



## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Our Mission:**

“In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together”.

**Our Vision:**

“Inspiring our students to succeed and make a difference”.

**Our Motto:**

“Small schools make a difference”.

**Our Values:**

“Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking”.

### Annual Organizational/ Regular Board Meeting 2024/01

### A G E N D A

Monday, November 20, 2023 – 6:30 p.m.

Videoconference & Teleconference

Microsoft Teams meeting - [Click here to join the meeting](#)  
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 935 094 891#

**Board Chair:** To be determined

**Director:** Nicole Morden Cormier

Location: Videoconference & Teleconference

Recorder: G. Christianson

Times are Approximate

Part I: 6:30 p.m. - Election of Officers Section (A)

Part II: 6:45 p.m. – Annual Organizational Appointments (Open to Public) Section (A)

Part III: 7:00 p.m. - Regular Board Meeting: (Open to Public) Section (A)

Part IV: TBD - Committee of Whole Board In-Camera (Closed to Public) Section (B) In-Camera

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megen						Nesbitt, Jason					
Cormier, Dr. Paul						Pristanski, Kal					
Jarvis, Allison						Michano, Julie					
Liscomb, Pat						Hunter, Emeraude (Student)					
McRae, Pauline (Pinky)						Krause, Zoey (Student)					

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>					
Fredrickson, Eric: <i>Superintendent of Education</i>					
Goodman, William: <i>Superintendent of Education</i>					
Marton, Alex: <i>Superintendent of Business</i>					
Leroux, Carole: <i>Assistant to the Director</i>					
Harris, Brent: <i>Manager of Financial Services</i>					
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>					
Dee, Christine: <i>Team Lead – Payroll Services</i>					
Chouinard, Connie: <i>Team Lead – Business Services</i>					
Nault, Denis: <i>Manager of Human Resources</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					

Kitchener, Nick: <i>Manager of Information Technology</i>					
Renaud, Deana: <i>Mental Health Manager</i>					
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>					
Christianson, GerriLynn: <i>Executive Assistant &amp; Communications Officer</i>					
Zeleny, Lisa: <i>Executive Assistant</i>					

**Note:** Nicole Morden Cormier, Director and Secretary to the Board will preside at this meeting until the conclusion of the election or acclamation for the 2024 Board Chair. The Board Chair elected or acclaimed then assumes office and presides for the remainder of the Organizational and Regular Board Meeting.

Part I: 6:30 p.m. - Election of 2024 Officers (Open to Public)

**2.0 Welcome and Direction for Proceedings** (N. Morden Cormier)

**3.0 Naming of Two Scrutineers** (N. Morden Cormier)

**Note:** Scrutineers appointed will act on all occasions where a vote by ballot is required.

**4.0 Election: Board Chair for 2024** (N. Morden Cormier)

**Note:** For Reference on Election Procedures for the Organizational Meetings please see Procedural Bylaws of the Board Appendix B attached. (Attached)

4.1 **Board Chair: Call for Nominations** <https://forms.office.com/r/2tVzTPmTQd>

**Note:** Per Board Procedural Bylaw (Appendix B)

- Nominations do not require a seconder
- Time will be provided for each candidate and one nominator to address the Board, if they choose. The candidate will be allowed up to three minutes, and the nominator up to two minutes to speak.
- At conclusion of event, presider need only call for ballots to be destroyed  
...no motion is required

**5.0 Chairperson Assumes Office for 2024** (As Determined)

**6.0 Election: Board Vice-Chair for 2024** (Board Chair)

6.1 **Call for Nominations** <https://forms.office.com/r/DPMah6Mdzn>

Part II: 6:45 p.m. – Annual Organizational Appointments (Open to Public)

**7.0 Appointments: Statutory Committee Members**

7.1 **Special Education Advisory Committee (SEAC)**

Note: Appointments to SEAC are effective for the Term of the Board.

1. Megen Brunskill Appointee
2. Julie Michano Appointee
3. Allison Jarvis Alternate Appointee
4. Pat Liscomb Alternate Appointee
5. Paul Cormier First Nations Representative

7.2 **2024 Parental Engagement Committee**

Note: Appointments are in effect until December 2024.

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Alternate Appointee
3. \_\_\_\_\_ Alternate Appointee

7.3 Audit Committee

Note: Appointments to the Audit Committee are effective for the Term of the Board. The following trustees are members for the term ending November 15, 2026

- 1. Kal Pristanski
- 2. Allison Jarvis
- 3. Pat Liscomb

7.4 2024 Student Alternative Learning (SAL) Committee

Note: Appointments are in effect until December 2024.

*In accordance with the Education Act, a Board shall establish a SAL Committee to function as a committee to make decisions at meetings regarding supervised alternative learning by pupils of the Board. A Board shall appoint the following individuals to be members of a committee:*

- 1. \_\_\_\_\_ Appointee
- 2. \_\_\_\_\_ Alternate Appointee
- 3. Director of Education or a Superintendent of Education
- 4. At least one person who is not a member or employee of the Board

**11.0 Appointments: Standing Committee**

11.1 Election of Standing Committee Chairs

11.1.1 Chair: Education Committee-Call for Nominations <https://forms.office.com/r/4k03DEE99y>

11.1.2 Chair: Negotiations / Business Committee-Call for Nominations  
<https://forms.office.com/r/750aVkXa5A>

11.2 2024 Board Discipline Committee

Note: Appointments are in effect until December 2024.

- 1. \_\_\_\_\_ Appointee
- 2. \_\_\_\_\_ Appointee
- 3. \_\_\_\_\_ Appointee
- 4. \_\_\_\_\_ Appointee
- 5. \_\_\_\_\_ Appointee

11.3 Board Policy Review Committee

Note: Appointments to the BPRC Committee are effective for the Term of the Board. The following trustees are members for the term ending November 15, 2026.

- 1. Allison Pelletier
- 2. Megen Brunskill
- 3. Jason Nesbitt
- 4. Pat Liscomb
- 5. Julie Michano
- 6. Kal Pristanski (Alternate)

11.4 2024 Indigenous Education Advisory Committee (IEAC) <https://forms.office.com/r/pe5DmP5DL4>

Note: Appointments are in effect until December 2024.

✓ **That**, the Superior-Greenstone DSB Chair of IEAC be the Board’s First Nation Representative, Paul Cormier and,

✓ **That**, the Superior-Greenstone DSB appoint the following trustees as IEAC members:

- 1. \_\_\_\_\_ Appointee
- 2. \_\_\_\_\_ Appointee

11.5 2024 Occupational Health and Safety Committee  
 Note: Appointments are in effect until December 2024.

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Alternate Appointee

Part III: 7:00 p.m. - Regular Board Meeting:	(Open to Public)
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**12.0 Regular Meeting Call to Order**

✓ *That, the Superior-Greenstone DSB Organizational and Regular Board Meeting on Monday, November 20, 2023, be called to order at \_\_\_\_\_ p.m.*

**13.0 Approval of Agenda**

✓*That, the agenda for the Superior-Greenstone DSB 2024/01 Regular Board Meeting, November 20, 2023, be accepted and approved.*

[\(Attached\)](#)

**14.0 Disclosures of Interest re: Open Session**

**15.0 Minutes: Board Meetings and Board Committee Meetings**

15.1 Board Meeting Minutes

✓ *That, the minutes of the following Board Meeting be adopted as presented:*  
 1. Regular Board Meeting 2023/10: October 23, 2023;

[\(Attached\)](#)

**16.0 Business Arising Out of the Minutes**

**17.0 Delegations and/or Presentations**

17.1 Showcasing Learning: Marjorie Mills Public School  
Presentation Titled: A learning Journey at MMPS

(PowerPoint Presentation  
 – N. Morden Cormier)

17.2 Excellence in Education: Dorion Public School  
Presentation Titled: Strengthening Student and Staff Relationships  
And Community Partnerships

(PowerPoint Presentation  
 – Vice-Principal, Eric Leroux)

**18.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: Alex Marton  
 Business /Negotiations Chair: Trustee Kai Pristanski

**19.0 Reports of the Director of Education**

Director of Education: Nicole Morden Cormier

19.1 Report No. 01:  
Proposed Board Meeting Schedule for 2024

[\(Attached\)](#) – N. Morden Cormier)

✓ *That, the Superior-Greenstone DSB having received Report No. 01, Proposed Board Meeting Schedule for 2024, approves the 2024 Regular Board Meetings as outlined.*

**20.0 New Business**

Board Chair:(TBD)

20.1 Board Chair  
 22.1.1 Report No. 02  
Trustee Board Meeting Evaluation Summary

[\(Attached\)](#) - P. McRae)

20.2 Trustee Associations and Other Boards

20.2.1 Trustee Appointments for OPSBA Director/Voting Delegate <https://forms.office.com/r/Ybd76QkyPL>

✓ **That**, the Superior-Greenstone DSB appoint Trustee \_\_\_\_\_ to serve as its Director and Voting Delegate to OPSBA effective for the period of November 20, 2023 to November 15, 2024.

20.2.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate

✓ **That**, the Superior-Greenstone DSB appoint Trustee \_\_\_\_\_ to serve as its Alternate Director and Alternate Voting Delegate to OPSBA for the period of November 20, 2023 to November 15, 2024.

<https://forms.office.com/r/E55kgx8bdy>

**21.0 Notice of Motion**

**22.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

**23.0 Committee of the Whole Board** (In-Camera Closed)

[\(Attached\)](#)

23.1 Agenda: Committee of the Whole Board – Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

23.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

**24.0 Report of the Committee of the Whole Closed Section B**

24.1 ✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted, including the confidential minutes from the meeting held as:

- 1. Regular Board 2023/10: October 23, 2023

[\(Attached\)](#)

24.2 Other Recommendations from Committee of the Whole Closed Session  
(This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- (list motions here which may apply)

**25.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2024/01 Regular Board Meeting, Monday, November 20, 2023 adjourn at \_\_\_\_\_, p.m.

<b>Future Board Meetings</b>
TO BE DETERMINED

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Annual Organizational / Regular Board Meeting 2024/01**

Committee of the Whole Board: Closed Session.

Monday, November 20, 2023

Videoconference and Teleconference

**A G E N D A**

**Board Chair:** *To Be Determined*

**Director:** *Nicole Morden Cormier*

*Location: Videoconference & Teleconference*

*Recorder: G. Christianson*

PART II: Committee of Whole Board – Closed

*Section (B): In-Camera TBD.*

- 1.0 Disclosure of Interest: re Closed Session (P. McRae)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (P. McRae)
- 3.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2023/10 October 23, 2023 [\(Attached\)](#)
- 4.0 Personnel Item A: (A. Marton)
- 5.0 Personnel Item B (P. McRae)



## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

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### Regular Board Meeting 2023/10

### MINUTES

Monday, October 23, 2023 – 6:30 p.m.

**Videoconference & Teleconference**

Microsoft Teams meeting  
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 715 796 81#

**Board Chair:** Pinky McRae

**Director:** Nicole Morden Cormier

Location: Videoconference & Teleconference

Recorder: G. Christianson

PART I: Regular Board Meeting  
PART II: Committee of the Whole Board

Section (A): – (open to public): 6:30 p.m.  
Section (B) In-Camera: – (closed to public) 8:52 p.m.

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megen	x					Nesbitt, Jason	x				
Cormier, Dr. Paul	x					Pristanski, Kal	x				
Jarvis, Allison	x					Michano, Julie			x		
Liscomb, Pat				x		Hunter, Emeraude (Student)	x				
McRae, Pauline (Pinky)			x			Krause, Zoey (Student)	x				

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>	x				
Fredrickson, Eric: <i>Superintendent of Education</i>	x				
Goodman, William: <i>Superintendent of Education</i>	x				
Marion, Alex: <i>Superintendent of Business</i>	x				
Leroux, Carole: <i>Assistant to the Director</i>	x				
Harris, Brent: <i>Manager of Financial Services</i>					x
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>			x		
Dee, Christine: <i>Team Lead – Payroll Services</i>			x		
Chouinard, Connie: <i>Team Lead – Business Services</i>			x		
Nault, Denis: <i>Manager of Human Resources</i>			x		
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					x
Kitchener, Nick: <i>Manager of Information Technology</i>			x		
Renaud, Deana: <i>Mental Health Manager</i>			x		
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>			x		
Christianson, GerriLynn: <i>Executive Assistant &amp; Communications Officer</i>			x		
Zeleny, Lisa: <i>Executive Assistant</i>			x		

**Land Acknowledgement**

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

**2.0 Regular Meeting Call to Order****156/23**

Moved by: Trustee J. Nesbitt

Second: Trustee K. Pristanski

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, October 23, 2023, be called to order at 6:35 p.m.

Carried**3.0 Approval of Agenda**

The agenda required the addition of agenda item 10.3, Board Meeting Date Revision, and the addition of Report No. 86, OPSBA Northern Conference, as agenda item 12.2.2.

**157/23**

Moved by: Trustee M. Brunskill

Second: Trustee J. Michano

✓ **That**, the agenda for the Superior-Greenstone DSB 2023/10 Regular Board Meeting, October 23, 2023, be accepted and approved as amended.

Carried**4.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time.

**5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meeting Minutes****158/23**

Moved by: Trustee J. Nesbitt

Second: Trustee P. Cormier

✓ **That**, the minutes of the following Board Meeting be adopted as presented:

1. Regular Board Meeting 2023/09: September 18, 2023;
2. Special Board Meeting 05/2023: September 26, 2023.

Carried**5.2 Board Committee Meeting Minutes****5.2.1 Committee Meeting Minutes****159/23**

Moved by: Trustee K. Pristanski

Second: Trustee M. Brunskill

✓ **That**, the minutes of the following Board Committee meetings be adopted:

1. Special Education Advisory Committee September 12, 2023
2. Occupational Health & Safety Committee June 14, 2023
3. Board Audit Committee June 12, 2023

Carried**5.2.2 Board Policy Review Committee: October 17, 2023****160/23**

Moved by: Trustee J. Nesbitt

Second: Trustee M. Brunskill

✓ **That**, the Board accepts the recommendations outlined in the Board Policy Review Committee minutes of October 17, 2023, and approves as reviewed:

- P-215 Trustee Honorarium

to be posted to the Board website with an implementation date of October 24, 2023, and all of which shall supersede any previous policies.

Carried**6.0 Business Arising Out of the Minutes**

Nil.



**7.0 Delegations and/or Presentations**

- 7.1 Excellence in Education: Geraldton Composite High School – A Welcome Environment for All  
Vice-Principal Andrew McFarlane provided a review of the slide presentation. The presentation highlighted the school's commitment to develop and move forward in a culturally responsive way and make meaningful connections with communities, staff, and students. The presentation highlighted several topics including welcoming environment for all, building confidence, integrated alt-ed/co-op program, continuing education and the Indigenous Grad Coach support.
- 7.2 Report No. 76: Student Trustee Report: October 2023  
Student Trustees Emeraude Hunter and Zoey Krause provided a presentation of their October report. They highlighted their experience recording a CFNO Radio interview, the Harmony Movement trip and the work of the Student Senate.

**8.0 Reports and Matters for Decision**

- 8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)
- 8.1.1 Special Education Advisory Committee (SEAC) Report  
Trustee Megen Brunskill provided a verbal report of the October 3, 2023 SEAC meeting. The agenda highlights included a review of the SGDSB special education vision, the special education data for the board, and the committee's discussions regarding action items for the improvement of early years screening. The next meeting is scheduled for November 14, 2023.
- 8.1.2 Occupational Health & Safety Committee (OH&S) Report  
Trustee Brunskill provided a verbal report of the OH&S Committee meeting which included a review of the new reporting system for workplace incidents to bring adequate data to the board table and a review of the successful Ministry inspection.
- 8.1.3 Board Audit Committee Report  
Audit Committee Chair Kal Pristanski provided a review of the October 5, 2023 Audit Committee meeting agenda topics that included the Audit Committee Self-Assessment and presentation of the Annual Report.

8.1.3.1 Report No. 77: 2022-2023 Audit Committee Annual Report**161/23***Moved by: Trustee K. Pristanski Second: Trustee J. Nesbitt**✓ That, the Superior-Greenstone DSB, having received Report No. 77: 2022-2023 Audit Committee Annual Report, accepts the 2022-2023 Audit Committee Annual Report to the Board.*Carried**9.0 Reports of the Business / Negotiations Committee***Superintendent of Business: Alex Marton  
Business /Negotiations Chair: Trustee Kal Pristanski*

- 9.1 Report No. 78: Trustee Professional Development Funds 2023-2024  
Superintendent of Business Alex Marton provided a review of the report that outlined the available funds for Trustee Professional Development for the 2023-2024 fiscal year. The available budget is based on student enrollment and has been adjusted to reflect the funds for the currently scheduled PD Session in Marathon on December 4<sup>th</sup>. Included with the report was a list of the OPSBA meeting dates for 2024. It was suggested that professional development be planned to work towards a skills-based board and advocacy skills.

**10.0 Reports of the Director of Education***Director of Education: Nicole Morden Cormier*

- 10.1 Report No. 79: Director's Monthly Report: October 2023

Director Nicole Morden Cormier provided a review of the report that was presented as a Sway document. The report included in depth examples of the learning happening within our schools. The Director expressed her gratitude to the Superintendents for their leadership.

10.2 Report No. 80: 2023-2024 Equity Plan

Human Rights and Equity Advisor Anthony Jeethan provided a review of the Equity Plan. The review included a summary of the regular work within the portfolio which includes ongoing support to the Senior Leadership team, professional development for Management, policy review and the census.

10.3 Board Meeting Date Revision

The Director advised that in order to comply with new regulatory requirements, the date of the Organizational/Regular Board meeting date must be changed. *Organizational meetings are to be held within 8 days of November 15 (the day the term of office begins.) as per section 6(1), Four-year term, of the Municipal Elections Act).* Therefore, it is recommended that we reschedule the November 20 Regular Board Meeting, as the Organizational/Regular Board meeting and change the December 4<sup>th</sup> meeting to the Regular Board meeting. The December 4<sup>th</sup> meeting will be held directly after the morning PD session with Future Design Schools and located at the Marathon Board office.

**162/23**

Moved by: *Trustee J. Nesbitt*

Second: *Trustee P. Cormier*

✓ *That, the Superior-Greenstone DSB change the Regular Board meeting scheduled on Monday, November 20, 2023, to the Organizational/Regular Board meeting, to begin at 6:30 p.m., and change the December 4, 2023, meeting as a Regular Board meeting, to begin at 1:00 p.m.*

Carried

**11.0 Reports of the Education Committee**

*Superintendent of Education: Will Goodman*

*Superintendent of Education: Eric Fredrickson*

*Education Chair: Trustee Dan Fairservice*

11.1 Report No. 81: EQAO Results 2022-2023

School Effectiveness System Principal Kellie Wrigley provided a review of the EQAO Results from 2022-2023. The report highlighted the needs as well as the strengths and discussed the increase monitoring of the student achievement plan and the SLP work supported through job embedded learning.

11.2 Report No. 82: Math Achievement Action Plan

Assistant to the Director Carole Leroux provided a detailed review of the Math Achievement Action Plan and the Ministry requirements involved in this new process. The plan includes ensuring fidelity of curriculum, mathematics content knowledge and knowing the mathematics learner. The plan supports Board level strategies, School level strategies and classroom strategies.

11.3 Report No. 83: Student-Centered Reading & Math Coaches

Assistant to the Director Carole Leroux provided a review of the Student-Centered Reading & Math Coaches report and provided details of this new role. She outlined the ways the Coaches provide student centered supports and how the work is data driven.

11.4 Report No. 84: Wayfinding Project B.A. Parker Public School

System Lead Annick Brewster provided a review of the Wayfinding Project that has been successfully piloted at B.A. Parker Public School. She discussed the special funding applied for and received in support of this project to improve accessibility within the school.

**12.0 New Business**

*Board Chair: Pinky McRae*

12.1 Board Chair

12.1.1 Update: Minister and Board Chair Teleconference

Board Chair Pinky McRae provided a verbal review of the teleconference meetings with the Minister. The topics included the attacks on Israel, Ministry of Labour trades fair, the new math initiative and discussing the achievement plan.

12.1.2 Trustee Committee Appointments for Vacancies

The Board Chair advised that the Trustee Committee Appointment vacancies will be filled during the Organizational meeting. The Board Chair requested Trustees to please review the committee list prior to the November meeting.

12.2 Trustee Associations and Other Boards

12.2.1 Report No. 85: OPSBA Board of Directors Meeting September 22-23, 2023

Trustee Jason Nesbitt provided a review of the written report and discussed the OPSBA advocacy day. Trustee Allison Jarvis volunteered to attend the OPSBA advocacy day at Queen's Park.

12.2.2 Report No. 86: OPSBA Northern Conference October 13 & 14, 2023

Trustee J. Nesbitt provided a review of the written report.

12.3 Trustee Activities

Nil.

12.4 Future Board Meeting Agenda Items

Nil.

12.5 Board Meeting Evaluation Summary September 18, 2023

The Board Chair reminded Trustees to please complete the Board Meeting Evaluation form at the end of the meeting. Responses will be evaluated before the end of the year.

**13.0 Notice of Motion**

Nil.

**14.0 Observer Comments**

Nil.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 8:52 p.m.

**15.0 Committee of the Whole Board (In-Camera Closed)**

15.1 Agenda: Committee of the Whole Board – Closed

**163/23**

Moved by: Trustee J. Michano Second: Trustee M. Brunskill

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 8:52 p.m. and that this portion be closed to the public.

Carried

15.2 Rise and Report from Closed Session

**164/23**

Moved by: Trustee J. Nesbitt Second: Trustee M. Brunskill

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 9:36 p.m. and that this portion be open to the public.

Carried

**16.0 Report of the Committee of the Whole Closed Section B**

16.1 **165/23**

Moved by: Trustee J. Michano Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted, including the confidential minutes from the meeting held as:

1. Regular Board 2023/09: September 18, 2023
2. Special Board 05/2023: September 26, 2023

Carried

16.2 Other Recommendations from Committee of the Whole Closed Session

**166/23**

Moved by: *Trustee J. Michano*                      Second: *Trustee K. Pristanski*

✓ **That**, the Superior-Greenstone DSB appoints William Goodman as incumbent Director of Education, effective September 1, 2024, pending contract negotiations and approval by the Ministry of Education.

Carried

**17.0 Adjournment**

**167/23**

Moved by: *Trustee J. Nesbitt*                      Second: *Trustee P. Cormier*

✓ **That**, the Superior-Greenstone DSB 2023/10 Regular Board Meeting, Monday, October 23, 2023 adjourn at 9:39 p.m.

Carried

<p style="text-align: center;"><b><u>2023 - Board Meetings</u></b></p>
<p style="text-align: center;"><i>Videoconference and/or Designated Site indicated in schedule. Time 6:30 p.m.</i></p>
<p style="text-align: center;">Monday, November 20, 2023</p>
<p style="text-align: center;">Monday, December 4, 2023 (1:00 p.m.) *Designate Site: Board Office</p>

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2023/10**

Committee of the Whole Board: Closed Session.

Monday, October 23, 2023

Videoconference and Teleconference

**TOPICS**

<b>Board Chair:</b> Pinky McRae	<b>Director:</b> Nicole Morden Cormier
Location: Videoconference & Teleconference	Recorder: G. Christianson

PART II: Committee of Whole Board – Closed	Section (B): In-Camera 8:52 p.m.
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- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2023/09 September 18, 2023
  - 2. Special Board Meeting 05/2023 September 26, 2023
- 4.0 Personnel Item A: Trustee Correspondence
- 5.0 Personnel Item B: Negotiations Update
- 6.0 Report No. IC-15-23: Director of Education Recruitment

**Regular Board Meeting 2023-10**

Monday, October 23, 2023

**MINUTES**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring our students to succeed and make a difference"*

**Report No:** 01  
**Date:** November 20, 2023

**TO:** Chair and Members of the Superior-Greenstone District School Board  
**FROM:** Nicole Morden Cormier, Director of Education  
**SUBJECT:** Proposed Board Meeting Schedule for 2024  
**STRATEGIC PRIORITY:** Relationships

**Background**

Regular Board meetings for the Superior-Greenstone DSB are held on a monthly basis. In the past it has been the practice of the Board to have the Marathon Board Meeting Room as its designated site for proceedings.

During the COVID-19 Pandemic, the Ministry of Education introduced Regulation 632/20, a temporary amendment made to Regulation 463/97: Electronic Meetings and Meeting Attendance. During this time, the Board meetings were held virtually utilizing Microsoft Teams. In two separate letters submitted on April 29, 2022, the Board and the Special Education Advisory Committee requested the Minister to consider making the virtual meeting requirements reflected in Regulatory amendment 632/20, a permanent change for school boards. These letters advised the Minister of how the change would positively impact the work of the Board, the well-being of our valued members and staff, potential membership on the Board and committees, the environment and the budget. As articulated in the letters, Regulation 463/97 introduces barriers to individuals living within geographically large school board; barriers that must be understood as impacting equity in our school district.

In a memo received on October 28, 2022, the Minister has agreed to conduct a review of Regulation 632/20. Until the review is complete, the physical attendance requirements in the regulation applied again as of November 15, 2022. The reinstated regulation requires members of the board to be physically present in the meeting room of the board for at least three (3) regular meetings of the board during each 12-month period.

At the November 21, 2022, Inaugural-Organizational meeting, the board approved the 2023 meeting schedule with the continuation of the virtual meetings. At the January 30, 2023 Regular Board meeting, the Board approved the Special Education Advisory Committee request for the continuation of virtual meetings for the 2023 and 2024 calendar years. To date, the Ministry of Education has not provided an additional correspondence regarding the review of Regulation 632/20 and the SGDSB request for its permanent implementation.

**Current Situation**

The meetings will be held on Mondays each month as indicated in the schedule below with three of the meetings scheduled for in-person at the indicated location.

<b>2024 - Board Meeting Schedule</b>		
Monday, December 4	In-person Meeting in Marathon	(1:00 p.m.)
Monday, January 29	Virtual Meeting	(6:30 p.m.)
Monday, February 26	Virtual Meeting	(6:30 p.m.)
Monday, March 25	Virtual Meeting	(6:30 p.m.)
Monday, April 8	Special Board Meeting	(6:30 p.m.)
Monday, April 29	Virtual Meeting	(6:30 p.m.)
Monday, May 27	In-person Meeting in Dorion Public School	(6:30 p.m.)

Monday, June 24	Virtual Meeting	(6:30 p.m.)
Monday, July 15	Virtual Meeting	(6:30 p.m.)
Monday, August 26	Virtual Meeting	(6:30 p.m.)
Monday, September 23	In-person Meeting Lake Superior High School	(6:30 p.m.)
Monday, October 21	Virtual Meeting	(6:30 p.m.)
Monday, November 18	Virtual Meeting In-person meeting at Marathon Board Office Organizational Meeting	(1:00 p.m.)

**Administrative Recommendation**

*That, the Superior-Greenstone DSB having received Report No. 01: Proposed Board Meeting Schedule for 2024, approves the 2024 Regular Board Meetings as outlined.*

Respectfully submitted by:

Nicole Morden Cormier, Director of Education

# Superior-Greenstone District School Board - System Meeting Schedule

**DRAFT V4**

**2024**

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Regular Board Meeting
- Stats & Board Holiday
- Board Policy Review
- SEAC Meeting
- PEC Meeting
- IEAC Meeting
- Special Board Meeting
- Occupational Health & Safety Committee Meeting
- Board Audit Committee Meeting



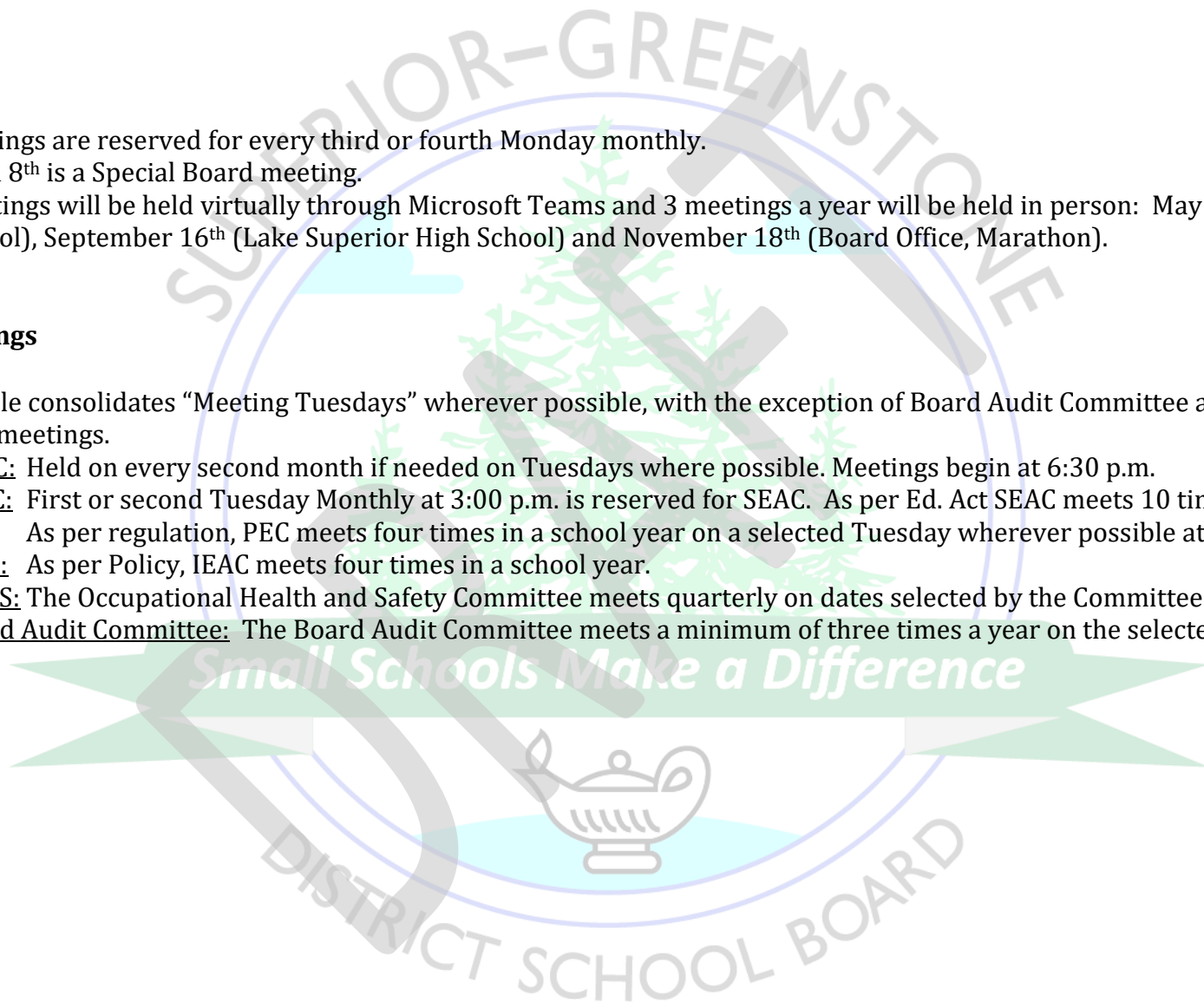
**Notes:**

**Board Meetings**

- Board meetings are reserved for every third or fourth Monday monthly.
  - April 8<sup>th</sup> is a Special Board meeting.
  - Meetings will be held virtually through Microsoft Teams and 3 meetings a year will be held in person: May 27<sup>th</sup> (Dorion Public School), September 16<sup>th</sup> (Lake Superior High School) and November 18<sup>th</sup> (Board Office, Marathon).

**Committee Meetings**

- This schedule consolidates “Meeting Tuesdays” wherever possible, with the exception of Board Audit Committee and OH&S Committee meetings.
  - BPRC: Held on every second month if needed on Tuesdays where possible. Meetings begin at 6:30 p.m.
  - SEAC: First or second Tuesday Monthly at 3:00 p.m. is reserved for SEAC. As per Ed. Act SEAC meets 10 times a school year.
  - PEC: As per regulation, PEC meets four times in a school year on a selected Tuesday wherever possible at 6:30 p.m.
  - IEAC: As per Policy, IEAC meets four times in a school year.
  - OH&S: The Occupational Health and Safety Committee meets quarterly on dates selected by the Committee at 9:00 a.m.
  - Board Audit Committee: The Board Audit Committee meets a minimum of three times a year on the selected date at 6:30 p.m.





**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Student to Succeed and Make a Difference"*

**Report No.:** 02

**Date:** November 20, 2023

**TO:** Members of the  
Superior-Greenstone District School Board

**FROM:** Pinky McRae, Trustee

**SUBJECT:** Board Meeting Evaluation Summary 2023

**STRATEGIC  
PRIORITY:** Stewardship

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**Background Information**

At the Professional Development session held prior to the Organizational/Regular Board meeting on December 2, 2019, an evaluation process was requested by Trustees for each Board meeting. An electronic evaluation form was created and implemented at the January 27, 2020 Regular Board meeting. The electronic form was circulated to Trustees for each Board meeting within the 2020, 2021, 2022 and 2023 meeting years.

Trustees were asked a series of questions to determine their satisfaction with the meeting organization, information provided, relevance of presentations and success of each meeting. Responses were submitted by Trustees after each meeting. Responses were reviewed on an ongoing basis by the Board Chair and Director. A formal summary of the responses was requested for review.

**Current Situation**

The Evaluation process for 2023 was implemented from December 2022 to October 2023. Within this time, the Board met 15 times for Regular and Special meetings of the Board. With 11 Trustees, and the possible 165 responses that could have been received during 2023, we received a total of 4 responses with a 2.4% response rate. This is a significant decrease from the 17% of responses received last year.

The attached chart depicts the summary of responses received from the Board Meeting Evaluation forms completed by Trustees during the 2023 meeting year. Overall, the feedback was positive. The comments include gratitude for the school and student Trustee presentations. Additional feedback included concern for meeting lengths and a request for the submission of Trustee conference reports which have now been implemented as regular practice.

**Next Steps**

Trustees must determine if they wish to continue the practice of regularly evaluating each meeting or if they wish to revise the process.

**Administrative Summary**

*That the Superior-Greenstone DSB receive Report No. 02, Board Meeting Evaluation Summary 2023, for decision.*

Respectfully submitted by:  
Pinky McRae, Board Chair

# Trustee Board Meeting Evaluation Form 2023

4

Responses

14:28

Average time to complete

Active

Status

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1. Do you feel that the information in the agenda package adequately prepared you for the meeting?

● Yes	4
● No	0
● N/A	0



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2. The presentations were relevant to the governance work of the Board - (e.g. relating to student achievement, well-being and the budget).

● Yes	4
● No	0
● N/A	0



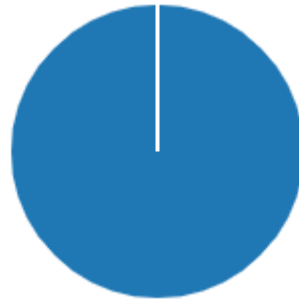
3. The Board Chair effectively moderated the meeting (e.g. kept it moving, facilitated questions, provides reminders of bylaws when necessary, etc.)

● Yes	4
● No	0
● N/A	0



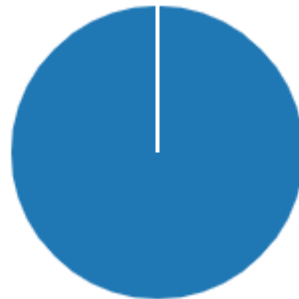
4. The information provided in the agenda package and through the presentations was sufficient in order to make an informed decision.

● Yes	4
● No	0
● N/A	0



5. The meeting was successful in carrying out the aims of the Board's Multi-Year Strategic Plan.

● Yes	4
● No	0
● N/A	0



6. The presentations and board reports were clearly connected to the implementation of the Strategic Plan and this evidence helped me to gain confidence in its effective implementation.

● Yes	4
● No	0
● N/A	0



7. Based upon the role of the Trustee, what items from this meeting allowed you to gain confidence in your role and what needs to be improved to allow you to fulfill your role in a more effective way?

4  
Responses

Latest Responses

- "Great to see student trustees taking a more vocal part in the m...*
- "Heartening to see tangible results of our Board policing makin...*
- "Really gained confidence and understanding in how our school...*

8. Optional Comments:

3  
Responses

Latest Responses

- "Trustee conference repots should be written. Must focus on the ...*
- "Length of meeting was long, not sure if there is anything we ca...*

**APPENDIX B****Election Procedures****Procedures**

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows.

**Secretary Assumes Chair**

The Secretary shall assume the Chair until the election of a Chair is concluded.

**Call to Order**

The Secretary shall:

- (a) call the meeting to order; and
- (b) if a quorum is present proceed to (c); or  
if no quorum is present proceed with available options:
  - i) Recess
  - ii) adjourn
  - iii) fix the time to which to adjourn
  - iv) take measures to acquire a quorum
- (c) in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and
- (d) declare the Board to be legally constituted when all members present have taken the declaration and oath, if taken, and they constitute a majority of all of the members of the Board.

**Ballots**

The Secretary shall have ballots prepared for each office.

Electronic secret voting shall be allowed. The voting member shall phone the scrutineer. The scrutineer shall fill in the ballot and place the ballot for the member.

**Scrutineer**

The Secretary shall designate two staff members to act as scrutineers.

**Elections**

The Secretary shall conduct the election for the Office of Chair by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is not required.



The following provisions shall apply.

- (a) **Acclamation**  
If only one person is nominated or elects to stand, that member shall be declared elected by acclamation.
- (b) **Contested**  
Where more than one member stands, a vote shall be taken by secret ballot, and the member receiving the majority vote shall be declared elected.
- (c) **Addressing the Members**  
Time will be allocated for each candidate for the office of Chair and one (1) nominator for each candidate to address the Board in public session, if they chose to do so.
  - The nominator will be allowed up to two (2) minutes to speak.
  - The candidate will be allowed up to three (3) minutes to speak.
  - The time allowed will be strictly adhered to.
- (d) **No Majority on First Ballot**  
If no nominee receives a majority on the first ballot, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a Chair has been duly elected.
- (e) **Tie for Fewest Votes**  
If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be removed.
- (f) **Drawing Lots**  
In the event of an equality of votes for the position of Chair, a further ballot shall be taken. If, upon the second ballot the equality remains, the nominees shall draw lots to fill the position of Chair.

### **Procedures for Drawing Lots**

The names of these candidates will be placed in a box by the two scrutineers and will be drawn by one scrutineer to declare the successful candidate. This will take place in front of the candidates.

Ballots shall be prepared by the two scrutineers as follows and placed in a box:

- One ballot for each candidate that states the candidates name; the other(s) blank.
- A sufficient number of blank ballots will be added to ensure fairness. The total number of blank ballots will be two times the number of candidates (e.g. If there are two candidates, therefore there will be four blank ballots).
- In the case of a blank ballot being drawn, ballots will continue to be drawn by a scrutineer until a candidate's name is drawn. This candidate will be the successful candidate.
- A scrutineer will provide the ballot to the Secretary to announce.





**Balloting**

The Secretary shall announce the results of any ballot, but shall not declare the count.

**Assuming Chair**

Upon election, the newly-elected Chair shall assume the role of Chair, and will preside over the remainder of the meeting.

**Destroying Ballots**

Once the successful candidate for chair is declared and assumes the role, the chair shall announce that the ballots are to be destroyed. No vote is required.

**Vice-Chair**

The Chair shall then conduct the election of the Vice-Chair of the Board, in the same manner as for the election of the Chair.

**Committee Members**

**Elections**

The Chair shall by way of members' expression of interest conduct the process of appointment for members of Committees in the order as presented in the bylaws. *(Motion 50/16)*

**Destroy Ballots**

Once the successful members are declared, the Chair shall announce that the ballots are to be destroyed.

**Committee Chairs**

Committee Chair elections shall occur by ballot, unless by acclamation, at the first meeting of the committee.

**Other Business**

Any other general business of the Board shall then be conducted.

**Term of Office**

The term of office for all elected Board Officers shall be for one (1) year and until their successors are elected.

There shall be no restrictions as to how many consecutive terms an individual member shall serve as an Officer of the Board.

