

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**



Our Mission: "Inspiring our students to succeed and make a difference"  
 Our Vision: "We are leaders in providing quality learning experiences in our small school communities"  
 Our Values: "Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation"  
 Our Motto: "Small schools make a difference"

**Videoconference Site Locations**

Superior-Greenstone District School Board.... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitouwadge High School ..... (MNHS) .....200 Manitou Road W., Manitouwadge, ON  
 Lake Superior High School ..... (LSHS).....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS).....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS).....500 Second Street West, Geraldton, ON

**Regular Board Meeting 2014/03**

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

**AGENDA**

**Monday, February 24, 2014**

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

**Board Chair: P. McRae**

**Director: David Tamblyn**

VC Sites: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: C. Tsubouchi

PART I: Committee of Whole Board

Section (A) In-Camera: :- (closed to public): 6:30 p.m.

PART II: Regular Board Meeting

Section (B) :- (open to public) TBA

PART III: Committee of Whole Board (2<sup>nd</sup> In-Camera Event IF Required)

Section (C) In-Camera :- (closed to public): TBA

**1.0 Roll Call**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette						Manitouwadge Ward (Vacant)					
Brown, Cindy						Mannisto, Mark					
Figliomeni, Kim						McRae, Pauline (Pinky)					
First Nation (Vacant)						Simonaitis, Fred					
Fisher, Matthew						Visintin, Maria (Student)					

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>					
Petrick, Nancy: <i>Superintendent of Education</i>					
Tsubouchi, Cathy: <i>Superintendent of Business</i>					
Williams, Dianne: <i>Manager of Accounting Services</i>					
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>					
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>					
Willcocks, Barb: <i>Student Success Leader</i>					
Paris, Marc: <i>Coordinator of Maintenance</i>					
Draper, Barb: <i>Coordinator of Human Resources Services</i>					
.....: <i>Coordinator of Systems and Information Technology</i>					
Hooper, Corinne: <i>Secretary</i>					

PART I: *Committee of the Whole Board*

Section (A) In-Camera: – (closed to public) 6:30 p.m.

**2.0 Committee of the Whole Board** (In-Camera Closed)

[\(Attached\)](#)

2.1 Agenda: Committee of the Whole Board - Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

2.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

PART II: *Regular Board Meeting*

Section (B): – (open to public): TBA

**3.0 Regular Meeting Call to Order**

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, February 24, 2014 be called to order at \_\_\_\_\_ p.m.

**4.0 Report of the Committee of the Whole Closed Section A**

- 4.1 ✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted including the confidential minutes from the meeting held as
1. Regular Board Meeting 2014-03 – January 27, 2014

[\(Attached\)](#)

That, the Superior-Greenstone DSB adopt the following recommendations as related to the confidential reports, specifically:

✓ **That**, ...list motions here which may apply

**5.0 Approval of Agenda**

✓ **That**, the agenda for the Superior-Greenstone DSB 2014/03 Regular Board Meeting, Monday, February 24, 2014 be accepted and approved.

**6.0 Disclosures of Interest re: Open Session**

**7.0 Minutes: Board Meetings and Board Committee Meetings**

- 7.1 ✓ **That**, the minutes of the following Board meetings be adopted:

1. Regular Board Meeting 2014-02 – January 27, 2014
2. Special Board Meeting 2014-01 – February 3, 2014

[\(Attached\)](#)

[\(Attached\)](#)

**8.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

- 8.1 Parent Involvement Committee (M. Mannisto/D. Tamblyn)  
8.2 Special Education Advisory Committee (C. Brown/N. Petrick)

**9.0 Business Arising Out of the Minutes**

**10.0 Delegations and/or Presentations**

- 10.1 Excellence in Education: Margaret Twomey Public School (Teachers: K. Skworchinski/D. Oldford)  
10.2 Update: Student Trustee (Maria Visintin)

**11.0 Reports of the Business / Negotiations Committee**

(Business /Negotiations Chair: F. Simonaitis)

*Superintendent of Business: C. Tsubouchi*

- 11.1 Bylaw 133 - Debenture (Sent under separate cover)

✓ *That, the Superior-Greenstone DSB receives  
Bylaw No. 133: a Bylaw to Authorize a Loan from  
the Ontario Financing Authority as attached.*

✓ *That, the Superior-Greenstone DSB approve  
Bylaw No. 133: a Bylaw to Authorize a Loan from  
the Ontario Financing Authority.*

**12.0 Reports of the Director of Education**

*Director of Education: David Tamblyn*

- 12.1 Report No. 17  
Director's Monthly Report-February 2014 (Attached – D. Tamblyn)

- 12.2 Report No. 18  
2014-2015 Proposal for 2013-2014 School Year Calendar (Attached – D. Tamblyn)  
✓ *That, the Superior-Greenstone DSB receive  
Report No. 18: 2014-2015 School Year Calendar as attached.*

**13.0 Reports of the Education Committee**

(Education Chair: Matt Fisher)

*Superintendent of Education: Nancy Petrick*

**14.0 Reports from Human Resources**

(Board Chair: Pinky McRae)

- 14.1 Report No. 19  
Personnel – February 24, 2014 (Attached – B. Draper)

**15.0 New Business**

(P. McRae)

- 15.1 Board Chair  
Letter to the Minister from Renfrew County DSB (Attached)

15.2 Trustees' Reports: Constituent Concerns

15.3 Future Board Meeting Agenda Items

15.4 Miscellaneous

**16.0 Notice of Motion**

**17.0 Trustee Associations and Other Boards**

**18.0 Observer Comments**

(Members of the public limited to 2-minute address)

PART III: Committee of the Whole Board	Section (C) In-Camera: – (closed to public) TBA.
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**19.0 Committee of the Whole Board** (In-Camera Closed)

19.1 Agenda: Committee of the Whole Board – Closed

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section C (Closed Session) at \_\_\_\_\_ p.m. and that this portion be closed to the public.

19.2 Rise and Report from Closed Session

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section C (Closed Session) at \_\_\_\_\_ p.m. and that this portion be open to the public.

**20.0 Report of the Committee of the Whole Closed Section C**

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section C (Closed) Reports be received, and specifically that:

✓ **That**, ...list motions here which may apply

**21.0 Adjournment**

✓ **That**, the Superior-Greenstone DSB 2014/03 Regular Board Meeting, Monday, February 24, 2014 adjourn at \_\_\_\_\_, p.m.

<b><u>2014 - Board Meeting Schedule</u></b>	
<i>All meetings convened at Superior-Greenstone DSB Meeting Room, Marathon, ON (6:30 p.m.)</i>	
Monday, March 24	Monday, September 22
Monday, April 28	Monday, October 27
Monday, May 26 <i>Face-to-Face, Marathon</i>	Monday, November 17
Monday, June 23 <i>Face-to-Face, Marathon</i>	Friday, December 5: <i>Inaugural Face-to-Face At Marathon Board Office (Time @ 11:00 a.m.)</i>
Monday, July 21	

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 Lake Superior High School ..... (LSHS).....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS) .....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS).....500 Second Street West, Geraldton, ON

**Regular Board Meeting 2014/02**

Committee of Whole Board In-Camera  
 (Closed to Public) 6:30 p.m.

Regular Board Meeting: (Open to Public)  
 Follows conclusion of In-Camera

**MINUTES**

Monday, January 27, 2014

Designated Site: Superior-Greenstone DSB Meeting Room 12, Hemlo Drive, Marathon, ON

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites: GCHS / LSHS / MNHS / NRHS

Teleconference Moderator: RM. Joannette

PART I: Committee of Whole Board

Section (A) In-Camera: :- (closed to public): 6:31 p.m.

PART II: Regular Board Meeting

Section (B) :- (open to public) 6:45 p.m.

PART III: Committee of Whole Board (2<sup>nd</sup> In-Camera Event IF Required)

Section (C) In-Camera :- (closed to public): 8:28 p.m.

**Attendance**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R	OS	TC	VC	A	R	
Bartlett, Bette <i>excused @ 8:27P</i>		X				Keenan, Darlene					X
Brown, Cindy	X					Mannisto, Mark		X			
Figliomeni, Kim	X					McRae, Pauline (Pinky)	X				
First Nation (Vacant)						Simonaitis, Fred					X
Fisher, Matthew	X					Visintin, Maria (Student)		X			

<b><u>Board Administrators</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)				
	OS	TC	VC	A	R
Tamblyn, David: <i>Director of Education</i>	X				
Petrick, Nancy: <i>Superintendent of Education</i>	X				
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X				
Williams, Dianne: <i>Manager of Accounting Services</i>	X				
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>	X				
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>		X			
Willcocks, Barb: <i>Student Success Leader</i>	X				
Paris, Marc: <i>Coordinator of Maintenance</i>			X		
Draper, Barb: <i>Coordinator of Human Resources Services</i>	X				
.....: <i>Coordinator of Systems and Information Technology</i>					
Joannette, Rose-Marie: <i>Administrative Assistant / Communications</i>	X				

**1.0 Roll Call**

Chairperson P. McRae conducted roll call at 6:30 p.m. Members were present as noted in above matrix.

PART I: *Committee of the Whole Board* *Section (A) In-Camera: – (closed to public) 6:31 p.m.*

**2.0 Committee of the Whole Board** *(In-Camera Closed)* *(Attached)*

2.1 Agenda: Committee of the Whole Board - Closed  
**20/14**

Moved by: *Trustee C. Brown* *Second: Trustee M. Mannisto*

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section A (Closed Session) at 6:31 p.m. and that this portion be closed to the public.

Carried

2.2 Rise and Report from Closed Session  
**21/14**

Moved by: *Trustee K. Figliomeni* *Second: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section A (Closed Session) at 6:43 p.m. and that this portion be open to the public.

Carried

PART II: *Regular Board Meeting* *Section (B): – (open to public): 6:45 p.m.*

**3.0 Regular Meeting Call to Order**  
**22/14**

Moved by: *Trustee K. Figliomeni* *Second: Trustee M. Fisher*

✓ **That**, the Superior-Greenstone DSB Regular Board Meeting on Monday, January 27, 2014 be called to order at 6:45 p.m.

Carried

**4.0 Report of the Committee of the Whole Closed Section A**

4.1 **23/14**

Moved by: *Trustee M. Fisher* *Second: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section A (Closed) Reports be adopted including the confidential minutes from the meeting held as:

- 1. Annual Organizational-Regular Board Meeting 2014-01 – December 9, 2013

Carried

**5.0 Approval of Agenda**

Board Chair P. McRae sought approval to amend the agenda to provide an opportunity for the Delegation from Marathon High School to present its report ahead of the Board Agenda Sections 6.0 through 9.0.

**24/14**

Moved by: *Trustee C. Brown* *Second: Trustee M. Fisher*

✓ **That**, the agenda for the Superior-Greenstone DSB 2014/021 Regular Board Meeting, Monday, January 27, 2014 be accepted and approved as amended to have Agenda Item 10.0 Delegations and Presentations follow immediately after this section, i.e., Agenda Item 5.0.

Carried

**6.0 Delegations and/or Presentations**

6.1 Excellence in Education: Marathon High School: Opening Pathways –Inclusive Education  
 Acting Principal Jennifer Oussoren along with Vice-principal Debbie McDougall and English Teacher Dwayne Oldford provided a comprehensive report about the novel approach that is being taken in the school to engage students and parents. The presentation focused on the measures being used to open education pathways and provide for inclusive education. An e-mail database has been developed which includes about 85% of all parents email addresses and electronic contact is being maintained with all parents with regard to student’s progress. This measure appears to be working well to keep parents in the loop regarding their child’s progress. As well, there have been changes made to the parent/teacher interview times to later in the evening which accommodates many more working parents who often could not leave their workplaces to meet earlier in the day. There is also a concerted effort being made in the area of inclusive education, specifically regarding understanding of the Aboriginal cultural. Students have of their own accord taken up a project to paint a mural in the school to depict many elements of Aboriginal cultural, the difficult history of the era of residential schools and the stereotypes often associated with the Aboriginal history. Students have embraced the project and the sense of community established between the Marathon High School students and the Elders from the area First Nation Communities was described as an awesome development. It was also reported that plans are underway for the development of a Cultural Room to be installed in the school. The project is moving ahead because of the school’s successful grant application to the Thunder Bay District Health Unit Tobacco Free Campaign.

6.2 Update: Student Trustee

6.2.1 Student Senate Meeting: January 17, 2014

Maria Visintin provided a brief overview of the Student Senate Meeting held in January. She notes that the student group continues to seek an opportunity to do at least one face to face meeting. A date set earlier this month was not conducive to most of the student group.

**7.0 Disclosures of Interest re: Open Session**

There were no disclosures at this time.

**8.0 Minutes: Board Meetings and Board Committee Meetings**

8.1 **25/14**

Moved by: Trustee M. Fisher

Second: Trustee M. Mannisto

✓ **That**, the minutes of the following Board meetings be adopted:

1. Annual Organizational-Regular Board Meeting 2014-01 – December 9, 2013

Carried

**9.0 Board Committee Reports: (Statutory / Standing / Ad Hoc)**

9.1 Board Audit Committee

9.1.1 No. 06: Report of the Audit Committee – January 13, 2014

Audit Committee Chair Mark Mannisto reported a productive meeting noting that several reportable items are to be addressed later in this meeting.

9.2 Board Policy Review Committee

Next meeting is February 4, 2014

9.3 Native Education Advisory Committee

A full day meeting was held earlier this month. With the facilitation of Rachel Mishenene, the group has embarked on the process of compiling a Community Cultural Handbook, which will be specific to the First Nation groups with whom Superior-Greenstone DSB has long been associated.

- 9.4 Occupational Health and Safety Committee  
A meeting on January 15, 2014 included discussion about the committee's terms of reference and possible changes to the committee structure to include a couple extra people.
- 9.5 Parent Involvement Committee  
The next meeting is on February 12, 2014.
- 9.6 Special Education Advisory Committee  
The next meeting is on February 11, 2014.
- 9.7 Transportation Committee  
No report.

**10.0 Business Arising Out of the Minutes**

- 10.1 December 9, 2014: Item 9.0 Appointments of Statutory Committees  
Board Chair P. McRae informed the group, that Trustee F. Simonaitis has sent regrets for the meeting however, he has advised that as required he is amenable to continuing his service on the committees upon which he served in the 2013 Board year.

- 10.1.1 2014 Parental Involvement Committee
  - 1. Mark Mannisto .....Appointee
  - 2. Kim Figliomeni .....Alternate Appointee

- 10.1.2 2014 Supervised Alternative Learning (SAL) Committee
  - 1. Cindy Brown .....Appointee
  - 2. Matt Fisher.....Alternate Appointee

- 10.2 December 9, 2014: Item 10.0 Appointments of Standing Committees

- 10.2.1 2014 Occupational Health and Safety Committee
  - 1. Matt Fisher.....Appointee
  - 2. Mark Mannisto .....Appointee
  - 3. Fred Simonaitis.....Alternate Appointee

- 10.2.2 2014 Native Education Advisory Committee (NEAC)
  - 1. Fred Simonaitis.....Appointee
  - 2. Bette Bartlett.....Appointee
  - 3. Cindy Brown .....Alternate Appointee

**26/14**

*Moved by: Trustee M. Mannisto                      Second: Trustee C. Brown*

*✓ That, the Superior-Greenstone DSB defer the appointment for the First Nation Representative seat as Chair and member of NEAC until such time as the First Nation Representative vacancy on the Board has been filled, and that, until such time, an acting chair shall be named at each forthcoming NEAC Meeting in 2014 as required.*

Carried

- 10.2.3 2014 Board Discipline Committee
  - 1. Cindy Brown .....Appointee
  - 2. Matt Fisher.....Appointee
  - 3. Kim Figliomeni .....Appointee
  - 4. Mark Mannisto .....Appointee
  - 5. Fred Simonaitis.....Appointee



- 10.2.4 2014 Transportation Committee
  - 1. Fred Simonaitis.....Appointee
  - 2. Mark Mannisto .....Appointee
  - 3. Kim Figliomeni .....Alternate Appointee

10.3 December 9, 2013: Item 21.0: Observer Comments  
 Director D. Tamblyn advised that he was reporting back on the presentation by Rick Miron of Greenstone wherein he requested consideration for the project entitled Drag Race Challenge. The Ontario School Board Insurance Exchange OSBIE was contacted with the information and it cannot endorse the project. The liability issue is high risk and it does not recommend the project for schools and students.

**11.0 Reports of the Business / Negotiations Committee** *(Business /Negotiations Chair: F. Simonaitis)*  
*Superintendent of Business: C. Tsubouchi*

11.1 Report No. 07: 2013-2014 Interim Report No. 1  
 Manager of Accounting Services provided a brief overview of this report.

11.2 Report No. 08: 2013-2014 Internal Review Proposal  
 Manager of Accounting Services Dianne Williams reported that as per Board policy the Internal Review is conducted each year on a rotational basis. Selected schools undergo an audit for enrolment, inventory, invoice processing, cash handling and school funds. Audits are scheduled this year at the Schreiber and Terrace Bay Public Schools as well as at the Lake Superior High School. The audit review will be presented to the Board Audit Committee in June

**27/14**

*Moved by: Trustee K. Figliomeni*

*Second: Trustee M. Fisher*

**✓ That, the Superior-Greenstone DSB having received Report No. 08: 2013-2014 Internal Review Proposal approves the report as presented.**

Carried

11.3 Report No. 09: 2012/2013 Financial Statements  
 D. Williams reported that the Audit Committee having met on January 13, 2014 has recommended approval of the financial statements. She provided highlights of the salient issues noting the background for the transfers of reserves being recommended.

**28/14**

*Moved by: Trustee M. Mannisto*

*Second: Trustee C. Brown*

**✓ That, the Superior-Greenstone DSB having received Report No. 09: 2012-2013 Financial Statements accepts the audited Financial Statements and makes the following transfer:**

**From Winning Teams/Championship Fund            \$13,223.00**

Carried

Superintendent of Business Cathy Tsubouchi provided a brief explanation of the particular issues associated with the terms "Total Unavailable for Compliance" as found on Schedule 5 Detail of Accumulated Surplus (Deficit)

11.4 Report No. 10: Report on Investments  
 C. Tsubouchi advised that this report is in keeping with the Education Act and is reviewed annually by the Board Audit Committee. As a component of the Board's Financial Statement as reviewed at the January 13, 2014 Board Audit Committee, it does now recommend approval by the Committee of the Whole Board.

**29/14**

Moved by: Trustee M. Mannisto

Second: Trustee K. Figliomeni

✓ **That**, the Superior-Greenstone DSB having received Report No. 10: Report on Investments approves the Treasurer Report on Investments at August 31, 2013, as per the attached.

Carried

11.5 Report No. 11  
Board Estimate Process for 2014-2015

(Attached – C. Tsubouchi)

C. Tsubouchi reported that the budget process for next year is set to focus on the board's strategic priorities. She noted that the same format for staffing proposals this year as last, that is the elementary and secondary staffing would be provided two weeks in advance at Special Board Meetings to provide adequate review time for the Board prior to final approvals. Timelines set would see the budget submission completed by June 2014.

**30/14**

Moved by: Trustee M. Fisher

Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB having received Report No. 11: Board Estimate Process for 2014-2015 accepts the report as presented.

Carried

**12.0 Reports of the Director of Education**

Director of Education: David Tamblyn

12.1 December 9, 2014: Item 28.1- Trustee Vacancy: Terrace Bay/Schreiber Ward  
Amend Resolution 17/14

Due to oversight of this Agenda Item 10.0 Business Arising, Board Chair P. McRae addressed this issue out of sequence at this time.

**31/14**

Moved by: Trustee M. Fisher

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB amend Resolution 17/14 to read that the Board accepts the resignation of Trustee A. Santerre, effective December 9, 2013, with regret.

Carried

12.2 Report No. 12: Temporary Vice-Principal Staffing at Manitouwadge High School

Director D. Tamblyn reported that after several months of monitoring the twin school model put in place last September for the Manitouwadge Public School and Manitouwadge High School, senior administration believes this locale merits some adaptation. The change would see a temporary vice-principal installed at the Manitouwadge High School until the end of June 2014.

**32/14**

Moved by: Trustee K. Figliomeni

Second: Trustee C. Brown

✓ **That**, the Superior-Greenstone DSB having received Report No. 12 Temporary Vice-Principal Staffing at Manitouwadge High School approves the temporary appointment of a Vice-Principal at Manitouwadge High School until the end of June 2014.

Carried

12.3 Report No. 13: Director's Report – January 2014

D. Tamblyn provided a brief highlight of his report.

**13.0 Reports of the Education Committee**

*(Education Chair: Matt Fisher)*

*Superintendent of Education: Nancy Petrick*

- 13.1 Report No. 14: Update: Continuing Expansion of Dual Credit Programs for 2013-14, and Applications for 2014-15  
Student Success Lead Barbara Willcocks provided a comprehensive review of her report explaining how the Dual Credit Programs are delivered as team-taught models with equal floor time by both the high school and the college instructors. The Dual Credit Program is realizing phenomenal success rates. Currently, there is movement through the Northern Ontario Education Leaders to expand the number of dual credits to be offered in high schools in concert with Confederation College.
- 13.2 Report No. 15: Transformation in the Early Years – Year-One  
School Effectiveness Lead Nicole Morden-Cormier provided an overview of this report providing information about how our system schools are preparing to welcome and meet the needs of the youngest students entering school buildings. She notes that with the Ontario Early Years Policy Framework vision is for children from birth to age six to have the best possible start in life.

**14.0 Reports from Human Resources**

*Board Chair: Pinky McRae*

- 14.1 Report No. 16: Personnel – January 27, 2014  
This report was presented for information with specific inquiries regarding staff addressed during the in-camera, closed section.

**15.0 New Business**

*(P. McRae)*

- 15.1 Board Chair  
15.1.1 Correspondence: Resignation of Trustee D. Keenan *(Attached)*  
P. McRae read out the letter of resignation as receive from Trustee Darlene Keenan. P. McRae offered her sincere thanks to D. Keenan for her 13 years of service and wished her the best for her transition into her military career. The Board carried the following motion to deal with the vacancy created.

**33/14**

*Moved by: Trustee C. Brown            Second: Trustee K. Figliomeni*

*✓ That, the Superior-Greenstone DSB accept the resignation of Trustee Darlene Keenan, effective January 27, 2014 with regret, and*

*That, the Board post the Manitouwadge Ward Trustee vacancy in the local Manitouwadge newspaper (The Echo) for two weeks to acquire expressions of interest from local citizens to fill the vacancy by Board appointment, and*

*That, should local recruitment be unsuccessful, the Board then post the Manitouwadge Ward vacancy board wide, if required.*

*Carried*

- 15.1.2 Trustee Appointment to Replace Audit Committee Member  
P. McRae in advised that with the resignation of D. Keenan from the Board, a vacancy exists on the Board Audit Committee as three trustees are required on that statutory committee.

Trustee Kim Figliomeni agreed to take on this appointment and fill the vacancy.

15.1.3 Trustee Appointment to Replace SEAC (Alternate)

P. McRae in advised that with the resignation of D. Keenan from the Board, there is now a vacancy on the Board SEAC Committee.

Trustee Kim Figliomeni agreed to take on this appointment and fill the vacancy, while Trustee Mark Mannisto is appointed to SEAC as the Trustee Alternate.

15.1.4 Recruitment to Replace SEAC Community Representative

This development will be addressed at the next SEAC meeting.

15.1.5 Update re Trustee Professional Development – Board Bylaw Review

P. McRae reported briefly on the professional development held on January 10-11, 2014 with respect to the Board Bylaws. Content and applicability were examined closely with a mind toward refining sections to be reflective and succinct as the rules governing Board conduct at meetings. The next task is to meet with the project facilitator to review proposed revisions and compile a penultimate draft. P. McRae noted that it would be appropriate at this time to have this PD event continue under the umbrella of a formal Board Bylaw Review Committee to see the project through to fruition.

**34/14**

Moved by: Trustee C. Brown

Second: Trustee K. Figliomeni

✓ **That**, as a result of holding the Trustee Professional Development event on January 10 and 11, 2014, that the Superior-Greenstone DSB create an Ad Hoc Board Bylaw Review Committee to be composed of all members of the Board and that this committee report back to the Committee of the Whole Board on April 28, 2014 with its recommendations.

Carried

15.2 Trustees' Reports: Constituent Concerns

No Report

15.3 Future Board Meeting Agenda Items

Nil

15.4 Miscellaneous

Nil

**16.0 Notice of Motion**

Nil

**17.0 Trustee Associations and Other Boards**

17.1 OPSBA

17.1.1 Correspondence re Endorsement for Charter of Commitment re FNMI Education

Trustee M. Mannisto advised that this is an information gathering effort as OPSBA is attempting to consolidate boards' input regarding the work being done as relates to addressing FNMI inclusive education environments. He noted that information such as was presented earlier at this meeting, i.e., Marathon High School cultural awareness is the indicative of what OPSBA is seeking to confirm. This issue will be revisited at the February board meeting so that SGDSB might compile a response that Trustee Mannisto can deliver to OPSBA in time for the Annual General Meeting set for June 2014.

**18.0 Observer Comments**

*(Members of the public limited to 2-minute address)*

PART III: Committee of the Whole Board Section (C) In-Camera: – (closed to public) 8:28 p.m.

**19.0 Committee of the Whole Board** (In-Camera Closed)

19.1 Agenda: Committee of the Whole Board - Closed  
**35/14**

Moved by: Trustee K. Figliomeni Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB go into a Committee of the Whole Board Section C (Closed Session) at 8:28 p.m. and that this portion be closed to the public.

Carried

19.2 Rise and Report from Closed Session  
**36/14**

Moved by: Trustee K. Figliomeni Second: Trustee M. Mannisto

✓ **That**, the Superior-Greenstone DSB rise and report from the Committee of the Whole Board Section C (Closed Session) at 8:38 p.m. and that this portion be open to the public.

Carried

**20.0 Report of the Committee of the Whole Closed Section C**  
**37/14**

Moved by: Trustee C. Brown Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB Committee of the Whole, In-Camera Section C (Closed) Reports be received, and specifically:

*That, the Superior-Greenstone DSB accepts the resignation of Patricia Pella, Director of Education effective August 4, 2014 with regret.*

Carried

**21.0 Adjournment**  
**38/14**

Moved by: Trustee K. Figliomeni Second: Trustee M. Fisher

✓ **That**, the Superior-Greenstone DSB 2014/02 Regular Board Meeting, Monday, January 27, 2014 adjourn at 8:44 p.m.

Carried

<b><u>2014 - Board Meeting Schedule</u></b>	
<i>All meetings convened at Superior-Greenstone DSB Meeting Room, Marathon, ON (6:30 p.m.)</i>	
Monday, February 24	Monday, August 25
Monday, March 24	Monday, September 22
Monday, April 28	Monday, October 27
Monday, May 26 <i>Face-to-Face, Marathon</i>	Monday, November 17
Monday, June 23 <i>Face-to-Face, Marathon</i>	Friday, December 5: <i>Inaugural Face-to-Face At Marathon Board Office (Time @ 11:00 a.m.)</i>
Monday, July 21	

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**



*Our Mission:* “Inspiring our students to succeed and make a difference”  
*Our Vision:* “We are leaders in providing quality learning experiences in our small school communities”  
*Our Values:* “Caring, Fairness, Empathy, Responsibility, Honesty, Resilience, Respect, Perseverance and Innovation”  
*Our Motto:* “Small schools make a difference”

**Videoconference Site Locations**

Superior-Greenstone District School Board.... (SGDSB).....12 Hemlo Drive, Marathon, ON  
 Manitowadge High School ..... (MNHS) .....200 Manitou Road W., Manitowadge, ON  
 Marathon High School ..... (MRHS) ..... 14 Hemlo Drive, Marathon, ON  
 Lake Superior High School ..... (LSHS).....Hudson Drive, Terrace Bay, ON  
 Nipigon-Red Rock District High School ..... (NRHS).....20 Frost Street, Red Rock, ON  
 Geraldton Composite High School ..... (GCHS).....500 Second Street West, Geraldton, ON

**Special Board Meeting 01-2014**

**MINUTES**

Monday, February 3, 2014 @ 7:00 p.m.

Designated Site: Manitowadge High School Auditorium, 200 Manitou Road W., Manitowadge, ON

**Board Chair:** P. McRae

**Director:** David Tamblyn

VC Sites at: GCHS / LSHS / NRHS

Teleconference Moderator: C. Tsubouchi

PART I: Special Board Meeting

Section (A): – (open to public): 7:00 p.m.

**Attendance**

<b><u>Trustees</u></b>	Attendance: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)										
	OS	TC	VC	A	R		OS	TC	VC	A	R
Bartlett, Bette					X	Visintin, Maria (Student)					X
Brown, Cindy		X				Mannisto, Mark	X				
First Nation (Vacant)						McRae, Pauline (Pinky)	X				
Fisher, Matthew			X			Simonaitis Fred					X
Figliomeni, Kim		X									

<b><u>Board Administrators</u></b>	Attendance Mode: On-site (OS); Teleconference (TC); Videoconference (VC); Absent (A); Regrets (R)					
	OS	TC	VC	A	R	
Tamblyn, David: <i>Director of Education</i>	X					
Petrick, Nancy: <i>Superintendent of Education</i>	X					
Tsubouchi, Cathy: <i>Superintendent of Business</i>	X					
Williams, Dianne: <i>Manager of Accounting Services</i>						X
Chiupka, Wayne: <i>Manager of Plant Services/Transportation</i>	X					
Morden-Cormier, Nicole: <i>School Effectiveness Leader</i>						X
Willcocks, Barb: <i>Student Success Leader</i>						X
Paris, Marc: <i>Coordinator of Maintenance</i>						X
Draper, Barb: <i>Coordinator of Human Resources Services</i>						X
Joanette, Rose-Marie: <i>Administrative Assistant / Communications</i>						X
Skworchinski, Debbie : <i>Secretary - Recorder</i>			X			

**1.0 Roll Call**

Chairperson P. McRae conducted roll call at 7:11 p.m. Members were present as noted in above matrix.

PART I: *Special Board Meeting*

*Section (A) – (open to public) 7:00 p.m.*

**2.0 Special Board Meeting Call to Order**

*Moved by: Trustee M. Mannisto*

*Second: Trustee C. Brown*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting on Monday, February 3, 2014 be called to order at 7:11 p.m.

Carried

**3.0 Approval of Agenda**

*Moved by: Trustee M. Mannisto*

*Second: Trustee C. Brown*

✓ **That**, the agenda for the Superior-Greenstone DSB01-2014 Special Board Meeting, Monday, February 3, 2014 be accepted and approved as amended.

Carried

**4.0 Disclosures of Interest re: Open Session**

*There were no disclosures offered at this time.*

**5.0 Presentation of the Accommodation Study Report for Manitouwadge**

5.1 Special Board Report No. 01: Accommodation Study Report for Manitouwadge

Dave Raymond, ARC Chair/Community Representative, provided an overview of the Final Report of the Manitouwadge Review Committee. The Committee recommends maintaining the current structure of Manitouwadge Public School and Manitouwadge High School.

Chair Pinky McRae and Director of Education David Tamblyn both thanked the committee for the work that had gone into compiling the report and their support in this review process.

*Moved by: Trustee K. Figliomeni*

*Second: Trustee M. Mannisto*

✓ **That**, the Superior-Greenstone DSB receive Special Board Report No. 01 Accommodation Study Report for Manitouwadge as information.

Carried

5.2 Observer Comments

D. Raymond stated the trustees need to think long and hard about their decision before voting to ensure that the money is well spent.

Wayne Pittman asked if a Manitouwadge trustee would be appointed soon. Chairperson P. McRae advised that an advertisement would appear in the newspaper this week and applications will be accepted for a two-week period, at the end of which time a new trustee would be appointed. Mr. Pittman also made the comment that declining enrolment can be attributable in part to quadruple grades and lack of teachers.

**6.0 Adjournment**

Moved by: *Trustee C. Brown*

Second: *Trustee K. Figliomeni*

✓ **That**, the Superior-Greenstone DSB Special Board Meeting 01-2014 on Monday, February 3, 2014 adjourn at 7:34 p.m.

Carried

<b><u>2014 – Board Meeting Schedule</u></b>	
<i>All meetings convened at Superior-Greenstone DSB Meeting Room, Marathon, ON (6:30 p.m.)</i>	
Monday, February 24	Monday, August 25
Monday, March 24	Monday, September 22
Monday, April 28	Monday, October 27
Monday, May 26 <i>Face-to-Face, Marathon</i>	Monday, November 17
Monday, June 23 <i>Face-to-Face, Marathon</i>	Friday, December 5: <i>Inaugural Face-to-Face At Marathon Board Office (Time @ 11:00 a.m.)</i>
Monday, July 21	



**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

*"Inspiring our students to succeed and make a difference"*

**Report No: 17**

**Date:** February 24, 2014

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** Director's Monthly Report – February 24, 2014

**STRATEGIC PRIORITY:** Building Relationships - Student Achievement and Well Being

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**Confederation Bound Early Acceptance Program**

Confederation College has announced the launch of the Confederation Bound Early Acceptance program! Each high school throughout northwestern Ontario is invited to select five of their grade 11 Confederation-bound students for this program. Confederation College has no selection criteria for the program; however, the students are required to meet all admission requirements to the program of their choice. The students chosen for this program will be reimbursed the \$95 Ontario Colleges Application Services (OCAS) fee. Once they have accepted their Offers of Admissions, the college will apply a credit in the amount of \$95 to the student's college account. They will also receive an entrance bursary of \$1,000.

**French as a Second Language (FSL) Framework**

With the new French curriculum as well as the new French as a Second Language (FSL) Framework, staff at Superior-Greenstone District School Board are excited about the plans that will improve the level of French education at all of our local schools. The plan strives for improvement in both elementary and secondary and hopes to provide students the greatest opportunities for when they leave our schools upon graduation. Educators have adapted their knowledge of the Common European Framework (CEFR) and the Growing Success document to combine with our already strong practices using the AIM program.

The three target areas will focus on increasing student confidence, proficiency, and achievement in FSL, increasing the percentage of students studying FSL until graduation, and increasing student, educator, parent, and community engagement. To do this, there will be more training and workshops at the regional and provincial level, students and parents will be surveyed to learn what they like about the program and what they don't like in order to be responsive to the needs of our communities. We have been successful in securing additional provincial funding to conduct research on parent and student voice in our schools. We want to grow our French programs and work towards the provincial goal of increasing graduation rates where students have confidence and proficiency.

**2013 Public Library Service Awards Winners – Angus Mowat Award of Excellence**

On January 30 Tara Needham of Marathon Public Library attended a special ceremony in Toronto where she was presented with the Angus Mowat Award of Excellence by Michael Chan, Minister of Culture, Tourism and Sport. The award recognizes the Marathon Summer Literacy Program, a partnership between the Marathon Public Library and the Superior-Greenstone District School Board. The library hosts and supports this program. The project addresses a gap in the community. The library encourages all children at all literacy and socio-economic levels to engage in reading and be a part of the community. The program has been a success through the support of community partnerships. The children have been involved in a variety of activities that further promote reading.

**SGDSB Skilled Trade Activities Update! Ontario Youth Apprenticeship Program**

On November 7, 2013, 18 young women from the Superior-Greenstone District School Board (SGDSB) participated in the "Skills Work! For Women Networking Dinner" that was held in Thunder Bay and hosted by Skills Canada. This event fostered a positive environment in which young women in grade 9 through 12 had the opportunity to network with tradeswomen from the community. Over the course of the evening, students had a chance to learn about each mentor's career journey and experiences. This inspirational night provided the students with hands-on activities and gave them insight and knowledge towards making informed decisions about their future career goals and aspirations. Overall, it was a fun, entertaining and informative night that was enjoyed by all who participated.

December 3, 2013, marked the Skills Canada Regional Secondary Cardboard Boat Race Competition held in Thunder Bay. The Cardboard Boat Races provide the opportunity for Ontario students to test their math and technology skills in a fun and competitive environment. This year SGDSB had 20 students/five teams compete in the competition. Of the 23 competitors, teams from Marathon High School finished 6th and 7th, and teams from Lake Superior High School finished 12th, 13th and 17th respectively. Although teams from SGDSB have held the title of regional and provincial champions in the past it seemed like this year the teams struggled with one out of the three elements of the competition which cost them a medal finish. Having said that, one of our teams came in second in both the safety and speed challenges, and another team came in third in weight challenge. Nonetheless, all participants left with a smile on their face.

On February 6, 2014, 19 Cooperative Education and technology students from Marathon High School participated in the Ministry of Labour Worker Awareness Certification Program. Students received up-to-date health and safety training that will carry them into their placements/classroom and their current and future jobs. Topics such as the Occupational Health and Safety Act, the duties of the employer, supervisor and worker, worker rights, hazards and protective equipment and devices were studied. When polled, students felt that they received more training in that afternoon session than some of them had in their current jobs.

#### **Nurturing Resilience among Children, Youth and Families with Complex Needs**

On January 28, 2014, the SGDSB Mental Health Team together with guidance counsellors and administrators were invited to a work shop hosted by Lakehead Public Schools to hear author Dr. Michael Ungar speak on the topic of Systematic Approaches to Nurturing Resilience among Children, Youth and Families with Complex Needs. Michael Ungar is an internationally recognized expert on resilience in at-risk youth and leads the International Resilience Project that includes researchers in eleven countries. He defined psychological resilience as the capacity of individuals to navigate their way to the psychological, social, cultural and physical resources that sustain their well-being, as well as their capacity to negotiate for these resources to be provided in meaningful ways. This notion of navigating and negotiating shifts our understanding of resilience from an individual concept, popular with western-trained researchers and human services providers, to a more culturally embedded understanding of well-being. Understood this way, resilience is a social construct that identifies both processes and outcomes associated with what people themselves term 'well-being'.

#### **Administrative Recommendation:**

The report entitled, Director's Monthly Report No. 17 is presented to the board for information.

Respectfully submitted:

David Tamblyn  
Director of Education

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

Report No.: 18  
February 24, 2014

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** David Tamblyn, Director of Education

**SUBJECT:** Proposed School Year Calendar 2014-2015

**STRATEGIC PRIORITY:** Student Achievement and Well-Being

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**Background:**

The Board Administration in consultation with its constituent stakeholders including parents, School Councils, Parent Involvement Committee, local branch affiliates of teachers' federations, unions, ratepayers, other members of the community and coterminous and neighbouring boards have developed its 2014-2015 School Year Calendar.

*Regulation 304, School Year Calendar, Professional Activity Days* sets the requirements for preparation and submission of school year calendars to the ministry. For 2014-15, there are 195 possible school days between September 1, 2014 and June 30, 2015. The 2014-2015 school year shall include a minimum of 194 days, of which school boards are required to designate five mandatory PA days and can allow for one discretionary PA day, for a maximum total of six PA days.

Two PA days are to be used for assessment and completion of report cards at the elementary level. The PA dates are to be determined by each board. The remaining school days shall be instructional days. In order to provide the boards with flexibility around the mandatory PA days, the Minister will not designate any of them for provincial education priorities, however one or more PA days will involve professional activities related to curriculum development, implementation and review. A board may designate up to ten instructional days as examination days.

**Current Situation:**

In January 2014, after initial consultation with representatives for school administrators, local branch affiliates of teachers' federations, unions and our coterminous board, a proposed school year calendar was made available on the board website to solicit feedback from members of the school communities, including teachers and staff, parents, School Councils and Parent Involvement Committee members.

The [attached 2014-2015 Draft School Year Calendar Proposal](#) also takes into consideration the need to coordinate dates that accommodate the following:

- Shared busing with coterminous boards
- A balanced number of days in each semester
- A consistent school year calendar with coterminous boards
- Scheduling of co-curricular activities
- Increased opportunities for professional learning
- Supporting negotiated items in the collective agreement

**Administrative Recommendations**

That the Superior-Greenstone DSB having received Report No. 18: 2014-2015 School Year Calendar accepts the proposed Calendar, and

That, Administration is directed to forward the proposed Calendar to the Ministry of Education for its approval.

Respectfully submitted by:

David Tamblyn  
Director of Education



Ministry of Education

# School Year Calendar 2014 - 2015

**Legend** ▶ **H** - Statutory Holiday Schedule    **E** - Scheduled Examination Day    **P** - Professional Activity Day    **B** - Board Designated Holiday     Half Day

**Superior-Greystone District School Board**  
**Elementary and Secondary**

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 <sup>st</sup> Week					2 <sup>nd</sup> Week					3 <sup>rd</sup> Week					4 <sup>th</sup> Week					5 <sup>th</sup> Week										
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F						
August 2014								1	4	6	8	7	8	11	12	13	14	15	18	19	20	21	22	26	28	27	28	29						
September 2014	<u>19</u>	<u>2</u>		1	2	3	4	6	8	9	10	11	12	16	18	17	18	19	22	23	24	25	26	29	30									
October 2014	<u>21</u>	<u>1</u>				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
November 2014	<u>20</u>			3	4	6	8	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28											
December 2014	<u>15</u>			1	2	3	4	6	8	9	10	11	12	16	18	17	18	19	22	23	24	25	26	29	30	31								
January 2015	<u>19</u>	<u>1</u>	<u>5</u>				1	2	6	8	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30						
February 2015	<u>19</u>			2	3	4	6	8	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27											
March 2015	<u>17</u>			2	3	4	6	8	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31									
April 2015	<u>19</u>	<u>1</u>				1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30							
May 2015	<u>20</u>							1	4	6	8	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29						
June 2015	<u>19</u>	<u>1</u>	<u>5</u>	1	2	3	4	6	8	9	10	11	12	15	18	17	18	19	22	23	24	25	26	29	30									
July 2015						1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31						
<b>TOTAL</b>	<b><u>188</u></b>	<b><u>6</u></b>	<b><u>10</u></b>	<b>Note:</b> The 2014-2015 calendar provides for 196 possible school days between September 1, 2014 and June 30, 2015. The school year shall include a minimum of 194 school days. The boards may designate up to ten instructional days as examination days.																														

**SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD**

**Report No:** 19  
**Date:** February 24, 2014

**TO:** Chair and Members of the  
Superior-Greenstone District School Board

**FROM:** Barbara Draper, Coordinator of Human Resource Services

**SUBJECT:** Personnel Report – February 24, 2014

**STRATEGIC PRIORITY:** Responsible Stewardship of Resources

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That, the report entitled Personnel – February 24, 2014 is presented to the Board for information.

***I ADMINISTRATION***

***PLEASE CONTACT HUMAN RESOURCES FOR PERSONNEL INFORMATION***

**1. RESIGNATIONS**

***II TEACHING STAFF***

**2. APPOINTMENTS**

**3. RESIGNATIONS**

**4. TRANSFERS, CHANGES IN ASSIGNMENT**

**5. OTHER  
Occasional Teaching Assignments**

***III SUPPORT STAFF***

**1. RESIGNATIONS**

**2. OTHER  
Temporary Assignments**

Barbara Draper  
Coordinator of Human Resource Services  
**Reference: Regular Board Meeting February 2014**



1250 Pembroke Street West, Pembroke, ON K8A 4G4  
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[www.facebook.com/RCDSB](https://www.facebook.com/RCDSB) | Twitter: @RCDSB

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2014 01 22

The Honourable Liz Sandals  
Minister of Education  
Mowat Block, 900 Bay Street  
Toronto, ON M7A 1L2

Dear Minister Sandals:

As Chair of the Renfrew County District School Board, I would like to forward our Board's support of a letter sent to you by Janet MacDougald, Chair of the Peel District School Board. We join a group of Boards where there is similar underfunding and disadvantage from the outdated per pupil funding allocation of the Special Education High Needs Amount (HNA).

Our Board supports a phased approach over four years, as suggested by Chair MacDougald. I strongly urge you to review and support of the work of Ministry Officials in the Special Education Branch, along with the CODE Committee assisting them, to begin implementing changes in the HNA funding commencing in the 2014-15 school year. We believe that if equity can be successfully achieved in four years it would be fair for both School Boards and the Ministry. The goal is to ensure the funding meets the needs of the student it affects. Further delays will continue to challenge Boards on the low end of the funding scale in addressing adequate supports for our students with these special needs.

Please know we remain committed to the Ministry's goals of improving student achievement, with particular emphasis on narrowing the achievement gap.

We thank you for your prompt consideration of this request.

Sincerely,

David Kaiser  
Chairperson  
Renfrew County District School Board

/sm

cc: Board Chairs  
Trustee Association