

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Organizational & Regular Board Meeting 2008/01

MINUTES

Monday, December 3, 2007

Designated Site: Nipigon-Red Rock DHS, Red Rock ON

Videoconference Sites at: BRD / GCHS / LSHS / MNHS

Teleconference Moderator: RM. Joannette

Board Chair: Mark Mannisto

Director: Lise Haman

PART I: Election of Board Chair & Board Vice Chair
 PART II: Committee of Whole Board
 PART III: Organizational Meeting
 PART VI: Committee of the Whole (Open)
 PART V: Regular Board Meeting

(open to public) 2:36 p.m.
 In-Camera – (closed to public) 2:47 p.m.
 (open to public) 3:10 p.m.
 (open to public): 3:25 p.m.
 (open to public): 4:52 p.m.

Note: Lise Haman, Director and Secretary to the Board presided until the conclusion of the election for the 2008 Board Chair. Mark Mannisto, who was acclaimed as Board Chair assumed the chair for the remainder of the all proceedings.

Attendance

<u>Trustees</u>		Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
		OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X					Notwell, Kathryn	X				
Brown, Cindy				X			Simmons, Tina					X
Fisher, Cindy			X				Sparrow, Julie			X		
Hunking, Lenay (<i>Student</i>)				X			Turner, Jim	X				
Keenan, Darlene		X					Whent, Stacey (<i>Student</i>)	X				
Mannisto, Mark		X					Wirtz, Vanessa (<i>Student</i>)				X	
<u>Board Administrators</u>		Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
			OS	TC	VC	A	R					
Haman, Lise: <i>Director of Education</i>			X									
Rousseau, Bruce: <i>Superintendent of Business</i>						X						
Kappel, Colleen: <i>Superintendent of Education</i>			X									
Newton, Valerie: <i>Student Success Coordinator</i>						X						
Ransom, Kim: <i>School Effectiveness Lead</i>						X						
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>												X

Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>	X				
Paris, Marc: <i>Coordinator of Maintenance</i>				X	
Draper, Barb: <i>Coordinator of Human Resources Services</i>			X		
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>			X		
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>			X		

1.0 Roll Call

Lise Haman, Director of Education and Secretary of the Board conducted roll call at 2:36 p.m. Board members were present as noted above.

PART I: Election of Board Chair & Board Vice Chair

(open to public) 2:36 p.m.

2.0 Naming of Two Scrutineers

L. Haman named Superintendent of Education Colleen Kappel and Manager of Plant Services Wayne Chiupka as scrutineers for the duration of the meeting.

3.0 Election: Board Chair for 2008

3.1 Board Chair: Call for Nominations

L. Haman called for nominations. Trustee Sparrow nominated Bette Bartlett. B. Bartlett declined. On second call Trustees Kathy Notwell and Jim Turner nominated Mark Mannisto. M. Mannisto accepted the nomination. After third call and no further nominations, M. Mannisto was acclaimed as the 2008 Board Chair.

4.0 Chairperson Assumes Chair for 2008

M. Mannisto assumed the chair; presiding over the remainder of the meeting.

5.0 Election: Board Vice-Chair for 2008

5.1 Board Vice-Chair: Call for Nominations

Chair M. Mannisto called for nomination for the Board Vice Chair. Trustees Notwell and Bartlett nominated Darlene Keenan. Trustee Keenan accepted the nomination. Trustees Sparrow and Turner nominated Cindy Fisher on second call and she accepted the nomination. Hearing no further nominations after third call, an election for the Board Vice-Chair was held. Off-site trustee, Fisher cast her ballots via telephone to scrutineer, W. Chiupka. C. Fisher was elected 2008 Board Vice-Chair on the first ballot.

01/08

Moved by: Trustee J. Turner

Seconded by: Trustee K. Notwell

✓ **That**, the ballot from the election of the Board Vice-Chair is destroyed.

Carried

PART II: Committee of Whole Board

In-Camera – (closed to public) 2:47 p.m.

6.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest at this time.

7.0 Committee of the Whole Board *(In-Camera Closed)*

7.1 Agenda: Committee of the Whole Board - Closed **02/08**

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Turner

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Session) at 2:47 p.m. and that this portion be closed to the public.

Carried

7.2 Rise and Report from Closed Session **03/08**

Moved by: Trustee K. Notwell

Seconded by: Trustee B. Bartlett

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Session) at 3:10 p.m. and that this portion be open to the public.

Carried

PART III: Organizational Meeting

(open to public) 3¹⁰ p.m.

8.0 Approval of Agenda **04/08**

Moved by: Trustee K. Notwell

Seconded by: Trustee D. Keenan

✓ ***That***, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2008/01 Monday, December 3, 2007 be accepted and approved as amended to illustrate:

- i) the addition of Item 2.0 Grievance Matter as a topic within the Committee of the Whole (in-camera), and
- ii) the deletion of the reference to Public Recess (Board Health and Safety Training, and
- iii) a change to Item 14.0 Training Session (closed to public to read, "Committee of the Whole Board (Open)

Carried

05/08

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB approve an amendment to the agenda for the Organizational / Regular Board Meeting 2008/01.

Carried

9.0 Election: Education Committee Chair

9.1 Chair: Education Committee-Call for Nominations

Trustees Bette Bartlett and Jim Turner nominated Kathryn Notwell who accepted the nomination. After third call and hearing no further nominations, K. Notwell was declared Chair of the Education Committee by acclamation.

10.0 Election: Negotiation/Business Committee Chair

10.1 Chair: Negotiations / Business Committee-Call for Nominations

Trustees Julie Sparrow and Bette Bartlett nominated Jim Turner who accepted the nomination. After third call and hearing no further nominations, J. Turner was declared Chair of the Negotiations/Business Committee by acclamation.

11.0 Appointments of Statutory Committees

11.1 2008 Special Education Advisory Committee (SEAC)

- | | | |
|----|----------------|---------------------|
| 1. | Cindy Brown | Appointee |
| 2. | Darlene Keenan | Appointee |
| 3. | Kathie Notwell | Alternate Appointee |
| 4. | Bette Bartlett | Alternate Appointee |

11.2 2008 Occupational Health and Safety Committee

- | | | |
|----|----------------|---------------------|
| 1. | Cindy Brown | Appointee |
| 2. | Darlene Keenan | Appointee |
| 3. | Jim Turner | Alternate Appointee |

11.3 Student Alternative learning Experience Program (SALEP) Committee

Note: In accordance with the Education Act, a SALEP Committee is established on an as-needed basis. When required, a SALEP Committee is composed of the following:

- | | |
|----|--|
| a) | Local Trustee; |
| b) | A Community Representative |
| c) | The Director of Education or the Superintendent of Education |

12.0 Appointments of Standing Committee

12.1 2008 Parental Involvement Committee

- | | | |
|----|----------------|---------------------|
| 1. | Bette Bartlett | Appointee |
| 2. | Kathy Notwell | Appointee |
| 3. | Julie Sparrow | Appointee |
| 4. | Darlene Keenan | Alternate Appointee |

12.2 2008 Native Education Advisory Committee (NEAC)

06/08

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ That, the Superior-Greenstone DSB appoints the First Nation Trustee Cindy Fisher as a member and Chair of the NEAC, and further appoints the following trustees as NEAC members: Kathryn Notwell and Bette Bartlett.

Carried

12.3 Board Policy Review Committee

During 2007 one of the five trustees appointed to the BPRC in December 2006 resigned. The vacancy created by the former trustee's resignation requires one trustee appointment to bring the BRPC back to its full complement for the term of the current board. Trustees requested this item be tabled to the next board meeting.

13.0 Appointments of Ad Hoc Committees

13.1 2008 Transportation Committee

- | | | |
|----|-----------------|---------------------|
| 1. | Cindy Brown | Appointee |
| 2. | Julie Sparrow | Appointee |
| 3. | Kathryn Notwell | Alternate Appointee |

13.2 2008 Board Suspension Appeal Committee

- | | | |
|----|--------------|-----------|
| 1. | Cindy Brown | Appointee |
| 2. | Cindy Fisher | Appointee |

- | | | |
|----|-----------------|-----------|
| 3. | Darlene Keenan | Appointee |
| 4. | Kathryn Notwell | Appointee |
| 5. | Jim Turner | Appointee |

13.3 2008 Board Expulsion Hearing Committee

- | | | |
|----|-----------------|-----------|
| 1. | Cindy Brown | Appointee |
| 2. | Cindy Fisher | Appointee |
| 3. | Darlene Keenan | Appointee |
| 4. | Kathryn Notwell | Appointee |
| 5. | Jim Turner | Appointee |

PART VI: Committee of the Whole (Open)

(open to public): 3:25 p.m.

14.0 Committee of Whole Board (Open)

07/08

Moved by: Trustee B. Bartlett

Seconded by: Trustee D. Keenan

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (Open Session) at 3:25 p.m. and that this portion be open to the public.

Carried

14.1 Training Session: Health and Safety Due Diligence

Robin Lavoie of the School Boards' Cooperative Inc. who attended on site a Nipigon-Red Rock High School video conference centre provided a comprehensive Health and Safety Due Diligence training package to all Board Administrators and Trustees. All SGDSB personnel are required to attend this training as directed by the Worker's Safety Insurance Board.

14.3 Rise and Report from Open Session

08/08

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (Open Session) at 4:52 p.m.

Carried

PART V: Regular Board Meeting

(open to public): 4:52 p.m.

15.0 Regular Meeting Call to Order

Board Chair M. Mannisto called the regular meeting to order at 4:52 p.m.

16.0 Disclosures of Interest re: Open Session

Trustee Julie Sparrow declared interest with regard to Item 17.3.1 Board Policy Review Committee, specifically Policy 718 Footwear.

17.0 Minutes

17.1 Board Meetings:

17.1.1 2007/11 Regular Board – November 19, 2007

(Elec. Attch.)

09/08

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Turner

✓ ***That***, the minutes from the Regular Board Meeting be adopted:

- 2007/11 Regular Board, Monday, November 19, 2007

Carried

17.2 Statutory Committee Meetings

No meetings to report.

17.3 Standing Committee Meetings

17.3.1 Board Policy Review Committee

(Elec. Attch.)

10/08

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, the minutes from the Board Policy Review Committee Meeting be acknowledged as received:

- BPRC – Monday, November 26, 2007

Carried

11/08

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB accept the recommendations as outlined in the Board Policy Committee minutes dated November 26, 2007 and approve as reviewed:

- Management Guideline—214 META
- Policy 718—Footwear
- Policy 208—Trustee/Student Trustee Attendance at Conferences
- Policy 210—Student Trustee
- Management Guideline—210 Student Trustee
- Policy 411—Display of Flags
- Management Guideline—411 Display of Flags
- Policy 522—Scholarships and Trust Funds
- Policy 530—Administration of First Aid
- Policy 531—Fire Alarm and Fire Drills
- Management Guideline—531 Fire Alarm and Fire Drills
- Policy 609—Prior Learning Assessment and Recognition
- Bus Disaster Protocol

for posting to the Board Website and that the implementation of these policies and/ or management guidelines be dated December 4, 2007 and that said shall supersede any previous policies and procedures of the Board.

Carried

18.0 Business Arising Out of the Minutes

18.1 Re: Regular Board Meeting 2007/11: November 19, 2007

Item 12.2 Glenn Meinecke - Marathon Minor Baseball Association

The board provided a decision with regard to the board property that was the site of the former Marathon Public School. This was in response to a presentation by Glenn Meinecke of the Marathon Minor Baseball Association

12/08

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB does not support the donation of the property of the former Marathon Public School to Glenn Meinecke.

Carried

19.0 Delegations and/or Presentations

19.1 Update from Student Trustees

No Report.

20.0 Reports of the Director of Education

(Director: Lise Haman)

20.1 Report No.: 01: Proposed Board Meetings (2008)

13/08

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ That, the Superior-Greenstone DSB receive as information Report No. 01: Proposed Board Meetings (2008).

Carried

14/08

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ That, the Superior-Greenstone DSB approve the 2008 Board Meeting Dates and schedule for School Tours and Trustee Professional Development as presented.

Carried

15/08

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ That, the Superior-Greenstone DSB approves the amendment to change the June 2008 Board Meeting to June 20, 2008.

Carried

The Regular Board Meeting Schedule was approved as follows:

<u>2008 Dates</u>	<u>Designated Board Meeting Site</u>	<u>Time</u>
Monday, January 21	Marathon Board Office	6:30pm
Tuesday, February 19	Lake Superior HS	6:30pm
Monday, March 17	Geraldton Composite HS	6:30pm
Monday, April 21	Manitouwadge HS	6:30pm
Tuesday, May 20	Nipigon-Red Rock HS	6:30pm
Friday, June 20	*Pic River Elementary School	6:30pm
Monday, July 21	Marathon Board Office	6:30pm
Monday, August 18	Manitouwadge HS	6:30pm
Monday, September 15	Nipigon-Red Rock HS	6:30pm
Monday, October 20	Geraldton Composite HS	6:30pm
Monday November 17	Lake Superior HS	6:30pm
Monday December 1	Geraldton Composite HS	2:30 p.m.

* The venue for the June 20, 2008 Regular Board Meeting was chosen as Pic River Elementary School to coincide with the Aboriginal Day Celebrations.

20.2 Report No.: 02: Legal Representation

16/08

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Sparrow

✓ That, the Superior-Greenstone DSB receives as information Report No. 02: Legal Representation as presented.

Carried

20.3 Parental Involvement Committee

In response to an inquiry by Trustee Notwell; Lise Haman advised that all support work required for the Parental Involvement Committee would be handled through her office and the Administrative Assistant to the Director.

17/08

Moved by: Trustee K. Notwell

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB receives the verbal report from Director of Education, Lise Haman regarding the Parent Involvement Committee meeting held on November 12, 2008.

Carried

20.4 Special Board Meeting: December 13, 2007

Director L. Haman advised that a special board meeting is tentatively planned on Thursday, December 13, 2007 at 6:30 p.m. The meeting is required to provide the Board with report on the 2006-2007 Financial Statement completed in relation to the Board's Annual Audit by Deloitte.

18/08

Moved by: Trustee J. Turner

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives the verbal report from Director of Education, Lise Haman regarding the tentative plan to hold a Special Board Meeting on Thursday, December 13, 2007 at 6:30 p.m.

Carried

21.0 Reports of the Education Committee

(Education Chair: Kathryn Notwell)

Superintendent of Education:

21.1 Report No.: 03: Special Funding for Native Language and Studies Courses

19/08

Moved by: Trustee D. Keenan

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 03: Special Funding for Native

Carried

Student Success Coordinator Valerie Newton advised that in September 2007, Manitouwadge High School was able to provide evidence of sufficient enrollment to run the Native Language and Native Studies courses. Last June, only four of the secondary schools in the board had enrolment numbers to warrant this offering for which the Ministry announced independent funding of \$1488.30 per student. A total of 11 courses in Native Languages are running in the secondary panel's first and second semester.

20/08

Moved by: Trustee J. Turner

Seconded by: Trustee B. Bartlett

✓ **That**, the Superior-Greenstone DSB, add an additional section to Manitouwadge High School's timetable for the Native Studies course.

Carried

22.0 Reports of the Business Committee

(Business Chair: Jim Turner)

Superintendent of Business: B. Rousseau

22.1 No Reports

23.0 Matters for Decision

Board Chair: Mark Mannisto

23.1 Report No.: 04: Personnel – December 3, 2007 21/08

Moved by: Trustee K. Notwell

Seconded by: Trustee B. Bartlett

✓ That, the Superior-Greenstone DSB receives as information, Report No. 04: Personnel, dated December 3, 2007 as amended.

Carried

24.0 New Business

24.1 Chair

The new Board Chair Mark Mannisto thanked everyone for their support in his acclamation as Board Chair. He noted there are numerous challenges to face this year, but above all else he is confident that in his experience that this Board has a fundamental consideration at centre of all its decisions, that being, "what is going to benefit our students".

He noted that this meeting was the last one that Director of Education Lise Haman was attending as her secondment expires on December 31, 2008. On behalf of the Board, he thanked Ms. Haman for her leadership over the last year.

Ms. Haman thanked the Board for opportunity she had to work with them and the Superior-Greenstone DSB administration, staff and teachers.

24.2 Future Board Meeting Agenda Items

24.2.1 Trustee Darlene Keenan requested that discussion on the Board Meeting rotations be reopened.

24.2.2 Trustee Cindy Brown requested an update on delivery of high school course using current technologies such as e-learning.

24.2.3 Board Chair M. Mannisto requested that trustee appointment to fill the OPSBA Alternate Director and Voting Delegate be added to the next agenda.

25.0 Trustee Associations and Other Boards

25.1 OPSBA

Board Chair M. Mannisto reported that the new OPSBA President is Colleen Shank. Katherine Fife has been elected as the Vice-President.

He also advised that he would be resigning from his duties as the Board's OPSBA Director given his acclamation as the SGDSB Chair.

Trustee Keenan who is the Board's alternate director to OPSBA will assume the OPSBA Director duties until April 2008 when SGDSB will choose new OPSBA representatives from among the trustees' group.

26.0 Observer Comments

(Members of the public limited to 2 minute address)

27.0 Adjournment

22/08

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ That, the Superior-Greenstone DSB Inaugural / Organizational and Regular Board Meeting 2008/01 adjourn at 5:44 p.m.

Carried

Schedule: 2008 Board Meeting

2008 Dates	Time	Location		2008 Dates	Time	Location
January 21	6:30pm	Marathon Board Office		July 21	6:30pm	Marathon Board Office
February 19	6:30pm	Lake Superior HS		August 18	6:30pm	Manitouwadge HS
March 17	6:30pm	Geraldton Composite HS		September 15	6:30pm	Nipigon-Red Rock DHS
April 21	6:30pm	Manitouwadge HS		October 20	6:30pm	Geraldton Composite HS
May 20	6:30pm	Nipigon-Red Rock HS		November 17	6:30pm	Lake Superior HS
June 20	6:30pm	Pic River Elementary School		December 1	2:30pm	Geraldton Composite HS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Organizational & Regular Board Meeting 2008/01

Committee of the Whole Board

Monday, December 3, 2007

Designated Site: Nipigon-Red Rock DHS, Red Rock ON

VC Sites at: BRD / GCHS / LSHS / MNHS

Teleconference Moderator: RM. Joannette

T O P I C S

Board Chair: Mark Mannisto

Director: Lise Haman

PART I: Committee of Whole Board

In-Camera – (closed to public) 2:47 p.m.

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- | | | |
|-----|---|-------------|
| 1.0 | <u>Personnel Report:</u> (Trustee Queries re Personnel Report No. 04) | (B. Draper) |
| 2.0 | <u>Property: Old Marathon Public School Site</u> | (L. Haman) |
| 3.0 | <u>Grievance Matter</u> | (L. Haman) |

Organizational and Regular Board Meeting 2008/01

Monday, December 3, 2007

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2008

SECRETARY

CHAIR