

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



## Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



## Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitowadge High School ..... (MNHS).....200 Manitou Road W., Manitowadge, ON  
 Marathon High School ..... (MRHS) .....14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) .....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) .....500 Second Street West, Geraldton, ON

## Regular Board Meeting 2011/08

Committee of Whole Board In-Camera  
(Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
Follows conclusion of In-Camera

## MINUTES

Monday, August 22, 2011

Designated Site: Marathon Board Meeting Room, Marathon, ON

**Board Chair:** Pauline (Pinky) McRae

**Acting Director:** David Tamblyn

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: : – (closed to public): 6:33 p.m.

PART II: Regular Board Meeting

Section (B) : – (open to public) 6:58 p.m.

## Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette (joined @ 7:05P)		X				Mannisto, Mark			X		
Brown, Cindy					X	McRae, Pauline (Pinky)	X				
Dart, Alannah (Student)	X					Pelletier, Allison (Student)	X				
Fisher, Cindy					X	Rozsel, Christine (Student)	X				
Fisher, Matthew		X				Santerre, Angel		X			
Keenan, Darlene		X				Simonaitis, Fred	X				

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Acting Director of Education</i>	X				
Petrick, Nancy: <i>Superintendent of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>					X
Williams, Dianne: <i>Manager of Accounting Services</i>	X				
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>	X				
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>			X		
Willcocks, Barb: <i>Student Success Leader</i>	X				
Paris, Marc: <i>Coordinator of Maintenance</i>					X
Draper, Barb: <i>Coordinator of Human Resources Services</i>	X				
Ross, Brad: <i>Coordinator of Systems and Information Technology</i>	X				
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X				

**1.0 Roll Call**

Board Chair P. McRae conducted roll call and members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:33 p.m.*

**2.0 Committee of the Whole Board** *(In-Camera Closed)*

*(Attached)*

2.1 Agenda: Committee of the Whole Board - Closed  
**192/11**

Moved by: *Trustee Keenan*

Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:33 p.m. and that this portion be closed to the public.

Carried

2.2 Rise and Report from Closed Session  
**193/11**

Moved by: *Trustee Keenan*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 6:52 p.m. and that this portion be open to the public.

Carried

PART II: *Regular Board Meeting*

*Section (B): – (open to public): TBA*

**3.0 Regular Meeting Call to Order**  
**194/11**

Moved by: *Trustee Santerre*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, August 22, 2011 be called to order at 6:58 p.m.

Carried

**4.0 Oath of Office: 2011-2012 Student Trustees**

Student Trustees' elect Alannah Dart of Marathon HS, Allison Pelletier of Geraldton Composite HS and Christine Rozsel of Manitowadge HS were on hand at the Marathon Board Meeting Room where they took their oath of office for their term as trustees for 2011-2012.

**5.0 Report of the Committee of the Whole Closed Section A**

5.1 **195/11**

Moved by: *Trustee M. Fisher*

Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed)

Reports be adopted including the confidential minutes' record from meetings held on

1. *Special Board Meeting 2011-11 – June 15, 2011*
2. *Regular Board Meeting 07-2011 – June 20, 2011*
3. *Special Board Meeting 2011-12 – July 5, 2011*

Carried

**6.0 Approval of Agenda**  
**196/11**

Moved by: *Trustee Simonaitis*

Second: *Trustee Keenan*

✓ **That**, the agenda for the Superior-Greenstone DSB 2011/08 Regular Board Meeting, Monday, August 22, 2011 be accepted and approved.

Carried

## **7.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest reported at this time.

## **8.0 Minutes: Board Meetings and Board Committee Meetings**

197/11

Moved by: *Trustee Mannisto*

Second: *Trustee Santerre*

✓ *That, the minutes of the following Board meetings be adopted:*

1. *Special Board Meeting 2011-11 – June 15, 2011*
2. *Regular Board Meeting 07-2011 – June 20, 2011*
3. *Special Board Meeting 2011-12 – July 5, 2011*

Carried

## **9.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

- Board Audit Committee: Trustee Keenan reported that a meeting was held on June 30, 2011 with the internal auditors presenting an update on the status of the process, i.e., 35 of 53 processes are complete and they are on track to present at the September meeting.
- Board Policy Review Committee: Due to lack of quorum, the meeting scheduled on June 27, 2011 did not take place. The next meeting is set for September 26.
- Native Education Advisory Committee: Cindy Fisher and Barb Willcocks are meeting shortly to plan a daylong event to commence the 2011-2012 school year meeting schedule.
- Occupational Health and Safety Committee: No Report
- Parent Involvement Committee: No Report
- Special Education Advisory Committee: Last meeting was June 14, 2011 and the Board Special Education Plan has been submitted to the ministry as required.
- Transportation Committee: No Report
- Ontario Public School Boards' Association: Trustee Mannisto attended the AGM in Ottawa and sent out a short report to trustees after his attendance.

## **10.0 Business Arising Out of the Minutes**

There was no business arising from the minutes.

## **11.0 Delegations and/or Presentations**

### **11.1 Parent Involvement Committee: 2010-2011 Annual Report**

Birgit Knoll-McArthur, Chair of the Parent Involvement Committee shared her full written report with the board and in closing, she noted that the leaders of Superior-Greenstone DSB show a great rapport with all the school councils and she applauded the good work and close association that the board, school councils and parent involvement committee enjoys. She noted that one of the challenges that she sees in the area of communications is that being a more fulsome display of parent involvement/engagement information up on the board website. The first PIC meeting of 2011-2012 is set for Monday, November 14, 2011.

## **12.0 Reports of the Business Committee**

*(Business Chair: D. Keenan)*

*Superintendent of Business: C. Tsubouchi*

### **12.1 Report No. 66: BAPS School Replacement Project – Update June 2011**

W. Chiupka provided an overview of Report No. 66, advising that documentation for occupancy is imminent and staff is being allowed in to set up classrooms. Minor deficiencies related to outside work such as sod and playground installation and fencing remain to do. Mr. Chiupka added his thanks to all of the staff, custodians and maintenance crew working in and around the area for the duration noting that their cooperation and excellent attitude has lent a very positive sense to the project. Director Tamblyn also extended his personal thanks to Mr. Chiupka, Cathy Tsubouchi and Marc Paris for maintaining the project time lines as originally fixed.

12.2 BAPS / GCHS Building: Developing Grand Opening Plan (D. Tamblyn)  
Director Tamblyn inquired as to the amenability of the board concerning the planning process for the Grand Opening of the BAPS/GCHS building facility. The board sanctioned the plan to organize the Grand Opening on Friday, September 16, 2011 when the Regular meeting for September is scheduled in Geraldton.

12.3 Report No. 67: Signing Officers of the Board  
Manager of Accounting Services advised that with the senior administrative staff changes the following motion is required to facilitate the financial activities originating out of the board office.

**198/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Simonaitis*

✓ **That**, effective September 1, 2011, signing officers for Superior-Greenstone District School Board be any two of the following:

- *Dave Tamblyn, Director of Education and Secretary to the Board*
- *Cathy Tsubouchi, Superintendent of Business and Treasurer*
- *Nancy Petrick, Superintendent of Education*
- *Dianne Williams, Manager of Accounting Services*

Carried

12.4 Report No. 68: Third Interim Report  
D. Williams provided an overview of this report, which cover the third quarter of 2010-2011. These reports provide management and the board of trustees with the status of the current year's budget versus actual expenditures to date, and an outlook for the remainder of the year.

12.5 Bylaw 124: To Authorize Borrowing  
D. Williams explained that the borrowing bylaw is deemed necessary to reconcile expenditures until receipt of the current revenue (grants) as defined by the Education Act for 2011-2012 fiscal year.

**199/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB approves Bylaw No. 124 being a bylaw to authorize the borrowing of up to three million and thirty thousand dollars (\$3,030,000.00) as per the attached.

Carried

12.6 Report No. 69: Disbursements – June 2011  
D. Williams provided a brief overview of Report No. 69.

12.7 Report No. 70: Pupil Accommodation Review – 2011  
Superintendent of Education Nancy Petrick provided an overview of Report 70 advising that the Caramat Public School facility has had no students enrolled since February 2011. The school has been identified for an individual school accommodation review based on the following criteria:

- Large areas of vacant space within the school
- Program viability
- Operating Costs – School Operations and maintenance
- Altering attendance boundaries

A Pupil Accommodation Review Committee as per Board Policy 905 and timelines therein directed shall be established and the processes applied as outlined in the Terms of Reference attached to Report 70.

**200/11**

*Moved by: Trustee M. Fisher*

*Second: Trustee Keenan*

✓ **That**, in accordance with Board Policy 905: Pupil Accommodation, the Superior-Greenstone DSB recommend the commencement of an individual School Accommodation Study for Caramat Public School.

Carried

### **13.0 Reports of the Director of Education**

*Acting Director of Education: David Tamblyn*

- 13.1 **Report No. 71: Project: Building Capacity in Assessment for Learning**  
Director Tamblyn provided a brief explanation of the report's content advising the impetus for the project originated from a secondary project aligned with the growing success document. Student Success Leader Barbara Willcocks and School Effectiveness Leader Nicole Morden-Cormier developed a proposal related to improving the level of assessment for the secondary panel, which the ministry of education is interested in pursuing. The project is substantial; it will involve a multitude of secondary teachers possibly over the life of two school years.
- 13.2 **Formation of Trustee Budget Committee**  
Director Tamblyn noted through the course of budget reviews, trustees indicated an interest in forming a committee to provide the group with greater accountability in terms of how their budget is spent as relates to professional development, travel and equipment needs. A start point for the establishment of such a committee is the development of a board policy. Board Chair McRae inquired of trustees interested in sitting as a sub-committee to formulate a policy for review of the whole board. Along with Board Chair McRae, trustees Mannisto, Keenan and Simonaitis volunteered for the sub-committee. Trustee not in attendance at the evening's meeting will be polled for their interest too by Board Chair McRae, after which a first meeting date will be set.
- 13.3 **Trustee Professional Development Planning**  
Director Tamblyn advised that the OPSBA has developed a set of modules about the Role of the Trustee as related to the new Trustee Governance Policy outlined in Bill 177. A former Lakehead DSB Director, Marilyn Gouthro as a co-developer of the modules is delivering workshops to boards across Ontario and has indicated she is available on September 16-17, 2011 to facilitate a professional development session in Geraldton with SGDSB trustees. Trustee in attendance all agreed the date and PD subject matter would provide beneficial learning to veteran and novice trustees.
- 13.4 **2010-2011 School Council Report: Lake Superior High School**  
Director Tamblyn advised this report is for information as all school councils are required to submit such reports annually.
- 13.5 **Correspondence: Student Bursary**  
Director Tamblyn read out a note of thanks from a student bursary recipient.

### **14.0 Reports of the Education Committee**

*(Education Chair: Angel Santerre)*

*Superintendent of Education: Nancy Petrick*

- 14.1 **Report No. 72: Proposal for Partnership re Adult Education for First Nations**  
N. Petrick provided a comprehensive overview of this written report advising that the partnership with Confederation College to provide adult education services as outlined would facilitate the acquisition of high school diplomas to adult First Nation clients with the goal toward gaining employment as skilled workers on the Jackfish project. The mining and forestry industry in this area require a workforce capable and trainable in the areas of electrical, surveying and mineral extraction work.

**201/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Santerre*

**✓ That,** *the Superior-Greenstone DSB direct Administration to enter into agreement with Confederation College to provide adult education services for First Nation Communities in the Nipigon and Greenstone area.*

*Carried*

#### 14.2 Correspondence

At this time with the board's indulgence, Board Chair McRae allow Director Tamblyn to read two notes of thanks. Former Student Trustee Daniela Carlino thanked the board for the experience and privilege given her as a 2010-2011 board member. In addition, retiree Agnes Vincent sent a letter of thanks for the gift of an Inukshuk to mark her retirement.

#### **15.0 Matters for Decision**

*Board Chair: Pinky McRae*

##### 15.1 Report No. 73: Personnel – June 20, 2011

This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section.

#### **16.0 New Business**

##### 16.1 Board Chair

The Board Chair reported no new business.

##### 16.2 Trustees' Reports: Constituent Concerns

Trustees reported no issues.

##### 16.3 Future Board Meeting Agenda Items

There were suggestions for future agenda items.

##### 16.4 Miscellaneous

Nil

#### **17.0 Notice of Motion**

Nil

#### **18.0 Trustee Associations and Other Boards**

##### 18.1 OPSBA

Trustee Mannisto reported briefly on attending the OPSBA-AGM in Ottawa, advising that an e-mail synopsis would follow. He also reported on a discussion he had with board members from the Lakehead DSB concerning Education Day set for September 20, 2011. OPSBA and local provincial candidates to speak on matters related to education have singled out the date. The event is being billed as a non-partisan evening. LDSB inquired of Mr. Mannisto whether SGDSB would want to help it to co-host the event in that the provincial candidates in the northwest cover off both boards' jurisdictional boundaries.

Board Chair asked Trustee Mannisto to get additional information for board member's review; about how would SGDSB serve as co-hosts. As well, how could our constituents get involved if all electoral candidates are out that evening in Thunder Bay and what costs would SGDSB stand to incur with its involvement. P. McRae will forward all findings from Trustee Mannisto out to board members.

#### **19.0 Observer Comments**

*(Members of the public limited to 2-minute address)*

Nil

#### **20.0 Adjournment**

**202/11**

*Moved by: Trustee Mannisto*

*Second: Trustee Keenan*

**✓ That, the Superior-Greenstone DSB 2011/08 Regular Board Meeting, Monday, August 22, 2011 adjourn at adjourn at 8:03 p.m.**

*Carried*

2011 Board Meeting Schedule

<b>2011 Dates</b>	<b>Time</b>	<b>Location</b>		<b>2011 Dates</b>	<b>Time</b>	<b>Location</b>
<i>Friday, September 16</i>	<i>3:30 p.m.</i>	<i>GCHS</i>		<i>Monday, November 21</i>	<i>6:30 p.m.</i>	<i>SGBO</i>
<i>Monday, October 17</i>	<i>6:30 p.m.</i>	<i>Marathon Board Office (SGBO)</i>		<i>Monday, December 5</i>	<i>6:30 p.m.</i>	<i>SGBO</i>