

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



## Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



## Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) .....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) .....14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

## Regular Board Meeting 2011/05

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

## MINUTES

Tuesday, April 19, 2011

Designated Site: Marathon Board Meeting Room, Marathon, ON

**Board Chair:** Pauline (Pinky) McRae

**Acting Director:** Terrence Ellwood

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: By-Election for Replacement of Board Chair and Vice Chair

Section A,- (open to public): 6:30 p.m.

PART II: Committee of Whole Board

Section (B) In-Camera: – (closed to public) 6:35 p.m.

PART III: Regular Board Meeting

Section (C) : – (open to public): 7:07 p.m.

PART IV: Committee of the Whole Board

Section (D) In-Camera: – (closed to public) 8:58 p.m.

**Note:** Acting Director T. Ellwood will preside for meeting until the conclusion of the by-election for the Board Chair. The Board Chair (elected or acclaimed) then assumes the chair for the remainder of the Board meeting.

## Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				McRae, Pauline	X				
Brown, Cindy	X					Pelletier, Allison ( <i>Student</i> )			X		
Carlino, Daniela ( <i>Student</i> )			X			Robinson, Danielle ( <i>Student</i> )	X				
Fisher, Cindy	X					Santerre, Angel			X		
Keenan, Darlene	X					Simonaitis, Fred	X				
Mannisto, Mark	X										

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Terry Ellwood: Acting Director of Education	X					
Tamblyn, David: Superintendent of Education	X					
Tsubouchi, Cathy: Superintendent of Business	X					
Williams, Dianne: Manager of Accounting Services	X					
Chiupka, Wayne: Manager of Plant Services/Transportation	X					
Willcocks, Barb: Student Success Leader		X				
Paris, Marc: Coordinator of Maintenance			X			
Draper, Barb: Coordinator of Human Resources Services	X					
Ross, Brad: Coordinator of Systems and Information Technology	X					
Joannette, Rose-Marie: Administrative Assistant / Communications	X					
Patti Pella: Director of Education						X

**1.0 Roll Call**

Acting Director of Education T. Ellwood conducted roll call and members were present as noted above.

**PART I: *By-Election for Replacement of Board Chair and Vice Chair***

***Section A, (Public): 6:30 p.m.***

**2.0 Naming of Two Scrutineers**

T. Ellwood appointed Superintendent of Business Cathy Tsubouchi and Superintendent of Education David Tamblyn as scrutineers for the by election for Board Chair.

**3.0 By-Election: Board Chair for 2011**

T. Ellwood called for nominations. Trustee D. Keenan nominated Pinky McRae for board chair. She accepted the nomination. Trustee C. Brown nominated Bette Bartlett for board chair. She declined the nomination. Trustee B. Bartlett nominated Trustee C. Fisher and she accepted the nomination, affecting a by election. Before voting took place, Trustees Bartlett and Fisher each read a nomination statement, as is their prerogative under Board bylaw 3.5.5 (c). Trustee McRae thanked her nominators and the by-election proceeded. After one ballot, Trustee P. McRae was declared elected.

**3.1 Board Chair: Call for Nominations**  
**98/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

**✓ *That, the ballot from the election of the Board Chair is destroyed.***

*Carried*

**4.0 Chairperson Assumes Chair for 2011**

Board Chair P. McRae assumed the chair at this time.

**5.0 By-Election: Board Vice-Chair for 2011**

Given the outcome of the board chair election, the Vice-Chair Mark Mannisto retained and remains as this officer of the board of trustees. No by-election was required.

**PART II: *Committee of the Whole Board***

***Section (B) In-Camera: – (closed to public) 6:35 p.m.***

**6.0 Committee of the Whole Board** *(In-Camera Closed)*

**6.1 Agenda: Committee of the Whole Board - Closed**  
**99/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

**✓ *That, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:45 p.m. and that this portion be closed to the public.***

*Carried*

**6.2 Rise and Report from Closed Session**  
**100/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Simonaitis*

**✓ *That, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 7:03 p.m. and that this portion be open to the public.***

*Carried*

**7.0 Regular Meeting Call to Order****101/11**

Moved by: Trustee Mannisto

Second: Trustee Santerre

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, March 21, 2011 be called to order at 7:07 p.m.

Carried**8.0 Report of the Committee of the Whole Closed Section B**

8.1 Trustee C. Brown requested a recorded vote on the following motions.

**102/11**

Moved by: Trustee Mannisto

Second: Trustee Simonaitis

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted including the confidential minutes' record from meetings held on

- Regular Board Meeting 2011/04– March 21, 2011

Recorded Vote	
Yes	No
D. Keenan	C. Brown
M. Mannisto	C. Fisher
P. McRae	B. Bartlett
F. Simonaitis	
A. Santerre	

Carried**103/11**

Moved by: Trustee Keenan

Second: Trustee Simonaitis

That, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted including the confidential minutes' record from meetings held on

- Special Board Meeting -06/2011 – April 5, 2011

Recorded Vote		
Yes	No	Abstain
D. Keenan	C. Brown	B. Bartlett
M. Mannisto	C. Fisher	
P. McRae		
F. Simonaitis		
A. Santerre		

Carried**9.0 Approval of Agenda****104/11**

Moved by: Trustee Simonaitis

Second: Trustee Mannisto

✓ **That**, the agenda for the Superior-Greenstone DSB 2011/05 Regular Board Meeting, Tuesday, April 19, 2011 be accepted and approved.

Carried**10.0 Disclosures of Interest re: Open Session**

There were no disclosures made at this time.

## **11.0 Minutes: Board Meetings and Board Committee Meetings**

**105/11**

Moved by: Trustee Keenan

Second: Trustee Santerre

✓ **That**, the minutes of the following Board meetings be adopted:

- Regular Board Meeting 2011/03– March 21, 2011
- Special Board Meeting -06/2011 – April 5, 2011

Carried

## **12.0 Business Arising Out of the Minutes**

There was no business arising out of the minutes.

## **13.0 Delegations and/or Presentations**

### **13.1 Skills Canada Competition: Cardboard Boat Races**

Shawna Grouette, Marathon High School Teacher and Cardboard Boat Race coach provided the board with an overview of the competition, the preparatory work and the history of the Cardboard Boat Race competitors from Marathon High School. She extended her congratulations to the group as well as her thanks to the Barrick Hemlo Gold for its unwavering sponsorship of the group. This financial sponsorship allowed the team to compete in the regionals and ultimately the provincial final of the Skills Competition Canada held in Waterloo, Ontario in February 2011. In Waterloo the team gave its Gold-Medal performance. Next year's goal having reached the pinnacle of success this year is to return as defending champions.

She introduced the student team of Alannah Dart, Amanda Tsubouchi, Jordan Principe, Montana Ross. As well, she made introductions to the board, for Andrew Bauman and Roger Souckey, the Barrick Hemlo Gold General Manager and Coordinator of Employee Relations, respectively and thanked each for their generosity and support.

Acting Director T. Ellwood proceeded to acknowledge each member of the student team and presented each with an individual certificate. As well, a certificate of appreciation was given to Teacher S. Grouette.

### **13.2 Board Presentation to Barrick Gold**

On behalf of the board, P. McRae presented a plaque to Barrick Gold General Manager Andrew Bauman and Employee Relations Manager Roger Souckey. The plaque provides a background and history of Barrick Gold's contribution to the students of the community, not just with regard to the Cardboard Boat Races but many other ventures over the last several years where Barrick's partnership in education has provided immense benefit to area students.

A. Bauman, thanked the board and as a gesture of appreciation for all the excellent education efforts, dedication and commitment of MRHS, he presented, Teacher S. Grouette with a plaque to for Marathon HS to commemorate the achievement winning gold at the provincial competition.

### **13.3 Student Trustees' Update**

#### **13.3.1 Allison Pelletier**

Trustee A. Pelletier provided a verbal report of social and sporting events at Geraldton Composite HS. Student Votes, a program to promote the youth vote has been running at the school with a mock up election planned on April 28 and 29, 2011.

#### **13.3.2 Daniela Carlino**

Trustee D. Carlino provided a verbal report on social and sporting events at Lake Superior HS. LSHS is sponsoring a booth at the Green Trade scheduled in the community on May 14, 2011. It will feature video presentations from the Grade 10 Art Class featuring recycled clothing fashion show. As well, many LSHS students participated in an Aboriginal Silk Screening T-Shirt class, which was brought into the school through a partnership with Pays Plat First Nation. LSHS students also participated in Student Votes.

13.3.3 Danielle Robinson

Trustee D. Robinson provided a verbal report on social and sporting events at Marathon HS.

**14.0 Reports of the Business Committee**

*(Business Chair: D. Keenan)*

*Superintendent of Business: C. Tsubouchi*

14.1 Update: Superior-Greenstone Audit Committee Update

Audit Committee Chair and Trustee D. Keenan provided a brief overview of the first meeting of the Audit Committee, which was held on March 21, 2011. All confidentiality agreements were signed off and the internal auditors provide a summary of their mandate and state of their risk assessment analysis. This risk assessment is scheduled for completion in June. There is a second Audit Committee meeting scheduled for tomorrow, April 20, 2011 where the board 2009-2010 Financial Statements will be presented. This is the draft report from Deloitte and once approved by the Audit Committee will be brought to the Committee of the Whole Board for approval. Trustee Keenan extended an invitation to all trustees to attend as they may wish to do so.

14.2 Report No. 34: BA Parker PS Replacement Project Update

W. Chiupka provided an overview of Report No. 34 and advised that pictures are now displayed on the board website.

14.3 Report No. 35: Plant Department Tender Awards April 2011

W. Chiupka provided a brief overview of his written report and fielded trustee inquiries related to the report.

**106/11**

*Moved by: Trustee Keenan*

*Second: Trustee Simonaitis*

**✓ That,** the Superior-Greenstone DSB having received Report No 35: Plant Department Tender Awards April 2011 approves the project tenders as follows (HST extra):

1. LSHS Mechanical and Electrical Upgrades be awarded to Rugged Air Systems Ltd in the amount of one million, one hundred and twenty-one thousand, one hundred and sixty-three dollars (\$1,121,163.00)
2. GCHS-A-Interior and Exterior Upgrades be awarded to RML Contracting (2005) Ltd in the amount of two hundred and seventy-one thousand, seven hundred and sixty dollars (\$271,760.00).

Carried

14.4 Report No. 36: George O'Neill PS - AC Installation Project April 2011

W. Chiupka provided a brief overview of his written report and fielded trustee inquiries related to the report.

**107/11**

*Moved by: Trustee Bartlett*

*Second: Trustee Keenan*

**✓ That,** the Superior-Greenstone DSB having received Report No 36: George O'Neill PS-AC Installation Project April 2011 approves the project tenders as follows (HST extra):

**That,** the George O'Neill PS - AC Installation Project April 2011 project tender be awarded to Clow Darling Limited Mechanical Contractors in the amount of seventy thousand, nine hundred and thirty nine dollars (\$70,939.00), and that the project be funded from reserves.

Carried

14.5 Correspondence: Response to Town of Marathon

C. Tsubouchi reviewed the letter as forwarded to Town of Marathon CEO, Brian Tocheri with an update on the status of issues the town delegation raised at the board meeting in February. Currently, Manager of Plant Services Wayne Chiupka is compiling a report on the possible approaches to take in regard to a system-wide program for school-field maintenance. She noted that a partnership with the town as relates to a fertilizing schedule for Marathon school fields, although it could prove beneficial is not, in the opinion of the Plant Manager the crux of the problem. Field drainage and top-dressing are a major concern without which, the application of

fertilizer would return minimal benefit. W. Chiupka will forward a letter to the town, further outlining the board's approach.

14.6 Report No. 37: March 31, 2011 Enrolment Count Date

C. Tsubouchi provided a brief overview of this report and fielded trustee inquiries related to the report. March full-time equivalent (FTE) student enrolment is down 12.75 from budget, while overall the system has declined by nine FTE students.

14.7 Report No 38: 2011-2012 Grants for Student Needs (GSN)

C. Tsubouchi provided an overview of this report, advising that the ministry has released the GSN Legislation but it has not yet been passed therefore forms and formulas are not yet available for calculation. She provided a list of cost pressures anticipated in 2011-2012 and advised that initial projections indicate a decline of 84 FTE students. Given cost pressures and student decline a budget shortfall of about \$900,000 is anticipated.

Trustee Keenan inquired about excess capacity in system schools and asked if under Policy 905 Pupil Accommodation, the board needs to approach school reviews. It was confirmed that this process is one, which will come to bear.

14.8 Report No 39: Trustee Expenses for 2009-2010 / 2010-2011

C. Tsubouchi provided a synopsis of this report, indicating its evolution is because of trustee request to review its business equipment needs. The trustee budget figures from 2009-2010 and spending as of March 31, 2011 illustrated in chart form. This prompted discussion about formulating a board policy to address the needs/equipment trustee require in the course of their responsibilities. T. Ellwood suggested that trustees review this item as a component of its Trustee Professional Development session scheduled in May.

14.9 Report No. 40: Disbursements – February 2011

Manager of Accounting Service, D. Williams briefly reviewed this report.

**15.0 Reports of the Director of Education**

*Acting Director of Education: David Tamblyn*

15.1 Report No. 41: Employee Long Term Recognition

T. Ellwood advised that the Employee Long Term Recognition Award Report is one produced annually in conjunction with Board Policy 712. Employees who have reached 10 year and 25-year milestones are recognized through this policy. Mr. Ellwood read the names of all long-term employee aloud. 10-year anniversaries are celebrated within the school community, while 25-year employees are presented with a watch and luncheon the Director of Education at a time mutually convenient.

15.2 Assignment Superintendent of Education

**108/11**

*Moved by: Trustee Simonaitis*

*Second: Trustee Mannisto*

✓ **That**, the Superior-Greystone DSB approve the title change for David G. Tamblyn from Assistant to the Director of Education to Superintendent of Education, effective April 20, 2011, conditional upon approval by the Ministry of Education.

Carried

15.3 Venue Change: August 15, 2011 Regular Board Meeting

This item was deferred for discussion at the June Regular Board Meeting.

**16.0 Reports of the Education Committee**

*(Education Chair: Pinky McRae)*

*Superintendent of Education: David Tamblyn*

16.1 Report No. 42: 2011-2012 Elementary Staffing Proposal

Superintendent of Education David Tamblyn provided a comprehensive review of this report. Meetings have been held with all school principals and based on this and projected decline in the

FTE students staffing levels, elementary teaching staff will see a reduction of 4.0 teachers in the systems will be largely maintained, save for 1.0 FTE teacher less at Beardmore PS. Trustee B. Bartlett requested a recorded vote on the following motion

**109/11**

Moved by: Trustee Keenan

Second: Trustee Mannisto

✓ **That**, the Superior-Greenstone DSB having received Report No 42: Elementary Teaching Staff Proposal for September 2011 approves the September 2011 Elementary Teaching Staff Proposal as presented.

Recorded Vote	
Yes	No
D. Keenan	C. Brown
M. Mannisto	C. Fisher
P. McRae	B. Bartlett
F. Simonaitis	
A. Santerre	

Carried

## **17.0 Matters for Decision**

Board Chair: P. McRae

### **17.1 Report No. 43: Personnel – April 19, 2011**

This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section. In addition to receipt of this report, Human Resource Coordinator, Barb Draper presented the following issue for board approval.

**110/11**

Moved by: Trustee Mannisto

Second: Trustee Brown

✓ **That**, Paul Hogue, Teacher at Marathon High School is granted a secondment to the Ministry of Education – EQAO Office for the 2011-2012 through to the 2013-2014 school years, conditional upon Ministry of Education approval and funding.

Carried

## **18.0 New Business**

### **18.1 Board Chair**

P. McRae advised that with her election as board chair, she would relinquish her seat as the Board's Education Committee Chair. As well, P. McRae also noted that she would step down from her seat on the Board Audit Committee to which she was appointed earlier this year. In addition, she step down from her appointment on the board Occupational Health and Safety Committee and the Board Discipline Committee.

#### **18.1.1 Nominations for Education Committee Chair**

P. McRae called for nominations. Trustee B. Bartlett nominated Trustee C. Fisher. She declined the nomination. Board Chair, P. McRae nominated Trustee M. Mannisto. After third call and no further nominations, Trustee M. Mannisto was acclaimed as Chair of the Education Committee.

#### **18.1.2 Nomination for Board Audit Committee Appointment**

P. McRae called for nominations. Trustee Keenan nominated Trustee F. Simonaitis. Hearing no further nominations, F. Simonaitis was acclaimed to the Audit Committee.

#### **18.1.3 Nomination for Occupation Health and Safety Appointment**

P. McRae nominated Trustee A. Santerre. Hearing no further nominations, A. Santerre was acclaimed to this committee.

#### **18.1.4 Nomination for Student Discipline Committee**

Trustee Keenan nominated Trustee M. Mannisto. Hearing no further nomination, he was acclaimed to this committee, moving up from an alternate appointee to a regular appointment.

**18.2 Trustees' Reports: Constituent Concerns**

Trustees M. Mannisto and F. Simonaitis each brought forward community concerns with regard to the 2011-2012 Elementary Staffing Proposal, which sees teaching staff levels at Nakina Public School reduced by a 0.5 FTE teacher. Superintendent of Education D. Tamblyn advised that the staffing projections were based on size of schools, in groupings of comparable sizes. Nakina Public School is comparable to the configuration of the Red Rock, Dorion and Beardmore Public Schools and the staffing level is in line.

**18.3 Future Board Meeting Agenda Items**

Trustee C. Fisher requested information from Trustee F. Simonaitis about the Minister of Education's response to his recent correspondence related to board dysfunction. This item will be put onto the May Board agenda.

**19.0 Notice of Motion**

Nil

**20.0 Trustee Associations and Other Boards**

**20.1 OPSBA**

Trustee C. Fisher advised the next Director's meeting is scheduled for the end of April.

**21.0 Observer Comments**

Teacher D. Nielsen at Nakina PS provided a statement with regard to the Elementary Staffing Proposal for 2011-2012. She outlined for the board the difficulties she perceives for next year based on the reduction of staff at her school.

Principal A. Miller of Nakina PS also addressed the board requesting that it reconsider the reduction of a 0.5 FTE teacher for the school, citing the effect it would have on classroom configuration and the possible ramifications on student enrolment. She noted that NAPS, is a facility where three boards' schools reside and parents, can if they wish easily move their children to another boards classrooms if discontent arises over services offered by a reduced staffing compliment.

PART IV: *Committee of the Whole Board*

*Section (D) In-Camera: – (closed to public) 8:58 p.m.*

**22.0 Committee of the Whole Board** *(In-Camera Closed)*

**22.1 Agenda: Committee of the Whole Board - Closed**

**111/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Brown*

**✓ That,** *the Superior-Greenstone DSB go into a Committee of the Whole Board Section D (Closed Session) at 8:58 p.m. and that this portion be closed to the public.*

*Carried*

**22.2 Rise and Report from Closed Session**

**112/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Simonaitis*

**✓ That,** *the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section D (Closed Session) at 11:34 p.m. and that this portion be open to the public.*

*Carried*

**23.0 Report of the Committee of the Whole Closed Section D**

Trustee C. Brown requested a recorded vote on the following two motions.

**113/11**

Moved by: Trustee Mannisto

Second: Trustee Simonaitis

✓ **That**, the Superior-Greenstone DSB rescind resolution 189/10.

Recorded Vote	
Yes	No
D. Keenan	C. Brown
M. Mannisto	C. Fisher
P. McRae	B. Bartlett
F. Simonaitis	
A. Santerre	

Carried

**114/11**

Moved by: Trustee Mannisto

Second: Trustee Simonaitis

✓ **That**, the Managers and Senior Administration be exempt from the Public Sector Compensation Restraint Legislation retroactive to September 1, 2010, excluding the Director of Education

Recorded Vote	
Yes	No
D. Keenan	C. Brown
M. Mannisto	C. Fisher
P. McRae	B. Bartlett
F. Simonaitis	
A. Santerre	

Carried

## **24.0 Adjournment**

**115/11**

Moved by: Trustee Simonaitis Second: Trustee Santerre

✓ **That**, the Superior-Greenstone DSB 2011/04 Regular Board Meeting, Tuesday, April 19, 2011 adjourn at 11:39 p.m.

Carried

## **2011 Board Meeting Schedule**

2011 Dates	Time	Location		2009 Dates	Time	Location
Monday, January 17	6:30 p.m.	LSHS		Monday, July 18	6:30 p.m.	SGBO
Tuesday, February 22	6:30 p.m.	Marathon Board Office (SGBO)		Monday, August 15	6:30 p.m.	SGBO
Monday, March 21	6:30 p.m.	MNHS		Friday, September 16	3:00 p.m.	MNHS
Monday, April 18	6:30 p.m.	GCHS		Monday, October 17	6:30 p.m.	GCHS
Friday, May 27	3:00 p.m.	NRHS		Monday, November 21	6:30 p.m.	NRHS
Monday, June 20	6:30 p.m.	LSHS		Monday, December 5	6:30 p.m.	NRHS