



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD
"Inspiring Our Students to Succeed and Make a Difference"

Report No: 60
Date: August 23, 2021

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Kal Pristanski, Chair of the Audit Committee

SUBJECT: Report of the Audit Committee – June 17, 2021

**STRATEGIC
PRIORITY:** Stewardship

The Audit Committee met on Wednesday, June 17, 2021

The Audit Committee recommends approval of the following:

1. The appointment of Douglas Sitch as external member for a period of 3 years.
2. The 2021/2022 and 2022/2023 Internal Audit Plan. ([Attached](#))

Recommendations

That, the Superior-Greenstone DSB, having received Report No. 60: Report of the Audit Committee – June 17, 2021, approve the appointment of Douglas Sitch as external member for a period of 3 years.

That, the Superior-Greenstone DSB, having received Report No. 60: Report of the Audit Committee – June 17, 2021, approve the 2021/2022 and 2022/2023 Internal Audit Plan.

Respectfully submitted by:

Kal Pristanski
Chair of the Audit Committee



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Date: June 17, 2021

TO: Chair and Members of the
SGDSB Audit Committee

FROM: Alex Marton, Superintendent of Business

SUBJECT: Internal Audit Follow-up – Board Accountability

**STRATEGIC
PRIORITY:** Stewardship

Background

Superior-Greenstone DSB has been subject to 6 internal audits since 2015/16. Management has developed a process to ensure that all outstanding and future management action plans are addressed in a timely manner.

Current Situation

Our goal is a consistent, fair approach to ensuring action plans are completed within the agreed-upon timeframe – subject to extenuating circumstances. Documentation of these actions will be retained to mitigate the administrative resources required for internal audit follow-up engagements.

Internal Audits issued since 2015/16 are as follows:

Audit	Audit Report Date Issued	Audit Report Date Finalized	Internal Follow-up
Audit - Recruitment, Hiring and Retention	28-Jan-19	29-Nov-19	ongoing
Audit - Information Technology General Controls	19-Nov-15	5-Mar-20	ongoing
Audit - Attendance Management and Support	28-Feb-20	15-Sep-20	ongoing
Audit - Succession Planning (<i>Consulting</i>)	14-Jan-21	25-Jan-21	n/a
Audit - Supply Staffing	28-Jan-21	5-Feb-21	Begin Summer 21
Audit - Student Information Workflow & Enrolment Reporting	18-Dec-20	2-Mar-21	Begin Summer 21

To meet this goal, progress meetings are scheduled based on the due date of management action plans. Senior Administration will work with process holders to ensure plans are progressing according to plan.

The Regional Internal Audit Team will perform audit procedures to verify the implementation and report to the Audit Committee, ensuring management action plans are accountable.

Administrative Recommendation

That the Superior-Greenstone DSB Audit Committee receive the report titled, Internal Audit Follow-up – Board Accountability, for information.

Respectfully submitted by:

Alex Marton
Superintendent of Business