

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) .....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) .....14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

### Regular Board Meeting 2009/11

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

## MINUTES

Monday, November 16, 2009

Designated Site: Nipigon-Red Rock DHS, Red Rock, ON

**Board Chair:** Mark Mannisto

**Director:** Patti Pella

VC Sites at: GCHS / LSHS / MNHS / SGBO

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board  
 PART II: Regular Board Meeting  
 PART III: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.  
 Section (B) : – (open to public): TBA  
 Section (C) In-Camera: – (closed to public) TBA

### Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Mannisto, Mark	X				
Brown, Cindy			X			Notwell, Kathryn		X			
Duffus, Sarah (Student)			X			Robinson, Danielle (Student)			X		
Fisher, Cindy					X	Simmons, Tina	X				
Keenan, Darlene (joined at 7:10 p.m.)		X				Sparrow, Julie		X			
Kjellman, Kayla (Student)					X	Turner, Jim	X				

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Patti Pella: Director of Education	X					
Rousseau, Bruce: Superintendent of Business			X			
Tamblyn, David: Assistant to the Director of Education					X	
Newton, Valerie: Superintendent Student Success			X			
Tsubouchi, Cathy: Manager of Accounting Services			X			
Chiupka, Wayne: Manager of Plant Services/Transportation			X			
Paris, Marc: Coordinator of Maintenance	X					
Draper, Barb: Coordinator of Human Resources Services			X			
Ross, Brad: Coordinator of Systems and Information Technology					X	
Joannette, Rose-Marie: Administrative Assistant / Communications			X			

### **1.0 Roll Call**

The Board Chair Mark Mannisto conducted roll call at 6.40 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:43 p.m.*

### **2.0 Disclosure of Interest: re Closed Session**

There were no disclosures of interest offered at this time.

### **3.0 Committee of the Whole Board**

#### **3.1 Agenda: Committee of the Whole Board – Closed**

**223/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee J. Sparrow*

✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 6:43 p.m. and that this portion be closed to the public.*

Carried

#### **3.2 Rise and Report from Closed Session**

**224/09**

Moved by: *Trustee K. Notwell*

Seconded by: *Trustee C. Brown*

✓ *That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 7:01 p.m. and that this portion be open to the public.*

Carried

PART II: *Regular Board Meeting*

*Section (B) : – (open to public): 7:01 p.m.*

### **4.0 Regular Meeting Call to Order**

**225/09**

Moved by: *Trustee C. Brown*

Seconded by: *Trustee J. Sparrow*

✓ *That, the Superior-Greenstone DSB September Regular meeting is called to order at 7:05p.m.*

Carried

### **5.0 Approval of Committee of the Whole In-Camera (Closed) Report**

#### **5.1 226/09**

Moved by: *Trustee J. Turner*

Seconded by: *Trustee C. Brown*

✓ *That, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section A (Closed) Report.*

Carried

### **6.0 Approval of Agenda**

**227/09**

Moved by: *Trustee C. Brown*

Seconded by: *Trustee K. Notwell*

✓ *That the agenda for the Superior-Greenstone DSB 2009/11 Regular Board Meeting, November 16, 2009 be accepted and approved.*

Carried

### **7.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest offered at this time

## **8.0 Minutes: Board Meetings and Committee Meetings**

### **8.1 Minutes Approved and Acknowledged**

Trustee D. Keenan noted a correction to the October 19, 2009 Board minutes, i.e, Item 16.1., second paragraph, "Trustee D. Keenan advised that the expenses for Advisory Trustee Armand Giguere to attend the conference [OPSBA Board of Directors meeting in September] were covered by OPSBA."

Board Chair M. Mannisto noted a correction to the November 3, 2009 Parent Involvement Committee minutes, i.e., Item 7.16, "This equipment....The North of Superior [Superior North] Emergency Medical Services..."

**228/09**

Moved by: Trustee C. Brown

Seconded by: Trustee J. Turner

✓ **That**, the minutes from the Regular Board Meeting be adopted:

- 2009/10 Regular Board, Monday, October 19, 2009, as amended, and
- That, the minutes from the following committee meetings be acknowledged for receipt:
- Board Policy Review Committee – Monday, October 26, 2009
- Parent Involvement Committee – Tuesday, November 3, 2009 as amended
- Native Education Advisory Committee – Wednesday, November 4, 2009.

Carried

### **8.5 Amendment to Board Meeting Minutes: Monday, August 24, 2009**

**229/09**

Moved by: Trustee K. Notwell

Seconded by: Trustee J. Turner

✓ **That**, the Superior-Greenstone DSB amend Motion No. 200/09 adopted at the September 21, 2009 Regular Board meeting adopting the minutes for Monday, August 24, 2009 by changing the attendance record to illustrate that Trustee Darlene Keenan was present at the designated board meeting site in the Superior-Greenstone DSB Meeting Room (Marathon).

Carried

## **9.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

## **10.0 Delegations and/or Presentations**

### **10.1 2008-2009 Superior-Greenstone DSB: Deloitte Audit Results**

This item was move to the Section 13.0 Reports of the Business Committee, Item 13.3.

### **10.2 Renee Anderson: Kids Corral Child Care Centre**

Presenting from the Lake Superior High School videoconference site, Renee Anderson, Treasurer of the Kids Corral Child Care Centre (KCCC) in Schreiber requested the board to consider a decrease the monthly rent payable for the space it occupies in the Schreiber Public School. As well, a request was made to write off a debt of \$8,689.31. Specifically, Ms. Anderson asked the board to consider charging only a flat rate monthly rate of \$500 for space in the facility. She outlined numerous steps that the KCCC has taken to-date in an attempt to reduce its operating cost. The board will consider the information presented and advise the Kids Corral Child Care Centre of its decision.

### **10.3 Excellence in Education: Schools in the Middle – Literary/Numeracy Secretariat Initiative**

Kellie Wrigley, Teacher at George O'Neill PS and a member of the Early Intervention team reported on this initiative, and the experience she and her colleagues have had as contributors in developing the Board Improvement Plan.

#### 10.4 Student Trustees' Update

##### 10.4.1 Sarah Duffus

Ms. Duffus reported on events from Geraldton Composite HS, including a video presentation entitled Wasted sponsored by Mothers Against Drunk Drivers. An Awards Assembly is scheduled on November 26, 2009.

##### 10.4.2 Danielle Robinson

Ms. Robinson has set up liaison with Manitouwadge High School (MNHS) Student Council President Keisha Drapeau. MNHS has its Graduation Committee established and fundraising has begun for the event. Marathon High School (MRHS) hosted a visit by Katie Weatherston of the Olympic Girls Hockey Team. It has also had well attended student activities including a pumpkin-carving lunch sponsored by the student council. Also in conjunction with Halloween, a "Carn-Evil" event was well-received by students. The Yearbook Committee has begun fund-raising. Graduating students this year are dispirited over a decision not permit Prom Night on MRHS premises. Director Patti Pella will explore this issue with school administration.

#### **11.0 Reports of the Director of Education**

*(Director: Patti Pella)*

##### 11.1 Report No 72: 2009-2010 Trustee Professional Development Vis-a Vis Board Meeting Rotation

Director Patti Pella reviewed the report, indicating that the template with board meeting dates revisions are suggestions to provide the opportunity for Trustee Professional Development that would accommodate live networking of trustees. The topic and definitive decisions on revising board meeting dates to accommodate public attendance and concurrently, Trustees' PD time will be addressed at the Board's Organization Meeting in December.

#### **12.0 Reports of the Education Committee**

*(Education Chair: K. Notwell)*

*Assistant to the Director of Education: David Tamblyn*

##### 12.1 Board Improvement Plan

Superintendent of Student Success Valerie Newton and School Framework Leader Nicole Morden-Cormier provided this report. Ms. Newton explained the secondary component using a graphic of Student Success Overview, while Ms. Morden-Cormier referred to a graphic entitled Continuous System Improvement to elaborate on the elementary perspective. They explained that the Board Improvement Plan is a dynamic document that incorporates the ministry's announced direction to combine the Literacy/Numeracy Secretariat with the Student Success area. A final copy of the plan will be posted on the board website.

##### 12.2 Report No 73: Changes to Safe Schools

V. Newton reported that Bill 157, the Keeping Our Kids Safe at School Act come into effect on February 1, 2010. She explained that the premise of the Act is that everyone in the school has a responsibility to respond and report incidents of student violence to the principal and to intervene if they are witness to serious anti-social student behaviour.

##### 12.3 Report No 74: Special Funding for Native Language and Native Studies Courses

Ms. Newton reported that for Semester II, four of the secondary schools in the board are requesting permission to add additional sections in total to their schools' timetables for the proposed Native Studies and Native Language courses. A final decision about adding the course would be made at the end of January when information is available on how many students have elected the program option.

**230/09**

Moved by: Trustee J. Turner

Seconded by: Trustee B. Bartlett

✓ **That**, the Superior-Greenstone DSB, approve the Report No. 74: Special Funding for Native Language and Native Studies Course for the addition of six additional sections, in total, to be assigned to the following secondary schools, pending proof of minimum student enrollment:

- Geraldton Composite High School
- Lake Superior High School
- Nipigon Red Rock District High School
- Manitouwadge High School

Carried

12.4 Report No 75: Accessibility Standards for Customer Service

Ms. Newton reported that since June 2005 when the Accessibility for Ontarians with Disabilities Act, (AODA), became law, the province has identified five kinds of barriers preventing full access for people with disabilities. These barriers are customer service, the built environment, employment, information and communication, technology, and transportation. School Boards have been ordered to comply with the standard for Customer Service by January 2010. Customer Service compliance requires that access for people with disabilities be ensured in the areas of physical architecture, information communication, attitudinal barriers, technological, and systemic barriers. All board employees are required to view a training video about how to react and act in support of access for the disabled who may work, attend or visit our schools and facilities.

**13.0 Reports of the Business Committee**

(Business Chair: J. Turner)

Superintendent of Business: B. Rousseau

13.1 Report No. 76: Enrolment Summary as of October 30, 2009

Superintendent of Business reported that enrolment as of the October ministry count date has the elementary panel statistics showing a decrease of 16.50 FTE, while the secondary panel as seen an increase of 3.50 FTE. Overall, student enrolment has declined by 13 FTE students.

13.2 Report No.77: B.A. Parker PS Project Update

Wayne Chiupka, Manager of Plant Operations provided a brief update on the project indicating that the project is still on target for a school opening of September 2011.

13.3 2008-2009 Superior-Greenstone DSB: Deloitte Audit Results

Originally scheduled as (Item 10.1) the presentation of the 2008-2009 Superior-Greenstone DSB Audit by Deloitte was moved to this section and presented by Cathy Tsubouchi, Manager of Accounting Services as Deloitte representative was unable to attend this evening.

Ms Tsubouchi presented highlights from the Deloitte Report to the Board of Trustees. It was noted that the audit found no significant weaknesses and Deloitte extends its thanks for the excellent cooperation from management and staff.

**231/09**

Moved by: Trustee D. Keenan

Seconded by: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB receives the 2008-2009 Superior-Greenstone DSB Deloitte Audit Results as presented by Cathy Tsubouchi.

Carried

13.3 Report No.78: 2008/2009 Financial Statements

C. Tsubouchi provided an overview of the 2008-2009 Financial Statements, noting that Deloitte had completed its audit the last week of October. The final report will be posted on the board website.

**232/09**

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB accepts Report No. 78: 2008/2009 Financial Statements as presented.

Carried

13.4 Report No. 79: Signing Officer of the Board

C. Tsubouchi advised that with the addition of David Tamblyn as the Assistant to the Director, a change is required to the signing officers for the board.

**233/09**

Moved by: Trustee J. Turner

Seconded by: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB accepts Report No. 79: Signing Officers of the Board and that, effective November 16, 2009, signing officers for Superior-Greenstone DSB any two of the following:

- Patti Pella, Director of Education and Secretary to the Board
- Bruce Rousseau, Superintendent of Business and Treasurer
- David Tamblyn, Assistant to the Director of Education
- Cathy Tsubouchi, Manager of Accounting Services

Carried

**14.0 Matters for Decision**

Board Chair: M. Mannisto

14.1 Report No. 80: Disbursements – October 2009

C. Tsubouchi reported on October 2009 disbursement for information purposes.

14.2 Report No. 81: Personnel – November 16, 2009

Inquiries concerning personnel issues were addressed in closed session with the written report presented for information purposes only.

**15.0 New Business**

15.1 Board Chair

15.1.1 H1N1 Update

Invited by Board Chair Mark Mannisto, B. Rousseau provided a brief verbal update on board statistics related to the H1N1 outbreak. He advised there is a reporting protocol in place with the Ministry of Education Regional Office. As well, the board office is provided with regular updates from the Thunder Bay District Health Unit and these are forwarded to the school administration. Thus far, the highest student absenteeism rate has been at Manitouwadge High School of 33 percent. Staff absentee rate has not seen any dramatic increases.

15.2 Correspondence:

Today, November 16, 2009, M. Mannisto received correspondence from Armand Giguere (Caramat Advisory Trustee). He will forward this item to trustees for review.

15.3 Future Board Meeting Agenda Items

**16.0 Trustee Associations and Other Boards**

D. Keenan advised that she is going to OPSBA Board of Director meeting on November 27, 2009 and will e-mail the board package to trustees when she receives it.

## **17.0 Observer Comments**

There were no observer comments.

PART III: *Committee of the Whole Board*

*Section (C) In-Camera: – (closed to public) 9:27 p.m.*

## **18.0 Committee of the Whole Board**

### **18.1 Agenda: Committee of the Whole Board - Closed**

**234/09**

*Moved by: Trustee J. Turner*

*Seconded by: Trustee J. Sparrow*

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (C) Closed Session at 9:27 p.m. and that this portion be closed to the public.

*Carried*

### **18.2 Rise and Report from Closed Session**

**235/09**

*Moved by: Trustee J. Turner*

*Seconded by: Trustee B. Bartlett*

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (C) Closed Session at 10:07 p.m. and that this portion be open to the public.

*Carried*

## **19.0 Adjournment**

**236/09**

*Moved by: Trustee J. Turner*

*Seconded by: Trustee B. Bartlett*

✓ ***That***, the Superior-Greenstone DSB 2009/11 Regular Board Meeting, Monday, November 16, 2009 be adjourned at 10:08 p.m.

*Carried*

### *2009 Board Meeting Schedule*

<b><i>2009 Dates</i></b>	<b><i>Time</i></b>	<b><i>Location</i></b>		<b><i>2009 Dates</i></b>	<b><i>Time</i></b>	<b><i>Location (TBA)</i></b>
January 19 <sup>th</sup>	6:30 p.m.	Marathon Board Office		July 20 <sup>th</sup>	6:30 p.m.	Marathon Board Office
February 17 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		August 24 <sup>th</sup>	6:30 p.m.	Marathon Board Office
March 23 <sup>rd</sup>	6:30 p.m.	Geraldton Composite HS		September 21 <sup>st</sup>	6:30 p.m.	Lake Superior HS
April 20 <sup>th</sup>	6:30 p.m.	Nipigon Red Rock DHS		October 19 <sup>th</sup>	6:30 p.m.	Geraldton Composite HS
May 19 <sup>th</sup>	6:30 p.m.	Lake Superior HS		November 16 <sup>th</sup>	6:30 p.m.	Nipigon-Red Rock DHS
June 15 <sup>th</sup>	6:30 p.m.	Manitouwadge HS		December 7 <sup>th</sup>	2:30 p.m.	Geraldton Composite HS

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Regular Board Meeting 2009/11**

Committee of the Whole Board: 6:30 p.m.

Monday, November 16, 2009

Designated Site: Nipigon-Red Rock District High School, Red Rock, ON

**T O P I C S**

**Board Chair:** Mark Mannisto

**Director:** Patti Pella

VC Sites at: GCHS / LSHS / MNHS / SGBO

Teleconference Moderator: RM. Joanne

PART I: Committee of Whole Board

Section (A): In-Camera – (closed to public) 6:43 p.m.

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 81)

(B. Draper)

2.0 Litigation

2.1 Human Rights

(P. Pella)

PART III: Committee of Whole Board

Section (C): In-Camera – (closed to public) 9:27 p.m.

1.0 Personal Service Contract

(P. Pella)

**Regular Board Meeting 2009/11**

Monday, November 16, 2009

**M I N U T E S**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR