



## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".

### Our Motto:

"Small schools make a difference".

### Our Vision:

"Inspiring our students to succeed and make a difference".

### Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

### Inaugural / Organizational / Regular Board Meeting 2023/01

## A G E N D A

Monday, November 21, 2022

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

### Videoconference & Teleconference

Microsoft Teams meeting - [Click here to join the meeting](#)

1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 955 508 706 #

**Board Chair:** To be determined

**Director:** Nicole Morden Cormier

VC Sites: Board Office/ SGDSBLC

Recorder: G. Christianson

PART I: Declaration to Constitute Board  
PART II: Elections: 2023 Board Chair & Vice Chair  
PART III: Determination of 2023 Board Organization  
PART IV: Regular Board Meeting  
PART V: Committee of the Whole Board

Section (A) : – (open to public): 1:00 p.m.

Section (B) In-Camera : – (closed to public) TBA

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megan						Nesbitt, Jason					
Cormier, Dr. Paul						Pristanski, Kal					
Fairservice, Dan						Vacant – Nipigon Ward					
Jarvis, Allison						Grace Molinski (Student)					
Liscomb, Pat						Vacant (Student)					
McRae, Pauline (Pinky)											

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>					
Fredrickson, Eric: <i>Superintendent of Education</i>					
Goodman, William: <i>Superintendent of Education</i>					
Marton, Alex: <i>Superintendent of Business</i>					
Harris, Brent: <i>Manager of Financial Services</i>					
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>					
Grecica, Jason: <i>Team Lead - Business Services</i>					
Dee, Christine: <i>Team Lead – Payroll Services</i>					
Nault, Denis: <i>Manager of Human Resources</i>					
Lucas, Jay: <i>Coordinator of Information Technology Services</i>					
Kitchener, Nick: <i>Manager of Information Technology</i>					
Renaud, Deana: <i>Mental Health Manager</i>					
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>					
Christianson, GerriLynn: <i>Executive Assistant &amp; Communications</i>					

PART I: Declaration to Constitute Board

Section (A): – (open to public): 1:00 p.m.

**Note:** Nicole Morden Cormier, Director and Secretary to the Board will preside at this meeting until the conclusion of the election or acclamation for the 2023 Board Chair. The Board Chair elected or acclaimed then presides for the remainder of the Inaugural/Organizational and Regular Board Meeting.

## **2.0 Declaration of Election Returns**

(Nicole Morden Cormier-Director)

Allison Jarvis:	Greenstone Ward (Acclaimed)
Megen Brunskill:	Marathon Ward (Elected)
Pauline McRae:	Marathon Ward (Elected)
Jason Nesbitt:	Terrace Bay/Schreiber Ward (Acclaimed)
Pat Liscomb:	Greenstone Ward (Elected)
Kal Pristanski	Red Rock, Dorion, Hurkett Ward (Acclaimed)
Dan Fairservice:	Manitouwadge Ward (Elected)
Vacant	Nipigon Ward (Vacant)

## **3.0 Declaration of First Nation Representative Appointment**

(Nicole Morden Cormier)

**Note:** The Appointment of First Nation Representative is contingent upon receipt of the name of an individual whose nomination is supported by First Nation Chiefs with whom the Board holds Education Service Agreements.

- 3.1 ✓ **That**, the Superior-Greenstone DSB appoints Paul Cormier as the First Nation Trustee, and that his appointment be effective for the period of November 21, 2022, through November 30, 2026.

## **4.0 Inauguration: Trustee Declaration and Oath of Office**

(Nicole Morden Cormier)

- 4.1 Trustees to Recite Declaration/Oath of Office

(Attached)

PART II: Elections: 2023 Board Chair &amp; Vice Chair

Section (A): – (open to public).

**Note:** For Reference on Procedures for the Inaugural and Annual Organizational Meetings please see Procedural Bylaws of the Board, Appendix B as attached.

(Attachment)

## **5.0 Naming of Two Scrutineers**

(N. Morden Cormier)

**Note:** Scrutineers are appointed for duties throughout the Board meeting and all occasions where ballots may be cast.

## **6.0 Election: Board Chair for 2023**

(N. Morden Cormier)

**Note:** Per Board Procedural Bylaw (Appendix B)

- Nominations do not require a seconder
- Time will be provided for each candidate and one nominator to address the Board, if they choose. The candidate will be allowed up to three minutes, and the nominator up to two minutes to speak.
- At conclusion of event, presider need only call for ballots to be destroyed  
...no motion is required

6.1 Board Chair: Call for Nominations

**7.0 Chairperson Assumes Chair for 2023**

(To be Determined)

**8.0 Election: Board Vice-Chair for 2023**

8.1 Board Vice-Chair: Call for Nominations

PART III: Determination of 2023 Board Organization

Section (A): – (open to public).

**9.0 Approval of Agenda**

✓ **That**, the agenda for Superior-Greenstone DSB  
Inaugural / Organizational and Regular Board Meeting  
2023/01 be accepted and approved.

**10.0 Election: Standing Committee Chairs**

10.1 Chair: Education Committee-Call for Nominations

10.2 Chair: Negotiations / Business Committee-Call for Nominations

**11.0 Appointments of Statutory Committees**

11.1 Board Audit Committee

Note: Appointments to the Audit Committee are effective for the Term of the Board.

✓ **That**, the Superior-Greenstone DSB appoint the  
following Trustees

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

to the Audit Committee, for the period effective  
November 21, 2022, to November 30, 2026.

11.2 2023 Parental Involvement Committee (PIC)

Note: Appointments are in effect until December 2023

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Alternate Appointee
3. \_\_\_\_\_ Alternate Appointee

11.3 Special Education Advisory Committee (SEAC)

Note: Appointments to SEAC are effective for the Term of the Board.

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ First Nation Rep
4. \_\_\_\_\_ Alternate Appointee
5. \_\_\_\_\_ Alternate Appointee

**11.4 2023 Student Alternative Learning (SAL) Committee**

Note: Appointments are in effect until December 2023

*In accordance with the Education Act, a board shall establish a SAL Committee to function as a committee to make decisions at meetings regarding supervised alternative learning by pupils of the board. A board shall appoint the following individuals to be members of a committee:*

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Alternate Appointee
3. The Director of Education or the Superintendent of Education
4. At least one person who is not a member or employee of the Board

**12.0 Appointments of Standing Committee****12.1 2023 Board Discipline Committee**

Note: Appointments are in effect until December 2023

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Appointee
4. \_\_\_\_\_ Appointee
5. \_\_\_\_\_ Appointee

**12.2 Board Policy Review Committee (BPRC)**

Note: Appointments to BPRC are in effect for the term of the Board

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Appointee
3. \_\_\_\_\_ Appointee
4. \_\_\_\_\_ Appointee
5. \_\_\_\_\_ Appointee
5. \_\_\_\_\_ Alternate Appointee
5. \_\_\_\_\_ Alternate Appointee

**12.3 2023 Indigenous Education Advisory Committee (IEAC)**

Note: Appointments are in effect until December 2023

✓ **That**, the Superior-Greenstone DSB appoint the First Nation Representative \_\_\_\_\_ as a member and Chair of the IEAC,

✓ **That**, the Superior-Greenstone DSB appoint the following trustees as IEAC members:

- 1 \_\_\_\_\_ Appointee
- 2 \_\_\_\_\_ Appointee

**12.4 2023 Occupational Health and Safety Committee (OHSC)**

Note: Appointments are in effect until December 2023

1. \_\_\_\_\_ Appointee
2. \_\_\_\_\_ Alternate Appointee

PART IV: Regular Board Meeting	Section (A): – (open to public).
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**13.0 Regular Meeting Call to Order**

✓ **That**, the Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2023/01 on Monday, November 21, 2022, be called to order at \_\_\_\_\_ p.m.

#### **14.0 Disclosures of Interest re: Open Session**

[\(Trustee Link to Conflict-of-Interest Form\)](#)

#### **15.0 Minutes: Board Meetings and Board Committee Meetings**

15.1 ✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2022-10 – October 17, 2022

[\(Attached\)](#)

#### **16.0 Business Arising Out of the Minutes**

#### **17.0 Delegations and/or Presentations**

17.1 Showcasing Learning: Superior-Greenstone District School Board  
Presentation Titled: Showcasing Our Incredible Learning Spaces

(Video Presentation  
– N. Morden Cormier)

17.2 Report No. 01:  
Student Trustee Report: November 2022

[\(Attached\)](#) – Student Trustee, G. Molinski)

#### **18.0 Reports and Matters for Decision**

18.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)

18.1.1 Parental Involvement Committee (PIC) October 25, 2022

(N. Morden Cormier)

18.1.2 Indigenous Education Advisory Committee (IEAC)

(P. Cormier/ N. Morden Cormier)

#### **19.0 Reports of the Business / Negotiations Committee**

Superintendent of Business: Alex Marton  
Business /Negotiations Chair: (To be determined)

19.1 Report No. 02:  
2021 – 2022 Legal Representation

[\(Attached\)](#) – A. Marton)

#### **20.0 Reports of the Director of Education**

Director of Education: Nicole Morden Cormier

20.1 Report No. 03:  
Director's Monthly Report: November 2022

[\(Attached\)](#)

20.2 Report No. 04:  
Proposed Board Meeting Schedule for 2023

[\(Attached\)](#)

✓ **That**, the Superior-Greenstone DSB having received  
Report No. 04 Proposal for 2023 Regular Board Meeting  
Schedule approves the 2023 Regular Board Meetings as outlined.

20.3 Report No. 05:  
Director's Annual Report 2021-2022

[\(Link to Sway document\)](#)




## Director's Annual Report 2021/2022

Superior-Greenstone District School Board respectfully acknowledges that its schools are located on the traditional lands of Indigenous peoples.

[Go to this Sway](#)

20.4 Resignation: Cheyanne Nieman (Student Trustee)

(N. Morden Cormier)

✓ **That**, the Superior-Greenstone DSB accept the resignation of Student Trustee Cheyanne Nieman, effective October 28, 2022, with regret.

**21.0 Reports of the Education Committee**

Superintendent of Education: Will Goodman  
 Superintendent of Education: Erick Fredrickson  
 Education Chair: (To be Determined)

**22.0 New Business**

(Chair to be determined)

22.1 Board Chair

22.1.1 Correspondence:  
Memo From Minister Lecce – October 28, 2022

([Attached](#))

22.1.2 Trustee Professional Development: December 9 & 10, 2022

(Board Chair)

22.2 Trustee Associations and Other Boards

22.2.1 Ontario Public School Boards' Association (OPSBA)  
Trustee Appointments for OPSBA Director/Voting Delegate

✓ **That**, the Superior-Greenstone DSB appoint Trustee \_\_\_\_\_ to serve as its Director and Voting Delegate to OPSBA effective for the period of November 21, 2022, to November 30, 2023.

22.2.2 Trustee Appointment for OPSBA Alternate Director/Alternate Voting Delegate

✓ **That**, the Superior-Greenstone DSB appoint Trustee \_\_\_\_\_ to serve as its Alternate Director and Alternate Voting Delegate to OPSBA for the period of November 21, 2022, to November 30, 2023.

22.3 Future Board Meeting Agenda Items

## **23.0 Notice of Motion**

## **24.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART V: Committee of the Whole Board

Section (B) In-Camera : – (closed to public) TBA.

## **25.0 Committee of the Whole Board** (In-Camera Closed)

[\(Attached\)](#)

### **25.1 Agenda: Committee of the Whole Board - Closed**

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

### **25.2 Rise and Report from Closed Session**

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

## **26.0 Report of the Committee of the Whole Closed Section B**

26.1 ✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as  
1. Regular Board Meeting 2022/10 – October 17, 2022

26.2 **Other Recommendations from Committee of the Whole Closed Session**  
(This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- (list motions here which may apply)

## **27.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2023/01 Inaugural /Organizational and Regular Board Meeting on Monday, November 21, 2022 adjourn at \_\_\_\_\_, p.m.

<b>Future Board Meetings</b>
TO BE DETERMINED

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Inaugural / Organizational / Regular Board Meeting 2023/01

Committee of the Whole Board: Closed Session.

Monday, November 21, 2022

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

### A G E N D A

**Board Chair:** *To Be Determined*

VC Sites: *GCHS / LSHS / MNHS / SGDSBLC*

**Director:** *Nicole Morden Cormier*

Recorder: *G. Christianson*

PART V: Committee of the Whole Board

*Section (B) In-Camera : – (closed to public) TBA.*

- 1.0 Disclosure of Interest: re Closed Session (By Chair)
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed) (By Chair)
- 3.0 In-Camera (closed) Meeting Minutes
  1. Regular Board Meeting 2022-10 – October 17, 2022
- 4.0 Personnel Item A:
- 5.0 Personnel Item B:
- 6.0 Report No. IC-01-23:
- 7.0 Personnel Item C:





## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

P.O. Bag 'A', 12 Hemlo Drive

Marathon, Ontario P0T 2E0

Telephone: 807-229-0436 Fax: 807-229-1471

E-Mail: [boardoffice@sgdsb.on.ca](mailto:boardoffice@sgdsb.on.ca)

### **DECLARATION**

1. I solemnly declare that I am not disqualified under any ACT from being a member of the Superior-Greenstone District School Board.
2. I solemnly declare that I will truly, faithfully, impartially and to the best of my ability execute the office of board member, and that, I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or malversation or other undue execution of the said office and that I will disclose any pecuniary interest, direct or indirect, as required by and in accordance with the Municipal Conflict of Interest Act.

Declared before me at: (✓ location you are at while taking this oath)

(Greenstone ☐) (Manitouwadge ☐) (Marathon ☐) (Nipigon ☐) (Red Rock ☐)

(Schreiber ☐) (Terrace Bay ☐) in the Province of Ontario, in the District of Thunder Bay

on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Declared by: \_\_\_\_\_

Director of Education and Secretary to the Board:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

### **OATH OF ALLEGIANCE** ( this oath is not mandatory )

I swear that I will be faithful and bear true allegiance to His Majesty, King Charles III.

Declared before me at: (✓ location you are at while taking this oath)

(Greenstone ☐) (Manitouwadge ☐) (Marathon ☐) (Nipigon ☐) (Red Rock ☐)

(Schreiber ☐) (Terrace Bay ☐) in the Province of Ontario, in the District of Thunder Bay,

on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Declared by: \_\_\_\_\_

Director of Education and Secretary to the Board:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**APPENDIX B****Election Procedures****Procedures**

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows.

**Secretary Assumes Chair**

The Secretary shall assume the Chair until the election of a Chair is concluded.

**Call to Order**

The Secretary shall:

- (a) call the meeting to order; and
- (b) if a quorum is present proceed to (c); or  
if no quorum is present proceed with available options:
  - i) Recess
  - ii) adjourn
  - iii) fix the time to which to adjourn
  - iv) take measures to acquire a quorum
- (c) in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and
- (d) declare the Board to be legally constituted when all members present have taken the declaration and oath, if taken, and they constitute a majority of all of the members of the Board.

**Ballots**

The Secretary shall have ballots prepared for each office.

Electronic secret voting shall be allowed. The voting member shall phone the scrutineer. The scrutineer shall fill in the ballot and place the ballot for the member.

**Scrutineer**

The Secretary shall designate two staff members to act as scrutineers.

**Elections**

The Secretary shall conduct the election for the Office of Chair by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is not required.



The following provisions shall apply.

- (a) **Acclamation**  
If only one person is nominated or elects to stand, that member shall be declared elected by acclamation.
- (b) **Contested**  
Where more than one member stands, a vote shall be taken by secret ballot, and the member receiving the majority vote shall be declared elected.
- (c) **Addressing the Members**  
Time will be allocated for each candidate for the office of Chair and one (1) nominator for each candidate to address the Board in public session, if they chose to do so.
  - The nominator will be allowed up to two (2) minutes to speak.
  - The candidate will be allowed up to three (3) minutes to speak.
  - The time allowed will be strictly adhered to.
- (d) **No Majority on First Ballot**  
If no nominee receives a majority on the first ballot, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a Chair has been duly elected.
- (e) **Tie for Fewest Votes**  
If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be removed.
- (f) **Drawing Lots**  
In the event of an equality of votes for the position of Chair, a further ballot shall be taken. If, upon the second ballot the equality remains, the nominees shall draw lots to fill the position of Chair.

### **Procedures for Drawing Lots**

The names of these candidates will be placed in a box by the two scrutineers and will be drawn by one scrutineer to declare the successful candidate. This will take place in front of the candidates.

Ballots shall be prepared by the two scrutineers as follows and placed in a box:

- One ballot for each candidate that states the candidates name; the other(s) blank.
- A sufficient number of blank ballots will be added to ensure fairness. The total number of blank ballots will be two times the number of candidates (e.g. If there are two candidates, therefore there will be four blank ballots).
- In the case of a blank ballot being drawn, ballots will continue to be drawn by a scrutineer until a candidate's name is drawn. This candidate will be the successful candidate.
- A scrutineer will provide the ballot to the Secretary to announce.



### **Balloting**

The Secretary shall announce the results of any ballot, but shall not declare the count.

### **Assuming Chair**

Upon election, the newly-elected Chair shall assume the role of Chair, and will preside over the remainder of the meeting.

### **Destroying Ballots**

Once the successful candidate for chair is declared and assumes the role, the chair shall announce that the ballots are to be destroyed. No vote is required.

### **Vice-Chair**

The Chair shall then conduct the election of the Vice-Chair of the Board, in the same manner as for the election of the Chair.

### **Committee Members**

#### **Elections**

The Chair shall by way of members' expression of interest conduct the process of appointment for members of Committees in the order as presented in the bylaws. *(Motion 50/16)*

#### **Destroy Ballots**

Once the successful members are declared, the Chair shall announce that the ballots are to be destroyed.

#### **Committee Chairs**

Committee Chair elections shall occur by ballot, unless by acclamation, at the first meeting of the committee.

### **Other Business**

Any other general business of the Board shall then be conducted.

### **Term of Office**

The term of office for all elected Board Officers shall be for one (1) year and until their successors are elected.

There shall be no restrictions as to how many consecutive terms an individual member shall serve as an Officer of the Board.





## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

### Our Mission:

"In SGDSB we are learners. Everything we do is designed to help all students succeed and make a difference. We build positive places for learning and working... together".

### Our Vision:

"Inspiring our students to succeed and make a difference".

### Our Motto:

"Small schools make a difference".

### Our Values:

"Character, Citizenship, Collaboration, Communication, Creativity and Critical Thinking".

### Regular Board Meeting 2022/10

### MINUTES

Monday, October 17, 2022 – 6:30 p.m.

#### Videoconference & Teleconference

Microsoft Teams meeting

1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 696 242 756 #

**Board Chair:** Pinky McRae

**Director:** Nicole Morden Cormier

VC Sites: Closed. Videoconference & Teleconference available due to COVID-19 Pandemic.

Recorder: G. Christianson

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 9:10 p.m.

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Cormier, Dr. Paul			x			Nesbitt, Jason			x		
Groulx, Michael			x			Jarvis, Allison			x		
Major, Christine			x			Pristanski, Kal			x		
Mannisto, Mark					x	Cheyenne Nieman (Student)					x
McIntyre, Margaret			x			Grace Molinski (Student)			x		
McRae, Pauline (Pinky)			x								

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Morden Cormier, Nicole: <i>Director of Education</i>			x		
Fredrickson, Eric: <i>Superintendent of Education</i>			x		
Goodman, William: <i>Superintendent of Education</i>			x		
Marton, Alex: <i>Superintendent of Business</i>			x		
Harris, Brent: <i>Manager of Financial Services</i>			x		
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>					x
Grecica, Jason: <i>Team Lead - Business Services</i>			x		
Dee, Christine: <i>Team Lead – Payroll Services</i>			x		
Nault, Denis: <i>Manager of Human Resources</i>			x		
Lucas, Jay: <i>Coordinator of Information Technology Services</i>			x		
Kitchener, Nick: <i>Manager of Information Technology</i>			x		
Renaud, Deana: <i>Mental Health Manager</i>					x
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>			x		
Christianson, GerriLynn: <i>Executive Assistant &amp; Communications</i>			x		



**Land Acknowledgement**

Board Chair Pinky McRae provided a land acknowledgement for the Ancestral and Traditional Territories of the Indigenous people on whose lands we are gathering today. We recognize and honour the contributions of the Indigenous peoples for they hold the knowledge, traditions, and history of the land.

PART I: *Regular Board Meeting*

Section (A): – (open to public): 6:30 p.m.

**2.0 Regular Meeting Call to Order****102/22**Moved by: *Trustee M. McIntyre*Second: *Trustee M. Groulx*

✓ **That**, the Superior-Greystone DSB Regular Board Meeting on Monday, October 17, 2022 be called to order at 6:33 p.m.

Carried**3.0 Approval of Agenda**

An error was made on agenda item number 7.3. The presentation is noted with a title of MYSP Growth: A Day in the Life of a Grade 5 Student and it should instead read as, A Day in the Life of a Grade 5 Student at BEPS.

**103/22**Moved by: *Trustee M. Groulx*Second: *Trustee K. Pristanski*

✓ **That**, the agenda for the Superior-Greystone DSB 2022/10 Regular Board Meeting, October 17, 2022 be accepted and approved as amended.

Carried**4.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time.

**5.0 Minutes: Board Meetings and Board Committee Meetings****5.1 Board Meetings****104/22**Moved by: *Trustee M. McIntyre*Second: *Trustee P. Cormier*

✓ **That**, the minutes of the following Board meeting be adopted:

1. Regular Board Meeting 2022/09: September 19, 2022.

Carried**5.2 Board Policy Review Committee: September 20, 2022****105/22**Moved by: *Trustee A. Jarvis*Second: *Trustee M. Groulx*

✓ **That**, the Board accepts the recommendations outlined in the Board Policy Review Committee minutes of September 20, 2022, and approves as reviewed:

- P-510 Suspected Child Abuse
- P-525 Bullying Prevention and Intervention Strategies
- P-535 Progressive Discipline and School Safety
- P-520 Safe Schools System Expectations
- P-532 Bomb Threat Response
- P-547 Sexual Orientation and Gender Identity
- P-720 Workplace Violence
- P-717 Workplace Harassment and Human Rights
- P-215 Trustee Honorarium

to be posted to the Board website with an implementation date of October 18, 2022, and all of which shall supersede any previous policies.

Carried

### 5.3 Board Committee Meetings

**106/22**

Moved by: Trustee J. Nesbitt

Second: Trustee K. Pristanski

✓ **That**, the minutes of the following Board Committee meetings be approved:

1. Board Audit Committee June 16, 2022;
2. Special Education Advisory Committee September 13, 2022;

Carried

### **6.0 Business Arising Out of the Minutes**

Nil.

### **7.0 Delegations and/or Presentations**

#### 7.1 Trustee Presentation

Agenda item 7.1 was differed until later in the agenda by Director Nicole Morden Cormier, deferred until later in the agenda as item 12.1.

#### 7.2 Showcasing Learning: Indigenous Youth Council - Year End Gathering in June 2022

The Director of Education, Nicole Morden Cormier provided an introduction for the video presentation that showcased the Indigenous Youth Council Year End Gathering that was held in June 2022. Students from across our district came together at the Red Rock Marina for a variety of learning opportunities and group activities. The learning included knowledge sharing about the different aspects of the Powwow and traditional medicines. Trustees requested an opportunity to participate in a similar session regarding Powwow knowledge.

#### 7.3 Excellence in Education: Beardmore Public School: A Day in the Life of a Grade 5 Student

Principal Bev Vachon provided introduction of the PowerPoint and audio presentation of "A Day in the Life of a Grade 5 Student" that featured student James. The presentation highlighted the importance of student connections with all staff in the building, such as the school secretary, librarian and school custodian. Through the presentation, student James highlighted his classroom schedule, and highlighted the classroom supports such as the breakfast bowl, calming music, and images on the smart board. James talked about his reading, writing, math and Ojibwe language class.

Trustees expressed their gratitude for the presentation and the opportunity to see what school is like through the lens of a student. They noted the passion and excitement from the student and commended Principal Vachon on the presentation and her work at Beardmore Public School.

Note: Trustee Mark Mannisto joined the meeting virtually at 7:12 p.m.

#### 7.4 Report No. 70: A Year in Review: Student Trustee Year End Report

Student Trustee Grace Molinski provided a presentation of the Year End Report. She noted that Student Trustees focused on increasing communication amongst Student Senators through the use of Edsby and Instagram platforms. Throughout the year, Student Senators were encouraged to focus on well-being and self-care activities for themselves and their schools. The Student Senators received a presentation from Principal Chris Martin who provided them with inspiration and ideas to increase the fun had at school. Senators were encouraged to "be the change they wish to see in the world". A presentation was provided at a Student Senate meeting from Mental Health Manager Deana Renaud with advice and support to navigate mental health challenges and focus on wellbeing. Student Trustee Molinski stated that Student Senators came together as a school community, learned how adversity can be overcome, showed resilience and proved that small schools can make a difference.

#### 7.5 How Technology is Assisting Students in Their Education & Learning

Information Technology Manager Nick Kitchener provided a power point presentation to highlight the many ways that technology is assisting students in their education and learning. He noted

that technology enables the methods and practices of learning without defining or constraining what these methods and practices actually are. The presentation showcased images of classroom enhancements and technology supports. He discussed the cyber security and web filtering, broadband internet and network modernization initiative, Grade 5-9 laptop provisioning, Grade 3 laptop provisioning, and next steps for strategy and vision. SGDSB is the first Ontario school board to engage the Ministry on their network performance monitoring pilot project.

## **8.0 Reports and Matters for Decision**

### **8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

#### **8.1.1 Board Audit Committee**

Trustee K. Pristanski provided a review of the agenda topics of the October 6<sup>th</sup> Board Audit Committee meeting. The External Auditors presented the Audit Plan and discussed the challenges of the new Ministry requirement for reporting of OSBIE funds. The Committee will continue to receive updates on the matter. Superintendent of Business Alex Marton advised that the risk is minimal to the board and feels that the matter will be resolved prior to the audit. The Internal Auditors provided an update on the status of current internal audits. They will complete a risk assessment and then provide a recommended Internal Audit Plan for the next couple of years.

Additional agenda topics included the approval of the updated Terms of Reference, discussions of Audit training for Trustees and the request for committee members to complete the self-assessment report. The next meeting date is scheduled for December 15, 2022.

#### **8.1.2 Special Education Advisory Committee (SEAC)**

Trustee Margaret McIntyre provided a review of the October 11<sup>th</sup> meeting agenda topics. She advised that the committee received several presentations from the multi-disciplinary team, System Lead Hillary Freeburn and Mental Health Manager Deana Renaud. Topics included student transition supports for Junior Kindergarten students, summer students and the new Indigenous Mental Health Worker position created for Greenstone. The next meeting is scheduled for November 8, 2022.

#### **8.1.3 Board Policy Review Committee**

Trustee McIntyre advised that the next Board Policy Review Committee meeting is tentatively scheduled for January. All policies within the 2022 workplan have been finalized and the new Board Policy Review Committee members will begin with the 2023 policy review workplan. They will also review the newly written terms of reference document. Trustee McIntyre expressed her gratitude to the Committee and Administration for their dedication and work to complete the scheduled workplan for this year.

#### **8.1.4 Occupational Health and Safety Committee**

Trustee Mic Groulx provided a verbal report of the September 21<sup>st</sup> Occupational Health and Safety Committee meeting. The committee discussed the updates for the health and safety manual that will be completed by the subcommittee, safety plan updating and the organization of first aid training. Trustee Mic Groulx advised the Committee that he will not be returning for another term and therefore the committee will have a new Trustee representative appointed for their next meeting. He expressed his gratitude for his time on the committee and encouraged Trustees to join if they are interested. He noted that the Committee meets 4 times in a school year for approximately 1-2 hours and that virtual meeting attendance has been very beneficial for staff to participate in meetings, allowing for less demand on their schedules and improving safety by removing the need to travel.

## **9.0 Reports of the Business / Negotiations Committee**

Nil.

Superintendent of Business: Alex Marton  
Business /Negotiations Chair: Mark Mannisto



**10.0 Reports of the Director of Education***Director of Education: Nicole Morden Cormier***10.1 Report No. 71: Directors Monthly Report: October 2022**

The Director provided a review of the Microsoft Sway document that was included in the agenda package through the report link. She noted that this presentation format continues to be very successful as it allows for easy creation from Principals inserting information directly into the document and also provides an increased opportunity to share the information electronically with staff, parents and community stakeholders. The Director's Monthly Report for October 2022 focuses on 21<sup>st</sup> competencies and reimagining learning through providing different ways of learning and different learning spaces. The report included examples of how staff are helping students to stay motivated, self-regulate, and think about concepts and how they learn.

**11.0 Reports of the Education Committee**

*Superintendent of Education: Will Goodman*  
*Superintendent of Education: Eric Fredrickson*  
*Education Chair: Allison Jarvis*

**11.1 Report No. 72: Board Improvement and Equity Plan**

School Effectiveness System Principal, Kellie Wrigley provided an overview of the Board Improvement and Equity Plan that operationalizes the Learning and Well-Being pillars of the Multi-Year Strategic Plan. The five priority areas as outlined by the Ministry of Education include learning recovery and renewal in the context of COVID19, achievement, human rights and equity, mental health, well-being, engagement, pathways and transitions. The Ministry is still in the review process of the BIEP requirements for school boards and has not articulated the enhancements they have made to the expectations within the BIEP, or the data reporting requirements.

SGDSB has identified specific areas of focus within the objectives set out by the Ministry, through our aggregation of data in June 2022 with all School Principals. Based on school level data, we have outlined the following priorities: Improved Academic Outcomes, Student Agency, and Sense of Belonging for all Students. More specifically, school teams will continue to gather data to develop our understanding of student needs and achievement in Literacy and Math, as well as in the areas of Mental Health and Well-Being, with a specific focus on understanding and promoting safe and inclusive learning environments. Data from schools will directly inform our BIEP goals that are established for the system, as we receive more direction from the Ministry of Education.

Trustee Paul Cormier discussed the Ministry focus on human rights and equity. He advised that with the First Nations communities, it is important to understand that there are different kinds of rights, as Indigenous rights are communal and the accommodations around lands and resources. He noted that will bring the matter to the Indigenous Trustee Council meeting to determine where the Ministry is with the completion of the expectations within the BIEP and the data reporting requirements.

**12.0 New Business***Board Chair: Pinky McRae***12.1 Board Chair****12.1.1 Trustee Presentation**

Board Chair Pinky McRae expressed her gratitude to the Trustees for their passion for education and exceptional teamwork. She noted the Boards commitment to the strategic priority of building relationships and how the group has championed that work. The Board has worked well together despite any challenges or disagreements and have made decisions together as a team with respect for each other's voice.

Director of Education Nicole Morden Cormier virtually displayed the small gift of gratitude for each Trustee and the plaque of recognition presented to Trustees Margaret McIntyre, Mic Groulx, Mark Mannisto and Christine Major. Trustees each expressed their gratitude and appreciation for each other and the Administration team.

**12.1.2 Update: Minister and Board Chair Teleconference**

The Board Chair advised that she attended the Minister and Board Chair Teleconference held on October 13<sup>th</sup>. The Minister provided a brief and general overview of what is happening across the province. The topic of virtual meetings was not discussed, and no correspondence has been received to date.

**12.2 Trustee Associations and Other Boards**

As requested by Trustees at previous meeting, agenda item 12.2.1 and 12.2.2 are now standing items on the agenda to allow for regular sharing if updates are available.

**12.2.1 OPSBA Director Update**

Trustee Mark Mannisto attended the September 30<sup>th</sup> and October 1<sup>st</sup> OPSBA Board of Directors meeting. He provided a verbal review of the summary that was emailed to Trustees. He noted that Trustee Jason Nesbitt will be attending the OPSBA Policy Development Committee meeting on November 18, 2022.

**12.2.2 Indigenous Trustees Council Update**

Trustee Paul Cormier advised that the Indigenous Trustee Council will not meet again until early 2023. Therefore, at this time there is nothing to report. However, he advised that he has been requested to present at the Public Education Symposium hosted by OPSBA in January. He will share additional information when available.

**12.2.3 Discussion: Supporting Board Rep on Trustee Associations**

The Director expressed her gratitude for the ideas brought forward and discussions had regarding opportunities to support Board representatives who are part of Trustee associations. It has been concluded that the Director and Leadership team members will verbally bring to the Trustee's attention, in a more explicit way, where advocacy is needed. Trustees are requested to share report templates or agendas where they will be asked to contribute, and staff can contribute to the report. Trustees are encouraged to reach out to the Director in areas where additional support is needed.

**12.3 Trustee Activities**

Trustee Jason Nesbitt advised that he attended the open house at Lake Superior High School. The Director noted that invitations have been sent to Trustees for the October 25<sup>th</sup> Parent Engagement Feast and Feedback session taking place at multiple locations across the district. This session will be held in place of the Parent Involvement Committee meeting that was originally scheduled for the same day.

Trustee Paul Cormier requested an increase in coordinated opportunities for the Indigenous Trustee to be in communities to support engagement and relationship building within communities.

**12.4 Future Board Meeting Agenda Items**

There were no agenda items requested. Trustees are encouraged to send any requested agenda items to the Board Chair and/or Director.

**12.5 Board Meeting Evaluation**

**12.5.1 Board Meeting Evaluation Summary: September 19, 2022**

The Board Chair reminded Trustees to please complete the Board Meeting Evaluation form at the end of the meeting.

**12.5.2 Board Meeting Evaluation Summary: Annual Report**

Included in the agenda was the annual report summary for the responses received for the year. The Board chair advised that if Trustees have any questions or comments, to please forward them to the Director.

**13.0 Notice of Motion**

Nil.

**14.0 Observer Comments**

Nil.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 9:10 p.m.

**15.0 Committee of the Whole Board (In-Camera Closed)**

**15.1 Agenda: Committee of the Whole Board – Closed**

**107/22**

Moved by: Trustee M. Mannisto

Second: Trustee J. Nesbitt

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 9:10 p.m. and that this portion be closed to the public.

Carried

**15.2 Rise and Report from Closed Session**

**108/22**

Moved by: Trustee J. Nesbitt

Second: Trustee A. Jarvis

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 9:31 p.m. and that this portion be open to the public.

Carried

**16.0 Report of the Committee of the Whole Closed Section B**

**16.1 109/22**

Moved by: Trustee K. Pristanski

Second: Trustee M. Groulx

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed) Reports be adopted including the confidential minutes from the meeting held as:

1. Regular Board 2022/09: September 19, 2022

Carried

**16.2 Other Recommendations from Committee of the Whole Closed Session**  
Nil.

**17.0 Adjournment**

**110/22**

Moved by: Trustee J. Nesbitt

Second: Trustee M. Groulx

✓ **That**, the Superior-Greenstone DSB 2022/10 Regular Board Meeting, Monday, October 17, 2022 adjourn at 9:33, p.m.

Carried

**2022 - Board Meetings**

Monday, November 21, 2022 (1:00 p.m.) Virtual and the Marathon Board Office

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2022/10**

Committee of the Whole Board: Closed Session.

Monday, October 17, 2022

Videoconference and Teleconference

**T O P I C S**

**Board Chair:** Pinky McRae

**Director:** Nicole Morden Cormier

VC Sites: Closed - Videoconference & Teleconference available due to COVID-19 Pandemic.

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera 9:10 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
  - 1. Regular Board Meeting 2022-09: September 19, 2022
- 4.0 Personnel Item A: Update
- 5.0 Trustee Update

**Regular Board Meeting 2022-10**

Monday, October 17, 2022

**M I N U T E S**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No.:** 01

**Date:** November 21, 2022

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Grace Molinski, Student Trustee

**SUBJECT:** Student Trustee Report: November 2022

**STRATEGIC**

**PRIORITY:** Learning and Well-Being

**Background Information**

Unfortunately, in October, Student Trustee, Cheyanne Neiman, resigned from the position. Although disappointing, we soon after elected and welcomed new adult Trustees to the school board, which definitely brightened the mood. Because of our new additions, I thought it would be best to share some information and background about the role of a Student Trustee, and what I have accomplished in my term so far (which of course, has not been without the help of former Student Trustee, Erin Couture).

A Student Trustee represents the voice of students throughout the school board; this means that if students have concerns, issues, or ideas of what can be improved or what they want to see done, I can relay this information to the Board. Essentially, the Student Trustee is the link between students and their respective school board members. As a Student Trustee, there are many responsibilities; writing board reports (much like this one you are listening to now), planning and coordinating Student Senate meetings, connecting with students both virtually and in person, and being aware of students' needs are just a few.

In my year of being a Student Trustee, I have seen and been part of many accomplishments. Last year, during the height of COVID-19, Erin and I were able to bring in guest speakers on asynchronous days and Student Senate meetings. Although we were not able to have an end-of-the-year Student Senate meeting in person, our Senators were mailed an amazing "summer care package". Although the accomplishments may not be the biggest, they have made a difference during the trying times of COVID. Being in this position is a privilege, and I am very glad and grateful to be able to work with the best board.

Our latest Student Senate meeting went extremely well. The engagement of students seemed to be much higher than previous meetings last year, which was fantastic. In addition, former Student Trustee, Stephanie Rathwell, was able to join in on our meeting and give our Senators an amazing talk about how the Student Senate has led her to where she is today. Stephanie spoke about studying neuroscience, her research position with Sick Kids, working at Disney World over the summer, and now studying abroad and traveling in Europe. This was an extremely informative and inspiring session with Stephanie, as it gave Senators a glimpse into post-secondary education/life, and how being a Senator can positively impact it.

### **Current Situation**

Currently, we are planning our November Student Senate Meeting. In addition, we (Ms. Morden, Mrs. Leroux and I) are planning our Student Trustee Information Panel and Student Trustee Elections, which are due to the recent resignation of the Student Trustee position. We are taking things slow as this process has been slightly challenging with only one Student Trustee. We are also in the process of making a Student Senate calendar, which outlines the Student Senate meeting dates, deadlines for Student Trustee applications, and other important events. This will eventually be sent out to principals and Student Senator Mentors.

### **Next Steps**

After the Student Trustee meeting with Ms. Morden and Mrs. Leroux, Mrs. Leroux brought up a wonderful idea: to have Student Senators create and participate in school-wide projects that might be specific to their school, and that are aimed to increase inclusion and spirit throughout the school. To connect more one-on-one with Senators and their respective school bodies, we are also hoping that in-person Student Trustee visits at the high schools will be possible in the near future. Hopefully, this will better relationships between the Student Senators and myself, and allow Senators to present and report on their school wide projects. We are also hoping that this will increase engagement and a sense of community/belonging in students, as it has become a main focus for us this year.

### **Administrative Summary**

*That the Superior-Greenstone DSB receive Report No. 01, Student Trustee Report: November 2022, for information.*

Respectfully submitted by:

Grace Molinski  
Student Trustee



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No.:** 02

**Date:** November 20, 2022

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Alex Marton, Superintendent of Business

**SUBJECT:** 2021-22 Legal Representation

**STRATEGIC  
PRIORITY:** Stewardship

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**Background**

Superior-Greenstone District School Board Policy 713, Legal Representation, states that a report will be filed annually with respect to the use of legal firms.

**Current Situation**

For the period of September 1, 2021, to August 31, 2022, the total expenditures for professional legal services were \$62,430.25 to Hicks Morley LLP. Management deems the services as performed by Hicks Morley to be satisfactory.

The services include but are not limited to:

- Correspondence regarding specific legal matters
- Legal advice on representation, negotiations, grievances, and arbitrations
- Legal representation for litigation

**Administrative Recommendations/Summary**

*That the Superior-Greenstone DSB receive Report No.02, 2021-22 Legal Representation, for information.*

Respectfully submitted by:

Alex Marton  
Superintendent of Business



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring Our Students to Succeed and Make a Difference"*

**Report No.:** 03

**Date:** November 21, 2022

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Nicole Morden Cormier, Director of Education

**SUBJECT:** Director's Monthly Report: November 2022

**STRATEGIC**

**PRIORITY:** Learning, Well-Being, Stewardship and Relationships

**Background**

The Director's Monthly Report is designed to provide trustees with additional insights into how the Aims of the Multi-Year Strategic Plan (MYSP) are being realized in each of the schools of the Superior-Greenstone District School Board (SGDSB). Once again, this year, a monthly theme, linked to the Aims of the MYSP, will be used to guide the entries for each report. The Monthly Report's electronic format allows for additional visual imagery to support communication not only to trustees, but with stakeholders throughout the district, as the report is shared on the school board's social media platforms.

The following schedule highlights areas of the MYSP which have been identified as requiring additional focus.


Month	Theme
October	Global Competencies: Character and Communication
November	Global Competencies: Citizenship and Collaboration
January	Global Competency: Critical Thinking and Creativity
February	Celebrating Identity and Collective Belonging
March	Recognizing and Honouring Student Voice
April	Social, Environmental and Digital Responsibility
May	Celebrating Connection
June	Celebrating Belonging
July	N/A
August	N/A

**Current Situation**

For the month of November, schools and system staff have highlighted how they are ensuring that students demonstrate the Global Competence of Citizenship and that of Collaboration.

Please click on the following link to read the Director's Monthly Report: November 2022, to read about explicit examples of these learning opportunities.



A graphic featuring three green evergreen trees of varying heights in the center. They are flanked by two thin, curved purple lines that sweep upwards. Below the trees is a dark green, horizontal banner with the text "Small Schools Make a Difference" in a white, serif font.

Small Schools Make a Difference

Director's Monthly Report November 2022

If we want learners who can thrive in turbulent, complex times, apply thinking to new situation, and change the world, we must reimagine learning:

[Go to this Sway](https://sway.office.com/DdfUanOF0mELzKdn?ref=Link)

**<https://sway.office.com/DdfUanOF0mELzKdn?ref=Link>**

**Administrative Summary**

*That the Superior-Greenstone DSB receive Report No. 03, Director's Monthly Report: November 2022, for information.*

Respectfully submitted by:

Nicole Morden Cormier,  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**  
*"Inspiring our students to succeed and make a difference"***Report No:** 04**Date:** November 21, 2022

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Nicole Morden Cormier, Director of Education

**SUBJECT:** Proposed Board Meeting Schedule for 2023

**STRATEGIC  
PRIORITY:** Relationships

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**Background**

Regular Board meetings for the Superior-Greenstone DSB are held on a monthly basis. In the past it has been the practice of the Board to have the Marathon Board Meeting Room as its designated site for proceedings.

During the COVID-19 Pandemic, the Ministry of Education introduced Regulation 632/20, a temporary amendment made to Regulation 463/97: Electronic Meetings and Meeting Attendance. During this time, the Board meetings were held virtually utilizing Microsoft Teams. In two separate letters submitted on April 29, 2022, the Board and the Special Education Advisory Committee requested the Minister to consider making the virtual meeting requirements reflected in Regulatory amendment 632/20, a permanent change for school boards. These letters advised the Minister of how the change would positively impact the work of the Board, the well-being of our valued members and staff, potential membership on the Board and committees, the environment and the budget. As articulated in the letters, Regulation 463/97 introduces barriers to individuals living within geographically large school board; barriers that must be understood as impacting equity in our school district.

**Current Situation**

In a memo received on October 28, 2022, the Minister has agreed to conduct a review of Regulation 632/20. Until the review is complete, the physical attendance requirements in the regulation will again apply as of November 15, 2022. The reinstated regulation requires members of the board to be physically present in the meeting room of the board for at least three (3) regular meetings of the board during each 12-month period. The meetings will be held on Mondays each month as indicated in the schedule below with three of the meetings scheduled for in-person at the indicated location.

<b>2023 - Board Meeting Schedule</b>		
Monday, January 30	Virtual Meeting	(6:30 p.m.)
Monday, February 27	Virtual Meeting	(6:30 p.m.)
Monday, March 27	Virtual Meeting	(6:30 p.m.)
Monday, April 3	Special Board Meeting	(6:30 p.m.)
Monday, April 24	Virtual Meeting	(6:30 p.m.)
Monday, May 29	In-person Meeting in Red Rock	(6:30 p.m.)
Monday, June 26	Virtual Meeting	(6:30 p.m.)
Monday, July 10	Virtual Meeting	(6:30 p.m.)
Monday, August 28	Virtual Meeting	(6:30 p.m.)
Monday, September 18	Virtual Meeting	(6:30 p.m.)
Monday, October 23	In-person Meeting in Geraldton	(6:30 p.m.)
Monday, November 20	Virtual Meeting	(6:30 p.m.)
Monday, December 4	In-person meeting at Marathon Board Office Organizational Meeting	(1:00 p.m.)

**Administrative Recommendation**

*That, the Superior-Greenstone DSB having received Report No. 04: Proposed Board Meeting Schedule for 2023, approves the 2023 Regular Board Meetings as outlined.*

Respectfully submitted by:  
Nicole Morden Cormier, Director of Education

# Superior-Greenstone District School Board - System Meeting Schedule

Interim/Ord/Reg Board Meeting November 21, 2022 Page 29 of 37

2023

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29
																					30						
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
														30	31												
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

Regular Board Meeting	Stats & Board Holiday	Board Policy Review	SEAC Meeting	PIC Meeting	IEAC Meeting
Special Board Meeting	Occupational Health & Safety Committee Meeting	Board Audit Committee Meeting			

## **Notes:**

### **Board Meetings**

- Board meetings are reserved for every third or fourth Monday monthly.
  - April 3<sup>rd</sup> is a Special Board meeting.
  - Meetings will be held virtually through Microsoft Teams and 3 meetings a year will be held in person: May 29<sup>th</sup> (SGDSB Learning Centre), October 23<sup>rd</sup> (Geraldton) and December 5<sup>th</sup> (Board Office, Marathon).

### **Committee Meetings**

- This schedule consolidates “Meeting Tuesdays” wherever possible, with the exception of Board Audit Committee and OH&S Committee meetings.
  - BPRC: Held on every second month if needed on Tuesdays where possible. Meetings begin at 6:30 p.m.
  - SEAC: First or second Tuesday Monthly at 3:00 p.m. is reserved for SEAC. As per Ed. Act SEAC meets 10 times a school year.
  - PIC: As per regulation, PIC meets four times in a school year on a selected Tuesday wherever possible at 6:30 p.m.
  - IEAC: As per Policy, IEAC meets four times in a school year.
  - OH&S: The Occupational Health and Safety Committee meets quarterly on dates selected by the Committee at 9:00 a.m.
  - Board Audit Committee: The Board Audit Committee meets a minimum of three times a year on the selected date at 6:30 p.m.

*Small Schools Make a Difference*



DISTRICT SCHOOL BOARD

**From:** Minister (EDU) <[Minister.edu@ontario.ca](mailto:Minister.edu@ontario.ca)>

**Sent:** Friday, October 28, 2022 2:20 PM

**To:** Minister (EDU) <[Minister.edu@ontario.ca](mailto:Minister.edu@ontario.ca)>

**Subject:** O. Reg. 463/97 (Electronic Meetings and Meeting Attendance) -Physical Attendance Requirements | Règlement de l'Ontario 463/97 (Réunions électroniques et présence aux réunions) – Exigences en matière de présence physique

**Memorandum to:** Chairs of District School Boards  
Directors of Education  
School Authorities

**From:** Stephen Lecce  
Minister of Education

**Subject:** **O. Reg. 463/97 (Electronic Meetings and Meeting Attendance) – Physical Attendance Requirements**

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Over the last several weeks, I have received several requests from Boards to extend or make permanent the suspension of the physical attendance requirements in [O. Reg. 463/97 – Electronic Meetings and Meeting Attendance](#). Our government acted responsibly and swiftly in putting these temporary measures in place to ensure that board and committee meetings could continue to convene safely as we collectively faced the enormous challenges of the COVID-19 pandemic.

I want to thank you for sharing your experiences of convening fully electronic meetings during this time, and for bringing to my attention the impact of physical attendance requirements on geographically large, northern and rural boards. I will be directing the Ministry of Education to engage with key education partners and stakeholders to further hear their interest and concerns with respect to potential changes to these requirements. Until we have had that opportunity, please be advised that the physical attendance requirements in the regulation will again apply as of November 15, 2022.

As you know, the reinstated regulation requires that every board have a policy providing for the use of electronic means for holding board and committee meetings. The policy is subject to specific requirements for members of the board to be physically present in the meeting room of the board for at least three (3) regular meetings of the board during each 12-month period beginning November 15, 2022. There is provision in the regulation to permit the chair (or designate) to participate in meetings by electronic means if the distance from the chair's residence to the meeting is 200km or more, or if weather conditions or health-related issues do not permit attendance, as long as the chair is physically present for at least half of the meetings of the board for the year.

Open, accessible public meetings where members of the public, community partners and stakeholders can see, hear or otherwise engage in-person with their representatives is a fundamental part of how Ontario school boards demonstrate transparency and accountability as democratic institutions. We have supported students, families and communities to enable a return to a normal school experience for

students, and so too should the requirements for public meetings return to normal while the implications for permanent changes are considered.

Boards are encouraged to review the requirements of the regulation, especially with newly elected trustees so that they are fully aware of their obligations.

I would like to take this opportunity to thank you, once again, for your ongoing commitment and support of Ontario's students, families, educators and our education system.

Sincerely,

Stephen Lecce  
Minister of Education

- c: President, Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO)  
Executive Director, Association des conseils scolaires des écoles publiques de l'Ontario (ACÉPO)  
President, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)  
Executive Director, Association franco-ontarienne des conseils scolaires catholiques (AFOCSC)  
President, Ontario Catholic School Trustees' Association (OCSTA)  
Executive Director, Ontario Catholic School Trustees' Association (OCSTA)  
President, Ontario Public School Boards' Association (OPSBA)  
Executive Director, Ontario Public School Boards' Association (OPSBA)  
Executive Director, Council of Ontario Directors of Education (CODE)  
President, Association des enseignantes et des enseignants franco-ontariens (AEFO)  
Executive Director and Secretary-Treasurer, Association des enseignantes et des enseignants franco-ontariens (AEFO)  
President, Ontario English Catholic Teachers' Association (OECTA)  
General Secretary, Ontario English Catholic Teachers' Association (OECTA)  
President, Elementary Teachers' Federation of Ontario (ETFO)  
General Secretary, Elementary Teachers' Federation of Ontario (ETFO)  
President, Ontario Secondary School Teachers' Federation (OSSTF)  
General Secretary, Ontario Secondary School Teachers' Federation (OSSTF)  
Chair, Ontario Council of Educational Workers (OCEW)  
Chair, Education Workers' Alliance of Ontario (EWAO)  
President of OSBCU, Canadian Union of Public Employees – Ontario (CUPE-ON)  
Co-ordinator, Canadian Union of Public Employees – Ontario (CUPE-ON)  
Executive Director, Association des directions et directions adjointes des écoles franco-ontariennes (ADFO)  
Executive Director, Catholic Principals' Council of Ontario (CPCO)  
Executive Director, Ontario Principals' Council (OPC)



## ***SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD***

<i>Section</i>	Personnel	
<i>Policy Name</i>	CONFLICT OF INTEREST	723
<i>Board Approved: June 22, 2021</i>		<i>Review By: December 2026</i>

The Superior-Greenstone District School Board ("the Board") is committed to safeguarding the public interest and trust in public education. Board employees, volunteers and trustees are expected to uphold the public trust and demonstrate integrity in all of their dealings. Conflicts of interest, whether *actual, potential or perceived*, may impact on the integrity and public image of the Board and public education generally. Employees and volunteers are therefore responsible and accountable for identifying and avoiding any situations which may present a potential or actual conflict of interest or be perceived to be a conflict of interest as between their personal interests and their official duties and responsibilities as a Board employee or volunteer.

### ***POLICY***

It is the policy of the Superior-Greenstone District School Board that Employees, Volunteers and Trustees are required to disclose any potential or actual conflicts of interest that could compromise, or be perceived to compromise, their objectivity and judgment to their immediate supervisor immediately upon becoming aware in writing of the actual or potential conflict of interest. As such, employees and volunteers may be required to excuse themselves from any duty or transaction where they have, or may appear to have, a conflict of interest that could compromise, or be perceived to compromise, their objectivity and judgement.

### ***1.0 DEFINITION***

- 1.1 For the purposes of this policy, a conflict of interest is any situation in which an individual has a personal or financial interest that may:
  - Affect their judgement and/or the performance of their duties or responsibilities to the Board; and/or
  - Cause them to act, or appear to act, in a way that is not in the best interests of the Board; and/or
  - Negatively affect the reputation of the Board in the community.
- 1.2 An individual is in a conflict of interest when they get, or hope to get, personal gain by using their position, influence, time, resources, facilities and/or student or staff information.
- 1.3 Personal gain from a conflict of interest could include something gained for a friend, family member or a business associate.



- 1.4 An individual should not have, or be involved in, any direct or indirect personal or financial interest that would, or could, negatively affect the reputation of the Board, and/or interfere with their independent exercise of judgment on behalf of the Board.
- 1.5 Conflicts of interest may include, but are not limited to, circumstances whereby a Board employee or volunteer:
  - Is involved in a hiring or staff allocation decision when they have a close personal relationship with the applicant or affected staff member
  - Supervises or manages employees with whom they have, or have had, a close personal relationship where performance and discipline is required
  - Is involved in any business or other outside activity or interest that interferes with their regular duties and responsibilities at, and for, the Board
  - Uses the Board's equipment, resources, materials, or facilities in any form whatsoever, in the pursuit of outside employment, including paid private practice
  - Is involved in purchasing or other supply chain-related activities and accepts gifts or favours or provides preferential treatment to any bidders or suppliers and/or publicly endorses suppliers or products
  - Is involved in any business or other outside activity or interest that could create an actual, possible, or perceived conflict of interest, or could adversely affect the reputation of the Board in the community.

## **2.0 DUTY TO DISCLOSE**

- 2.1 Employees, Volunteers, and Trustees must report any actual, potential, or perceived conflict of interest that they have, or may have, to their immediate supervisor as soon as they become aware of the conflict. All conflicts of interest are to be reported using the Superior-Greenstone District School Board Conflict of Interest Declaration Form by selecting *Self-declaration*.
- 2.2 Anyone who has reason to believe that another Board employee or volunteer may be in a conflict-of-interest situation is encouraged to report to the Director of Education, or designate, the perceived conflict using the Superior-Greenstone District School Board Conflict of Interest Declaration Form by selecting *Report about another employee/volunteer*.

## **3.0 CONFIDENTIALITY**

- 3.1 Any personal information disclosed under this policy will be treated confidentially. Any personal information collected, relevant to a particular conflict of interest will be used by the Board for purposes of evaluating the risk of the conflict of interest and for fashioning an appropriate remedy.

- 3.2 In order to adequately address any disclosed or potential conflicts of interest, it may be necessary for the immediate supervisor to seek direction and guidance from senior staff. If such consultation or further discussion is necessary, the supervisor will advise the affected individual accordingly.

#### **4.0 CONSEQUENCES OF BREACH**

- 4.1 Anyone who engages in activities that contravene this policy, including failing to disclose a conflict of interest, may be subject to disciplinary action up to and including termination of employment, and/or other appropriate measures.

#### **5.0 ACCOUNTABILITY**

- 5.1 Employees are charged with a personal responsibility to identify and report conflict of interest situations in accordance with this Policy.
- 5.2 Immediate Supervisors are responsible for identifying and/or clarifying conflict of interest situations with the employees who report to them before passing this to the Director or designate.
- 5.3 Human Resources is responsible for ensuring that all new employees are aware of this policy.
- 5.4 The Director or designate, in consultation with Human Resources, is responsible for deciding whether a conflict-of-interest situation exists and the subsequent action(s) that may be required.

#### **6.0 SCOPE**

- 6.1 This policy applies to board employees, volunteers and trustees.
- 6.2 This policy shall in no way relieve any employee, volunteer or trustee from complying with any laws, statutes, regulations, rules, or applicable standards of professional conduct or practice.

#### **7.0 NOTIFICATION**

- 7.1 Each employee and volunteer will be made aware of the Policy.

#### **Legal References**

*Education Act*

*Municipal Freedom of Information & Protection of Privacy Act*

## **Related Procedures and Policies**

- Policy 704 Hiring Policy
- Policy 207 Lines of Communication Regarding Complaints
- Policy 210 Student Trustee
- Policy 217 Trustee Expenses
- Policy 303 Purchasing
- Policy 304 Surplus Equipment, Furniture and Books
- Policy 307 Travel, Meals and Hospitality Expenditures
- Policy 522 Scholarships and Trust Funds
- Policy 605 Special Education
- Policy 609 Prior Learning Assessment and Recognition
- Policy 802 Individual Trustee
- Policy 803 Board of Education
- Policy 539 Indigenous Education Advisory Committee



## Small Schools Make a Difference

### Superior-Greenstone District School Board Conflict of Interest Declaration Form

Please complete this form if you believe that you may be involved in a conflict-of-interest situation or if you are unsure and seek to disclose a potential or perceived conflict of interest. Please read Superior-Greenstone District School Board Conflict of Interest Policy 723.

#### SECTION 1: PERSONAL DETAILS

NAME:

JOB TITLE / AREA OF RESPONSIBILITY:

PHONE:

EMAIL:

#### SECTION 2: DISCLOSURE DETAILS

The following is a: ☐ Self-declaration ☐ Report about another employee/volunteer

The actual, potential, or perceived conflict of interest relates to: *(tick all appropriate box/es)*

☐ Relationship with family or friends

☐ Staff recruitment

☐ Outside work activities (paid/unpaid)

☐ Relationship with external parties

☐ Financial interest

☐ Disposal of school assets

☐ Gifts/benefits

☐ Provision of external consultancy services

☐ Provision of private tutoring

☐ Other (if you selected other please provide details)

☐ Procurement of goods and services

The following actual, potential, or perceived conflict of interest has been identified. Please provide all relevant details.

The (actual, potential or perceived) conflict is expected to last: *(tick appropriate box)*

☐ 0–12 months

☐ >12 months or ongoing

☐ Do not know

#### SECTION 3: TO BE COMPLETED BY THE PRINCIPAL/SUPERVISOR/DIRECTOR

In my opinion the details provided: *(tick appropriate box)*

☐ Do not constitute a conflict of interest, employee may continue the activity (proceed to Section 4).

☐ Do constitute an actual, potential, or perceived conflict of interest (provide a detailed action plan below).

If the situation does constitute a conflict of interest, please ensure that the following actions have been considered:

- Ensure all information surrounding the conflict has been disclosed to Supervisor or Director of Education if report is concerning another employee/volunteer and documented.
- Inform likely affected persons of the conflict, seeking their views where relevant as to whether they object.
- Reformulate the scope of work or restricting access to certain information.
- Recruit a third party to oversee part, or all, of the process.
- Recommend relinquishing the interest that is causing the conflict.
- Temporarily remove the person from the process or responsibilities.
- Monitor the person's activities closely in relation to the conflict of interest.
- Take no further action because the conflict is minimal.
- If necessary, consult with your supervisor when self-declaring and the Director of Education, or designate, when reporting another employee/volunteer.

I have reviewed the above considerations and request that the Employee takes the following action to eliminate/manage the conflict:

[Click here to enter text.](#)

Plan to be reviewed:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Within 1 month   | <input type="checkbox"/> Within 3 months | <input type="checkbox"/> Within 6 months                            |
| <input type="checkbox"/> Within 12 months | <input type="checkbox"/> Other – specify | <input type="checkbox"/> N/A: Conflict is one-off or short duration |

#### SECTION 4: EMPLOYEE'S DECLARATION

To the best of my knowledge and belief any actual, potential, or perceived conflicts between my duties as an employee and my private and/or business interests have been fully disclosed in this form in accordance with the requirements of the Superior-Greystone District School Board Conflict of Interest Policy 723.

I acknowledge, and agree to comply with, any approach identified in this form for removing or managing an actual, potential, or perceived conflict of interest.

SIGNATURE:

DATE:

#### SECTION 5: PRINCIPAL / SUPERVISOR/ DIRECTOR

The actions described in the approach outlined in Section 3 have been put in place to effectively manage any actual, potential, or perceived conflict of interest disclosed in Section 2. The approach outlined in Section 3 ensures that the Superior-Greystone District School Board's public interests and reputation is adequately protected.

NAME: [Click here to enter text.](#)

SIGNATURE:

DATE: