

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Policy Review Committee  
Videoconference Meeting – Marathon, ON

Monday, February 22, 2010 @ 6:30 p.m.

## M I N U T E S

<u><b>Members</b></u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brown, Cindy	X					Mannisto, Mark					X
Fisher, Cindy				X		Simmons, Tina		X			
Keenan, Darlene		X				Sparrow, Julie (Ex-Officio)					X
<u><b>Resource Members</b></u>											
							OS	TC	VC	A	R
Patti Pella: <i>Director of Education</i>							X				
David Tamblyn: <i>Assistant to Director of Education</i>								X			
Valerie Newton: <i>Superintendent of Student Success</i>							X				
Anne Lockwood: <i>Vice-Principal (NRHS)</i>								X			
RM. Joannette: <i>Recorder</i>							X				

Legend: Policy = P

Management Guideline = MG

Procedural Guideline = PG

### 1.0 **Review and Approval of Minutes: January 25-10** (Attached)

*Moved by: D. Keenan*

*Seconded by: T. Simmons*

That, the Board Policy Review Committee minutes of January 25, 2010 be approved.

### 2.0 **Business Arising from Minutes**

There was no business arising from the minutes.

### 3.0 **Reviews: New/Existing (P's / MG's and / or PG's)**

February 22, 2010

#### 3.1 **P-303 Purchasing**

C. Tsubouchi advised that the Ministry of Education requires boards to revise policies because broader public sector accountability changes. A critical component of the change is the revision to the Code of Ethics. Further adjustments to the policy will be required; these forthcoming as directed by the ministry. If additional adjustments are disclosed to us by the ministry, these could be brought BPRC attention as early as the next meeting, on March 29, 2006. If adjustments required are not made known before the March meeting, C. Tsubouchi advised that the policy is scheduled for a review within six months, i.e., by August 2010.

**Action:** Post to the website for stakeholder review to expire on April 16, 2010.

#### 3.2 **P-525 Bullying Prevention and Intervention Strategies**

V. Newton advised that policy is revised to be up-to-date with legislation. Current legislation includes significant emphasis on bullying and considers a wide spectrum of bullying issues including homophobia and gender-based violence.

D. Keenan inquired about the inclusion of "cyber-bullying" among the definitions within this policy. V. Newton will add this to P-525 before RM Joannette puts up on website for stakeholder review.

**Action:** Include additional definition for cyber-bullying and post to the website for stakeholder review to expire on April 16, 2010.

3.3 MG-719 Accessibility Standards for Customer Service

V. Newton advised this guideline coincides with the P-719 to provide comprehensive detail on procedures to ensure accessibility standards for customer service when a customer has or requires the assistance of a support person, assistive devices or service animals.

**Action:** Post to the website for stakeholder review to expire on April 16, 2010.

3.4 MG-535 Progressive Discipline and School Safety

V. Newton advised that policy is revised to be up-to-date with legislative changes effective February 1, 2010. It provides extensive reference for administration and staff to use in determining appropriate consequences. Of particular note in the revision is the implication that the Human Rights Code of Ontario is paramount over the edicts of the Education Act.

V. Newton indicated that the revised guideline includes new information as Appendices 1 and 2, (Safe Schools Incident Reporting Form and Delegation of Authority respectively). Previously included appendices 1 to 12 will be renumbered. Former appendix 11 will be reviewed for applicability.

**Action:** V. Newton to provide notice to RM Joannette regarding content of former Appendix 11, whereupon, the guideline will be posted to the website for stakeholder review to expire on April 16, 2010.

4.0 **Stakeholder Feedback for Items Posted (January 22-10)**

4.1 PG- Partnerships with External Agencies

Attached – P. Pella

P. Pella advised that Don Parson, Student Support Coordinator compiled this procedural guideline as a result of the ministry order to have such a protocol implemented and effective January 1, 2010. To comply, the guideline was posted in draft form under Board Policies Under Review, noting feedback was invited up until January 22, 2010. Public feedback has been nil, however feedback from the board's bargaining units, notably, Ontario Secondary Schools Teachers' Federation has been positive.

**Action:** Bring Procedural Guideline-Partnership with External Agencies forward for board approval on March 22, 2010.

5.0 **Items Recommended for Stakeholder Reviews (Post Feb 23/10 to April 16/10)**

Moved by: T. Simmons

Seconded by: D. Keenan

That the following be posted to the board website for stakeholder review for the period of February 23, 2010 to April 16, 2010:

- P-303 Purchasing
- P-525 Bullying Prevention and Intervention Strategies
- MG-719 Accessibility Standards for Customer Service
- MG-535 Progressive Discipline and School Safety

6.0 **Items Recommended for Approval at Regular Board Meeting – March 22, 2010**

Moved by: D. Keenan

Seconded by: T. Simmons

That the following procedural guideline be forwarded for board approval on March 22, 2010.

- PG- Partnerships with External Agencies

7.0 **Future Meetings and Agenda Items**

- 7.1     March 29, 2010  
305-P     Internal Audit  
305-MG    Internal Audit  
409-P    Use of School Buildings and Equipment  
409-MG    Use of School Building and Equipment

**9.0     Adjournment**

*Moved by: T. Simmons                      Seconded by: D. Keenan  
That, the Board Policy Review Committee Meeting of February 22, 2010 be adjourned  
at 6:57 p.m.*