

## SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



### Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



### Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

### Regular Board Meeting 2010/11

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

## MINUTES

Monday, November 15, 2010

Designated Site: Board Meeting Room, Marathon, ON

**Board Chair:** Julie Sparrow

**Director:** Patti Pella

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board  
 PART II: Regular Board Meeting

Section (A) In-Camera: – (closed to public) 6:30 p.m.  
 Section (B) : – (open to public): TBA

### Attendance

| <u>Trustees</u>            | Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R) |    |    |   |   |                              |    |    |    |   |   |
|----------------------------|--|----|----|---|---|------------------------------|----|----|----|---|---|
|                            | OS   | TC | VC | A | R |                              | OS | TC | VC | A | R |
| Bartlett, Bette            | X  |    |    |   |   | Notwell, Kathryn             |    | X  |    |   |   |
| Brown, Cindy               | X  |    |    |   |   | Pelletier, Allison (Student) |    |    | X  |   |   |
| Carlino, Daniela (Student) |  |    | X  |   |   | Robinson, Danielle (Student) | X  |    |    |   |   |
| Fisher, Cindy              | X  |    |    |   |   | Excused at 8:05 p.m.         |    |    |    |   |   |
| Keenan, Darlene            |  |    | X  |   |   | Simmons, Tina                |    |    | X  |   |   |
| Mannisto, Mark             | X  |    |    |   |   | Sparrow, Julie               | X  |    |    |   |   |
|                            |  |    |    |   |   | Turner, Jim                  |    | X  |    |   |   |

| <u>Board Administrators</u>                                      | Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R) |    |    |   |   |   |
|--|---|----|----|---|---|---|
|  | OS  | TC | VC | A | R |   |
| Patti Pella: Director of Education                               | X   |    |    |   |   |   |
| Rousseau, Bruce: Superintendent of Business                      | X   |    |    |   |   |   |
| Tamblyn, David: Superintendent of Education                      | X   |    |    |   |   |   |
| Tsubouchi, Cathy: Manager of Accounting Services                 | X   |    |    |   |   |   |
| Chiupka, Wayne: Manager of Plant Services/Transportation         | X   |    |    |   |   |   |
| Willcocks, Barb: Student Success Leader                          |   |    |    |   |   | X |
| Paris, Marc: Coordinator of Maintenance                          |   |    |    |   |   | X |
| Draper, Barb: Coordinator of Human Resources Services            | X   |    |    |   |   |   |
| Ross, Brad: Coordinator of Systems and Information Technology    | X   |    |    |   |   |   |
| Joannette, Rose-Marie: Administrative Assistant / Communications | X   |    |    |   |   |   |

### **1.0 Roll Call**

Board Chair Julie Sparrow conducted roll call at 6:34 p.m. Members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:30 p.m.*

### **2.0 Disclosure of Interest: re Closed Session**

There were no disclosures of interest reported.

### **3.0 Committee of the Whole Board** *(In-Camera Closed)*

*(Attached)*

#### **3.1 Agenda: Committee of the Whole Board - Closed**

**192/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board (in-camera Section A) at 6:35 p.m. and that this portion be closed to the public.*

Director of Education Patti Pella noted that this Board meeting was the first one convened subsequent to passing the newly revised Board Procedural bylaws; hence, it would be the first meeting for which the Administrative Assistant would record brief, confidential minutes. These are to be retained in the confidential records that reside in the Director's office for future reference by and for only members of the Board of Trustees and the Director of Education as the need may arise.

#### **3.2 Rise and Report from Closed Session**

**193/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ *That, the Superior-Greenstone DSB rise and report from a Committee of the Whole Board (in-camera Section A) at 7:27 p.m. and that this portion be open to the public.*

PART II: *Regular Board Meeting*

*Section (B): – (open to public): TBA*

### **4.0 Regular Meeting Call to Order**

**194/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ *That, the Superior-Greenstone DSB Regular Board Meeting on Monday, November 15, 2010 be called to order at 7:28 p.m.*

### **5.0 Report of the Committee of the Whole Closed Session**

#### **5.1 195/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ *That, the Superior-Greenstone DSB – Committee of the Whole – In-Camera Section A (Closed) Reports be adopted.*

### **6.0 Approval of Agenda**

**196/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ *That, the agenda for the Superior-Greenstone DSB 2010/11 Regular Board Meeting, Monday, November 15, 2010 be accepted and approved.*

## **7.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest reported.

## **8.0 Minutes: Board Meetings and Board Committee Meetings**

**197/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the minutes of the following Board meetings be adopted:

- Regular Board Meeting – October 18, 2010, and

That, the minutes of the following Board Advisory and Standing Committees meetings be acknowledged as received

- Special Education Advisory Committee Notes – October 12, 2010
- Parent Involvement Committee – November 2, 2010

## **9.0 Business Arising Out of the Minutes**

9.1 Regular Board: October 18, 2010

Item 8.0: Minutes of Board Policy Review Committee – September 27, 2010

**198/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, Superior-Greenstone DSB having accepted the recommendations outlined in the BPRC minutes of September 27, 2010 approve as reviewed:

- P-202 Control and Release of Information
- P 506 Drug Education
- Procedural Guideline: Religious Accommodation, and

That, these be posted to the Board website with an implementation date of October 19, 2010 and these shall supersede any previous policies and procedural guidelines.

Administrative Assistant Rose-Marie Joannette explained that specific policy approval was not recorded at Board meeting on October 18, as should have been the case; therefore, the implementation date for these policies and procedural guideline has been backdated to October 19, 2010.

## **10.0 Delegations and/or Presentations**

10.1 Presentation: E-Learning: Provincial Perspective (LSHS Principal, Donna Fry)

Lake Superior HS Principal Donna Fry provided a comprehensive PowerPoint presentation that both outlined and demonstrated how E-learning classes were conducted for the students enrolled in these classes at the area high schools. There are six E-learning courses being offered this school year, three in each semester. She also explained how through a pilot project, E-learning facilitates the conduct of blended learning for students elementary classes from grade 5 through grade 8 at the George O'Neil, Red Rock, Dorion, Schreiber and Terrace Bay Public Schools.

10.2 Presentation: Student Trustees' Update (Verbal – Student Trustees)

10.2.1 Allison Pelletier provided a verbal update, noting that several results from the recent student participation in regional sporting events. The Halloween dance at Geraldton Composite HS was a success. There is drama event schedule on December 8, 2010 entitled Café 2010. She has been asked by some Alternative Education students to provide a report to the board about the benefits of the program and include some of their suggestions to improve the program.

10.2.2 Daniela Carlino provided a verbal update of events from both Lake Superior HS and Nipigon-Red Rock DHS. In addition to providing several results from the recent NRHS student participation in regional sporting events, she reported that Student Council is

organizing a Christmas Dance at NRHS. There was also a “post-secondary planning” event at the school to provide information on college and university offerings. At LSHS, students raised \$1,692 for the Humane Society through Halloween door-to-door campaign. Issues of the Student Newspaper have been distributed around the area; the math contest continues in the school and Christmas Spirit Days are set to start shortly. Ms. Carlino thanked the board her recent opportunity to partake of the Ontario Student Trustees’ Association (OSTA) Fall Annual Conference held in Toronto.

- 10.2.3 Danielle Robinson provided a verbal update for Manitouwadge HS and Marathon HS. MNHS Student Council plans to hold a winter formal dance and she reported on several results from the recent student participation in regional sporting events. At MRHS Halloween events included pumpkin carving events and a costume day. School spirit events have been well received and in December, there is a masquerade ball planned.

Director Patti Pella bid congratulations to all the student trustees for their excellent representation of the board during the OSTA conference. She has received very positive feedback from Nicola Pullia of TV Ontario about the impressive conduct of the three student trustees.

## **11.0 Reports of the Business Committee**

*(Business Chair: D. Keenan)*

*Superintendent of Business: B. Rousseau*

- 11.1 Report No. 85: Enrolment Summary on October 29, 2010 Count Date  
Superintendent of Business Bruce Rousseau provided an overview of the report, advising that enrolment as of the official ministry count date was up by 3.5 FTE students at the elementary panel, while the secondary panel had experienced a decrease of 7.5 FTE students.
- 11.2 Report No. 86: Disbursements – October 2010  
C. Tsubouchi provided a brief overview of this report presented for information.
- 11.3 Report No 87: Board Signing Officers  
C. Tsubouchi advised that the following motion was required because of administrative staff changes.

### **199/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

**✓ That**, effective December 1, 2010, signing officers for Superior-Greenstone District School

*Board be any two of the following:*

*Patti Pella ..... Director of Education and Secretary to the Board*

*Cathy Tsubouchi ..... Superintendent of Business and Treasurer*

*Dave Tamblyn ..... Assistant to the Director of Education*

*Dianne Williams ..... Manager of Accounting Services*

- 11.4 Bylaw 121: Tax Levy 2010

### **200/10**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

**✓ That**, the Superior-Greenstone DSB approves Bylaw No. 121 being a bylaw to levy taxes for 2011 as per the attached.

- 11.5 Bylaw122: Borrowing re B.A Parker PS and Geraldton Composite HS

C. Tsubouchi explained that the B.A. Parker PS Replacement Project requires financing as ministry funds for the project would not be forwarded to the board until March 2012.

**201/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 122 being a bylaw to authorize the borrowing of up to four million, seven hundred and ninety thousand dollars (\$4,790,000.00) as per the attached.

11.6 Report No. 88: BA Parker PS Replacement Project Update

Manager of Plant Services Wayne Chiupka provided an overview of Report No. 88, noting that on December 6 and 7, 2010 there are meetings set up in Geraldton to provide parents and staff with an update on the project. Both he and the Director of Education will be available to provide project details during the meetings and field inquiries by those attending. He also advised that for the winter months, snow plowing within the school construction area would be provided to keep emergency exits clear.

11.7 Report No. 89: Health and Safety Policy 706 Annual Approval

**202/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB approve Board Policy 706 Health and Safety as presented and that the same be posted to the board website with an effective implementation date of November 16, 2010.

**12.0 Reports of the Director of Education**

Director of Education: Patti Pella

12.1 Correspondence:

12.1.1 MOET New Trustee Orientation

P. Pella provided a reminder that the New Trustee Orientation workshop sponsored by the Ministry of Education (Thunder Bay) is scheduled on Tuesday, November 23, 2010. She added that with the trustees attending this function, the Board Policy Review Committee (BPRC) scheduled on November 22, 2010 would be cancelled. The next BPRC will take place in January 2011. As yet, this date is unspecified as it would be set in conjunction with dates to be determined at the Board's Inaugural meeting which happens on December 3, 2010.

12.1.2 Thank you Notes

P. Pella advised that a thank you notes was received from a student in receipt of financial award to pursue post-secondary education.

12.3 Non-Trustee Board Committee Expenses

Director of Education Patti Pella advised that the motion that follows addresses the issue of expenses incurred by members of various board committees and has come to exist because of revisions to Regulation 612/00.

**203/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB reimburse members of board committees for expenses incurred as members of the committee as outline in Superior-Greenstone DSB Policy 307-Travel, Meals and Hospitality and that the implementation of this motion be that the NEAC committee be covered as of March 1, 2010 and that all other board committees be covered as of September 1, 2010.

**13.0 Reports of the Education Committee**

(Education Chair: K. Notwell)

Superintendent of Education: David Tamblyn

- 13.1 Report No. 90: Board Leadership Development Plan  
David Tamblyn provided an overview of Report No. 90.

- 13.2 Report No. 91: Native Language and Studies Courses  
David Tamblyn provided an overview of Report 91.

**204/10**

Moved by: *Trustee Mannisto*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB, approve the addition of a total of seven, additional sections to the secondary schools listed above for Semester 2 of the 2010-2011 School Year for Native Language and Native Studies courses, pending proof of minimum student enrollment as requested.

- 13.3 Report No 92: Technology Update  
Bradley Ross, Coordinator of Information Technology provided an overview of Report No. 92.

**14.0 Matters for Decision**

Board Chair: J. Sparrow

- 14.1 Report No. 93: Personnel – November 15, 2010  
This report was presented for information.

**15.0 New Business**

- 15.1 Board Chair  
Board Chair read from prepared notes expressing her thanks and to all of the board members and administration as this would be the last meeting she would attend as a board members as the new board is set to be sworn in on December 3, 2010.
- 15.2 Correspondence:  
Nil
- 15.3 Future Board Meeting Agenda Items  
Trustee Bartlett requested a report to outline possible scenarios for the dates and a rotation schedule for the 2011 Board Meetings. She also requested a summary of attendance of board members during the 2010 schedule of board meetings.
- 15.4 Miscellaneous  
Nil

**16.0 Notice of Motion**

Nil

**17.0 Trustee Associations and Other Boards**

- 17.1 OPSBA  
Trustee Keenan advised that she was attending OPSBA Director's meeting in the following week.

**18.0 Observer Comments**

*(Members of the public limited to 2-minute address)*

Nil

PART III: *Committee of the Whole Board*

*Section (C) In-Camera: – (closed to public) TBA p.m.*

**20.0 Committee of the Whole Board** (In-Camera Closed)

(Attached)

21.1 **Agenda: Committee of the Whole Board - Closed**

**205/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section C (Closed Session) at 9:00 p.m. and that this portion be closed to the public.

21.2 **Rise and Report from Closed Session**

**206/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section C (Closed Session) at 10:10 p.m. and that this portion be open to the public.

21.3 **207/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB – Committee of the Whole – In-Camera Section C (Closed) Reports be adopted.

**22.0 Adjournment**

**208/10**

Moved by: Trustee Mannisto

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB 2010/11 Regular Board Meeting, Monday, November 15, 2010 be adjourned at 10:11 p.m.

**2010 Board Meeting Schedule**

| 2010 Dates          | Time      | Location                     |  | 2010 Dates         | Time       | Location                     |
|---------------------|-----------|------------------------------|--|--------------------|------------|------------------------------|
| Monday, November 15 | 6:30 p.m. | Marathon Board Office (SGB0) |  | Friday, December 3 | 12:30 p.m. | Marathon Board Office (SGB0) |