

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

### Regular Board Meeting 2009/02

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

### A G E N D A

Monday, January 19, 2009

Designated Site: Marathon Board Office, 12 Hemlo Drive, Marathon, ON

**Board Chair:** Mark Mannisto

**Director:** Patti Pella

VC Sites at: BRD / GCHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board  
 PART II: Committee of Whole Board  
 PART III: Regular Board Meeting  
 PART IV: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.  
 Section (B) In-Committee: – (open to public): TBA  
 Section (C): – (open to public): TBA  
 Section (D) In Camera: – (closed to public): TBA

### 1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						Marszowski, Lisa (Student)					
Brown, Cindy						Notwell, Kathryn					
Fisher, Cindy						Richard, Kayla (Student)					
Keenan, Darlene						Simmons, Tina					
Kjellman, Kayla (Student)						Sparrow, Julie					
Mannisto, Mark						Turner, Jim					

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: Director of Education					
Rousseau, Bruce: Superintendent of Business					
Kappel, Colleen: Superintendent of Education					
Newton, Valerie: Student Success Coordinator					
Tsubouchi, Cathy: Manager of Accounting Services					
Chiupka, Wayne: Manager of Plant Services/Transportation					
Paris, Marc: Coordinator of Maintenance					
Draper, Barb: Coordinator of Human Resources Services					
Ross, Brad: Coordinator of Systems and Information Technology					
Joannette, Rose-Marie: Administrative Assistant / Communications					

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:30 p.m.*

**2.0 Disclosure of Interest: re Closed Session**

**3.0 Committee of the Whole Board** *(In-Camera Closed)*

*(Elec. Attch.)*

3.1 Agenda: Committee of the Whole Board - Closed

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Section A) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

3.2 Rise and Report from Closed Session

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Section A) at \_\_\_\_\_ p.m. and that this portion be open to the public.

PART II: *Committee of the Whole Board*

*Section (B) In-Committee: – (open to public): TBA*

**4.0 Committee of Whole Board: Section B**  
No Reports

*Note: Resolutions in this section DO NOT have to be moved if no reports are forthcoming.*

4.1 Agenda: Committee of the Whole Board - (Open)

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board Section (B), Open Session at \_\_\_\_\_ p.m. and that this portion be open to the public.

4.2 Rise and Report from Open Session

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section (B) Open Session at \_\_\_\_\_ p.m.

PART III: *Regular Board Meeting*

*Section (C): – (open to public): TBA*

**5.0 Regular Meeting Call to Order**

**6.0 Approval of Committee of the Whole In-Camera (Closed) Report**

6.1 ✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section A (Closed) Report

**7.0 Approval of Committee of the Whole (Open) Report**

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole, Section B (Open) Report.

**8.0 Approval of Agenda**

✓ *That, the agenda for the Superior-Greenstone DSB  
2009/02 Regular Board Meeting, January 19, 2009  
be accepted and approved.*

**9.0 Disclosures of Interest re: Open Session**

**10.0 Minutes**

10.1 Board Meetings:

10.1.1 2009/01 Organizational and Regular Board – December 1, 2009

(Elec. Attch.)

✓ *That, the minutes from the Regular Board*

*Meeting be adopted:*

- *2009/01 Regular Board, Monday, December 1, 2009*

10.2 Statutory Committee Meetings

No Report

10.3 Standing Committee Meetings

No Reports

**11.0 Business Arising Out of the Minutes**

**12.0 Delegations and/or Presentations**

12.1 Excellence in Education: MTPS  
Math-PLC (Junior/Intermediate Division)

(Verbal – Principal Heidi Patterson)

✓ *That, the Superior-Greenstone DSB receives  
as information the verbal report by Principal  
Heidi Patterson regarding the Math Professional  
Learning Community (Junior / Intermediate  
Division) at Margaret Twomey Public School.*

12.2 Pathway Framework  
GOPS: Big Idea - Kindness and Compassion

(Verbal: N. Morden-Cormier & K. Wrigley)

✓ *That, the Superior-Greenstone DSB receives  
as information the verbal report, Big Ideas-Kindness  
and Compassion from Nicole Morden-Cormier  
and Kellie Wrigley.*

12.3 Update: Student Trustees

(Verbal - L. Marszowski)

✓ *That, the Superior-Greenstone DSB receives  
as information the verbal reports from Student Trustees,  
Lisa Marszowski, Kayla Richard and Kayla Kjellman.*

(Verbal - K. Richard)

(Verbal - K. Kjellman)

**13.0 Reports of the Director of Education**

(Director: Patti Pella)

13.1 Report No 05

Governance Review Committee

(Elec. Attch. - P. Pella)

✓ **That**, the Superior-Greenstone DSB receives  
Report No. 05: Ontario School Board Governance for  
the 21<sup>st</sup> Century Consultation Paper as presented.

✓ **That**, the Superior-Greenstone DSB prepare a written  
submission to the Ontario School Board Governance for  
the 21<sup>st</sup> Century Consultation Committee.

13.2 Good News

13.2.1 It's About Time: NRHS

(Verbal – P. Pella)

✓ **That**, the Superior-Greenstone DSB  
receives the verbal report, "It's About Time"  
as information presented by Patti Pella.

**14.0 Reports of the Education Committee**

(Education Chair: K. Notwell)

Superintendent of Education:

14.1 Report No 06:  
Supports for Student Learning

(Elec. Attch. – C. Kappel)

✓ **That**, the Superior-Greenstone DSB receives  
as information Report No 06: Supports for Student Learning.

14.2 Report No 07:  
Native Studies and Language

(Elec. Attch. – V. Newton)

✓ **That**, the Superior-Greenstone DSB receives  
Report No 07: Special Funding for Native Language  
and Native Studies Courses as presented.

✓ **That**, the Superior-Greenstone DSB, approve five  
additional sections, in total, for Geraldton Composite High School,  
Lake Superior High School and Nipigon Red Rock  
District High School to provide five Native Language  
and Native Studies courses, in total, for Semester II of  
the current school year, pending proof of minimum  
student enrollment.

**15.0 Reports of the Business Committee**

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

15.1 Report No 08  
Revised Estimates 2008-2009

(Elec. Attch. – B. Rousseau)

✓ **That**, the Superior-Greenstone DSB receives  
Report No 08: Revised Estimates-2008-2009 as presented.

✓ **That**, Superior-Greenstone DSB Board adopt the  
Revised Estimates for 2008-2009 as presented.

- 15.2 Report No 09  
Update: B.A. Parker PS Replacement Project (Elec. Attch. – W. Chiupka)  
✓ **That**, the Superior-Greenstone DSB receives as information Report No 09: B.A. Parker PS Project Update (January 2009).

- 15.3 Report No 10  
Internal Audit Proposal (Elec. Attch. – C. Tsubouchi)  
✓ **That**, the Superior-Greenstone DSB receives as information Report No 10: Internal Audit Proposal.  
  
✓ **That**, the Superior-Greenstone DSB approves Report No. 10: 2008-2009 Internal Audit Proposal as presented.

- 15.4 Report No 11  
Unorganized Taxes Update (Elec. Attch. – C. Tsubouchi)  
✓ **That**, the Superior-Greenstone DSB receives as information Report No 11: Unorganized Taxes Update.

**16.0 Matters for Decision**

Board Chair: M. Mannisto

- 16.1 Report No.: 12  
Disbursements – November 2008 & December 2008 (Elec. Attch. – C. Tsubouchi)  
✓ **That**, Superior-Greenstone DSB receives as information Report No 11: Disbursements for November and December 2008.
- 16.2 Report No.: 13  
Personnel – January 29, 2009 (Elec. Attch. – B. Draper)  
✓ **That**, the Superior-Greenstone DSB receives as information, Report No 12: Personnel dated January 19, 2009.

**17.0 New Business**

- 17.1 Board Chair
- 17.2 Correspondence:
- 17.3 Future Board Meeting Agenda Items
- 17.4 Miscellaneous

**18.0 Trustee Associations and Other Boards**

- 18.1 OPSB

**19.0 Observer Comments**

(Members of the public limited to 2-minute address)

## PART IV: Committee of Whole Board

Section (D) In-Camera: – (closed to public): TBA

**20.0 Committee of the Whole Board** (In-Camera Closed)

(Elec. Attch.)

**Note:** Resolutions in this section DO NOT have to be moved if the Board does not move into a second, 2<sup>nd</sup> In-Camera Closed Section.

20.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera, Section D) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

20.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera, Section D) at \_\_\_\_\_ p.m. and that this portion be open to the public.

**21.0 Approval of Committee of the Whole In-Camera (Closed) Report**

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole Board In-Camera, Section D (Closed) Report.

**22.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2009/02 Regular Board Meeting, Monday, January 19, 2009 be adjourned at \_\_\_\_\_, p.m.

2009 Board Meeting Schedule

<b>2009 Dates</b>	<b>Time</b>	<b>Location</b>		<b>2009 Dates</b>	<b>Time</b>	<b>Location (TBA)</b>
January 19 <sup>th</sup>	6:30 p.m.	Marathon Board Office		July 20 <sup>th</sup>	6:30 p.m.	Marathon Board Office
February 17 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		August 17 <sup>th</sup>	6:30 p.m.	Marathon Board Office
March 23 <sup>rd</sup>	6:30 p.m.	Geraldton Composite HS		September 21 <sup>st</sup>	6:30 p.m.	Lake Superior HS
April 20 <sup>th</sup>	6:30 p.m.	Nipigon Red Rock DHS		October 19 <sup>th</sup>	6:30 p.m.	Geraldton Composite HS
May 19 <sup>th</sup>	6:30 p.m.	Lake Superior HS		November 16 <sup>th</sup>	6:30 p.m.	Nipigon-Red Rock DHS
June 15 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		December 7 <sup>th</sup>	2:30 p.m.	Geraldton Composite HS

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2009/02**

Committee of the Whole Board: 6:30 p.m.

Monday, January 19, 2009

Designated Site: Marathon Board Office, 12 Hemlo Drive, Marathon, ON

**A G E N D A**

**Board Chair:** Mark Mannisto

**Director:** Patti Pella

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

**PART I: Committee of Whole Board**

*Section (A): In-Camera – (closed to public) 6:30 p.m*

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 13) (B. Draper)
- 2.0 Update: Legal – Arbitration Issue (P. Pella)
- 3.0 Update: Tentative - Negotiations: OSSTF (B. Rousseau)

**PART II: Committee of Whole Board**

*Section (B): In-Committee – (open to public): TBA*

- 1.0 No Reports

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

## Organizational & Regular Board Meeting 2009/01

### MINUTES

Monday, December 1, 2008

Designated Site: Geraldton Composite HS, Geraldton ON

Videoconference Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair: Mark Mannisto

Director of Education: Patti Pella

PART I:	Election of Board Chair & Board Vice Chair		(Open Session)	2:31 p.m.
PART II:	Committee of Whole Board		In-Camera, Section (A) (Closed Session)	2:36 p.m.
PART III:	Organizational Meeting		(Open Session)	3:17 p.m.
PART IV:	Committee of Whole Board		Section (B) (Open Session)	N/A
PART V:	Regular Board Meeting		(Open Session)	3:21 p.m.

**Note:** Patti Pella, Director and Secretary to the Board presided until the conclusion of the acclamation for the 2009 Board Chair. Mark Mannisto was acclaimed and assumed the chair for the remainder of the proceedings.

### Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette	X					Marszowski, Lisa (Student) (Excused @ 3:29 P)	X				
Brown, Cindy			X			Notwell, Kathryn	X				
Fisher, Cindy		X				Richard, Kayla (Student)			X		
Keenan, Darlene (Excused @ 3:51P)		X				Simmons, Tina	X				
Kjellman, Kayla (Student) (Excused @ 5:00 P)			X			Sparrow, Julie (Joined @ 3:40P)			X		
Mannisto, Mark	X					Turner, Jim	X				



<b><u>Board Administrators</u></b>	<i>Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)</i>					
	OS	TC	VC	A	R	
Patti Pella: <i>Director of Education</i>	X					
Rousseau, Bruce: <i>Superintendent of Business</i>		X				
Kappel, Colleen: <i>Superintendent of Education</i>			X			
Newton, Valerie: <i>Student Success Coordinator</i>						X
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>			X			
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>			X			
Paris, Marc: <i>Coordinator of Maintenance</i>			X			
Draper, Barb: <i>Coordinator of Human Resources Services</i>			X			
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>			X			
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>			X			

**1.0 Roll Call**

Patti Pella, Director of Education and Secretary of the Board conducted roll call at 2:30 p.m. The Board members present are noted per the above chart.

PART I: Election of Board Chair & Board Vice Chair

(Open Session) 2:31 p.m.

**2.0 Election: Board Chair for 2009****2.1 Board Chair: Call for Nominations**

Director of Education Patti Pella called for nominations. Trustees Kathryn Notwell and Jim Turner nominated Mark Mannisto. M. Mannisto accepted the nomination. After third call and hearing no further nominations, M. Mannisto was acclaimed as the 2009 Board Chair.

**3.0 Chairperson Assumes Chair for 2009**

M. Mannisto assumed the chair; presiding over the remainder of the meeting.

**4.0 Election: Board Vice-Chair for 2009****4.1 Board Vice-Chair: Call for Nominations**

Chair Mark Mannisto called for nomination for the Board Vice Chair. Trustees Bette Bartlett and K. Notwell nominated Cindy Brown. Trustee C. Brown accepted the nomination. After third call and hearing no further nominations, C. Brown was acclaimed as 2009 Board Vice Chair.

PART II: Committee of Whole Board

In-Camera, Section (A) (Closed Session) 2:36 p.m.

**5.0 Disclosure of Interest: re Closed Session**

There no disclosures of interest offered at this time.

**6.0 Committee of the Whole Board** (In-Camera Closed)**6.1 Agenda: Committee of the Whole Board - Closed  
01/09**

Moved by: Trustee J. Turner

Seconded by: Trustee B. Bartlett

✓ That, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 2:36 p.m. and that this portion be closed to the public.

Carried

**6.2 Rise and Report from Closed Session**

**02/09**

Moved by: Trustee J. Turner

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 3:15 p.m. and that this portion be open to the public.

Carried

**7.0 Approval of Committee of the Whole In-Camera (Closed) Report**

**03/09**

Moved by: Trustee B. Bartlett

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole Board In-Camera, Section (A) Closed Session Report.

Carried

**8.0 Trustee Vacancy: Red Rock / Dorion**

Effective November 18, 2008 the seat for the Red Rock/Dorion Area was considered vacant as Trustee Tina Simmons was unable to attend the designated site for the Regular Board Meeting. As a result, Trustee Simmons did not comply with Ontario Education Statutes and Regulations: S 229 (1) that a trustee is required to be physically present in the meeting room of the board on three occasions in a 12-month period.

The Board of Trustees agreed to reappoint Trustee Simmons to the seat

**04/09**

Moved by: Trustee B. Bartlett

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB appoint Tina Simmons as Trustee for the Red Rock/Dorion area.

Carried

**9.0 Approval of Organizational and Regular Board Agenda**

**05/09**

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Brown

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2009/01, Monday, December 1, 2008 be accepted and approved.

Carried

**10.0 Appointment of SGDSB Chair of Native Education Advisory Committee**

**06/09**

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB appoints the First Nation Trustee Cindy Fisher as a member and Chair of the NEAC, and further appoints the following trustees as NEAC members:

- Kathryn Notwell and Bette Bartlett.

Carried

**11.0 Appointment of Trustee to SGDSB Board Policy Review Committee**

**07/09**

Moved by: Trustee B. Bartlett

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB appoints Trustee Tina Simmons to the Board Policy Review Committee, for the period December 1, 2008 to November 30, 2010.

Carried

Trustee T. Simmons fills a vacancy that has existed on BPRC since August 2007 when former Trustee Les Aylward resigned from the board.

## **12.0 Ratification of Collective Agreement: OSSTF-Educational Support Staff**

**08/09**

Moved by: Trustee J. Turner

Seconded by: Trustee T. Simmons

✓ **That**, the Collective Agreement between the Superior-Greystone DSB and the Ontario Secondary School Teachers' Federation representing Educational Support Staff for the period, September 1, 2009 to August 31, 2012 as negotiated by the Negotiation Committee be ratified, subject to confirmation by the Ministry of Education.

Carried

PART III: Organizational Meeting	(Open Session)	3:17 p.m.
----------------------------------	----------------	-----------

## **13.0 Election: Education Committee Chair**

### **13.1 Chair: Education Committee-Call for Nominations**

Trustees J. Turner and B. Bartlett nominated Kathryn Notwell who accepted the nomination. After third call and hearing no further nominations, K. Notwell was acclaimed as Chair of the Education Committee.

## **14.0 Election: Negotiation/Business Committee Chair**

### **14.1 Chair: Negotiations / Business Committee-Call for Nominations**

Trustees Darlene Keenan and Cindy Fisher nominated Jim Turner who accepted the nomination. After third call and hearing no further nominations, J. Turner was acclaimed as Chair of the Negotiations/Business Committee.

## **15.0 Appointments of Statutory Committees**

### **15.1 2009 Special Education Advisory Committee (SEAC)**

- |    |                 |                     |
|----|-----------------|---------------------|
| 1. | Tina Simmons    | Appointee           |
| 2. | Darlene Keenan  | Appointee           |
| 3. | Cindy Brown     | Alternate Appointee |
| 4. | Kathryn Notwell | Alternate Appointee |

### **15.2 2009 Occupational Health and Safety Committee**

- |    |                |                       |
|----|----------------|-----------------------|
| 1. | Jim Turner     | Appointee             |
| 2. | Cindy Brown    | Appointee             |
| 3. | Bette Bartlett | Alternative Appointee |

### **15.3 Student Alternative learning Experience Program (SALEP) Committee**

In accordance with the Education Act, a SALEP Committee shall be composed of not fewer than three persons, as appointed by a board in each year. A quorum shall consist of:

- |    |  |                     |
|----|--|---------------------|
| 1. | Cindy Brown  | Appointee           |
| 2. | Cindy Fisher   | Alternate Appointee |
| 3. | The Director of Education or the Superintendent of Education |                     |
| 4. | At least one person who is not an employee of the Board      |                     |

**16.0 Appointments of Standing Committee**

**16.1 2009 Parental Involvement Committee**

- |    |                 |                     |
|----|-----------------|---------------------|
| 1. | Kathryn Notwell | Appointee           |
| 2. | Darlene Keenan  | Appointee           |
| 3. | Julie Sparrow   | Appointed           |
| 4. | Tina Simmons    | Alternate Appointee |

**16.2 2009 Native Education Advisory Committee (NEAC)**

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 10.0 ( see Resolution 06/09)

**16.3 Board Policy Review Committee**

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 11.0 ( see Resolution 07/09)

**17.0 Appointments of Ad Hoc Committees**

**17.1 2009 Transportation Committee**

- |    |               |                     |
|----|---------------|---------------------|
| 1. | Jim Turner    | Appointee           |
| 2. | Julie Sparrow | Appointee           |
| 3. | Cindy Brown   | Alternate Appointee |

**17.2 2009 Board Discipline Committee**

- |    |                 |           |
|----|-----------------|-----------|
| 1. | Darlene Keenan  | Appointee |
| 2. | Kathryn Notwell | Appointee |
| 3. | Jim Turner      | Appointee |
| 4. | Cindy Brown     | Appointee |
| 5. | Cindy Fisher    | Appointee |

PART IV: Committee of Whole Board
-----------------------------------

Section (B) (Open Session) not applicable
---

**18.0 Committee of Whole Board: Section B**

No Reports

PART V: Regular Board Meeting
-------------------------------

(Open Session) 3:21 p.m.
--------------------------

**19.0 Regular Meeting Call to Order**

Board Chair Mark Mannisto called the regular meeting to order at 3:16 p.m.

**20.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest at this time.

**21.0 Approval of Committee of the Whole In-Camera (Closed) Report**

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 7.0 ( see Resolution 03/09)

**21.1 Ratification: Collective Agreement: OSSTF-Educational Support Staff**

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 8.0 ( see Resolution 08/09)

**22.0 Approval of Agenda**

This item was addressed out of sequence and concluded earlier in the Board meeting as Agenda Item No. 9.0 (see Resolution 05/09)

**23.0 Delegations and/or Presentations**

**23.1 2008 Deloitte Audit Result for Superior-Greenstone DSB**

This presentation started immediately after the Regular Board was declared open because Deloitte presenters Trevor Ferguson and Steve Stewart appointed time to report via teleconference was scheduled at 3:15 p.m.

Steve Stewart of Deloitte presented highlights from its *Report to the Board of Trustees: Results of the 2008 Audit* as conducted in November 2008. No significant weaknesses were noted through the course of the audit. Thanks was extended to management and staff for the excellent cooperation and contribution to completing the audit within the week.

**24.0 Minutes**

**24.1 Board Meetings:**

**24.1.1 2008/11 Regular Board – November 17, 2008**

**09/09**

Moved by: Trustee B. Bartlett

Seconded by: Trustee K. Notwell

✓ **That**, the minutes from the Regular Board Meeting be adopted:

- 2008/11 Regular Board, Monday, November 17, 2008

Carried

**24.2 Statutory Committee Meetings**

**24.2.1 SEAC: November 12, 2008**

**10/09**

Moved by: Trustee K. Notwell Seconded by: Trustee C. Brown

✓ **That**, the informational notes from the SEAC Meeting be acknowledged as received:

- SEAC Meeting – Wednesday, November 12, 2008

Carried

**24.3 Standing Committee Meetings**

**24.3.1 Board Policy Review Committee**

**11/09**

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Brown

✓ **That**, the minutes from the BPRC Meeting be acknowledged as received:

- BPRC – Monday, November 24, 2008

Carried

**12/09**

Moved by: Trustee J. Sparrow

Seconded by: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB accept the recommendation as outlined in the Board Policy Committee minutes dated November 24, 2008, and approve as reviewed:

- Policy 515 School Community Council Travel, Meals and Hospitality Expenses and that, posting to the Board website and implementation of this policy be dated December 2, 2008, and that said shall supersede any previous policy.

Carried

**25.0 Business Arising Out of the Minutes**

There was no business arising from the minutes.

**26.0 Presentation and Delegations (con't)**

**26.1 Update: Student Trustees**

**13/09**

*Moved by: Trustee K. Notwell*

*Seconded by: Trustee T. Simmons*

**✓ That,** the Superior-Greenstone DSB receives as information the verbal reports from Student Trustees, Lisa Marszowski, Kayla Richard and Kayla Kjellman.

*Carried*

Trustee K. Kjellman reported briefly on Nipigon-Red Rock DHS. She noted concern over the lack of participation by student body. The Christmas dance attendance will be monitored. Student Council and teachers continue to encourage participation.

Trustee Kayla Richard reported that student council elections were successful. School spirit is high with Christmas coming and students are collecting non-perishable foods for Christmas Hampers. Thunder Bay Foundation has forwarded \$3,000 under the "Grant Makers Club". K. Richard anticipates a committee of students composed of 8-10 students will participate in a December 17 meeting to determine a charity or charities within municipal boundaries that donations would have the most impact. The Grant Makers Club objective is to provide an opportunity for students to study the need that exists in their own communities and make contributions based on need and best chance to make a difference.

**27.0 Reports of the Director of Education**

*(Director: Patti Pella)*

**27.1 Report No.: 01: Proposed 2009 Board Meeting Rotation**

**14/09**

*Moved by: Trustee C. Brown*

*Seconded by: Trustee B. Bartlett*

**✓ That,** the Superior-Greenstone DSB receives Report No. 01: 2009 Proposed Board Meeting Rotation as presented.

*Carried*

Director Patti Pella advised that the Board Meeting schedule presented illustrate the meeting rotations because the dates for the each month were booked in August 2008 to ensure that this information was included on the 16-month calendar project. The rotation drawn up includes the opportunity for trustees to attend a minimum of two meetings in their home community; hence, only one out of town meeting would be required of them to meet the obligation of the Education Act S 229 (1) to be physically present three times in 12 months at a designated meeting site of the board.

**15/09**

*Moved by: Trustee B. Bartlett    Seconded by: Trustee K. Notwell*

**✓ That,** the Superior-Greenstone DSB approves the 2009 Proposed Board Meeting Rotation as presented. and amended to add Geraldton Composite High School as the venue for Organizational Meeting on December 7, 2009.

*Carried*

**16/09**

*Moved by: Trustee K. Notwell    Seconded by: Trustee J. Turner*

**✓ That,** the Superior-Greenstone DSB approves the 2009 Trustee School Tours and Professional Developments venues as presented.

*Carried*

The Board Professional Development session that was cancelled in November 2008 will not be re-booked, rather Trustees agreed the material from this meeting can be held over to the April 3-4/09 dates now scheduled.

27.2 Report No.: 02: 2007-2008 Legal Representation

**17/09**

*Moved by: Trustee K. Notwell*

*Seconded by: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 02: 2007-2008 Legal Representation.

Carried

Under Board Policy 713 Legal Representation, administration must provide the Board with information on expenditures for legal matters. The totals expended to October 31, 2008 are \$27,598.43.

27.3 Report No. 03: Programming Priorities

**18/09**

*Moved by: Trustee J. Turner*

*Seconded by: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 03: Programming Priorities.

Carried

Patti Pella reported that in these times of declining enrolment, the absence of full-day JK program in our Board is affecting JK enrolment. Parents' feedback in some centres indicates that the availability of full-day JK is a consideration to parent enrolling in the public school system or not. Qualitative data gathered by school administration to-date indicates a preference for schools with a full-day JK program.

Financial implication to the Board in order to offer full-day JK, based on current enrolment trend would mean an additional 2.5 FTE elementary teachers in order to offer the program in all of our elementary schools.

Given invitations to register JK students takes place in January and February, the Board decision to offer full-day JK will advertised in each local community paper and a press release will be issued.

**19/09**

*Moved by: Trustee J. Turner*

*Seconded by: Trustee B. Bartlett*

✓ **That**, the Superior-Greenstone DSB implement a Full-Day JK Program in all elementary schools beginning September 2009.

Carried

27.4 2007-2008 Director's Annual Report

**20/09**

*Moved by: Trustee K. Notwell*

*Seconded by: Trustee T. Simmons*

✓ **That**, the Superior-Greenstone DSB receives as information the 2007-2008 Director's Annual Report.

Carried

P. Pella advised that the Ministry of Education now require that all Boards have the Annual Report prepared for Boards' Annual Organizational Meeting in December each year. There are also strict guidelines on reporting data to the public to reflect student achievement statistics and EQAO result. The date due into the Minister of Education remains as January 31 each year.

**21/09**

Moved by: Trustee C. Brown

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB approve 2007-2008 Director's Annual Report and that Administration be directed to forward the document to the Minister of Education.

Carried

**28.0 Reports of the Education Committee**

(Education Chair: Kathryn Notwell)

Superintendent of Education: C. Kappel

28.1 No Report

**29.0 Reports of the Business Committee**

(Business Chair: Jim Turner)

Superintendent of Business: B. Rousseau

29.1 Report No. 04: 2007/2008 Financial Statements

**22/09**

Moved by: Trustee C. Brown

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives as information Report No 04: 2007/2008 Financial Statements.

Carried

Cathy Tsubouchi provided an overview of the 2007-2008 Financial Statements, noting the Deloitte had completed its audit on November 21, 2008. The final report will be posted on the board website with an advertisement in local papers directing the public to view the pages online.

**23/09**

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB accepts the 2007/2008 Financial Statements as presented and makes the following reserve transfers:

**From Capital (Building) Reserve** \$862,489.70

**From Retirement Reserve** \$467,399.00

**From Pay Equity Reserve** \$20,244.00

Carried

**30.0 Matters for Decision**

Board Chair: Mark Mannisto

30.1 No Reports

**31.0 New Business**

31.1 Chair

Mark Mannisto expressed his thanks for the Board of Trustees' confidence in his work and the acclamation as the Board Chair.

31.2 Correspondence: November 26, 2008: Re RRPS – S. Park

Colleen Kappel addressed the correspondence from Red Rock PS parent S. Park. She advised that the position of this parent is understandable. While working on staffing for 2009-2010, administration will attempt to be sensitive to the class dynamics, particularly in this area.



31.3 Future Board Meeting Agenda Items  
Nil

**32.0 Trustee Associations and Other Boards**

32.1 OPSBA

Board Chair M. Mannisto reminded the group about the OPSBA Public Education Symposium in January 2009.

A brief discussion ensued regarding approval for trustees to attend a second or more professional development sessions and the expectation that trustee's on board business report back to the group.

Policy 2008 Trustee Attendance at Conferences may be reviewed if trustees provide feedback to the Board Policy Review Committee indicating a revision is required. Feedback can be forwarded to the Board Policy Review Committee for consideration at a future BPRC meeting.

**24/09**

Moved by: Trustee B. Bartlett

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB approve the attendance of Trustees Darlene Keenan, Kathie Notwell and Cindy Fisher at the OPSBA Public Education Symposium, January 29-31, 2009 at the Sheraton Centre Toronto.

Carried

**33.0 Observer Comments**

ETFO President Colleen Lemieux extended thanks for the addition of board reports onto the board website.

**34.0 Adjournment**

**25/09**

Moved by: Trustee C. Brown

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB 2009/01 Organizational and Regular Board Meeting, December 1, 2008 be adjourned at 5:24 p.m.

Carried

2009 Board Meeting Schedule

2009 Dates	Time	Location		2009 Dates	Time	Location (TBA
January 19 <sup>th</sup>	6:30 p.m.	Marathon Board Office		July 20 <sup>th</sup>	6:30 p.m.	Marathon Board Office
February 17 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		August 17 <sup>th</sup>	6:30 p.m.	Marathon Board Office
March 23 <sup>rd</sup>	6:30 p.m.	Geraldton Composite HS		September 21 <sup>st</sup>	6:30 p.m.	Lake Superior HS
April 20 <sup>th</sup>	6:30 p.m.	Nipigon Red Rock DHS		October 19 <sup>th</sup>	6:30 p.m.	Geraldton Composite HS
May 19 <sup>th</sup>	6:30 p.m.	Lake Superior HS		November 16 <sup>th</sup>	6:30 p.m.	Nipigon-Red Rock DHS
June 15 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		December 7 <sup>th</sup>	2:30 p.m.	Geraldton Composite HS

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Organizational & Regular Board Meeting 2009/01**

Committee of the Whole Board: 2:35 p.m.

Monday, December 1, 2008

Designated Site: Geraldton Composite High School, Geraldton, ON

VC Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

**T O P I C S**

Board Chair: Mark Mannisto

Director: Patti Pella

PART II: Committee of Whole Board

*In-Camera, Section (A), Closed Session 2:36 p.m.*

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 04) (B. Draper)
- 2.0 Update: Negotiations OSSTF-ESS (B. Rousseau)
- 3.0 Trustee Vacancy (P. Pella)
- 4.0 Legal Issue

PART IV: Committee of Whole Board

*Section (B) (Open Session)*

*N/A*

- 1.0 No Report

## **SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 05

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Patti Pella, Director of Education

**SUBJECT:** Ontario Board Governance for the 21<sup>st</sup> Century Consultation

---

### **Background:**

On November 4, 2008, the Minister of Education announced the establishment of a governance review committee. The committee has developed a consultation paper and will be meeting with stakeholders for input. The key issues are modernizing the Education Act, Identifying effective governance practices, supporting school board leaders (professional development) and strengthening school board accountability.

### **Current Situation:**

On February 6, 2009, there is a regional consultation meeting in Thunder Bay for Board Chairs, Directors and the Chair of the Parent Involvement Committee. Please provide input to myself or the Chair prior to February 6, 2009 and we will share your comments. There is also an opportunity to provide a written response by February 28, 2009. Attached please find an electronic attachment of the Consultation Paper.

### **Administrative Recommendations**

That, the Superior-Greenstone DSB receives Report No. 05: Ontario School Board Governance for the 21<sup>st</sup> Century Consultation Paper as presented

That, the Superior-Greenstone DSB prepare a written submission to the Ontario School Board Governance for the 21<sup>st</sup> Century Consultation Committee.

Respectfully submitted by:

Patti Pella  
Director of Education

**ONTARIO SCHOOL BOARD GOVERNANCE  
FOR THE 21<sup>ST</sup> CENTURY**

**CONSULTATION PAPER**

December 2008

Governance Review Committee

## CONTENTS

<b>1. INTRODUCTION .....</b>	<b>2</b>
<b>2. BACKGROUND AND SCOPE .....</b>	<b>3</b>
<b>3. DISCUSSION: PARTICIPANT GUIDES .....</b>	<b>4</b>
Modernizing the <i>Education Act</i> .....	5
Identifying Effective Governance Practices .....	6
Supporting School Board Leaders .....	7
Strengthening School Board Accountability .....	8
<b>4. CONCLUSION: RESPONDING TO THIS PAPER .....</b>	<b>9</b>

# 1. INTRODUCTION

Locally elected school boards play a vital role in Ontario's publicly funded education system. The decisions made by boards across the province can have a significant and direct impact on teaching, learning and student achievement in our schools. Historically, local school boards have been responsible for determining the educational facilities, services and other resources that would be made available to the community's schools and students, as well as for raising the money through local taxes to pay for these resources. Since 1998, when school boards' authority to levy taxes was removed, boards have received their funding from the province through funding formulas.

Locally elected school boards remain responsible for allocating the resources they receive in support of provincial priorities – enhancing student achievement, closing the achievement gap among students who have not traditionally enjoyed equal benefits of education, and enhancing public confidence in public education. The province-wide focus on student achievement over the past several years, along with the changes to board funding, have profoundly affected the governance relationship between the province and school boards.

As our school system and our society evolve and become increasingly complex, there is a growing and widespread concern that we need to ensure that governance by school boards effectively responds to both provincial priorities and local contexts. Part of the evolving context includes an increased importance placed on equitable outcomes in education for all students, community engagement, accountability and transparency.

The concern regarding governance has been expressed in numerous reports. \* In *Energizing Ontario Education*, the government formally recognized this need and, in October 2008, the Minister of Education, the Honourable Kathleen Wynne, called for the creation of a Governance Review Committee.

On November 4<sup>th</sup>, 2008 the Minister announced the establishment of a governance review committee comprised of trusted and experienced leaders in the education community to consult with their peers on this important initiative. As part of that consultation process, you are invited to provide input into the governance model of the 21<sup>st</sup> century.

*“School board leadership (trustees, directors and supervisory officers) also needs ongoing development to improve the ability of board leaders to act together within the district to implement the core priorities and provide the supporting conditions required. In this respect, further efforts are needed to improve school board governance and the relationship between trustees and directors. Ten years after substantial changes to school board governance, it is time to clarify and modernize the role of trustees to ensure that they have the supports they need to make sound decisions essential to student success.”*

*Energizing Ontario Education, 2008*

\* The Royal Commission on Learning (1995); Ontario School Board Reduction Task Force (1996); The Road Ahead II: A Report on the Role of School Boards and Trustees (1997); Report of the Education Equality Task Force (2002); Report on the Feasibility of the Proposed Multi-Year Budget Management Plan and Possible Alternatives for the Toronto District School Board (2006); Report on the Feasibility of the Proposed Multi-Year Budget Management Plan and Possible Alternatives for the Ottawa Carleton District School Board (2007).

## 2. BACKGROUND AND SCOPE

### Steps Taken

This governance review is the next step in a series of initiatives undertaken by the government to enhance board effectiveness. In 2006, the Ministry released the paper, "Respect for Ontario School Trustees," where it affirmed "the standing of trustees as key decision makers," acknowledged trustees' valuable contribution to our education system and paved the way for increased trustee honoraria later that year. In the summer of 2007, the Ministry embarked upon a multi-year initiative to perform Operational Reviews of the 72 District School Boards (DSB) within the province to assess the efficiency and effectiveness of DSB operations, identify best practices, develop recommendations for improvement and provide the Ministry with important input on the on-going development of policy and funding mechanisms.

On October 31, 2008, the Minister announced her intention to develop guidelines on trustee expenditures and sought the advice of key education stakeholders. The Ministry is also working with the sector on a number of leadership initiatives aimed at strengthening the capacity of education leaders.

### Unaddressed Issues

*The Education Act* and its regulations make up the legislative framework which, among other things, sets out the components of school board governance. Many of these provisions, however, are badly outdated. For example, while the public expects school boards and schools to be accountable for student achievement, the *Act* empowers boards to do such things as purchase milk for students, establish cadet corps, and erect fences. Nowhere does it identify educational outcomes as the core business of school boards. Other governance issues have been raised, often by trustees and by directors of education:

- Lack of clarity regarding their roles and responsibilities
- The importance of clarifying the relationship between trustees and the Director of Education
- Concerns that some board members may be insufficiently prepared to assume the duties of office
- The need for training in effective governance.

### Terms of Reference of the Governance Review

The government maintains its commitment to the constitutional framework governing education in Ontario. In this context, the governance review will address:

1. Modernizing the *Education Act* to update and clarify the duties, powers and accountabilities of school boards, chairs, individual board members and directors of education, and reinforce the relationship between elected officials as a group and the director of education as the sole employee reporting to the board;
2. Identifying and recommending effective governance practices, including codes of conduct for board members enforceable at the provincial or board level, and audit committees with external members;
3. Proposing appropriate long-term professional development programs for board members to support them in their roles;
4. Recommending a format and content for eventual provincial interest regulations to strengthen the accountability of school boards with respect to student achievement.

### **3. DISCUSSION: PARTICIPANT GUIDES**

The participant guides below and on the following pages provide key background information and highlight issues to explore.

**Discussion Guide 1**

Modernizing the *Education Act*

**Discussion Guide 2**

Identifying Effective Governance Practices

**Discussion Guide 3**

Supporting School Board Leaders

**Discussion Guide 4**

Strengthening School Board Accountability



# Discussion Guide 1:

## Modernizing the *Education Act*

---

### Key considerations:

- Legislation is outdated in regard to the duties and powers of school boards and does not address expectations for educational outcomes.
- There is a lack of clarity with regard to the roles of school boards, chairs, individual board members, and directors of education.
- While the legislation identifies and gives powers to a school board as one entity, some individual board members deal directly with supervisory officers and/or other staff members.
- A number of other provinces and boards have recently modernized the governance of their elementary/secondary sector. British Columbia, for example, requires boards to submit an achievement contract annually to the Minister of Education. In Québec, school boards must adopt and make public a strategic plan that includes ways of assessing the achievement of objectives.
- The Director of Education has a significant impact on a board's performance. However, conflicts may arise for a Director from differences between the policy objectives of the board and directives from the Ministry.
- Some have suggested that Directors of Education should have a dual accountability—to the board and to the Minister, as was the case in the past in Ontario.

### Discussion guide 1:

- 1) For what should school boards be accountable?
- 2) What are the appropriate roles and responsibilities of:
  - a) the board?
  - b) the Chair?
  - c) individual trustees?
  - d) the Director of Education?
- 3) Should Directors of Education have a dual reporting relationship - to the board and to the Minister as was the case not long ago in Ontario? If so, how should any conflicts between the mandates from the Minister and a school board be resolved?

# Discussion Guide 2:

## Identifying Effective Governance Practices

---

### Key considerations:

- Effective governance is essential for school boards as public bodies responsible to their communities and to government.
- A number of boards have made significant changes in their governance models and practices in recent years, but there remains a need for sector-wide discussion about what constitutes effective governance and relevant indicators of effectiveness.
- Transparency, accountability and public confidence are enhanced by some boards through clear public communication (such as posting board meeting minutes on their websites in a timely fashion, communicating procedures and opportunities for public presentations, and communicating effectively with the broader community).
- Many jurisdictions have focussed on the need for an enforceable Code of Ethics and/or Code of Conduct for school board members. Boards in Québec, for example, are required under legislation to establish a Code of Ethics and to designate persons who will enforce the code. Legislation also requires boards to publish their code of ethics policy in their annual report, state the number of cases dealt with, the breaches of the policy and the penalties imposed. Nova Scotia has recently passed legislation that will require boards to adopt a standardized, enforceable code of ethics as well as procedural by-laws for the conduct of meetings. In August 2008, the Halifax Regional School Board released a discussion paper entitled “Good Governance” in order to gather public input and inform the next elected board about public expectations in this regard. Legislation in Newfoundland & Labrador, Saskatchewan, and Alberta includes provisions for the removal of individual board members for specified conduct or breaches of duty.
- A number of education experts propose that in order to be effective and function well, school boards must focus on student achievement and have few distractions from that primary focus.

### Discussion guide 2:

- 1) What is effective governance by elected school boards?
- 2) What would enhance the ability of boards to address local needs within the context of provincially mandated priorities?
- 3) What governance practices have you seen that work well?
- 4) What practices and policies support effective governance?
- 5) Should there be a provincial code of conduct/ethics for school board members or should such a code be developed locally? How should codes of conduct/ethics be enforced?
- 6) Should boards be required to establish and implement specific policies and procedures to enhance good governance? What would these be?

# Discussion Guide 3:

## Supporting School Board Leaders

---

### Key considerations:

- In *Energizing Ontario Education*, the government committed to ensuring that board members have the supports they need to make sound decisions to further student achievement, reduce gaps in achievement, and increase confidence in publicly funded education.
- Although trustee organizations and some individual school boards provide professional development for trustees, participation is generally voluntary. Some board members or chairs report that they feel ill-equipped to act effectively and are unclear about their roles and responsibilities.
- While supports are available to help board members develop their capacities there is no consistent, long-term graduated approach to board capacity-building.
- A number of U.S. states have mandatory training programs for school trustees (e.g. Kentucky, South Carolina, and New York). Other public sectors have modernized board capacity building; The Ontario Hospitals Association, for example, has established a Governance Centre of Excellence and offers certificate courses to board members appropriate to their level of experience.

### Discussion guide 3:

- 1) What type of training might be offered to school board members?
- 2) Should training be mandatory?
- 3) What type of ongoing support can be offered to enable board members and Chairs to continue to build the capacity of elected boards? How could this support be delivered?
- 4) What supports should be offered to Directors of Education to assist them in providing effective leadership for governance functions?

# Discussion Guide 4:

## Strengthening School Board Accountability

---

### Key considerations:

- The current legislative framework is not specific about school boards' mandate in relation to the government's three key priorities: improving student outcomes, closing gaps in achievement, and increasing confidence in our publicly funded education system.
- While the government has goals concerning student achievement, the "standards" to which boards should be held accountable have not been discussed. Legislation (Section 11.1 of the *Act*) provides the government with the ability to set standards by regulation, and the Minister with authority to intervene if there is evidence those standards are not being achieved. As yet, no regulations have been made regarding what those standards would be, what circumstances would trigger government intervention or in what stages.

### Discussion guide 4:

- 1) To what standards should boards be held accountable in the areas of literacy and numeracy, and graduation rates?
- 2) What other student outcomes and implementation measures should be specified in regulation in order to ensure quality of education?
- 3) How should school boards demonstrate accountability for student outcomes?
- 4) Should the Minister intervene if a board is systematically underperforming and failing to meet a provincial standard? At what points and in what manner should intervention occur? What stages should be involved and what supports should be made available to a board in such a situation?
- 5) Are there mitigating factors that should be considered in contexts where standards are not met?

## **4. CONCLUSION: RESPONDING TO THIS PAPER**

We value your contributions to this important consultation. If you wish to provide your comments and views on the four topics under review by the committee, please write to the following:

Mr. Rick Johnson and Ms. Madeleine Chevalier  
Co-Chairs  
Governance Review Committee  
Ministry of Education  
c/o Labour Relations and Governance Branch  
Mowat Block, 15<sup>th</sup> Floor  
900 Bay Street  
Toronto ON M7A 1L2

Email: [Rick.Johnson@ontario.ca](mailto:Rick.Johnson@ontario.ca)  
[Madeleine.Chevalier@ontario.ca](mailto:Madeleine.Chevalier@ontario.ca)

This paper will also be available in January 2009 on the Ministry of Education website at [www.edu.gov.on.ca/eng](http://www.edu.gov.on.ca/eng) and responses may be submitted online.

**Please provide your response no later than  
*February 28<sup>th</sup>, 2009***

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

Report No: 06  
Date: January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Colleen Kappel, Superintendent of Education

**SUBJECT:** Supports for Student Learning

---

**Background**

Schools are supported by many system level initiatives and programs as we continue to focus on improving student achievement outcomes.

**Current Situation**

The following initiatives/programs, which are currently in place or in the development stage, are aimed at supporting staff members and improving student achievement and engagement:

- 1) Special Education Professional Development
  - a) Learning Disability and Assistive Technology focus for January 30<sup>th</sup> PA Day.
  - b) Assistive Technology Focus for School Visits.
  - c) Behaviour Management System Training for Educational Assistants and Administrators: January 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup>.
- 2) Aboriginal Education
  - a) Leadership Program with TurtleConcepts for secondary school students with the goal of providing leadership for Grade 8 Transitions.
  - b) Aboriginal Education Awareness: Presentations and Field Trips including Thomson Highway's Magnus Theatre Play attendance by secondary school classes (Fall) and David Bouchard visits to schools (May).
- 3) Professional Learning Teams and Critical Pathways
  - a) School Effectiveness Framework and Ontario Focused Intervention Program.
  - b) Student Success.
- 4) Student Support Leadership Position
  - a) We are the banker board for this initiative funded by the Ministry of Education; partners include: Superior North Catholic District School Board, Northern District School Area Board, Collins District School Area Board, Caramat District School Area Board and Nakina District School Area Board.
  - b) Examining referral processes, gaps in services and implementing a plan for improved services.
- 5) Smart Board Technology Implementation
  - a) Eleven Smart Boards will be placed in schools by the end of February.
  - b) Professional development focusing on Using Smart Board Technology will continue.
- 6) Math Coaching for Intermediate/Senior Levels
  - a) New Student Success initiative.
- 7) Daily Physical Activity and Healthy Schools
  - a) Additional supports for schools to implement daily physical activity at the elementary level and healthy living at the secondary level.

- 8) Programs for mentoring for teachers and administrators to support professional growth.
- 9) After/Before School Tutoring Programs
  - a) This year the program is currently being implemented at B.A. Parker and Margaret Twomey Public Schools.
- 10) Teacher Diagnostician
  - a) Individual has been hired through ISNC.
  - b) Superior-Greenstone District School Board is the banker board for this initiative which also services Superior North Catholic District School Board, Northern District School Area Board, Collins District School Area Board, Caramat District School Area Board and Nakina District School Area Board.
- 11) Transportation Coordinator
  - a) We are the banker board for this position.
  - b) This individual will coordinate transportation throughout the area and facilitate the Transportation Consortium of the boards in the area.

**Next Steps**

We will continue to examine how each of these initiatives contributes to improve outcomes for all students.

**Administrative Recommendation**

That, the Superior-Greenstone DSB receives as information Report No. 06: Supports for Student Learning

Respectfully submitted by:

Colleen Kappel,  
Superintendent of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD****Report No:** 07**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Valerie Newton, Assistant to the Superintendent of Education

**SUBJECT:** Special Funding for Native Language and Native Studies Courses

---

**Background:**

In June 2007, the Superior-Greenstone DSB approved a request for the addition of courses/sections to secondary schools in the board that could provide evidence of sufficient enrollment in the Native Language and Native Studies courses. Last year the Ministry announced that Native Language and Native Studies courses would be given additional funding per student of \$1547.

**Current Situation**

In September 2008, three of the secondary schools in the board offered both Native Language and Native Studies courses in their timetable. After providing proof of sufficient enrollment to run the courses, these additional sections were added to the secondary schools' schedules.

The following Native Language and Native Studies courses were offered at various grade levels and pathways across the board in Semester I, including:

- one course in Introductory Ojibway
- one course in English: Contemporary Aboriginal Voices
- two courses in Aboriginal Peoples in Canada
- one course in Aboriginal Beliefs, Values, and Aspirations in Contemporary Society.

For Semester II, three of the secondary schools in the board are requesting permission to add additional sections in total to their schools' timetables for the proposed Native Studies and Native Language courses as follows:

<i>School</i>	<i>Additional Section</i>	<i>Course Subject</i>
Geraldton Composite HS	One	<ul style="list-style-type: none"> <li>• Ojibway Language</li> </ul>
Lake Superior HS	Two	<ul style="list-style-type: none"> <li>• English: Contemporary Aboriginal Voices</li> <li>• Current Aboriginal Issues</li> </ul>
Nipigon-Red Rock DHS	Two	<ul style="list-style-type: none"> <li>• Ojibway Language</li> <li>• English: Contemporary Aboriginal Voices</li> </ul>

**Administrative Recommendation:**

That, the Superior-Greenstone DSB receives Report No. 07: Special Funding for Native Language and Native Studies Courses as presented.



That, the Superior-Greenstone DSB, approve five additional sections, in total, for Geraldton Composite High School, Lake Superior High School and Nipigon Red Rock District High School to provide five Native Language and Native Studies courses, in total, for Semester II of the current school year, pending proof of minimum student enrollment.

Respectfully submitted by:

Valerie Newton  
Assistant to the  
Superintendent of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 08**

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Bruce Rousseau

**SUBJECT:** Revised Estimates 2008-2009

---

**Background**

The Grant for Students Needs regulation for the 2008-2009 requires a school board to complete and submit a balanced budget to the Ministry of Education by June. The 2008-2009 Estimate submission was based on estimated enrolment for October 2008 and March 2009. To ensure the school board is on a strong financial basis the Ministry requires the preparation of revised estimates in the fall. The revised estimates are based upon the actual October 31 enrolment figures.

**Current Situation**

I am pleased to report that the revised estimates for the Superior-Greenstone District School Board have been completed for the 2008-2009 school year. The school board remains in a financially strong position.

The revised estimates have incorporated the changes in revenue resulting from the Provincial Discussion Table (PDT) agreements.

The Compliance Report, Operating Revenues, Operating Expenditures, Enrolment Revenues, and Summary of Allocations have been included to illustrate the board's current financial situation.

**Administrative Recommendations**

That, the Superior-Greenstone DSB receives Report No. 08: Revised Estimates 2008-2009 as presented.

That, Superior-Greenstone DSB Board adopt the Revised Estimates for 2008-2009 as presented.

Respectfully submitted,

Bruce Rousseau  
Superintendent of Business and Treasurer

**Compliance Report**

January 9, 2009 Board Agenda Page No.35

CATEGORIES	Net expenditure	Funding allocation	Provision for reserves (note 1)	Compliant /Non-compliant
Special education	3,090,924	2,273,790	0	COMPLIANT
Administration and Governance	1,679,679	1,681,959	N/A	COMPLIANT

January 9, 2009 Board Agenda Page No.36

<b>Schedule 9 - Operating Fund - Revenues</b>			
<b>1</b>	<b>FEES</b>		
1.1	Government of Canada - Day School	2,692,987	
1.2	Boards outside Ontario	0	
1.3	Individuals - Day School, Ontario Residents	0	
1.4	Individuals - Day School, Other	0	
1.5	Individuals - Continuing Education	0	
1.6	<b>Total Fees</b>		2,692,987
<b>2</b>	<b>TRANSPORTATION RECOVERIES</b>		
2.1	Other School Boards	536,690	
2.2	Government of Canada	0	
2.3	Other Sources	0	
2.4	<b>Total Transportation Recoveries</b>		536,690
<b>3</b>	<b>RENTAL REVENUE</b>		
3.1	Instructional accomm/ schools - Other Boards	0	
3.2	Instructional accomm/ schools - Other	0	
3.3	Non-instructional accomm - Other Boards	50,000	
3.4	Non-instructional accomm - Other	80,000	
3.5	Community use	0	
3.6	Other	0	
3.7	<b>Total Rental Revenue</b>		130,000
<b>4</b>	<b>SALES OF PROPERTIES AND INSURANCE PROCEEDS:</b>		
4.1	Sale of furniture and equipment	0	
4.2	Sale of pupil transport vehicles	0	
4.3	Insurance proceeds re: capital appurtenances	0	
4.4	Other capital recoveries	0	
4.5	<b>Total Sales of Properties and Insurance Proceeds</b>		0
<b>5</b>	<b>OTHER REVENUE</b>		
5.1	Government of Ontario - Non grant payment	0	
5.2	Government of Canada - Other e.g.LINC	225,000	
5.3	Other school boards	0	
5.4	Insurance proceeds other than capital appurtenances	0	
5.5	Cafeteria income	0	
5.6	Interest income	0	
5.7	Interest on Sinking Fund Assets	0	
5.8	Donations - to be applied to Classroom Expenditures	0	
5.9	Donations - Other	0	
	Specify other revenues:		
5.10	Salary Recoveries	125,000	
5.11	Miscellaneous	3,956	
5.12		0	
5.13		0	
5.14		0	
5.15		0	
5.16		0	
5.17		0	
5.18		0	
5.19	<b>Total Other Revenue</b>		353,956
<b>6</b>	<b>LOCAL TAXATION</b>		
6.1	Tax revenue from municipalities	4,894,693	
6.2	Tax revenue from unorganized territories	0	
6.3	Tax Revenue Adjustment for 2008 Calendar year	0	
6.3.1	Tax supplementary and tax write-offs adjustment - accrual re. 2008 amounts	0	
6.4	<b>Total Local Taxation</b>		4,894,693
<b>7</b>	<b>GOVERNMENT OF ONTARIO - Legislative Grants</b>		
7.1	Legislative grants - current year	25,129,056	
7.2	Plus: Amounts from deferred revenue - reserves for legislative grants	787,976	
7.3	Less: Amounts to deferred revenue - reserves for legislative grants	912,703	
7.4	<b>Total Legislative Grant Revenue</b>		25,004,329
<b>8</b>	<b>OTHER OPERATING AND CAPITAL GRANTS</b>		
8.1	<b>Other Grants - Ministry of Education</b>		
8.1.1	Grants in aid of education research	0	

8.1.2	Literacy and Basic Skills	0
8.1.3	Tutors in the Classroom	0
8.1.4	Textbooks / Early years learning materials	0
8.1.5	Teacher Training	0
8.1.6	Managing Information for Student Achievement (MISA)	0
8.1.7	Transportation	0
8.1.8	Parent involvement	0
	Specify other grants for operating:	
8.1.11	School Effectiveness	120,000
8.1.12		0
8.1.13		0
8.1.14		0
8.1.15		0
8.1.16		0
	Other Capital Expenditure Grants(specify):	
8.1.17		0
8.1.18		0
8.1.19	<b>Subtotal - EDU Other Grants</b>	120,000
8.2	<b>Grants from Other Ministries</b>	
8.2.1	Provincial employment assistance programs	0
8.2.2	Ministry of Citizenship & Immigration - Citizenship/Adult ESL/FSL	0
8.2.3	TCU Grant: Literacy and Basic Skills	0
8.2.4	TCU Grant: OYAP	91,637
8.2.5	TCU Grant: Ontario Employment Benefits and Support Measures (EBSM), formerly LDMA	0
	Specify other grants from other ministries:	
8.2.6		0
8.2.7		0
8.2.8	<b>Subtotal - Grants from Other Ministries</b>	91,637
8.3	<b>Other Grants - Non-GREs (specify):</b>	
8.3.1		0
8.3.2		0
8.3.3	<b>Subtotal - Other Grants (Non-GRE)</b>	0
9	Grant accrual re. 2008 accrued tax adjustment	0
10	Prior years' grant adjustments (specify):	
10.1		0
10.2		0
10.3	<b>Subtotal - Grant Adjustments</b>	0
10.4	<b>Total Other Operating and Capital Grants and Prior Year Adjustments</b> <i>...(Item 8.1.19 + Item 8.2.8 + Item 8.3.3 + Item 10.3)</i>	211,637
11	<b>TOTAL REVENUE</b>	33,824,292
	<b>SURPLUS/DEFICIT - OPERATING FUND BALANCE CALCULATION</b>	
12	<b>Opening Accumulated Surplus/(Deficit) - Operating Fund Balance</b>	0
12.1	<b>Plus: Operating Fund Revenue</b>	33,824,292
12.2	Less: Adjusted Expenditures for Compliance	32,762,812
12.3	Plus: Transfers from (to) Capital Fund	-1,061,480
12.4	Plus: Transfers from (to) Reserves Fund	0
12.5	Plus: Transfers from (to) School Activities Fund	0
12.6	<b>In-Year Surplus/(Deficit) - Change in Operating Fund</b>	-1
12.7	<b>Closing Accumulated Surplus/(Deficit) - Operating Fund Balance</b>	-1

**Schedule 10 - Operating Fund - Expenditures - Page 1**

January 9, 2009 Board Agenda Page No.38

Expenditures Categories		Salaries and Wages	Employee Benefits	Staff Development	Supplies and Services	Rep. Furn. and Equip.
<b>CLASSROOM</b>		02	03	04	05	06
Class. Teachers	51	12,134,052	1,902,780		20,800	
Supply Teachers	52	645,191	54,479			
Teacher Assistants	53	1,696,477	551,072			
Textbooks/Supplies	55				705,901	50,920
Computers	54				0	218,000
Prof./ParaProf./Tech.	56	556,201	125,984		373,326	12,000
Library/Guidance	57	835,628	156,241		8,453	
Staff Develop.	58	55,405	3,344	178,475		
Department Heads	67	0	0			
<b>Subtotal</b>		15,922,954	2,793,900	178,475	1,108,480	280,920
<b>NON_CLASSROOM</b>						
Principals and VPs	61	1,544,801	103,458	22,000	19,369	
School Office	62	888,533	218,894	19,569	133,406	2,500
Coord. and Consult.	59	307,928	54,932		17,400	0
Continuing Ed.	63	0	0	0	0	0
<b>ADMINISTRATION</b>		02	03	04	05	06
Trustees	64	72,546	5,402	21,000	18,000	
Dir./Supv. Officers	65	396,166	32,161	5,500	27,600	
Board Admin.	66	637,057	142,953	63,607	209,232	52,030
<b>TRANSPORTATION</b>						
Pupil Transp.	68	0	0	0	0	0
Transp.- Prov. sch.	69	0	0	0	0	0
<b>PUPIL ACCOMMODATION</b>						
Sch. Oper./Maint.	70	2,307,121	494,632	32,058	1,606,146	10,000
School Renewal	71					
Good Places to Learn	75					
New Pupil Places, Best Start	72					
Growth Schools, PCS, Cap. Trans. Adj., PTR	76					
Other Cap./Appr.Debt	73					
<b>OTHER</b>						
Other Non-Oper. Exp.	78	0	0	0	0	
Contingency fund / Unallocated expenditures	81					
Year End Savings	82					
<b>TOTAL EXPENDITURE</b>	90	22,077,106	3,846,332	342,209	3,139,633	345,450
		02	03	04	05	06

**Schedule 10 - Operating Fund - Expenditures - Page 2**

January 9, 2009 Board Agenda Page No.39

Expenditures Categories		Interest Charges on Long Term Debt	Rental Expenditure	Fees & Contract. Serv.	Other	Transfer to Other Boards	Total Operating Expenditures
<b>CLASSROOM</b>		07	08	09	10	11	12
Class.Teachers	51		0	0			14,057,632
Supply Teachers	52						699,670
Teacher Assistants	53						2,247,549
Texts./Supplies	55		35,076	102,350	4,318		898,565
Computers	54	0	0	0			218,000
Prof/ParaProf/Tech.	56		0	2,000	0		1,069,511
Library/Guidance	57			0	0		1,000,322
Staff Develop.	58				0		237,224
Department Heads	67						0
<b>Subtotal</b>		0	35,076	104,350	4,318		20,428,473
<b>NON_CLASSROOM</b>							
Principals and VPs	61				0		1,689,628
School Office	62	0	41,955	6,850		0	1,311,707
Coord. and Consult.	59		0	0	0	0	380,260
Continuing Ed.	63		0	0	0	0	0
<b>ADMINISTRATION</b>		07	08	09	10	11	12
Trustees	64				17,000		133,948
Dir./Supv. Officers	65				5,200	0	466,627
Board Admin.	66	0	65,425	271,563	57,200	0	1,499,067
<b>TRANSPORTATION</b>							
Pupil Transp.	68	0	0	2,209,960	0	0	2,209,960
Transp. - Prov. sch.	69		0	0	0	0	0
<b>PUPIL ACCOMMODATION</b>							
Sch. Oper./Maint.	70	0	30,394	249,415	12,000		4,741,766
School Renewal	71	0		0	0		0
Good Places to Learn	75	112,931					112,931
New Pupil Places, Best Start	72	0	0	0	0		0
Growth Schools, PCS, Cap. Trans. Adj., PTR	76	0	0	0	0		0
Other Cap./Appr.Debt	73	0			22,790		22,790
<b>OTHER</b>							
Other Non-Oper. Exp.	78				128,014	0	128,014
Contingency fund / Unallocated expenditures							0
Year end savings	82						0
<b>TOTAL EXPENDITURE</b>	90	112,931	172,850	2,842,138	246,522	0	33,125,171
		07	08	09	10	11	12

**Schedule 13 - Day School Enrolment  
Pupils of the Board**

January 9, 2009 Board Agenda Page No.40

	<b>OCTOBER 31</b>					
	<b>Elementary</b>	Number of full-time pupils	Number of half-time pupils	Number of part-time pupils	FTE of part-time pupils	FTE
1.1	Junior Kindergarten (JK)	0	67	0	0.00	33.50
1.2	Kindergarten (SK)	68	0	0	0.00	34.00
1.3	Grades 1 to 3	252		0	0.00	252.00
1.4	Grades 4 to 8	532		0	0.00	532.00
1.5	Total Elementary	852	67	0	0.00	851.50
	<b>Secondary</b>					
1.6	Grades 9 to 12 (under 21 years)	915		69	30.50	945.50
1.7	Grades 9 to 12 (21 years and over)	1		5	1.75	2.75
	<b>MARCH 31</b>					
	<b>Elementary</b>	Number of full-time pupils	Number of half-time pupils	Number of part-time pupils	FTE of part-time pupils	FTE
1.8	Junior Kindergarten (JK)	0	67	0	0.00	33.50
1.9	Kindergarten (SK)	68	0	0	0.00	34.00
1.10	Grades 1 to 3	252		0	0.00	252.00
1.11	Grades 4 to 8	532		0	0.00	532.00
1.12	Total Elementary	852	67	0	0.00	851.50
	<b>Secondary</b>					
1.13	Grades 9 to 12 (under 21 years)	859		75	31.00	890.00
1.14	Grades 9 to 12 (21 years and over)	1		5	1.75	2.75



**Schedule 13 - Day School Enrolment****Other Pupils**

January 9, 2009 Board Agenda Page No.41

	<b>OCTOBER 31</b>					
		Number of full-time pupils	Number of half-time pupils	Number of part-time pupils	FTE of part-time pupils	FTE
	<b><u>Elementary</u></b>					
2.1	Gov. of Canada	24	4	0	0.00	
2.2	Visa	0	0	0	0.00	
2.3	Other	0	0	0	0.00	
2.4	Total Elementary	24	4	0	0.00	26.00
	<b><u>Secondary</u></b>					
	<i>Pupils less than 21</i>					
2.5	Gov. of Canada	141		5	2.50	143.50
2.6	Visa	0		0	0.00	0.00
2.7	Other	0		0	0.00	0.00
	<i>Pupils 21 years and over</i>					
2.8	Gov. of Canada	1		0	0.00	1.00
2.9	Visa	0		0	0.00	0.00
2.10	Other	0		0	0.00	0.00
	<b>MARCH 31</b>					
		Number of full-time pupils	Number of half-time pupils	Number of part-time pupils	FTE of part-time pupils	FTE
	<b><u>Elementary</u></b>					
2.11	Gov. of Canada	24	4	0	0.00	
2.12	Visa	0	0	0	0.00	
2.13	Other	0	0	0	0.00	
2.14	Total Elementary	24	4	0	0.00	26.00
	<b><u>Secondary</u></b>					
	<i>Pupils less than 21</i>					
2.15	Gov. of Canada	141		5	2.50	143.50
2.16	Visa	0		0	0.00	0.00
2.17	Other	0		0	0.00	0.00
	<i>Pupils 21 years and over</i>					
2.18	Gov. of Canada	1		0	0.00	1.00
2.19	Visa	0		0	0.00	0.00
2.20	Other	0		0	0.00	0.00

3 <b>Schedule 13 - Day School Enrolment</b>		January 9, 2009 Board Agenda Page No.42		
<b>Average Daily Enrolment</b>		Pupils of the board	Other pupils	Total
<b><u>Elementary</u></b>				
3.1	Junior Kindergarten	33.50		
3.2	Kindergarten	34.00		
3.3	Grades 1 to 3	252.00		
3.4	Grades 4 to 8	532.00		
3.5	<b>Elementary Day School</b>	851.50	26.00	877.50
<b><u>Secondary - pupils less than 21 years</u></b>				
3.6	Secondary Day School - Grade 9 to 12	917.75	143.50	1,061.25
3.7	Independent Study	0.00	0.00	0.00
3.8	<b>Total Secondary Day School</b>	917.75	143.50	1,061.25
3.9	<b>Total Day School</b>	1,769.25	169.50	1,938.75
<b><u>Secondary - pupils 21 years and over</u></b>				
3.10	Secondary Day School - Grade 9 to 12	2.76	1.00	3.76
3.11	Independent Study	0.00	0.00	0.00
3.12	<b>Total Adult Day School</b>	2.76	1.00	3.76

**Section 1 - Summary of Allocation**

January 9, 2009 Board Agenda Page No.43

1.1	Pupil Foundation	8,350,647
1.1.1	Primary Class Size Allocation	263,070
1.1.2	School Foundation	2,635,955
1.2	Special Education	2,273,790
1.3	Language	156,404
1.4	Learning Resources for Distant Schools and Outlying (Supported) Schools	3,143,301
1.5	Remote and Rural	2,113,291
1.5.1	Rural and Small Community Allocation	37,243
1.6	Learning Opportunity	722,878
1.7	Adult Education, Continuing Education and Summer School (including international languages and PLAR)	8,508
1.8	Cost Adjustment and Teacher Qualification and Experience	751,994
1.8.1	New Teacher Induction Program (NTIP)	44,000
1.9	Transportation	1,739,540
1.10	Administration and Governance	1,670,398
1.11	School Operations	3,761,274
1.11.1	Community use of schools	105,637
1.12	Declining Enrolment Adjustment	512,086
1.13	Program Enhancement	144,750
1.14	First Nation, Métis and Inuit Education Supplemental Allocation	155,104
1.15	Safe Schools	79,741
1.16	<b>TOTAL: OPERATING</b>	28,669,611
	.....(Sum of items 1.1 to 1.15)	
1.17	School Renewal	787,976
1.18	Good Places to Learn	191,885
1.19	New Pupil Places	0
1.20	Growth Schools	0
1.21	Pupil Accommodation Allocation - Primary Class Size Reduction	0
1.22	Best Start Allocation	0
1.23	Prohibitive to repair allocation	0
1.24	Capital Transitional Adjustment Allocation	0
1.25	Outstanding Capital Commitments	124,727
1.26	Debt Charges	0
1.27	Permanent Financing of NPF	128,014
1.28	Total allocations before adjustment to entitlement in accordance with S57.1 of the Grant Reg.	29,902,213
1.29	Less: Adjustment to entitlement in accordance with S57.1 of the Grant Reg.	-44,366
1.30	<b>TOTAL ALLOCATIONS</b>	29,946,579
	Deduct:	
1.40	Tax Revenue	4,817,523
	.....(Tax Revenue Item 14.1.8 less territorial district adjustment, item 14.2.4)	
1.40.1	Tax revenue adjustment for 2008 Calendar Year variance (Item 14.1.9) (Note)	0
1.41	Individuals - Day School, Ontario Residents	0
	<b>Savings from strike or lock-out:</b>	
1.45	Salaries, wages and employee benefits that are not payable as a result of employees withholding their services or a lockout.	0
1.46	Expenditure approved by the Minister that is attributed to the withholding of services by employees or a lockout.	0
1.47	Net Savings	0
	.....(Item 1.45 less item 1.46)	
1.50	<b>Total Legislative Grant</b>	25,129,056
	.....(Item 1.30 less (sum of Items, 1.40, 1.40.1, 1.41 and 1.47)	
	Ministry adjustment (for ministry use only)	
1.51	Permanent Financing of NPF	-128,014
1.52	Primary Class Size Reduction	0
1.53	OFA Loans	-169,095
1.54		0
1.55	Total Ministry adjustment	-297,109
	.....Item 1.51 + 1.52 + 1.53 + 1.54	
1.60	<b>Base for Grant Advances</b>	24,831,947
	.....(Item 1.50 + Item 1.55)	

Note: The tax revenue adjustment is only applicable for financial statements

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

**Report No:** 09

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Wayne Chiupka, Manager of Plant Services

**SUBJECT:** BA Parker PS Project Update – Jan 2009

---

### **Background:**

In September of 2009 the Board received notice that the Ministry of Education was approving funding for the replacement of the BA Parker PS building. Replacement of the school became an issue following the Ministry of Education declaring the building as Prohibitive to Repair (PTR) under the Good Places to Learn Program.

### **Current Situation:**

The public consultation process began with a meeting that took place in Geraldton on October 9, 2008 and then again on November 5, 2008. It was at the November meeting that a Steering Committee was formed to provide input as the project moved through the design process.

A survey and title search has been carried out to confirm property lines, ownership, and easements, and to develop a detailed drawing of the location of site services, drainage lines, and other physical items that may affect the design options.

Design of the project began using the services of Ian Hill, Architect, of Wheeler, Evans, Bertrand and Hill. Their work began following the public meeting that took place on November 5<sup>th</sup>, 2008 at BA Parker PS. The next day, the Architects and Engineers carried out a thorough inspection of the site.

On January 13, 2009, a meeting of the Steering Committee was carried out to look at schematics and budget figures that were compiled by the Architect, based on feedback received at the November public meeting.

### **Administrative Recommendations:**

**That**, the Superior-Greenstone DSB receives as information Report No. 09: B.A. Parker Public School Project Update (January 2009).

Respectfully submitted by:

Wayne Chiupka  
Manager of Plant Services

Patti Pella  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 10**

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Cathy Tsubouchi, Manager of Accounting Services  
and Bruce Rousseau, Superintendent of Business

**SUBJECT:** 2008-2009 Internal Audit Proposal

---

**Background**

It is our policy to periodically review various aspects of the Board's operation for improvement and compliance with generally accepted accounting principles, Ministry regulations and Board policies, procedures and guidelines.

We have adopted a process of visiting each elementary school and secondary school once over a 5-year period.

**Proposal**

For this year's annual internal audit, we will visit the following schools:

Elementary Schools: Terrace Bay Public School  
Schreiber Public School

Secondary School: Lake Superior High School

In addition to the usual areas of focus: enrolment, inventory, invoice processing and cash handling, we will also be a focus on school funds. The findings of the review will be presented to the Board at the June Board Meeting.

**Administrative Recommendations**

That, the Superior-Greenstone DSB receives as information Report No 10: Internal Audit Proposal.

That the Superior-Greenstone DSB approves Report No. 10: 2008-2009 Internal Audit Proposal as presented.

Respectfully submitted,

Cathy Tsubouchi  
Manager of Accounting Services

Bruce Rousseau  
Superintendent of Business

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 11**

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Cathy Tsubouchi, Manager of Accounting Services

**SUBJECT:** Unorganized Taxes Update

---

**Background**

The Government of Ontario is in the final stages of Provincial Land Tax (PLT) reform. As a result, effective January 1, 2009, we no longer collect taxes in our unorganized area.

**Current Situation**

We have been advised that we are no longer able to collect payments from taxpayers. We are awaiting final direction from the Ministries of Finance and Education.

The 2008/2009 Grants for Student Needs allow the Ministry of Education to reimburse boards for the outstanding taxes receivable and we are awaiting further direction.

**Administrative Recommendations**

**That,** the Superior-Greenstone DSB receives as information Report No 11: Unorganized Taxes Update.

Respectfully submitted,

Cathy Tsubouchi  
Manager of Accounting Services

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 12**

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Cathy Tsubouchi

**SUBJECT:** Disbursements Report for November and December 2008

---

**Background**

In June 2008, the Board approved the 2008/2009 Budget of \$35,662,383.

2008/2009 Original Budget	\$35,662,383
Various Additional Grants	188,955
Adjusted 2008/2009 Budget	\$35,851,338

Based on the above, average spending for each month should be approximately \$2,990,000. A comparison of actual spending to the monthly average highlights the unique spending that has taken place during a given month.

**Current Situation**

Total disbursements in the form of cheques written and payrolls for November 2008 were \$2,821,568.33 while total disbursements for December 2008 were \$2,643,036.36. December spending is below average because there were no cheques issued during the holidays.

The details of cheques issued during the month have been submitted to Jim Turner, Chair of the Business Committee for review.

**Administrative Recommendations**

That Superior-Greenstone DSB Board receives as information Report No. 12: Disbursements for November and December 2008.

Respectfully submitted,

Cathy Tsubouchi  
Manager of Accounting Services

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No: 13**

**Date:** January 19, 2009

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Barbara Draper, Coordinator of Human Resource Services

**SUBJECT:** Personnel Report – January 19, 2009

---

***That***, the Superior-Greenstone DSB receives as information Report No. 13: Personnel, dated January 19, 2009.

**I ADMINISTRATION**

**1. APPOINTMENTS**

***Please contact Human Resources for all Personnel Information***

**II TEACHING STAFF**

**1. APPOINTMENTS**

***Please contact Human Resources for all Personnel Information***

**2. RESIGNATIONS**

***Please contact Human Resources for all Personnel Information***

**3. OTHER  
Occasional Teaching Assignments**

***Please contact Human Resources for all Personnel Information***

**III SUPPORT STAFF**

**1. APPOINTMENTS**

***Please contact Human Resources for all Personnel Information***

**2. RESIGNATIONS**

***Please contact Human Resources for all Personnel Information***

**3. OTHER  
Temporary Assignments**

***Please contact Human Resources for all Personnel Information***

Barbara Draper  
Coordinator of Human Resource Services  
***Reference: Regular Board Meeting January 19 , 2009***