

# SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD



## Mission Statement

*In partnership with the students, the home and the community,  
Superior-Greenstone District School Board will address individual students' needs by providing:  
a diverse education that prepares for and honours their chosen path for success,  
avenues that foster a love of learning, and  
the means to honour varied learning styles.*



## Videoconference Site Locations

Superior-Greenstone District School Board ... (SGDSB) ..... 12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) ..... 200 Manitou Road W., Manitouwadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS) ..... Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) ..... 20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS) ..... 500 Second Street West, Geraldton, ON

## Regular Board Meeting 2011/10

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

## MINUTES

Monday, October 17, 2011

Designated Site: Superior-Greenstone DSB Meeting Room, Marathon, ON

**Board Chair:** Pauline (Pinky) McRae

**Director:** David Tamblyn

VC Sites at: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: : – (closed to public): 6:30 p.m.

PART II: Regular Board Meeting

Section (B) : – (open to public) 6:58 p.m.

## Attendance

<u>Trustees</u>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette		X				Mannisto, Mark			X		
Brown, Cindy					X	McRae, Pauline (Pinky)	X				
Dart, Alannah (Student)	X					Pelletier, Allison (Student)			X		
Fisher, Cindy					X	Roszel, Christine (Student)			X		
Fisher, Matthew					X	Santerre, Angel			X		
Keenan, Darlene		X				Simonaitis, Fred	X				

<u>Board Administrators</u>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: Director of Education	X				
Petrack, Nancy: Superintendent of Education		X			
Tsubouchi, Cathy: Superintendent of Business			X		
Williams, Dianne: Manager of Accounting Services	X				
Chiupka, Wayne: Manager of Plant Services/Transportation	X				
Morden-Cormier, Nicole: School Effectiveness Leader	X				
Willcocks, Barb: Student Success Leader	X				
Paris, Marc: Coordinator of Maintenance					X
Draper, Barb: Coordinator of Human Resources Services					X
Ross, Brad: Coordinator of Systems and Information Technology	X				
Joannette, Rose-Marie: Administrative Assistant / Communications	X				

## **1.0 Roll Call**

Board Chair P. McRae conducted roll call and members were present as noted above.

PART I: *Committee of the Whole Board*

*Section (A) In-Camera: – (closed to public) 6:31 p.m.*

## **2.0 Committee of the Whole Board** *(In-Camera Closed)*

*(Attached)*

### **2.1 Agenda: Committee of the Whole Board - Closed**

**213/11**

Moved by: *Trustee Keenan*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:31 p.m. and that this portion be closed to the public.

### **2.2 Rise and Report from Closed Session**

**214/11**

Moved by: *Trustee Santerre*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 6:54 p.m. and that this portion be open to the public.

PART II: *Regular Board Meeting*

*Section (B): – (open to public): 6:58 p.m.*

## **3.0 Regular Meeting Call to Order**

**215/11**

Moved by: *Trustee Keenan*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, October 17, 2011 be called to order at 6:58 p.m.

## **4.0 Report of the Committee of the Whole Closed Section A**

### **4.1 216/11**

Moved by: *Trustee Mannisto*

Second: *Trustee Simonaitis*

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted, including the confidential minutes' record from meetings held on:

1. Regular Board Meeting 09-2011 – September 16, 2011

**217/11**

Moved by: *Trustee Keenan*

Second: *Trustee Mannisto*

✓ **That**, the Superior-Greenstone DSB having received Report No. 11 (IC), dated October 17, 2011 hereby declares that the building and property at 38 Warbler Drive, Manitouwadge is surplus and not required for the purpose of the Board.

**218/11**

Moved by: *Trustee Mannisto*

Second: *Trustee Keenan*

✓ **That**, the Superior-Greenstone DSB authorizes administration to dispose of the building and property at 38 Warbler Drive, Manitouwadge, according to O. Reg 444/98, subject to approval of the Ministry of Education.

## **5.0 Approval of Agenda**

**219/11**

Moved by: *Trustee Mannisto*

Second: *Trustee Simonaitis*

✓ **That**, the agenda for the Superior-Greenstone DSB 2011/10 Regular Board Meeting, Monday, October 17, 2011 be accepted and approved as amended to add Item 15.1 Board Chair Correspondence and add a recommendation from the Board Audit Committee under Item 8.1.

#### **6.0 Disclosures of Interest re: Open Session**

There were no disclosures of interest reported at this time.

#### **7.0 Minutes: Board Meetings and Board Committee Meetings**

##### **7.1 220/11**

Moved by: Trustee Mannisto

Second: Trustee Simonaitis

✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 09-2011 – September 16, 2011, as amended to add Trustee Mark Mannisto to Item 12.2, and

**That**, the minutes from the following Committee meetings be acknowledged as received

1. Parent Involvement Committee – May 2, 2011
2. Board Policy Review Committee – September 26, 2011

##### **7.2 221/11**

Moved by: Trustee Keenan

Second: Trustee Santerre

✓ **That**, Superior-Greenstone DSB having accepted the recommendations outlined in the BPRC minutes of September 26, 2011 approve as reviewed:

- P-205 Cooperation with Other Boards
- P-214 META
- MG-214 META
- P-303 Purchasing
- P-305 Internal Audit
- MG-305 Internal Audit
- P-307 Travel, Meals and Hospitality
- MG 307 Travel, Meal and Hospitality
- P 308 Student Fees
- MG 308 Student Fees
- P-402 Unauthorized Vehicles on Board Property
- P-405 Smoking
- P-407 Borrowing of Equipment
- P-501 Visitors in Schools
- P-502 Ontario Student Records
- P-503 Interviewing Students
- P-511 Student Questionnaires
- P-512 Student Exchanges
- P-519 School Dismissal
- P-213 Board Member Code of Ethics
- P-537 Growing Success: Cheating or Plagiarism
- MG-537 Growing Success: Cheating or Plagiarism
- P 538 Food and Beverage
- MG 538 Food and Beverage

And that, these be posted to the Board website with an implementation date of October 18, 2011 and these shall supersede any previous policies and management guidelines.

#### **8.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

##### **8.1 Board Audit Committee:**

- Report of the Board Audit Committee: September 28, 2011  
**222/11**

(D. Keenan - Attached)

Moved by: Trustee Simonaitis

Second: Trustee Mannisto

✓ **That**, the Superior-Greenstone District School Board accepts the Audit committee recommendations that, the board accepts the Five-Year Regional Internal Audit Plan and accepts the Superior-Greenstone Internal Audit Report.

- Board Policy Review Committee (C. Brown/ D. Tamblyn)
- Native Education Advisory Committee (C. Fisher / B. Willcocks)
- Waiting to determine dates, waiting on confirmation from individuals on when they want this to happen
- Occupational Health and Safety Committee (F. Simonaitis/ W. Chiupka)
- No report
- Parent Involvement Committee (M. Mannisto/ D. Tamblyn)
- No report
- Special Education Advisory Committee (C. Brown / D. Tamblyn)
- No report
- Ontario Public School Boards' Association (C. Fisher)
- No report

## **9.0 Business Arising Out of the Minutes**

### **9.1 Report No. 82: ILC and Alternative Education Program**

Superintendent of Education Nancy Petrick provided an overview of this report advising that its completion was in response to trustee inquiry posed at the September 16, 2011 Board Meeting. She addressed several follow-up questions raised by trustees about the report contents.

### **9.2 Report No. 83: Pupil Accommodation Plan**

Director of Education David Tamblyn provided a brief overview of this report as completed in response to Trustee C. Fisher's inquiry about the status of the Accommodation Review Committee related to the Schreiber/Terrace Bay area motion carried in April 2008.

## **10.0 Delegations and/or Presentations**

### **10.1 Presentation: Excellence in Education-Beverley Vachon, Student Work Study Teacher**

Beverley Vachon provided a comprehensive PowerPoint presentation outlining the goals and practice of the Student Work Study Teacher portfolio for which she has been responsible since the 2010-2011 school year. The goal of this program is to increase the number of students who can work at or above the provincial standard in reading writing and mathematics. Ms. Vachon is a grade 6 teacher at B.A. Parker Public School.

### **10.2 Student Trustees' Update**

(Verbal – Student Trustees)

#### **10.2.1 Alannah Dart**

Marathon High School Student Council elections are complete. Student voter turnout was excellent with a very close race for president. The close race prompted a decision to have a co-presidency for this year with Alannah sharing the position with another student. A pep rally, sports day and a school dance have all contributed to heightened school spirit so far this year. Plans for Halloween celebration are underway, another pep rally will take place on October 25 and the school will once again be entering a team into the Cardboard Boat races on November 29. The school team won gold at the provincial finals last year.

10.2.2 Allison Pelletier

In her verbal report, Ms. Pelletier noted that the Geraldton Composite High School golf team had two of its members making a successful bid to advance to the OFSSA tournament round. Volleyball and basketball is in full swing and the GCHS Super Council has a Halloween dance planned. New grade 9 students in school are contributing well to the overall spirit in the school. As well, the newly configured school facility will see B.A. Parker Public School students joining the GCHS students in Remembrance Day ceremony. MADD Canada as in past years will come into the school in late November to talk about the dangers of drinking and driving. Ms. Pelletier raised a question about the inventory of computer stations housed in the school library.

10.2.3 Christine Roszel

Student Trustee Roszel reported on a very busy at school sports schedule advising that one grade 9 student played well enough to gain a spot in the NWOSSA tournament. She provided details regarding the school's new "spirit month" format. The athletic association's Silver, White and Maroon Night was a success, helping to raise some funds for school sport trips. She noted that it has been great to see school board visitors in the school of late. Director Tamblyn explained that he and other administrators have been observing learning in the classroom as relates to the Assessment Project Initiative being conducted this year.

**11.0 Reports of the Business Committee**

*(Business Chair: D. Keenan)*

*Superintendent of Business: C. Tsubouchi*

11.1 Report No. 84: Enrolment Update as at September 30, 2011

C. Tsubouchi reported that enrolment is up by 2.4 FTE students from budget; however, that enrolment status as of October 31 is the ultimate determining factor for the ministry calculation of the Grant for Student Needs.

11.2 Report No. 85: Disbursements – September 2011

D. Williams provided a brief overview of Report No.85.

**12.0 Reports of the Director of Education**

*Director of Education: David Tamblyn*

12.1 Report No. 86: Marathon Summer Literacy Program

D. Tamblyn provided an overview of this report describing the program, which done in conjunction with the Marathon Public Library targeted students struggling in reading. The goal in this, the second year of a provincial pilot project is to help students retain their reading skills over the summer break. A ministry decision to do a full provincial rollout has not yet happened. In consideration of the program's run through Margaret Twomey Public School for two years now, there was a suggestion that if a third round is approved another area of the board be provided access.

12.2 Report No. 87: Common Ground, Common Purpose: Roles Responsibilities and Relationships

D. Tamblyn reviewed this report advising it is a follow-up to the Trustee Professional Development event held September 16-17, 2011. He noted that a second event planned on November 25-26 where roles and responsibility for the both the director's and board's role would be reviewed relative to Bill 177. In addition, the November meeting is to provide the opportunity for the board to begin the development of a multi-year strategic plan and the revitalization of the board mission, vision and motto.

12.3 Update: Grand Opening at B.A. Parker PS

*(Verbal – D. Tamblyn)*

D. Tamblyn reminded the group that grand opening events begin at noon.

### **13.0 Reports of the Education Committee**

*(Education Chair: Angel Santerre)*

*Superintendent of Education: Nancy Petrick*

#### **13.1 Report No. 88: EQAO Grade 9 Math Results**

Student Success Leader Barbara Willcocks in providing highlights from her report made note that there is a new homework assistance resource available on-line for all students to access help in math. Resources are up to view at all times, and from Sunday through Thursday (5:30 to 9:30 p.m.), qualified math teachers are on line to support students working on math problems. Discussions about wide-spread circulation of the information was entertained with it being suggested that the notes in this regard be posted into report card, as well as links to the site that are available on the board website and student trustees' plans to publish information on posters in the school.

#### **13.2 Report No. 89: Superior-Greenstone DSB Math Results (Provincial Prospective)**

Nicole Morden-Cormier, School Effectiveness Framework Leader gave a comprehensive overview of Report 89. She noted that the board's most effective opportunity to help with student improvement is to encourage parent engagement with their children and with the school. A critical piece is always to promote parent involvement and welcome parents as true partners in children's education.

### **14.0 Matters for Decision**

*Board Chair: Pinky McRae*

#### **14.1 Report No. 90: Personnel – October 17, 2011**

D. Tamblyn provided a full review of Report 90.

### **15.0 New Business**

#### **15.1 Board Chair**

##### **15.1.1 Correspondence: Minister L. Dombrowsky re Student Transportation Procurement**

Board Chair McRae read letter date June 23, 2011 from the minister with respect to calling a for a six-month moratorium student transportation procurement. The majority of the board requested that a response to the minister's letter be compiled after all trustees are provided a copy of the minister's letter for closer study. The timing of this announcement is the main concern in that after the procurement process has taken place for this school year, now the ministry is implementing a halt.

##### **15.1.2 Correspondence: Grant Erie District School Board**

P. McRae read this letter out and a copy will be forwarded to trustees for their review. The board agrees that a letter to both support and reiterate GEDSB position on the ministry's process for affecting secondments of board personnel to its offices should be reviewed. The current ministry process tends to impact negatively on boards' ability to develop proposed staffing.

##### **15.1.3 Correspondence: District School Board Ontario North East**

P. McRae advised she has received note from DSBONE Chair Doug Shearer requesting information on this board's process and provisions in place for use of vehicles for board personnel. She will respond directly to his inquiries as posed in the e-mail.

#### **15.2 Trustees' Reports: Constituent Concerns**

Nil

#### **15.3 Future Board Meeting Agenda Items**

Nil

#### **15.4 Miscellaneous**

Nil

### **16.0 Notice of Motion**

Nil

**17.0 Trustee Associations and Other Boards**

17.1 OPPSBA  
Nil

**18.0 Observer Comments**

(Members of the public limited to 2-minute address)

Nil

**19.0 Adjournment**  
**223/11**

Moved by: Trustee Simonaitis

Second: Trustee Keenan

✓ **That**, the Superior-Greenstone DSB 2011/10 Regular Board Meeting, Monday, October 17, 2011 adjourn at 8:32 p.m.

**2011 Board Meeting Schedule**

<b>2011 Dates</b>	<b>Time</b>	<b>Location</b>		<b>2011 Dates</b>	<b>Time</b>	<b>Location</b>
Monday, November 21	6:30 p.m.	SGB0		Monday, December 5	6:30 p.m.	SGB0