognizes the need to have some meetings take place in person to develop relationships.

On October 28, 2022, Minister Lecce provided a memo to Chairs and Directors of Education, stating that he recognizes the challenges of the pre-existing regulation on geographically large, northern and rural boards. He indicated that he would be "directing the Ministry of Education to engage with key education partners and stakeholder to further hear their interests and concerns with respect to potential changes to these requirements" (Hon. Minister Lecce, Electronic Meetings Communication, October 28, 2022).

Current Situation

The SEAC maintains their belief that this regulation presents significant barriers to engagement, has safety implications, and is an issue of equity. At the January 10, 2023 Special Education Advisory Committee the members concluded that, while the Ministry of Education engages in

their review, the SEAC is recommending that the committee remain meeting in a virtual manner for 2023 and 2024, with a review taking place in October 2024. With a subsequent report to be provided to the SGDSB Board of Trustees in November 2024.

The committee resolved that, the Special Education Advisory Committee, recommend that the Superior-Greenstone DSB approve the request for the Special Education Advisory Committee to hold meetings virtually during the 2023 and 2024 calendar years. And, That the Committee will review this recommendation and report to the Board in November 2024.

Administrative Recommendation

That, the Superior-Greenstone DSB, having received Report No. 09: SEAC Meetings: Virtual Format, approve the request for the Special Education Advisory Committee to hold meetings virtually during the 2023 and 2024 calendar years.

Respectfully submitted by:

Brandy Brake-Weldon
Chair of the Special Education Advisory Committee

Will Goodman,
Superintendent of Education



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 10
Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Alex Marton, Superintendent of Business
Brent Harris, Manager of Financial Services

SUBJECT: Interim Financial Report No. 01

**STRATEGIC
PRIORITY:** Stewardship

Background

The purpose of the interim financial report is to provide the Board of Trustees a comparison between the Estimates, approved in June, and Revised Estimates. Revised Estimates are changes to the budget based on the first enrolment count-date on October 31.

Current Situation

The first interim report covers the period from September 1, 2022, to November 30, 2022, and is attached for your review. The interim report includes three different summaries:

- Summary of Financial Results
- Summary of Enrollment
- Summary of Staffing

Changes to Financial Results are based on per-pupil enrolment funding and recognition of specified enveloped funding. Enveloped funding is based on Ministry direction. If we do not spend it, the funding is not received, and therefore there is no impact to the budget.

Based on the October count date, we project an increase in enrolment of 41.63 Average Daily Enrolment (ADE) over budget.

The summary of staffing shows projected changes based on two categories:

- Previously approved through Estimates or enveloped funding:
 - Increase to custodial of .5 FTE
 - Increase to secondary teachers of .17 FTE
 - Increase to mental health staff of 2.5 FTE
- Proposed based on changes to enrolment:
 - Increase to elementary teachers of .5 FTE
 - Increase to system numeracy of .5 FTE

Senior Administration recommends an increase of .5 FTE for the elementary teaching panel to address classroom size concerns and .5 FTE for a system position specializing in numeracy to support elementary teachers across the district.

Administrative Recommendations/Summary

That, the Superior-Greenstone DSB, having received Report No. 10: Interim Financial Report No. 01:

- *Approve a .5 FTE System Numeracy position for the remainder of the 2022-23 fiscal year, and*
- *Approve a .5 FTE elementary school teacher for the remainder of the 2022-23 fiscal year.*

Respectfully submitted by:

Alex Marton
Superintendent of Business

Brent Harris
Manager of Financial Services

SUPERIOR-GREENSTONE DSB
2022-23 Interim Financial Report #1

For the Period Ending November 30, 2022

Summary of Financial Results

	Estimates	Forecast	In-Year Change	
			\$	%
Revenue				
Operating Grants	32,084,073	39,932,888	199,834	0.6%
Capital Grants	10,294,032	2,640,945	(4,106)	(0.0%)
Other	6,450,349	7,179,581	729,232	11.3%
Total Revenue	48,828,454	49,753,414	924,960	1.9%
Expenditures				
Classroom	29,915,004	30,236,216	321,212	1.1%
Other Operating	3,417,186	3,540,386	123,200	3.6%
Transportation	1,963,689	1,963,537	(152)	(0.0%)
Pupil Accommodation	13,066,302	13,040,200	(26,102)	(0.2%)
Other	341,021	539,387	198,366	58.2%
Total Expenditures	48,703,202	49,319,726	616,524	1.27%
In-Year Surplus (Deficit)	125,252	433,688	308,436	
Prior Year Accumulated Surplus (Deficit)	11,086,942	11,086,942		
Accumulated Surplus (Deficit) for Compliance	11,212,194	11,520,630	308,436	

Note: Forecast based on Revised Estimates.

Changes in Revenue

- The increase in enrollment of "Pupils of the Board" results in an increase to the Operating Grant Revenue for the 2021-22 school year.
- Other Revenue is up due to an increase in "Other Pupils" enrolment.

Change in Expenditures

- Classroom and Other Operating expenses are up due to a slight increase in enrolment.
- Transportation and Pupil Accommodations are relatively unaffected by the increase in enrollment.
- Other expenditures has to been increased due to a provision for bargaining unit increases.

Change in Surplus/Deficit

- For compliance purposes, we are projecting a surplus of \$433,688.

Risks & Recommendations

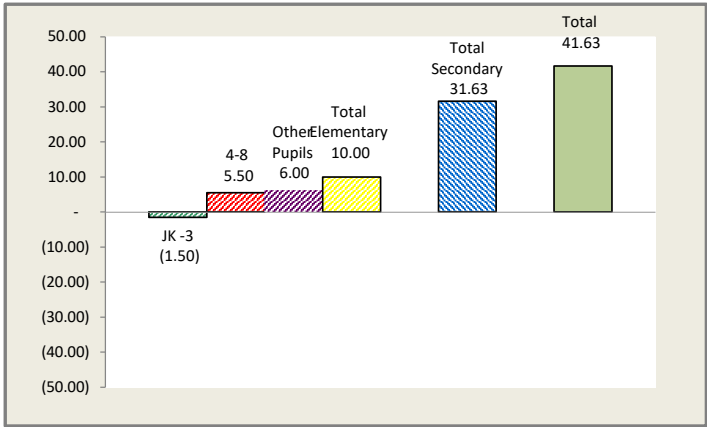
- Retirement payments are being funded from our current grants.

Summary of Enrolment

ADE	Estimates	Forecast	In-Year Change	
			#	%
Elementary				
JK -3	347.00	345.50	(1.50)	(0.4%)
4-8	340.00	345.50	5.50	1.6%
Other Pupils	38.00	44.00	6.00	15.8%
Total Elementary	725.00	735.00	10.00	1.4%
Secondary <21				
Pupils of the Board	501.50	512.00	10.50	2.1%
Other Pupils	115.00	136.13	21.13	18.4%
Total Secondary	616.50	648.13	31.63	5.1%
Total	1,341.50	1,383.13	41.63	3.1%

Note: Forecast is based on Revised Estimates

Changes in Enrolment: Budget v. Forecast



Highlights of Changes in Enrolment:

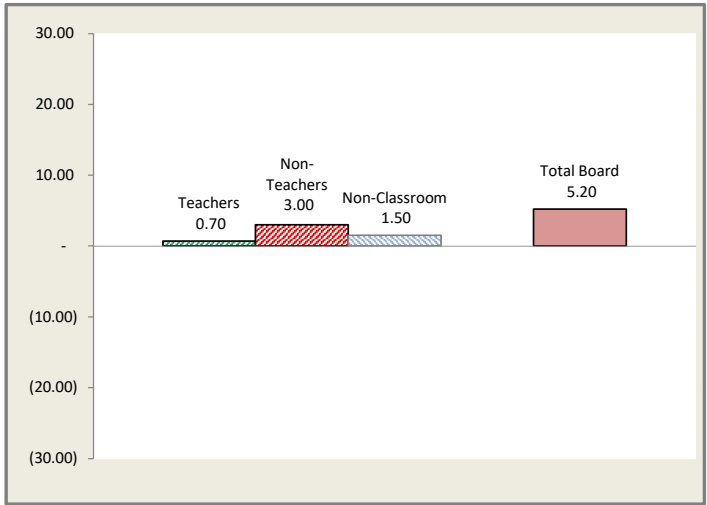
- Total board enrolment is up 41.63 ADE. Pupils of the Board is up 14.5 ADE and Other Pupils is up 27.13 ADE.

Summary of Staffing

FTE	Estimates	Forecast	In-Year Change	
			#	%
Classroom				
Teachers	140.3	141.0	0.70	0.5%
Non-Teachers	138.2	141.2	3.00	2.2%
Total Classroom	278.5	282.2	3.70	1.3%
Non-Classroom	76.7	78.2	1.50	2.0%
Total	355.2	360.4	5.20	1.5%

Note: Forecast is based on Revised Estimates.

Changes in Staffing: Budget v. Forecast



Highlights of Changes in Staffing:

- Teachers up due to the addition of a 0.5 addition to the elementary teaching panel and a 0.17 FTE addition to the secondary panel.
- Non-teachers is up due to a 2.5 FTE additon to the mental health portfolio and a 0.5 FTE additon of a System Role.
- Non-classroom is up due to a 0.5 FTE addition to the custodial staff.



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No.: 11

Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Alex Marton, Superintendent of Business

SUBJECT: Annual Trustee Expense Report 2021-2022

**STRATEGIC
PRIORITY:** Stewardship

Background

The Superior-Greenstone DSB is committed to the responsible and transparent stewardship of public funds. The Board recognizes the value of networking and professional development in achieving strategic objectives and to enhance governance and oversight.

The report is presented in accordance with Policy 208: Trustee/Student Trustee Attendance at Conferences.

Current Situation

December 2021 to November 2022

	Professional Development	Reimbursed	Mileage	Travel, meals	Phone	Internet	Totals
<i>P McRae</i>	3,491	-	327	-	600	1,293	5,711
<i>J Nesbitt</i>	2,731	-	-	-	600	713	4,044
<i>C Major</i>	-	-	-	-	600	899	1,499
<i>A Jarvis</i>	575	-	-	137	600	618	1,930
<i>M McIntyre</i>	612	-	-	-	-	1,203	1,815
<i>M Mannisto</i>	5,164	-2,057	606	137	600	960	5,410
<i>K Pristanski</i>	2,051	-	244	-	600	-	2,895
<i>M Groulx</i>	24	-	-	137	-	-	161
<i>P Cormier</i>	4,408	-	1,015	137	600	1,560	7,720
<i>G Molinski</i>	288	-	-	-	600	-	888
<i>E Couture</i>	-	-	-	-	400	-	400
<i>C Nieman</i>	-	-	-	-	150	-	150
<i>Totals</i>	19,344	-2,057	2,192	548	5,350	7,246	32,623

Administrative Recommendations/Summary

That, the Superior-Greenstone DSB receive Report No. 11, Annual Trustee Expense Report 2021-22, for information.

Respectfully submitted by:

Alex Marton
Superintendent of Business



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 12
Date: January 30, 2023

TO: Chair and Members of the
 Superior-Greenstone District School Board

FROM: Alex Marton, Superintendent of Business

SUBJECT: Enrolment Summary as of October 31, 2022

STRATEGIC PRIORITY: Stewardship

Background

Each year, in accordance with Ontario Regulation, enrolment is reported to the Ministry in October and March.

Current Situation

The figures on these count dates determine our per-pupil funding. Enrolment at SGDSB on October 31 is presented below:

1. 2022-2023 Budgeted ADE calculations for Elementary are 735.00 and Secondary 648.13
2. Overall, our October enrolment for 2022/23 is up 48.75 FTE from budget

ELEMENTARY SCHOOLS	BUDGET FTE October 31, 2022	ACTUAL FTE October 31, 2022	VARIANCE
B.A. Parker Public School	99.00	110.00	11.00
Beardmore Public School	25.00	26.00	1.00
Dorion Public School	47.00	51.00	4.00
George O'Neill Public School	145.00	140.00	-5.00
Manitouwadge Public School	48.00	45.00	-3.00
Margaret Twomey Public School	158.00	166.00	8.00
Marjorie Mills Public School	34.00	39.00	5.00
Nakina Public School	17.00	12.00	-5.00
Schreiber Public School	50.00	52.00	2.00
Terrace Bay Public School	102.00	100.00	-2.00
Total Elementary Enrolment	725.00	741.00	16.00
SECONDARY SCHOOLS	BUDGET FTE October 31, 2022	ACTUAL FTE October 31, 2022	VARIANCE
Geraldton Composite High School	164.00	169.25	5.25
Lake Superior High School	100.00	100.50	0.50
Manitouwadge High School	53.00	55.25	2.25
Marathon High School	163.00	178.00	15.00
Nipigon Red Rock High School	152.00	161.75	9.75
Total Secondary Enrolment	632.00	664.75	32.75
Total Board Enrolment	1,357.00	1405.75	48.75

Administrative Recommendation

That, the Superior-Greenstone DSB receive Report No.12: Enrolment Summary as of October 31, 2022, for information.

Respectfully submitted by:

Alex Marton
Superintendent of Business



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 13

Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Alex Marton, Superintendent of Business

SUBJECT: Accumulated Surplus for Capital Projects

STRATEGIC

PRIORITY: Well-being, Relationships, Stewardship

Background

Surplus funds are typically used to ensure the Board is solvent in the event of significant, unexpected costs. Examples include uninsured damages due to negligence or misuse or legal expenses. In other cases, reserves can be used to supplement the cost of capital expenditures.

In May 2022, the Board passed a motion to release surplus funds for the construction of Gender-Neutral Washrooms at MNHS.

Current Situation

As of August 31, 2022, our accumulated surplus is \$13,250,849. Due to a lack of bids on our tender, the Gender-Neutral Washrooms were not started during the previous fiscal year and reserves were not utilized for this project.

This project remains a high priority to meet the needs of our students. Creating these spaces contributes to our work in promoting equity and inclusivity for our staff, students, and communities. Due to inflationary pressures, the estimated cost has increased from our projections in the previous year.

Total Estimated Cost - \$400,000

Administrative Recommendation

That, the Superior-Greenstone DSB approve for release up to \$400,000 in accumulated surplus funds for use in capital projects for the 2022-2023 fiscal year.

Respectfully submitted by:

Alex Marton
Superintendent of Business



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 14

Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nicole Morden Cormier, Director of Education

SUBJECT: Director's Monthly Report: January 2023

STRATEGIC

PRIORITY: Learning, Well-Being, Stewardship and Relationships

Background

The Director's Monthly Report is designed to provide trustees with additional insights into how the Aims of the Multi-Year Strategic Plan (MYSP) are being realized in each of the schools of the Superior-Greenstone District School Board (SGDSB). Once again, this year, a monthly theme, linked to the Aims of the MYSP, will be used to guide the entries for each report. The Monthly Report's electronic format allows for additional visual imagery to support communication not only to trustees, but with stakeholders throughout the district, as the report is shared on the school board's social media platforms.

The following schedule highlights areas of the MYSP which have been identified as requiring additional focus.

Month	Theme
October	Global Competencies: Character and Communication
November	Global Competencies: Citizenship and Collaboration
January	Global Competency: Critical Thinking and Creativity
February	Celebrating Identity and Collective Belonging
March	Recognizing and Honouring Student Voice
April	Social, Environmental and Digital Responsibility
May	Celebrating Connection
June	Celebrating Belonging
July	N/A
August	N/A

Current Situation

For the month of January, schools and system staff have highlighted how they are ensuring that students demonstrate the Global Competence of Critical Thinking and Creativity.

Please click on the following link to read the Director's Monthly Report: January to read about explicit examples of these learning opportunities.



Small Schools Make a Difference

Director's Monthly Report JANUARY 2023

If we want learners who can thrive in turbulent, complex times, apply thinking to new situations, and change the world, we must reimagine learning:

[Go to this Sway](#)

<https://sway.office.com/mdeqD2pSrrMTDQy7?ref=Link>

Administrative Summary

That the Superior-Greenstone DSB receive Report No. 14: Director's Monthly Report: January 2023, for information.

Respectfully submitted by:

Nicole Morden Cormier,
Director of Education



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 15

Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nicole Morden Cormier, Director of Education

SUBJECT: Parent Involvement Committee (PIC) Name Change

STRATEGIC

PRIORITY: Learning, Well-Being, Relationships, and Stewardship

Background

Ontario Regulation 612/00: School Councils and Parent Involvement Committees outlines the legislation that governs parent involvement committees. This regulation does not define the name that is to be given to this statutory committee.

The Parent Involvement Committee (PIC) is to support, encourage and enhance parent engagement at the board level to improve student achievement and well-being. This will be achieved by providing:

- Information and advice on parent engagement to the board;
- Communicating with and supporting school councils of schools of the board; and
- Understanding activities to help parents of pupils of the board support their children's learning at home and at school.

Current Situation

The Superior-Greenstone District School Board is endeavoring to increase the number of parents/caregivers who are involved in this committee. One such strategy is the introduction of the draft Terms of Reference, which occurred at the January 17, 2023, Parent Involvement Committee Meeting. By providing the Terms of Reference to the committee members and asking them and their School Council members to provide input into the terms, it is our intention to increase understanding of the purpose of the committee.

The current name of the committee, the "Parent Involvement Committee" or "PIC", has the potential to cause confusion, as the purpose of the committee is to "engage" parents and caregivers. The term "parental involvement" focuses on parents getting involved in the life and work of the school, such as volunteering time and expertise to positively impact the school. The term "parental engagement" refers to parents' engagement in their child's learning at home, at school, and in the wider community. Parental engagement is supported by discussion between parents/practitioners and focuses on how families can build on what they already do to help their children's learning and provide a supportive home learning environment.

Next Steps

In order to truly reflect the work of the committee, we are recommending that the name of the committee be changed to the Parent Engagement Committee (PEC). It is our belief that this name change will assist members in focusing the work of the committee moving forward.

Administrative Recommendations

That the Superior-Greenstone DSB, having received Report No. 15, Parental Involvement Committee (PIC) Name Change, hereby change the name of this statutory committee to Parent Engagement Committee (PEC).

Respectfully submitted by:

Nicole Morden Cormier
Director of Education



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 16

Date: January 30, 2023

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Kellie Wrigley School Effectiveness System Principal

SUBJECT: EQAO Modernization and Response

**STRATEGIC
PRIORITY:** Learning & Well-Being

Background

The Ontario Education Quality Assurance Office (EQAO) measures Ontario students' literacy (reading and writing) and math skills at points in their Kindergarten to Grade 12 education. Students attending Superior-Greenstone District School Board schools participate in the following four assessments:

- Grade 3, Primary Division: The Assessment of Reading, Writing and Mathematics, Primary Division tests the reading, writing and math skills students are expected to have learned by the end of Grade 3.
- Grade 6, Junior Division: The Assessment of Reading, Writing and Mathematics, Junior Division tests the reading, writing and math skills students are expected to have learned by the end of Grade 6.
- Grade 9 Math: The Grade 9 Assessment of Mathematics tests the math skills students are expected to have learned by the end of the Grade 9 mathematics course.
- Ontario Secondary School Literacy Test: The Ontario Secondary School Literacy Test (OSSLT) measures whether students are meeting the minimum standard for literacy across all subjects up to the end of Grade 9. Successful completion of the literacy test is one of the requirements to earn an Ontario Secondary School Diploma.

Current Situation

Modernization of Assessments

EQAO assessments have been modernized and are now delivered in a completely online, digital format for all assessments as opposed to the previous paper-based testing. This move is a part of EQAO's commitment to modernization, a response to feedback from educators and the public. The new format provides a better experience for students, provides greater flexibility for schools, and enhances accessibility.

Specifically, changes include:

- **Primary and Junior**
 - Anchored to the revised Elementary Mathematics curriculum.
 - Assistive technology has been built in and is available to all students.
 - A fully digital format, with an option for Grade 3 students to complete the written portion on paper.

- An increase to the length of the administration window and significantly shorter assessments for math, reading, and writing than previous years.
 - Mathematics assessments are responsive to strengths and needs demonstrated by students as they complete questions.
 - An interactive, dynamic digital assessment.
- **Grade 9**
 - Anchored to the revised Grade 9 Mathematics curriculum.
 - Results for all students are now combined and are no longer separated by course level (academic or applied).
 - The assessment is responsive to strengths and needs demonstrated by students as they complete questions.
 - The Ministry provides discretion to school boards as to whether or not the assessment is used as a component of students' report card grades.

Impact on Reporting Student Achievement

The modernization of student assessments has also resulted in changes to reporting student achievement data to schools and boards. Due to the significance of the changes, several of detailed data reports are no longer available to schools and boards. For example, the detailed Item Information Report that EQAO previously provided will no longer be available.

A new interactive data reporting tool has been released and provides a single source for all EQAO data, allowing schools and board staff to view student assessment results, student survey responses, and contextual data provided by school boards to identify students with special education needs and students who self-identify as Indigenous. Data can also be downloaded from the interactive reporting tool and imported into our Student Information System. EQAO is currently working on a new Skills and Strands report for school board and provincial results which will highlight areas of strength and need in various curriculum areas. We hope to receive early access to this in the current school year

Next Steps

Our Response to Changes in EQAO Data Reporting

The changes to the format of the EQAO assessments and the reporting of student achievement data are so significant that results from years prior to the 2021-2022 school year cannot be compared to assessment data for prior years. EQAO is producing revised baselines for school and board staff to use to determine areas of need and focus for student learning.

Data that has been accessible to our schools and system has been helpful in establishing new baseline understanding of student achievement in reading, writing, and mathematics in our schools. This information will contribute to the goals and actions in the Board Improvement and Equity Plan. New reporting provides more effective demographic data and allows educators and central staff to consider student survey responses in relation to achievement and well-being. EQAO data will supplement other sources of student data to provide a comprehensive, deeper understanding of our students' strengths and needs, support responsive educator, school, and system planning, and focus professional learning for educators.

At Superior-Greenstone District School Board, we are committed to the success of our students and look forward to utilizing EQAO data as an important component of how we measure student success and well-being.

Administrative Recommendations/Summary

That the Superior-Greenstone DSB receive Report No. 16: EQAO Modernization and Response, for information.

Respectfully submitted by:

Kellie Wrigley
School Effectiveness System Principal

Eric Fredrickson
Superintendent of Education



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No.: 17

Date: January 30, 2023

TO: Chair and Members of the
 Superior-Greenstone District School Board

FROM: Will Goodman: Superintendent of Education

SUBJECT: Student Success: Alternative Education Programs

STRATEGIC

PRIORITY: Learning, Relationships and Well-Being

Background

The Student Success Lead role was first implemented in 2003 as one of the key drivers in the Students At-Risk Strategy and now supports the work in achieving the aims articulated in *Achieving Excellence: A Renewed Vision for Education in Ontario* for students in grades 7-12. The role was intended to be a champion of Student Success and Student Achievement initiatives within school boards. The Student Success portfolio supports, implements, develops, monitors and reports on a variety of initiatives such as Literacy grades 7-12, Numeracy grades 7-12, Community, Culture and Caring-Based Initiatives, Pathways, SCWI (School College Work Initiative – Dual Credits), SHSM Programs (Specialist High Skills Majors), Experiential Learning, Alternative Learning, Student Voice and Leadership, Instructional Practices (PLCs and mentoring groups), Adult Education and Student Success Teachers/Teams.

Alternative learning and education models and programs have evolved over the past 20 years based on research and innovative practices to support vulnerable and at-risk students. While other school boards have the populations required to support Alternative Schools, Superior-Greenstone has always supported all students in an individualized way. This approach has allowed students to continue to be connected to their peers, educational teams and school communities. Alternative Education programs vary depending on the need of the student and are not strictly focussed on their academic achievement. Classes and programs offer the opportunity to complete courses, recover credits, receive supports and meet goals outside of academics, have unique and/or flexible settings and timetables, smaller student to teacher ratios, build life skills while fostering connections to school and community with varying schedules and timeframes.

Connection to Strategic Plan

Guided by our 2018-2023 Strategic Plan and working within the four pillars of Learning, Well-Being, Relationships and Stewardship, Student Success initiatives strive to ensure all students have equitable opportunities and conditions to maximize their learning potential and be the best version of themselves. We work to achieve this vision through implementation of the *Pathways to Success* (2013), *Growing Success* (2010), *Achieving Excellence: A Renewed Vision for Education in Ontario* (2014), *Caring and Safe Schools in Ontario* (2010) and *Learning for All: A guide to Effective Assessment and Instruction for All Students Kindergarten to Grade 12* (2013).

Current Situation

Alternative Education programs and supports continue to evolve as we know and understand the needs of our students more deeply. Alternative planning involves Student Success Teams, the student, and the student's care network to ensure all needs are considered, goals are co-created and monitored. Each of our schools are allocated Student Success sections that can be used as Alternative Education periods or for Student Success teachers, both supporting alternative education models of support. Our current allocations based on school needs are in the table below.

2022/2023	Student Success Allocations/School
LSHS	0.67 FTE
GCHS	1.00 FTE
MNHS	0.67 FTE
MRHS	1.00 FTE
NRHS	1.00 FTE

Student Success Teams are comprised of Special Education teachers, Guidance Counselors, Child and Youth Workers, Attendance Counsellors, Student Success teachers, Alternative Education teachers, Mental Health supports, Graduation Coaches and Indigenous Student Supports, classroom teachers, Principals and anyone else who may be required on an individual basis based on the students' care network, including external agencies and First Nation Education supports. This team reviews student data and works together to create, implement, and monitor individualized supports, interventions and strategies based on student need. Student Success teachers and caring adults (roles with trust and connections to the students) may support in classrooms, one on one with students or at the elbow with teachers to implement these supports.

Alternative Education and Student Success programs use flexible methods of teaching, choice, inclusive environments that create a community where students are able to build their confidence and connection to learning, educational teams and peers. Students who are completely disengaged work to create these connections in a way that suits them best; some through individually designed programs and others through external supports, all with the aim to meet their own pathway goals.

Additional programs that support alternative learning needs are PLAR (Prior Learning Assessment and Recognition), SAL (Supervised Alternative Learning) and Continuing Education.

PLAR is the formal evaluation and credit-granting process whereby students may obtain credits for prior learning. Prior learning includes the knowledge and skills that students have acquired, in both formal and informal ways, outside secondary school. Students may have their knowledge and skills evaluated against the expectations outlined in provincial curriculum policy documents in order to earn credits towards the secondary school diploma. The recent changes to the requirements of this program have expanded its reach which has allowed earlier and reduced barrier access (age-appropriate timelines and no gaps in program). This has ignited many students in this past year allowing for their goals of graduation to be a closer reality.

Supervised Alternative Learning (SAL) is intended to re-engage young people who are not attending school and who are therefore at risk of not graduating. Ontario Regulation 374/10, “Supervised Alternative Learning and Other Excusals from Attendance at School”, enables the Supervised Alternative Learning Committee of a board to excuse students from fourteen to seventeen years of age from attending school while they continue to participate in learning under the supervision of the board or a school of the board. SAL is initiated when a full continuum of prevention, retention and intervention strategies have been attempted through Alternative Education and Student Success teachers and programs and the result was unsuccessful. Our multi-layered approach and success of our alternative programs and student success supports have eliminated the need for this process.

Continuing Education supports adult students who need flexibility in their learning schedules or have aged out of the day-school offerings. Courses are supported outside of the traditional school day by a qualified teacher. Supports can be provided virtually, over phone or in-person. SGDSB just recently (3 years ago) took over our catchment area from Lakehead Public Schools and had our first graduates in 2021.

One educator’s reflections about current Alternative Education programming:

“In the past year, this program has supported 6 students in workplace paid co-ops, 5 learning from home, and we were able to offer 21 different credit codes to our students with a wide range of levels, academic needs and future aspirations. Many students have been able to access the help that they need in a manner that is not offered in the regular setting and structures of a school.”

“With students outside of school (at-home learners), we have regular meetings with them either on the phone or through Edsby chat. We connect to discuss their progress, ask/answer any concerns that have come up and to ensure that there are not any barriers to the student receiving an education. This furthers our connection and has resulted in students re-engaging into the school environment.”

“We have done a very good job using all of the Alternative Education options (PLAR, Co-op and Con Ed) as part of an all-encompassing tool bag that is always changing and adapting to our students and their needs.”

Next Steps

- 1) We will continue to collect data that shows evidence of impact and use it to inform our practices to ensure that we are responsive to the needs of students in the changing world context.
- 2) Our students are our best resource to ensure we are meeting their needs. Strengthening our relationships with communities, families and students will help us to hear the voices we need to inform our practices.
- 3) We will continue to work with our school teams to ensure they are learning and implementing the most effective strategies to support inclusive environments conducive to learning for our most vulnerable students.

Administrative Recommendations

That the Superior-Greenstone DSB receive Report No. 17, Student Success: Alternative Education Programs, for information.

Respectfully submitted by:

Will Goodman,
Superintendent of Education

Carole Leroux,
Student Success System Principal