

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB)12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS)200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS)14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS)Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS)20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS)500 Second Street West, Geraldton, ON

Organizational & Regular Board Meeting 2010/01

MINUTES

Monday, December 7, 2009

Designated Site: Geraldton Composite HS, Geraldton ON

Videoconference Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair Designate: Bette Bartlett

Director of Education: Patti Pella

PART I: Election of Board Chair & Board Vice Chair
 PART II: Committee of Whole Board
 PART III: Organizational Meeting
 PART IV: Regular Board Meeting

(Open Session-A) 2:35 p.m.
 In-Camera, Section (B) (Closed Session) 3:00 p.m.
 (Open Session-C) 3:51 p.m.
 (Open Session-D) 4:10 p.m.

Note: Patti Pella, Director and Secretary to the Board presided over the meeting until the conclusion of the election for the 2010 Board Chair.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
	OS	TC	VC	A	R		OS	TC	VC	A	R	
Bartlett, Bette	X					Mannisto, Mark						
Brown, Cindy			X			Notwell, Kathryn						
Duffus, Sarah (Student)			X			Robinson, Danielle (Student)						
Fisher, Cindy		X				Simmons, Tina						
Keenan, Darlene (Left at 4:01 p.m.)			X			Sparrow, Julie						
Kjellman, Kayla (Student)						Turner, Jim						
<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)											
		OS	TC	VC	A	R		OS	TC	VC	A	R
Patti Pella: Director of Education								X				

Rousseau, Bruce: <i>Superintendent of Business</i>					X
David Tamblyn: <i>Assistant to Director of Education</i>	X				
Newton, Valerie: <i>Superintendent of Success Coordinator</i>			X		
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>			X		
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>				X	
Paris, Marc: <i>Coordinator of Maintenance</i>			X		
Draper, Barb: <i>Coordinator of Human Resources Services</i>			X		
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>			X		
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>			X		

1.0 Roll Call

Director of Education Patti Pella conducted roll call at 2: 35 p.m. Members were present as noted above.

PART I: Election of Board Chair & Board Vice Chair	(Open Session-A) 2:30 p.m.
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2.0 Election: Board Chair for 2010

2.1 Board Chair: Call for Nominations

Director of Education, Patti Pella called for nominations. Nominations were received as follows.

- Trustee Notwell nominated Trustee Mannisto (accepted)
- Trustee Sparrow nominated Trustee Bartlett (declined)
- Trustee Bartlett nominated Trustee Keenan (accepted)
- Trustee Brown nominated Trustee Sparrow (accepted)

After one ballot, Trustee Julie Sparrow was elected as the Board Chair.

01/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ *That, ballot from the election of the Board Chair is destroyed.*

Carried

3.0 Chairperson Assumes Chair for 2010

Upon being elected, the new Board Chair Julie Sparrow who was attending at the Marathon Board Meeting Room designated Trustee Bette Bartlett as the Chair for the meeting. This measure was taken to satisfy the requirements for quorum being that a Board Chair and one additional trustee be present at the designated site for a board meeting. The designated site for this meeting was at the Geraldton Composite High School where Trustee Bette Bartlett was attending with fellow trustees.

4.0 Election: Board Vice-Chair for 2010

4.1 Board Vice-Chair: Call for Nominations

Chair Designate Bartlett called for nominations. Nominations were received as follows.

- Trustee Notwell nominated Trustee Mannisto (accepted)
- Trustee Fisher nominated Trustee Brown (accepted)
- Trustee Sparrow nominated Trustee Keenan (accepted)

After one ballot, Trustee Cindy Brown was elected as the Board Vice-Chair

02/10

Moved by: Trustee D. Keenan

Second: Trustee J. Sparrow

✓ *That, ballot from the election of the Board Vice-Chair is destroyed.*

Carried

PART II: Committee of Whole Board	In-Camera, Section (B) (Closed Session) 2:45 p.m.
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5.0 Disclosure of Interest: re Closed Session

There were no disclosures offered concerning the closed session.

6.0 Committee of the Whole Board (In-Camera Closed)

03/10

Moved by: Trustee J. Sparrow

Second: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB amend the Committee of the Whole Board In-Camera, Section (A) Closed Session Agenda to include the Director's Contract under Part IV, Item 1.0

Carried

6.1 Agenda: Committee of the Whole Board - Closed

04/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ ***That***, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 3:00 p.m. and that this portion be closed to the public.

Carried

6.2 Rise and Report from Closed Session

05/10

Moved by: Trustee T. Simmons

Second: Trustee C. Brown

✓ ***That***, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 3:50 p.m., and that this portion be open to the public.

Carried

PART III: Organizational Meeting

(Open Session-C) 3:51 p.m.

7.0 Election: Education Committee Chair

06/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ ***That***, the Superior-Greenstone DSB vote for the Chair of the Education Committee and the Chair of the Negotiations / Business Committee by show of hands.

Carried

7.1 Chair: Education Committee-Call for Nominations

Chair Designate Bartlett called for nominations. Nominations were received as follows.

- Trustee Mannisto nominated Trustee Notwell (accepted)

No other nominations were offered. Trustee Kathryn Notwell was acclaimed as Chair of the Education Committee

8.0 Election: Negotiation/Business Committee Chair

8.1 Chair: Negotiations / Business Committee-Call for Nominations

Chair Designate Bartlett called for nominations. These were received as follows.

- Trustee Notwell nominated Trustee Keenan (accepted)
- Trustee Keenan nominated Trustee Turner (declined)

No other nominations were offered. Trustee Darlene Keenan was acclaimed as the Chair of the Negotiations/Business Committee.

9.0 Appointments of Statutory Committees

9.1 2010 Special Education Advisory Committee (SEAC)

1. Kathie Notwell *Appointee*
2. Cindy Brown *Appointee*
3. Tina Simmons *Alternate Appointee*
4. Darlene Keenan *Alternate Appointee*

9.2 2010 Occupational Health and Safety Committee

1. Mark Mannisto *Appointee*
2. Cindy Brown *Appointee*
3. Tina Simmons *Alternate Appointee*

9.3 Student Alternative learning Experience Program (SALEP) Committee

In accordance with the Education Act, a SALEP Committee shall be composed of not fewer than three persons, as appointed by a board in each year. A quorum shall consist of:

1. Cindy Brown *Appointee*
2. Cindy Fisher *Alternate Appointee*
3. The Director of Education or the Superintendent of Education
4. At least one person who is not an employee of the Board

10.0 Appointments of Standing Committee

10.1 2010 Parental Involvement Committee

1. Kathie Notwell *Appointee*
2. Darlene Keenan *Appointee*
3. Mark Mannisto *Appointee*
4. Cindy Fisher *Alternate Appointee*

10.2 2010 Native Education Advisory Committee (NEAC)

1. Cindy Fisher *NEAC Chair*
1. Bette Bartlett *Appointee*
2. Kathie Notwell *Appointee*

11.0 Appointments of Ad Hoc Committees

11.1 2010 Transportation Committee

1. Cindy Brown *Appointee*
2. Mark Mannisto *Appointee*
3. Darlene Keenan *Alternate Appointee*

11.2 2010 Board Discipline Committee

1. Darlene Keenan *Appointee*
2. Cindy Fisher *Appointee*
3. Cindy Brown *Appointee*
4. Kathie Notwell *Appointee*
5. Mark Mannisto *Appointee*

11.3 Board Policy Review Committee (BPRC)

With the election of Julie Sparrow as Board Chair, she becomes ex-officio to the BPRC within which she has been the chairperson for the last four years. She suggested that that another among the trustees volunteers to chair this committee. Trustee Cindy Brown volunteered to chair the committee, while Trustee Mark Mannisto volunteered to take the seat for Ms. Sparrow. This ensures that the BPRC composition remains at five board members.

PART IV: Regular Board Meeting

(Open Session-D) 4:10 p.m.

12.0 Regular Meeting Call to Order

Designate Chair Bartlett called the Regular Board meeting to order at 4:10 p.m.

13.0 Disclosures of Interest re: Open Session

There were no disclosures offered concerning the open session.

14.0 Approval of Committee of the Whole In-Camera (Closed) Report

14.1 07/10

Moved by: Trustee C. Brown

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole Board In-Camera, Section (D) Closed Session Report.

15.0 Approval of Agenda

08/10

Moved by: Trustee C. Fisher

Second: Trustee J. Sparrow

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2010/01, Monday, December 7, 2009 be accepted and approved as amended to include Option # 3 in Report No. 1 Suggested Revisions to 2010 Board Meeting Rotation and Dates.

16.0 Minutes: Board Meetings and Committee Meetings

This agenda item was moved down on the agenda to accommodate the timed presentation (See Item # 18.0 scheduled at 3:30 p.m.) The presentation by Bastian DePeuter was heard at this time.

17.0 Delegations and/or Presentations

17.1 North of Superior Counselling Programs (NOSP)

In a PowerPoint presentation, Bastian DePeuter, NOSP Executive Director provided a detailed overview of the programs and services provided through NOSP, notably those that focus on children's mental health.

18.0 Minutes: Board Meetings and Committee Meetings

18.1 2009/11 Regular Board – Monday, November 16, 2009

09/10

Moved by: Trustee C. Brown

Second: Trustee T. Simmons

✓ **That**, the minutes from the Regular Board Meeting be adopted as amended to illustrate that Trustee Tina Simmons attended on site at NRHS

- 2009/11 Regular Board, Monday, November 16, 2009

18.2 SEAC Meeting (Informational Minutes) – Thursday, November 5, 2009

10/10

Moved by: Trustee K. Notwell

Second: Trustee M. Mannisto

✓ **That**, the informational notes from the SEAC Meeting be acknowledged as received:

- SEAC Meeting Informational Minutes- November 5, 2009

18.3 Board Policy Review Committee – Monday, November 23, 2009

11/10

Moved by: Trustee J. Sparrow

Second: Trustee C. Brown

✓ **That**, the minutes from the BPRC Meeting be acknowledged as received:

- BPRC – Monday, November 23, 2009

12/10

Moved by: Trustee J. Sparrow

Second: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB accept the recommendations as outlined and approve as reviewed, Procedural Guideline 536 Equity and Inclusive Education, and that posting to the Board website and implementation of this procedural guideline be dated December 8, 2009 and that said shall supersede any previous policy, and

That the Superior-Greenstone DSB accept the recommendations from the October 26, 2009 BPRC meeting and approve as reviewed:

- MG 412 (new): Public Access Defibrillators in Schools
- MG-502: Ontario Student Records
- MG-505: Field Trips and Excursions
- P-524: Sabrina's Law (Anaphylaxis)
- P-536: Equity and Inclusive Education
- P-706: Health and Safety
- P-906: Environmental Education, and

That posting to the Board website and implementation of this policies and management guidelines be dated October 26, 2009 and that said shall supersede any previous policy.

19.0 Business Arising Out of the Minutes

There was no business arising out of the minutes.

20.0 Delegations and/or Presentations

20.0 Student Trustees' Update

(Verbal – S. Duffus, K. Kjellman & D. Robinson)

Trustees Kjellman and Duffus each provided a brief update on the events happening at NRHS and GCHS respectively. Trustee Robinson was unavailable for this meeting.

21.0 Reports of the Director of Education

(Director: Patti Pella)

21.1 Report No.: 01: Suggested Revision to 2010 Board Meeting Rotation and Dates

13/10

Moved by: Trustee K. Notwell

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receive Report No. 01: Suggested Revisions to 2010 Board Meeting Rotation and Dates.

Designate Chair Bartlett noted that the report as received did not contain the Option No. 3 for which an amendment was carried earlier so that this option could be included in the discussion. Ms. Bartlett provided details of a third option advising that it too might address the desire for the trustees to have more opportunities to meet face to face at meetings. Currently, the board rotates its meetings around communities, however not all trustees can physically attend in each community. She noted that although she favours the meeting rotation, it might be that, if all the meetings were held at the Marathon Board Office for the next year, trustees would be inclined to attend at the board office. Minimally, trustees could attend the organizational meeting and two other face-to-face meetings in Marathon to fulfil the requirement to attend three face-to-face meeting in a 12-month period. She suggested that one of the two meetings be scheduled in either May or June when the weather is more likely to be conducive to travel, while a second meeting could happen in either August or September. If a trustee could not make these meetings, they would still have the opportunity to attend, in Marathon, to make up for the meetings they were unable to attend. Trustees could be offered the opportunity to video conference or teleconference or attend in person for all other meetings. She suggested all the

meetings, with the exception of the organizational/inaugural meeting, be scheduled on Monday evenings at 6:30 p.m. as most trustees have work commitments during the day. Professional development for the group could be arranged separately or in conjunction with the face-to-face meetings based on the will of the board.

Trustees concurred that a full discussion on the matter be deferred to the January board meeting, as it was felt that all three options need to be presented in written format in order to make an informed decision when voting on an option.

Trustees agreed to schedule only the January Board meeting on Monday, January 18, 2010 at the Marathon Board Office. This would permit publication of the next board meeting date.

14/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB table Report No. 01 to the January Regular Board Meeting.

15/10

Moved by: Trustee K. Notwell

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB meet on Monday, January 18, 2010 for a Regular Board Meeting at 6:30 p.m.

21.2 Report No. 02: Children's Mental Health

Student Support Leader Don Parsons provided an overview of the Report No. 02. In closing, Mr. Parsons provided the following website address, www.livesinthebalance.com where information from Dr. Ross Greene was accessible.

21.3 Report No.: 03: 2008-2009 Legal Representation

Director Patti Pella reported briefly on this report provided annually in accordance with Board Policy No. 713.

21.4 Report No. 04: 2008-2009 Director's Annual Report

Director Pella reported that it is a requirement that the Director's Annual Report be published annually no later than January 31. However, the ministry also directs that the Board of Trustees have the item presented for its approval each year at its Organizational Meeting.

16/10

Moved by: Trustee C. Brown

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB approve Report No. 04: 2008-2009 Director's Annual Report and that Administration be directed to forward the document to the Minister of Education.

22.0 Reports of the Education Committee

(Education Chair: Kathie Notwell)

Assistant to the Director of Education: David Tamblyn

22.1 Report No.: 05: Early Learning Implementation Plan

Assistant to the Director of Education David Tamblyn provided an overview of the written report.

22.2 Report No.: 06: School, College, Work Initiative and Specialist High Skills Major Programs for the 2009-2010

Superintendent of Student Success Valerie Newton provide an update of these program as described in Report No. 06.

23.0 Reports of the Business Committee

(Business Chair: Darlene Keenan)

Superintendent of Business: B. Rousseau

23.1 2010 Tax Levy Bylaw No. 118

Manager of Accounting Services Cathy Tsubouchi explained that although the board does not collect the education taxes for unorganized area, there remains a directive to pass a levy for taxes, need to do before December 31

17/10

Moved by: Trustee M. Mannisto Second: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 118 being a bylaw to levy taxes for 2010 as per the attached.

24.0 Matters for Decision

Board Chair: Julie Sparrow

24.1 Report No. 07: Personnel – December 7, 2009

Discussion and/or inquiries concerning personnel took place during the closed session.

25.0 New Business

25.1 Chair

Newly elected Board Chair Julie Sparrow extended thanks to all for their support.

25.2 Correspondence

25.3 Future Board Meeting Agenda Items

Board Chair Julie Sparrow requested that in future, agenda items related to finance be clustered at the top of the agenda rather than being schedule closer to the conclusion of Board meeting.

25.4 Miscellaneous

26.0 Trustee Associations and Other Boards

26.1 OPSBA

26.1.1 2010 Public Education Symposium: January 21-23, 2010

A reminder was given and several trustees noted their interest in attending.

27. Observer Comments

There were not observer comments offered.

28.0 Adjournment

18/10

Moved by: Trustee M. Mannisto

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB 2010/01 Organizational and Regular Board Meeting, December 7, 2009 be adjourned at 5:36, p.m.

2010 Board Meeting Schedule

2009 Dates	Time	Location (TBA)		2009 Dates	Time	Location (TBA)
Mon., January 18	6:30 p.m.	Marathon Board Office		TBA	TBA	TBA

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Organizational & Regular Board Meeting 2010/01

Committee of the Whole Board: 3:00 p.m.

Monday, December 7, 2010

Designated Site: Geraldton Composite High School, Geraldton, ON

VC Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

T O P I C S

Board Chair Designate: Bette Bartlett

Director: Patti Pella

PART II: Committee of Whole Board

In-Camera, Section (A), Closed Session 3:00 p.m.

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 07)

(B. Draper)

2.0 Legal Issue

(P. Pella)

PART V: Committee of Whole Board

Section (E) (Open Session)

N/A

1.0 No Reports

Organizational and Regular Board Meeting 2010/01

Monday, December 7, 2009

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2010

SECRETARY

CHAIR