



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission:

"Working together to engage students through meaningful learning and empower them to build the skills They need to be successful today and in the future".

Our Vision:

"To meet the needs of all learners while Sparking curiosity and joy in learning".

Our Motto:

"Small schools make a difference".

Our Values:

- "Positive, professional relationships & sense of team
- Kindness with expectations
- Learner mindset & dedication to ongoing innovation
- Belief that experience teaches, engages & connects".

Annual Organizational/ Regular Board Meeting 2026/01

A G E N D A

Monday, November 17, 2025 – 1:00 p.m.

Videoconference & Teleconference

Microsoft Teams meeting - [Join the meeting now](#)
1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 343 809 745#

Board Chair: To be determined

Director: Will Goodman

Location: SGDSB Learning Centre, Videoconference & Teleconference

Recorder: G. Christianson

Times are Approximate

Part I: 1:00 p.m. - Election of Officers

Section (A)

Part II: 1:15 p.m. – Annual Organizational Appointments (Open to Public)

Section (A)

Part III: 1:45 p.m. - Regular Board Meeting: (Open to Public)

Section (A)

Part IV: TBD - Committee of Whole Board In-Camera (Closed to Public)

Section (B) In-Camera

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
	OS	TC	VC	A	R		OS	TC	VC	A	R	
Brunskill, Dr. Megan						Nesbitt, Jason						
Fairservice, Dan (<i>censure</i>)						Pristanski, Kal						
Jarvis, Allison						Michano, Julie						
Liscomb, Pat						Anthony, Miley (Student)						
McRae, Pinky						McLeod, Rylee (Student)						
Hardy, Pam						Indigenous Student Trustee (Vacant)						
<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
		OS	TC	VC	A	R		OS	TC	VC	A	R
Goodman, William: <i>Director of Education</i>												
Leroux, Carole: <i>Superintendent of Education</i>												
Love-Jedruch, Flora: <i>Superintendent of Education</i>												
Marton, Alex: <i>Superintendent of Business</i>												
Balog, Tara: <i>Assistant Superintendent</i>												
Brewster, Annick: <i>Assistant Superintendent</i>												
Harris, Brent: <i>Assistant Superintendent</i>												
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>												
Dee, Christine: <i>Team Lead – Payroll Services</i>												

Chouinard, Connie: <i>Team Lead – Business Services</i>					
Nault, Denis: <i>Manager of Human Resources</i>					
Lucas, Jay: <i>Team Lead - Information Technology Services</i>					
Kitchener, Nick: <i>Manager of Information Technology</i>					
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>					
Christianson, GerriLynn: <i>Executive Assistant & Communications Coordinator</i>					
Zeleny, Lisa: <i>Executive Assistant</i>					

Note: Will Goodman, Director and Secretary to the Board will preside at this meeting until the conclusion of the election or acclamation for the 2026 Board Chair. The Board Chair elected or acclaimed then assumes office and presides for the remainder of the Organizational and Regular Board Meeting.

Part I: 1:00 p.m. - Election of 2026 Officers

(Open to Public)

2.0 Welcome and Direction for Proceedings

(W. Goodman)

3.0 Naming of Two Scrutineers

(W. Goodman)

Note: Scrutineers appointed will act on all occasions where a vote by ballot is required.

4.0 Election: Board Chair for 2026

(W. Goodman)

Note: For Reference on Election Procedures for the Organizational Meetings please see Procedural Bylaws of the Board Appendix B attached.

(Attached)

4.1 Board Chair: Call for Nominations

Note: Per Board Procedural Bylaw (Appendix B)

- Nominations do not require a seconder
- Time will be provided for each candidate and one nominator to address the Board, if they choose. The candidate will be allowed up to three minutes, and the nominator up to two minutes to speak.
- At conclusion of event, presider need only call for ballots to be destroyed
...no motion is required

5.0 Chairperson Assumes Office for 2026

(As Determined)

6.0 Election: Board Vice-Chair for 2026

(Board Chair)

6.1 Call for Nominations

Part II: 1:15 p.m. – Annual Organizational Appointments

(Open to Public)

7.0 Appointments: Statutory Committee Members

7.1 Special Education Advisory Committee (SEAC)

Note: Appointments to SEAC are effective for the Term of the Board.

1. Megen Brunskill Appointee
2. Julie Michano Appointee
3. Allison Jarvis Alternate Appointee
4. Pat Liscomb Alternate Appointee
5. Pam Hardy First Nations Representative

7.2 2026 Parental Engagement Committee

Note: Appointments are in effect until November 2026.

1. _____ Appointee
2. _____ Alternate Appointee
3. _____ Alternate Appointee

7.3 Audit Committee

Note: Appointments to the Audit Committee are effective for the Term of the Board. The following trustees are members for the term ending November 15, 2026

1. Kal Pristanski
2. Allison Jarvis
3. Pat Liscomb

7.4 2026 Student Alternative Learning (SAL) Committee

Note: Appointments are in effect until November 2026.

In accordance with the Education Act, a Board shall establish a SAL Committee to function as a committee to make decisions at meetings regarding supervised alternative learning by pupils of the Board. A Board shall appoint the following individuals to be members of a committee:

1. _____ Appointee
2. _____ Alternate Appointee
3. Director of Education or a Superintendent of Education
4. At least one person who is not a member or employee of the Board

11.0 Appointments: Standing Committee11.1 2026 Board Discipline Committee

Note: Appointments are in effect until November 2026.

1. _____ Appointee
2. _____ Appointee
3. _____ Appointee
4. _____ Appointee
5. _____ Appointee

11.2 Board Policy Review Committee

Note: Appointments to the BPRC Committee are effective for the Term of the Board. The following trustees are members for the term ending November 15, 2026.

1. Allison Pelletier
2. Megan Brunskill
3. Jason Nesbitt
4. Pat Liscomb
5. Julie Michano
6. Kal Pristanski (Alternate)

11.3 2026 Indigenous Education Advisory Committee (IEAC)

Note: Appointments are in effect until November 2026.

That, the Superior-Greenstone DSB appoint the following trustees as IEAC members:

1. _____ Appointee
2. _____ Appointee

11.4 2026 Occupational Health and Safety Committee

Note: Appointments are in effect until November 2025.

1. _____ Appointee
2. _____ Alternate Appointee

Part III: 1:45 p.m. - Regular Board Meeting:

(Open to Public)

12.0 Regular Meeting Call to Order

That, the Superior-Greenstone DSB Organizational and Regular Board Meeting on Monday, November 17, 2025, be called to order at _____ p.m.

13.0 Trustee Attendance

That, the Superior-Greenstone District School Board approves the absence of Trustee _____ from the Regular Board Meeting scheduled for _____, and that the Trustee be recorded as "excused with approval of the Board," in accordance with Section 228(1)(d) and Regulation 313/24 of the Education Act.

14.0 Approval of Agenda

That, the agenda for the Superior-Greenstone DSB 2026/01 Regular Board Meeting, November 17, 2025, be accepted and approved.

[\(Attached\)](#)**15.0 Disclosures of Interest re: Open Session****16.0 Minutes: Board Meetings and Board Committee Meetings****16.1 Board Meeting Minutes**

That, the minutes of the following Board Meeting be adopted as presented:

1. Regular Board Meeting 2025/11: October 20, 2025;

[\(Attached\)](#)**16.2 Board Committee Meeting Minutes****16.2.1 Committee Meeting Minutes**

That, the minutes of the following Board Committee meetings be acknowledged as received:

1. Indigenous Education Advisory Committee May 20, 2025

[\(Attached\)](#)**17.0 Business Arising Out of the Minutes****18.0 Delegations and/or Presentations**

- 18.1 Showcasing Learning: Nipigon-Red Rock District High School
Presentation Titled: Indigenous Skilled Trades and Training Program

(PowerPoint Presentation
– W. Goodman)

19.0 Reports of the Business / Negotiations Committee

Superintendent of Business: Alex Marton
Assistant Superintendent: Brent Harris

- 19.1 Report No. 01:
Capital Projects: Summary of 2025-2026

[\(Attached – A. Marton\)](#)

- 19.2 Report No. 02:
Legal Representation 2024-2025

[\(Attached – A. Marton\)](#)**20.0 Reports of the Director of Education**

Director of Education: Will Goodman

20.1 Director's Annual Report 2024-2025 <https://sway.cloud.microsoft/3cl2sDlj2h62jgfy?ref=Link> [\(Attached – W. Goodman\)](#)

20.2 Report No. 03:
Proposed Board Meeting Schedule for 2026 [\(Attached – W. Goodman\)](#)
✓ *That, the Superior-Greenstone DSB having received
Report No. 03, Proposed Board Meeting Schedule for 2026,
approves the 2026 Regular Board Meetings as outlined.*

21.0 New Business

Board Chair: TBD

21.1 Board Chair
21.1.1 Report No. 04:
Process for Trustee Exceptions to In-Person Attendance and
Documentation of Approvals [\(Attached\)](#)

21.1.2 Trustee Board Meeting Evaluation
[Trustee Board Meeting Evaluation Form 2025 – Fill out form](#)

21.2 Trustee Associations and Other Boards

21.3 Trustee Activities

21.4 Ministry Updates for Trustees (W. Goodman)

21.5 Future Board Meeting Agenda Items

22.0 Notice of Motion

23.0 Observer Comments

(Members of the public limited to 2-minute address)

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) TBA.

24.0 Committee of the Whole Board (In-Camera Closed) [\(Attached\)](#)

24.1 Agenda: Committee of the Whole Board – Closed
✓ *That, the Superior-Greenstone DSB go into a
Committee of the Whole Board Section B (Closed Session)
at _____ p.m. and that this portion be closed to the public.*

24.2 Rise and Report from Closed Session
✓ *That, the Superior-Greenstone DSB rise and report
from the Committee of the Whole Board Section B (Closed Session)
at _____ p.m. and that this portion be open to the public.*

25.0 Report of the Committee of the Whole Closed Section B

25.1 ✓ *That, the Superior-Greenstone DSB Committee of
the Whole, In-Camera Section B (Closed) Reports be adopted,
including the confidential minutes from the meeting held as:*
1. Regular Board 2025/11: October 20, 2025 [\(Attached\)](#)

25.2 Other Recommendations from Committee of the Whole Closed Session
(This section may be used as required coming out of closed session)

✓ **That**, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, which include:

- *(list motions here which may apply)*

26.0 Adjournment

✓ **That**, the Superior-Greenstone DSB 2026/01 Regular Board Meeting, Monday, November 17, 2025 adjourn at _____, p.m.

<i>Future Board Meetings</i>
<i>TO BE DETERMINED</i>

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Annual Organizational / Regular Board Meeting 2026/01

Committee of the Whole Board: Closed Session.

Monday, November 17, 2025

Videoconference and Teleconference

A G E N D A

Board Chair: To Be Determined

Director: Will Goodman

Location: SGDSB Learning Centre, Videoconference & Teleconference

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera TBD.

1.0 Disclosure of Interest: re Closed Session

2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)

3.0 In-Camera (closed) Meeting Minutes

1. Regular Board Meeting 2025/11 October 20, 2025

[\(Attached\)](#)

4.0 Report No.: IC-01-26:

[\(Attached\)](#) – A. Marton

5.0 Report No.: IC-02-26:

[\(Attached\)](#) – A. Marton

6.0 Personnel Update

(W. Goodman)

7.0 Trustee Attendance Update

Appendix B**Election Procedures****Procedures**

The procedures at the Inaugural Meeting and each succeeding Annual Organizational Meeting shall be as follows.

Secretary Assumes Chair

The Secretary shall assume the Chair until the election of a Chair is concluded.

Call to Order

The Secretary shall:

- (a) call the meeting to order; and
- (b) if a quorum is present proceed to (c); or
if no quorum is present proceed with available options:
 - i) Recess
 - ii) adjourn
 - iii) fix the time to which to adjourn
 - iv) take measures to acquire a quorum
- (c) in an election year, read the returns of the clerks of the municipalities, if available, certifying as to the election of the members; and
- (d) declare the Board to be legally constituted when all members present have taken the declaration and oath, if taken, and they constitute a majority of all of the members of the Board.

Ballots

The Secretary shall have ballots prepared for each office.

Electronic secret voting shall be allowed. The voting member shall phone the scrutineer. The scrutineer shall fill in the ballot and place the ballot for the member.

Scrutineer

The Secretary shall designate two staff members to act as scrutineers.

Elections

The Secretary shall conduct the election for the Office of Chair by calling for nominations from the floor and each member so nominated shall indicate whether or not he/she will stand.

A seconder for a nomination is not required.



The following provisions shall apply.

- (a) **Acclamation**
If only one person is nominated or elects to stand, that member shall be declared elected by acclamation.
- (b) **Contested**
Where more than one member stands, a vote shall be taken by secret ballot, and the member receiving the majority vote shall be declared elected.
- (c) **Addressing the Members**
Time will be allocated for each candidate for the office of Chair and one (1) nominator for each candidate to address the Board in public session, if they chose to do so.
 - The nominator will be allowed up to two (2) minutes to speak.
 - The candidate will be allowed up to three (3) minutes to speak.
 - The time allowed will be strictly adhered to.
- (d) **No Majority on First Ballot**
If no nominee receives a majority on the first ballot, the name of the member receiving the fewest votes shall be removed and the members shall proceed to vote anew, again by secret ballot, and so on until a Chair has been duly elected.
- (e) **Tie for Fewest Votes**
If no nominee receives a majority and two or more nominees are tied respecting the fewest votes, those nominees so tied shall draw lots to determine which name shall remain on the ballot and which name shall be removed.
- (f) **Drawing Lots**
In the event of an equality of votes for the position of Chair, a further ballot shall be taken. If, upon the second ballot the equality remains, the nominees shall draw lots to fill the position of Chair.

Procedures for Drawing Lots

The names of these candidates will be placed in a box by the two scrutineers and will be drawn by one scrutineer to declare the successful candidate. This will take place in front of the candidates.

Ballots shall be prepared by the two scrutineers as follows and placed in a box:

- One ballot for each candidate that states the candidates name; the other(s) blank.
- A sufficient number of blank ballots will be added to ensure fairness. The total number of blank ballots will be two times the number of candidates (e.g. If there are two candidates, therefore there will be four blank ballots).
- In the case of a blank ballot being drawn, ballots will continue to be drawn by a scrutineer until a candidate's name is drawn. This candidate will be the successful candidate.
- A scrutineer will provide the ballot to the Secretary to announce.



Balloting

The Secretary shall announce the results of any ballot, but shall not declare the count.

Assuming Chair

Upon election, the newly-elected Chair shall assume the role of Chair, and will preside over the remainder of the meeting.

Destroying Ballots

Once the successful candidate for chair is declared and assumes the role, the chair shall announce that the ballots are to be destroyed. No vote is required.

Vice-Chair

The Chair shall then conduct the election of the Vice-Chair of the Board, in the same manner as for the election of the Chair.

Committee Members

Elections

The Chair shall by way of members' expression of interest conduct the process of appointment for members of Committees in the order as presented in the bylaws. *(Motion 50/16)*

Destroy Ballots

Once the successful members are declared, the Chair shall announce that the ballots are to be destroyed.

Committee Chairs

Committee Chair elections shall occur by ballot, unless by acclamation, at the first meeting of the committee.

Other Business

Any other general business of the Board shall then be conducted.

Term of Office

The term of office for all elected Board Officers shall be for one (1) year and until their successors are elected.

There shall be no restrictions as to how many consecutive terms an individual member shall serve as an Officer of the Board.





SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

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- Belief that experience teaches, engages & connects".

Regular Board Meeting 2025/11 M I N U T E S

Monday, October 20, 2025 – 6:30 p.m.

Videoconference & Teleconference

Microsoft Teams meeting

1 – 8 0 7 – 7 0 1 – 5 9 8 0 Conference ID: 425 421 555#

Board Chair: Pinky McRae

Director: Will Goodman

Location: Board Office, Videoconference & Teleconference

Recorder: G. Christianson

PART I: Regular Board Meeting

Section (A): – (open to public): 6:30 p.m.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 7:45 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brunskill, Dr. Megan	x					Nesbitt, Jason			x		
Fairservice, Dan (<i>censure</i>)						Pristanski, Kal			x		
Jarvis, Allison			x			Michano, Julie	x				
Liscomb, Pat				x		Anthony, Mile (Student)	x				
McRae, Pinky	x					McLeod, Rylee (Student)			X		
Hardy, Pam				x		Indigenous Student Trustee (Vacant)					

<u>Board Administrators</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Goodman, William: <i>Director of Education</i>	x					
Leroux, Carole: <i>Superintendent of Education</i>			x			
Love-Jedruch, Flora: <i>Superintendent of Education</i>			x			
Marton, Alex: <i>Superintendent of Business</i>			x			
Balog, Tara: <i>Assistant Superintendent</i>			x			
Brewster, Annick: <i>Assistant Superintendent</i>			x			
Harris, Brent: <i>Assistant Superintendent</i>			x			
Muir, Gordon: <i>Manager of Plant Services/Transportation</i>						x
Dee, Christine: <i>Team Lead – Payroll Services</i>	x					
Chouinard, Connie: <i>Team Lead – Business Services</i>			x			
Nault, Denis: <i>Manager of Human Resources</i>			x			
Lucas, Jay: <i>Team Lead - Information Technology Services</i>						x
Kitchener, Nick: <i>Manager of Information Technology</i>			x			
Bartlett, Shy-Anne: <i>Manager of Indigenous Education</i>						x
Christianson, GerriLynn: <i>Executive Assistant & Communications Coordinator</i>	x					
Zeleny, Lisa: <i>Executive Assistant</i>						x

Land Acknowledgement

Assistant Superintendent Brent Harris provided the land acknowledgement for the ancestral and traditional territories of the Indigenous people on whose lands we gather upon. We recognize and honour the contributions of the Indigenous peoples for they hold the knowledge, traditions, and history of the land.

Local Government Week October 20-24, 2025

Board Chair Pinky McRae began the meeting with a brief note of celebration for Local Government Week. This is a special time to reflect on the vital role that local governance plays in shaping our communities and supporting the well-being of our residents. She expressed sincere gratitude to our current trustees for your ongoing commitment, thoughtful leadership, and tireless efforts in serving our community. She also acknowledged and thanked all past trustees who have previously served for their contributions and legacy of work with the school board.

2.0 Regular Meeting Call to Order**127/25**

Moved by: Trustee J. Michano Second: Trustee M. Brunskill

That, the Superior-Greenstone DSB Regular Board Meeting on Monday, October 20, 2025, be called to order at 6:35 p.m.

Carried**3.0 Approval of Agenda****128/25**

Moved by: Trustee M. Brunskill Second: Trustee A. Jarvis

That, the agenda for the Superior-Greenstone DSB 2025/11 Regular Board Meeting, October 20, 2025, be accepted and approved.

Carried**4.0 Disclosures of Interest re: Open Session**

Nil.

5.0 Minutes: Board Meetings and Board Committee Meetings**5.1 Board Meeting Minutes****129/25**

Moved by: Trustee K. Pristanski Second: Trustee A. Jarvis

That, the minutes of the following Board Meeting be adopted as presented:

1. Regular Board Meeting 2025/10: September 22, 2025.

Carried**5.2 Board Committee Meeting Minutes****5.2.1 Committee Meeting Minutes****130/25**

Moved by: Trustee J. Michano Second: Trustee K. Pristanski

That, the minutes of the following Board Committee meetings be acknowledged as received:

1. Board Audit Committee June 11, 2025

Carried**6.0 Business Arising Out of the Minutes**

Nil.

7.0 Delegations and/or Presentations**7.1 Showcasing Learning: Geraldton Composite High School - Data Driven Decisions at GCHS**

A video presentation was created by Principal Andy McFarlane that provided examples of data driven decision making at GCHS and the positive impacts on students.

- 7.2 Excellence in Education: Nakina Public School - Data Driven Decision Making, A Culture of High Expectations and Inclusivity
Principal Kathleen provided a video presentation showcasing the data-driven decision-making practices at Nakina Public School. She highlighted how the use of data supports instructional planning and student achievement, while also positively influencing the school's culture of high expectations and inclusivity.
- 7.3 Report No. 66: Student Trustee Report: October 2025
Student Trustees Miley Anthony and Rylee McLeod presented the Student Trustee Report, highlighting the recent Student Fall Leadership Retreat held in Dorion. They shared plans for upcoming school visits aimed at continuing to build relationships with students across the district and noted the positive increase in student engagement within the Student Senate.

8.0 Reports and Matters for Decision

8.1 Board Committee Reports: (Statutory / Standing / Ad Hoc)

8.1.1 Board Audit Committee Report

An update was provided regarding the Audit Committee, which last met on October 2, 2025. Trustee Kal Pristanski provided a verbal summary of the meeting and advised that the committee reviewed its Terms of Reference, received reports on completed internal audits, and noted that there were no recommendations received from the internal auditors. The committee also reviewed the risk-based audit plan for the next several years.

8.1.2 Director's Performance Appraisal (DPA) Committee Report

8.1.2.1 Director's Performance Appraisal Committee Recommendation

The Director's Performance Appraisal committee met prior to the board meeting and presented their recommendation to the board for the vendor selection to conduct the Director's Performance Appraisal on behalf of the board.

130/25

Moved by: Trustee J. Michano

Second: Trustee K. Pristanski

✓ That, the Superior-Greenstone DSB approve the selection of Future Design School, as the successful vendor for the Director's Performance Appraisal for the 2025-2026 performance review.

Carried

9.0 Reports of the Business / Negotiations Committee

*Superintendent of Business: Alex Marton
Assistant Superintendent: Brent Harris*

9.1 Report No. 67: Trustee Professional Development Funds 2025-2026

Superintendent of Business Alex Marton provided a review of the Trustee Professional Development Funds Report, noting that just over \$10,000 in expenses have been encumbered, with approximately \$40,000 remaining available. Trustees were encouraged to schedule these opportunities into their calendars if available to attend and advise the Executive Assistant of their interest in any of the conferences.

10.0 Reports of the Director of Education

Director of Education: William Goodman

10.1 Report No. 68: Director's Monthly Report: October 2025

Director of Education Will Goodman provided a review of the Director's Monthly Report that showcases the work happening in schools across the district. The report highlighted how data informs the educational practices and well-being initiatives.

11.0 Reports of the Education Committee

Superintendent of Education: Carole Leroux
 Superintendent of Education: Flora Love-Jedruch
 Assistant Superintendent: Tara Balog
 Assistant Superintendent: Annick Brewster

11.1 Report No. 69: Math Achievement Action Plan of Action 2025-2026 School Year

Tara presented the Math Achievement Action Plan for endorsement and provided a detailed review of the report. Trustees expressed appreciation for the clarity and thoroughness of the plan, noting that it was both clear and concise. The Board extended thanks to Tara and the team for their continued dedication and work in supporting improved math achievement across the district.

131/25*Moved by: Trustee A. Jarvis**Second: Trustee J. Michano*

✓ *That, the Superior-Greenstone DSB having Received Report No. 69, endorse the Math Achievement Action Plan as presented.*

*Carried***11.2 Report No. 70: SGDSB Mental Health Portfolio Report**

Superintendent Flora Love-Jedruch provided a review of the Mental Health portfolio. She noted that the SGDSB Mental Health portfolio is currently focused on delivering the goals of the 2025-2026 Mental Health Action Plan centered around High Quality, Culturally Relevant Evidence Based Service Provision, Enhanced Mental Health Literacy, Safe and Inclusive School Culture and Supportive Social Environments and Joint Planning and Community Engagement.

12.0 New Business*Board Chair: P. McRae***12.1 Board Chair****12.1.1 OPSBA Conferences – Trustee Planning**

The Board Chair Pinky McRae reminded Trustees of the upcoming OPSBA conferences scheduled for the 2025–2026 school year. These include the Public Education Symposium on January 23–24, 2026, and the Education Labour Relations and Human Resources Symposium. The OPSBA Annual General Meeting (AGM) date is still to be determined. In addition, the CSBA National Gathering and Congress is typically held during the first week of July, with dates and location yet to be formally announced. She noted that all events are currently planned to be held in person.

12.1.2 Trustee Attendance

The Board Chair issued a reminder regarding Trustee attendance and the process for confirming participation in Board meetings. Trustees were reminded to complete the attendance link that has been created to collect attendance confirmations. The link can be found in the email message accompanying the Board agenda. The form also includes a section where Trustees may indicate the reason for requesting virtual attendance.

12.2 Trustee Associations and Other Boards**12.2.1 OPSBA Board of Directors Meeting**

Trustee Jason Nesbitt provided a review of the topics discussed at the OPSBA Northern Regional Meeting that he recently attended.

12.3 Trustee Activities

An update was provided on recent Trustee activities. A letter was sent to the MPP, and a meeting was held with MPP Lise Vaugois on October 3rd, where discussions focused on funding and advocacy priorities. The Board Chair continues to have regular meetings with Kathleen Woodcock of OPSBA, and MPP Vaugois expressed openness to ongoing dialogue and collaboration on shared concerns as well as visiting our schools. The Board Chair also completed a radio interview on CFNO, which will air on October 21, highlighting Local Government Week and the important role of Trustees. Additionally, Trustee Jarvis attended Truth and Reconciliation Day events at GCHS, noting the strong collaboration and community turnout, and Jason provided a reminder about the upcoming Feast and Feedback session on Tuesday, October 28th in the

Terrace Bay area. An update was provided regarding the virtual presentation also available on the same evening, being provided to families by EcoSuperior.

12.4 Ministry Updates for Trustees

Nil.

12.5 Future Board Meeting Agenda Items

Trustees are asked to please email the Board Chair or Director with any agenda requests for the next meeting.

The Board discussed plans for the annual Trustee Professional Development session and Organizational Board Meeting, traditionally held on the same day, with professional development in the morning followed by the formal meeting at 1:00 p.m. This year's session is scheduled for Monday, November 17th. The Board determined that the meeting location will be changed from the Marathon Board Office to the Learning Centre in Red Rock.

Trustees also discussed the Professional Development session to be held that morning, focusing on an Artificial Intelligence (AI) Workshop. The session will explore the use of AI in education and governance, featuring engaging, hands-on learning opportunities.

Board Chair McRae advised that the SEAC membership adjustment will be reviewed at the next Board meeting, as Trustee Michano is unable to continue in the role. Trustee Allison has been identified as available to attend. The committee list will be reviewed and updated at the next meeting.

Trustee Pristanski provided a follow-up regarding the previous discussion about sending a letter from the Board to the Minister of Education. After consultation and discussion, it was agreed that no letter will be sent at this time, as it is not in the best interest of the organization. Trustees acknowledged the importance of maintaining good governance, balanced decision-making, and continued advocacy for students, and agreed to revisit the matter in the future as the provincial context evolves.

13.0 Notice of Motion

Nil.

14.0 Observer Comments

Nil.

PART II: Committee of the Whole Board

Section (B) In-Camera: – (closed to public) 7:45 p.m.

15.0 Committee of the Whole Board (In-Camera Closed)

15.1 Agenda: Committee of the Whole Board – Closed

132/25

Moved by: Trustee M. Brunskill

Second: Trustee J. Michano

That, the Superior-Greenstone DSB go into a Committee of the Whole Board Section B (Closed Session) at 7:45 p.m. and that this portion be closed to the public.

Carried

15.2 Rise and Report from Closed Session

133/25

Moved by: Trustee J. Michano

Second: Trustee J. Nesbitt

That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section B (Closed Session) at 8:08 p.m. and that this portion be open to the public.

Carried

16.0 Report of the Committee of the Whole Closed Section B

16.1 **134/25**

Moved by: Trustee M. Brunskill Second: Trustee K. Pristanski
That, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section B (Closed)
 Reports be adopted, including the confidential minutes from the meeting held as:
 1. Regular Board Meeting 2025/10: September 22, 2025;

Carried

16.2 Other Recommendations from Committee of the Whole Closed Session

Nil.

17.0 Adjournment

135/25

Moved by: Trustee J. Michano Second: Trustee J. Nesbitt
That, the Superior-Greenstone DSB 2025/11 Regular Board Meeting,
 Monday, October 10, 2025 adjourn at 8:10 p.m.

Carried

<u>2025 - Board Meetings</u>	
Board Office or Designated Site indicated in schedule. Time 6:30 p.m.	
Monday, November 17, 20245	
(1:00 p.m.) *Designate Site: SGDSB Learning Centre	
Monday, December 1, 2025	

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2025/11

Committee of the Whole Board: Closed Session.

Monday, October 20, 2025

Board Office, 12 Hemlo Drive, Marathon, Ontario

T O P I C S

Board Chair: *Pinky McRae*

Director: *William Goodman*

Location: Board Office, Videoconference & Teleconference

Recorder: G. Christianson

PART II: Committee of Whole Board – Closed

Section (B): In-Camera 7:35 p.m.

- 1.0 Disclosure of Interest: re Closed Session
- 2.0 Approve Agenda: Committee of the Whole In-Camera (Closed)
- 3.0 In-Camera (closed) Meeting Minutes
1. Regular Board Meeting 2025/10: September 22, 2025
- 4.0 Report No. IC-05-25: Non-Union Casual Wage Update 2025-2026
- 5.0 Trustee Pat Liscomb

Regular Board Meeting 2025-11

Monday, October 20, 2025

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2025

SECRETARY

CHAIR



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Our Mission:

"Working together to engage students through meaningful learning and empower them to build the skills they need to be successful today and in the future."

Our Vision:

To meet the needs of all learners while sparking curiosity and joy in learning."

Our Motto:

Gikino'amaadiiwigamigoonsan ezhi-gichi-apiitendaagwag
"Small schools make a difference"

Our Values:

"Positive, professional relationships & sense of team, Kindness with expectations, Learner mindset & dedication to ongoing innovation, Belief that experience teaches, engages & connects."

Anishinaabe Gikino'amaagewin Gaa-anokaadamowid (Indigenous Education Advisory Committee)

Tuesday, May 20, 2025 – 10:00 a.m. to 12:00 p.m.

Animbiigoo Zaagi igan Anishinabek Community or Virtual Meeting – Microsoft Teams – Teleconference

Dial-In Information: Phone1-807-701-5980 Conference ID

MEETING MINUTES

1.0 Roll Call

Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
First Nations Communities	OS	TC	VC	A	R	Tribal Councils & Representatives	OS	TC	VC	A	R
(Aroland) Angela Towedo				X		EEP Program Liaison - Matawa, Shelby Chng			X		
(Biigtigong Nishnaabeg) Lisa Michano					X	Randi Ray and/or Wabun Education Partnership Program.				X	
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) Yvonne Kowtiash	X					Kris Skworchinski Regional Education Council Coordinator, KEB	X				
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) Christine Hardy				X		Tim Robbins, Metis Nation of Ontario - Senator			X		
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay, Rose Kowtiash			X			Nokiiwin Education Advisor, Erin Lovis				X	
Biinjitiwaabik Zaaging Anishinabek (Rocky Bay) Pamela Hardy				X		Nokiiwin Education Advisor – Scott Baker / Loretta Sky				X	
(Ginoogaming #77) Martha Taylor				X							
(Ginoogaming #77) Dallas Fisher					X	Representatives					
(Ginoogaming #77) Chris Hill			X			Sara Carlson, Grad Coach - GCHS					X
(Marten Fall FN) Suzanne Baxter				X		Sara Park, Grad Coach - NRHS			X		
						Delaney Michano, Grad Coach - MRHS			X		
(Marten Falls FN) Louise Coaster						Melissa Lanovaz, Grad Coach - LSHS	X				
						Sheila Cassie, Secretary - Portfolio Support			X		
(Pays Plat) Valerie Auger	X					Patti Pella, Education Officer, Ministry of Education	X				
(Netmizaaggamig) Joe Moses				X		Sylvia Meshake, Indigenous Education facilitator	X				
(Netmizaaggamig) Amber Deveraux			X			Trustees					
(Netmizaaggamig) Lori Guinchard					X	Pinky McRae (Ex-officio)					X
(Netmizaaggamig) Monique Brownlee			X			Pamela Hardy, First Nations Trustee (Committee Chair)			X		
(Red Rock) Norma Lesperance				X		Megen Brunskill				X	
(Red Rock) Marilynn Netemegesic,					X	Allison Jarvis					X
						Anna Kentner, Indigenous Student Trustee				X	
						Kal Pristanski (alt)	X				
(Red Rock) Ted Wawia					X	Board Administration					
(Red Rock) Kellie Wrigley			X			Will Goodman, Director of Education	X				
(White Sands) Sue Taylor			X			Carole Leroux, Superintendent of Education	X				
Animbiigoo Zaagi'igan Anishinabek Denise Bottle	X					Shy-Anne Bartlett, Manager of Indigenous Education	X				
Animbiigoo Zaagi'igan Anishinabek Claudette Rody	X					Flora Love, Superintendent of Education	X				
Animbiigoo Zaagi igan Anishinabek, Nikki Goodman	X					Alex Marton, Superintendent of Business					X
Wabun (Flying Post First Nation) Angela McLeod				X		Anthony Jeethan, Human Rights & Equity Advisor				X	



(Bingwi Neyaashi Anishnaabek) Tylyn Silander				X		Lisa Zeleny, <i>Executive Assistant</i>	X				
(Longlac 58 First Nation)											

Deana Renaud – presenter, Tara Balog- presenter

2.0 **Opening Prayer**

Denise Bottle opened the meeting with prayer and smudge.

3.0 **Welcome and Introductions**

S. Bartlett thanked D.Bottle for opening the meeting and for the invitation to community.

4.0 **Approval of the Maawanji'idiwin Wiindamaagewi-Ozhibii'igewinan (Meeting Minutes)**

4.1 IEAC Meeting Minutes, May 6, 2025.

Moved by: V.Auger

Second: Y. Kowtiash

That the minutes for the Superior-Greenstone DSB Indigenous Education Advisory Committee meeting, April 22, 2025, be accepted and approved.

Carried.

5.0 **Apane go Dazhindamowaad (Standing Agenda Items)**

5.1 Community Updates

A new councilor for the community of Animbiigoo Zaagi'igan Anishinabek joined the IEAC meeting.

V. Auger provided the following community update. The Language Mentor is scheduled to be in community with the ABC Committee on Sunday, May 26.

5.2 Indigenous Student Trustee Update

Members are encouraged to review the report as attached in the agenda.

5.3 Language Development

S. Bartlett presented the update. We have partnerships with the Township of Nipigon and the Thunder Bird Friendship Center for the Immersion Camps taking place. All camps are set up with teachers. The Mentor Learner program will have 5 participants. The immersion camp design is to be land-based. Registrations will be provided for the schools, with a maximum enrollment of 30 students for each camp, which includes both Superior-Greenstone and Superior North Catholic school boards. The Immersion Camps will take place from 10:00 – 3:00 in Nipigon from July 7-14 and in Geraldton July 14-18.

The third annual Language Bowl is taking place May 21 with 10 schools participating. Transportation will be shared for the event.

The Nelson translation project – developing lessons. Creating long range plans with lessons within for teachers. The same resources will be used between both boards to ensure all students are receiving the same information before reaching high school.

5.2 Indigenous Student Trustee Update

Members are encouraged to review the update provided in the agenda.



6.0 Nonde-ayaan ji-gaagiigidoyaang (Open Discussion of Areas of Need):

There were no new items brought forward for discussion during this meeting.

7.0 Anishinaabe Gikino'amaagewini-Dazhindamowaad (Indigenous Education Updates)

7.1 Graduation Coach Update

7.1.1 Graduation Coach Update – NRHS

Members encouraged to review Report attached in agenda package.

7.1.2 Graduation Coach Update – GCHS

Members encouraged to review Report attached in agenda package.

7.1.3 Graduation Coach Update – MRHS

Members encouraged to review Report attached in agenda package.

7.1.4 Graduation Coach Update – LSHS

Members encouraged to review Report attached in agenda package.

7.2 Indigenous Special Education Report

S.Bartlett introduced Sylvia Meshake, Special Education Facilitator, to members.

Sylvia Meshake highlighted some key areas of the report. Since beginning in the role of Indigenous Special Education Facilitator, Sylvia has travelled to several communities and participated in EKAN training, attended the fish camps and participated in transitions with Graduation Coaches, attended a meet and greet in BZA and attended the Niigan Conference in Sault Ste. Marie and will be attending NAN Land-Based Learning Conference and will be supporting a teacher at B.A. Parker Public School with an activity next week.

K. Wrigley inquired about plans to visit all communities before the end of June.

S. Meshake responded to the question with S.Bartlett adding the goal is to have Sylvia visit all schools before June 25.

8.0 Awashime Dazhindamowaad (Additional Agenda Items)

8.1 Summer Learning Update: May 2025

Tara Balog reported that Literacy and Numeracy camps, along with Reach Ahead and Alternative Education programs, are being offered this summer. These programs were designed using feedback from last year to create more intentional learning experiences. Plans include K–6 outdoor learning camps focused on numeracy, literacy, and land-based learning, as well as secondary camps and camps to support neurodiverse learners. The Reach Ahead program is currently underway, taking place two evenings per week, with twenty-five students participating and a completion week scheduled for July. The hiring process for K–6 and 7–12 programs is nearly complete, and registration for parents will be available soon.

8.2 SGDSB Student Support and Wellbeing Orientation for Community Partners

Flora Love presented the Superior-Greenstone DSB Mental Health Profile targeted annual action plan which focuses on improving educational and wellness outcomes for Indigenous students. One key initiative this year began during a Special FNAC meeting at Geraldton Composite High School, attended by S. Bartlett, Elder, Community Support Members, School Leadership, and Chris Hill. The resource document **Superior-Greenstone District School**



Board Student Support and Wellbeing Orientation for Community Partners: Geraldton Composite High School has been created. The document is aimed at providing community partners information and support with SGDSB protocols, procedures and access to learning initiatives, and system support for aiding them in the provision of support to students they serve. This document was offered for review and feedback for Education Directors or delegates from First Nations Communities.

The next steps include scheduled face-to-face training on this orientation manual, trauma informed practice for our partners and hired staff by First Nation communities on May 13 in Geraldton and providing the orientation manual to be reviewed by other communities in other regions in the 2025-2026 school year. The mental health profile will also continue to offer other training and optional attendance to Resource Team meetings with our team to community support workers in the future.

S Bartlett thanked everyone involved in the creation of the resource document

9.0 Gaagligidowin gaye wawiindamowinan aanie-maanwinji'idiwin ge-dazhindamoyaang (Open Discussion and Suggestions for Next Meeting Dates and Special Meetings):

A member inquired about the process when new families move into a community. It was recommended that S. Bartlett be contacted in these situations.

W. Goodman acknowledged the retirement of Sheila Cassie who served Superior-Greenstone DSB for 28 years.

D. Bottle announced her retirement and shared a community update: five additional houses will be built for rental purposes, adding to the six homes already constructed for ownership.

9.1 Indigenous Education Advisory Committee Meeting Date

- November 4, 2025 – BZA (tentative)

10.0 Adjournment:

Moved by: Y.Kowtiash

Second: V.Auger

That, the IEAC Meeting on May 20, 2025, adjourn at 10:50 a.m.

Carried.



Superior-Greenstone District School Board Budgetary Report



Report No.: 01

Date: November 17, 2025

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Alex Marton, Superintendent of Business
Gord Muir, Manager of Facilities and Transportation

SUBJECT: Capital Projects: Summary of 2025-2026

Background

The 2025–2026 Capital Budget was developed through a strategic, multi-year process informed by extensive data collection and engagement with key stakeholders. This process integrated building condition audits, written submissions, and operational insights to ensure that priorities align with both current and long-term facility needs. The projects identified reflect several years of preparation and planning as part of the Board's ongoing multi-year capital plan.

Stakeholder consultation was comprehensive and included Maintenance Working Foremen, Head Custodians, School Principals, School Staff, and the IT Services Department. Input was gathered through the annual facilities budget submission process, ensuring that on-the-ground operational knowledge is incorporated into capital planning decisions.

In addition, the Facilities Department completed Ministry-directed Condition Assessments in May 2025. These assessments, undertaken in collaboration with consultants from Gordian (the Ministry's contracted service provider), provided updated and detailed facility data. The findings from this work (expected to be released to the Board in late November) will serve as a critical foundation for data-driven decision-making, guiding facility management, renewal priorities, and capital planning over the coming years.

Capital Funding 2025-2026	
Accessibility Funding	\$ 970,385
School Condition Improvement (SCI) 70%	\$ 3,408,133
SCI 30%	\$ 1,460,629
School Renewal Allocation (SRA)	\$ 1,343,478
TOTAL	\$ 7,182,625
Estimated Carry-over	
School Condition Improvement (SCI) 70%	\$ 3,871,324
SCI 30%	\$ 2,122,169
School Renewal Allocation (SRA)	\$ 1,552,230



Superior-Greenstone District School Board Budgetary Report



Current Situation

The chart below categorizes projects into three groups:

1. Build Year: These projects are scheduled for construction in the current school year
2. Design Year: These projects are slated for design this year and scheduled for tendering in 2026-2027
3. Planning Year: Projects currently in the planning stage. Design and tendering are anticipated between 2026 and 2030.

School
Manitouwadge Public School <u>Build</u> - Gym Floor Replacement <u>Design</u> - Domestic Pipe Study <u>Planning</u> - Play Structure
Manitouwadge High School <u>Build</u> - Roof Replacement <u>Design</u> - Domestic Pipe Study - Dust Extractor
Marathon High School <u>Build</u> - Relocation of Main Transformer <u>Design</u> - Classroom Kitchen Renovation - Domestic Pipe Study <u>Planning</u> - Exterior Cultural Space
Margaret Twomey Public School <u>Build</u> - Barrier-Free Entrance [Accessibility] - Play Structure <u>Design</u> - Domestic Pipe Study
Terrace Bay Public School <u>Build</u> - Gym HVAC Air Handling Unit - Play Structure



Superior-Greenstone District School Board Budgetary Report



- Barrier-Free Pathways and Entrances [Accessibility]
- Gym Floor Replacement

Lake Superior High School

Build

- Barrier-Free Internal Doors and Entrance [Accessibility]

Schreiber Public School

Build

- Gym Floor Replacement

Planning

- Exterior Grounds Geotechnical Study

Nakina Public School

Build

- Barrier-Free Entrance [Accessibility]

Dorion Public School

Design

- Domestic Pipe Study

Planning

- Play Structure

Nip-Rock High School

Build

- Inclusive Restrooms Phase 2
- Exterior Doors, Exterior Paneling, Shop Doors, Brick Upgrades

Design

- Domestic Pipe Study

Planning

- Security Infrastructure Pilot
- Gym Floor Replacement

Geraldton Composite High School

Build

- Inclusive Restrooms Phase 2
- Roof Section Replacements

Design

- Domestic Pipe Study

Planning

- Boilers, Pumps and Controls
- Electrical Transfer Switch
- Pool Removal
- Classroom Upgrades



Superior-Greenstone District School Board Budgetary Report



George O'Neill Public School

Build

- Gym Floor Replacement

Beardmore Public School

Build

- Classroom Flooring Replacement - Maintenance Staff
- Hydro-Seeding - Front Entrance Area

Administrative Recommendations

That, the Superior-Greenstone DSB receive Report No. 01, Capital Projects: Summary of 2025-2026, for information.

Respectfully submitted by:

Gord Muir
Manager of Facilities and Transportation

Alex Marton
Superintendent of Business



Superior-Greenstone District School Board Budgetary Report



Report No.: 02

Date: November 17, 2025

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Alex Marton, Superintendent of Business

SUBJECT: Legal Representation 2024-2025

Background

Superior-Greenstone DSB Policy 713, Legal Representation requires that an annual report on the use of legal firms is shared with the Board.

Current Situation

For the period of September 1, 2024, to August 31, 2025, the total expenditures for professional legal services were as follows:

Legal Firm	Amount 2024-25	Amount 2023-24
Hicks Morley LLP	\$52,780	\$135,146
Atwood Labine, LLP	\$9,571	n/a

Management deems the services performed during the year to be satisfactory. Services include but are not limited to:

- Correspondence regarding specific legal matters
- Legal advice for negotiations, grievance & arbitration, freedom of information requests, and policy development and application
- Professional development on legal matters for leadership
- Legal representation for litigation and internal investigations

SGDSB budgeted \$95,000 for legal expenses in 2024-25.

Administrative Recommendations

That the Superior-Greenstone DSB receive Report No 02, Legal Representation 2024-2025 for information.

Respectfully submitted by:

Alex Marton
Superintendent of Business



Superior-Greenstone District School Board Report



Report No: 03

Date: November 17, 2026

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Will Goodman, Director of Education

SUBJECT: Proposed Board Meeting Schedule for 2026

Background

Regular Board meetings for the Superior-Greenstone DSB are held on a monthly basis. In the past it has been the practice of the Board to have the Marathon Board Meeting Room as its designated site for proceedings.

On July 30, 2024, the ministry announced the amendments to O. Reg. 463/97: Electronic Meetings and Meeting Attendance to promote and enhance accountability and transparency and fairness by adding new exceptions to the in-person presence requirement that apply to trustees. The changes to the regulation took effect in two phases.

On July 29, 2024, new exceptions to the physical presence requirement will take effect. These changes include expanding eligibility for all trustees to attend a regular board meeting electronically where:

- the distance from the trustee's primary residence to the meeting location is 125 kilometers or more;
- weather conditions do not allow the trustee to travel to the meeting location safely;
- the trustee cannot be physically present at a meeting due to health-related issues;
- the trustee has a disability that makes attending meetings in-person more challenging; or
- the trustee is unable to attend in person due to family responsibilities.

Effective September 1, 2025, all trustees will be required to be physically present for every regular meeting of the board and every meeting of the committee of the whole in each year of the term of office, unless one of the exceptions to the requirement for in-person attendance applies. Failure to attend in person as required would result in the trustee's seat being vacated pursuant to clause 228(1)(e) of the *Education Act*.

Current Situation

The meetings will be held on Mondays each month as indicated in the schedule at the indicated location.

2026 - Board Meeting Schedule		
Monday, December 1	Board Office	(6:30 p.m.)
Monday, January 26	Board Office	(6:30 p.m.)
Monday, February 23	Board Office	(6:30 p.m.)
Monday, March 30	Board Office	(6:30 p.m.)
Monday, April 13	Special Board Meeting - Board Office	(6:30 p.m.)
Monday, April 27	Board Office	(6:30 p.m.)
Monday, May 25	Manitouwadge High School	(6:30 p.m.)
Monday, June 22	Board Office	(6:30 p.m.)
Monday, July 13	Board Office	(6:30 p.m.)
Monday, August 24	Board Office	(6:30 p.m.)

Monday, September 21	SGDSB Learning Centre (6:30 p.m.)
Monday, October 19	Board Office (6:30 p.m.)
Monday, November 9	Organizational/Regular Meeting Board Office (1:00 p.m.)

Administrative Recommendation

That, the Superior-Greenstone DSB having received Report No. 03: Proposed Board Meeting Schedule for 2026, approves the 2026 Regular Board Meetings as outlined.

Respectfully submitted by:

Will Goodman,
Director of Education

Superior-Greenstone District School Board - System Meeting Schedule

Organizational / Regular Board Agenda Nov 17, 2025 Page 29 of 40

2026

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31								29	30	31					26	27	28	29	30		
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
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24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
31																					30	31					
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Regular Board Meeting	Stats & Board Holiday	Board Policy Review	SEAC Meeting	PEC Meeting	IEAC Meeting
Special Board Meeting	Occupational Health & Safety Committee Meeting	Board Audit Committee Meeting			

Notes:

Board Meetings

- Board meetings are reserved for every third or fourth Monday monthly.
 - April 13th is a Special Board meeting.
 - Meetings will be held at the Marathon Board Office, virtual meeting connection will be available to those unable to attend in person, as per Ministry regulation and in accordance with Policy 211 Electronic Meetings and Meeting Attendance.
 - The Board will meet 3 times a year at various locations: May 25, 2026 (Manitouwadge High School), September 21, 2026 (SGDSB Learning Centre) and November 9, 2026 Inaugural/Organizational Meeting(Board Office, Marathon).

Committee Meetings

- This schedule consolidates “Meeting Tuesdays” wherever possible, with the exception of Board Audit Committee and OH&S Committee meetings.
 - BPRC: Held on every second month as needed on Tuesdays where possible. Meetings begin at 6:30 p.m.
 - SEAC: First or second Tuesday Monthly at 3:00 p.m. is reserved for SEAC. As per Ed. Act SEAC meets 10 times a school year.
 - PEC: As per regulation, PEC meets four times in a school year on a selected Tuesday wherever possible at 6:30 p.m.
 - IEAC: As per Policy, IEAC meets four times in a school year.
 - OH&S: The Occupational Health and Safety Committee meets quarterly on dates selected by the Committee at 9:00 a.m.
 - Board Audit Committee: The Board Audit Committee meets a minimum of three times a year on the selected date at 6:30 p.m.



Superior-Greenstone District School Board Ministry Mandated Report



Report No.: 04

Date: November 17, 2025

TO: Members of the
Superior-Greenstone District School Board

FROM: Pinky McRae, Board Chair

SUBJECT: Process for Trustee Exceptions to In-Person Attendance and Documentation of Approvals

Background

Under Section 228(1)(d) of the *Education Act*, a Trustee's seat may be declared vacant if the member is absent from three consecutive regular meetings of the Board without being authorized by resolution of the Board.

In accordance with Regulation 313/24 — Meetings, Records and Vacancies of Boards, all Boards are required to formally approve and record any authorized absences or exceptions to in-person attendance to ensure transparency, effective governance, and compliance with provincial legislation.

Regulation 313/24 reinforces the importance of accurate attendance tracking and the expectation that school boards establish consistent procedures to approve and document Trustee absences or exceptions related to illness, family circumstances, distance, professional obligations, or other valid reasons.

Current Situation

The Superior-Greenstone District School Board has implemented a formalized process for approving and documenting Trustee absences and exceptions to in-person attendance, ensuring alignment with both the *Education Act* and *Regulation 313/24*.

When a Trustee is unable to attend a Board or Committee meeting in person, they may request approval for electronic participation or absence under the Regulation. These requests are reviewed by the Board and recorded in the official minutes as part of the public record.

Moving forward, the Board will include a standing item on each meeting agenda to document and approve Trustee absences or exceptions to in-person attendance. This ensures a consistent, transparent process and protects Trustees' good standing in accordance with legislative requirements.

This process upholds SGDSB's principles of good governance, fairness, and equity — particularly important within a geographically large district where travel conditions, distance, or personal circumstances may limit in-person attendance.

Reasons for Request for Exception to In-Person Attendance

Under *Ontario Regulation 313/24*, Trustees may request to attend a Board or Committee meeting electronically or to be excused from in-person attendance if one or more of the following conditions apply:

1. **Distance** – The distance from the Trustee’s current residence to the meeting location is 125 kilometres or greater (one way).
2. **Weather Conditions** – Weather conditions do not allow the Trustee to travel safely to the meeting location.
3. **Health-Related Issues** – The Trustee cannot be physically present at the meeting due to health-related reasons.
4. **Disability** – The Trustee has a disability that makes it challenging to be physically present at a meeting.
5. **Family Responsibilities** – The Trustee cannot be physically present due to family responsibilities in respect of:
 - The Trustee’s spouse;
 - A parent, step-parent, or foster parent of the Trustee or the Trustee’s spouse;
 - A child, step-child, foster child, or child under legal guardianship of the Trustee or the Trustee’s spouse;
 - A relative of the Trustee who is dependent on the Trustee for care or assistance; or
 - A person who is dependent on the Trustee for care or assistance and who considers the Trustee to be like a family member.

Trustees may submit a written request for authorization through the Office of the Board Chair. Approved exceptions will be documented in the meeting minutes as part of the official record, as required under *Regulation 313/24*.

Next Steps

☐ **Documentation Process:**

- Each regular or special meeting agenda will include a standing item for the Board to review and approve Trustee attendance exceptions.
- Approved exceptions will be recorded in the meeting minutes under the “Attendance” section.

☐ **Transparency and Governance:**

- This process ensures that the Board continues to meet the highest standards of accountability and transparency.
- It also ensures that Trustees remain in good standing and that attendance is tracked consistently across all Board and Committee meetings.

This report is provided for information to outline the new legislative requirements and internal processes for managing Trustee exceptions to in-person attendance. The Board remains

committed to transparent governance, compliance with the *Education Act*, and equitable participation for all Trustees.

Administrative Recommendation

That the Superior-Greenstone District School Board receive Report No. 05, *Process for Trustee Exceptions to In-Person Attendance and Documentation of Approvals*, for information.

Respectfully submitted by:

Pinky McRae
Board Chair

Will Goodman
Director of Education