

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



Mission Statement

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*



Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Regular Board Meeting 2010/02

Committee of Whole Board In-Camera
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)
 Follows conclusion of In-Camera

A G E N D A

Monday, January 18, 2010

Designated Site: Board Meeting Room, Marathon, ON

Board Chair: Julie Sparrow

Director: Patti Pella

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board
 PART II: Regular Board Meeting
 PART III: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.
 Section (B) : – (open to public): TBA
 Section (C) In-Camera: – (closed to public) TBA

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						Mannisto, Mark					
Brown, Cindy						Notwell, Kathryn					
Duffus, Sarah (Student)						Robinson, Danielle (Student)					
Fisher, Cindy						Simmons, Tina					
Keenan, Darlene						Sparrow, Julie					
Kjellman, Kayla (Student)						Turner, Jim					

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: Director of Education					
Rousseau, Bruce: Superintendent of Business					
Tamblyn, David: Assistant to the Director of Education					
Newton, Valerie: Superintendent Student Success					
Tsubouchi, Cathy: Manager of Accounting Services					
Chiupka, Wayne: Manager of Plant Services/Transportation					
Paris, Marc: Coordinator of Maintenance					
Draper, Barb: Coordinator of Human Resources Services					
Ross, Brad: Coordinator of Systems and Information Technology					
Joannette, Rose-Marie: Administrative Assistant / Communications					

PART I: Committee of the Whole Board

Section (A) In-Camera: – (closed to public) 6:30 p.m.

2.0 Disclosure of Interest: re Closed Session

3.0 Committee of the Whole Board (In-Camera Closed)

(Attachment.)

3.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Section A) at _____ p.m. and that this portion be closed to the public.

3.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Section A) at _____ p.m. and that this portion be open to the public.

PART II: Regular Board Meeting

Section (B): – (open to public): TBA

4.0 Regular Meeting Call to Order

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, January 18, 2010 be called to order at _____ p.m.

5.0 Approval of Committee of the Whole In-Camera (Closed) Report

5.1 ✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera-Section A (Closed) Report.

6.0 Approval of Agenda

✓ **That**, the agenda for the Superior-Greenstone DSB 2010/02 Regular Board Meeting, January 18, 2010 be accepted and approved.

7.0 Disclosures of Interest re: Open Session

8.0 Minutes: Board Meetings and Committee Meetings

- | | | | |
|-----|-----------|---|--------------|
| 8.1 | 2010/01 | Organizational and Regular Board – December 7, 2009 | (Attachment) |
| 8.2 | 01.1/2010 | Special Board Meeting – December 8, 2009 | (Attachment) |
| 8.3 | 01/2010 | Special Board Meeting – December 15, 2009 | (Attachment) |

✓ **That**, the minutes from the following Board Meetings be adopted:

- 2010 / 01 Organizational/Regular Board, Monday, December 7, 2009
- 01.1/2010 Special Board Meeting, Tuesday, December 8, 2009
- 01 / 2010 Special Board Meeting, Tuesday, December 15, 2009

9.0 Business Arising Out of the Minutes

10.0 Delegations and/or Presentations

- 10.1 Excellence in Education: MTPS
Single-Gender Classrooms (Verbal – MTPS Teacher, G. McIlwain)
- 10.2 Student Trustees' Update (Verbal – S. Duffus, K. Kjellman & D. Robinson)
- 10.2.1 Sarah Duffus
- 10.2.2 Kayla Kjellman
- 10.2.3 Danielle Robinson

11.0 Reports of the Business Committee

(Business Chair: D. Keenan)

Superintendent of Business: B. Rousseau

- 11.1 Report No. 08
Update: B.A. Parker Public School Project (Attachment – W. Chiupka)
- 11.2 Report No.09
BAPS - Old Building Disposal (Attachment. – W. Chiupka)
- 11.3 Report No. 10
2009-2010 Internal Audit Proposal (Attachment – C. Tsubouchi)
- ✓ **That**, the Superior-Greenstone DSB approves
Report No. 10: 2009-2010 Internal Audit Proposal as presented.
- 11.4 Report No. 11
Disbursements – November & December 2009 (Attachment – C. Tsubouchi)

12.0 Reports of the Director of Education

(Director: Patti Pella)

- 12.1 Report No. 12
2010 Board Meeting Rotation (Attachment – P. Pella)
- ✓ **That**, the Superior-Greenstone DSB approve the
Regular Board Meetings schedule outlined as
Option No. _____ in Report No. 12: 2010 Regular
Board Meeting Rotation.
- 12.2 2010-2011 School Year Calendar (Verbal - P. Pella)
- 12.3 Correspondence
- 12.3.1 January 4, 2010 Minister K. Wynne:
Consultation Grant for Student Needs (Verbal – P. Pella)
- 12.3.2 Lakehead District School Board
Regional Environmental Education Lead (Attachment – P. Pella)

13.0 Reports of the Education Committee

(Education Chair: K. Notwell)

Assistant to the Director of Education: David Tamblyn

- 13.1 Report No. 13
Learning Partnership in E-learning (Attachment – V. Newton)
- 13.2 Report No. 14
Information Technology: Where Are We At – Where Are We Going (Separate Attachment to follow
– B. Ross)

14.0 Matters for Decision

Board Chair: M. Mannisto

- 14.1 Report No. 15
Personnel – January 18, 2010 (Attachment – B. Draper)

15.0 New Business

- 15.1 Board Chair
- 15.2 Correspondence:
- 15.3 Future Board Meeting Agenda Items
- 15.4 Miscellaneous

16.0 Trustee Associations and Other Boards

17.0 Observer Comments

(Members of the public limited to 2-minute address)

PART III: *Committee of the Whole Board*

Section (C) In-Camera: – (closed to public) TBA

18.0 Committee of the Whole Board (In-Camera Closed)

(Attachment)

- 18.1 Agenda: Committee of the Whole Board - Closed
*✓ That, the Superior-Greenstone DSB go into a
Committee of the Whole Board (In-Camera Section C)
at _____ p.m. and that this portion be closed to the public.*
- 18.2 Rise and Report from Closed Session
*✓ That, the Superior-Greenstone DSB rise and report
from the Committee of the Whole Board (In-Camera Section C)
at _____ p.m. and that this portion be open to the public.*

19.0 Approval of Committee of the Whole In-Camera (Closed) Report

- 19.1 *✓ That, the Superior-Greenstone DSB approve the
Committee of the Whole In-Camera-Section C (Closed) Report.*

20.0 Adjournment

✓ *That, the Superior-Greenstone DSB 2010/02
Regular Board Meeting, Monday, January 18, 2010
be adjourned at _____, p.m.*

2010 Board Meeting Schedule

2009 Dates	Time	Location (TBA)		2009 Dates	Time	Location (TBA)
TBA	TBA	TBA		TBA	TBA	TBA

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Regular Board Meeting 2010/02

Committee of the Whole Board: 6:30 p.m.

Monday, January 18, 2010

Designated Site: Board Meeting Room, Marathon, ON

A G E N D A

Board Chair: Julie Sparrow

Director: Patti Pella

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A): In-Camera – (closed to public) 6:30 p.m.

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 15)

(B. Draper)

2.0 Litigation: Two Items

(P. Pella)

PART III: Committee of Whole Board

Section (C): In-Camera – (closed to public) TBA.

1.0 To be Determined

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



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Videoconference Site Locations

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 Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Organizational & Regular Board Meeting 2010/01

MINUTES

Monday, December 7, 2009

Designated Site: Geraldton Composite HS, Geraldton ON

Videoconference Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

Board Chair Designate: Bette Bartlett

Director of Education: Patti Pella

PART I: Election of Board Chair & Board Vice Chair
 PART II: Committee of Whole Board
 PART III: Organizational Meeting
 PART IV: Regular Board Meeting

(Open Session-A) 2:35 p.m.
 In-Camera, Section (B) (Closed Session) 3:00 p.m.
 (Open Session-C) 3:51 p.m.
 (Open Session-D) 4:10 p.m.

Note: Patti Pella, Director and Secretary to the Board presided over the meeting until the conclusion of the election for the 2010 Board Chair.

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette	X					Mannisto, Mark					
Brown, Cindy			X			Notwell, Kathryn					
Duffus, Sarah (Student)			X			Robinson, Danielle (Student)					
Fisher, Cindy		X				Simmons, Tina					
Keenan, Darlene (Left at 4:01 p.m.)			X			Sparrow, Julie					
Kjellman, Kayla (Student)						Turner, Jim					
<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
							OS	TC	VC	A	R
Patti Pella: Director of Education							X				

Rousseau, Bruce: <i>Superintendent of Business</i>					X
David Tamblyn: <i>Assistant to Director of Education</i>	X				
Newton, Valerie: <i>Superintendent of Success Coordinator</i>			X		
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>			X		
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>				X	
Paris, Marc: <i>Coordinator of Maintenance</i>			X		
Draper, Barb: <i>Coordinator of Human Resources Services</i>			X		
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>			X		
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>			X		

1.0 Roll Call

Director of Education Patti Pella conducted roll call at 2: 35 p.m. Members were present as noted above.

PART I: Election of Board Chair & Board Vice Chair
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(Open Session-A) 2:30 p.m.

2.0 Election: Board Chair for 2010**2.1 Board Chair: Call for Nominations**

Director of Education, Patti Pella called for nominations. Nominations were received as follows.

- Trustee Notwell nominated Trustee Mannisto (accepted)
- Trustee Sparrow nominated Trustee Bartlett (declined)
- Trustee Bartlett nominated Trustee Keenan (accepted)
- Trustee Brown nominated Trustee Sparrow (accepted)

After one ballot, Trustee Julie Sparrow was elected as the Board Chair.

01/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ *That, ballot from the election of the Board Chair is destroyed.*

Carried

3.0 Chairperson Assumes Chair for 2010

Upon being elected, the new Board Chair Julie Sparrow who was attending at the Marathon Board Meeting Room designated Trustee Bette Bartlett as the Chair for the meeting. This measure was taken to satisfy the requirements for quorum being that a Board Chair and one additional trustee be present at the designated site for a board meeting. The designated site for this meeting was at the Geraldton Composite High School where Trustee Bette Bartlett was attending with fellow trustees.

4.0 Election: Board Vice-Chair for 2010**4.1 Board Vice-Chair: Call for Nominations**

Chair Designate Bartlett called for nominations. Nominations were received as follows.

- Trustee Notwell nominated Trustee Mannisto (accepted)
- Trustee Fisher nominated Trustee Brown (accepted)
- Trustee Sparrow nominated Trustee Keenan (accepted)

After one ballot, Trustee Cindy Brown was elected as the Board Vice-Chair

02/10

Moved by: Trustee D. Keenan

Second: Trustee J. Sparrow

✓ *That, ballot from the election of the Board Vice-Chair is destroyed.*

Carried

PART II: Committee of Whole Board

In-Camera, Section (B) (Closed Session) 2:45 p.m.

5.0 Disclosure of Interest: re Closed Session

There were no disclosures offered concerning the closed session.

6.0 Committee of the Whole Board (In-Camera Closed)

03/10

Moved by: Trustee J. Sparrow

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB amend the Committee of the Whole Board In-Camera, Section (A) Closed Session Agenda to include the Director's Contract under Part IV, Item 1.0

Carried

6.1 Agenda: Committee of the Whole Board - Closed

04/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board In-Camera, Section (A) Closed Session at 3:00 p.m. and that this portion be closed to the public.

Carried

6.2 Rise and Report from Closed Session

05/10

Moved by: Trustee T. Simmons

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board In-Camera, Section (A) Closed Session at 3:50 p.m., and that this portion be open to the public.

Carried

PART III: Organizational Meeting

(Open Session-C) 3:51 p.m.

7.0 Election: Education Committee Chair

06/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ **That**, the Superior-Greenstone DSB vote for the Chair of the Education Committee and the Chair of the Negotiations / Business Committee by show of hands.

Carried

7.1 Chair: Education Committee-Call for Nominations

Chair Designate Bartlett called for nominations. Nominations were received as follows.

- Trustee Mannisto nominated Trustee Notwell (accepted)

No other nominations were offered. Trustee Kathryn Notwell was acclaimed as Chair of the Education Committee

8.0 Election: Negotiation/Business Committee Chair

8.1 Chair: Negotiations / Business Committee-Call for Nominations

Chair Designate Bartlett called for nominations. These were received as follows.

- Trustee Notwell nominated Trustee Keenan (accepted)
- Trustee Keenan nominated Trustee Turner (declined)

No other nominations were offered. Trustee Darlene Keenan was acclaimed as the Chair of the Negotiations/Business Committee.

9.0 Appointments of Statutory Committees

9.1 2010 Special Education Advisory Committee (SEAC)

1. Kathie Notwell *Appointee*
2. Cindy Brown *Appointee*
3. Tina Simmons *Alternate Appointee*
4. Darlene Keenan *Alternate Appointee*

9.2 2010 Occupational Health and Safety Committee

1. Mark Mannisto *Appointee*
2. Cindy Brown *Appointee*
3. Tina Simmons *Alternate Appointee*

9.3 Student Alternative learning Experience Program (SALEP) Committee

In accordance with the Education Act, a SALEP Committee shall be composed of not fewer than three persons, as appointed by a board in each year. A quorum shall consist of:

1. Cindy Brown *Appointee*
2. Cindy Fisher *Alternate Appointee*
3. The Director of Education or the Superintendent of Education
4. At least one person who is not an employee of the Board

10.0 Appointments of Standing Committee

10.1 2010 Parental Involvement Committee

1. Kathie Notwell *Appointee*
2. Darlene Keenan *Appointee*
3. Mark Mannisto *Appointee*
4. Cindy Fisher *Alternate Appointee*

10.2 2010 Native Education Advisory Committee (NEAC)

1. Cindy Fisher *NEAC Chair*
1. Bette Bartlett *Appointee*
2. Kathie Notwell *Appointee*

11.0 Appointments of Ad Hoc Committees

11.1 2010 Transportation Committee

1. Cindy Brown *Appointee*
2. Mark Mannisto *Appointee*
3. Darlene Keenan *Alternate Appointee*

11.2 2010 Board Discipline Committee

1. Darlene Keenan *Appointee*
2. Cindy Fisher *Appointee*
3. Cindy Brown *Appointee*
4. Kathie Notwell *Appointee*
5. Mark Mannisto *Appointee*

11.3 Board Policy Review Committee (BPRC)

With the election of Julie Sparrow as Board Chair, she becomes ex-officio to the BPRC within which she has been the chairperson for the last four years. She suggested that that another among the trustees volunteers to chair this committee. Trustee Cindy Brown volunteered to chair the committee, while Trustee Mark Mannisto volunteered to take the seat for Ms. Sparrow. This ensures that the BPRC composition remains at five board members.

PART IV: Regular Board Meeting

(Open Session-D) 4:10 p.m.

12.0 Regular Meeting Call to Order

Designate Chair Bartlett called the Regular Board meeting to order at 4:10 p.m.

13.0 Disclosures of Interest re: Open Session

There were no disclosures offered concerning the open session.

14.0 Approval of Committee of the Whole In-Camera (Closed) Report

14.1 07/10

Moved by: Trustee C. Brown

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole Board In-Camera, Section (D) Closed Session Report.

15.0 Approval of Agenda

08/10

Moved by: Trustee C. Fisher

Second: Trustee J. Sparrow

✓ **That**, the agenda for Superior-Greenstone DSB Organizational and Regular Board Meeting 2010/01, Monday, December 7, 2009 be accepted and approved as amended to include Option # 3 in Report No. 1 Suggested Revisions to 2010 Board Meeting Rotation and Dates.

16.0 Minutes: Board Meetings and Committee Meetings

This agenda item was moved down on the agenda to accommodate the timed presentation (See Item # 18.0 scheduled at 3:30 p.m.) The presentation by Bastian DePeuter was heard at this time.

17.0 Delegations and/or Presentations

17.1 North of Superior Counselling Programs (NOSP)

In a PowerPoint presentation, Bastian DePeuter, NOSP Executive Director provided a detailed overview of the programs and services provided through NOSP, notably those that focus on children's mental health.

18.0 Minutes: Board Meetings and Committee Meetings

18.1 2009/11 Regular Board – Monday, November 16, 2009

09/10

Moved by: Trustee C. Brown

Second: Trustee T. Simmons

✓ **That**, the minutes from the Regular Board Meeting be adopted as amended to illustrate that Trustee Tina Simmons attended on site at NRHS

- 2009/11 Regular Board, Monday, November 16, 2009

18.2 SEAC Meeting (Informational Minutes) – Thursday, November 5, 2009

10/10

Moved by: Trustee K. Notwell

Second: Trustee M. Mannisto

✓ **That**, the informational notes from the SEAC Meeting be acknowledged as received:

- SEAC Meeting Informational Minutes- November 5, 2009

18.3 Board Policy Review Committee – Monday, November 23, 2009

11/10

Moved by: Trustee J. Sparrow

Second: Trustee C. Brown

✓ **That**, the minutes from the BPRC Meeting be acknowledged as received:

- BPRC – Monday, November 23, 2009

12/10

Moved by: Trustee J. Sparrow

Second: Trustee T. Simmons

✓ **That**, the Superior-Greenstone DSB accept the recommendations as outlined and approve as reviewed, Procedural Guideline 536 Equity and Inclusive Education, and that posting to the Board website and implementation of this procedural guideline be dated December 8, 2009 and that said shall supersede any previous policy, and

That the Superior-Greenstone DSB accept the recommendations from the October 26, 2009 BPRC meeting and approve as reviewed:

- MG 412 (new): Public Access Defibrillators in Schools
- MG-502: Ontario Student Records
- MG-505: Field Trips and Excursions
- P-524: Sabrina's Law (Anaphylaxis)
- P-536: Equity and Inclusive Education
- P-706: Health and Safety
- P-906: Environmental Education, and

That posting to the Board website and implementation of this policies and management guidelines be dated October 26, 2009 and that said shall supersede any previous policy.

19.0 Business Arising Out of the Minutes

There was no business arising out of the minutes.

20.0 Delegations and/or Presentations

- 20.0 Student Trustees' Update (Verbal – S. Duffus, K. Kjellman & D. Robinson)
Trustees Kjellman and Duffus each provided a brief update on the events happening at NRHS and GCHS respectively. Trustee Robinson was unavailable for this meeting.

21.0 Reports of the Director of Education

(Director: Patti Pella)

- 21.1 Report No.: 01: Suggested Revision to 2010 Board Meeting Rotation and Dates
13/10

Moved by: Trustee K. Notwell

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB receive Report No. 01: Suggested Revisions to 2010 Board Meeting Rotation and Dates.

Designate Chair Bartlett noted that the report as received did not contain the Option No. 3 for which an amendment was carried earlier so that this option could be included in the discussion. Ms. Bartlett provided details of a third option advising that it too might address the desire for the trustees to have more opportunities to meet face to face at meetings. Currently, the board rotates its meetings around communities, however not all trustees can physically attend in each community. She noted that although she favours the meeting rotation, it might be that, if all the meetings were held at the Marathon Board Office for the next year, trustees would be inclined to attend at the board office. Minimally, trustees could attend the organizational meeting and two other face-to-face meetings in Marathon to fulfil the requirement to attend three face-to-face meeting in a 12-month period. She suggested that one of the two meetings be scheduled in either May or June when the weather is more likely to be conducive to travel, while a second meeting could happen in either August or September. If a trustee could not make these meetings, they would still have the opportunity to attend, in Marathon, to make up for the meetings they were unable to attend. Trustees could be offered the opportunity to video conference or teleconference or attend in person for all other meetings. She suggested all the

meetings, with the exception of the organizational/inaugural meeting, be scheduled on Monday evenings at 6:30 p.m. as most trustees have work commitments during the day. Professional development for the group could be arranged separately or in conjunction with the face-to-face meetings based on the will of the board.

Trustees concurred that a full discussion on the matter be deferred to the January board meeting, as it was felt that all three options need to be presented in written format in order to make an informed decision when voting on an option.

Trustees agreed to schedule only the January Board meeting on Monday, January 18, 2010 at the Marathon Board Office. This would permit publication of the next board meeting date.

14/10

Moved by: Trustee M. Mannisto

Second: Trustee K. Notwell

✓ That, the Superior-Greenstone DSB table Report No. 01 to the January Regular Board Meeting.

15/10

Moved by: Trustee K. Notwell

Second: Trustee M. Mannisto

✓ That, the Superior-Greenstone DSB meet on Monday, January 18, 2010 for a Regular Board Meeting at 6:30 p.m.

21.2 Report No. 02: Children's Mental Health

Student Support Leader Don Parsons provided an overview of the Report No. 02. In closing, Mr. Parsons provided the following website address, www.livesinthebalance.com where information from Dr. Ross Greene was accessible.

21.3 Report No.: 03: 2008-2009 Legal Representation

Director Patti Pella reported briefly on this report provided annually in accordance with Board Policy No. 713.

21.4 Report No. 04: 2008-2009 Director's Annual Report

Director Pella reported that it is a requirement that the Director's Annual Report be published annually no later than January 31. However, the ministry also directs that the Board of Trustees have the item presented for its approval each year at its Organizational Meeting.

16/10

Moved by: Trustee C. Brown

Second: Trustee M. Mannisto

✓ That, the Superior-Greenstone DSB approve Report No. 04: 2008-2009 Director's Annual Report and that Administration be directed to forward the document to the Minister of Education.

22.0 Reports of the Education Committee

(Education Chair: Kathie Notwell)

Assistant to the Director of Education: David Tamblyn

22.1 Report No.: 05: Early Learning Implementation Plan

Assistant to the Director of Education David Tamblyn provided an overview of the written report.

22.2 Report No.: 06: School, College, Work Initiative and Specialist High Skills Major Programs for the 2009-2010

Superintendent of Student Success Valerie Newton provide an update of these program as described in Report No. 06.

23.0 Reports of the Business Committee*(Business Chair: Darlene Keenan)**Superintendent of Business: B. Rousseau***23.1 2010 Tax Levy Bylaw No. 118**

Manager of Accounting Services Cathy Tsubouchi explained that although the board does not collect the education taxes for unorganized area, there remains a directive to pass a levy for taxes, need to do before December 31

17/10*Moved by: Trustee M. Mannisto Second: Trustee K. Notwell*

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 118 being a bylaw to levy taxes for 2010 as per the attached.

24.0 Matters for Decision*Board Chair: Julie Sparrow***24.1 Report No. 07: Personnel – December 7, 2009**

Discussion and/or inquiries concerning personnel took place during the closed session.

25.0 New Business**25.1 Chair**

Newly elected Board Chair Julie Sparrow extended thanks to all for their support.

25.2 Correspondence**25.3 Future Board Meeting Agenda Items**

Board Chair Julie Sparrow requested that in future, agenda items related to finance be clustered at the top of the agenda rather than being schedule closer to the conclusion of Board meeting.

25.4 Miscellaneous**26.0 Trustee Associations and Other Boards****26.1 OPSBA****26.1.1 2010 Public Education Symposium: January 21-23, 2010**

A reminder was given and several trustees noted their interest in attending.

27. Observer Comments

There were not observer comments offered.

28.0 Adjournment**18/10***Moved by: Trustee M. Mannisto**Second: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB 2010/01 Organizational and Regular Board Meeting, December 7, 2009 be adjourned at 5:36, p.m.

2010 Board Meeting Schedule

2009 Dates	Time	Location (TBA)		2009 Dates	Time	Location (TBA)
Mon., January 18	6:30 p.m.	Marathon Board Office		TBA	TBA	TBA

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Organizational & Regular Board Meeting 2010/01

Committee of the Whole Board: 3:00 p.m.

Monday, December 7, 2010

Designated Site: Geraldton Composite High School, Geraldton, ON

VC Sites at: BRD / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

T O P I C S

Board Chair Designate: Bette Bartlett

Director: Patti Pella

PART II: Committee of Whole Board

In-Camera, Section (A), Closed Session 3:00 p.m.

1.0 Personnel Report: (Trustee Queries re Personnel Report No. 07)

(B. Draper)

2.0 Legal Issue

(P. Pella)

PART V: Committee of Whole Board

Section (E) (Open Session)

N/A

1.0 No Reports

Organizational and Regular Board Meeting 2010/01

Monday, December 7, 2009

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2010

SECRETARY

CHAIR

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Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*

**Videoconference Site Locations**

Superior-Greenstone District School Board ... (SGDSB) 12 Hemlo Drive, Marathon, ON
 Manitouwadge High School (MNHS) 200 Manitou Road W., Manitouwadge, ON
 Marathon High School (MRHS) 14 Hemlo Drive, Marathon, ON
 Lake Superior High School (LSHS) Hudson Drive, Terrace Bay, ON
 Nipigon-Red Rock District High School (NRHS) 20 Frost Street, Red Rock, ON
 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Special Board Meeting 01.1-2010
(via teleconference)

Committee of Whole Board
 (Closed In-Camera) 7:00 p.m.

Board Meeting: (Open to Public)
 Follows conclusion of In-Camera

MINUTES

Tuesday, December 8, 2009 @ 7:00 p.m.

Designated Site: Superior-Greenstone DSB- Board Meeting Room, Marathon, ON

Board Chair: Julie Sparrow

Director Designate: Cathy Tsubouchi

Electronic Meeting via Teleconference

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: – (closed to public) 7:00 p.m.

PART II: Special Board Meeting

Section (B): – (open to public): TBA

Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconferenc										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Mannisto, Mark		X			
Brown, Cindy	X					Notwell, Kathryn		X			
Duffus, Sarah (Student)				X		Robinson, Danielle (Student)				X	
Fisher, Cindy		X				Simmons, Tina		X			
Keenan, Darlene		X				Sparrow, Julie	X				
Kjellman, Kayla (Student)				X		Turner, Jim		X			

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: Director of Education					X
Rousseau, Bruce: Superintendent of Business				X	
David Tamblyn: Assistant to the Director of Education				X	
Newton, Valerie: Superintendent of Student Success				X	
Tsubouchi, Cathy: Manager of Accounting Services	X				
Chiupka, Wayne: Manager of Plant Services/Transportation				X	
Paris, Marc: Coordinator of Maintenance				X	
Draper, Barb: Coordinator of Human Resources Services				X	
Ross, Brad: Coordinator of Systems and Information Technology				X	
Joannette, Rose-Marie: Administrative Assistant / Communications	X				

1.0 Roll Call

Board Chair Julie Sparrow conducted roll call at 7:03 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

Section (A) In-Camera-(closed to public) 7:04 p.m.

2.0 Disclosure of Interest: re Closed Session

There were not disclosures offered in regard to the closed session.

3.0 Committee of the Whole Board *(In-Camera Closed)*

3.1 Agenda: Committee of the Whole Board – Closed
19/10

Moved by: *Trustee Bartlett*

Second: *Trustee Brown*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board (In-Camera Section A) at 7:04 p.m. and that this portion be closed to the public.

Carried

3.2 Rise and Report from Closed Session
20/10

Moved by: *Trustee Turner*

Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board (In-Camera Section A) at 8:37 p.m. and that this portion be open to the public.

Carried

PART II: *Special Board Meeting*

Section (B): – (open to public): 8:38 p.m.

4.0 Special Board Meeting Call to Order

Board Chair J. Sparrow called the Special Board Meeting to order at 8:38 p.m.

5.0 Approval of Committee of the Whole In-Camera (Closed) Report

5.1 **21/10**

Moved by: *Trustee Bartlett*

Second: *Trustee Fisher*

✓ **That**, the Superior-Greenstone DSB approve the Committee of the Whole In-Camera Section A (Closed) Report.

Carried

6.0 Approval of Agenda

22/10

Moved by: *Trustee Notwell*

Second: *Trustee Brown*

✓ **That**, the agenda for the Superior-Greenstone DSB Special Board Meeting 01.1-2010, Tuesday, December 8, 2009 be accepted and approved as amended to include Item 7.1 as e-mail correspondence from Barry Brown of Hicks Morley.

Carried

7.0 Disclosures of Interest re: Open Session

There were no disclosures of interest offered in regard to the open session.

7.1 Correspondence Hicks Morley

Board Chair J. Sparrow read e-mail correspondence received from Barry Brown of Hicks Morley. In it, he advised that Trustee Jim Turner remains qualified to sit as a trustee on the Superior-Greenstone DSB.

8.0 Adjournment

23/10

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ That, the Superior-Greenstone DSB Special Board Meeting 01.1-2010

Tuesday, December 8, 2009 be adjourned at 8:39 p.m.

Carried

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Special Board Meeting 01.1-2010

Committee of the Whole Board: 7:00 p.m.

Tuesday, December 8, 2009

Designated Site: Superior-Greenstone DSB- Board Meeting Room ON

T O P I C S

Board Chair: Julie Sparrow

Director Designate: Cathy Tsubouchi

Teleconference Moderator: RM. Joanne

PART I: Committee of Whole Board

Section (A): In-Camera – (closed to public) 7:00 p.m.

1.0 Director: Personal Service Agreement

Special Board Meeting 01.1-2010

Tuesday, December 8, 2009

M I N U T E S

APPROVED THIS _____ DAY OF _____, 2010

SECRETARY

CHAIR

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**Mission Statement**

*In partnership with the students, the home and the community,
Superior-Greenstone District School Board will address individual students' needs by providing:
a diverse education that prepares for and honours their chosen path for success,
avenues that foster a love of learning, and
the means to honour varied learning styles.*

**Videoconference Site Locations**

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 Geraldton Composite High School (GCHS) 500 Second Street West, Geraldton, ON

Special Board Meeting 01-2010
(via teleconference)

MINUTES

Tuesday, December 15, 2009 @ 6:30 p.m.

Designated Site: Superior-Greenstone DSB- Board Meeting Room, Marathon, ON

Board Chair: Julie Sparrow

Electronic Meeting via Teleconference

Director Designate: Cathy Tsubouchi

Teleconference Moderator: RM. Joannette

PART I: Special Board Meeting

Section (A): – (open to public): 6:40 p.m.

1.0 Roll Call

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconferenc										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Mannisto, Mark		X			
Brown, Cindy	X					Notwell, Kathryn		X			
Duffus, Sarah (Student)				X		Robinson, Danielle (Student)				X	
Fisher, Cindy		X				Simmons, Tina		X			
Keenan, Darlene		X				Sparrow, Julie	X				
Kjellman, Kayla (Student)				X		Turner, Jim		X			

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Patti Pella: <i>Director of Education</i>					X
Rousseau, Bruce: <i>Superintendent of Business</i>				X	
David Tambllyn: <i>Assistant to the Director of Education</i>				X	
Newton, Valerie: <i>Superintendent of Student Success</i>				X	
Tsubouchi, Cathy: <i>Manager of Accounting Services</i>	X				
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>				X	
Paris, Marc: <i>Coordinator of Maintenance</i>				X	
Draper, Barb: <i>Coordinator of Human Resources Services</i>				X	
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>				X	
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X				

1.0 Roll Call

Board Chair Julie Sparrow conducted roll call at 6:40 p.m. Trustees were present as noted above.

PART I: *Special Board Meeting*

Section (A): – (open to public): 6:41 p.m.

2.0 Special Meeting Call to Order

Board Chair Julie Sparrow called the Special meeting to order at 6:41 p.m.

3.0 Approval of Agenda

24/10

Moved by: *Trustee Turner*

Second: *Trustee Mannisto*

✓ *That, the agenda for the Superior-Greenstone DSB Special Board Meeting 1-2010, Tuesday, December 15, 2009 be accepted and approved.*

Carried

4.0 Disclosures of Interest re: Open Session

There were not disclosures offered in regard to the open session.

5.0 Personal Service Contract: Director of Education

Board Chair Julie Sparrow explained that at the Special Board meeting on December 8, 2009 the trustees agreed to consult with Don Shanks of Cheadles LLP in regard to this matter. However, a motion to approve retaining Don Shanks was not taken at that time. The motion that follows articulates this measure.

Trustee Bartlett requested that a recorded vote be taken on the motion that follows. Trustee Turner concurred. Board Chair Sparrow ordered a recorded vote.

25/10

Moved by: *Trustee Brown*

Second: *Trustee Turner*

✓ *That the Superior-Greenstone DSB contact Donald Shanks, LLB of the firm, Cheadles LLP, Thunder Bay, Ontario regarding matters that pertain to the Personal Service Contract for the Director of Education*

Recorded Vote

<u>Yes</u>	<u>No</u>
Bette Bartlett	Darlene Keenan
Cindy Brown	Mark Mannisto
Cindy Fisher	Kathie Notwell
Tina Simmons	
Jim Turner	

Carried

6.0 Adjournment

26/10

Moved by: *Trustee Bartlett*

Second: *Trustee Brown*

✓ *That, the Superior-Greenstone DSB Special Board Meeting 1-2010 Tuesday, December 15, 2009 be adjourned at 6:44 p.m.*

Carried

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 08
Date: January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Wayne Chiupka, Manager of Plant Services

SUBJECT: BAPS Project Update January 2010

Background:

In September 2008 the Ministry of Education provided a funding approval to proceed with the replacement of BAPS, which was determined to be Prohibitive to Repair (PTR). This approval included benchmark funding of \$4,477,030, plus additional funding of \$300,000 for full day JK/SK provision.

Community consultation was carried out through a steering committee, which was created. The services of the architectural firm of Evans Bertrand Hill and Wheeler were engaged, and the design process was begun. Input from the Steering Committee, which included various stakeholders and community members, was used to create several scenarios. A final preferred layout was determined and the architect was instructed to proceed to the drawing and design stage.

Current Situation:

Work continues on the development of the drawings and specifications for the project.

The services of Cm2R Cost Consulting have been engaged to meet the Ministry requirements for cost review. No reports have been received as of current date, but are expected within 4 to 6 weeks.

The revised schedule which was presented at the November board meeting continues has not changed extensively and is shown below. Should any changes come in the future; a further revised schedule will be distributed at future Board meetings.

Milestone dates under the schedule include:

- January 2010 Submit drawings to Cost Consultant (MET requirement)
- February 5, 2010 Completion of construction documents
- March 16, 2010 Tender Close
- March 17 to 30, 2010 Cost Consultant review/Ministry approval/Tender award
- April 15, 2010 Contractor Mobilization after award of tender
- September 2011 Project complete and school opens

Teleconferences and discussions continue between the Plant Manager and the Architectural firm. The mechanical, electrical, and structural engineering firms are working on their areas under the guidance of the Architect.

Administrative Recommendations:

That, the Superior-Greenstone DSB receives as information Report No. 08: BAPS Project Update January 2010.

Respectfully submitted by:

Wayne Chiupka
Manager of Plant Services

Patti Pella
Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 09

Date: January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Wayne Chiupka, Manager of Plant Services

SUBJECT: BAPS - Old Building Disposal

Background:

With the BAPS PTR project well into the planning and design stages, there have been some questions raised related to what might be done with the old (current) building once the BA Parker Public School program has been transferred to the newly created elementary school next door.

Based on the project schedule, the building will continue in full use by BAPS until September 2011. Although no delays are anticipated at this time, should delays arise during the construction, the deadline may extend past September 2011.

Current Situation:

During the planning stages of the project, the BAPS Project Steering Committee discussed this issue on several occasions, and several important issues were identified:

- The Ministry of Education has indicated that they will consider additional funding for demolition of the old building after the construction is completed. This would be based on the Board tendering the demolition and its presentation of the resulting costs, along with any further information the ministry requires at that time.
- The BAPS playground equipment will be relocated, but the soccer field and ball field will remain in the current location. The existing building restricts visibility to half of the playground area.
- The land that the old building occupies is needed as playground access way for the new BAPS and to provide a clear line of sight for playground supervisors.

Other points to be considered include:

- Parking lots will be somewhat affected by the construction project and changes to property access and traffic flow will need to be implemented for the safety of the children. The removal of the old structure would accommodate these changes.
- The Board will need the building until the end of 2011 and perhaps beyond that time to ensure everything is moved over to the new BAPS facility.
- The land holds value to the Board in that any future expansions or growth will likely be limited to this property.
- Currently, site drainage is an issue and the presence of the building is a key factor in water control on the site. With the building no longer on the property, water can be easier to disperse without washouts.
- The sale of the property for anything less than market value is subject to Ministry review and approval. The regulations are such that we can no longer "sell" property for a minimal fee, such as one dollar, without Ministry approval, and proper appraisals, etc.

Administrative Recommendations:

That, the Superior-Greenstone DSB receives as information Report No. 09: BAPS - Old Building Disposal

Respectfully submitted by:

Wayne Chiupka
Manager of Plant Services

Patti Pella
Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 10

Date: January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Cathy Tsubouchi, Manager of Accounting Services
and Bruce Rousseau, Superintendent of Business

SUBJECT: 2009-2010 Internal Audit Proposal

Background

It is our policy to periodically review various aspects of the Board's operation for improvement and compliance with generally accepted accounting principles, Ministry regulations and Board policies, procedures and guidelines.

We have adopted a process of visiting each elementary school and secondary school once over a 5-year period.

Proposal

For this year's annual internal audit, we will visit the following schools:

Elementary Schools: Beardmore Public School
Margaret Twomey Public School

Secondary School: Marathon High School

In addition to the usual areas of focus: enrolment, inventory, invoice processing and cash handling, we will also be a focus on school funds. The findings of the review will be presented to the Board at the June Board Meeting.

Administrative Recommendations

That the Superior-Greenstone DSB approves Report No. 10: 2009-2010 Internal Audit Proposal as presented.

Respectfully submitted,

Cathy Tsubouchi
Manager of Accounting Services

Bruce Rousseau
Superintendent of Business

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**Report No: 11****Date:** January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Cathy Tsubouchi

SUBJECT: Disbursements Report for November and December 2009

Background

In June 2009, the Board approved the 2009/2010 Budget of \$36,369,734.

2009/2010 Original Budget	\$36,369,734
Various Additional Grants	<u>305,799</u>
Adjusted 2009/2010 Budget	\$36,675,533

Based on the above, average spending for each month should be approximately \$3,056,000. A comparison of actual spending to the monthly average highlights the unique spending that has taken place during a given month.

Current Situation

Total disbursements in the form of cheques written and payrolls for November 2009 were \$4,000,764.64. Our spending for the month exceeds the average for the following reasons:

Total Disbursements for the period	\$4,000,764.64
Less unusual items for the month:	
November Pay Equity payout	(581,000.00)
December Receiver General paid in November	(260,000.00)
Caramat and Nakina disbursements from September to November	<u>(90,000.00)</u>
Adjusted Total	\$3,069,764.64

With the removal of unusual items, November spending is more in line with the average.

For December 2009, total disbursements were \$2,447,452.14. As indicated below, even with adjustments, December spending was below average because the office was closed for the holidays.

Total Disbursements for the period	\$2,447,452.14
Add December Receiver General paid in November	<u>260,000.00</u>
Adjusted Total	\$2,707,452.14

The details of cheques issued during the month have been submitted to Darlene Keenan, Chair of the Business Committee for review.

Administrative Recommendations

That Superior-Greenstone DSB Board receives Report No. 11: Disbursements for November and December 2009 as presented for information.

Respectfully submitted,

Cathy Tsubouchi
Manager of Accounting Services

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**Report No:** 12**Date:** January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Patti Pella, Director of Education

SUBJECT: 2010 Board Meeting Rotation and Dates

Background

On November 16, 2009, Board Report No 72: Board Meeting Rotation Dates and Professional Development for Trustees was presented to the board for consideration. It was agreed that trustees would review this report and revisit its content at this the December 7, 2009 Organizational and Regular Board Meeting.

On December 7, 2009 Board Report No 01 contained a reiteration of the two suggestions submitted in November 2009. A board discussion ensued in regard to a third option to be included as an amendment for consideration at the Regular Board meeting in January 2010. In the interim, and for the purpose of publication to the public, the Board consensus was to publish only the date for the January 2010 meeting as Monday, January 18, 2010 at 6:30 p.m. with the designated meeting site being the Marathon Board Meeting Room at 12 Hemlo Drive, Marathon.

Current Situation

The board meeting rotation means that there are very few opportunities for trustees to be together in one room. Most meetings have few trustees at the designated site with the remainder either joining by video or teleconferencing to the meeting. It was suggested that alternate ideas be explored.

Three suggestions submitted for consideration are:

Option No. 1: That the trustees meet face-to-face four times per year at the board office in Marathon. These meetings would take place on Fridays and would begin with a professional development session from 12:00-1:30pm with a board meeting to follow at 1:45pm. The Board meeting schedule for 2010 would then be as follows:

Date	Time	Location
*Friday, January 15, 2010	12:00 p.m. - PD / 1:45 p.m. - Meeting	Marathon Board Room (SGB0)
Tuesday, February 16, 2010	6:30 p.m.	LSHS
Monday, March 22, 2010	6:30 p.m.	GCHS
Friday, April 16, 2010	12:00 p.m. - PD / 1:45 p.m. - Meeting	SGB0
Monday, May 17, 2010	6:30 p.m.	MNHS
Monday, June 21, 2010	6:30 p.m.	NRHS
Monday, July 19, 2010	6:30 p.m.	LSHS
Friday, August 27, 2010	12:00 p.m. - PD / 1:45 p.m. - Meeting	SGB0
Monday, September 20, 2010	6:30 p.m.	NRHS
Monday, October 18, 2010	6:30 p.m.	GCHS
Friday, November 19, 2010	12:00 p.m. - PD / 1:45 p.m. - Meeting	SGB0
**Monday, December 6, 2010	2:30 p.m. Inaugural & Organizational	SGB0

* The January 2010 Board meeting date was scheduled for January 18 as a result of the discussion had by the board on December 7, 2009.

- **** December 2010 begins a new term of office with Municipal Election scheduled in November 2010. Hence, elected Trustees meet for the first time as a newly elected board and hold this meeting at the head office of the Board (Marathon). It is the commencement of the 2011 Board Year.

Option No. 2: Another suggestion was to slightly modify the existing model. However, the trustees would meet face-to-face four times per year in the community in which the Board resides. For the 2010 board year this meeting would happen in the Marathon Board Office, given that Julie Sparrow is the Board Chair this year. The other meetings during the year would see a rotation to each of the other communities happen twice during a 12 month period. All meetings would continue to take place on the third Monday each month at 6:30 p.m. except for the Inaugural meeting in December 2010 which is scheduled at 2:30 p.m.

Date	Time	Location
*Monday, January 18, 2010	6:30 p.m.	Marathon Board Room (SGBO)
Tuesday, February 16, 2010	6:30 p.m.	LSHS
Monday, March 22, 2010	6:30 p.m.	GCHS
Monday, April 19, 2010	6:30 p.m.	LSHS
Monday, May 17, 2010	6:30 p.m.	MNHS
Monday, June 21, 2010	6:30 p.m.	NRHS
Monday, July 19, 2010	6:30 p.m.	SGBO
Monday, August 23, 2010	6:30 p.m.	MNHS
Monday, September 20, 2010	6:30 p.m.	NRHS
Monday, October 18, 2010	6:30 p.m.	GCHS
Monday, November 15, 2010	6:30 p.m.	SGBO
**Monday, December 6, 2010	2:30 p.m.	SGBO

Depending on the will of the board, the Trustee Professional Development could be

- a) Arranged separately, or
- b) In conjunction with the face-to-face meetings
- c) Held within our other board communities.

Option No. 3: Have all meetings in Marathon for one year to see if the majority of trustees will buy in to coming together face-to-face three times a year.

Date	Time	Location
Monday, January 18, 2010	6:30 p.m.	Marathon Board Room (SGBO)
Tuesday, February 16, 2010	6:30 p.m.	SGBO
Monday, March 22, 2010	6:30 p.m.	SGBO
Monday, April 19, 2010	6:30 p.m.	SGBO
Monday, May 17, 2010	6:30 p.m.	SGBO
Monday, June 21, 2010	6:30 p.m.	SGBO
Monday, July 19, 2010	6:30 p.m.	SGBO
Monday, August 23, 2010	6:30 p.m.	SGBO
Monday, September 20, 2010	6:30 p.m.	SGBO
Monday, October 18, 2010	6:30 p.m.	SGBO
Monday, November 15, 2010	6:30 p.m.	SGBO
Monday, December 6, 2010	2:30 p.m.	SGBO

Trustees are required to attend three face to face meetings per year. Trustees may individually choose which meetings they wish to attend in person, however the ideal

would be a buy-in by the majority of trustees to attend the organization meeting and two other face to face meetings in Marathon. Weather conducive to travel would favour May and September for these two face-to-face meetings. Should trustees be unable to attend these face to face meetings, the opportunity remains for them to attend in Marathon, on alternate dates so as to make up for the face to face meetings. Regardless, trustees' retain the option to video conference, teleconference or attend in person for ALL meetings.

Note: for trustees who did not attend the organizational meeting in Geraldton they would need to attend three meetings in Marathon for the upcoming year.

Depending on the will of the board, the Trustee Professional Development could be

- a) Arranged separately, or
- b) In conjunction with the face-to-face meetings
- c) Held within our other board communities.

Administrative Recommendation

That, the Superior-Greenstone DSB approve the Regular Board Meetings schedule outlined as Option No. _____ in Report No. 12: 2010 Regular Board Meeting Rotation.

Respectfully submitted by:

Patti Pella,
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2009 DEC.
Report no.

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: REGIONAL ENVIRONMENTAL EDUCATION LEAD

1. Background

1.1 The Ministry of Education released *Acting Today, Shaping Tomorrow, A Policy Framework for Environmental Education in Ontario Schools* in March, 2009.

1.2 The Regional Environmental Education Lead has four directives:

- Environmental Education Policy Review and Development
- Environmental Education Contact Network
- Community Partner Network and Initiatives
- Building and Sustaining Environmental Education Leadership Capacity

The REEL position is funded by the Ministry for the 2009 – 2010 academic year.

2. Situation

2.1 The mandate of the REEL will provide direction to the Thunder Bay Region boards in implementing *Acting Today, Shaping Tomorrow, A Policy Framework* and create a structure within the region and province to build and maintain comprehensive environmental education efforts and leadership capacity.

2.2 Lakehead Public Schools has formed a policy committee to develop an Environmental Education Policy and has appointed an Environmental Education contact to work with the Thunder Bay Region REEL.

3. Directives

3.1 Environmental Education Policy Review and Development

In conjunction with the Regional Board Environmental Education Contacts, the REEL will review existing Environmental Education Policies and assist with the

development of new policies, where needed, ensuring policies are aligned with the Policy Framework.

3.2 Environmental Education Contact Network

Per the direction of the Ministry, each board in the Thunder Bay Region has established an Environmental Education contact person. A student leader contact will be identified in each board in the region and added to the Education Network established by the REEL.

3.3 Community Partner Network

The REEL will develop and share a directory of community organizations that can provide environmental education support, professional development and curriculum resources. The directory will include organizations that are willing to partner with Boards and Schools on projects and initiatives.

3.4 Building and Sustaining Environmental Education Leadership Capacity

In conjunction with the Regional REEL(s) and Ministry of Education staff, the Thunder Bay Region REEL will develop plans and initiatives to build leadership capacity in the region and province. Leadership capacity will include an accountability framework, a logic model, a province-wide action, communication and collaboration plan and ongoing monitoring and assessment of the framework implementation process.

4. Conclusion

Lakehead Public Schools is committed to implementing *Acting Today, Shaping Tomorrow, A Policy Framework* and fostering environmental education, environmental action and care of the environment.

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 13

Date: January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Valerie Newton

SUBJECT: Learning Partnership in E-learning

Background:

Superior-Greenstone DSB began offering e-Learning courses as a district school board in 2007-2008. In 2008-2009 there were two, Grade 12 University Preparation, e-Learning courses delivered by our secondary teachers; Grade 12 University Preparation, Math: Calculus and Vectors and Grade 12 History: The West and the World.

Current Situation

In the 2009-2010 school year, Superior-Greenstone DSB will continue to deliver two, Grade 12 University Preparation, e-Learning courses with its teaching staff. Both of these courses will run out of Manitouwadge High School and be taught by board teachers. The projected enrollment for the two courses scheduled for Semester II is approximately thirty-five students.

In an effort to expand course offerings through e-Learning for senior level students, the Superior-Greenstone DSB has entered into an informal partnership with a group of northern boards, including Rainbow DSB, Sudbury CDSB, Near North DSB and the Nipissing-Parry Sound CDSB. Through this partnership, each board involved will provide places or seats in e-Learning courses for students from other boards. There will be no fee charged to the board for enrolling our students in an e-Learning course with this group of northern boards. For example, the board will offer seats in the Grade 12 Math and History e-Learning courses this year, in exchange for four seats in an e-Learning course(s) offered by this northern group of boards.

Next Steps

- Expansion of the board's offerings of distance education courses at the senior level in response to students' needs and interests
- Exploration of summer school and continuing education credits through the partnership group
- Enhanced professional development opportunities for teachers delivering distance education courses in our board through networking with e-Learning teachers in the partnership group
- Continued participation in e-Learning projects designed to enhance student learning through distance education

Administrative Recommendation:

That, the Superior-Greenstone DSB receives as information, Report No.13: Learning Partnership in e-Learning.

Respectfully submitted by:

Valerie Newton
Superintendent of Student Success

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 14

Date: January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Brad Ross

SUBJECT: Technology: The Past, Present and Future

Background (The Past):

Video Conferencing System (VC)

Superior-Greenstone was part of a consortium that was first in North America to implement an IP-Based Videoconference System in 1998. The videoconferencing system was implemented through special funding for board administration and has evolved to be a multi-use tool serving students, schools, staff and the community.

Videoconferencing has helped to expand the high school timetables each semester since 2001 when it was noted that there were courses being offered for very small numbers of students and that by connecting them through videoconferencing it would free up a section on the timetable to offer an additional course at each participating high school.

The system was upgraded in 2002 and 2006.

In 2002, the Bridge was upgraded and the school endpoints were replaced.

In 2006, the upgrade included the school endpoints, main bridge, and a network review on whether our infrastructure could handle the new technologies. During this upgrade we also improved the rooms with smartboards, symposiums, conferencing phones and sound proofing. With the cooperation of partners Telus (formerly Adcom), Bell and Polycom we managed to run the system at the current level of video adoption (384 IP calls with H263 protocol the standard at the time).

Over the past few years, we have tried to introduce several trials like IP cameras on the desktop, outside course, professional development and professional speakers. We successfully hosted parenting expert Barbara Colorosso in 2006 and broadcast her presentations to our high schools for accessibility to as many of our board communities as possible.

In addition, we hosted a very successful board wide PD day with Barbara Colorosso as they keynote speaker combining both face to face and videoconference (VC) participation.

Dr. Ross Greene presented a session on Collaborative Problem Solving via videoconference this fall which represented a successful collaboration lead by our board with our community partners.

Our VC system works consistently during classroom hours with few disruptions. There are more inconsistencies during after school hour meetings.

Bandwidth is our major hurdle. We have kept the status quo with five VC units at the secondary level, one at the board office and one at the elementary level, which was added from a ministry-funded project. Here is a comparison of this year and last year's per month usage.

Average Per Month Usage	Class hours	Meeting hours	Total Hours	Number of Classes	Number of Meetings	Total #
2009/10 first semester	50	12	62	40	4	44
2008/09 last semester	75	15	90	60	8	68

Based on a two semesters for meetings and classes we have had an uptime of **97.1%**

Network Infrastructure (The Present):

Our network infrastructure is constantly reviewed to find better ways of management, usage and cost. Bell Canada is our current internet service provider, which we have a contract for three years. In 2008 we upgraded the network to a new fibre ring off the old ATM network which allowed us to enhance the level of service on the network lines.

Basically, this allows our network traffic to have higher priority on some parts of the network. Currently, we have on average a 1.5 Mega Bits per second connection to all our elementary schools and a three Mega Bits per second high performance line connection to all our secondary schools.

The board office itself was upgraded to handle the new lines to a 10 Mega Bit per second high performance line to handle incoming school traffic. The internet feed was increased from three Mega Bits per second to six Mega Bits per second to handle the more demanding applications on the network. All of these lines are supported with infrastructure that was purchased in 1998 with the occasional upgraded switch to handle the new fibre lines.

With most wide area network and local area networks it is not enough to just to increase bandwidth, it is critical to be able to monitor, support and manage the bandwidth we have with the appropriate resources. For the last three years we have integrated a free wiki service to fully document all of our systems.

Classroom

We are extremely proud of our three to one student to computer ratio which is one of the best in the province.

We have introduced as a pilot, N-computing devices which act as a client computer at a fraction of the cost of a computer. These devices also reduce power consumption and precious desktop space as it is mounted on the back of the monitor.

We have replaced almost all our Cathode Ray Tube (CRT) monitors (the big monitors that used to be common) with energy saving Liquid Crystal Display (LCD) monitors.

In some schools we have wireless networking to allow board approved laptops to connect to certain location within the school. In one elementary school we have gone 90% wireless for laptops and desktops to see how we can incorporate more of the wireless technology.

ISA laptops for special education are setup with wireless to allow students to move from classroom to classroom.

We have created student email to allow for internal and external communication for students while keeping the system secure.

We introduced laptop/projector carts for use in the classrooms as well as many web applications to enhance student engagement and achievement within the classroom.

Last year our Northern Ontario Information Technology Education Leaders (NOITEL) consortium negotiated a partnership with Smartboard vendors to receive special pricing to purchase Smartboards and Smart technologies into the classrooms.

This year we introduced school websites to the schools to encourage communication a sense of community and to disseminate information about the schools.

We have introduced another pilot with a company called FrontRow. The product is a sound system which in private studies have shown improvement in student achievement and reduced stress and voice fatigue in teachers.

Where we are going? (The Future):

Video Conferencing System (VC) and Network Infrastructure

Bandwidth:

What are the possible solutions to our challenge?

- Continue to work with the Ministry to clearly communicate the struggles with Broadband issues in North.
- Explore and act on community partnerships
- Explore new ISP provider opportunities
- Study the idea of splitting the network into two distinct areas VC/Administration and VC/School
- Investigate bandwidth management programs or hardware
- Research the possibly of other configurations of the wide area network

Equipment:

What do we need to consider for our Videoconferencing equipment?

- Investigate possible new bridge solutions
- Research better room dynamics for example sound/mics, tv screens, projectors
- Investigate other alternative transfer methods of data for presentations

Teaching and Learning:

How to we encourage and support the use of technology?

What do our teachers, support staff and students want?

Clearly, there is a strong desire to have more access to technology in our schools in two main areas, first in terms of network access with personal devices and second through the wide use of rich media content in everyday classroom activities. This includes streaming video, web 2.0 applications, podcasts, portals, wikis, E-learning and online learning sessions like the Douglas Reeves series supported by the Ministry of Education.

How can we accomplish this?

- Piloting Portals or shared workspace for teachers
- Investigating other teacher training alternatives for collaborative learning through technology
- Exploring the possibility of allowing personal devices onto the school internet
- Investigating and alleviating barriers that might exist for the teacher while keeping a secure network environment
- Studying new technology pilots that would improve Literacy & Numeracy in the classroom.

Where do we begin?

The challenge of opening up the network to invite increased access and use while balancing this with network security, staff and student safety as well as protection of information, is one that is being explored provincially by the Ministry of Education, the Ontario Public School Boards Association and individual school boards.

We believe we need to make changes to support the increasing technology needs of our students and staff. To this end we will begin with the following actions:

1. In February 2010, we will open the network for teacher use of streaming video (U Tube) to assess the network usage and impact to our system.
2. We will investigate dividing our current network into two separate services. The first service would be for administration and would house private and protected information and the videoconferencing. The second service would be for schools to allow for expanded use of the internet and web applications.
3. We will develop a Capital Project proposal that includes upgrading the videoconference bridge, increasing bandwidth, upgrading the VC sound system and monitors.

Each of these three actions will be followed by a report back to the board.

Administrative Recommendations

That, the Superior-Greenstone DSB receive as information, Report No. 14: Technology, The Past, Present and Future.

Respectfully submitted by:

Brad Ross
Coordinator of Information Technology

Patti Pella
Director of Education

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

Report No: 15

Date: January 18, 2010

TO: Chair and Members of the
Superior-Greenstone District School Board

FROM: Barbara Draper, Coordinator of Human Resource Services

SUBJECT: Personnel Report – January 18, 2010

That, the Superior-Greenstone DSB receives as information Report No. 15: Personnel, dated January 18, 2010.

I ADMINISTRATION

1. **APPOINTMENTS**

Please contact the Human Resources Department for all Personnel Inquiries

2. **TRANSFERS, CHANGES IN ASSIGNMENT**

II TEACHING STAFF

1. **APPOINTMENTS**

2. **RESIGNATIONS**

3. **LEAVE OF ABSENCE**

4. **TRANSFERS, CHANGES IN ASSIGNMENT**

5. **OTHER**

Occasional Teaching Assignments

III SUPPORT STAFF

1. **RESIGNATIONS**

2. **OTHER**

Temporary Assignments

Barbara Draper
Coordinator of Human Resource Services
Reference: Regular Board Meeting January 18, 2010