

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Our Mission: "Inspiring our students to succeed and make a difference"
Our Vision: "We are leaders in providing quality learning experiences in our small school communities"
Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"
Our Motto: "Small schools make a difference"

Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Special Board Meeting 04-2014

A G E N D A

Thursday, May 8, 2014 @ 7:00 p.m.

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

Board Chair: P. McRae

Director: David Tamblyn

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: C. Tsubouchi

PART I: Special Board Meeting

Section (A): – (open to public): 7:00 p.m.

1.0 Roll Call

| <u>Trustees</u> | Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R) | | | | | | | | | | |
|-----------------------|--|----|----|---|---|---------------------------|----|----|----|---|---|
| | OS | TC | VC | A | R | | OS | TC | VC | A | R |
| Bartlett, Bette | | | | | | Visintin, Maria (Student) | | | | | |
| Brown, Cindy | | | | | | MacGregor, Aaron | | | | | |
| First Nation (Vacant) | | | | | | Mannisto, Mark | | | | | |
| Fisher, Matthew | | | | | | McRae, Pauline (Pinky) | | | | | |
| Figliomeni, Kim | | | | | | Simonaitis, Fred | | | | | |

| <u>Board Administrators</u> | Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R) | | | | |
|--|---|----|----|---|---|
| | OS | TC | VC | A | R |
| Tamblyn, David: Director of Education | | | | | |
| Petrick, Nancy: Superintendent of Education | | | | | |
| Tsubouchi, Cathy: Superintendent of Business | | | | | |
| Williams, Dianne: Manager of Accounting Services | | | | | |
| Chiupka, Wayne: Manager of Plant Services/Transportation | | | | | |
| Morden-Cormier, Nicole: School Effectiveness Leader | | | | | |
| Willcocks, Barb: Student Success Leader | | | | | |
| Paris, Marc: Coordinator of Plant Services | | | | | |
| Draper, Barb: Coordinator of Human Resources Services | | | | | |
| Lucas, Jay: Coordinator of Information Technology Services | | | | | |

PART I: Special Board Meeting

Section (A) - (open to public) 7:00 p.m.

2.0 Special Board Meeting Call to Order

✓ **That**, the Superior-Greenstone DSB Special Board Meeting on Thursday, May 8, 2014 be called to order at _____ p.m.

3.0 Disclosures of Interest re: Open Session

4.0 Report from the Superintendent of Education

- 4.1 Special Board Report No. 03 (Attached – N. Petrick)
2014/2015 Secondary Staffing Proposal

✓ **That**, the Report entitled, *Special Board Report No. 3 2014 – 2015 Secondary Staffing Proposal*, be received by the Board for information.

5.0 Report from the Director of Education

- 5.1 Special Board Report No. 04 (Attached – D. Tamblyn)
Elementary Teacher Staffing for September 2014

✓ **That**, the Superior-Greenstone DSB having received *Special Board Report No. 4 Elementary Teaching Staff for September 2014*, approves the report as presented.

- 5.2 Special Board Report No. 05 (Attached – D. Tamblyn)
Director’s Report: Caramat Accommodation Review

✓ **That**, the Report entitled, *Special Board Report No. 5 Director’s Report: Caramat Accommodation Review*, be received by the Board as information.

6.0 Adjournment

- 6.1 ✓ **That**, the Superior-Greenstone DSB Special Board Meeting 04-2014 on Thursday, May 8, 2014 adjourn at _____, p.m.

| <u>2014 - Board Meeting Schedule</u> | |
|---|---|
| All meetings convened at Superior-Greenstone DSB Meeting Room, Marathon, ON (6:30 p.m.) | |
| Monday, May 26 Face-to-Face, Marathon | Monday, August 25 |
| Monday, June 23 Face-to-Face, Marathon | Monday, September 22 |
| Monday, July 21 | Monday, October 27 |
| | Monday, November 17 |
| | Friday, December 5: Inaugural Face-to-Face At Marathon Board Office (Time @ 11:00 a.m.) |

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Board Report No.: 03

Date: May 8, 2014

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Nancy Petrick, Superintendent of Education

SUBJECT: 2014 - 2015 Secondary Staffing Proposal

STRATEGIC PRIORITIES: Student Achievement and Well Being
Responsible Stewardship of Resources

Background

Table 1 illustrates the secondary staffing reduction that has occurred due to declining enrolment across our school district since 2008. As you are aware enrolment started to decline prior to this date and such declines are directly linked to a reduction in the secondary staffing compliment.

Base secondary staffing is calculated as per Article 14 of the Collective Agreement between the Superior-Greenstone District School Board and the Ontario Secondary School Teachers' Federation. The staffing is based on the average of the two count dates, October 31, and March 31, of the respective years divided by 16. This generates the Classroom Teacher line of the table shown below in Table 2A.

A consultation process has taken place between the Principals and Superintendent of Education regarding projected staffing needs, the Principals understand that staffing their schools for 2014 – 2015 will be done according to Article 14 of the Collective Agreement and available funding from various grants.

Table 2B; outlines additional staffing over and above that prescribed in the collective agreement. These additional sections will ensure core programs are being offered to accommodate the needs of our students across our board and continue to keep our commitment to the three core priorities of the Ministry of Education; increased levels of student achievement, reducing the gap in student achievement and increased public confidence.

Historical Context

Table 1: Staffing and Enrolment Decline since 2008-2009

| | 2008-09 | | 2009-10 | | 2010-11 | | 2011-12 | | 2012-2013 | | 2013-2014 | |
|-------------|------------------|-----------------|------------------|-----------------|------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------------|-----------------|
| | <i>Enrolment</i> | <i>Staffing</i> | <i>Enrolment</i> | <i>Staffing</i> | <i>Enrolment</i> | <i>Enrolment</i> | <i>Staffing</i> | <i>Staffing</i> | <i>Enrolment</i> | <i>Staffing</i> | <i>Enrolment (Actual)</i> | <i>Staffing</i> |
| GCHS | 284.25 | 21.50 | 285.88 | 21.50 | 273.13 | 220.25 | 18.17 | 19.50 | 220.25 | 18.17 | 218.38 | 17.17 |
| LSHS | 169.75 | 14.00 | 164.88 | 14.00 | 148.00 | 113.25 | 13.00 | 13.00 | 113.25 | 13.00 | 103.38 | 12.33 |
| MNHS | 128.75 | 13.50 | 114.88 | 13.33 | 114.00 | 104.88 | 12.67 | 12.83 | 104.88 | 12.67 | 103.38 | 12.17 |
| MRHS | 305.38 | 23.17 | 274.00 | 21.00 | 248.63 | 192.00 | 17.33 | 18.16 | 192.00 | 17.33 | 189.38 | 15.50 |
| NRHS | 239.38 | 19.33 | 231.25 | 18.34 | 231.38 | 18.17 | 192.75 | 16.33 | 186.00 | 15.83 | 191.63 | 14.83 |

Current Situation

Table 2: The Secondary Staffing Proposal for 2014 - 2015 is outlined below:

Part A: Staffing according to contractual agreement

| | GCHS | LSHS | MNHS | MRHS | NRHS | Board Information |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|--------------------------|
| October 31, 2013 | 223.75 | 105.50 | 104.75 | 194.25 | 188.25 | 816.50 |
| March 31, 2014 | 213.00 | 101.25 | 102.00 | 184.50 | 195.00 | 795.75 |
| Average | 218.38 | 103.38 | 103.38 | 189.38 | 191.63 | 806.13 |
| Classroom Teachers | 13.65 | 6.46 | 6.46 | 11.84 | 11.98 | 50.38 |
| Rounded | 13.67 | 6.50 | 6.50 | 12.00 | 12.00 | 50.67 |
| Special Education Teachers | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 5.00 |
| Guidance Teachers | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 5.00 |
| | | | | | | |
| 2014 - 2015 Contract Teachers | 15.67 | 8.50 | 8.50 | 14.00 | 14.00 | 60.67 |

*Part B: Staffing funded over and above Collective Agreement by Special Initiatives and the Board***

| | GCHS | LSHS | MNHS | MRHS | NRHS | Board Information |
|---|--------------|--------------|--------------|--------------|--------------|--------------------------|
| OYAP | 0.17 | 0.17 | 0.17 | 0.33 | 0.17 | 1.00 |
| Student Success (Ministry Base) | 0.67 | 0.33 | 0.33 | 0.50 | 0.50 | 2.33 |
| Board Enhancement - Student | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.83 |
| Board Enhancement (School within a College – SWAC) | 0.17 | | | | 0.17 | 0.33 |
| Board Enhancement | | 3.17 | 3.00 | | | 6.17 |
| Teaching Staff for 2014 - 15 | 16.83 | 12.33 | 12.17 | 15.00 | 15.00 | 71.33 |
| Teaching Staff for 2013 - 14 | 17.17 | 12.33 | 12.17 | 15.50 | 15.34 | 72.50 |
| Staffing Difference from Previous Year | -0.33 | 0.00 | 0.00 | -0.50 | -0.33 | -1.17 |
| E-Learning (Board Enhancement) | | | | | | 1.00 |
| Net Staffing Difference from previous year | | | | | | -0.17 |

**Note: the decimals represent periods; therefore, columns and rows do not add mathematically one period is 0.17; while 6 periods are 1.0.

Additional Information:

- It is expected that the allocated Student Success periods will be used to provide alternative education programs in each of our secondary schools, which may be different in each school depending on their need.
- As our enrolment declines and we struggle to provide a variety of courses for our graduating students we have also added 6 e-learning classes to the total staffing compliment.
- As per Ministry funding, SGDSB receives additional funding for running Native Language and/or Native Studies courses where proof of the required, minimum enrollment is reached {twelve (12) non-tuition students}. This additional funding may be used to assist in adding to teaching staff in second semester in some or all of our secondary schools.

As outlined when the 2014/15 Board Estimate process was provided at the January 27, 2014 Board meeting, we have built in time for trustees to review staffing proposals. Therefore, there is no recommendation in this report. The recommendation will come forward to the Regular Board meeting in May.

Administrative Recommendation

That, the Report entitled, Special Board Report No. 3 2014 – 2015 Secondary Staffing Proposal, be received by the Board for information.

Respectfully submitted by:

Nancy Petrick
Superintendent of Education

Table 2 outlines the recommended classroom staffing compared to the 2013/2014 school year and Table 3 outlines the recommended Special Education and French/Primary planning staffing. Table 4 provides a suggested classroom configuration based on the staffing allocations in this report. This is only a suggestion as schools may decide to configure the classrooms differently.

Table 2: Recommended Classroom Staffing for September 2014

| School | 2013/2014 | | September 2014 | | |
|------------------|---|---------------------------|--|---------------------------|---------------------------|
| | Projected Enrolment (Oct. 31/2013) | Classroom Teachers | Projected Enrolment (Oct.31/2014) | Classroom Teachers | Change in Teachers |
| B.A. Parker | 159.00 | 8.00 | 140.00 | 7.00 | -1.00 |
| Beardmore | 32.00 | 3.00 | 34.00 | 3.00 | 0.00 |
| Caramat | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dorion | 45.00 | 3.00 | 36.00 | 3.00 | 0.00 |
| George O'Neill | 95.00 | 5.00 | 93.00 | 5.00 | 0.00 |
| Manitouwadge | 44.00 | 3.00 | 42.00 | 3.00 | 0.00 |
| Margaret Twomey | 224.00 | 11.00 | 234.00 | 11.00 | 0.00 |
| Marjorie Mills | 64.00 | 4.00 | 62.00 | 4.00 | 0.00 |
| Nakina | 30.00 | 3.00 | 28.00 | 3.00 | 0.00 |
| Red Rock | 21.00 | 3.00 | 19.00 | 2.00 | -1.00 |
| Schreiber | 39.00 | 3.00 | 51.00 | 4.00 | +1.00 |
| Terrace Bay | 42.00 | 3.50 | 55.00 | 4.00 | +0.50 |
| Total FTE | 795.00 | 49.50 | 794.00 | 49.00 | -0.50 |

Table 3: French, Special Education and Other Program Staffing

| School | 2013/2014 | | | | September 2014 | | | | |
|------------------|------------------|------------------------|----------------|--------------|-----------------------|------------------------|----------------|--------------|---------------|
| | SERT/EI | French/Planning | Other** | Total | SERT/EI | French/Planning | Other** | Total | Change |
| BA Parker * | *1.50 | 1.88 | 0.12 | 3.50 | 2.00* | 1.20 | 0.30 | 3.50 | |
| Beardmore | 0.44 | 0.56 | | 1.00 | 0.44 | 0.56 | | 1.00 | |
| Caramat | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 | |
| Dorion | 0.44 | 0.56 | | 1.00 | 0.44 | 0.56 | | 1.00 | |
| George O'Neill | 0.57 | 0.93 | | 1.50 | 0.75 | 0.93 | | 1.68 | +0.18 |
| Manitouwadge | 0.44 | 0.56 | | 1.00 | 0.44 | 0.56 | | 1.00 | |
| Margaret Twomey | 1.00 | 2.00 | | 3.00 | 1.00 | 2.00 | | 3.00 | |
| Marjorie Mills | 0.86 | 0.64 | | 1.50 | 0.86 | 0.64 | | 1.50 | |
| Nakina | 0.13 | 0.46 | | 0.59 | 0.13 | 0.46 | | 0.59 | |
| Red Rock | 0.44 | 0.56 | | 1.00 | 0.68 | 0.32 | | 1.00 | |
| Schreiber | 0.44 | 0.56 | | 1.00 | 0.26 | 0.74 | | 1.00 | |
| Terrace Bay | 0.44 | 0.56 | | 1.00 | 0.26 | 0.74 | | 1.00 | |
| Total FTE | | | | 16.09 | | | | 16.27 | +0.18 |

2013 – 2014

*SERT includes 0.50 Teacher of the Visually Impaired

**Student Success

September 2014

*SERT includes 0.50 Teacher of the Blind

**Student Success

Table 4: September 2014 Tentative Classroom Configurations

| School | Class | | Size | |
|---------------------------------|--------|------------|---------|--------|
| B.A. Parker – 140.0 (F.T.E) | Grades | JK/SK* | 8/16 | = 24.0 |
| | | 1/2 | 9/12 | = 21.0 |
| | | 3 | 17 | = 17.0 |
| | | 4/5 | 18/6 | = 24.0 |
| | | 5/6 | 7/14 | = 21.0 |
| | | 7 | 21 | = 21.0 |
| | | 8 | 13 | = 13.0 |
| Beardmore – 34.0 (F.T.E) | Grades | JK/SK/1/2 | 2/2/0/6 | = 10.0 |
| | | 3/4/5 | 1/5/5 | = 11.0 |
| | | 6/7/8 | 6/2/5 | = 13.0 |
| Dorion – 36.0 (F.T.E) | Grades | JK/SK/1 | 4/1/4 | = 9.0 |
| | | 2/3/4/5 | 4/3/3/4 | = 14.0 |
| | | 6/7/8 | 1/5/6 | = 12.0 |
| George O’Neill – 89.0 (F.T.E.) | Grades | JK/SK* | 12/8 | = 20.0 |
| | | 1/2 | 13/6 | = 20.0 |
| | | 2/3 | 5/9 | = 14.0 |
| | | 4/5/6 | 5/9/7 | = 21.0 |
| | | 7/8 | 6/13 | = 19.0 |
| Manitouwadge – 42.0 (F.T.E) | Grades | JK/SK/1 | 5/3/4 | = 12.0 |
| | | 2/3/4 | 4/8/3 | = 15.0 |
| | | 5/6/7/8 | 2/2/2/9 | = 15.0 |
| Margaret Twomey – 234.0 (F.T.E) | Grades | JK /SK* | 10/10 | = 20.0 |
| | | JK/SK * | 13/13 | = 20.0 |
| | | 1 | 20 | = 20.0 |
| | | 1/2 | 7/12 | = 19.0 |
| | | 2/3 | 11/9 | = 20.0 |
| | | 3/4 | 15/8 | = 23.0 |
| | | 4/5 | 18/6 | = 24.0 |
| | | 5/6 | 12/12 | = 24.0 |
| | | 6 | 20 | = 20.0 |
| | | 7 | 22 | = 22.0 |
| 8 | 22 | = 22.0 | | |
| Marjorie Mills -62.0 (F.T.E.) | Grades | JK/SK | 3/9 | = 12.0 |
| | | 1/2/3 | 7/6/7 | = 20.0 |
| | | 4/5/6 | 7/6/6 | = 19.0 |
| | | 7/8 | 7/4 | = 11.0 |
| Nakina – 28.0 (F.T.E.) | Grades | JK/SK/1 | 0/5/6 | = 11.0 |
| | | 2/3/4 | 1/2/4 | = 7.0 |
| | | 5/6/7/8 | 2/2/0/5 | = 9.0 |
| Red Rock Public – 23.0 (F.T.E.) | Grades | JK/SK/1 | 2/4/5 | = 11.0 |
| | | 2/3/4/5 | 4/1/3 | = 8.0 |
| | | 5/6/7/8*** | 0/0/0/0 | = 0.0 |
| Schreiber – 51.0 (F.T.E) | Grades | JK/SK** | 10/5 | = 15.0 |
| | | 1/2/3 | 6/6/4/ | = 16.0 |
| | | 4/5/6 | 1/6/3 | = 10.0 |
| | | 7/8 | 6/4 | = 10.0 |
| Terrace Bay – 55.0 (F.T.E) | Grades | JK/SK** | 6/11 | = 17.0 |
| | | 1/2 | 5/4 | = 9.0 |
| | | 3/4/5 | 8/5/3 | = 16.0 |
| | | 6/7/8 | 5/6/3 | = 14.0 |

Note:

- * Class includes Early Childhood Educator (ECE)
- ** Enrolment numbers are being monitored to determine ECE support
- *** Grade 8 Students from RRPS will be bussed to GOPS

Administrative Recommendations

That, the Superior-Greenstone DSB having received Special Board Report No. 4 Elementary Teaching Staff for September 2014, approves the report as presented.

Respectfully submitted by:

David Tamblyn
Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Board Report No.: 05

Date: May 8, 2014

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: David Tamblyn, Director of Education

SUBJECT: Director's Report: Caramat Accommodation Review

STRATEGIC PRIORITIES: Student Achievement and Well Being
Responsible Stewardship of Resources

Background

At the August 22, 2011 regular board meeting, Trustees approved a recommendation to initiate the Caramat District School Accommodation Review under Superior-Greenstone District School Board policy 905. The mandate of the Accommodation Review Committee was to act in an advisory role that will study, report and provide recommendation option(s) regarding Caramat District Public School for the Board of Trustees' consideration and decision. The Caramat Accommodation Review Committee (Caramat ARC) was comprised of representatives of the community.

Over the course of 4 working committee meetings/public meetings the ARC compiled their final report. This report was presented to the community in a public meeting/BBQ on June 24, 2013.

On April 10, 2014 the ARC submitted its final report for Trustee consideration which recommended that Superior-Greenstone District School Board formally end the provision of educational programming at Caramat District School.

Current Situation

All participants in the process were committed to the value to the students as being the highest consideration.

Senior Administration endorses Caramat Accommodation Review Committee's proposed recommendation to formally end the provision of educational programming at Caramat District School and will keep in mind the communities interest in the future of the facility.

Senior Administration will also continue to provide transportation to our closest elementary and secondary schools for any students who may be in the community of Caramat or surrounding district.

The members of the ARC are to be commended for their commitment to this process as well as displaying a positive, friendly attitude in arriving at this difficult decision.

Administrative Recommendation

That, the Report entitled, Special Board Report No. 5 Director's Report: Caramat Accommodation Review, be received by the Board for information.

Respectfully submitted by:

David Tamblyn
Director of Education