

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Board Policy Review Committee
Videoconference Meeting – Marathon, ON

Monday, January 25, 2010 @ 6:30 p.m.

M I N U T E S

<u>Members</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Brown, Cindy	X					Mannisto, Mark		X			
Fisher, Cindy					X	Simmons, Tina					X
Keenan, Darlene		X				Sparrow, Julie (Ex-Officio)		X			
<u>Resource Members</u>							OS	TC	VC	A	R
Patti Pella: <i>Director of Education</i>							X				
David Tamblyn: <i>Assistant to Director of Education</i>								X			
Valerie Newton: <i>Superintendent of Student Success</i>							X				
Brian Johnson, Principal MNHS							X				
Anne Lockwood, Vice Principal NRHS							X				
Eveline Wright, Vice Principal GCHS							X				
RM. Joannette: <i>Recorder</i>							X				

Legend: Policy = P

Management Guideline = MG

Procedural Guideline = PG

1.0 **Review and Approval of Minutes: November 23-09**

[\(Attached\)](#)

Moved by: Julie Sparrow Seconded by: Mark Mannisto

That, the Board Policy Review Committee minutes of November 23, 2009 be approved.

2.0 **Business Arising from Minutes**

There was no business arising from the minutes.

3.0 **Reviews: New/Existing (P's / MG's and / or PG's)**

3.1 January 25, 2010

MG-520: Police and Schools Protocol

[Attached-P. Pella](#)

P. Pella explained that Don Parson, Coordinator of Student Support Services has developed the protocol in partnership with agencies including the Ontario Provincial Police. The intent of the protocol is to provide direction to schools and staff on handling situations where police are involved with students in our schools.

Action: As a protocol this is not subject to stakeholder review and it is recommended for Board approval at the next Regular Board (February 16, 2010)

P-535: Progressive Discipline and School Safety

[Attached-V. Newton](#)

V. Newton reported that this policy has undergone revision as a result of Bill 157 and two key areas that Bill 157 has a bearing on in the Policy 535. That is, all employees are required to respond to incidents in school where discipline may be warranted and further be an event where suspension could be a consequence of the action. Reporting the event has become a formal process, whereby a written report is required and must be submitted to the principal, who in turn must address the situation and report back to author of initial report in regard to the action taken for a particular situation.

Action: Post to the website for stakeholder review to expire on March 19, 2010.

P-604: Junior and Senior Kindergarten

[Attached-P. Pella](#)

P. Pella reported that the revisions submitted have been offered as a result of consultation with the board Kindergarten Review Committee. The policy has been strengthened in the area of early-learning. As well, references to caps on enrolment have been removed, that is registrations would not be subject to availability of space in program.

Action: Post to the website for stakeholder review to expire on March 19, 2010.

P-706 Health and Safety

[Attached-W. Chiupka](#)

W. Chiupka advised that the policy is compliant and the board has an excellent online training system. Each year, the policy undergoes an annual review and approval by the board. However, as a policy under review by the board-wide Health and Safety Committee, full stakeholder review is invited to solicit feedback and incorporate changes as such feedback may warrant and or bear merit.

Action: Post to the website for stakeholder review to expire on March 19, 2010.

P-905: Pupil Accommodation

[Attached-P. Pella](#)

P. Pella advised that in early in 2009, new guidelines were issued by the ministry with respect to Accommodation Review Committees (ARC). She reported that Principal Brian Johnson took on the task of reviewing our policy to ensure its compliancy with the new guidelines issued by the ministry. The policy with changes was put out for stakeholder review in November 2009. Feedback received included one issue, that is to examine the bargaining unit representation on an ARC to ensure policy is compliant with ETFO Collective Agreement direction in this regard. Consultation with board administration confirms the policy does not contravene any collective agreement language.

Action: Bring Policy 905 forward for board approval on February 16, 2010.

P-413: Video Security Surveillance in Schools

[Attached-P. Pella](#)

P. Pella advised that the Policy 413 as a new policy springs from issues with regard to school lockdown procedures, re-entry on premises and the use of schools in general because many people apart from students and staff can be in the building at any given time. She reported that the issue of video surveillance was discussed at Leadership Forum (school principals) who all agreed that before piloting such a project as video surveillance, a policy would be in order. Principal Eveline Wright assumed the task of authoring the policy and its companion management guideline. She explained that the policy is one allows for another layer of monitoring school facilities to ensure the safety of students and property. Its implementation will not replace the need or the responsibility for school administration to routinely tour school premises

Action: Post to the website for stakeholder review to expire on March 19, 2010. Once the review is completed this along with its management guideline will be brought forward for board approval.

P-719 Accessibility Standards for Customer Service

[Attached-V. Newton](#)

V. Newton advised that as a new policy, this item addresses board compliance with The Accessibility Standards for Customer Service, Ontario Regulation 429/07 which was created under the Accessibility for Ontario with Disabilities Act, 2005. This policy has been created in response to the direction to phase in mandatory training for staff on the correct practices to support people with disabilities both in our organization as well as those who may have occasion to be on the premises.

Action: Post to the website for stakeholder review to expire on March 19, 2010.

4.0 Stakeholder Feedback for Items Posted (Oct 25-09 to Dec 29-09)

P-517: Early Identification...No feedback received

Action: Bring forward for board approval on February 16, 2010.

P-708: Community Service...No feedback received.

Action: Bring forward for board approval on February 16, 2010

P-905 Pupil Accommodation...Feedback received (See discussion under Item 3.1 above)

Action: Bring forward for board approval on February 16, 2010

5.0 Stakeholder Feedback for Items Posted (Nov 24-09 to Jan 15-10)

- P-301 Student Transportation...No feedback received.
Action: Bring forward for board approval on February 16, 2010
- P-404 Buildings/Grounds and Equipment...No feedback received
Action: Bring forward for board approval on February 16, 2010
- P-406 Snow Removal and Ice Control...No feedback received
Action: Bring forward for board approval on February 16, 2010
- P-410 Lock and Keying...No feedback received.
Action: Bring forward for board approval on February 16, 2010

6.0 Recommended Items for Stakeholder Reviews (Post Jan. 26/10 to March 19/10)

Moved by: Mark Mannisto Second: Julie Sparrow

That the following policy be posted to the board website for stakeholder review for the period of January 26 to March 19, 2010.

- P-535: Progressive Discipline and School Safety
P-604: Junior and Senior Kindergarten
P-706 Health and Safety
P-413: Video Security Surveillance in Schools
P-719 Accessibility Standards for Customer Service

7.0 Recommendations of Items to go to Regular Board Meeting - February 16, 2010

Moved by: Mark Mannisto Second: Darlene Keenan

That the following policy forwarded for approval by the board on February 16, 2010.

- MG-520: Police and Schools Protocol
P-301 Student Transportation
MG-301 Student Transportation
P-404 Building/Grounds and Equipment
P-406 Snow Removal and Ice Control
P-410 Lock and Keying
MG-410 Lock and Keying
P-517: Early Identification
P-708: Community Service
P-905 Pupil Accommodation

8.0 Future Meetings and Agenda Items

8.1 February 22, 2010

- MG-535: Progressive Discipline and School Safety
MG-719 Accessibility Standards for Customer Service

The following items will be deferred to reviews in late spring to coincide with the Information Technology's updated strategy for future direction as per its Report No. 14: Technology: The Past, Present and Future.

- 602-P: Acceptable Use of the Internet
602-MG: Acceptable Use of the Internet
607-P: Electronic Communication System
608-P: Computer Network Security
608-MG: Computer Network Security

The work plan for March 2009 will be brought forward to the February 22nd meeting of the BPRC.

9.0 Adjournment

Moved by: Darlene Keenan Seconded by: Mark Mannisto

That, the Board Policy Review Committee Meeting of January 25, 2010 be adjourned at 6:46 p.m.