

SUPERIOR-GREENTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greentone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greentone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Regular Board Meeting 2009/10

Committee of Whole Board In-Camera
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)
Follows conclusion of In-Camera

A G E N D A

Monday, October 19, 2009

Designated Site: Geraldton Composite High School, Geraldton, ON

Board Chair: Mark Mannisto

Director: Patti Pella

VC Sites at: LSHS / MNHS / NRHS / SGBO

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board
PART II: Regular Board Meeting

Section (A) In-Camera: – (closed to public) 6:30 p.m.
Section (B) : – (open to public): TBA

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						Mannisto, Mark					
Brown, Cindy						Notwell, Kathryn					
Duffus, Sarah <i>(Student)</i>						Robinson, Danielle <i>(Student)</i>					
Fisher, Cindy						Simmons, Tina					
Keenan, Darlene						Sparrow, Julie					
Kjellman, Kayla <i>(Student)</i>						Turner, Jim					

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: Director of Education					
Rousseau, Bruce: Superintendent of Business					
Vacant: Superintendent of Education					
Newton, Valerie: Superintendent Student Success					
Tsubouchi, Cathy: Manager of Accounting Services					
Chiupka, Wayne: Manager of Plant Services/Transportation					
Paris, Marc: Coordinator of Maintenance					
Draper, Barb: Coordinator of Human Resources Services					
Ross, Brad: Coordinator of Systems and Information Technology					
Joannette, Rose-Marie: Administrative Assistant / Communications					

PART I: *Committee of the Whole Board*

Section (A) *In-Camera*: – (closed to public) 6:30 p.m.

2.0 Disclosure of Interest: re Closed Session

3.0 Committee of the Whole Board *(In-Camera Closed)*

(Attach.)

3.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Section A) at _____ p.m. and that this portion be closed to the public.

3.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Section A) at _____ p.m. and that this portion be open to the public.

PART II: *Regular Board Meeting*

Section (B): – (open to public): TBA

4.0 Regular Meeting Call to Order

5.0 Approval of Committee of the Whole In-Camera (Closed) Report

5.1 ✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section A (Closed) Report.

6.0 Approval of Agenda

✓ **That**, the agenda for the Superior-Greenstone DSB 2009/09 Regular Board Meeting, October 19, 2009 be accepted and approved.

7.0 Disclosures of Interest re: Open Session

8.0 Minutes

8.1 Board Meetings:

8.1.1 2009/09 Regular Board – September 21, 2009

(Attach.)

✓ **That**, the minutes from the Regular Board Meeting be adopted:

- 2009/09 Regular Board, Monday, September 21, 2009

9.0 Business Arising Out of the Minutes

10.0 Delegations and/or Presentations

- 10.1 Excellence in Education
Anti-Bullying Campaign at Marjorie Mills PS (Verbal – Angie Bolt & Students)
✓ **That**, the Superior-Greenstone DSB receives as information, the verbal report Anti-Bullying Campaign at Marjorie Mills PS as presented by Angie Bolt and students.
- 10.1 Mathematics Facilitator Action Plan (Verbal- Mark Cavner & N. Morden-Cormier)
✓ **That**, the Superior-Greenstone DSB receives as information, the verbal report Mathematics Facilitator Action Plan as presented by Mark Cavner and Nicole Morden-Cormier.
- 10.2 Student Trustees' Update (Verbal – Sarah Duffus, and Kayla Kjellma, and (Danielle Robinson)
✓ **That**, the Superior-Greenstone DSB receives as information, the verbal reports from S. Duffus, K. Kjellman and D. Robinson.

11.0 Reports of the Director of Education

(Director: Patti Pella)

- 11.1 Report No 64
2009-2010 Strategic Plan (Attach – P. Pella)
✓ **That**, the Superior-Greenstone DSB receives as information Report No. 64: 2009-2010 Strategic Plan.
- 11.2 Queen Elizabeth Aiming for the Top Scholarships (Verbal - P. Pella)
- 11.3 Fall Date for Trustee Professional Development (Verbal - P. Pella)

12.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education: Vacant

- 12.1 Report No 65
2008-2009 Parent Involvement Committee (Attach – P. Pella & P. McRae)
✓ **That**, the Superior-Greenstone DSB receives as information Report No. 65: Parent Involvement Committee.
- 12.2 Report No 66
E-Learning and Board Improvement Plan (Attach to follow separately – V. Newton & N. Morden-Cormier)
✓ **That**, the Superior-Greenstone DSB receives as information Report No. 66: E-Learning and Board Improvement Plan.

13.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

- 13.1 Report No.67
B.A. Parker PS Project Update (Attach. – W. Chiupka)

✓ *That, the Superior-Greenstone DSB receive as information Report No. 67: B.A. Parker PS Project Update.*

13.2 Report No.68
Capital Project Update 2008/09

(Attach. – W. Chiupka)

✓ *That, the Superior-Greenstone DSB receive as information Report No. 68: Capital Project Update 2008-2009.*

13.3 Report No.69
2008/2009 Audit Plans

(Attach. – C. Tsubouchi)

✓ *That, the Superior-Greenstone DSB receives as information Report No. 69: 2008-2009 Audit Plans.*

14.0 Matters for Decision

Board Chair: M. Mannisto

14.1 Report No. 70
Disbursements – September 2009

(Attach. – C. Tsubouchi)

✓ *That, Superior-Greenstone DSB receives as information Report No. 70: Disbursements for September 2009.*

14.2 Report No. 71
Personnel – October 19, 2009

(Attach. – B. Draper)

✓ *That, the Superior-Greenstone DSB receives as information, Report No. 71: Personnel dated October 19, 2009.*

15.0 New Business

15.1 Board Chair

15.2 Correspondence:

15.3 Future Board Meeting Agenda Items

15.4 Miscellaneous

16.0 Trustee Associations and Other Boards

17.0 Observer Comments

(Members of the public limited to 2-minute address)

18.0 Committee of the Whole Board (In-Camera Closed)

(Attach.)

18.1 Agenda: Committee of the Whole Board - Closed

✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Section C) at _____ p.m. and that this portion be closed to the public.*

18.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Section C) at _____ p.m. and that this portion be open to the public.

19.0 Approval of Committee of the Whole In-Camera (Closed) Report

19.1 ✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section C (Closed) Report.

20.0 Adjournment

✓ **That**, the Superior-Greenstone DSB 2009/10 Regular Board Meeting, Monday, October 19, 2009 be adjourned at _____, p.m.

2009 Board Meeting Schedule

2009 Dates	Time	Location		2009 Dates	Time	Location (TBA)
January 19 th	6:30 p.m.	Marathon Board Office		July 20 th	6:30 p.m.	Marathon Board Office
February 17 th	6:30 p.m.	Manitouwadge HS		August 24 th	6:30 p.m.	Marathon Board Office
March 23 rd	6:30 p.m.	Geraldton Composite HS		September 21 st	6:30 p.m.	Lake Superior HS
April 20 th	6:30 p.m.	Nipigon Red Rock DHS		October 19 th	6:30 p.m.	Geraldton Composite HS
May 19 th	6:30 p.m.	Lake Superior HS		November 16 th	6:30 p.m.	Nipigon-Red Rock DHS
June 15 th	6:30 p.m.	Manitouwadge HS		December 7 th	2:30 p.m.	Geraldton Composite HS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2009/10

Committee of the Whole Board: 6:30 p.m.

Monday, October 19, 2009

Designated Site: Geraldton Composite High School, Geraldton, ON

A G E N D A

Board Chair: Mark Mannisto

Director: Patti Pella

VC Sites at: LSHS / MNHS / NRHS / SGBO

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A): In-Camera – (closed to public) 6:30 p.m.

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 71) (B. Draper)
- 2.0 Litigation
 - 2.1 Human Rights (P. Pella)
 - 2.2 File 2667-54 (P. Pella)

PART III: Committee of Whole Board

Section (C): In-Camera – (closed to public) TBA.

- 1.0 Personal Service Contract (P. Pella)

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**Mission Statement**

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Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*

**Videoconference Site Locations**

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Regular Board Meeting 2009/09

Committee of Whole Board In-Camera
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)
Follows conclusion of In-Camera

MINUTES

Monday, September 21, 2009

Designated Site: Lake Superior High School, Terrace Bay, ON

Board Chair: Mark Mannisto

Director Designate: Patti Pella

VC Sites at: GCHS / MNHS / NRHS / SGBO

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board
PART II: Regular Board Meeting
PART II: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.
Section (B) : – (open to public): 7:55 p.m.
Section (C) : – (closed to public): 8:44 p.m.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette	X					Mannisto, Mark	X				
Brown, Cindy			X			Notwell, Kathryn	X				
Duffus, Sarah (Student)			X			Robinson, Danielle (Student)			X		
Fisher, Cindy	X					Simmons, Tina			X		
Keenan, Darlene		X				Sparrow, Julie	X				
Kjellman, Kayla (Student)			X			Turner, Jim			X		

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Patti Pella: Director of Education	X					
Rousseau, Bruce: Superintendent of Business			X			
Vacant: Superintendent of Education						
Newton, Valerie: Superintendent Student Success					X	
Tsubouchi, Cathy: Manager of Accounting Services			X			
Chiupka, Wayne: Manager of Plant Services/Transportation			X			
Paris, Marc: Coordinator of Maintenance					X	
Draper, Barb: Coordinator of Human Resources Services			X			
Ross, Brad: Coordinator of Systems and Information Technology			X			
Joannette, Rose-Marie: Administrative Assistant / Communications			X			

1.0 Roll Call

The Board Chair Mark Mannisto conducted roll call at 6.29 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

Section (A) In-Camera: – (closed to public) 6:30 p.m.

2.0 Disclosure of Interest: re Closed Session

There were no disclosures of interest offered at this time.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board - Closed
195/09

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Sparrow

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 6:30p.m. and that this portion be closed to the public.

Carried

3.2 Rise and Report from Closed Session

196/09

Moved by: Trustee K. Notwell

Seconded by: Trustee D. Keenan

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 6:54 p.m. and that this portion be open to the public.

Carried

PART II: *Regular Board Meeting*

Section (B) – (open to public): 6:55

4.0 Regular Meeting Call to Order

197/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ ***That***, the Superior-Greenstone DSB September Regular meeting is called to order at 6:55 p.m.

Carried

The Board Chair M. Mannisto called the regular meeting to order at 6:55 p.m.

5.0 Approval of Committee of the Whole In-Camera (Closed) Report

198/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee K. Notwell

✓ ***That***, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section A (Closed) Report.

Carried

6.0 Approval of Agenda

199/09

Moved by: Trustee T. Simmons

Seconded by: Trustee J. Sparrow

✓ ***That***, the agenda for the Superior-Greenstone DSB 2009/09 Regular Board Meeting, September 21, 2009 be accepted and approved.

Carried

7.0 Disclosures of Interest re: Open Session

There were no disclosures regarding the open session.

8.0 Minutes

8.1 Board Meetings:

8.1.1 2009/08 Regular Board – August 24, 2009
200/09

(Attach.)

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Sparrow

✓ **That**, the minutes from the Regular Board Meeting be adopted:

- 2009/08 Regular Board, Monday, August 24, 2009

Carried

9.0 Business Arising Out of the Minutes

There was no business arising from the minutes.

10.0 Delegations and/or Presentations

10.1 Excellence in Education: Celebrating Success at Lake Superior High School **201/09**

Moved by: Trustee K. Notwell

Seconded by: C. Fisher

✓ **That**, the Superior-Greenstone DSB receives as information the report Celebrating Success at Lake Superior High School from Stacey Wallwin and Jack Gurney.

Carried

Lake Superior High School Teachers Stacey Wallwin and Jack Gurney, in a shared presentation provided highlights from their written report. In addition, Ms. Wallwin paid tribute to Principal Sharon Mackenzie as a consistent leader whose focus on teamwork contributes significantly to their shared goal of student achievement and success.

10.2 Student Trustees' Update **202/09**

Moved by: Trustee B. Bartlett

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB receives as information, the verbal reports from Student Trustees, S. Duffus, K. Kjellman and D. Robinson.

Carried

S. Duffus reported a busy month at Geraldton Composite HS as follows:

- A Welcome Back Dance was held
- Student Council provided funding for start up of a gaming club where students could participate in games such as chess the objective being to provide in-school clubs apart from the athletic teams
- Outers Club has had the first of two fall trips where outdoor skill-building could be honed
- Knightline programming has started
- Sports team is prepared for their first field trip to play against Nipigon-Red Rock DHS

K. Kjellman reported on the following at Nipigon-Red Rock DHS:

- A Welcome Week activities have included a dance, scavenger hunt and a rootbeer float contest.
- The Senior's Mentor Program is underway for grade 9 in groups
- A Student Trustee Bulletin Board has been installed where board meeting updates can be posted as well as promotional material about the role and responsibility of a student trustee. As the time draws near information on how to apply for a student seat on the board will be posted to help with recruitment for the 2010-2011 student trustee.
- Ms. Kjellman will make contact with Lake Superior HS Student Council so that news from this school can be included in her monthly reports.

D. Robinson reported on events at Marathon HS

- Student Council is in place with a goal set to promote school spirit. The council is exploring the option of ordering shirts for sports days
- A Welcome Back BBQ is planned for September 24, 2009 and an open invite is extended to trustee and board office staff.
- The first sports day is scheduled in Wawa
- Yearbook planning is off to slow start. Yearbook for 2008-2009 is still under production.

11.0 Reports of the Director of Education

(Director: Patti Pella)

11.1 Report No 57: 2009-2010 Additional Elementary Staffing 203/09

Moved by: Trustee B. Bartlett

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives Report No. 57: 2009-2010 Additional Elementary Staffing as presented.

Carried

Director Pella said this report addresses the need for an additional 0.5 FTE teaching at George O'Neill PS. The Grade 3/4 class has 26 students. The additional staff would allow the morning focus to do math and literacy.

204/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB approve an addition of 0.5 FTE Teacher for the George O'Neill Public School.

Carried

12.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Superintendent of Education: Vacant

12.1 Report No 58: Blended Learning Project 205/09

Moved by: Trustee K. Notwell

Seconded by: Trustee D. Keenan

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 58: Blended Learning Project.

Carried

Director Pella reported that the ministry has approved a joint submission by Lakehead DSB and Superior-Greenstone DSB for a blended learning project for the 2009-2010. Blended learning incorporates the use of on-line resources and materials in a traditional classroom setting. The grade 7 and 8 mathematics teachers at the George O'Neill, Dorion and Red Rock PS are participating as well as the grade 9 and 10 applied math teachers at the Nipigon Red Rock DHS. The goal of the project is to facilitate teacher use of on-line learning opportunities and to enhance both student engagement and student achievement in Mathematics. Teachers involved in the project will have full use of all of eLearning Ontario resources and tools.

12.2 Report No 59: EQAO Grade 9 Math Assessment Results 206/09

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Sparrow

✓ **That**, the Superior-Greenstone DSB receives as information Report No. 59: EQAO Grade 9 Math Assessment Results.

Carried

Director Pella reviewed the Grade 9 EQAO math results noting that the statistics indicate a decreased performance as compared with the provincial levels. Girls' performance levels have fallen behind the level for boys. This is a concern because past results have always had the girls outperforming the boys. The reports outlines "next steps" in light of the current results and Director Pella also noted that the ministry's Mathematics Facilitator initiative at the elementary level may well have a positive impact on the secondary level testing.

13.0 Reports of the Business Committee

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

13.1 Report No.60: Enrolment as at September 14, 2009

207/09

Moved by: Trustee T. Simmons

Seconded by: Trustee D. Keenan

✓ **That**, Superior-Greenstone DSB Board receives as information Report No. 60: Enrolment as of September 14, 2009.

Carried

Enrolments at the elementary panel decreased by 18.50 FTE students, while the experience in the secondary panel is an increase of 18.50 FTE students. These numbers coincide exactly with the 2009-2010 projections.

13.2 Report No.61: Signing Officers of the Board

208/09

Moved by: Trustee K. Notwell

Seconded by: Trustee C. Fisher

✓ **That**, the Superior-Greenstone DSB receives Report No. 61: Signing Officers of the Board as presented.

Carried

Cathy Tsubouchi reported that because of the amalgamation with the Caramat and the Nakina Areas District School Board a resolution is required to restate the signing officers for the benefit of the bank with which the board has its accounts.

209/09

Moved by: Trustee J. Turner

Seconded by: Trustee J. Sparrow

✓ **That**, effective September 1, 2009, signing officers for Superior-Greenstone District School Board, including the amalgamating District School Area Boards of Caramat and Nakina, be any two of the following:

- Patti Pella, Director of Education and Secretary to the Board
- Bruce Rousseau, Superintendent of Business and Treasurer
- Cathy Tsubouchi, Manager of Accounting Services.

Carried

14.0 Matters for Decision

Board Chair: M. Mannisto

14.1 Report No. 62 Disbursements – August 2009

210/09

Moved by: Trustee K. Notwell

Seconded by: Trustee T. Simmons

✓ **That**, Superior-Greenstone DSB receives as information Report No. 62: Disbursements for August 2009.

Carried

14.2 Report No. 63: Personnel – September 21, 2009**211/09***Moved by: Trustee J. Sparrow**Seconded by: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB receives as information, Report No. 63: Personnel dated September 21, 2009.

Carried**15.0 New Business**15.1 Board Chair

Chairman Mark Mannisto advised he was in receipt of a draft letter from the Chair of the Lakehead District School Board wherein the ministry is requested to make transition funding available for the attendance at OPSBA by the former chair of the newly amalgamated area district school boards. At this time, Chairman Mannisto invited former Caramat Area District School Board Chair Armand Gigueure to address the board. Mr. Gigueure provided a verbal report on the various meetings and events held since the ministry announced the amalgamation plans in June 2009. Formerly, Caramat did have representation as an isolate board at OPSBA director meeting, but no longer. has a board sponsorship. To attend the OPSBA Director's meeting on September 25, 2009 Mr. Gigueure is amenable to having Superior-Greenstone DSB take the example set at the Lakehead DSB and request ministry transition funding to apply toward the expenses he would incur to go to the OPSBA meeting.

212/09*Moved by: Trustee D. Keenan**Seconded by: Trustee J. Sparrow*

✓ **That** the Superior-Greenstone DSB write a letter of support to enable Armand Giguere to attend the OPSBA Director's meeting.

Carried**213/09***Moved by: Trustee K. Notwell**Seconded by: Trustee J. Turner*

✓ **That** the Superior-Greenstone DSB petition Ontario Public School Boards' Association to cover the expenses of Armand Giguere to attend the September 26, 2009 OPSBA meeting as per their request at the 2009 Annual General Meeting.

Carried15.2 Future Board Meeting Agenda Items15.2.1 Trustee Professional Development

Director Pella will forward tentative dates to board members and report outcome at the October meeting.

15.3 Miscellaneous15.3.1 B.A. Parker Public School

Trustee J. Turner inquired about the timelines for BAPS Project. Plant Manager Wayne Chiupka reported that the timelines noted at the BAPS Design Steering Committee on June 24, 2009 remained in place. Project is likely to go to tender in January 2010.

15.3.2 Nakina Public School Videoconferencing

Chairman M. Mannisto inquired about setting up videoconference bridge for community of the Nakina Public School. Information Technology Coordinator B. Ross advised that although the school does have videoconference equipment the available bandwidth presents a problem for broadcast of board meetings in that locale.

16.0 Trustee Associations and Other Boards**16.1 OPSBA Director Meeting: September 25, 2009**

Trustee D. Keenan reported that Director's meeting agenda includes a final report by A. Gigeure regarding the former Caramat Area District School Board and Bill 177 School Board Governance. She also reported that at the OPSBA Northern Regional meetings it is expected that the northern director would bring forward an itemized report on videoconferencing as a means to cost effectively convene more than four meetings annually.

17.0 Observer Comments

(Members of the public limited to 2-minute address)

PART III: Committee of Whole Board

Section (C) In-Camera: – (closed to public) 9:05 p.m.

18.0 Committee of the Whole Board (In-Camera Closed)**18.1 Committee of the Whole Board, Section (C) - Closed**
214/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Fisher

✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (C) closed Session at 8:44 p.m. and that this portion be closed to the public.*

Carried

18.2 Rise and Report from Closed Session
215/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Fisher

✓ *That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (C) Closed Session at 8:50 p.m. and that this portion be open to the public.*

Carried

19.0 Adjournment

216/09

Moved by: Trustee J. Sparrow

Seconded by: Trustee C. Fisher

✓ *That, the Superior-Greenstone DSB 2009/09 Regular Board Meeting, Monday, September 21, 2009 be adjourned at 8:52 p.m.*

Carried

2009 Board Meeting Schedule

2009 Dates	Time	Location		2009 Dates	Time	Location (TBA)
January 19 th	6:30 p.m.	Marathon Board Office		July 20 th	6:30 p.m.	Marathon Board Office
February 17 th	6:30 p.m.	Manitouwadge HS		August 24 th	6:30 p.m.	Marathon Board Office
March 23 rd	6:30 p.m.	Geraldton Composite HS		September 21 st	6:30 p.m.	Lake Superior HS
April 20 th	6:30 p.m.	Nipigon Red Rock DHS		October 19 th	6:30 p.m.	Geraldton Composite HS
May 19 th	6:30 p.m.	Lake Superior HS		November 16 th	6:30 p.m.	Nipigon-Red Rock DHS
June 15 th	6:30 p.m.	Manitouwadge HS		December 7 th	2:30 p.m.	Geraldton Composite HS

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2009/09

Committee of the Whole Board: 6:30 p.m.

Monday, September 21, 2009

Designated Site: Lake Superior High School, Terrace Bay, ON

TOPICS

Board Chair: Mark Mannisto

Director Designate: Patti Pella

VC Sites at: GCHS / MNHS / NRHS / SGBO

Teleconference Moderator: RM. Joanne

PART I: *Committee of Whole Board*

Section (A): In-Camera – (closed to public) 6:30 p.m.

- 1.0 Personnel Report: (Trustee Queries re Personnel Report No. 63) (B. Draper)
- 2.0 Litigation
- 2.1 Judicial Review (P. Pella)
- 2.2 Labour Relations Section 69 Application (B. Rousseau)

PART III: *Committee of Whole Board*

Section (C): In-Camera – (closed to public) 8:44 p.m.

- 1.0 Personnel Report No. 63 (P. Pella)

Regular Board Meeting 2009/09

Monday, September 21, 2009

MINUTES

APPROVED THIS _____ DAY OF _____, 2009

SECRETARY

CHAIR

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 64

Date: October 19, 2009

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Patti Pella, Director of Education

SUBJECT: 2009-2010 Board Strategic Plan (Note- Strategic Plan sent as separate file!)

Background

The Superior-Greenstone DSB sets its annual student achievement goals in the Board Improvement Plan. These goals align with the Strategic Plan.

Current Situation:

Attached you will find a draft Strategic Plan that has been informed by our student achievement data and inspired by our school leaders. To make this plan a reality, we must seek input from our students, parents, trustees and communities. The proposed timelines for this process is as follows.

Timeline

October/November: Consultation

- Director to consult communities and Trustees
- Principals to share with parent councils, staff and students
- Board leads to consult Special Education Advisory Committee, Native Education Advisory Committee, Parent Involvement Committee

November: Incorporate feedback/finalize draft

December: Present Strategic Plan at the Organizational Meeting

Administrative Recommendations

That, the Superior-Greenstone DSB receives as information Report No. 64: 2009-2010 Board Strategic Plan.

Respectfully submitted by,

Patti Pella
Director of Education

2008/2009

Report No. 65
October 19, 2009

SUMMARY OF PIC FUNDING DISTRIBUTION

- 1) George O'Neil
 - \$500.00
 - Bernadette Langthorne
- 2) B.A. Parker
 - \$500.00
 - Lisa Slomke
- 3) Marathon High
 - \$500.00
 - Deb McDougal
- 4) Schreiber Public
 - \$ 300.00
 - Tinal Hamel
- 5) Lake Superior
 - \$121.41
 - Sharon MacKenzie
- 6) Nipigon – Red Rock
 - \$600.00
 - Linda Browning – Morrow
- 7) Marjorie Mills
 - \$350.00
 - Deanna Hoffman
- 8) Dorion Public
 - \$400.00
 - Shannon Nyman
- 9) SGDSB – Calendars
 - \$2000.00

\$ 5290.00 – funds available

\$ 2000.00 – calendars

\$ 3271.41 – PIC proposals

\$ 18.59 – balance in PIC Acct

Parental Involvement

Template

School Name George O' Neill

Name of school council chair(s): Bernadette Langthorne

Please provide the name and a brief description of activities:

1. Name of activity: Scrap booking and dinner

Description: This year is the 100th anniversary for Nipigon, what we hope to do is have each family come in and create a page for a scrap book that will be kept in the school. We will supply the materials and they can design their own family page.

We are planning to have a spaghetti supper on the same evening.

The cost of last years spaghetti supper was \$370.00.

This year we would like to request funding in the amount of \$600

Meal \$370 plus materials of \$230

2. Name of activity: Year end BBQ

Description: Each year we have a BBQ in June, if there are funds available any contribution to this event would be appreciated.

Comments/recommendations about the activities: (which was most successful, what were some of the stumbling blocks, suggestions for success):

We are finding the best way to get parents to come out and support their children in the school is to make them feel welcome. Food is always a great drawing card, we find the more often they are in the school the more comfortable they are and the more often they will come out.

Parental Involvement

Template

School Name: B A Parker School

Name of school council chair(s): Lisa Slomke

Please provide the name and a brief description of activities:

1. **Name of activity:** Curl Up With A Book Night (3rd Annual)

Description: Invite local residents from a variety of professions (i.e. former teachers, police, fire, health) to our school to read a book or chapter (age appropriate). Have juice/cookies available for snacks between readings. At end of event, all readers, students and families gather in the gym to thank the readers with a certificate. Also, each student that attends the evening event receives a free book, plus chance for door prizes. Books not collected by attending students are donated to appropriate classroom.

Request \$700.00

2. **Name of activity:** _____

Description: _____

3. **Name of activity:** _____

Description: _____

Comments/recommendations about the activities: (which was most successful, what were some of the stumbling blocks, suggestions for success):

This is an event proven to bring in families. Aim to hold event in April which is after hockey season, but before baseball and soccer begin. Participants are invited to wear pj's / slippers for additional prizes. This type of event enhances community partnerships. _____

Parent Involvement Funding for School Event

Final Report

Due Date: August 28, 2009

School Name: B.A. Parker Public School

School Council Chair(s): Lisa Slomke

Approved Activity: Curl Up With A Book Night -- \$500.00

1. Describe how the event(s) was organized in your area.

- We advertised the event within the school and on the monthly newsletter that went home to parents. We asked local (personal invites) that would represent a variety of community partners (i.e. fire department, EMS, OPP, Mayor, retired teachers, Nurse Practitioners, etc.). We ordered books and a few prizes thru Scholastic. School Council also purchased additional prizes from our pizza day funds. We purchased juice and cookies for all to enjoy during and after the readings. After two readings all guests gathered in the gym where we thanked our volunteer readers with a certificate and bookmark, then drew attendee names for prizes and finally students lined up at their teachers table to choose their free book. Any extra books not claimed were donated to that respective classroom.

2. What is your impression regarding the success of the event(s)?

- This has become an event that the school community begins to ask about mid way thru the year. The kids get very excited as the event draws near. If parents were unavailable to attend, we had grandparents, aunts and uncles accompany the kids. The two years that I have helped organize we have had more than enough volunteers - - to the point of turning people down, and we have increased our number of attendees each year. Curl Up With A Book Night turns the school into a focal point of this community. This event brings the parents in to the school in a relaxed setting. I am extremely proud of this event and look forward to next year.

3. Please, itemize and attach all receipts for expenses (supplies or services) used for this event.

	<i>Receipt From</i>	<i>Amount</i>	<i>Totals</i>
	<i>Example: Any Store Shop</i>	<i>Example: \$ 000.00</i>	<i>Example: \$ 000.00</i>
<i>Funds Allocated To Event</i>	1. Karen Lawson (juice/cookies)	31.00	+31.00
	2. Scholastics (three orders of books/prizes)	91.41+186.09+59.99	+ 337.49
	3. True Value MacLeods (juice coolers)	127.86	+ 127.86
	4.		+
	5.		+
	6.		+
	7.		+
	8.		+
	9.		+
	Total Receipts Here ⇒		=496.35
<i>\$500.00</i>	Your Allocation ⇒		- \$ 500.00
	Variance + or (-)		+3.65

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board October 19, 2009 Page 20 of 74

P.O. Bag 'A', 12 Hemlo Drive
Marathon, Ontario P0T 2E0
E-Mail: boardoffice@sgdsb.on.ca
Phone: 807-229-0436 Fax: 807-229-1471

MEMORANDUM

Director's Memo # 11 – 2008 / 09

DATE: March 16, 2009

E-Mailed: March 16, 2009

To: Pinky McRae and Deb McDougall, Parent Involvement Committee
marathon@contactnorth.ca

CC: Brenda Wiskin, Principal
Marathon High School




From: Patti Pella, Director of Education

Subject: Parent Involvement Funding: The Family Olympic Challenge

Superior-Greenstone DSB is pleased to advise that the following funds are granted for the proposal submitted for the Parental Involvement Events associated with Marathon High School.

The Family Olympic Challenge - \$500.00

Reminders:

-  All funds must be used by June 30, 2009
-  A final report must be submitted to Parent Involvement Committee Chair Pinky McRae by August 28, 2009.
-  Attached is a template on which you can provide the final report which should include:
 - A description of how the event was organized in your area
 - Your impression regarding the success of the event
 - Receipts for all the expenses (supplies or services) used for the event

Please send the final report to Pinky McRae, PIC Chair, c/o Superior-Greenstone DSB, P.O. Bag A, 12 Hemlo Drive, Marathon, ON P0T 2E0

Thank you and best wishes for success with your events.

Patti Pella
Director of Education

Pinky McRae
Chair, Parent Involvement Committee

PP:PR:rmj

Marathon High School Meet and Greet

Date: May 27, 2009

Time : After the NWOSSAA Soccer Game

Advertised: In the school, on the radio and at the soccer game

Event: Parents were given to parents inviting them into the school following the NWOSSAA soccer finals to have a piece of cake, some coffee, to see our Parent Resource Centre, for an information session about parent council and to enter their names into a draw for some great prizes.

Event Success: We had over 40 parents attend the Meet and Greet after the soccer game. A number of students also attended. The session was well received and the parents were appreciative of our efforts.

Note: We originally planned a Family Games Night to run, but a change in NWOSSAA scheduling really affected this event. The event went over very well, considering the changes were made suddenly to accommodate scheduling conflicts.

Sign and Embroidery Prizes	T-shirts and Sweatshirts	\$122.96
DH Foods	Cake and Coffee supplies	\$46.08
Town of Marathon Prizes	Pool Passes	\$55.00
Peninsula Golf Course Prizes	Green Fee passes	\$44.00
Marathon Driving Range	Driving Range Membership	\$78.75
B&B Variety Prizes	Movie Rentals and Ice Cream	\$100.00
Total:		\$ 446.79

Submitted by Deb McDougall

Parental Involvement

Template

School Name: Schreiber Public School

Name of school council chair(s): Tina Hamel

Please provide the name and a brief description of activities:

1. Name of activity: Winter Carnival Day

Description: On March 6, S.P.S will host a Family Winter Carnival Day. Starting at 11am we will have family join our student groups playing Pictionary until 12noon. We will then have a Pizza lunch for all from 12-12:40. In the afternoon the groups will then participate in activities such as a scavenger hunt and an outdoor obstacle course. We will end our day with make your own sundaes! We would like to raffle off family games and activities for all. We are estimating \$200.00 for lunch and \$ 100.00 for sundaes and \$250. for raffles. Total of \$550.00. ~~\$~~ 300.00

2. Name of activity: _____

Description: _____

3. Name of activity: _____

Description: _____

Comments/recommendations about the activities: (which was most successful, what were some of the stumbling blocks, suggestions for success):

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Final Report

School Name: Schreiber Public School

School Council Chair(s): Tina Hamel (temp.)

1. Describe how the event(s) was organized in your area.

- Council decided as a group to invite parents to our annual Winter Carnival Day.
- We sent home a flyer home to all parents, inviting them to join us for the day of games and a pizza
- Lunch with a sundae for dessert.

-

- We started at 11:15, we had 3 Pictionary centers set up in the gym. The groups were mixture of all
- Ages, we enjoy seeing our older students interact with the younger ones. We had at least 10 parents
- Join us for Pictionary and lunch. Lunch was a hit especially the sundaes! We were blessed with a
- Beautiful day outside. At the end of our day, we raffled off S.P.S. toques which they really loved and
- I wished we had one for each of them! Over all we had a great day.

-
- If I were to do this again, I would like to create family/friends teams, have parents participate in more
- Games.

	Receipt From	Amount	Totals
Funds Allocated To Event	<i>Example:</i> Any Store Shop	<i>Example:</i> \$ 000.00	<i>Example:</i> \$ 000.00
	1.Costa's	50.05	+ 49.51
	2.Twin Spot-Birch Motors	199.33	+ 193.34
	3.Filane's	113.00	+ 50.52
	4. >total invoice #13615=\$113.00 -SPS Council pd \$54.08 -balance pd by PIC		+
	*Totals Reflex G.S.T. exemptions		+
	Total Receipts Here ⇨		+ 293.37
	Your Allocation ⇨		+ 300.00
	Variance + or (-)		
\$300.00			

Parent Involvement Project 2008/2009

Lake Superior High School, Terrace Bay, ON
School Council Chair: Birgit Knoll-McArthur

Name of Activity: E-Learning Information Night

Date and Place: Monday, February 23/2009

Lake Superior High School Library

7:00 PM

Parents (and students) have been invited via posters, advertisement in the Terrace Bay/Schreiber News, community bulletin on local radio station, e- mail memo

Guest speaker: Ms. Val Newton, Student Success Coordinator, Superior-Greenstone District School Board, Marathon, ON

School Council is aware of some concern regarding the issue of increased e-learning and video conference courses, especially at the senior level. This information night should provide some answers to concerns or questions parents and students may have. Our guest speaker will provide an overview of the concept of e learning and may answer specific questions. We have invited some teaching staff to assist, who have some experience with e-learning or video conference courses.

Snacks and Beverages will be provided.

We hope, to promote support for increased parental involvement by addressing an issue of concern locally. Furthermore, we hope to familiarize parents and students with the concept of a virtual classroom, therefore promoting future successes.

The success of this project will be measured by attendance and feedback from the ones attending.

Approximate Cost Proposal:

Advertising: \$ 45.00

Snacks: \$ 30.00

Beverages \$ 20.00

Gift for Presenter: \$ 20.00

Total Amount estimated: \$ 115.00



*E - Learning Information Night
Lake Superior High School*

Monday, February 23/2009

*7:00 PM - 8:30 PM
High School Library*

*Guest Speaker: Ms. Val Newton
Student Success coordinator for
Superior Greenstone District School Board*

All parents and students welcome.

*If your student is approaching Grade 12 this
might help answer questions about
E-Learning or Video conference courses.*

Come out and join us.

Parent Involvement Project – E Learning Info Night Feb.23/09
Final Report

Advertising (Terrace Bay/Schreiber News, billed to High School)	\$45.28
Beverages (Costa's – billed to High School)	\$ 15.16
Assort.Muffins, Water (Costa's – Billed)	\$38.38
Flowers for Presenter (payable to B. McArthur)	\$ 22.59
Total cost:	\$ 121.41

Summary and evaluation:

The presentation was excellent. Val Newton presented the E learning handbook, showed parents how the student would access the site and how to use it. Questions were placed and answered throughout the evening. The 7:00 Pm – 8:30 PM time slot worked out perfectly and gave us just enough time without being too long.

Attendance was not satisfactory – there were eight of us. Scheduling problems made us move the date up one day, as originally planned. Although, all advertising had the changed date in it, two people missed the presentation. Parents and Teachers who attended found the info night very helpful. E learning in the Superior Greenstone District School Board has been much improved since its implementation a year ago. Some concerns still exist, but we concluded that improvements would appear with more experience in years to come.

Submitted by

Birgit Knoll-McArthur, Lake Superior High School Council chair

Parental Involvement- due March 6, 2009

Template- grants to be used by June 30, 2009

School Name: Nipigon – Red Rock District High School

Name of school council chair(s): do not have one

Please provide the name and a brief description of activities:

1. Name of activity: OPEN HOUSE in May

Description: This is the first time in several years we are planning an OPEN House activity in our school. The intent this year is to not only invite and engage current parents but we want to extend the invitation to our grade 8 parents and the “soon to be” grade nine students to our Open house so that they can meet the teachers, see our school and learn about some of the activities in high school. We would like to have a Family BBQ at the beginning of Open House. We would like to provide buses to bring families in from Dorion, Nipigon and Rocky Bay.

Costs: Food \$350

Buses: \$600

2. Name of activity: Jamboree Breakfast

Description: We are not 100% sure about this one since we have to have school council members to run it and I do not know if that is possible at this time. Here is our plan: Each year we have a grade 8 Jamboree at the high school to introduce grade 8 students to the school. We would like to invite our grade 8 parents to join us with their children at the high school before 9:00 o'clock for a pancake breakfast. This would allow them to meet teachers briefly and tour the school.

3. Name of activity: _____

Description: _____

Comments/recommendations about the activities: (which was most successful, what were some of the stumbling blocks, suggestions for success):

Superior-Greenstone District School Board

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Parent Involvement Funding for School Event

Final Report

Due Date: August 28, 2009

School Name: Nipigon-Red Rock District High School

School Council Chair(s): No Council Chairperson

Approved Activity: Open House -- \$600.00

1. Describe how the event(s) was organized in your area.

- > ① Open House for community members as well as incoming Grade 8 students and their families
- > ② Advertised school Newsletter, Report Cards, CFNO Radio, posters in community and personalized invitations to Gr8 students
- > ③ Dinner prepared and served by Food and Nutrition class
- > ④ Activities and displays in the gymnasium; students demonstrated their skills in a wide variety of disciplines

2. What is your impression regarding the success of the event(s)?

- > Huge success!! We engaged students and parents from our current student population as well as our future Grade 9's.
- > looking to do the same format next year!

3. Please, itemize and attach all receipts for expenses (supplies or services) used for this event.

	Receipt From	Amount	Totals
	Example: Any Store Shop	Example: \$ 000.00	Example: \$ 000.00
Funds Allocated To Event	1. Nipigon - Red Rock DHS HFN CLASS		+ 600.00
	2.		+
	3.		+
	4.		+
	5.		+
	6.		+
	7.		+
	8.		+
	9.		+
	10.		+
	11.		+
	12.		+
\$600.00	Total Receipts Here ⇒		= 600.00
	Your Allocation ⇒		- \$ 600.00
	Variance + or (-)		

Parental Involvement

Template

School Name: Marjorie Mills Public School
Name of school council chair(s): Deanna Hoffman

Please provide the name and a brief description of activities:

1. Name of activity: ____ Family Word Challenge
Night _____

Description: ____ This is a friendly night of spelling challenges – the parents/staff vs students. The night of the word challenge, parents, students and staff enter their name into appropriate boxes (Students vs adults). Two names are pulled at a time to reduce the 'stage fright' and they come to the front of the gym where they are given a word to spell (according to their grade level). For example, two student names are pulled, they go to the front, spell the word (they are encouraged to collaborate with each other) and if correct, the students get a point. Then two names from the adult box are picked and they have to spell the word.

This activity supports the literacy program and encourages reading as student participants receive a \$5 voucher for the bookfair. It is a good time and lots of laughs and the parents has made the school as over the years we have been doing this, the number of parents has increased.

Funding request \$200.00

2. Name of activity: ____ Family Activity Night _____

Description: To increase the activity levels of our children, we are proposing a family activity night with basketball and softball games. These games will be set up with parents against the students (as this format seems to work to encourage parents) and set this up as an annual event to persuade more physical activity outside of the school day to increase the

We would like to provide some snacks/drinks on this night.

Funding request \$ 300.00

3. Name of activity: _____

Description: _____

Comments/recommendations about the activities: (which was most successful, what were some of the stumbling blocks, suggestions for success):

____ The Family word challenge night worked in the past and we have been building on its' success with rivalries between parents and their kids – the kids love that and it encourage them to bring their parents out. By having the pairs go up, it is not singling out people and making them uncomfortable and when they see us joking and having fun, it makes them enjoy themselves and they have brought others out the following year.

Parental Involvement

Template

School Name: Dorion Public School

Name of school council chair(s): Shannon Nyman

Please provide the name and a brief description of activities:

1. Name of activity: School Beautification Project

Description: Towards the end of May, early June, we would like to have students and parents come together for a barbecue lunch at the school and then spend the afternoon planting flower beds on the school property. The senior students will design a perennial bed for the Brass Bell Family Resource Centre's new natural play space, taking into consideration things like maintenance, foliage, color, height and spread etc. The primary students will start seeds in March and then will plant the planters out in the front of the school. This activity fits in with both the science and biology curriculums for the primary and senior students and we would be able to involve the parents directly in that education piece in a very non-threatening way. We would like to approach a local greenhouse and see if we can get a deal on some plants as well as request slips from parents and the community. We believe this is a great opportunity to invite parents to take part in a simple, fun activity that does not require any special talents or educational background. Everyone can take part.

2. Name of activity: Ice fishing trip with the MNR

Description: Towards the end of March or early April we are requesting the MNR enforcement staff join the students and parents for an afternoon of ice fishing out at a local lake. We will need to provide the bus for the students to the lake and back, as well as a lunch of hot chocolate and hot dogs to roast. The MNR provides the lines, bait and will drill the holes. They will talk to the students about ice safety, snow mobile safety etc. We believe this is a great opportunity to take advantage of our natural surroundings and use an activity most families in our community enjoy, to encourage parents to get involved.

Comments/recommendations about the activities: (which was most successful, what were some of the stumbling blocks, suggestions for success):

Last year's PRO Grant was spent on internet safety workshops for parents with very little response. We have come to realize that we need to provide food along with a fun, non-threatening activity to get parents out to this school. Providing the MNR can work with us, we think the ice fishing event would garner the most response as ice fishing is a very popular winter activity among families in this community. If we are unable to proceed with the Ice Fishing Event, the School Beautification Project would also be engaging as it is a fun, simple event that all parents can participate in.

Pinky & Dale

From: "Sharon Lee Dumonski" <sdoeycbb@tbaytel.net>
To: "D MCRAE" <dgmcrac@shaw.ca>
Sent: Wednesday, March 04, 2009 4:54 PM
Subject: RE: Application for PIC Funds

Hi Pinky,

I did not include specific costs as I do not have any commitment from the MNR as of today. The only costs I can put an approximate amount are the bus which would cost approx. \$100 depending on which body of water we use, and the lunch which would be approx. \$150 for hotdogs, condiments, drinks, hot chocolate and marshmallows. Because we are part of the Thunder Bay District, I do not know if they will be able to afford to be as generous with supplies as the Nipigon District was when they did this same event in Nipigon, so we may have to supply things such as bait, line, scoops etc. which I would put at around \$300 - \$400. Estimating 1 line per student (they could then take their line home with them) at approx. \$3-\$4 per box of line and 4-5 minnows per person at \$3.50 - \$4.00 per dozen, (may need to use power bait but I have no idea how much that costs) and purchasing 10 scoops that we could then raffle off at the end of the event at \$10 per scoop.

As for the School Beautification Project, we would again supply a barbecue lunch at approx. \$150 for hotdogs etc. We would need to purchase some gardening tools, top soil, peat and plants. Hoping that we may be able to work out a deal with a local green house, and we'd be able to start some plants from seed as well as request donations of slips from parents and the community, I would think we would need approx. \$500 to adequately fill 2 beds and 2 planters.

If the MNR is not able to donate the supplies for the ice fishing trip, we will not be able to afford to do both projects this year. We would have to choose one project and push the other back to the next school year.

Hope this info. helps a little. Sorry it's so vague, but there are so many variables with these projects at the moment!

If you need anymore info. please let me know.

Thanks,
Sharon

Sharon-Lee Dumonski,
Program Coordinator
Brass Bell Family Resource Centre/Best Start Satellite
RR 1 Dorion, ON P0T 1K0
Tel: 807-857-2943
Fax: 807-857-1318

From: D MCRAE [mailto:dgmcrac@shaw.ca]
Sent: Wednesday, March 04, 2009 2:21 PM
To: sdoeycbb@tbaytel.net
Subject: Re: Application for PIC Funds

Hi Sharon:

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 67

Date: October 19, 2009

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Wayne Chiupka, Manager of Plant Services

SUBJECT: BAPS Project Update October 2009

Background:

In September 2008 the Ministry of Education provided a funding approval to proceed with the replacement of BAPS, which was determined to be Prohibitive to Repair (PTR). This approval included benchmark funding of \$4,477,030, plus additional funding of \$300,000 for full day JK/SK provision.

A Design Steering Committee was created for the purpose of community consultations. The services of the architectural firm of Evans Bertrand Hill and Wheeler were engaged, and the design process began. Input from the Steering Committee, which included various stakeholders and community members, was used to create several scenarios. A final preferred layout was determined and the architect was instructed to proceed to the drawing and design stage.

Current Situation:

Application was made to the Ontario Fire Marshal for preliminary approval of the design concept. The concept received basic approval with some conditions, including the upgrading of hallway fire separations throughout the building.

On September 28, 2009, the architects, Ian Hill and Jim Evans, of Evans Bertrand Hill and Wheeler, visited Geraldton Composite High School to investigate several aspects of the building including structure, fire separations, and use of space. With the information that was gathered, they will continue with the design process and creation of architectural drawings.

It is anticipated that the drawings will take a further four to six weeks of work before they are released to the Board for review.

Administrative Recommendations:

That, the Superior-Greenstone DSB receive as information Report No. 67: BAPS Project Update October 2009.

Respectfully submitted by:

Wayne Chiupka
Manager of Plant Services

Patti Pella
Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 68

Date: October 19, 2009

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Wayne Chiupka, Manager of Plant Services

SUBJECT: Capital Project Update 2008/09

Background:

During the 2008-2009 budget year many projects were scheduled to be carried out, having been previously included in the 5-Year Capital Plan by the Plant Services Department. These projects were identified and selected in consultation with the School Principals and Senior Administration, through the regular Plant budget review process. Other projects were added to the list as a result of emergency needs.

Along with a number of Renewal projects totaling approximately half a million dollars, the Plant Department carried out an additional \$2.5 million (approximately) of high and urgent work under the Good Places to Learn Stage 3 and 4 Grant (also referred to as RECAPP).

The increase in RECAPP work was due to the Ministry removing the PTR status from Nipigon-Red Rock District High School (NRHS) and Lake Superior High School (LSHS). As a result, funding was provided to upgrade these schools. NRHS saw the majority of work carried out at slightly over \$2 million. Next year will see the focus fall on LSHS. In total, slightly more than 40 capital projects were carried out in the 2008/2009 Budget year.

Current Situation:

Attached please find a spreadsheet file providing the status of projects carried out over the 2008-2009 budget year ending August 31, 2009. As in the past, several projects that were not quite completed as of August 31, 2009 will be continued until fully completed.

Due to the Prohibitive to Repair status of B.A. Parker Public School and the fact that we are going to be constructing the replacement school building within the existing walls of Geraldton Composite High School several projects at both these schools are on hold. Only essential work is being carried out to ensure a safe and pleasant learning environment for the students.

Administrative Recommendations:

That, the Superior-Greenstone DSB receive as information Report No. 68: Capital Project Update 2008-2009.

Respectfully submitted by:

Wayne Chiupka
Manager of Plant Services

Patti Pella
Director of Education

School FIVE YEAR CAPITAL RENEWAL PLAN
Superior-Greenstone District School Board

Regular Board October 19, 2009 Page 34 of 74

Note: 2008/2009 means work carried out between Sept 1, 2008 and Aug 31, 2009

School/Site	Fund	Budget Code	Description	Budget 2008/2009	Actual '2008/2009	Percent Complete Aug 31, 2009	Comments
Manitouwadge PS	Renewal	809-010	Washroom renovations - Senior area	15,000	15,694	100	
Manitouwadge PS	Renewal	804-010	Roof repairs - original building	11,000	10,246	100	
Manitouwadge PS	Renewal	803-010	HVAC controls upgrade	11,000	14,514	100	
Manitouwadge PS	RECAPP	811-010	Total RECAPP projects carried out		54,882		ongoing
Manitouwadge HS	Renewal	801-040	Heat pump loop system Upgrade	20,000	38,155	100	
Manitouwadge HS	RECAPP	811-040	Total RECAPP projects carried out		44,056		ongoing
Margaret Twomey PS	Renewal	805-012	Heat pump loop system upgrade incl one well group	45,000	40,143	100	
Margaret Twomey PS	Renewal	803-012	Flooring replacement - library riser carpet, book room	13,000	12,786	100	
Margaret Twomey PS	RECAPP	811-012	Replace [01.4 Roofing - Original Building]		42,315		ongoing
Marathon HS	Renewal	803-042	Washroom renovations, shower, change rms plumb	24,000	26,193	100	
Marathon HS	Renewal	807-042	Computer workstations replacement in library and labs	22,000	23,297	100	
Marathon HS	Renewal	808-042	Roof replacement/repairs - family studies, shops, etc	100,000	120,409	100	
Marathon HS	RECAPP	811-042	Total RECAPP projects carried out		16,229		ongoing
Terrace Bay PS	Urgent	801-013	Domestic water pipe replacement - lead solder	0	3,508	10	to continue to completion
Terrace Bay PS	Urgent	802-013	Fire Alarm system replacement	0	7,130	50	to continue to completion
Terrace Bay PS	Urgent	803-013	Plumbing fixture replacement	0	11,128	100	
Terrace Bay PS	RECAPP	811-013	Total RECAPP projects carried out		7,122		ongoing
LSHS - Terrace Bay	Renewal	802-043	Roof and skylight repairs - tech area, fans	12,000	12,408	100	
LSHS - Terrace Bay	Renewal	803-043	Exterior door replacement	30,000	20,491	60	to continue to completion
LSHS - Terrace Bay	Urgent	805-043	Basketball backstop replacement - side walls	0	9,401	100	
LSHS - Terrace Bay	RECAPP	811-043	Total RECAPP projects carried out		208,898		ongoing
George O'Neill PS	Renewal	802-015	Rekey building to single system on GMK	15,000	14,448	100	
George O'Neill PS	RECAPP	811-015	Total RECAPP projects carried out		139,830		ongoing
Nip-Rock HS	Renewal	805-045	Roof repairs, replacement, skylights, fascia	100,000	106,375	100	
Nip-Rock HS	Renewal	807-045	Computer lab renovation and upgrade	22,000	32,853	100	
Nip-Rock HS	Renewal	804-045	Parking lot electrical upgrade	20,000	18,970	100	
Nip-Rock HS	RECAPP	811-045	Total RECAPP projects carried out		2,101,506		ongoing
Dorion PS	Renewal	802-018	Controls upgrade - replace 2 failed heat pump systems	25,000	26,124	100	
Dorion PS	Renewal	801-018	Roof repairs/replacement	11,000	11,028	100	
Dorion PS	RECAPP	811-018	Total RECAPP projects carried out		9,233		ongoing
Beardmore PS	Renewal	803-019	Roof replacement - shingles, incl ventilators	12,000	13,141	100	
Beardmore PS	Renewal	802-019	Library Computer room built-in millwork and cooling	11,000	11,034	100	
BA Parker PS	PTR	812-020	Total RECAPP projects carried out	0	51,283		ongoing BAPS replacement project
Geraldton Comp HS	Renewal	809-046	Intercom system replacement	40,000	0	0	On Hold pending BAPS project
Geraldton Comp HS	Renewal	806-046	Washrooms, change room areas - renovation various	25,000	38,854	100	
Geraldton Comp HS	Renewal	807-046	Replace more ceilings and lights hallways by Wed wing	20,000	0	0	On Hold pending BAPS project

School FIVE YEAR CAPITAL RENEWAL PLAN

Superior-Greenstone District School Board

Regular Board October 19, 2009 Page 35 of 74

Note: 2008/2009 means work carried out between Sept 1, 2008 and Aug 31, 2009

				Budget 2008/2009	Actual '2008/2009	Percent Complete Aug 31, 2009	Comments
School/Site	Fund	Budget Code	Description				
Geraldton Comp HS	Renewal	805-046	Computer lab renovation and upgrade	18,000	15,342	100	
Geraldton Comp HS	Renewal	802-046	Electrical upgrade - panel replacements	11,000	12,756	100	
Geraldton Comp HS	Renewal	804-046	HVAC upgrade main office area	11,000	0	0	On Hold pending BAPS project
Geraldton Comp HS	Urgent	810-046	Lead residue removal - old shooting range - H&S issue	0	6,092	100	
Geraldton Comp HS	RECAPP	811-046	Total RECAPP projects carried out		62,337		ongoing
Completed work Sub total for Budget Year :					3,410,209		

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 69

Date: October 19, 2009

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Cathy Tsubouchi

SUBJECT: 2008/2009 Audit Plans

Background

Each year our auditors must correspond with the Board of Trustees regarding the upcoming audit and their approach.

Current Situation

Attached you will find the audit plan from Deloitte for Superior-Greenstone District School Board. I have also attached the audit plans from Peter Stetsko for the Caramat and the Nakina District School Area Boards.

Administrative Recommendations

That Superior-Greenstone DSB Board receives Report No. 69: 2008/2009 Audit Plans as presented for information.

Respectfully submitted,

Cathy Tsubouchi
Manager of Accounting Services

Superior Greenstone District School Board

Audit Plan
Year ended August 31, 2009



October 1, 2009

The Members of the Board of Trustees
Superior Greenstone District School Board
P.O. Bag A,
12 Hemlo Drive
Marathon ON P1T 2E0

Dear Trustees:

We are pleased to submit for your review our audit plan for the examination of the consolidated financial statements ("financial statements") of Superior Greenstone District School Board for the year ended August 31, 2009.

The key objectives of this document are to:

- Outline our services to be provided;
- Outline our formal reporting responsibilities;
- Outline our audit approach;
- Introduce the professional resources we will employ on the audit;
- Provide you with the opportunity to review our audit plan and ask any questions you might have; and
- Assist you in discharging your responsibilities relative to the external audit of the Superior Greenstone District School Board.

The objective of an audit of the financial statements in accordance with Canadian generally accepted auditing standards is to express an opinion on the fairness of the presentation of the financial statements in accordance with generally accepted accounting principles ("GAAP") in Canada.

Deloitte is proud of our relationship with the Superior Greenstone District School Board, and our team is committed to providing a high-quality audit. We look forward to discussing this audit plan with you and answering any questions you may have.

Yours truly,



Chartered Accountants
Licensed Public Accountants

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Appendices

Appendix I – Audit team

Appendix II – Accounting update and other developments

Overview

Deloitte & Touche LLP (“Deloitte”) continually strives to improve the quality and efficiency of the assurance and advisory services provided to Superior Greenstone District School Board (the “School Board” or “SGDSB”).

We view the development of our audit service plan (the “plan”) as an important process that provides all parties to the audit process with an opportunity to reassess the audit needs, focus areas, approach and expectations for performance.

This plan is intended solely for the use of the Board of Trustees to assist you in discharging your responsibilities with respect to the financial statements and should not be used for any other purpose. Any use that a third party makes of this plan is the responsibility of such third party.

The plan describes responsibilities assumed by Deloitte, our audit approach, including key areas of audit focus, and other relevant information to assist the Board of Trustees in discharging its responsibilities. It is part of our ongoing communication with the Board of Trustees in accordance with Section 5751 of the CICA Handbook, “Communications with those having oversight responsibility for the financial reporting process.”

At the completion of our audit, we will provide management and the Board of Trustees with a report detailing our findings and comments.

The highlights of our proposed plan are that:

- we plan to help the Board of Trustees fulfill its responsibilities;
- We will provide support in helping accounting staff understand technical accounting changes;
- we will continue to focus on the principal business and financial risks facing the School Board; and
- we will maintain a professional and independent relationship with the School Board.

Client service objectives

In serving you, we develop client service objectives that strive to meet the expectations of both the Board of Trustees and senior management. Our client service objectives for 2009 are:

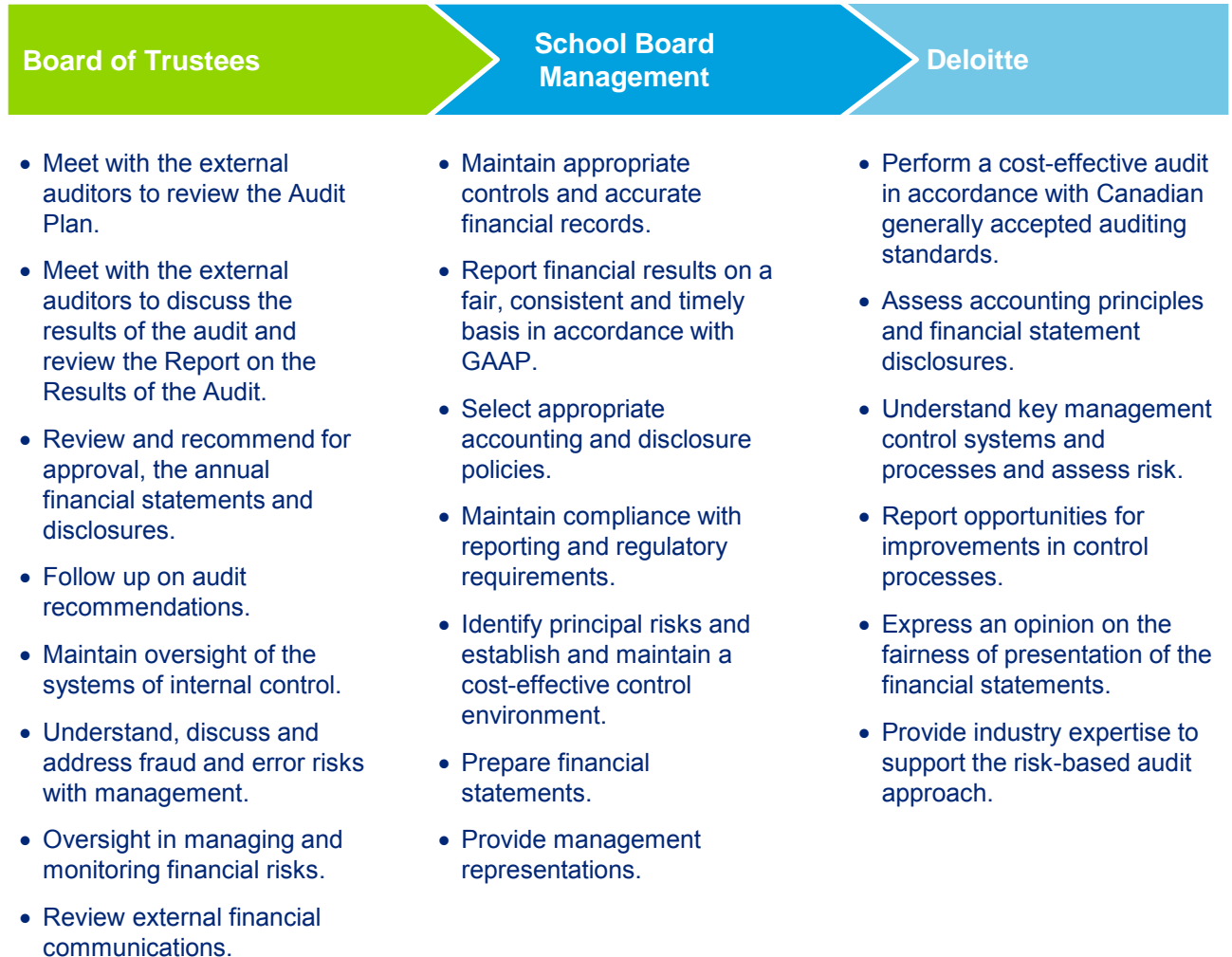
- Develop an audit plan for the School Board to fulfill all professional requirements and provide timely, value added services.
- Deliver professional services to assist the Board of Trustees in meeting the current requirements of Canadian Generally Accepted Accounting Principles (“GAAP”) and financial reporting requirements.
- Assign a service team specific to the School Board’s needs, with as much continuity as possible.
- Regularly communicate with management so that they are fully informed of the status of our audit work and issues detected through such work on a timely basis.
- Provide regular communication to the Board of Trustees and management on our findings.
- Assist the committee in the early identification of changing professional requirements regarding Canadian GAAP and other reporting requirements.
- Review with the Board of Trustees and management any areas of risk and develop the appropriate audit response.
- Maintain and demonstrate our commitment to the Education sector.
- Proactively keep the Board of Trustees and management informed as to current business, financial and other developments, which are relevant to the School Board.

In summary, we will provide:

- Timely communications on the results of our audit work to management and the Board of Trustees; and
- The statutory audit report for the School Board as well as a management letter.

Integral to our plan is an understanding of the respective financial reporting roles and responsibilities of each of management, the Board of Trustees and Deloitte. These have been documented in the following section.

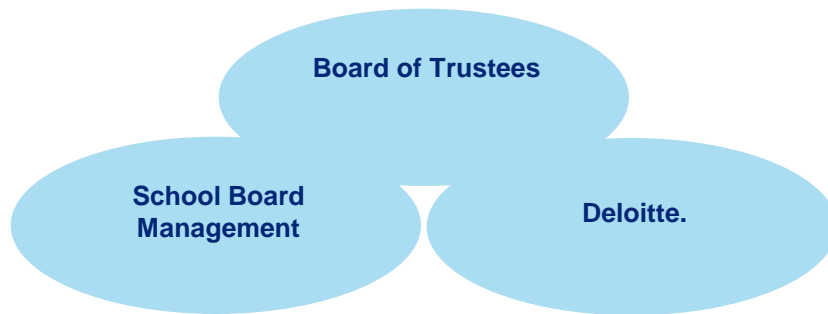
Financial reporting responsibilities



Financial reporting responsibilities

(continued)

- We believe the optimal client relationship is one in which there is an open line of communication between the Board of Trustees, School Board Management and Deloitte.
- In order to achieve a balanced relationship, each party must have the opportunity to meet with each of the other two parties on a timely basis.
- Commitment from and interaction between all three parties leads to continual improvement in the quality of the financial reporting process.



Communications plan

We are accountable to the Board of Trustees

Our formal communications will include:

- The audit plan; including the level of responsibility assumed in performing an audit under Canadian generally accepted auditing standards;
- The results of our audit, including any difficulties encountered in performing the audit;
- Our report on the financial statements;
- Our management letter comments; and
- Confirmation of our independence including, disclosure of any relationships that bear on our independence and reporting on all services.
- We are also required to report on:
 - Whether there were any limitations placed on our audit scope; and any difficulties encountered during the audit;
 - Appropriateness of significant accounting policies and the application thereof, effect of significant changes in accounting policies and existence of alternative acceptable accounting policies;
 - Management judgments and accounting estimates; and
 - All significant unadjusted differences as well as significant adjustments made as a result of our findings.
- Should any of the following matters be noted during the audit we will bring them to the attention of the Board of Trustees:
 - Evidence of fraud, or possible fraud, misstatements or illegal acts;
 - Significant weaknesses in internal control relating to the preparation of the financial statements;
 - Significant or unusual transactions;
 - Related party transactions which are not in the normal course of operations;
 - Disagreements with management;
 - Consultation by management with other accountants about any significant auditing or accounting matters;
 - Actions that if they become public, might cause embarrassment;
 - Non-compliance with regulatory requirements; and
 - Major issues discussed with management that influenced the audit appointment.

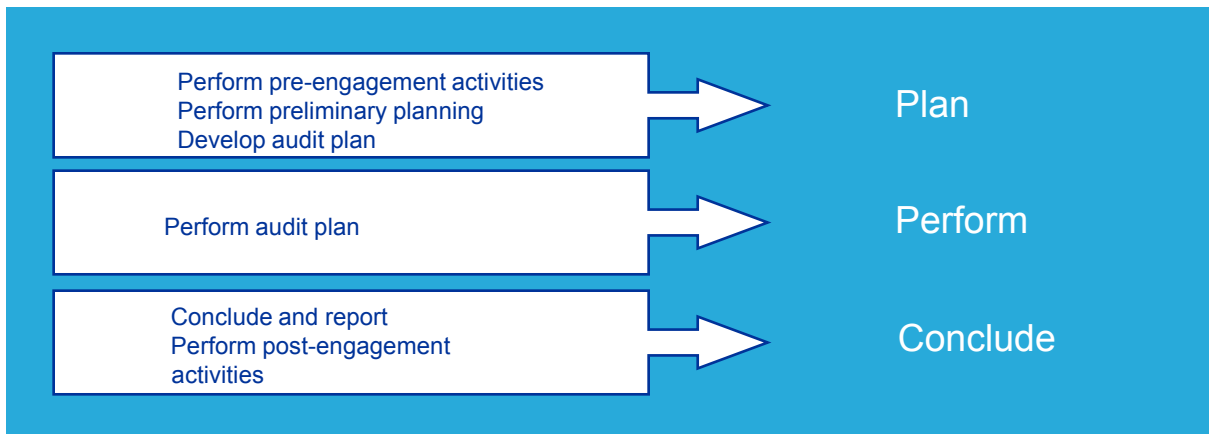
The Deloitte audit approach

A consistent approach that supports improvements

The Deloitte audit approach is a systematic methodology used to tailor our audit scope and plan specifically for the unique issues facing SGDSB.

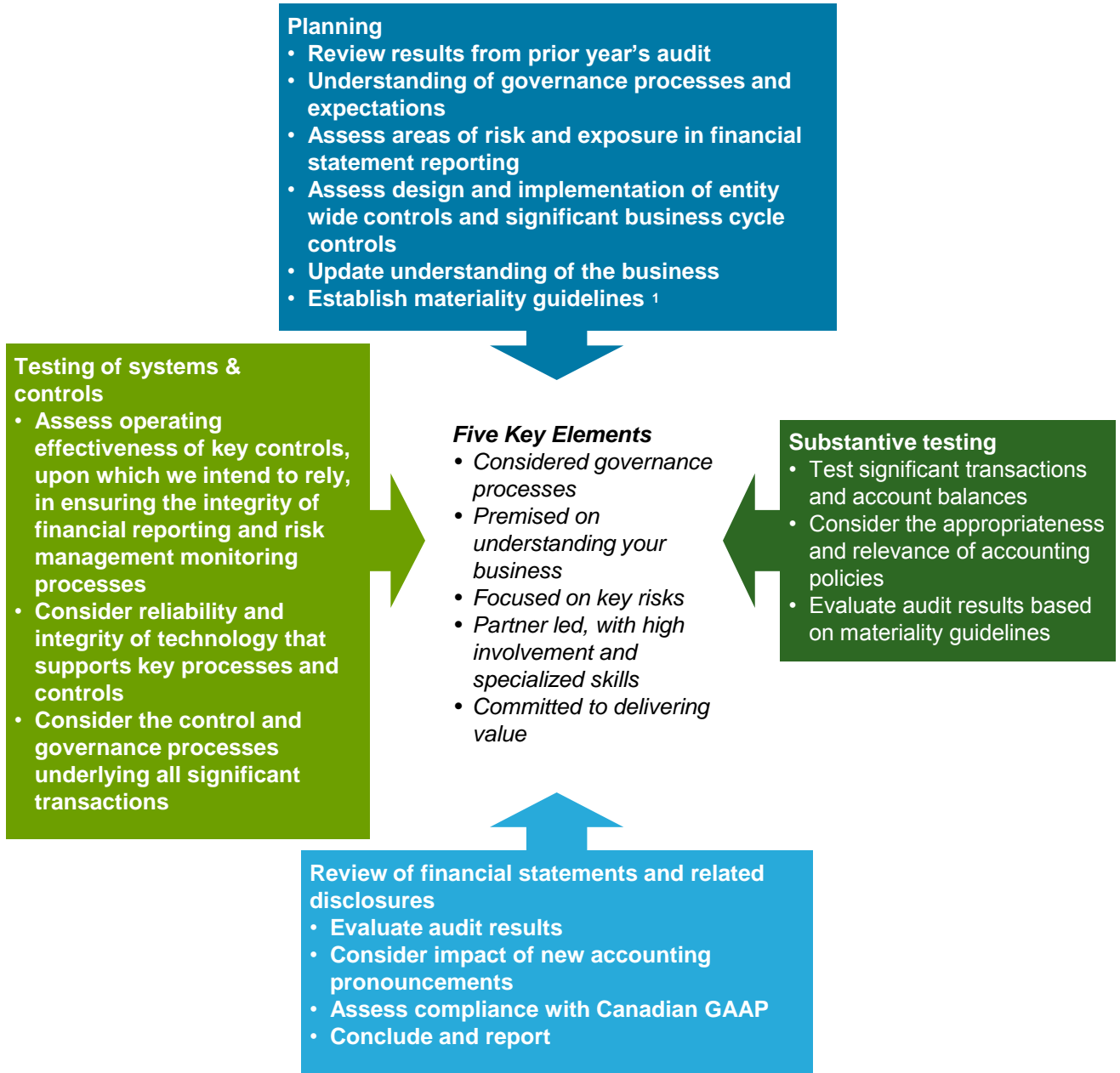
The Deloitte audit approach has the following key attributes. It is:

- **Partner-led** – The audit plan is driven by our partners' experience and detailed knowledge of SGDSB's business. Significant input is obtained from the partners at all stages of the audit engagement.
- **Focused** – We identify and design appropriate audit procedures that focus on risks associated with SGDSB, the audit engagement, and potential errors in significant account balances or disclosures.
- **Interactive** – We interact with SGDSB's management and the audit committee and respond to their needs and expectations.
- **Dynamic** – We tailor our audit plan to respond to changing circumstances.



The Deloitte audit approach (continued)

The key elements of the audit are as follows:



¹ Materiality is an essential element of Canadian generally accepted auditing standards. In the context of financial reporting, materiality refers to the magnitude of an omission or misstatement of accounting information that, in light of the surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been influenced, or a decision changed, by the omission or misstatement.

Quantitative Guidelines for Not-for-Profit Organizations are generally .5 to 2% of total expenses or total revenues. We will base the quantitative considerations of our materiality for the financial statements of the school board on 2% of budgeted expenditures.

The Deloitte audit approach (continued)

Auditor's responsibility to consider fraud

In response to CICA Assurance Handbook Section 5135, The Auditor's Responsibility to Consider Fraud, we will perform audit procedures to address fraud risks present at SGDSB.

The Board of Trustees should recognize that every organization has inherent fraud risks due to internal and external conditions such as size, dispersed locations, general economic conditions, nature of various operations and the like.

There are three common fraud risk factors, the existence of which can increase the likelihood that fraud could occur. These include:

- pressures and incentives
- attitudes/rationalization
- opportunity

The Board of Trustees' oversight and understanding of fraud risks, helps to ensure that management fulfills its responsibility to facilitate a strong internal control environment to minimize fraud opportunities and can also deter management from committing fraud.

It should be noted that the objective of an audit of financial statements is to enable the auditor to express an opinion whether the financial statements present fairly, in all material respects, the financial position, results of operations and changes in financial position in accordance with Canadian generally accepted accounting principles. Owing to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements of the financial statements will not be detected, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. The assurance an auditor provides concerning lack of misstatements arising from fraud is necessarily lower than the assurance provided concerning those arising from error.

The Deloitte audit approach (continued)

Areas of audit focus

We have identified the following areas of focus, based on our review of prior years files, awareness of current year activities and discussions with management

Account balance/business issue	Description of issue	Audit response
Externally restricted grants and contributions	<ul style="list-style-type: none"> Revenue recognition. 	<ul style="list-style-type: none"> Ensure conditions have been met and expenditures appropriate to allow for recognition of externally restricted grants and contributions.
Year end cut-off	<ul style="list-style-type: none"> Account for Revenue and Expenditures in the proper period. 	<ul style="list-style-type: none"> Substantive testing on accounts payable, accruals, deferred revenue and receivables.
Employee future benefits	<ul style="list-style-type: none"> Large liabilities which involve the use of assumptions and estimates in their determination. 	<ul style="list-style-type: none"> Reliance on specialists. Review of actuarial reports including calculations and assumptions used. Review of client calculations and information. Analytic review of related account balances.
Tangible capital assets	<ul style="list-style-type: none"> Appropriate accounting and disclosure. Reasonable procedures for legacy data collection. 	<ul style="list-style-type: none"> Review of assumptions used in determining opening balances. Substantive testing of tangible capital asset balances. Review of calculations of accumulated amortization. Note disclosure only required for fiscal 2009.
Payroll	<ul style="list-style-type: none"> Significance of payroll expenditures. 	<ul style="list-style-type: none"> Tests of detail (including validity of employees, cut off testing and accuracy of payroll amounts)

The Deloitte audit approach (continued)

Account balance/business issue	Description of issue	Audit response
Management estimates	<ul style="list-style-type: none"> Requires management judgment (i.e. pending wage settlements – “retro pay” and pay equity). 	<ul style="list-style-type: none"> Focused review of calculations and assumptions used. Discussion with management. Analytic review of related accounts.
Accounting and financial reporting	<ul style="list-style-type: none"> Impact of any new or upcoming accounting standards (e.g. tangible capital assets) and selection of appropriate accounting policies, adequacy of disclosures and treatment of non-routine transactions. 	<ul style="list-style-type: none"> Review of significant accounting policies, implementation of new standards and any unusual transactions. Work with School Board staff to determine if appropriate implementation plans are in place to enable compliance with the new standards.

Audit scope

Tailored to your Organization

Our audit planning and preliminary risk assessment results in the development of a tailored scope and tailored audit procedures. Factors considered in the determination of the audit scope include, but are not limited to:

- Consideration of significant accounts and disclosures using materiality levels and significant account thresholds that are appropriate to support our audit opinion on the financial statements of SGDSB
- Existence of significant risks
- Complexity and nature of the operations, internal controls, and accounting issues
- The degree of centralization or decentralization of processes and controls, including the extent of relevant organization-level controls
- The extent and nature of internal control deficiencies and financial statement misstatements identified in current and previous periods

Based on our analysis of these and other factors, we determine the necessary scope of work to support our audit opinion on the financial statements.

Appendix I – Audit team



Appendix II – Accounting update and other developments (Public Sector)

New standards		
Item	Effective date	Description
Transitional provisions to Government Reporting Entity, Section PS 1300	From fiscal years beginning on or after April 1, 2005 until fiscal years beginning on or after April 1, 2009.	<p>This Section was amended to add transitional provisions that allow a government, in limited cases, to choose to record the newly included government organizations in the financial statements on a modified equity basis, rather than fully consolidating, from the date of initial application until fiscal years beginning on or after April 1, 2009.</p> <p>For fiscal years beginning on or after April 1, 2009, the government will be required to fully consolidate these government organizations, in accordance with paragraph PS 1300.27.</p> <p>This change will not impact the financial statements of SGDSB.</p>
Tangible Capital Assets, Section PS 3150	Currently effective for federal, provincial and territorial governments and will be effective for local governments for fiscal years beginning on or after January 1, 2009.	<p>The revisions to Section PS 3150, Tangible Capital Assets, focus primarily on local governments recognizing and amortizing all their tangible capital assets. They are applicable for fiscal years beginning on or after January 1, 2009. (For school boards in Ontario this will be applicable to the fiscal 2010 year end).</p> <p>During the period of transition, local governments should follow PUBLIC SECTOR GUIDELINE PSG-7, Tangible Capital Assets of Local Government. PSG-7 provides guidance on reporting information which is available including the cost, accumulated amortization and net book value of each category of asset.</p> <p>The Ministry of Education requires all school boards in Ontario to provide information on all asset classes in the notes to the financial statements for the fiscal 2009 year end. This disclosure will be subject to audit.</p>

¹ The term local government covers school boards in Ontario as they have chosen to use Public Sector Accounting Standards.

Appendix II – Accounting update and other developments (Public Sector) (continued)

New standards		
Item	Effective date	Description
Financial Statement concepts, Amendment – Section PS 1000 Financial Statement Objectives, Amendment – Section PS 1100 Financial Statement Presentation, Amendment – Section PS 1200	<p>Currently effective for federal, provincial and territorial governments and effective for local governments for fiscal years beginning on or after January 1, 2009.</p>	<p>In November 2006, after extensive consultation with the local government community and with only minor amendments to the existing standards for senior governments, the Public Sector Accounting Board (PSAB) approved revised Sections PS 1000, Financial Statement Concepts, PS 1100, Financial Statement Objectives, and PS 1200, Financial Statement Presentation, a single conceptual framework and reporting model for all levels of government in Canada. The revisions focus primarily on local governments applying the same reporting model currently adopted by senior governments for fiscal years beginning on or after January 1, 2009. Beginning on or after January 1, 2009, all governments in Canada will be reporting on a full-accrual basis of accounting. In addition, the PS 1700 and PS 1800 for local governments required a modified accrual basis of accounting, and as such, these Sections will be withdrawn.</p> <p>This new reporting model will be effective for the 2010 fiscal year.</p>

Appendix II – Accounting update and other developments (Public Sector) (continued)

Exposure drafts and Re-exposure drafts		
Item	Effective Date	Description
Government Transfers	Proposed for transfers recognized on or after April 1, 2011.	<p>This project was started to develop amendments to Section PS 3410, Government Transfers, to address application and interpretation issues raised by the government community. The major issues in the project include:</p> <ul style="list-style-type: none"> ▪ Resolving the debate over the appropriate accounting for multi-year funding provided by governments; ▪ Clarifying the nature and extent of the authorization needed to be in place for a transfer to be recognized; ▪ Clarifying the degree to which stipulations imposed by a transferring government should impact the timing of recognition of the transfer by both the transferor and recipient governments; and ▪ Addressing the appropriate accounting for capital transfers received under an expense-bases accounting regime. <p>In March 2008, PSAB discussed the responses received on the first Re-Exposure Draft issued in April 2007. The first Re-Exposure Draft proposed a different approach to recipient accounting for transfers. It describes when a recipient government would recognize a liability for a transfer. The proposed approach considers the views of the majority of respondents to the ED, builds on the transfers' principles in IPSAS 23 and incorporates elements from the two previous PSAB Associates' Drafts.</p> <p>A second Re-Exposure Draft (Re-ED) was issued and the comment period ended September 15, 2009. The Re-ED proposes that subsequent actions of a recipient can give rise to a liability and it also introduces the concept of recording capital grants/contributions as a deferred capital contribution on the statement of financial position and amortizing them into income on the same basis as the related capital asset is amortized.</p> <p>This standard is being closely monitored by the Ministry of Education as it will have a significant impact on school board and Ministry budgeting and financial reporting.</p>

Appendix II – Accounting update and other developments (Public Sector) (continued)

Exposure drafts and Re-exposure drafts		
Item	Effective Date	Description
Financial Instruments	Proposed for fiscal years beginning on or after April 1, 2012.	<p>The Exposure Draft was approved in June 2009. The main features include:</p> <ul style="list-style-type: none"> ▪ Fair value measurement is required for derivatives and portfolio investments that are equity instruments quoted in an active market. ▪ A government can choose to report non-derivative financial assets and/or financial liabilities on a fair value basis if it manages and reports performance of these items on a fair value basis. ▪ A change in the fair value of a financial instrument should be presented in the statement of operations as a re-measurement gain and loss. ▪ Revenues other than re-measurement gains and expenses other than re-measurement losses should be separately presented in the statement of operations. ▪ The statement of operations should report the measure of surplus/deficit excluding re-measurement gains and losses for the period separately from the measure of surplus/deficit for the period, which includes re-measurement gains and losses. ▪ A government should disclose information that enables users of financial statement to evaluate the nature and extent of risks arising from financial instruments to which it is exposed at the reporting date. ▪ The proposed standard will be effective for fiscal years beginning on or after April 1, 2012. Early adoption is encouraged. Any adjustment to the carrying amount of applicable assets and liabilities at the beginning of the fiscal year the standard is initially applied should be recognized as an adjustment to the accumulated surplus/deficit at that date. <p>This ED should continue to be monitored.</p>

Appendix II – Accounting update and other developments (Public Sector) (continued)

Exposure drafts and Re-exposure drafts		
Item	Effective Date	Description
Tax Revenue (formerly Revenue)	Proposed for fiscal years beginning on or after January 1, 2012.	<p>PSAB proposes, to issue a new TAX REVENUE, Section PS 3510. The new Section would apply to all levels of governments.</p> <p>The main features of this Re-exposure Draft (Re-ED) are as follows:</p> <ul style="list-style-type: none"> • Taxes are to be recognized as an asset and revenue when they meet the definition of an asset, they are authorized (a defined concept) and the taxable event occurs. • Tax revenue would be recognized by the government that imposes the tax except in purely flow-through arrangements. • A tax is considered authorized when the effective date of the tax has passed and the earlier of the following has occurred: the related legislation, regulations or by-laws have been approved, or, in the case of jurisdictions where the legal framework allows it, the ability to assess and collect tax has been provided through legislative convention. • An asset acquired through a tax transaction is to be measured initially at its realizable value. • Tax revenue should not be reduced by transfers made through a tax system. • Tax revenue should not be grossed up for the amount of tax concessions (which are often referred to as tax expenditures). • Guidance for identifying and distinguishing between tax concessions and transfers made through a tax system is provided. <p>This Re-ED should continue to be monitored.</p>

Appendix II – Accounting update and other developments (Public Sector) (continued)

Exposure drafts and Re-exposure drafts		
Item	Effective Date	Description
Introduction to the Public Sector Accounting Handbook	Proposed for fiscal years beginning on or after January 1, 2011.	PSAB approved an Exposure Draft (ED) for comment. The ED confirms the direction previously provided to government business enterprises to adhere to the standards for publicly accountable enterprises in the private sector (i.e., International Financial Reporting Standards (IFRSs)) for fiscal periods starting on or after January 1, 2011. The ED also proposes to eliminate the category “government business-type organizations” (GBTOs). It proposes that GBTOs be recategorized as either government not-for-profit organization or other government organizations (OGOs), and follow the direction of the Introduction regarding the appropriate source of GAAP. While OGOs would generally base their financial reporting on the PSA Handbook, the ED proposes certain factors that must be considered for determining when IFRSs may be more suitable. The ED was released in July 2009 with a comment date of August 7, 2009. PSAB is currently reviewing responses.

Appendix II – Accounting update and other developments (Public Sector) (continued)

Statement of recommended practices		
Item	Effective date	Description
Introduction to Statements of Recommended Practice	N/A	<p>PSAB approved revisions to the “Introduction to Statements of Recommended Practice”. It reviewed several suggestions for changing the name of SORPs and concluded that the alternatives did not sufficiently reflect the nature of SORP’s. Revisions to the Introduction make it abundantly clear that SORPs do not constitute GAAP and that they are intended to provide general guidance but are not mandatory or prescriptive.</p>
Assessment of Tangible Capital Assets	N/A	<p>The main features of this SORP are as follows:</p> <ul style="list-style-type: none"> ▪ A government can choose to report only on individual, specific categories or groups of tangible capital assets. ▪ Reporting on the physical condition of tangible capital assets is information that does not necessarily have to accompany the financial statements. It could be included in a standalone report or in other public reports such as a budget document. ▪ Information should, at a minimum, include the overall average physical condition rating, average age and useful life and the nature and extent of tangible capital assets in each category. ▪ Narrative information would include discussion of trends in changes in the physical condition and identify the basis of measurement and measurement scale used to assess and report on the physical condition of tangible capital assets. <p>This was approved in September 2008.</p>
Indicators of Government Financial Condition	N/A	<p>In March 2009, PSAB approved a SORP on “Indicators of Financial Condition”. The SORP provides a framework of elements of financial condition and proposes, but does not require a core set of indicators for each element.</p>

Appendix II – Accounting update and other developments (Public Sector) (continued)

New projects		
Item	Effective date	Description
Entity-level Financial Statements	N/A	A statement of Principles (SOP) has been approved for comment and addresses specific areas related to the general purpose financial statements of other government organizations (OGOs). This SOP should not impact SGDSB.
Liability for Remediation and Mitigation of Contaminated Sites	N/A	<p>The main features of this proposed Statement of Principles are as follows:</p> <ul style="list-style-type: none"> ▪ A government or government organization has a liability when either the entity is directly responsible or accepts responsibility, and the contamination in question exceeds an authoritative environmental. ▪ Voluntary compliance with a non-authoritative policy or guidelines would not create a liability under this SOP. ▪ Liabilities would be measured using a discounted cash flow approach that would be reviewed at each reporting date. ▪ The measurement of the liability can include recoveries when it is likely that the recovery will be realized. <p>Each principle is stated, together with supporting commentary, to assist readers in understanding how each issue was evaluated.</p> <p>Comment period ended on June 15, 2009.</p>

Deloitte.

PETER STETSKO PROFESSIONAL CORPORATION
PETER STETSKO, B.COMM., M.B.A., C.A., CFP, SBSIJ

PHONE (807) 623-2727
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PETER STETSKO

CHARTERED ACCOUNTANT

136 NORTH McKELLAR STREET - POST OFFICE BOX 10281
THUNDER BAY, ONTARIO
P7B 6T7

September 14, 2009

To: The Board of Trustees
Superior-Greenstone District School Board
P.O. Bag 'A', 12 Hemlo Drive
Marathon, Ontario P0T 2E0

Dear Board of Trustee members:

I have been engaged to audit the financial statements of the Caramat District School Area Board for the year ending August 31, 2009. Canadian generally accepted auditing standards require that I communicate the following information with you in relation to your audit.

Management is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

Our Responsibility as Auditors

As stated in the engagement letter dated October 5, 2007, my responsibility as auditor of your organization is to express an opinion on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the Board in accordance with Canadian generally accepted accounting principles.

An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

My audit includes:

- Assessing the risk that the financial statements may contain misstatements that, individually or in the aggregate, are material to the financial statements taken as a whole; and
- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

As part of my audit, I will obtain a sufficient understanding of the business and the internal control

structure of the Board to plan the audit. This will include management's assessment of:

- The risk that the financial statements may be materially misstated as a result of fraud and error; and,
- The internal controls put in place by management to address such risks.

Board of Trustee Members' Responsibilities

The Board of Trustee member's responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditors as necessary and prior to release and approval of financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the auditors with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditors any issues of disclosure, Board governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or auditor's report;
- Providing guidance and direction to the auditors on any additional work they feel should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into the findings of the auditors with respect to Board governance, management conduct, cooperation, information flow and systems of internal controls; and
- Reviewing the draft financial statements prepared by management, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness, and approving the same.

Audit Approach

Outlined below are certain aspects of my audit approach which are intended to help you in discharging your oversight responsibilities. My general approach to the audit of the Caramat District School Area Board is to assess the risks of material misstatement in the financial statements and then respond by designing audit procedures.

Illegal Acts, Fraud, Intentional Misstatements and Errors

My auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and would not necessarily disclose all illegal acts, fraud, intentional misstatements or errors should any exist. I will conduct the audit under Canadian generally accepted auditing standards (GAAS), which include procedures to consider (based on the control environment, governance structure and circumstances encountered during the audit), the potential likelihood of fraud and illegal acts occurring.

These procedures are not designed to test for fraudulent or illegal acts, nor would they necessarily detect such acts or recognize them as such, even if the effect of their consequences on the financial statements is material. However, should I become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, I will communicate this information directly to the Board of Trustees.

It is management's responsibility to detect and prevent illegal actions. If such acts are discovered or Board of Trustee members become aware of circumstances under which the Board may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to me.

Related Party Transactions

During my audit, I conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, directors and their immediate family members and organizations with which these individuals have an economic interest.

I will ensure that all related party transactions that were identified during the audit have been represented by management to have been disclosed in the notes to financial statements, recorded in accordance with Canadian generally accepted accounting principles (GAAP), and have been reviewed with you. All gains and losses occurring as a result of transactions with related parties have been recorded in accordance with the recommendations of Section 3840 of the Canadian Institute of Chartered Accountants (CICA) Handbook. Management has advised that no other related party transactions have occurred that have not been disclosed to me. The Board of Trustees is required to advise me if they are aware of or suspect any other related party transactions have occurred which have not been disclosed in the financial statements.

Risk-based

My risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that I focus my audit work on higher risk areas that have a higher risk of being materially misstated.

Materiality

Materiality in an audit is used to:

- Guide planning decisions on the nature and extent of my audit procedures;
- Assess the sufficiency of the audit evidence gathered; and
- Evaluate any misstatements found during our audit.

Materiality is defined as:

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgment in the particular circumstances.

I plan to use an initial materiality of \$5,000. The materiality for last year's audit was \$5,000.

Audit Procedures

In responding to my risk assessment, I will use a combination of tests of controls, tests of details and substantive analytical procedures. The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.

Other Matters

Reliance on Another Auditor

The financial statements of the Northern School Resource Alliance are proportionally consolidated with those of the Caramat District School Area Board and are audited by the firm of Fitzpatrick and Partners LLP Chartered Accountants. I will rely on this firm's audit report and work in forming my opinion on the consolidated financial statements of the Caramat District School Area Board.

Use of Specialists

The Board has appointed School Board's Co-operative Inc. as its actuary to complete a valuation of the Board's future benefit liabilities for the year ended August 31, 2009. I will use this valuation as audit evidence in forming my opinion on the consolidated financial statements of the Caramat District School Area Board.

This communication is prepared solely for the information of the Board of Trustees and is not intended for any other purpose. I accept no responsibility to a third party who uses this communication.

Yours truly,

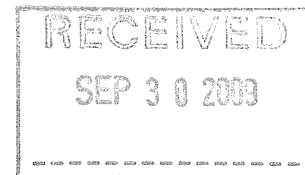


PETER STETSKO, CA,
LICENSED PUBLIC ACCOUNTANT

PETER STETSKO

CHARTERED ACCOUNTANT

136 NORTH McKELLAR STREET - POST OFFICE BOX 10281
THUNDER BAY, ONTARIO
P7B 6T7



September 14, 2009

The Board of Trustees,
Superior-Greenstone District School Board
P.O. Bag 'A', 12 Hemlo Drive
Marathon, Ontario P0T 2E0

Dear Board of Trustee members:

I have been engaged to audit the financial statements of the Caramat District School Area Board for the year ending August 31, 2009.

Canadian generally accepted auditing standards require that I communicate at least annually with you regarding all relationships between the Board and myself that, in my professional judgment, may reasonably be thought to bear on my independence.

In determining which relationships to report, the standards require me to consider relevant rules and related interpretations prescribed by the Institute of Chartered Accountants of Ontario and applicable legislation, covering such matters as:

- a) Holding a financial interest, either directly or indirectly, in a client;
- b) Holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- c) Personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- d) Economic dependence on a client; and
- e) Provision of services in addition to the audit engagement.

I have prepared the following comments to facilitate my discussion with you regarding independence matters arising since September 17, 2008, the date of my last letter.

I am not aware of any relationships between the Caramat District School Area Board and myself that, in my professional judgment, may reasonably be thought to bear on my independence, that have occurred from September 17, 2008 to September 14, 2009.

-2-

The total fees charged to the Board for audit services including PSAB implementation and Reporting Entity Project were \$7,475 plus GST and for non-audit services were \$- plus GST for the year ended August 30, 2008.

Canadian generally accepted standards for audit engagements require that I confirm my independence to management, or persons having oversight responsibility for the financial reporting process, in the context of the Rules of Professional Conduct of the Institute of Chartered Accountants of Ontario. Accordingly, I hereby confirm that I am independent with respect to the Board within the meaning of the Rules of Professional Conduct of the Institute of Chartered Accountants of Ontario as of September 14, 2009.

This report is intended solely for the use of the board of trustees, management and others within the Caramat District School Area Board and should not be used for any other purposes.

I look forward to discussing with you the matters addressed in this letter during our upcoming audit.

Yours truly,

A handwritten signature in black ink, appearing to read 'Peter Stetsko', with a stylized flourish at the end.

PETER STETSKO, CA,
LICENSED PUBLIC ACCOUNTANT

PETER STETSKO

CHARTERED ACCOUNTANT

136 NORTH McKELLAR STREET - POST OFFICE BOX 10281
THUNDER BAY, ONTARIO
P7B 6T7

September 22, 2009

To: The Board of Trustees
Superior Greenstone District School Board
P.O. Bag 'A', 12 Hemlo Drive
Marathon, Ontario P0T 2E0

Dear Board of Trustee members:

I have been engaged to audit the financial statements of the Nakina District School Area Board for the year ending August 31, 2009. Canadian generally accepted auditing standards require that I communicate the following information with you in relation to your audit.

Management is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

Our Responsibility as Auditors

As stated in the engagement letter dated October 5, 2007, my responsibility as auditor of your organization is to express an opinion on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the Board in accordance with Canadian generally accepted accounting principles.

An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

My audit includes:

- Assessing the risk that the financial statements may contain misstatements that, individually or in the aggregate, are material to the financial statements taken as a whole; and
- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

As part of my audit, I will obtain a sufficient understanding of the business and the internal control structure of the Board to plan the audit. This will include management's assessment of:

- The risk that the financial statements may be materially misstated as a result of fraud and error; and,
- The internal controls put in place by management to address such risks.

Board of Trustee Members' Responsibilities

The Board of Trustee member's responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditors as necessary and prior to release and approval of financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the auditors with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditors any issues of disclosure, Board governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or auditor's report;
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Yours truly,

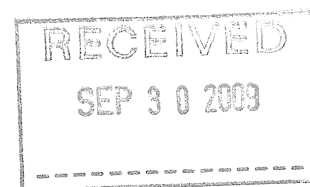
A handwritten signature in black ink, appearing to read 'Peter Stetsko', with a stylized, cursive script.

PETER STETSKO, CA,
LICENSED PUBLIC ACCOUNTANT

PETER STETSKO

CHARTERED ACCOUNTANT

136 NORTH McKELLAR STREET - POST OFFICE BOX 10281
THUNDER BAY, ONTARIO
P7B 6T7



September 22, 2009

The Board of Trustees,
Superior Greenstone District School Board
P.O. Bag 'A', 12 Hemlo Drive
Marathon, Ontario P0T 2E0

Dear Board of Trustee members:

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The total fees charged to the Board for audit services including PSAB implementation and Reporting Entity Project were \$9,660 plus GST and for non-audit services were \$- plus GST for the year ended August 31, 2008.

Canadian generally accepted standards for audit engagements require that I confirm my independence to management, or persons having oversight responsibility for the financial reporting process, in the context of the Rules of Professional Conduct of the Institute of Chartered Accountants of Ontario. Accordingly, I hereby confirm that I am independent with respect to the Board within the meaning of the Rules of Professional Conduct of the Institute of Chartered Accountants of Ontario as of September 22, 2009.

This report is intended solely for the use of the board of trustees, management and others within the Nakina District School Area Board and should not be used for any other purposes.

I look forward to discussing with you the matters addressed in this letter during our upcoming audit.

Yours truly,

A handwritten signature in black ink, appearing to read "Peter Stetsko". The signature is fluid and cursive, with the first name "Peter" being more prominent than the last name "Stetsko".

PETER STETSKO, CA,
LICENSED PUBLIC ACCOUNTANT

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 70

Date: October 19, 2009

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Cathy Tsubouchi

SUBJECT: Disbursements Report for September 2009

Background

In June 2009, the Board approved the 2009/2010 Budget of \$36,369,734

Based on the above, average spending for each month should be approximately \$3,030,000. A comparison of actual spending to the monthly average highlights the unique spending that has taken place during a given month.

Current Situation

Total disbursements in the form of cheques written and payrolls for September 2009 were \$4,843,317.71. Our spending for the month exceeds the average for the following reasons:

Total Disbursements for the period	\$4,843,317.71
Less unusual items for the month:	
Capital project payments made in September for wrap-up of 2008/09 projects	<u>(1,800,000.00)</u>
Adjusted Total	\$3,043,317.71

With the removal of unusual items, monthly spending is more in line with the average.

The details of cheques issued during the month have been submitted to Jim Turner, Chair of the Business Committee for review.

Administrative Recommendations

That Superior-Greenstone DSB Board receives Report No. 70: Disbursements for September 2009 as presented for information.

Respectfully submitted,

Cathy Tsubouchi
Manager of Accounting Services

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 71

Date: October 19, 2009

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Barbara Draper, Coordinator of Human Resource Services

SUBJECT: Personnel Report – October 19, 2009

That, the Superior-Greenstone DSB receives as information Report No. 71: Personnel, dated October 19, 2009.

<i>I TEACHING STAFF</i>

1. APPOINTMENTS

Please contact the Human Resources Department for all Personnel Inquiries

2. RESIGNATIONS

3. LEAVE OF ABSENCE

4. OTHER

Occasional Teaching Assignments

<i>II SUPPORT STAFF</i>

1. APPOINTMENTS

2. LEAVE OF ABSENCE

3. RESIGNATIONS

4. TRANSFERS, CHANGES IN ASSIGNMENT

5. OTHER

Recalls

Temporary Assignments

Barbara Draper
Coordinator of Human Resource Services
Reference: Regular Board Meeting October 19, 2009