

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB)12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Organizational & Regular Board Meeting 2009/01

MINUTES

Monday, December 1, 2008

Designated Site: Geraldton Composite HS, Geraldton ON

Videoconference Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair: Mark Mannisto

Director of Education: Patti Pella

PART I:	Election of Board Chair & Board Vice Chair		(Open Session)	2:31 p.m.
PART II:	Committee of Whole Board		In-Camera, Section (A) (Closed Session)	2:36 p.m.
PART III:	Organizational Meeting		(Open Session)	3:17 p.m.
PART IV:	Committee of Whole Board		Section (B) (Open Session)	N/A
PART V:	Regular Board Meeting		(Open Session)	3:21 p.m.

Note: Patti Pella, Director and Secretary to the Board presided until the conclusion of the acclamation for the 2009 Board Chair. Mark Mannisto was acclaimed and assumed the chair for the remainder of the proceedings.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette	X					Marszowski, Lisa (Student) (Excused @ 3:29 P)	X				
Brown, Cindy			X			Notwell, Kathryn	X				
Fisher, Cindy		X				Richard, Kayla (Student)			X		
Keenan, Darlene (Excused @ 3:51P)		X				Simmons, Tina	X				
Kjellman, Kayla (Student) (Excused @ 5:00 P)			X			Sparrow, Julie (Joined @ 3:40P)			X		
Mannisto, Mark	X					Turner, Jim	X				

<u>Board Administrators</u>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>					
	OS	TC	VC	A	R	
Patti Pella: <i>Director of Education</i>	X					
Rousseau, Bruce: <i>Superintendent of Business</i>		X				
Kappel, Colleen: <i>Superintendent of Education</i>			X			
Newton, Valerie: <i>Student Success Coordinator</i>						X
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>			X			
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>			X			
Paris, Marc: <i>Coordinator of Maintenance</i>			X			
Draper, Barb: <i>Coordinator of Human Resources Services</i>			X			
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>			X			
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>			X			

1.0 Roll Call

Patti Pella, Director of Education and Secretary of the Board conducted roll call at 2:30 p.m. The Board members present are noted per the above chart.

PART I: Election of Board Chair & Board Vice Chair	<i>(Open Session) 2:31 p.m.</i>
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2.0 Election: Board Chair for 2009

2.1 Board Chair: Call for Nominations

Director of Education Patti Pella called for nominations. Trustees Kathryn Notwell and Jim Turner nominated Mark Mannisto. M. Mannisto accepted the nomination. After third call and hearing no further nominations, M. Mannisto was acclaimed as the 2009 Board Chair.

3.0 Chairperson Assumes Chair for 2009

M. Mannisto assumed the chair; presiding over the remainder of the meeting.

4.0 Election: Board Vice-Chair for 2009

4.1 Board Vice-Chair: Call for Nominations

Chair Mark Mannisto called for nomination for the Board Vice Chair. Trustees Bette Bartlett and K. Notwell nominated Cindy Brown. Trustee C. Brown accepted the nomination. After third call and hearing no further nominations, C. Brown was acclaimed as 2009 Board Vice Chair.

PART II: Committee of Whole Board	<i>In-Camera, Section (A) (Closed Session) 2:36 p.m.</i>
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5.0 Disclosure of Interest: re Closed Session

There no disclosures of interest offered at this time.

6.0 Committee of the Whole Board *(In-Camera Closed)*

6.1 Agenda: Committee of the Whole Board - Closed 01/09

Moved by: Trustee J. Turner

Seconded by: Trustee B. Bartlett

✓ That, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 2:36 p.m. and that this portion be closed to the public.

Carried

6.2 Rise and Report from Closed Session

02/09

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 3:15 p.m. and that this portion be open to the public.

Carried

7.0 Approval of Committee of the Whole In-Camera (Closed) Report

03/09

Moved by: Trustee B. Bartlett

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole Board In-Camera, Section (A) Closed Session Report.

Carried

8.0 Trustee Vacancy: Red Rock / Dorion

Effective November 18, 2008 the seat for the Red Rock/Dorion Area was considered vacant as Trustee Tina Simmons was unable to attend the designated site for the Regular Board Meeting. As a result, Trustee Simmons did not comply with Ontario Education Statutes and Regulations: S 229 (1) that a trustee is required to be physically present in the meeting room of the board on three occasions in a 12-month period.

The Board of Trustees agreed to reappoint Trustee Simmons to the seat

04/09

Moved by: Trustee B. Bartlett

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB appoint Tina Simmons as Trustee for the Red Rock/Dorion area.

Carried

9.0 Approval of Organizational and Regular Board Agenda

05/09

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Brown

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2009/01, Monday, December 1, 2008 be accepted and approved.

Carried

10.0 Appointment of SGDSB Chair of Native Education Advisory Committee

06/09

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB appoints the First Nation Trustee Cindy Fisher as a member and Chair of the NEAC, and further appoints the following trustees as NEAC members:

- Kathryn Notwell and Bette Bartlett.

Carried

11.0 Appointment of Trustee to SGDSB Board Policy Review Committee

07/09

Moved by: Trustee B. Bartlett

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB appoints Trustee Tina Simmons to the Board Policy Review Committee, for the period December 1, 2008 to November 30, 2010.

Carried

Trustee T. Simmons fills a vacancy that has existed on BPRC since August 2007 when former Trustee Les Aylward resigned from the board.

12.0 Ratification of Collective Agreement: OSSTF-Educational Support Staff

08/09

Moved by: Trustee J. Turner

Seconded by: Trustee T. Simmons

✓ ***That***, the Collective Agreement between the Superior-Greenstone DSB and the Ontario Secondary School Teachers' Federation representing Educational Support Staff for the period, September 1, 2009 to August 31, 2012 as negotiated by the Negotiation Committee be ratified, subject to confirmation by the Ministry of Education.

Carried

PART III: Organizational Meeting

(Open Session) 3:17 p.m.

13.0 Election: Education Committee Chair

13.1 Chair: Education Committee-Call for Nominations

Trustees J. Turner and B. Bartlett nominated Kathryn Notwell who accepted the nomination. After third call and hearing no further nominations, K. Notwell was acclaimed as Chair of the Education Committee.

14.0 Election: Negotiation/Business Committee Chair

14.1 Chair: Negotiations / Business Committee-Call for Nominations

Trustees Darlene Keenan and Cindy Fisher nominated Jim Turner who accepted the nomination. After third call and hearing no further nominations, J. Turner was acclaimed as Chair of the Negotiations/Business Committee.

15.0 Appointments of Statutory Committees

15.1 2009 Special Education Advisory Committee (SEAC)

- | | | |
|----|-----------------|---------------------|
| 1. | Tina Simmons | Appointee |
| 2. | Darlene Keenan | Appointee |
| 3. | Cindy Brown | Alternate Appointee |
| 4. | Kathryn Notwell | Alternate Appointee |

15.2 2009 Occupational Health and Safety Committee

- | | | |
|----|----------------|-----------------------|
| 1. | Jim Turner | Appointee |
| 2. | Cindy Brown | Appointee |
| 3. | Bette Bartlett | Alternative Appointee |

15.3 Student Alternative learning Experience Program (SALEP) Committee

In accordance with the Education Act, a SALEP Committee shall be composed of not fewer than three persons, as appointed by a board in each year. A quorum shall consist of:

- | | | |
|----|--|---------------------|
| 1. | Cindy Brown | Appointee |
| 2. | Cindy Fisher | Alternate Appointee |
| 3. | The Director of Education or the Superintendent of Education | |
| 4. | At least one person who is not an employee of the Board | |

16.0 Appointments of Standing Committee

16.1 2009 Parental Involvement Committee

- | | | |
|----|-----------------|---------------------|
| 1. | Kathryn Notwell | Appointee |
| 2. | Darlene Keenan | Appointee |
| 3. | Julie Sparrow | Appointed |
| 4. | Tina Simmons | Alternate Appointee |

16.2 2009 Native Education Advisory Committee (NEAC)

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 10.0 (see Resolution 06/09)

16.3 Board Policy Review Committee

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 11.0 (see Resolution 07/09)

17.0 Appointments of Ad Hoc Committees

17.1 2009 Transportation Committee

- | | | |
|----|---------------|---------------------|
| 1. | Jim Turner | Appointee |
| 2. | Julie Sparrow | Appointee |
| 3. | Cindy Brown | Alternate Appointee |

17.2 2009 Board Discipline Committee

- | | | |
|----|-----------------|-----------|
| 1. | Darlene Keenan | Appointee |
| 2. | Kathryn Notwell | Appointee |
| 3. | Jim Turner | Appointee |
| 4. | Cindy Brown | Appointee |
| 5. | Cindy Fisher | Appointee |

PART IV: Committee of Whole Board

Section (B) (Open Session) not applicable

18.0 Committee of Whole Board: Section B

No Reports

PART V: Regular Board Meeting

(Open Session) 3:21 p.m.

19.0 Regular Meeting Call to Order

Board Chair Mark Mannisto called the regular meeting to order at 3:16 p.m.

20.0 Disclosures of Interest re: Open Session

There were no disclosures of interest at this time.

21.0 Approval of Committee of the Whole In-Camera (Closed) Report

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 7.0 (see Resolution 03/09)

21.1 Ratification: Collective Agreement: OSSTF-Educational Support Staff

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 8.0 (see Resolution 08/09)

22.0 Approval of Agenda

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 9.0 (see Resolution 05/09)

23.0 Delegations and/or Presentations

23.1 2008 Deloitte Audit Result for Superior-Greenstone DSB

This presentation started immediately after the Regular Board was declared open because Deloitte presenters Trevor Ferguson and Steve Stewart appointed time to report via teleconference was scheduled at 3:15 p.m.

Steve Stewart of Deloitte presented highlights from its *Report to the Board of Trustees: Results of the 2008 Audit* as conducted in November 2008. No significant weaknesses were noted through the course of the audit. Thanks was extended to management and staff for the excellent cooperation and contribution to completing the audit within the week.

24.0 Minutes

24.1 Board Meetings:

24.1.1 2008/11 Regular Board – November 17, 2008

09/09

Moved by: Trustee B. Bartlett

Seconded by: Trustee K. Notwell

✓ ***That***, the minutes from the Regular Board Meeting be adopted:

- 2008/11 Regular Board, Monday, November 17, 2008

Carried

24.2 Statutory Committee Meetings

24.2.1 SEAC: November 12, 2008

10/09

Moved by: Trustee K. Notwell Seconded by: Trustee C. Brown

✓ ***That***, the informational notes from the SEAC Meeting be acknowledged as received:

- SEAC Meeting – Wednesday, November 12, 2008

Carried

24.3 Standing Committee Meetings

24.3.1 Board Policy Review Committee

11/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ ***That***, the minutes from the BPRC Meeting be acknowledged as received:

- BPRC – Monday, November 24, 2008

Carried

12/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee T. Simmons

✓ ***That***, the Superior-Greenstone DSB accept the recommendation as outlined in the Board Policy Committee minutes dated November 24, 2008, and approve as reviewed:

- Policy 515 School Community Council Travel, Meals and Hospitality Expenses and that, posting to the Board website and implementation of this policy be dated December 2, 2008, and that said shall supersede any previous policy.

Carried

25.0 Business Arising Out of the Minutes

There was no business arising from the minutes.

26.0 Presentation and Delegations (con't)

26.1 Update: Student Trustees **13/09**

Moved by: Trustee K. Notwell

Seconded by: Trustee T. Simmons

✓ That, the Superior-Greenstone DSB receives as information the verbal reports from Student Trustees, Lisa Marszowski, Kayla Richard and Kayla Kjellman.

Carried

Trustee K. Kjellman reported briefly on Nipigon-Red Rock DHS. She noted concern over the lack of participation by student body. The Christmas dance attendance will be monitored. Student Council and teachers continue to encourage participation.

Trustee Kayla Richard reported that student council elections were successful. School spirit is high with Christmas coming and students are collecting non-perishable foods for Christmas Hampers. Thunder Bay Foundation has forwarded \$3,000 under the "Grant Makers Club". K. Richard anticipates a committee of students composed of 8-10 students will participate in a December 17 meeting to determine a charity or charities within municipal boundaries that donations would have the most impact. The Grant Makers Club objective is to provide an opportunity for students to study the need that exists in their own communities and make contributions based on need and best chance to make a difference.

27.0 Reports of the Director of Education

(Director: Patti Pella)

27.1 Report No.: 01: Proposed 2009 Board Meeting Rotation **14/09**

Moved by: Trustee C. Brown

Seconded by: Trustee B. Bartlett

✓ That, the Superior-Greenstone DSB receives Report No. 01: 2009 Proposed Board Meeting Rotation as presented.

Carried

Director Patti Pella advised that the Board Meeting schedule presented illustrate the meeting rotations because the dates for the each month were booked in August 2008 to ensure that this information was included on the 16-month calendar project. The rotation drawn up includes the opportunity for trustees to attend a minimum of two meetings in their home community; hence, only one out of town meeting would be required of them to meet the obligation of the Education Act S 229 (1) to be physically present three times in 12 months at a designated meeting site of the board.

15/09

Moved by: Trustee B. Bartlett Seconded by: Trustee K. Notwell

✓ That, the Superior-Greenstone DSB approves the 2009 Proposed Board Meeting Rotation as presented. and amended to add Geraldton Composite High School as the venue for Organizational Meeting on December 7, 2009.

Carried

16/09

Moved by: Trustee K. Notwell Seconded by: Trustee J. Turner

✓ That, the Superior-Greenstone DSB approves the 2009 Trustee School Tours and Professional Developments venues as presented.

Carried

The Board Professional Development session that was cancelled in November 2008 will not be re-booked, rather Trustees agreed the material from this meeting can be held over to the April 3-4/09 dates now scheduled.

27.2 Report No.: 02: 2007-2008 Legal Representation

17/09

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 02: 2007-2008 Legal Representation.

Carried

Under Board Policy 713 Legal Representation, administration must provide the Board with information on expenditures for legal matters. The totals expended to October 31, 2008 are \$27,598.43.

27.3 Report No. 03: Programming Priorities

18/09

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 03: Programming Priorities.

Carried

Patti Pella reported that in these times of declining enrolment, the absence of full-day JK program in our Board is affecting JK enrolment. Parents' feedback in some centres indicates that the availability of full-day JK is a consideration to parent enrolling in the public school system or not. Qualitative data gathered by school administration to-date indicates a preference for schools with a full-day JK program.

Financial implication to the Board in order to offer full-day JK, based on current enrolment trend would mean an additional 2.5 FTE elementary teachers in order to offer the program in all of our elementary schools.

Given invitations to register JK students takes place in January and February, the Board decision to offer full-day JK will advertised in each local community paper and a press release will be issued.

19/09

Moved by: Trustee J. Turner

Seconded by: Trustee B. Bartlett

✓ **That**, the Superior-Greenstone DSB implement a Full-Day JK Program in all elementary schools beginning September 2009.

Carried

27.4 2007-2008 Director's Annual Report

20/09

Moved by: Trustee K. Notwell

Seconded by: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB receives as information the 2007-2008 Director's Annual Report.

Carried

P. Pella advised that the Ministry of Education now require that all Boards have the Annual Report prepared for Boards' Annual Organizational Meeting in December each year. There are also strict guidelines on reporting data to the public to reflect student achievement statistics and EQAO result. The date due into the Minister of Education remains as January 31 each year.

21/09

Moved by: Trustee C. Brown

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB approve 2007-2008 Director's Annual Report and that Administration be directed to forward the document to the Minister of Education.

Carried

28.0 Reports of the Education Committee

(Education Chair: Kathryn Notwell)

Superintendent of Education: C. Kappel

28.1 No Report

29.0 Reports of the Business Committee

(Business Chair: Jim Turner)

Superintendent of Business: B. Rousseau

29.1 Report No. 04: 2007/2008 Financial Statements

22/09

Moved by: Trustee C. Brown

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives as information Report No 04: 2007/2008 Financial Statements.

Carried

Cathy Tsubouchi provided an overview of the 2007-2008 Financial Statements, noting the Deloitte had completed its audit on November 21, 2008. The final report will be posted on the board website with an advertisement in local papers directing the public to view the pages online.

23/09

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB accepts the 2007/2008 Financial Statements as presented and makes the following reserve transfers:

From Capital (Building) Reserve \$862,489.70

From Retirement Reserve \$467,399.00

From Pay Equity Reserve \$20,244.00

Carried

30.0 Matters for Decision

Board Chair: Mark Mannisto

30.1 No Reports

31.0 New Business

31.1 Chair

Mark Mannisto expressed his thanks for the Board of Trustees' confidence in his work and the acclamation as the Board Chair.

31.2 Correspondence: November 26, 2008: Re RRPS – S. Park

Colleen Kappel addressed the correspondence from Red Rock PS parent S. Park. She advised that the position of this parent is understandable. While working on staffing for 2009-2010, administration will attempt to be sensitive to the class dynamics, particularly in this area.

31.3 Future Board Meeting Agenda Items
Nil

32.0 Trustee Associations and Other Boards

32.1 OPSBA

Board Chair M. Mannisto reminded the group about the OPSBA Public Education Symposium in January 2009.

A brief discussion ensued regarding approval for trustees to attend a second or more professional development sessions and the expectation that trustee's on board business report back to the group.

Policy 2008 Trustee Attendance at Conferences may be reviewed if trustees provide feedback to the Board Policy Review Committee indicating a revision is required. Feedback can be forwarded to the Board Policy Review Committee for consideration at a future BPRC meeting.

24/09

Moved by: Trustee B. Bartlett

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB approve the attendance of Trustees Darlene Keenan, Kathie Notwell and Cindy Fisher at the OPSBA Public Education Symposium, January 29-31, 2009 at the Sheraton Centre Toronto.

Carried

33.0 Observer Comments

ETFO President Colleen Lemieux extended thanks for the addition of board reports onto the board website.

34.0 Adjournment

25/09

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB 2009/01 Organizational and Regular Board Meeting, December 1, 2008 be adjourned at 5:24 p.m.

Carried

2009 Board Meeting Schedule

2009 Dates	Time	Location		2009 Dates	Time	Location (TBA
January 19 th	6:30 p.m.	Marathon Board Office		July 20 th	6:30 p.m.	Marathon Board Office
February 17 th	6:30 p.m.	Manitouwadge HS		August 17 th	6:30 p.m.	Marathon Board Office
March 23 rd	6:30 p.m.	Geraldton Composite HS		September 21 st	6:30 p.m.	Lake Superior HS
April 20 th	6:30 p.m.	Nipigon Red Rock DHS		October 19 th	6:30 p.m.	Geraldton Composite HS
May 19 th	6:30 p.m.	Lake Superior HS		November 16 th	6:30 p.m.	Nipigon-Red Rock DHS
June 15 th	6:30 p.m.	Manitouwadge HS		December 7 th	2:30 p.m.	Geraldton Composite HS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Organizational & Regular Board Meeting 2009/01

Committee of the Whole Board: 2:35 p.m.

Monday, December 1, 2008

Designated Site: Geraldton Composite High School, Geraldton, ON

VC Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

TOPICS

Board Chair: Mark Mannisto

Director: Patti Pella

PART II: Committee of Whole Board

In-Camera, Section (A), Closed Session 2:36 p.m.

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 04) (B. Draper)
- 2.0 Update: Negotiations OSSTF-ESS (B. Rousseau)
- 3.0 Trustee Vacancy (P. Pella)
- 4.0 Legal Issue

PART IV: Committee of Whole Board

Section (B) (Open Session)

N/A

- 1.0 No Report

Organizational and Regular Board Meeting 2009/01

Monday, December 1, 2008

MINUTES

APPROVED THIS _____ DAY OF _____, 2009

SECRETARY

CHAIR